



March 3, 2021

Regular Meeting | 7:00 p.m.

Troutdale Police Community Center – Kellogg Room
234 SE Kendall Ct, Troutdale, OR 97060

Public comments are welcome at any time during the meeting.

Agenda

1. Call to Order, Roll Call, & Pledge of Allegiance
2. Review and Approval of Minutes
 - a. February 3, 2021 Regular Meeting
3. Discussion Items
 - a. Potential Workshop to Reduce Social Isolation
 - b. Sandy Ave Project Feedback
 - c. Tasks for Public Safety & Equity Committee
 - d. Follow-Up Discussion on the City Budget
4. Staff Communications
5. Committee Member Comments
6. Adjournment

Participation

The public may attend the meeting in person or via Zoom. Please email comdev@troutdaleoregon.gov to request Zoom meeting access credentials. Due to public health requirements related to COVID-19, not more than ten (10) people may be physically in the meeting room at any time.

This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting to the City of Troutdale (comdev@troutdaleoregon.gov or 503-665-5175).

Citizens Advisory Committee Minutes

Wednesday, February 3, 2021 | 7:00 p.m.

Troutdale Police Community Center – Kellogg Room

234 SW Kendall Ct – Troutdale, OR 97060

Held in-person and virtually via Zoom

Public comments are welcome at any time during the meeting.

1. Call to Order, Roll Call, & Pledge of Allegiance

Present: Will Knight (Chair)
Kyle Schwab (Vice Chair)
Chris Barney
Jon Brown
Timothy Erich
Heidi Hinshaw
Alexander Lumiere
Shelly Reynolds
Victoria Rizzo
David Wheaton.

Absent: Diane Castillo

Staff: Amber Shackelford, Assistant Planner
Melissa S. Bocarde, Independent Contractor/Transcriptionist

Members of
the Public: None

The meeting was called to order at 7:07 p.m. by Chair Knight.

2. Review and Approval of Minutes

a. November 4, 2020 Regular Meeting

Paul Wilcox added public comments to the minutes and the group reviewed statistics given on page 13 for accuracy. Ms. Shackelford reported that while the numbers don't add up exactly to 100%, these are the numbers that were stated at the meeting and on the audio recording.

Ms. Rizzo moved to accept the November 4, 2020 minutes as amended. Ms. Reynolds seconded the motion. The motion passed.

b. January 6, 2021 Regular Meeting

No one suggested changes to the January 6 minutes.

Ms. Rizzo moved to accept the January 6, 2021 minutes as submitted and Mr. Lumiere seconded. Mr. Barney voted no. The motion passed.

3. Discussion Items

a. CAC Website Updates

After the meeting last month, Ms. Shackelford spoke to the City's webmaster to see what is possible, and he said that the updates sounded doable. The Staff is still reviewing the content to make sure there aren't any issues with what content the City can have on its website. She shared a couple of the mockup pages that the city webmaster put together of the draft CAC web site page. Any comments or suggestions should be sent to her so she can forward them along. Also, she will collect photos of CAC members for the introduction page they'd planned. Mr. Barney asked if there was a deadline, and she answered no, that it's a work in progress. Mr. Erich asked if they had a copy of the information from the pages, and Ms. Shackelford said it was in the packet for last month and past packets are also available on the City website.

Ms. Hinshaw asked if the City had any guidance regarding photos and how to provide a good looking one. Ms. Shackelford said she would ask the Webmaster if there is a particular type of photo that works best. Mr. Schwab asked if there was still a landing page and Ms. Shackelford answered that there would be. Mr. Schwab asked if people would be able to access previous minutes and Ms. Shackelford said that there is a way to search on the City's web site currently for all of the committee minutes, listed by meeting. The webmaster will create a CAC minutes page that includes a link to that information.

Ms. Hinshaw asked if anyone had any awesome photos from past events that they could add. Chair Knight said Ms. Castillo might have some pictures from Summerfest. Also, Community Development might have some since they had an Urban Renewal Area/Confluence booth. Ms. Rizzo said that Ms. Castillo took the photos, but she has some of the garden that she can provide. Chair Knight said there might be some of fall vegetables. Ms. Hinshaw asked if he had any photos from the food distribution and Mr. Brown said he could provide photos of the boxes, not of the people. Mr. Erich asked if there could be photos of the people who distribute the food, and Mr. Brown said he would ask.

b. Rent Burden Survey Data

Ms. Shackelford introduced the topic by reminding everyone of the timeline. First, there was the Rent Burden meeting in December, and prior to that, they had put out the survey. Before that, it was promoted on social media and the web site. Staff sent postcards to the multi-family units in the City. Unfortunately, they only received 11 survey responses, so it isn't possible to derive statistical data based on that. As a result, she does not have a long presentation to share. Instead, she suggests having a conversation tonight about how to improve feedback in the future. For example, Staff is thinking about hosting the annual Rent Burden meeting in August instead of December so that people will be less distracted by the holidays, and Staff will have more time to prepare. She asked for other ideas about outreach and engagement and what Staff and the CAC can do better to engage people who aren't already familiar with the meetings.

Mr. Lumiere said he liked the idea of holding it in August and having it outside, and the by-product would be that people would get together which is a good thing in itself. Mr. Erich said he overheard an owner of a rental unit complaining that people who could afford to pay rent were using the Covid situation to not pay and be freeloaders. He wondered if it would be possible to contact property owners about how many tenants requested deferments. Ms. Shackelford said, first, the Rent Burden meeting is open for anyone to attend and the first year, there were more property owners in attendance. She thinks they did reach out to the property owners this year, but they didn't attend for whatever reason. She answered that she wasn't sure about how to locate the deferment data Mr. Erich is looking for. Chair Knight observed that the first year the Rent Burden meeting was held coincided with the City of Portland discussing capping rent increases and that may have inspired some property owners to be interested. He

commented that there has traditionally been very low turnout, raising the question of how important it actually is to people, especially given that they are advertising it via postcards and outreach.

Ms. Hinshaw asked if the postcards and surveys were multilingual. Ms. Shackelford answered that she didn't think that they were, but that's a good suggestion for the future.

Ms. Hinshaw said that she didn't remember if the rent burden statistics were disaggregated by race or language. Ms. Shackelford said she wasn't sure, but that it was noted by the Housing Needs Analysis that the population of Latinx households is increasing in the City, so it's definitely important to note this, and Ms. Hinshaw commented that at least having the survey in Spanish is important.

Ms. Hinshaw said that regarding Mr. Lumiere's point, she agrees it's important to communicate to people why they should participate and what the potential outcomes are. She said that seeing only an invitation to "share your story" on the website doesn't interest everyone. Mr. Wheaton said that he sees several barriers. First, it's a boring subject. Second, even for people who are in the meetings, this was a complicated issue and even he personally has a hard time understanding it. He doesn't think people understand how they fit into the big picture and if they do understand it, he isn't sure that they trust the City to manage the information. Also, regarding privacy, people wonder what the City is going to do with that information. Ms. Hinshaw agreed with his remarks.

Mr. Schwab said that people ask every year why a survey's being done and where is the information going. He isn't sure how to answer that question--if this is only a box to check off for the State or if the information will be used somehow. He agrees with Ms. Hinshaw and Mr. Wheaton's remarks that it's hard to expect people to do a survey if they aren't sure how and if the information will be useful. Also, regarding meeting in August at an outdoor gathering, rent-burdened attendees will probably need child care so they should think about whether they'll provide it. He noted that if they wish to keep the survey, there was terrific turnout when they tacked it onto an existing event, Summerfest. If the City had previous events in May, June and July and a volunteer stationed there with surveys, then people would see the August meeting as an opportunity to attend and learn about the survey results that they helped shape. Ms. Hinshaw and Chair Knight said that they agreed. Chair Knight said that while there were still barriers to be addressed that Mr. Wheaton raised, he liked the idea of being able to promote the survey at events, perhaps with fun things like raffle tickets for filling one out. He also agreed that child care would be a challenge at the August meeting.

Ms. Hinshaw asked if they were including mortgage burden. Ms. Shackelford said that the Rent Burden meeting is mandated by the State with that specific focus, but people don't need to be renters to answer the other survey questions. Ms. Hinshaw said she thought that it would be good to add that category because people are struggling to pay their mortgages because of Covid.

Chair Knight says he remembers the survey asking if you are a renter, yes or no, or a landlord, yes or no, and if you are neither, then the survey ends. Ms. Shackelford thought there was an option for a concerned community member and maybe a fourth option. Chair Knight said that the third option brings up a text box where someone can write comments, and Mr. Schwab said that he had clicked on the third box also and there wasn't much there.

Ms. Hinshaw thanked Ms. Shackelford for asking for their input. Ms. Shackelford said that this was exactly what the Staff appreciated from the CAC since they are in touch with their community. Also, the Rent Burden meeting doesn't need to be the same way every time, as long as they address what the state needs to address. Staff have thought about things like inviting speakers from the affordable housing community, for example, to add interest.

Mr. Schwab asked if the State cares that no one replies to the survey. Ms. Shackelford said that the survey isn't required by the State. The Staff has used that to try to get more feedback and also to compare it to the survey in 2018 to see how things are changing. Mr. Schwab asked what would have happened if they'd had a bigger response to the surveys. Ms. Shackelford said that it would have informed their work which is what happened with the surveys in 2018, leading to the Housing Needs Analysis. Residents' input can drive policy, and that's why Staff wants to know what's going on in the City. Mr. Schwab commented that they need to better communicate this to people so they understand why taking the survey is important, such as mentioning "the results of the survey contributed to this project, etc."

Ms. Hinshaw said she just took the survey as the 13th respondent. She appreciates that it doesn't ask for any contact information, but wonders how Staff would know if someone takes it more than once and if it's on an honor system. Ms. Shackelford wasn't sure, and Ms. Hinshaw joked that she would try taking it a second time to see what happened. Mr. Schwab said that it really did help to distribute the survey to people at events while their children were playing with nearby toys since there were 150 surveys that year instead of 13 surveys.

Ms. Hinshaw said she would love to help plan the August meeting if Staff need help.

c. Financial Literacy & the City Budget

Ms. Shackelford said this was an item that Mr. Schwab had requested. Mr. Schwab explained that he and Mr. Erich and Mr. Wheaton had an offline conversation after the last meeting. Mr. Wheaton said that following the meeting, he had synthesized their discussion into a few ideas to share now with the group. Incidentally, they discovered that when there are fewer people online, people tend to be less formal and talk more. Their discussion was about at what point the CAC can have an impact on the financial wellness of the citizens of Troutdale. One idea was to prepare a custom software application to run on the City website that helps the user with monthly budgeting and recommends areas of improvement. Also, they discussed requesting budget authority at this year's Budget Committee meeting. There were time constraints to submit comments for this year's budget. They also discussed how this change would be implemented, if they wished to ask for money, what would they do with it specifically, and how to focus on the needs of the neediest population.

Idea 2 was to set up a training team to teach local citizens financial literacy such as who, when, and how. This would need some thought and planning and where would they budget the cost.

Idea 3 was to advance the concept that there could never be less than two budget meetings to adopt a new fiscal year budget. One big issue is who would the recommendation go to because right now the Council sets that agenda and going to them seems awkward. The optics were discussed regarding how the world would view their good intentions for making this recommendation and that it might be perceived as being outside the CAC's scope.

In summary, their intent tonight is to solicit the rest of the group's thoughts. They could address each of the three ideas or the committee could come up with new ideas or choose to do nothing.

Mr. Erich said that Mr. Wheaton did a great job of summarizing their meeting's discussion. He also wrote up a potential recommendation about the budget process. He is happy to share it. As Mr. Wheaton just mentioned, they need to discuss where they would send it and whether this would be viewed as the CAC's issue.

Mr. Schwab said that Mr. Wheaton did a really great job of summarizing the meeting. He commented that regarding the issue of scope, if it would be a potential option for the CAC to recommend to the Council to have a dedicated specific committee of citizens discussing this as opposed to the CAC talking about it.

Ms. Rizzo said that having been on the Budget committee for a while, that is what the Budget Committee is for. People are allowed to attend and speak at the Budget Committee meetings about anything on the budget. She likes the idea of the budget software but since there are so many free software on the Internet, she doesn't think they should ask to purchase one. Anyone who wants to do a budget can Google free sites for budget software. She likes the idea of having the classes and to fit it into a Recreation program which would be more personable instead of just adding a site to the web page. As for the budget, the CAC can always make a request at a City Council meeting for funds if they have an idea for a good program. In summary, she doesn't think they need more committees.

Mr. Schwab said, to clarify, this would be different than the City's Budget Committee meetings. It would be about coming up with ideas and programs to help individual citizens with their money as opposed to the Budget Committee's task of allocating taxpayer dollars.

Chair Knight asked if anyone had an update about the Public Safety and Equity Committee rollout and whether this would be a good addition to what they're tasked with doing. Ms. Shackelford said she would check to see if there's been any progress.

Ms. Hinshaw asked Mr. Erich about the statement that he had written and had offered to share with them. Mr. Erich said he agreed with Ms. Rizzo that they didn't need to increase the number of existing committees. One of the challenges with finance is that this year, the Budget Committee only had one public meeting to consider a \$55 million budget before the budget was sent to the City Council. He thinks they should consider whether that's sufficient and if people have an opportunity to follow up if they have questions. He offered to screen share his recommendation. Ms. Rizzo said they only had one Budget Committee meeting because there were hardly any members of the public there and the meeting went really smoothly. She has been to other Budget Committee meetings that lasted until midnight. Mr. Erich said that when things go quickly that could be a positive but if people don't have time to give feedback, that could be a downside.

Mr. Erich shared his screen with a draft of a proposal for the group to consider bringing to the Council regarding the City budget processes. He asked if there were any questions or comments. Ms. Hinshaw asked someone to first explain to her what the purpose was of the City Budget committee. Mr. Erich said that was a good question; was the Budget Committee supposed to be a rubber stamp for whatever the City wanted to do or were citizens able to be actively involved in analyzing things, making recommendations and offering follow-up. Ms. Hinshaw stated that in response to having more than one Budget Committee meeting so that people can process information, did Ms. Rizzo know if the Budget Committee seeks public input? Ms. Rizzo answered that it did. The proposed budget is posted online and there are also copies at City Hall. If residents wish, they can attend the meeting and speak their minds. The members have mini debates and then the City Manager or others explain why a budget item is needed and then there's more discussion. Much of the budget is for ongoing things like office supplies or fixed costs such as PERS and contracted services. However, things like whether to have a dog park will bring people in to explain why they feel it's important to keep it in the budget. Another hot topic was paving the parking lot and if it's necessary, how much to pay, etc. Usually the draft is out in the middle of March and the Committee has meetings at the end of April. Ms. Hinshaw said it sounds like there's a lot of work that happens outside of the meeting. Ms. Rizzo said yes, they're delivered to members' homes, and they each go over it line by line and bring up any questions at the meeting. Mr. Erich said the challenge is when everything goes smoothly in the first meeting to still make sure there's enough time available for the group to address changes and feedback adequately.

Mr. Schwab said that regarding the sentence that says they should “meet at least twice”, he thinks someone could argue that they do meet twice if they consider the December meeting the first meeting and the April meeting the second meeting. He suggested changing the wording to “meet at least twice after the members have received a copy of the budget” or something similar. Mr. Erich accepted his suggestion. Ms. Reynolds suggested also saying that there needs to be a second meeting so that residents who were unable to attend the first meeting could attend and voice any concerns there. If it’s announced that two upcoming meetings are held to discuss the budget, that gives residents some flexibility, especially if the dates are advertised in *The Champion*. Ms. Hinshaw agreed that this was a good idea, including communicating to people that the budget is available for them to view. That way they can also offer public comment before the meeting if they aren’t able to attend. Ms. Rizzo said if people are very interested in public budgeting, there are online and one-day classes available through the State called “Your Local Budget.” There’s also tons of material you can Google about how a local budget works. It’s at Oregon.gov.localbudget.

Mr. Schwab says he thinks there are two meetings scheduled in April so maybe the best language is to “retain existing meetings in April” so that one isn’t canceled. Ms. Hinshaw said the real question was how much feedback does the City require since this is specialized knowledge. She wonders how much public engagement is appropriate for a multi-million dollar budget. Ms. Rizzo said the public usually comment on things like the dog park, not the basics and contracted costs. However, if there was a proposal and half of the city was against it, those are the types of things to expect comment on. For example, if someone wanted a \$10 million dog park it would be debated.

Chair Knight said that Mr. Schwab had explained to him that the majority of the budget items are fixed costs and there’s a smaller discretionary amount that can be discussed and changed. He thanked Mr. Erich for submitting the well-written document. Due to State law, there always has to be a second meeting about changes to code or ordinance or passing a budget. He believes it would be a good idea to at the very least schedule a second Budget Committee meeting just in case people want to make changes since settling a multi-million-dollar budget in one meeting causes controversy. He personally doesn’t know enough about what caused a 10% increase in a Covid year. He is comfortable with suggesting that they be sure to hold the two required Budget Committee meetings but not with some of the more opinionated language.

Mr. Erich said that he is on the Budget Committee and if he is still a member in December, he could bring this to them then. He thinks that a new employment contract is due for much of the City this year and so this may be a year when extra attention is needed. He asked should only City Managers and attorneys look at this or is it appropriate for residents to have some sort of oversight or knowledge about what goes on with this. Ms. Rizzo said she expects that the staff will explain everything including who gets a raise, PERS, etc. in the contract. If someone thinks the raises are too high, they can say so. Chair Knight said he wished Ms. Castillo was there since she would know more about the transition from City of Troutdale police to Multnomah County and how messy it was and that it happened in one meeting. Mr. Erich agreed that his intent was to avoid something like that from happening again. Ms. Hinshaw said that those who were paying attention should be sure to read the budget this year.

Chair Knight observed they had focused on item 3 of Mr. Wheaton’s points and suggested discussing the others. He asked if they wanted to take any action tonight on his recommendation. Mr. Erich said he would rewrite it with Mr. Schwab’s language or he could deal with it in the Budget Committee, but they rarely meet. Ms. Hinshaw says she is uncomfortable with some of the inflammatory language and she is pro big budgets, so she is OK with the language about engaging the public but not about austerity. Chair Knight said that he feels the opposite, and he is a fan of spending as little money as possible. He supports a statement that says the CAC wants to require two meetings, one for reading and one for voting. Ms.

Rizzo said she would speak to the Committee Chair, Tanney Staffenson, about it. Mr. Wheaton said he wanted the recommendation to go to the Budget Committee itself since everyone is unsure of their role in the Budget Committee, and they need a lesson in setting the rules for how they will operate, and it's up to the CAC to make sure that happens since if they all disagreed with each other, the budget won't pass. Mr. Lumiere said that he agreed with Mr. Wheaton. He sees the main concern as making sure that there's transparency so that everyone feels like they have a voice even if they don't have anything to say.

Chair Knight turned the discussion to the other two points Mr. Wheaton made, starting with financial literacy. He likes the idea of getting people together to interact when they can do so safely. Educating yourself about finances works best when someone is championing the cause, like Dave Ramsey, who has a huge following among people who want to get out of debt which shows that the need and interest are there. He suggested there be a mix of promoting existing resources and also creating a Parks and Recreation program about topics like how to cook on a budget or home finance 101, etc.

Ms. Rizzo commented that Dave Ramsey charges and Chair Knight said that's true, he meant that as a general example, but that he's been personally helped by his show. However, his point is that he has a huge radio show so there's definitely interest and a need here if they can find a way to connect with people. Ms. Hinshaw said they need a community center and then they can offer classes there. Ms. Rizzo said they had a community center and there have been classes at it. In fact, they used to have their meetings there. She suggested asking Maggie if they could do something like that. Ms. Hinshaw said she just visited the web site and found it challenging to see what is available. She asked if you had to download the guide as a PDF to see the classes. Ms. Shackelford said she wasn't sure. Ms. Hinshaw said downloading a PDF can be a problem. Ms. Rizzo says she gets a schedule every quarter in the mail.

Ms. Reynolds said that attorneys are supposed to do *pro bono* work to keep their licenses and maybe that's true for accountants. Perhaps someone would be willing to offer a *pro bono* workshop. Ms. Hinshaw said there aren't any CPAs in Troutdale. Mt. Hood Community Colleges offers some night school classes, and the Library was willing to host these, but that was before Covid. Mr. Schwab said that he also prefers in person to remote learning, but the challenge has been Covid and also what classes to offer. He said that while it's true there are many budgeting applications, someone needs to pay to get the full power of the app. He didn't know if it was legal to provide a service that most people charge for or to advocate a specific financial advisor. However, the County contracts with a financial literacy company and he thinks something like that would work well, and the next steps would be determining the costs and how many people would use it. Chair Knight clarified that he wasn't advocating finding a financial guru, but someone to facilitate the meetings. Mr. Erich said that if they want to help those who most need help, it needs to be something easy to access and many people won't be able to spend hours at night going to a conference room. They should think how can they make it as easy as possible for those who need it to get it.

Chair Knight asked if anyone had used the Mint app. Ms. Hinshaw said she used Credit Karma. Mr. Lumiere said he used Credit Karma and Mint and they work well. Mr. Erich asked if Mr. Lumiere knew how they are funded, and Mr. Lumiere said it's through advertising. Mint has less advertising than Credit Karma. However, both are very useful. Ms. Hinshaw said that she wondered how much building an app would cost. Mr. Schwab said it depends on its capability.

Chair Knight suggested they wait and see what the Public Safety and Equity Committee decides to do and if they want to take this on. Mr. Schwab said that at the very least, the short-term option should be finding professionals who will help people one on one *pro bono*. Ms. Hinshaw suggested using a shared skill data base matching people who have something to offer with people who need some help. Chair Knight said they need people who were passionate about the project to run with it and asked for volunteers. Ms. Hinshaw said she would do some research and try to make some headway.

4. Staff Communications

Ms. Shackelford said that Ms. Farrell is back from family leave, but Ms. Shackelford will continue to be the CAC staff liaison. The Planning Commission completed their review of the Town Center plan and are returning it with their comments to the Town Center Committee. If any of them would like to review it, it's on the City website. The RFP for the Parks master plan is out. They are excited to have that project moving forward. Also, their office is still closed to the public and they're all working from home, but available normal hours via email or phone.

Chair Knight asked Ms. Shackelford if there was additional discussion about the Rent Burden survey at the most recent Planning Commission meeting. She said they hadn't brought those minutes for that meeting to the Planning Commissioners yet because of the timing. They'll review the minutes for those in March. The February meeting is a special project meeting. Chair Knight asked Ms. Shackelford to please remind them when the meeting happens and then to add a recap to the agenda so they can follow up. He wonders what their perspective will be about the lack of participation.

5. Committee Member Comments

Ms. Hinshaw said that she is excited about the new Home Forward affordable housing project that has been accepted and will be located near the Sheriff's office. Also, the County deeded the land to Home Forward which will build about 100 units of affordable housing, but the City owns a small parcel right next to the County parcel and they have to decide if that land will go to the affordable housing project or not. She would love to discuss how to integrate the affordable housing complex into their community so it's not like an island. Also, if the CAC has options about design, maybe they could share them. She has heard it will have a community room and maybe some cool services and a playground. However, she wonders whether there will be a garden and about ways to integrate them with the rest of the city. She also wonders what the City plans to do with that parcel of land.

Also, Ms. Hinshaw attended a Metro training about how to combat social isolation and they offer a lot of resources including an entire office devoted to that. They can offer a training on public safety and how to be disaster resilient. She wonders if that's something they would like to entertain in order for them to find ways to increase their interaction with their neighbors and be more prepared if there's a disaster.

Mr. Erich said the more they can connect with services that already exist, the better off they will all be, so he likes that idea. Mr. Lumiere and Chair Knight agreed. Chair Knight suggested that Ms. Shackelford keep them updated about Home Forward's progress and opportunities to become involved. Mr. Schwab said Home Forward has a lot of sites and if you check out their website, you'll see photos of their facilities and services offered. The one in Hillsdale is beautiful and has a playground that's open to the public. Ms. Hinshaw said that she found it on the Troutdale Facebook page and most of the comments were negative. She thinks it would be good for the CAC to be able to allay some of those fears and also have community input into what that will look like.

Chair Knight asked Ms. Shackelford about the CAC's invitation to the Mayor and new councilors to visit a meeting. Ms. Shackelford said that she reached out to the City Recorder and she sent it to the City Manager. She doesn't have any more information but will continue to follow up. Chair Knight said he will also personally email the mayor and all councilors.

Ms. Reynolds said she really appreciates Ms. Shackelford and they should thank her weekly. Also, the City Council meetings are broadcast on Chanel 330 and she suggests watching them and taking notes about things to tackle.

Mr. Wheaton said he didn't have any comments.

Mr. Erich said thanks to everyone and that he is really enjoying their times together even when they don't always agree on everything. He feels the City of Troutdale is in good hands with all of them doing their part.

Mr. Schwab said he had sent the City Manager the last 6 months of data of police records and would be happy to share it with anyone interested.

Mr. Barney said that there's an outlet on Stark Street with a traffic congestion problem. He wonders if someone could direct traffic there. He went to Taco Bell today and when he went around to get in the line, he was nearly in a wreck due to the large number of cars at the drive-thru. People aren't able to go inside the restaurant because of Covid. Mr. Erich agreed that it's not very well designed.

Mr. Lumiere said he didn't have any comments except he appreciated the discussion.

Ms. Rizzo said she was happy to have Ms. Shackelford and thanked Mr. Schwab for getting things from the sheriff's office together.

Chair Knight said he seconded that and appreciated those 3 for getting together independently and bringing them that information. He is in favor of trying to implement some of these and the question is how to do it. They just need someone to run with it.

6. Adjournment

Mr. Erich moved to adjourn the meeting and Mr. Lumiere seconded. The motion passed unanimously. The meeting was adjourned at 9:00 p.m.

APPROVAL OF MINUTES

Will Knight, Chair

Date of Approval

Melissa Bocarde, Attest Date

DRAFT



MEMORANDUM

DATE: February 23, 2021
FROM: Amber Shackelford, Assistant Planner
TO: Citizens Advisory Committee
SUBJECT: SCYP Sandy Avenue Conversion Project

The City of Troutdale has partnered with the University of Oregon's Sustainable City Year Program, which pairs university courses with local topics and challenges to bring additional capacity and creativity to City projects. One such course is an engineering capstone through Portland State University, where students are examining the future of Sandy Avenue in Troutdale's Town Center, between 3rd and 8th Streets.

Sandy Ave is situated on a steep hillside with long-term erosion concerns. The City would like to consider ideas that could sustain this connection through reclassification or reconfiguration, as attempting to "fix" the road may be cost-prohibitive given the hillside conditions.

The task for students is to research four alternatives for Sandy Ave and develop 30% designs. The alternatives will be ranked according to various measures, including cost, safety, longevity, and public approval, among others. As part of their metric to gauge the public's opinion on the alternatives, we are looking for feedback from the CAC.

The four alternatives are:

1. **Redesigning the road to be one-way and mixed use** – Sandy Ave would be a one-way street for motor vehicles, allowing more space for a pedestrian/bike path and decreasing the impact on the roadway
2. **Closure of the road with limited access** – Sandy Ave would be predominantly used by bicycles and pedestrians, with limited access for motor vehicles (emergency and local access).
3. **Street overhaul & repair** – Utilize geotechnical solutions to excavate, restructure, and stabilize the road.
4. **No build** – No action is taken, Sandy Ave remains as-is.

Please consider these options and provide feedback as representatives of the community.

ATTACHED: Sample road diagrams for Alternative #1. These may assist with visualization of the alternatives but are from a previous study for trail alignments that has not been adopted or endorsed by the City.



Side Path - west side of Sandy Avenue

Option A - replace vehicle travel lane with an 8' wide shared use path separated from the vehicles by flexible delineators; no width added to Sandy Avenue.



Side Path - west side of Sandy Avenue

Option B - replace vehicle travel lane with a 12' wide shared use path separated from the vehicles by permanent barrier; Sandy Ave widened to accommodate new shared use path.

Images from: *40-Mile Loop: Troutdale to Gresham Trail Alignment Study*, Oregon Metro, September 2017.