



# CITY OF TROUTDALE

"Gateway to the Columbia River Gorge"

## AGENDA

### CITIZENS ADVISORY COMMITTEE

Troutdale City Hall Council Chambers  
219 E. Historic Columbia River Hwy. (lower level, rear entrance)  
Troutdale, Oregon 97060

**Wednesday, May 4, 2016**  
**7:00 p.m.**

1. Roll Call/Pledge of Allegiance
2. Approval of Minutes – April 6, 2016
3. Public Comment  
(Citizen comments are welcome on any agenda item)
4. Discussion Items
  - Discussion on suggestions for City Council work sessions
5. Department Report
6. Committee Concerns
7. Adjourn

*This meeting location is accessible to persons with disabilities.  
A request for an interpreter for the hearing impaired or for other accommodations for  
persons with disabilities should be made in writing at least 48 hours  
prior to the meeting to Chris Damgen at 503-674-7228 or  
by email to [chris.damgen@troutdaleoregon.gov](mailto:chris.damgen@troutdaleoregon.gov).*

**CITIZENS ADVISORY COMMITTEE MINUTES**

City Conference Building  
223 S. Buxton  
Troutdale, Oregon 97060  
**April 6, 2016**

Members Present: Sam Barnett  
David Becker  
Jon Brown  
Diane Castillo  
Carol Hasler  
Zach Hudson  
Jon Lowell  
Skye Troy  
Paul Wilcox

Members Absent: Danny Stoddard  
Jan White

Staff: Chris Damgen, Senior Planner  
Rooney Barker, Transcriptionist

Guests: Tim Seery, Parks and Facilities Superintendent  
Audrey Lowell, Troutdale resident

- 1. Roll Call/Pledge of Allegiance.** Chair Hudson called the meeting to order at **7:15 p.m.**
- 2. Approval of Minutes – March 2, 2016.** Paul Wilcox requested the following corrections: p. 2, first paragraph, correct the phrase ‘long-term liability’ to ‘long-term viability. In the Update on HOA Engagement and Improving Notification, correct the first sentence to read, “. . . he referenced the front-page request asking Neighborhood Associations (NAs) . . .” to read, “. . . he referenced the front-page request asking Home Owners Associations (HOAs) . . .” On p. 4 in Section 2.08.900 – Order of Business, Item 2, correct “Citizen comment of nonagenda . . .” to read, “Citizen comment on nonagenda . . .”, and in Item 5, add a semicolon after Public Hearings. In Section 2.08.100 – Citizen Comment, delete the struck-out ‘on’ and leave the current word ‘on’ , and in the last paragraph on p. 4, third sentence, correct the text to read, “. . . Work sessions are open to the public but public comment is at the discretion of the Mayor . . .”<sup>4</sup>

**Carol Hasler moved, with a second by Jon Lowell, to approve the minutes as amended. The motion passed unanimously and the corrected minutes were approved.**

- 3. Discussion Items:**
  - Community Garden at Sunrise Park.** Tim Seery, Parks and Facilities Superintendent, gave the committee an update on Sunrise Park projects, beginning with a brief history of the park. The garden plots are almost sold out this year (at \$25 per 6’ x 3’ plot), he said, and responding to a question about expanding the garden, he said he doesn’t know; last year we sold only half the plots. Someone suggested posting the availability

**Exhibit A. Undated copy of 3.Public Comment.**

of the plots; Tim said he has done that. Dogs in the park were discussed, specifically a dog run. If we build it we'll have to maintain it, he said. The City stopped the on-leash test of dog parks at Kiku and Llewelyn because the pet owners were not very responsible to the program; those parks are back to no dogs or pets. The committee thanked Tim.

- **Consideration of Citizen Comments During City Council Meetings.** Chair Hudson reviewed the actions taken at the last committee meeting asking the City Council to do something about this but we did not follow up on that except to ask staff to pass on our message. He has now requested a place on the Council agenda for their April meeting where he can relay to them the ideas this committee has. He believes, however, that we still have time to fine tune our request, and there was a good discussion.

**Jon Lowell moved, with a second by Skye Troy, to propose to the City Council replacing current Council meeting agenda text with the following:**

**Public comment at this time is limited to comments on non-agenda and consent agenda items.**

**Public comment is welcomed on agenda items as they are presented.**

**All remarks shall be limited to 5 minutes for each speaker unless a different time is allowed by the Mayor. The Mayor and Council should avoid immediate and protracted response to citizen comments.**

There was no more discussion. **The vote was unanimous and the motion passed.**

Jon Lowell also suggested this committee incorporate a Public Comment on its agendas, as well. Troy said it would be better to place this item after the approval of minutes; Dave Becker agreed as a courtesy to the public. This will be discussed under Committee Concerns.

4. **Department Report. Troutdale Airport/Port of Portland.** Chris Damgen reported on the Troutdale Airport and the Port of Portland's decision to approve option C, and their advisory committee is finalizing its report for the Port Board. Their decision is not binding on the Board. Many wanted to keep the full runway but the Port had to find a balance, and option C seems to be just that. He encouraged this committee to attend these meetings and will send them the information on dates and times.

**Development Activity.** This has picked up and staff has had seven pre-applications in the past month-and-a-half, as well as several land use applications being in play, and we've received a lot of phone calls about our development process regarding small buildings and apartments.

**New Planning Director.** A new Planning Director, Steve Sparks, will start with the City on Monday, April 11<sup>th</sup>, and Chris gave a brief synopsis of Steve's background.

**Scott Anderson.** Our former Police Chief, Scott Anderson, is retiring and there is a planned send-off on Wednesday, April 27<sup>th</sup>, from 2:00 to 3:00 p.m. at the Police Department in the Mike Kellogg room.

**Big Spring Clean-Up.** The bulk waste event (five garbage cans or less) will be by May 4<sup>th</sup>, a curbside system this year; hazardous waste on May 21<sup>st</sup> at Reynolds Middle School on NE

Halsey in Fairview (the list of items you can take is on Metro's website at [www.metro.gov](http://www.metro.gov)). Personal document shredding is April 30<sup>th</sup> from 10 a.m. to 1 p.m. at Glenn Otto Park. Two cubic yards of yard debris can be taken to Allwood Recyclers on Sandy Blvd.; there's a coupon on the flyer which will need to be cut out and present when you go there.

Chris will email the flyer on the Clean-Up to the committee members. Amy Pepper in Public Works is the coordinator this year; he encouraged them to call her if they have questions.

## 5. Committee Concerns.

- a) Is the Sheldon Development proposed project on Cherry Park Road dead? The Planning Commission did not forward a recommendation, and the City Council voted against it. The appeal period has expired, Chris said, and no appeal from the applicant was received. The topic of rezoning that property to that zoning district cannot be discussed again for a period of time. We have received other inquiries about that property but not for apartments.
- b) Diane said the Council sent a strong recommendation to the Port of Portland on their advisory committee's decision on the airport. Chris said it is the Port's property and they do not have to accept the advisory committee's decision.
- c) **Jon Lowell moved, with a second by Dave Becker, to add to future CAC agendas an item inviting citizen comment, preferably after the Approval of Minutes item, with text similar to the City Council agendas.** There was disagreement and then the suggestion to simplify it. Jon and Dave agreed to an amendment to this motion, to simply state that Citizens are Welcome. **The motion was amended to add to future CAC agendas an item, preferably after the Approval of Minutes item, stating that Citizen Comments are Welcome.** This will be agenda item 3. **The vote was unanimous and the motion passed.**
- d) Diane asked if we should limit the time people can speak. It was discussed and determined that the committee Chair can control that.
- e) **Chair Hudson moved to add the public comment item to future committee agendas following Approval of Minutes; this item will read 'Public Comments,' and the description will say that citizen comments are welcome. There was no second to this motion. The vote was unanimous and the motion passed.**
- f) Question: does this committee want to begin their regular meetings at 7:15 p.m. instead of 7:00 p.m.? After discussion, the committee said the 7:00 p.m. start time stays however, accommodation(s) can be made
- g) Last November this committee voted to send a recommendation to the **City Organization Review Subcommittee Re Charter Changes** to not recommend term limits, but suggested that they look at plurality at-large voting, or bloc voting, as a solution. During the City Council meeting when this was brought forward to that committee, our recommendation simply died – there was no vote on it, Chair Hudson said. Of the concerns brought forward by the subcommittee, one passed and will be sent to the voters in May. Two were voted down but the idea we discussed, that elections be changed to at-large elections, was never voted on. That subcommittee placed it on the agenda without having

had a discussion with the Council, and one Councilor objected to it being on the agenda without having gone through a work session for an informal discussion. He asked if this committee was interested in suggesting to the Council that they consider at-large elections disconnected from any other Subcommittee suggestions of that evening but as its own separate issue. Jon Lowell said he believes the Council did not want to vote on it in an election year, and if we would postpone it until after the election it would be a good topic of discussion. Skye said this will give us time to plan before the November election. This was discussed and Paul said he had made a presentation to them about this that was not well received; he was asked to share his presentation with the committee. It's also in the record, it was noted.

- h) Does the committee want to add the Pledge of Allegiance to their agenda? After discussion, **Sam Barnett moved, with a second by Diane Castillo, to add the Pledge of Allegiance to the first item after Roll Call on the CAC agendas. The vote was 7-yes, 2-no (Wilcox and Hudson), and the motion passed.**
  - i) Jon Brown asked if they could have electronic copies of their monthly agenda packets versus hard copies. Chris noted those who prefer electronic copies: Skye, Carol, Zach, and Jon Brown. He reminded them that the packets are posted on the City's website.
  - j) Sam said cars are permitted to park right up to and sometimes over the crosswalk in downtown, and he can't see people stepping out to cross the street when they're blocked by these cars. He proposed having an easement from the stripes. There was discussion, and Chris told them this is an issue the Council added to their recently approved Capital Improvement Plan, so it will be studied. It is a County road but the City can do only so much. Jon Brown said Sam should attend the next Public Works Safety Advisory Committee and share his concern with them.
  - k) Public comment at City Council Work Sessions was discussed as was a more specific agenda. Chair Hudson asked them to all think about this and come back with suggestions next month.
  - l) Paul shared some of his research on Council Executive Sessions
6. **Adjourn. Skye Troy moved, with a second by Jon Brown, to adjourn. The vote was unanimous and the meeting adjourned at 9:02 p.m.**

\_\_\_\_\_  
Zach Hudson, Chair

\_\_\_\_\_  
Date

Attest: \_\_\_\_\_  
Rooney Barker, Transcriptionist