

BUDGET COMMITTEE
APPROVED BUDGET



THE CITY OF
TROUTDALE
— **OREGON** —
EST. 1907

FISCAL YEAR 2024 – 2025

CITY OF TROUTDALE

OREGON

Approved Budget for Fiscal Year 2024-2025

BUDGET COMMITTEE

City Council Members:

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Alison Caswell
Geoffrey Wunn
Glenn White
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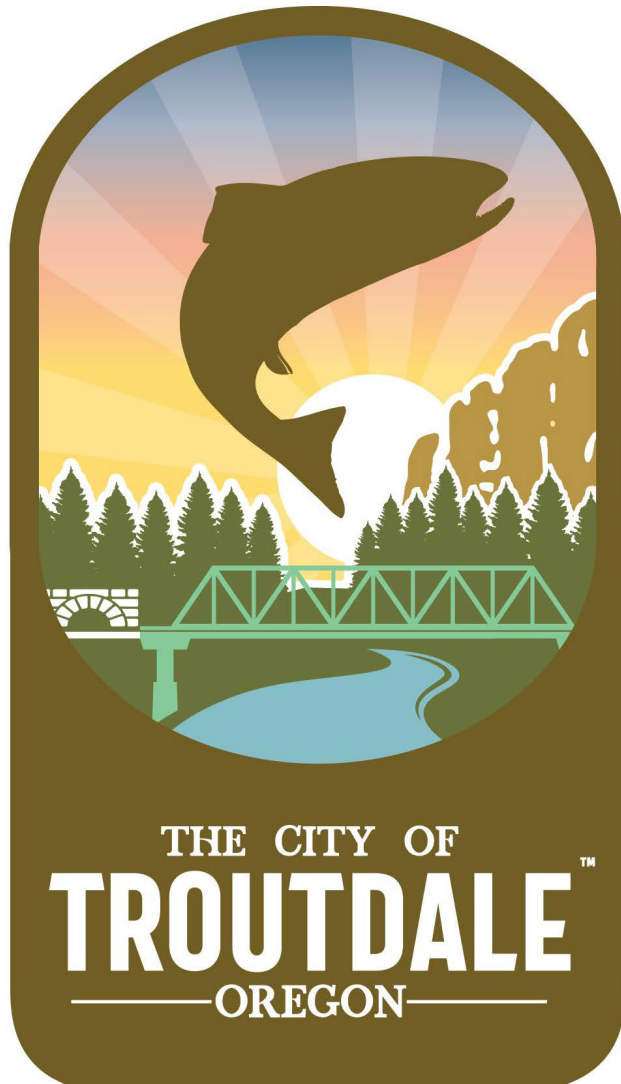
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Paul Wilcox
Victoria Rizzo
Richard Allen
Alternate, Kevin Minkoff

STAFF

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City Manager
Public Works Director
Community Development Director
City Recorder
City Attorney
Finance Director



CITY OF TROUTDALE

Approved Budget

Table of Contents

	Page
GENERAL INFORMATION	
Table of Contents.....	3-8
 BACKGROUND INFORMATION	
Budget Message.....	10
Council Goals	24
Organizational Chart.....	26
Full Time Equivalent Position Summary	27
Salary Paid From More Than One Source.....	28
Position Titles, Salary Ranges and Stability Pay	29
 SUMMARIES – ALL FUNDS	
General Statistics.....	30
Summary of Resources and Requirements	31
Resources by Source.....	32
Requirements by Category	35
 GENERAL FUND	
Summary of Resources and Requirements	38
Resources by Source.....	39
 Executive	
Narrative	42
Legislative Requirements by Category	45
Judicial Requirements by Category	47
Legal Requirements by Category	49
General Government Requirements by Category.....	51
Administration Requirements by Category	54
Community Services Requirements by Category	58
 Finance	
Narrative and Statistics.....	60
Finance Requirements by Category	
Information Services by Category	

Table of Contents (Cont.)

Police	
Narrative and Statistics.....	69
Management Requirements by Category	
Operations Requirements by Category	
 Public Safety Building	
Narrative	74
Requirements by Category	
 Solid Waste/Recycling	
Narrative	77
Statistics	
Requirements by Category	
 Fire Protection	
Narrative	81
Requirements by Category	
 Parks	
Narrative and Statistics.....	85
Requirements by Category	
 Facilities	
Narrative and Statistics.....	93
Requirements by Category	
 Planning	
Narrative and Statistics.....	99
Requirements by Category	
 Tourism & Economic Development	
Narrative	106
Requirements by Category	
 Non-Departmental	
Transfers/Contingency/Unappropriated.....	111

Table of Contents (Cont.)

CODE SPECIALTIES FUND

Narrative and Statistics	112
Fund Summary	
Resources by Source	
Requirements by Category	

PUBLIC WORKS

General Statistics	125
--------------------------	-----

WATER FUND

Narrative and Statistics	126
Fund Summary	
Resources by Source	
Requirements by Category	

SEWER FUND

Narrative and Statistics	136
Fund Summary	
Resources by Source	
Requirements by Category	

STREET FUND

Narrative and Statistics	155
Fund Summary	
Resources by Source	
Requirements by Category	

INTERNAL SERVICES FUND

Narrative	151
Fund Summary	
Resources by Source	
Requirements by Category PW Equipment Maintenance	
Requirements by Category PW Management	

STORM SEWER UTILITY FUND

Narrative	168
Fund Summary	
Resources by Source	
Requirements by Category	

Table of Contents (Cont.)

STREET TREE FUND

Narrative	177
Fund Summary	
Resources by Source	
Requirements by Category	

WATER SYSTEM IMPROVEMENT FUND

Narrative	182
Fund Summary	
Resources by Source	
Requirements by Category	

WATER SYSTEM REIMBURSEMENT FUND

Narrative	188
Fund Summary	
Resources by Source	
Requirements by Category	

SEWER SYSTEM IMPROVEMENT FUND

Narrative	194
Fund Summary	
Resources by Source	
Requirements by Category	

SEWER SYSTEM REIMBURSEMENT FUND

Narrative	200
Fund Summary	
Resources by Source	
Requirements by Category	

STREET IMPROVEMENT FUND

Narrative	206
Fund Summary	
Resources by Source	
Requirements by Category	

Table of Contents (Cont.)

STREET REIMBURSEMENT FUND

Narrative	212
Fund Summary	
Resources by Source	
Requirements by Category	

STORMWATER IMPROVEMENT FUND

Narrative	218
Fund Summary	
Resources by Source	
Requirements by Category	

STORMWATER REIMBURSEMENT FUND

Narrative	224
Fund Summary	
Resources by Source	
Requirements by Category	

UTILITIES UNDERGROUNDING FUND

Narrative	230
Fund Summary	
Resources by Source	
Requirements by Category	

BIKE PATHS & TRAILS FUND

Narrative	235
Fund Summary	
Resources by Source	
Requirements by Category	

PARKS IMPROVEMENT FUND

Narrative	240
Fund Summary	
Resources by Source	
Requirements by Category	

Table of Contents (Cont.)

SAM COX BUILDING MAINTENCE (IMPROVEMENT) FUND

Narrative	245
Fund Summary	
Resources by Source	
Requirements by Category	

GENERAL OBLIGATION BOND DEBT SERVICE FUND

Narrative	250
Fund Summary	
Resources by Source	
Requirements by Category	

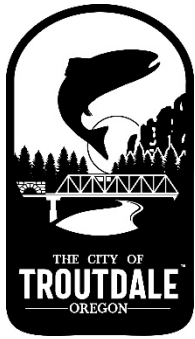
FULL FAITH & CREDIT DEBT SERVICE FUND

Narrative	254
Fund Summary	
Resources by Source	
Requirements by Category	

SUPPLEMENTAL SCHEDULES

Fund Balance Analysis.....	261
Tax Levy Computation	262
Historical Property Tax Data	263
Schedule of Debt Service Requirements.....	264
Budget Committee Approval	267
Council Adopted Resolutions	





BUDGET MESSAGE

2024-2025 Approved Budget

INTRODUCTION

The approved budget for fiscal year 2024-2025 allocates limited City funding to support City goals and objectives, funding City services, and as we undertake the significant expenditures associated with progress in our Urban Renewal Plan Area. The available resources are allocated to continue to provide existing services and contribute to a sense of stability and continuity.

The general economy has remained relatively resilient over the past year in face of continued inflationary pressures and countervailing Federal Reserve inflation fighting actions. While the economy has slowed somewhat, the expected recession did not materialize in spite of the record pace of Federal Reserve interest rate increases to reduce economic activity and rate of inflation.

A number of cross currents will continue to impact the economy's path over the next year, with the ongoing Russian/Ukrainian conflict, the Gaza crisis, continued elevated inflation measures, high interest rates, and the looming November election capturing the headlines. The Federal Reserve's interest rate increases have paused and are expected to remain at a heightened level for longer than the stock market seems to predict, likely well into 2025. Most supply chain disruptions have recovered. The rate of increase general goods and services prices have leveled off but remain above consumers' comfort level. Elevated inflation and wage increases continue to cycle higher but at a somewhat slower pace.

Headline inflation is likely to remain above the Federal Reserve's 2% target, on a monthly basis, until the second half of the year. While the rate of increase has declined from the prior year, we are likely to remain at these new higher price levels into 2025.

The stock market will be unstable until late in the year as it contends with waiting longer for interest rate cuts and uncertainty surrounding the November election. Growth in corporate profits will slow but it seems the recessionary downturn has been avoided. The commercial banking sector may be the exception due to continued refinancing difficulties surrounding downtown office property vacancy rates (over 30% in Portland) and pressure on net interest margin of the banks long dated Treasury holdings.

The US economy contracted 3.4% on an annual basis in 2020, as real Gross Domestic Product (GDP) due to COVID-19. GDP came roaring back in 2021 at an annual rate of 5.7% and returned to a more normal pace of 2.1% for 2022, and grew to 2.5% for 2023. Current forecasts hold 2024 GDP steady at an estimated 2.4%.

Revenue estimates for the Transient Lodging Taxes (TLT) , the Multnomah County Business Income Tax (BIT), and both the State and local gas taxes have been modestly increased in the approved budget. The expected summer travel will provide continued recovery in both the gas tax and TLT revenues. As the underlying housing market remains healthy, construction activity has remained strong and property tax revenues have remained firm.

The approved budget includes an increase of 2.50 FTE (full time equivalent) regular status positions in the General Fund. The 1.0 FTE addition to the Parks staff was reviewed at the December mid-year Budget Committee meeting. It was necessary due to the addition of the management of Metro's 62-acre College Nature Park at Beaver Creek, the off-leash Dog Park, the Skatepark, and the URA Riverfront Trail site. A 1.0 FTE addition to HR to address the ever-increasing employment labor law regulatory burden from both State and Federal mandates and the tighter job market making it harder to find qualified candidates. A 0.5 FTE addition for the recreation program coordinator necessitated by the increased demand, and attendance, by the citizens at public events.

As part of the ongoing expansion of the City's economic development efforts, support of tourism will continue through the Troutdale Visitor Center in the remodeled Depot. The City is continuing to gain experience in operating the visitor's center, City events and other special and community events, with the several part-time Visitor Center Greeters. The number of Greeters is expected to fluctuate as we gain experience and expect the staffing configuration will continue to evolve as we gain Visitor Center operating experience.

The approved budget also looks to continue projects and make progress on the ongoing goals of economic development. The current year budget has capital projects which have experienced delays, and project completions are likely to spill over to the coming year. The list of capital projects is below in the Capital Outlay Table.

General Fund property tax revenue grew 2.62% following the 2.92% growth of the prior year. Property tax revenues show a total increase of approximately \$154,000. The coming year tax revenue is budgeted to grow approximately \$963,000 or 15%, due to the Amazon facility no longer receiving Enterprise Zone tax exemption, plus other completed construction projects. For next year, these additions will act as a temporary counterweight to the general trend of property tax revenues not keeping pace with costs.

The contracted law enforcement services Intergovernmental Agreement (IGA) with the MCSO resulted in a 40% decrease in FTE and associated Personnel Expenditures in 2015. The MCSO IGA is the single largest expenditure in the continuing Police Operations division budget, but it is not the entire department budget. The Community Resource Deputy from the MCSO, the Code Compliance Officer position, and the BOEC costs are the other significant portions of the division budget.

The Public Safety Building Operations department budget reflects the increased utility costs and the other landlord costs associated with the lease of the Community Police Facility to Multnomah County. The approved budget continues to allocate the \$175,000 of the \$220,000 building lease revenue the City receives from the Multnomah County, to reduce the levy for the

Police Facility Bonds. The remaining lease revenues are dedicated to the building operating expenses which continue to increase with the building reaching the 12-year mark.

Continuing to loom on the horizon is the growing disconnect between what the constrained property tax system in Oregon can provide, and the expected level of government services. With labor, health care, pension, and energy costs all increasing at higher than the maximum 3% annual assessed value increase, property taxes cannot sustain government service at the current levels.

During the past year the City, as an employer, has strived to continue providing essential utility services and other services to the citizens while complying with the many and frequently changing public health mandates to safeguard both our employees and the public.

The approved budget combines a continuing operations approach to provide clean water and effectively process sewer and stormwater, providing both service and contributing to a sense of stability and continuity to the residents. Inflation over the prior two years has impacted the City's cost of operations for these vital utility services. The lack of any long-term utility user rate increase resolution for the prior two years has put us behind in recovering the operating costs. Last year's necessary "stopgap" 8.5% utility rate increase was approved. The City Council will have to ultimately choose between the financially stable choice of approving the necessary rate increase, or the politically expedient option of not increasing rates when presented with the rate analysis this Fall.

The approved budget projects total resources and total requirements of \$73,915,000 compared to \$78,809,000 for the current year approved budget. Operating expenditures account for \$25,206,000, and capital expenditures account for \$11,720,000, with the majority being the utility operating and improvement funds, \$10,608,000. Debt service and fund transfers account for \$4,991,000, and contingency, reserve for future expenditure, and unappropriated funds account for the remaining \$31,998,000.

This budget message highlights the following areas: Budget Document, General Fund, Proprietary Funds, Current Revenues – All Funds, Current Costs – All Funds, Departmental Changes, Financial Policies & Changes and Long-Range Financial Issues. For additional statistical and financial information refer to the pages following this message.

BUDGET DOCUMENT

The budget is comprised of 26 funds. The budget document is organized and presented by fund type. Preceding each section is a brief narrative. The budget has been prepared in accordance with ORS 294 Oregon Local Budget Law, and Government Accounting Standards.

GENERAL FUND

The General Fund is the major operating fund for the City and comprises 32% of the total approved budget. The General Fund budget allocates property taxes and other general revenues to fund many services: police, fire, planning, recreation, parks and facilities,

legislative, city administration (finance, legal, human resources, recorder, and information services), court, and solid waste/recycling.

The major sources of General Fund revenue are property taxes and State shared revenue, which combined equal \$8.1 million. Public Safety represents approximately 51% of the General Fund operating costs at \$7.8 million for the combined Fire Service contract and Police department budgets.

The approved \$15,117,000 operational expenditures, Personnel and Materials Services, of the General Fund budget compared to \$13,454,000 in FY 2023-2024. This represents a 5.2% increase, compared to a 7.3% increase over the prior year. The increase reflects anticipated cost increases for materials and supplies, wages, and benefit cost increases for PERS and health insurance premiums.

The approved General Fund budget maintains the City Council's target for year-end balances (unappropriated funds) by recommending an unappropriated balance of \$3,698,000 in FY 2024-2025 and contingency of \$3,000,000 to maintain the flexibility needed for still to be clarified resources needed for the Confluence site development requirements. This creates a potential year-end balance of **approximately \$6.7M**, if revenues materialize as projected and contingencies are not utilized during the year. However, consistent with past years, staff anticipates it will be higher due to spending less than budgeted amounts.

PROPRIETARY FUNDS

The Proprietary Funds include the budgeted revenues and expenditures for the Public Works Funds, including water, sewer, storm water, and internal services. The primary source of revenues are customer user fees.

The approved budget includes no rate increase in water, sewer and storm water utility user fees for the coming FY 2024-2025.

Following the upcoming the utility rate analysis will be completed with recommended utility rate increases for coming years. Utility rate increases are necessary to meet the increased costs of operations and maintenance and required infrastructure replacement and improvements.

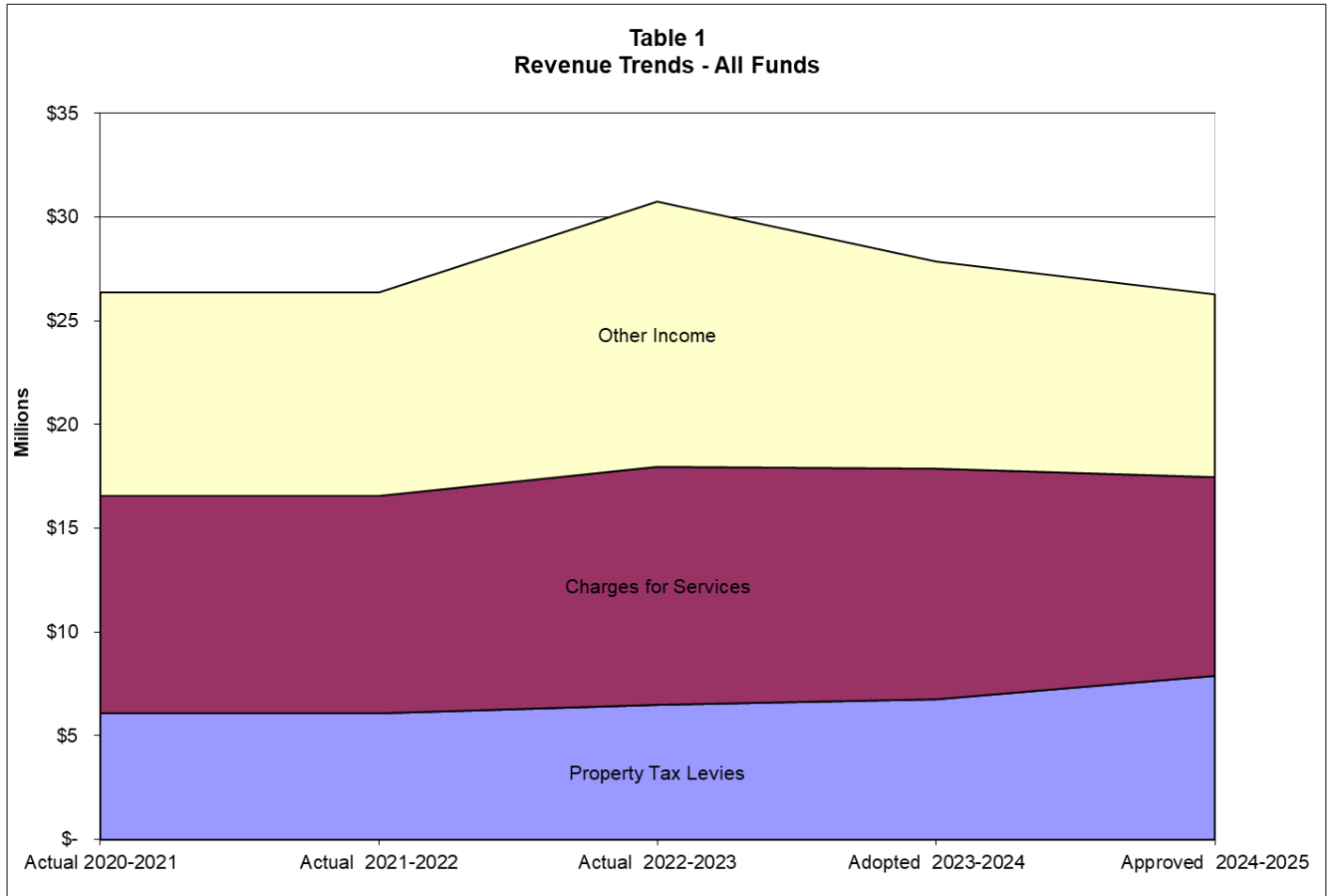
The increase next year will need to cover two years of increased operating costs and will likely be in the 8-10% rate increase range.

The Internal Services Fund accounts for the public works management overhead and the department equipment maintenance. The Fund is supported by revenue transfers from the Water, Sewer and Storm Water Funds which receive management and maintenance support from the Internal Services Fund.

CURRENT REVENUES – ALL FUNDS

Current revenues include all resources excluding interfund transfers and beginning fund balances (cash carry-over from the prior year).

Table 1 below provides a graphical representation of revenue trends for all funds. As the table illustrates, user fees (included in Charges for Services) are normally the primary revenue source for all City operations.



Property Taxes

The budget includes property tax revenues totaling \$7,887,000, including general operating funds of \$7,548,000 and general obligation bond debt service funds of \$340,000. Property tax revenues account for only 26% of current revenues (Table 1 - lower portion of graph).

The General Fund budget includes the levy of Troutdale’s maximum permanent tax rate per State law of \$3.7652 per \$1,000 of taxable assessed value for operating purposes. State law established a maximum tax rate to fund general operations and limited the growth of tax assessed value on which the rate is applied through Measure 50 passed by voters in May 1997.

The current property taxes included in the budget anticipate a 3% increase in taxable assessed value of existing property, plus additional assessed value from new construction. These components result in an estimated taxable assessed value of \$ 2,097,000,000. This is within the constitutionally allowed 3% increase on the FY 2023-2024 assessed value of \$1,809,000,000. For the past five years the Amazon facility has received a tax exemption under the State's Enterprise Zone program which has concluded, and their assessed value will be added to the tax rolls this year. The remaining increase includes new property or new improvement assessed value growth projected at less than 1%, and excludes the projected incremental value in the Urban Renewal Agency plan area which totals \$10,951,000 and which is reported separately in the Urban Renewal Agency budget as the basis of tax increment revenue estimates.

Troutdale's permanent rate will levy property taxes estimated at \$6,828,000. The total levy amount is reduced by six percent for budget purposes to reflect the anticipated uncollectible amount for taxpayers who do not pay their taxes in the year billed and where discounts are given for timely payment. A detailed calculation of the tax levy is shown in the Supplemental Schedules near the end of this budget document.

The City will also levy property taxes to fully fund the General Obligation Refunding Bonds Series 2021 debt service. In November 2010, Troutdale voters approved a \$7,540,000 general obligation bond measure for the Community Police Facility project. The original bonds were issued in February 2011. The 2011 bonds were called and refunded in July 2021 at a lower interest rate, saving the taxpayers approximately \$880,000. The debt service in fiscal year 2024-2025 for the Police Facility Refunding Bonds requires a property tax levy of \$356,000 with a projected tax levy rate of \$0.17 per \$1,000 assessed value.

Based on an estimated taxable assessed value of \$1,813,000,000, the combined projected tax rates (general operating and bond levies) would total \$3.91 per \$1,000 assessed value for FY 2024-2025. City taxes levied on property with a taxable assessed value of \$200,000 are estimated to decrease by \$1.55 to \$781 compared to \$783 in FY 2022-2023.

Charges for Services

The budget includes charges for services totaling \$ 9,524,000 or 31% of current revenues (Table 1 - middle portion of graph). User charges include fees associated with city provided utilities (water, sewer, and storm water), permits, system development charges, recreation fees and the enterprise zone community service fee. About 90% of user charges come from our operating utilities.

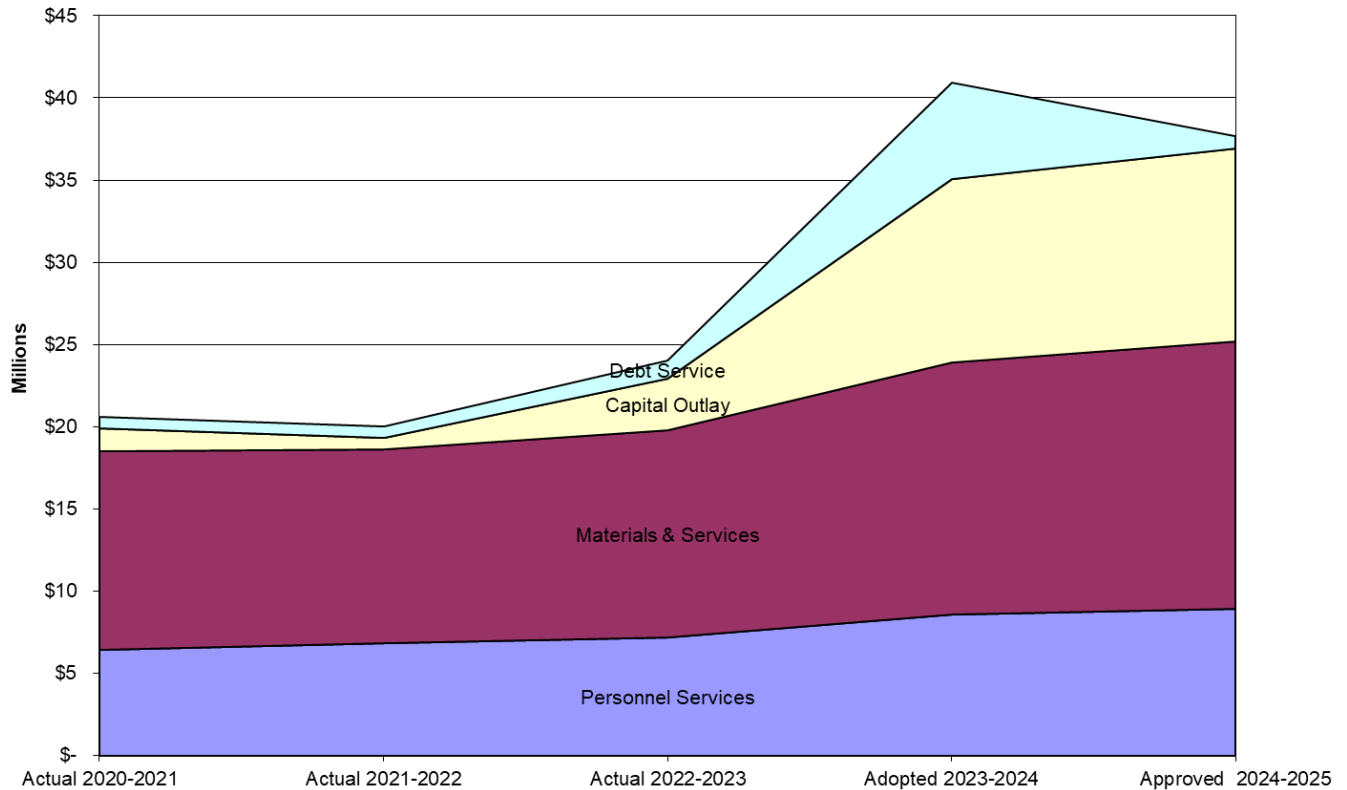
Other Income

The budget includes other income totaling \$9,674,000 which is 36% of current revenues (Table 1 - top portion of graph). Within the General Fund this category includes franchise fees, state shared revenues, transient lodging taxes, loan proceeds, fines, grant monies and interest income. Within the other funds the primary continuing resources within this category include State gas tax monies, franchise fees, and interest income.

CURRENT COSTS – ALL FUNDS

Current costs include all requirements excluding interfund transfers, contingency and unappropriated fund cash reserves. Table 2 on the following page provides a graphical representation of cost trends for all funds.

Table 2
Cost Trends - All Funds



Personnel Services

The approved budget includes 65.75 FTE's, which is a net increase of 2.50 FTE. To keep this FTE number in historical prospective, in the 2008-09 budget before the impact of the "Great Recession", 15 years ago, the City's FTE was almost 56.0. A modest and reasonable increase considering the substantial changes in our community over that time.

This reflects the additional 1.0 Parks Worker position discussed at the mid-year Budget Committee meeting, the 0.5 FTE addition of an assistant Recreation Coordinator position and 1.0 FTE addition of a Human Resources Generalist to support the ever-increasing employment labor law regulatory burden from both State and Federal mandates. The approved budget

includes personnel services costing a total of \$8,944,000, an increase of \$353,000 or 4.1% increase vs. 10.7% the year prior. A number of items result in the change, including the FTE additions, wage step increases, employee turnover, PERS costs, and position reclassifications.

The American Federation of State, County and Municipal Employees (AFSCME) union collective bargaining agreement will expire at the end of the current FY 2023-2024. The AFSCME union contract negotiations are expected to continue beyond the Budget Committee meeting dates. And any cost changes as a result of the successor collective bargaining agreement adopted by the City Council will be addressed in a supplement budget process.

PERS experienced a significant market value decline in 2008 and while the investment portfolio has recovered over the last ten years and grown in value, the pension funded status has only improved marginally from the significant drop in value. Due to the lag in biennial actuarial valuation for PERS, the City is entering the second year of the new rate biennium based on the valuation of December 31, 2021. The prior changes by the State Legislature to lower the unfunded actuarial liability and thereby reduce employer costs were largely overturned by the State Supreme Court. The court ruling and the disappointing investment results during the period resulted in significant cost increase for employers in the upcoming biennium cycle. The City PERS rates change each new State biennium. The State biennium of 2023-2025 has PERS cost increases of an estimated \$168,000.

Materials & Services

The approved budget includes materials and services totaling \$16,262,000, an increase of \$931,000 or 6% increase compared to the prior year. Of this increase the IGA for Fire and EMS Services with the City Gresham represents \$117,000 of the total, the IGA's for BOEC and contracted law enforcement services with the MCSO represents \$162,000 for the increase, and the new Intergovernmental Flood Safety Benefit Fee of \$127,000, with the remaining \$524,000 spread across the other 26 funds. Materials and services costs account for 27% of current costs (Table 2) and include items such as office supplies, utilities, equipment repair and maintenance, training and the significant public safety contract services for both Police and Fire.

Capital Outlay

The approved budget includes increased capital outlay spending primarily from the utility and improvement funds. The planned capital outlay of all funds totals \$11,720,000. Capital outlay includes several carryover projects which were delayed due to weather, COVID, supply chain limitations, staffing or other causes. The increase from the current year to next year is reflected in Table 2. The remaining amount being routine capital project infrastructure replacement in the utility funds. Capital outlay represents 19% of current costs (Table 2). A summary of approved capital outlay expenditures is in Table 3 below. As usual, it is unexpected that all the projects will be completed in the 2024-25 budget year due normal delay issues addressed above.

Capital Outlay Table

Description	Fund	Expenditure
Replace equipment	GF – Parks	2,000
Lift gates for trucks	GF – Parks	5,500
Sand Spreader for dump truck	GF – Parks	7,000
Heavy Duty Tilt Trailer for Tractor	GF – Parks	10,000
Materials Staging/Processing Station	GF – Parks	10,000
Load rated trailers-Parks mowers	GF – Parks	12,000
Equipment/Dry Storage	GF – Parks	12,500
Glenn Otto Pay-2-Park Kiosk	GF – Parks	15,000
Columbia Park Security Cameras	GF – Parks	20,000
Dog Park fence and amenities	GF – Parks	28,000
ADA requirements for parks	GF – Parks	40,000
Imagination Station Sun Sails (2)	GF – Parks	40,000
Depot Park Gorge Hub Design	GF – Parks	50,000
Sandee Palisades ADA Trail replacement	GF – Parks	100,000
Imagination Station Surface Rehab	GF – Parks	100,000
Beavercreek North Bridge Replacement	GF – Parks	350,000
Snowplow for new 1-ton	GF – Parks/Facilities	10,000
Full size Pick-up w/ Canopy & Rack	GF – Parks/Facilities	52,000
Computers, Monitors, Docks	GF – Court	2,000
Computers, Monitors, Docks	GF – Legal	2,000
Computers, Monitors, Docks	GF – Executive	6,000
Computers, Monitors, Docks	GF – Recreation	2,000
Computers, Monitors, Docks	GF – Finance	2,000
Commercial Vacuum	GF – Facilities	2,000
Replace equipment	GF – Facilities	2,000
Commercial Floor Buffer	GF – Facilities	2,500
Commercial Carpet Shampooer	GF – Facilities	3,000
Sand Spreader for dump truck	GF – Facilities	7,000
CCB Security Cameras	GF – Facilities	10,000
ADA Facilities Requirements	GF – Facilities	80,000
Computers, Monitors, Docks	GF – Code Enforcement	2,000
Computers, Monitors, Docks	GF – Planning	8,000
Computers, Monitors, Docks	GF – Tourism	4,000
Full size Pick-up	GF – Code Enforcement	42,000
Monitors, Docks	GF – Information Svcs	2,000
Server UPS replacements	GF – Information Svcs	3,000
Phone equipment	GF – Information Svcs	4,000
IT Laptops	GF – Information Svcs	6,000
Replace old Computers	GF – Information Svcs	22,000
SAN Replacement	GF – Information Svcs	35,000

TOTAL GENERAL FUND:		1,112,500
Building Inspections Laptop & Desktop	Code Specialties	12,000
Sidewalk & Trail Infill	Bike Path & Trails	18,404
Harlow Place Riverfront Lots	Parks Improvement	125,000
Riverfront Park - URA site (PA-003)	Parks Improvement	200,000
Signage, picnic tables, misc. items	Parks Improvement	10,500
Depot Park Bike Hub	Parks Improvement	50,000
Tables & chairs	Sam Cox Bldg Fund	4,000
Undergrounding Projects	Undergrounding	4,041,758
OTHER IMPROVEMENT FUNDS:		4,449,662
Digital Tablet field use	PW Management	500
ADA Upgrades	PW Management	5,000
Computers, Monitors, Docks	PW Management	6,000
Computers, Monitors, Docks	PW Shops	3,000
Microsoft Surfaces	Sewer	6,000
Cuttler Hammer power monitors	Sewer	20,000
Boiler control panel	Sewer	25,000
GSA property development	Sewer	100,000
Design Projects	Sewer Improvement	30,000
Upsize/Extend with Development	Sewer Improvement	100,000
Design Projects	Sewer Reimbursement	35,000
Pump station #4 Backup Generator	Sewer Reimbursement	75,000
Bio-filter replacement	Sewer Reimbursement	100,000
Pump station #3 Generator & fencing	Sewer Reimbursement	100,000
Upsize/Extend with Development	Sewer Reimbursement	100,000
System Reinvestment Rebuild Projects	Sewer Reimbursement	150,000
Microsoft surfaces	Storm	6,000
Water Quality Facility Rehab	Storm	35,000
Design Projects	Storm	50,000
System Reinvestment Rebuild Projects	Storm	50,000
Stuart Ridge Pond design/construction	Storm	100,000
Combo Sewer Cleaner Vactor 2100i	Storm	559,568
Design Projects	Storm Improvement	25,000
Design Projects	Storm Reimbursement	25,000
Upsize/Extend with Development	Storm Reimbursement	50,000
System Reinvestment Rebuild Projects	Storm Reimbursement	70,000
Cobra Jetting Hose	Storm/Sewer	3,000
Mid-size pick-up truck Crew Cab	Storm/Sewer	42,000
WPCF parking expansion construction	Storm/Sewer	80,000

WPCF office space construction	Storm/Sewer	1,170,000
Design Street Improvement Projects	Street Improvement	25,000
Improve Streets w/Development	Street Improvement	150,000
Upsize/Extend with Development	Street Reimbursement	50,000
ADA-Sidewalk ramp Upgrades	Street Reimbursement	75,000
System Reinvestment Rebuild Projects	Street Reimbursement	110,000
Field Use Tablet	Streets	2,000
Computers, Monitors, Docks	Streets	6,000
Streets Projects	Streets	50,000
Sidewalk Infill	Streets	75,000
Harlow Rd Improvements - LID/Design	Streets	100,000
Server room improvements	Various PW Depts	2,000
Energy Efficiency Upgrades	Various PW Depts	5,200
Security/Access Control Upgrades	Various PW Depts	22,000
PW Shop Parking Lot Imp./Design	Various PW Depts	35,000
Materials Staging/Processing Station	Various PW Depts	90,000
Equipment/Vehicle dry storage	Various PW Depts	112,500
Field Use tablet	Water	1,500
Computers, Monitors, Docks	Water	6,000
Cathodic Protection Reservoir 4	Water	8,000
Control Valve Modifications	Water	10,000
Fixed Generator at Reservoir	Water	17,000
Well 3 decommissioning	Water	50,000
Portable Emergency Generator (well 6)	Water	150,000
Development Upsize	Water Improvement	50,000
Well 9 Design Project	Water Improvement	100,000
Well 9 Construction Project	Water Improvement	250,000
Design Projects	Water Reimbursement	25,000
Upsize/Extend with Development	Water Reimbursement	50,000
Reservoir Seismic Upgrades (Phase I)	Water Reimbursement	150,000
System Reinvestment Rebuild Projects	Water Reimbursement	150,000
Jetting nozzle	Water/Streets	5,000
Asphalt and Concrete saw	Water/Streets	8,000
Equipment barn roof replacement/insulation	Water/Streets	30,000
Hydro-excavation vac truck	Water/Streets	190,000
Dunbar Avenue Improvements	Water	15,000
Dunbar Avenue Improvements	Streets	225,000
Dunbar Avenue Improvements	Street Improvement	250,000
Dunbar Avenue Improvements	Storm Improvement	375,000
	TOTAL PUBLIC WORKS:	6,146,268
	TOTAL CAPITAL OUTLAY:	11,720,430

Debt Service

The approved budget includes debt service totaling \$745,000 a decrease from the \$5,881,000 of the prior year. Debt service costs account for 1.25% of current costs (Table 2). Repayment of GO Refunding Bonds issued for the Community Police Facility is \$540,000 and \$205,000 for the Full Faith and Credit (FFC) obligations.

The City is obligated to repay these debts from any available general revenue. Lenders see these debt payments as first priority payments from the General Fund without regard to other City spending considerations. Through an IGA the City loaned the full \$5,000,000 to the Urban Renewal Agency to purchase the Eastwinds Development LLC property and the City's former sewer treatment plant property. A portion of the Funds were used to perform demolition and environmental cleanup across both properties, and for site preparation for redevelopment.

The Urban Renewal Agency is obligated under the IGA to pay the City from the property sale proceeds, however if the fair reuse value at which the Agency sells the property is less than the costs, there will be inadequate funds to repay the City in full. However, the City will still be required to repay the outstanding Full Faith and Credit obligations at time of the property re-sale. Additionally, General Fund during the site preparation period, is required to make the debt service payments without revenue from the Urban Renewal Agency until the property re-sale, which will impact both the budget and the ending fund balance.

The \$5,000,000 Full Faith and Credit debt was paid off in full during the current fiscal year by the City on behalf of the URA.

Unfortunately, the costs and quantity of environmental remediation tasks required for the URA site, *The Confluence at Troutdale*, were significantly greater than estimated. The City was able to obtain a \$1,500,000 loan from the State of Oregon Brownfields Redevelopment Fund for some of the additional costs. Through an IGA the City loaned the full \$1,500,000 to the Urban Renewal Agency. Like the \$5,000,000 FFC borrowing the City is also obligated to repay this loan to the State from any available general revenue.

The debt service requirements outstanding as of June 30, 2024 are summarized near the end of the budget document.

DEPARTMENTAL CHANGES

Building and Permit Revenues

The great recession impact and the slow recovery of new construction necessitated a downsized building inspection staff. The much greater development activity which occurred over the past few years has increased permit revenues and stabilized the fund. A number of significant projects continue to develop during the current fiscal year and additional projects

are in the planning pipeline and anticipated to be constructed in the coming fiscal year. The updated IGA with the City of Gresham has enabled cost effective scaling of service to meet demand as well as expanded technical expertise for inspectors that has been required for these projects. However, Gresham does not handle the administration and management of the building, electrical and plumbing permits.

The reestablishment of the Code Specialties fund in FY 2009-2010 both removed the volatile impact of the construction cycle from the General Fund and improved the City's compliance with State requirements. The Code Specialties fund has a healthy fund balance which along with forecasted revenue, along with the cost-effective IGA with Gresham will be sufficient to support operating costs without impacting or requiring another loan from the General Fund.

LONG RANGE FINANCIAL ISSUES

The PERS rate increase is estimated to cost the City an additional \$168,000 beginning in the 2023-2025 biennium, and health insurance premium increases of 4% to 12% are estimated to cost another \$75,000. The City will spend approximately \$997,000 for medical and dental insurance benefits this coming year. The majority of these costs are out of the City's control. While changes in the health insurance benefits could provide significant savings, changes are subject to collective bargaining with AFSCME. The City's inability to sustain these continued cost increases will continue to challenge the City's labor relations with our remaining employee union.

Operating Reserves

The approved budget provides the General Fund with an unappropriated balance of about \$3,698,000 to meet the operational needs of the City between July 1st and November, before property tax receipts arrive. Significantly reducing that level could require the City to borrow money to meet the operating needs and could potentially also reduce the bond and credit rating of the City.

During the history of the Urban Renewal Agency (URA) the City has loaned funds and incurred all the administrative costs to support the URA. The URA tax increment revenue continues to be used to reimburse the City under the existing IGA.

Audit Compliance

The revision of audit standards GASB 87 for Leases, GASB 96 Subscription-Based Information Technology Arrangements, and GASB 101 Compensated Absences, will each require significantly expanded reporting and increased audit compliance costs in the coming fiscal years.

Multnomah County Business Income Tax

The County Business Income Tax (BIT) receipts declined 36% during the 2008 Great Recession. The County Commission increased the tax rate for 2020 and approved a one-year

increase to the portion of revenue that is distributed to the four East County Cities. The combination of the rate increase, increase in exemption filing income, and extended and delayed tax filing season, and impact of the early lock down limitation on economic activity resulted in a 17% reduction in BIT revenue for FY 2019-2020. The allocation formula changes and the forecasted economic activity in the current and coming months are a combination of offsetting increases and decreases of potential revenue. The County Commission has changed the allocation formula and extended the term of the IGA with the four cities. The approved budget reflects a one percent increase in expected BIT revenue.

ACKNOWLEDGEMENTS

We thank the City Council and citizen members of the Budget Committee for their continued support during the budget process and throughout the entire year. We would also like to acknowledge the work done by City department heads and staff in the preparation of this year's budget.

Ray Young
City Manager

Erich Mueller
Finance Director



2020 Troutdale City Council Priorities & Tactical Direction to Staff

ASSET MANAGEMENT

Explore options for existing City Hall property

- Explore the options for sale of the property to a developer with some conditions and incentives for renovating the building

Determine how to best consolidate the location of the functions of city government.

- Pursue new leased space (preferably with an option to buy) to consolidate most of City Hall functions in a single location

DEVELOPMENT

Negotiate High-Quality Development Agreements for URA

- Create a staff position & department to focus on Economic Development
- Create a Framework Plan for the URA properties
- Hire Consultant as needed to support new Economic Development Dept.

Promote Economic Development with businesses in the City

- Develop a plan to attract new businesses to Troutdale within focused geographical areas with clear parameters
- Discount some commercial SDCs for specific businesses and areas
- Create a storefront improvement grant program to help businesses improve their exterior façade, subject to City approvals

Develop a plan for Riverfront properties along Sandy River

- Push to design, fund and finish the Sandy River Trail
- Develop a plan for riverfront properties that aligns with URA and other City Plans



COMMUNICATION & MARKETING

Marketing & Tourism Promotion of Troutdale

- Create an Economic Development and Tourism department within the City.

PUBLIC SAFETY

Propose ways to improve Public Safety

- Establish a new citizen's Public Safety & Equity Committee to recommend a course of action and priorities for the 2021-2022 fiscal year

GOVERNANCE

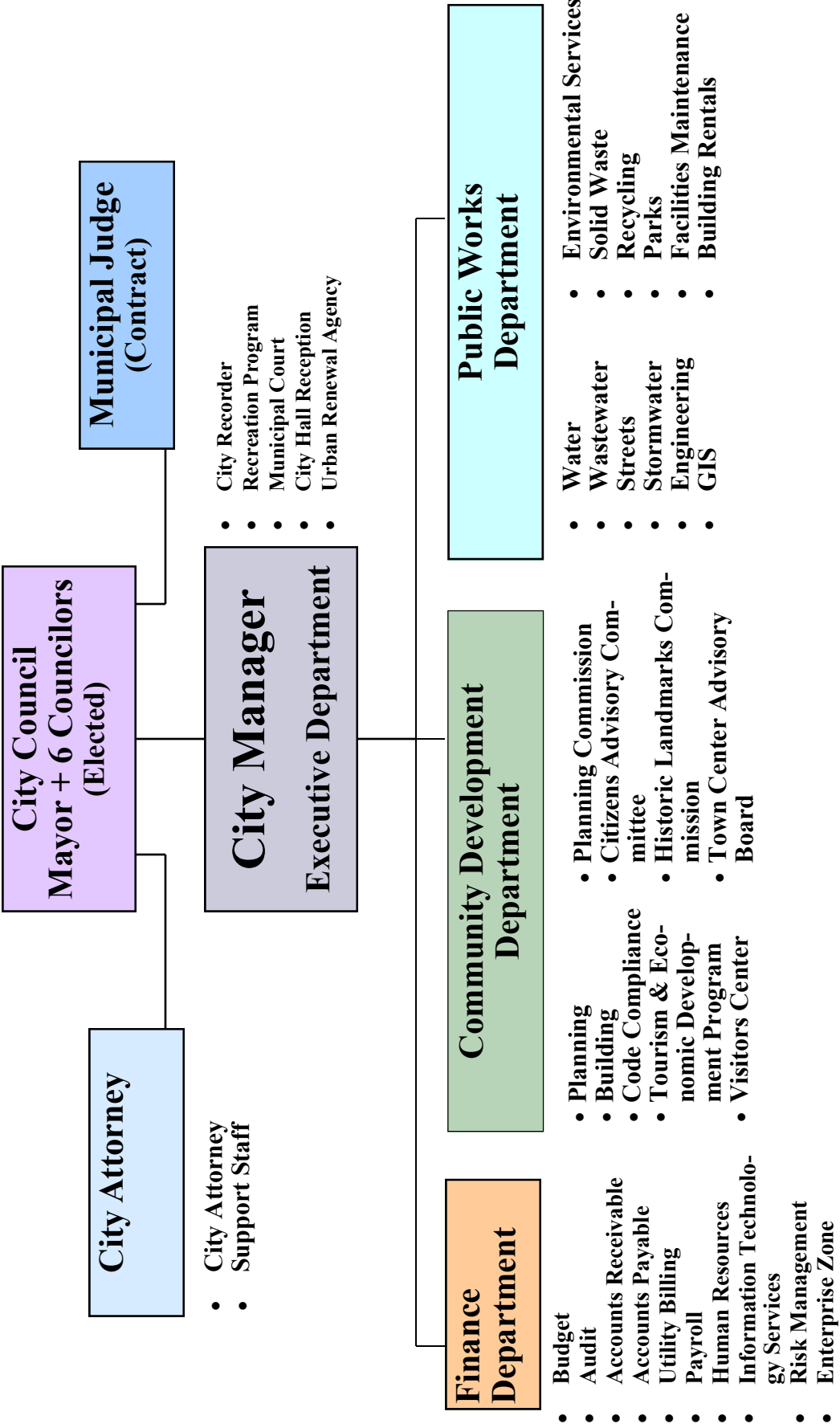
Improve communication and collaboration with stakeholders such as Reynolds School District, Metro, County and State, Fairview, Wood Village, Gresham

- Maintain regular schedule of staff "check-in" meetings with partners
- Maintain regular schedule of Mayoral informal meeting with partners
- Explore options for providing Fire Service to Troutdale, including consolidation with neighboring cities or individual fire department

City of Troutdale

Organizational Chart

As of March, 2024



CITY OF TROUTDALE
FULL TIME EQUIVALENT POSITION SUMMARY

	APPROVED 2018-19	APPROVED 2019-2020	APPROVED 2020-2021	APPROVED 2021-2022	APPROVED 2022-2023	APPROVED 2023-2024	APPROVED 2024-2025
<u>BY DEPARTMENT</u>							
Judicial	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Legal	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Administration	6.00	6.00	5.50	5.50	5.50	5.50	6.50
Community Services	0.75	0.75	1.00	1.00	1.00	1.00	1.50
Information Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Finance	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Police	0.50	1.00	1.00	1.10	1.10	1.30	1.30
Solid Waste/Recycling	0.10	0.10	0.10	0.10	0.10	0.30	0.30
Parks	2.50	2.50	2.50	2.50	2.50	2.50	3.00
Facilities	3.50	3.50	3.50	3.50	3.50	4.50	5.00
Community Development							
Planning	3.50	3.50	3.50	3.10	3.10	3.80	3.80
Toursim & Economic Development	-	-	1.75	1.85	1.85	2.10	2.10
Code Specialties	3.25	3.50	3.50	4.70	4.70	3.80	3.80
Public Works							
Management	8.15	8.15	8.15	8.15	8.15	8.95	8.95
Water/Street/Internal Services	9.00	10.00	10.00	10.00	12.00	13.00	13.00
Sewer	5.95	6.45	6.45	6.45	6.45	6.25	6.25
Storm	2.05	2.55	2.55	2.55	2.55	2.75	2.75
Total Positions/FTE	52.75	55.50	57.00	58.00	60.00	63.25	65.75
<u>BY FUND</u>							
General Fund	24.35	24.85	26.35	26.15	26.15	28.50	31.00
Code Specialties	3.25	3.50	3.50	4.70	4.70	3.80	3.80
Public Works	25.15	27.15	27.15	27.15	29.15	30.95	30.95
Total Positions/FTE	52.75	55.50	57.00	58.00	60.00	63.25	65.75
Average Population Served	16,035	16,070	16,185	16,185	16,319	16,819	17,005
Population per Full Time Equivalent	303.98	289.55	283.95	279.05	271.98	265.91	258.63

**CITY OF TROUTDALE, OREGON
PERSONNEL SERVICES SUMMARY
SALARIES PAID FROM MORE THAN ONE FUND
FISCAL YEAR 2024-2025**

Position	Fund & Dept#	Fund & Dept	Allocated Salary	FTE per dept
Building and Code Compliance Program Manager	01-71	Police	\$21,732	0.20
Building and Code Compliance Program Manager	01-82	Planning	\$21,732	0.20
Building and Code Compliance Program Manager	02-81	Building	\$65,196	0.60
Community Development Director	01-71	Police	\$13,464	0.10
Community Development Director	01-88	Econ Dev	\$13,464	0.10
Community Development Director	02-81	Building	\$26,928	0.20
Community Development Director	01-82	Planning	\$80,783	0.60
Environmental Specialist	01-78	Solid Wst	\$29,565	0.30
Environmental Specialist	06-80	PW Mgt	\$68,985	0.70
P & F Worker I	01-85	Parks	\$25,366	0.50
P & F Worker I	01-86	Facilities	\$25,366	0.50
P & F Worker II	01-85	Parks	\$61,672	1.00
P & F Worker II	01-86	Facilities	\$61,672	1.00
P & F Worker III	01-85	Parks	\$42,749	0.50
P & F Worker III	01-86	Facilities	\$42,749	0.50
Parks & Facilities Chief Operator	01-85	Parks	\$43,389	0.50
Parks & Facilities Chief Operator	01-86	Facilities	\$43,389	0.50
Parks & Facilities Superintendent	01-85	Parks	\$47,840	0.50
Parks & Facilities Superintendent	01-86	Facilities	\$47,840	0.50
Permit Technician I	02-84	Plumbing	\$8,842	0.13
Permit Technician I	02-83	Electrical	\$15,644	0.23
Permit Technician I	02-81	Building	\$43,530	0.64
Permit Technician II	02-84	Plumbing	\$9,280	0.13
Permit Technician II	02-83	Electrical	\$16,419	0.23
Permit Technician II	02-81	Building	\$45,687	0.64
PW Laborer	17-00	Storm	\$11,190	0.20
PW Laborer	04-00	Sewer	\$44,762	0.80
PW Operator II	05-00	Streets	\$50,513	0.75
PW Operator II	03-00	Water	\$89,866	1.25
PW Operator I	05-00	Streets	\$17,514	0.25
PW Operator I	03-00	Water	\$52,541	0.75
PW Superintendent	06-79	Equip Mnt	\$13,069	0.10
PW Superintendent	05-00	Streets	\$39,206	0.30
PW Superintendent	03-00	Water	\$78,412	0.60
Streets Chief Operator	03-00	Water	\$13,020	0.15
Streets Chief Operator	05-00	Streets	\$73,779	0.85
Streets Operator I	03-00	Water	\$8,393	0.15
Streets Operator I	05-00	Streets	\$47,559	0.85
Water Chief Operator	05-00	Streets	\$14,926	0.15
Water Chief Operator	03-00	Water	\$84,581	0.85
Water Operator I	03-00	Water	\$29,380	0.50
Water Operator I	05-00	Streets	\$29,380	0.50
Water Operator II	05-00	Streets	\$23,163	0.30
Water Operator II	03-00	Water	\$54,047	0.70
Water Operator III	05-00	Streets	\$17,023	0.20
Water Operator III	03-00	Water	\$68,091	0.80
WPCF Chief Operator	17-00	Storm	\$10,348	0.10
WPCF Chief Operator	04-00	Sewer	\$93,132	0.90
WPCF Operator I	17-00	Storm	\$38,644	0.60
WPCF Operator I	04-00	Sewer	\$90,170	1.40
WPCF Operator II	17-00	Storm	\$42,338	0.60
WPCF Operator II	04-00	Sewer	\$98,790	1.40
WPCF Operator III	17-00	Storm	\$65,595	0.80
WPCF Operator III	04-00	Sewer	\$98,392	1.20
WPCF Superintendent	17-00	Storm	\$32,672	0.25
WPCF Superintendent	04-00	Sewer	\$98,015	0.75

CITY OF TROUTDALE, OREGON

POSITION TITLES, SALARY RANGES AND STABILITY PAY

Effective July 1, 2024 *

POSITION TITLE	RANGE	SALARY RANGE-MONTHLY	STABILITY PAY
PARKS & FACILITIES WORKER I, WW/PW LABORER, GENERAL CLERICAL, FACILITIES CUSTODIAN	8	3,834 - 4,663	115 - 326
ADMINISTRATIVE ASSISTANT I, OFFICE SUPPORT SPECIALIST	9	4,028 - 4,897	121 - 343
ACCOUNTING TECH I, STREETS OPERATOR I	10	4,228 - 5,139	127 - 360
LEGAL ADMINISTRATIVE ASSISTANT, PLANNING ADMINISTRATIVE ASSISTANT, CITY MANAGER ADMINISTRATIVE ASSISTANT, ADMINISTRATIVE SPECIALIST-CITY HALL	11	4,441 - 5,398	133 - 378
COURT CLERK, WW/PW OPERATOR I, ACCOUNTING TECH II, FACILITIES MAINTENANCE TECH, STREETS OPERATOR II, PARKS & FACILITIES WORKER II, PERMIT TECH I, ADMINISTRATIVE SPECIALIST- PUBLIC WORKS/PLANNING	12	4,663 - 5,668	140 - 397
CODE COMPLIANCE OFFICER, RECREATION PROGRAM MANAGER, COMMUNITY DEVELOPMENT SERVICES COORDINATOR, PLANNING TECH	13	4,897 - 5,949	147 - 416
PERMIT TECH II, ACCOUNTING TECH III, WPCF OPERATOR II, WATER OPERATOR II, PAYROLL SPECIALIST, STREETS OPERATOR III	14	5,139 - 6,247	154 - 437
DEPUTY CITY RECORDER, LEGAL ASSISTANT, EQUIPMENT MAINTENANCE TECHNICIAN I, PARKS & FACILITIES WORKER III	15	5,398 - 6,559	162 - 459
ENGINEERING TECH, WW/PW OPERATOR III, DIGITAL MEDIA SPECIALIST	16	5,668 - 6,887	170 - 482
EQUIPMENT MAINTENANCE TECHNICIAN II, ASSISTANT PLANNER	17	5,949 - 7,233	178 - 506
INFORMATION SERVICES SPECIALIST, GIS ANALYST, BUILDING INSPECTOR I, STREETS CHIEF OPERATOR, PARKS & FACILITIES CHIEF OPERATOR	18	6,247 - 7,595	187 - 532
ENGINEERING ASSOCIATE, ENVIRONMENTAL SPECIALIST, HR GENERALIST, ASSOCIATE PLANNER	19	6,559 - 7,973	197 - 558
WATER DIVISION CHIEF OPERATOR, WPCF CHIEF OPERATOR, MECH/ELECT. EQUIP MAINTENANCE SUPERVISOR	20	6,887 - 8,372	207 - 586
SENIOR PLANNER, CITY RECORDER, BUILDING INSPECTOR II, ECONOMIC DEVELOPMENT COORDINATOR, SENIOR ENGINEERING ASSOCIATE	21	7,233 - 8,791	217 - 615
PARKS & FACILITIES SUPERINTENDENT, BLDG & CODE COMPLIANCE MANAGER	22	7,595 - 9,232	228 - 646
BUILDING OFFICIAL, CIVIL ENGINEER	23	7,973 - 9,691	239 - 678
PUBLIC WORKS SUPERINTENDENT, WASTE WATER SUPERINTENDENT	24	8,372 - 10,178	251 - 712
HUMAN RESOURCES MANAGER	25	8,791 - 10,686	264 - 748
	26	9,232 - 11,220	277 - 785
	27	9,691 - 11,781	291 - 825
CITY ATTORNEY	EXTERNAL		-
FINANCE DIRECTOR, PUBLIC WORKS DIRECTOR (contract), COMMUNITY DEVELOPMENT DIRECTOR (contract)	29	10,686 - 12,990	321 - 909
CITY MANAGER	CONTRACT	16,114	483 - 1128

Note: Stability Pay calculated on length of employment after 5 years at 3%; after 10 years at 4%; after 15 years at 5%; after 20 year at 6%; and after 25 years at 7%.

*As of the Proposed Budget deadline the new AFSCME Union contract have not yet been established, therefore adjustments to salary scales have yet to be determined.

CITY OF TROUTDALE ALL FUNDS COMBINED

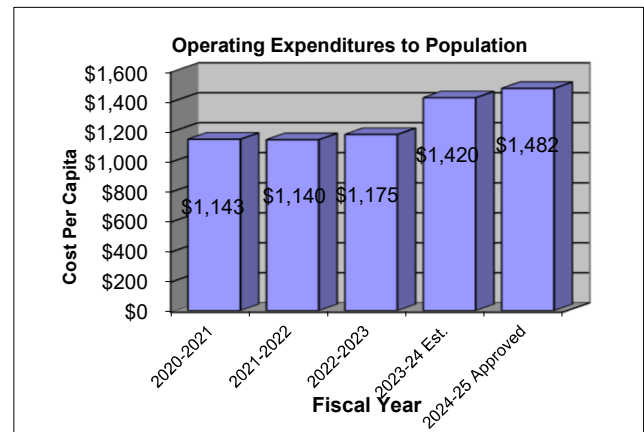
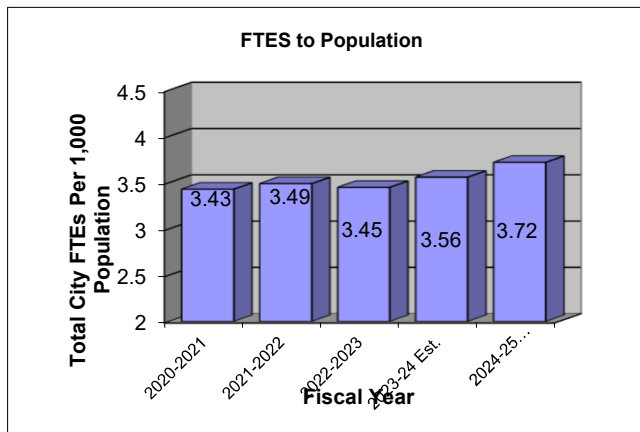
PER CAPITA COMPARISONS

TOTAL CITY FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2020-2021	16,185	55.50	3.43
2021-2022	16,319	57.00	3.49
2022-2023	16,819	58.00	3.45
2023-24 Est.	16,847	60.00	3.56
2024-25 Approved	17,005	63.25	3.72

TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2020-2021	16,185	\$ 18,505,334	\$1,143
2021-2022	16,319	\$ 18,604,159	\$1,140
2022-2023	16,819	\$ 19,760,919	\$1,175
2023-24 Est.	16,847	\$ 23,921,944	\$1,420
2024-25 Approved	17,005	\$ 25,205,704	\$1,482



- Note: 1. Operating expenditures include personnel services and materials & services only.
 2. The FY 2023-2024 and FY 2024-2025 expenditures are estimates.
 3. The FY 2024-2025 population at July 1, 2024 is a City estimate.

CITY-WIDE ALL FUNDS COMBINED

FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES						
BEGINNING FUND BALANCE	\$ 33,391,871	\$ 43,053,609	\$ 45,174,452	\$ 43,305,747	\$ 43,305,747	\$ -
PROPERTY TAXES	6,257,915	6,489,756	6,744,761	7,887,197	7,887,197	-
OTHER TAXES	1,821,721	1,861,828	1,732,747	1,866,191	1,866,191	-
REVENUE FROM OTHER AGENCIES	5,412,717	5,748,015	4,162,829	4,212,633	4,212,633	-
LICENSES & PERMITS	72,338	65,005	60,326	60,326	60,326	-
FINES & FORFEITURES	155,075	173,726	150,000	150,000	150,000	-
CHARGES FOR CURRENT SERVICES	13,895,534	11,401,095	11,067,856	9,524,471	9,524,471	-
FRANCHISE FEES	1,714,421	1,848,988	1,660,961	1,753,766	1,753,766	-
RENT & INTEREST INCOME	124,100	1,881,906	668,703	721,913	721,913	-
OTHER INCOME	245,715	1,283,763	1,616,512	107,163	107,163	-
TRANSFERS FROM OTHER FUNDS	5,014,631	5,050,118	5,769,655	4,325,910	4,325,910	-
TOTAL RESOURCES	\$ 68,106,040	\$ 78,857,808	\$ 78,808,802	\$ 73,915,316	\$ 73,915,316	\$ -
REQUIREMENTS						
PERSONNEL SERVICES	\$ 6,856,215	\$ 7,190,778	\$ 8,590,875	\$ 8,943,811	\$ 8,943,811	\$ -
MATERIALS & SERVICES	11,747,941	12,570,140	15,331,069	16,785,228	16,261,893	-
CAPITAL OUTLAY	705,073	3,180,948	11,149,600	12,715,430	11,720,430	-
DEBT SERVICE	728,570	1,062,519	5,881,291	765,200	765,200	-
TRANSFERS TO OTHER FUNDS	5,014,631	4,950,118	8,569,655	4,225,910	4,225,910	-
CONTINGENCY	-	-	18,562,596	18,461,321	18,488,621	-
RESERVE FOR FUTURE EXPENDITURE	-	-	-	-	-	-
UNAPPROPRIATED	43,053,610	49,903,304	10,723,716	12,018,417	13,509,451	-
TOTAL REQUIREMENTS	\$ 68,106,040	\$ 78,857,808	\$ 78,808,802	\$ 73,915,316	\$ 73,915,316	\$ -

CITY-WIDE ALL FUNDS COMBINED

RESOURCES BY SOURCE

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES						
BEGINNING FUND BALANCE	\$ 6,442,284	\$ 8,053,311	\$ 9,112,834	\$ 8,744,232	\$ 8,744,232	\$ -
PROPERTY TAXES	5,954,409	6,241,825	6,499,121	7,547,557	7,547,557	-
OTHER TAXES	881,530	924,392	780,528	927,378	927,378	-
REVENUE FROM OTHER AGENCIES	4,091,490	4,425,282	2,706,330	2,741,699	2,741,699	-
LICENSES & PERMITS	54,166	51,815	51,770	51,770	51,770	-
FINES & FORFEITURES	155,075	173,726	150,000	150,000	150,000	-
CHARGES FOR CURRENT SERVICES	1,008,740	1,119,467	1,108,611	149,726	149,726	-
FRANCHISE FEES	1,481,826	1,603,169	1,436,707	1,509,841	1,509,841	-
RENT & INTEREST INCOME	(63,383)	855,923	328,925	336,434	336,434	-
OTHER INCOME	154,292	1,183,075	1,588,912	79,563	79,563	-
TRANSFERS FROM OTHER FUNDS	1,760,456	1,760,456	1,760,456	1,760,456	1,760,456	-
GENERAL FUND	21,920,886	26,392,442	25,524,194	23,998,656	23,998,656	-
BEGINNING FUND BALANCE	1,815,716	1,736,793	1,842,890	1,633,397	1,633,397	-
CHARGES FOR SERVICES	795,537	935,410	1,099,000	514,500	514,500	-
OTHER INCOME	7,380	52,746	25,100	25,100	25,100	-
TRANSFERS FROM OTHER FUNDS	-	-	19,200	19,200	19,200	-
CODE SPECIALTIES	2,618,633	2,724,949	2,986,190	2,192,197	2,192,197	-
BEGINNING FUND BALANCE	1,689,650	2,429,307	1,934,472	2,408,757	2,408,757	-
REVENUE FROM OTHER AGENCIES	-	-	-	-	-	-
CHARGES FOR SERVICES	2,860,548	3,089,099	2,948,551	2,948,551	2,948,551	-
RENT & INTEREST INCOME	47,487	108,723	83,304	83,304	83,304	-
OTHER INCOME	30,441	6,873	1,000	1,000	1,000	-
WATER	4,628,126	5,634,003	4,967,327	5,441,612	5,441,612	-
BEGINNING FUND BALANCE	3,120,234	4,453,990	4,320,210	6,122,208	6,122,208	-
CHARGES FOR SERVICES	4,098,053	4,135,056	4,140,723	4,140,723	4,140,723	-
RENT & INTEREST INCOME	17,651	129,152	40,000	40,000	40,000	-
OTHER INCOME	13,833	21,953	1,000	1,000	1,000	-
TRANSFERS FROM OTHER FUNDS	-	-	-	-	-	-
SEWER	7,249,771	8,740,151	8,501,933	10,303,931	10,303,931	-
BEGINNING FUND BALANCE	4,004,213	4,508,360	4,580,156	4,363,973	4,363,973	-
OTHER TAXES	940,191	937,435	952,219	938,813	938,813	-
REVENUE FROM OTHER AGENCIES	1,308,200	1,309,703	1,343,135	1,357,440	1,357,440	-
CHARGES FOR SERVICES	-	-	300	300	300	-
RENT & INTEREST INCOME	20,824	126,091	87,687	142,025	142,025	-
OTHER INCOME	382	12,370	-	-	-	-
TRANSFERS FROM OTHER FUNDS	-	-	-	-	-	-
STREETS	6,273,809	6,893,959	6,963,497	6,802,552	6,802,552	-
BEGINNING FUND BALANCE	810,631	917,675	720,511	616,425	616,425	-
LICENSES & PERMITS	18,172	13,190	4,556	4,556	4,556	-
CHARGES FOR SERVICES	4,839	2,076	86,000	86,000	86,000	-
RENT & INTEREST INCOME	5,154	29,669	1,000	1,000	1,000	-
OTHER INCOME	16,696	281	-	-	-	-
TRANSFERS FROM OTHER FUNDS	1,905,714	1,905,714	1,905,714	1,905,714	1,905,714	-
INTERNAL SERVICES	2,761,206	2,868,605	2,717,781	2,613,695	2,613,695	-
BEGINNING FUND BALANCE	268,702	248,021	159,233	94,968	94,968	-
PROPERTY TAXES	303,506	247,931	245,640	339,640	339,640	-
RENT & INTEREST INCOME	471	10,544	100	100	100	-
OTHER INCOME	22,310	-	-	-	-	-
TRANSFERS	175,000	175,000	175,000	175,000	175,000	-
DEBT SERVICE	769,990	681,495	579,973	609,708	609,708	-

CITY-WIDE ALL FUNDS COMBINED

RESOURCES BY SOURCE

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
BEGINNING FUND BALANCE	377,188	894,579	899,983	1,010,778	1,010,778	-
CHARGES FOR SERVICES	542,694	36,699	10,000	10,000	10,000	-
RENT & INTEREST INCOME	4,759	25,959	100	100	100	-
WATER IMPROVEMENT	924,641	957,237	910,083	1,020,878	1,020,878	-
BEGINNING FUND BALANCE	1,529,772	1,967,554	2,015,252	2,333,579	2,333,579	-
CHARGES FOR SERVICES	431,560	166,819	40,000	40,000	40,000	-
RENT & INTEREST INCOME	9,597	58,458	12,000	12,000	12,000	-
SEWER IMPROVEMENT	1,970,929	2,192,832	2,067,252	2,385,579	2,385,579	-
BEGINNING FUND BALANCE	49,857	58,698	59,734	55,296	55,296	-
CHARGES FOR SERVICES	14,435	-	1,000	1,000	1,000	-
RENT & INTEREST INCOME	310	1,654	350	350	350	-
STREET TREE	64,602	60,353	61,084	56,646	56,646	-
BEGINNING FUND BALANCE	1,067,459	1,101,184	1,114,274	1,161,604	1,161,604	-
REVENUE FROM OTHER AGENCIES	-	-	-	-	-	-
CHARGES FOR SERVICES	30,454	8,414	10,000	10,000	10,000	-
RENT & INTEREST INCOME	3,557	32,190	2,500	2,500	2,500	-
STREET IMPROVEMENT	1,101,471	1,141,788	1,126,774	1,174,104	1,174,104	-
BEGINNING FUND BALANCE	2,994,473	3,111,898	3,154,600	3,234,608	3,234,608	-
CHARGES FOR SERVICES	105,804	20,894	10,000	10,000	10,000	-
RENT & INTEREST INCOME	14,325	91,622	40,000	40,000	40,000	-
STORM SEWER IMPROVEMENT	3,114,602	3,224,413	3,204,600	3,284,608	3,284,608	-
BEGINNING FUND BALANCE	1,524,579	2,232,377	2,479,377	842,660	842,660	-
REVENUE FROM OTHER AGENCIES	-	-	100,000	100,000	100,000	-
CHARGES FOR SERVICES	607,500	15,000	15,000	15,000	15,000	-
RENT & INTEREST INCOME	17,005	81,776	16,000	16,000	16,000	-
OTHER INCOME	-	-	-	-	-	-
TRANSFERS FROM OTHER FUNDS	112,500	112,500	112,500	262,500	262,500	-
PARKS IMPROVEMENT	2,261,584	2,441,654	2,722,877	1,236,160	1,236,160	-
BEGINNING FUND BALANCE	1,049,171	1,492,855	1,872,918	2,348,292	2,348,292	-
CHARGES FOR SERVICES	1,260,791	1,276,783	1,387,661	1,387,661	1,387,661	-
LICENSES & PERMITS	-	-	4,000	4,000	4,000	-
RENT & INTEREST INCOME	5,457	47,016	500	500	500	-
OTHER INCOME	382	6,466	500	500	500	-
TRANSFERS FROM OTHER FUNDS	-	-	-	-	-	-
STORM SEWER UTILITY	2,315,801	2,823,120	3,265,579	3,740,953	3,740,953	-
BEGINNING FUND BALANCE	2,868,014	3,115,414	3,383,009	3,762,834	3,762,834	-
FRANCHISE FEES	232,595	245,819	224,254	243,924	243,924	-
RENT & INTEREST INCOME	14,805	93,571	35,000	35,000	35,000	-
OTHER INCOME	-	-	-	-	-	-
UTILITIES UNDERGROUND	3,115,414	3,454,804	3,642,263	4,041,758	4,041,758	-

CITY-WIDE ALL FUNDS COMBINED

RESOURCES BY SOURCE

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
BEGINNING FUND BALANCE	6,477	9,282	11,753	15,810	15,810	-
REVENUE FROM OTHER AGENCIES	13,026	13,030	13,364	13,493	13,493	-
RENT & INTEREST INCOME	-	175	100	100	100	-
TRANSFERS FROM OTHER FUNDS	-	-	-	-	-	-
BIKE PATHS & TRAILS	19,504	22,487	25,217	29,404	29,404	-
BEGINNING FUND BALANCE	175,882	151,991	92,920	122,470	122,470	-
RENT & CHARGES FOR SERVICES	16,810	28,930	17,000	17,000	17,000	-
INTEREST & OTHER INCOME	-	4,682	1,000	1,000	1,000	-
TRANSFERS FROM OTHER FUNDS	-	-	-	-	-	-
SAM COX BLDG FUND	192,692	185,603	110,920	140,470	140,470	-
BEGINNING FUND BALANCE	1,968,099	2,834,884	3,580,269	85,410	85,410	-
RENT & INTEREST INCOME	12,425	94,439	18,637	10,000	10,000	-
TRANSFERS FROM OTHER FUNDS	1,060,961	1,096,448	1,796,785	203,040	203,040	-
FF&C DEBT SERVICE	3,041,484	4,025,771	5,395,691	298,450	298,450	-
BEGINNING FUND BALANCE	130,569	157,401	163,057	145,784	145,784	-
CHARGES FOR SERVICES	26,696	5,272	16,670	16,670	16,670	-
RENT & INTEREST INCOME	728	3,649	100	100	100	-
STORM SEWER REIMBURSEMENT	157,993	166,323	179,827	162,554	162,554	-
BEGINNING FUND BALANCE	19,619	411,938	415,329	479,561	479,561	-
CHARGES FOR SERVICES	399,329	21,614	26,890	26,890	26,890	-
RENT & INTEREST INCOME	925	7,057	300	300	300	-
WATER REIMBURSEMENT	419,872	440,609	442,519	506,751	506,751	-
BEGINNING FUND BALANCE	1,288,275	2,834,816	2,917,544	3,546,625	3,546,625	-
CHARGES FOR SERVICES	1,551,111	506,053	70,850	70,850	70,850	-
RENT & INTEREST INCOME	10,680	72,270	1,000	1,000	1,000	-
SEWER REIMBURSEMENT	2,850,066	3,413,139	2,989,394	3,618,475	3,618,475	-
BEGINNING FUND BALANCE	191,008	331,280	344,127	176,474	176,474	-
CHARGES FOR SERVICES	140,633	33,508	79,600	79,600	79,600	-
RENT & INTEREST INCOME	1,322	7,284	100	100	100	-
STREET REIMBURSEMENT	332,963	372,073	423,827	256,174	256,174	-
TOTAL RESOURCES	\$ 68,106,040	\$ 78,857,808	\$ 78,808,802	\$ 73,915,316	\$ 73,915,316	\$ -

CITY-WIDE ALL FUNDS COMBINED

REQUIREMENTS BY CATEGORY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	
REQUIREMENTS						
PERSONNEL SERVICES	\$ 3,162,969	\$ 3,461,336	\$ 4,119,275	\$ 4,360,635	\$ 4,360,635	\$ -
MATERIALS & SERVICES	8,420,421	9,142,447	10,379,577	10,895,407	10,756,107	-
CAPITAL OUTLAY	417,278	1,084,978	1,684,720	2,080,200	1,112,500	-
DEBT SERVICE	-	152,567	4,800	12,000	12,000	-
TRANSFERS TO OTHER FUNDS	1,866,905	1,802,392	3,902,729	1,058,984	1,058,984	-
CONTINGENCY	-	-	3,000,000	3,000,000	3,000,000	-
UNAPPROPRIATED	8,053,311	10,748,722	2,433,093	2,591,429	3,698,429	-
GENERAL FUND	21,920,885	26,392,442	25,524,194	23,998,656	23,998,656	-
PERSONNEL SERVICES	497,771	441,252	481,402	519,879	519,879	-
MATERIALS & SERVICES	234,853	212,831	340,918	342,134	342,134	-
CAPITAL OUTLAY	2,653	2,368	12,000	12,000	12,000	-
DEBT SERVICE	-	11,207	-	2,400	2,400	-
TRANSFERS TO OTHER FUNDS	146,562	146,562	146,562	146,562	146,562	-
CONTINGENCY	-	-	2,005,308	1,169,222	1,169,222	-
UNAPPROPRIATED	1,736,793	1,910,729	-	-	-	-
CODE SPECIALTIES	2,618,633	2,724,949	2,986,190	2,192,197	2,192,197	-
PERSONNEL SERVICES	643,281	654,539	723,876	767,861	767,861	-
MATERIALS & SERVICES	775,731	717,477	1,076,543	1,744,626	1,585,172	-
CAPITAL OUTLAY	38,238	736,189	1,024,800	441,300	441,300	-
TRANSFERS TO OTHER FUNDS	741,570	741,570	741,570	741,570	741,570	-
CONTINGENCY	-	-	325,000	325,000	325,000	-
UNAPPROPRIATED	2,429,306	2,784,227	1,075,538	1,421,254	1,580,709	-
WATER	4,628,125	5,634,003	4,967,327	5,441,612	5,441,612	-
PERSONNEL SERVICES	691,687	739,468	814,929	822,053	822,053	-
MATERIALS & SERVICES	998,252	1,121,924	1,276,039	1,417,142	1,192,562	-
CAPITAL OUTLAY	130,546	1,033,154	339,600	1,123,284	1,123,284	-
DEBT SERVICE	-	508	2,400	2,400	2,400	-
TRANSFERS TO OTHER FUNDS	975,296	975,296	975,296	975,296	975,296	-
CONTINGENCY	-	-	600,000	600,000	600,000	-
UNAPPROPRIATED	4,453,990	4,869,801	4,493,669	5,363,756	5,588,336	-
SEWER	7,249,771	8,740,151	8,501,933	10,303,931	10,303,931	-
PERSONNEL SERVICES	300,578	365,535	473,616	498,011	498,011	-
MATERIALS & SERVICES	852,751	978,249	1,279,567	1,370,851	1,370,851	-
CAPITAL OUTLAY	20,050	60,689	800,800	661,800	661,800	-
TRANSFERS TO OTHER FUNDS	592,071	592,071	592,071	592,071	592,071	-
CONTINGENCY	-	-	1,200,000	1,200,000	1,200,000	-
UNAPPROPRIATED	4,508,360	4,897,414	2,617,443	2,479,819	2,479,819	-
STREETS	6,273,809	6,893,959	6,963,497	6,802,552	6,802,552	-

CITY-WIDE ALL FUNDS COMBINED

REQUIREMENTS BY CATEGORY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	
PERSONNEL SERVICES	1,279,695	1,228,384	1,647,755	1,664,101	1,664,101	-
MATERIALS & SERVICES	147,956	118,886	251,101	246,043	246,043	-
CAPITAL OUTLAY	50,825	62,111	137,000	39,100	39,100	-
DEBT SERVICE	-	32,235	2,400	2,400	2,400	-
TRANSFERS TO OTHER FUNDS	365,055	365,055	384,255	384,255	384,255	-
CONTINGENCY	-	-	295,270	277,796	277,796	-
UNAPPROPRIATED	917,675	1,061,933	-	-	-	-
INTERNAL SERVICES	2,761,206	2,868,605	2,717,781	2,613,695	2,613,695	-
DEBT SERVICE	521,970	509,600	501,000	541,000	541,000	-
UNAPPROPRIATED	248,021	171,895	78,972	68,708	68,708	-
DEBT SERVICE	769,990	681,495	579,972	609,708	609,708	-
MATERIALS & SERVICES	30,062	1,574	56,000	51,000	51,000	-
CAPITAL OUTLAY	-	24,474	400,000	400,000	400,000	-
CONTINGENCY	-	-	454,083	569,878	569,878	-
UNAPPROPRIATED	894,579	931,190	-	-	-	-
WATER IMPROVEMENT	924,641	957,237	910,083	1,020,878	1,020,878	-
MATERIALS & SERVICES	3,375	1,255	26,000	27,000	27,000	-
CAPITAL OUTLAY	-	-	130,000	130,000	130,000	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	1,911,252	2,228,579	2,228,579	-
UNAPPROPRIATED	1,967,554	2,191,576	-	-	-	-
SEWER IMPROVEMENT	1,970,929	2,192,832	2,067,252	2,385,579	2,385,579	-
MATERIALS & SERVICES	5,904	3,092	61,084	56,646	56,646	-
UNAPPROPRIATED	58,698	57,261	-	-	-	-
STREET TREE	64,602	60,353	61,084	56,646	56,646	-
MATERIALS & SERVICES	287	1,061	25,100	25,100	25,100	-
CAPITAL OUTLAY	-	-	425,000	425,000	425,000	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	676,674	724,004	724,004	-
UNAPPROPRIATED	1,101,184	1,140,727	-	-	-	-
STREET IMPROVEMENT	1,101,471	1,141,788	1,126,774	1,174,104	1,174,104	-
MATERIALS & SERVICES	2,705	886	11,000	12,000	12,000	-
CAPITAL OUTLAY	-	-	525,000	400,000	400,000	-
CONTINGENCY	-	-	2,668,600	2,872,608	2,872,608	-
UNAPPROPRIATED	3,111,898	3,223,527	-	-	-	-
STORM SEWER IMPROVEMENT	3,114,602	3,224,413	3,204,600	3,284,608	3,284,608	-

CITY-WIDE ALL FUNDS COMBINED

REQUIREMENTS BY CATEGORY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	
MATERIALS & SERVICES	4,614	1,441	75,000	10,700	10,700	-
CAPITAL OUTLAY	24,593	25,353	600,600	412,800	385,500	-
TRANSFERS TO OTHER FUNDS	-	-	1,500,000	-	-	-
CONTINGENCY	-	-	547,277	812,660	839,960	-
UNAPPROPRIATED	2,232,377	2,414,860	-	-	-	-
PARKS IMPROVEMENT	2,261,584	2,441,654	2,722,877	1,236,160	1,236,160	-
PERSONNEL SERVICES	280,233	300,263	330,022	311,271	311,271	-
MATERIALS & SERVICES	243,446	263,866	418,893	520,452	520,452	-
CAPITAL OUTLAY	4,595	43,376	339,600	1,210,784	1,210,784	-
TRANSFERS TO OTHER FUNDS	294,672	294,672	294,672	294,672	294,672	-
CONTINGENCY	-	-	1,882,392	1,403,775	1,403,775	-
UNAPPROPRIATED	1,492,855	1,920,943	-	-	-	-
STORM SEWER UTILIT	2,315,801	2,823,120	3,265,579	3,740,953	3,740,953	-
MATERIALS & SERVICES	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	3,642,263	4,041,758	4,041,758	-
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	3,115,414	3,454,804	-	-	-	-
UTILITIES UNDERGROU	3,115,414	3,454,804	3,642,263	4,041,758	4,041,758	-
MATERIALS & SERVICES	222	612	500	1,000	1,000	-
CAPITAL OUTLAY	-	-	14,717	18,404	18,404	-
TRANSFERS TO OTHER FUNDS	10,000	10,000	10,000	10,000	10,000	-
UNAPPROPRIATED	9,282	11,875	-	-	-	-
BIKE PATHS & TRAILS	19,504	22,487	25,217	29,404	29,404	-
MATERIALS & SERVICES	1,905	1,998	4,747	16,126	16,126	-
CAPITAL OUTLAY	16,296	30,094	3,500	4,000	4,000	-
TRANSFERS TO OTHER FUNDS	22,500	22,500	22,500	22,500	22,500	-
CONTINGENCY	-	-	80,173	97,844	97,844	-
UNAPPROPRIATED	151,991	131,011	-	-	-	-
SAM COX BLDG FUND	192,692	185,603	110,920	140,470	140,470	-
DEBT SERVICE	206,600	356,401	5,370,691	205,000	205,000	-
RESERVE FOR FUTURE EXPEND	-	-	-	-	-	-
UNAPPROPRIATED	2,834,884	3,669,370	25,000	93,450	93,450	-
FF&C DEBT SERVICE	3,041,484	4,025,771	5,395,691	298,450	298,450	-

CITY-WIDE ALL FUNDS COMBINED

REQUIREMENTS BY CATEGORY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	
MATERIALS & SERVICES	592	56	11,000	11,000	11,000	-
CAPITAL OUTLAY	-	29,108	55,000	145,000	145,000	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	113,827	6,554	6,554	-
UNAPPROPRIATED	157,401	137,159	-	-	-	-
STORM SEWER REIMB	157,993	166,323	179,827	162,554	162,554	-
MATERIALS & SERVICES	7,933	535	6,000	6,000	6,000	-
CAPITAL OUTLAY	-	3,355	80,000	375,000	375,000	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	356,519	125,751	125,751	-
UNAPPROPRIATED	411,938	436,718	-	-	-	-
WATER REIMBURSEMI	419,872	440,609	442,519	506,751	506,751	-
MATERIALS & SERVICES	15,250	1,792	26,000	26,000	26,000	-
CAPITAL OUTLAY	-	45,700	710,000	560,000	560,000	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	2,253,394	3,032,475	3,032,475	-
UNAPPROPRIATED	2,834,816	3,365,648	-	-	-	-
SEWER REIMBURSEMI	2,850,066	3,413,139	2,989,394	3,618,475	3,618,475	-
MATERIALS & SERVICES	1,683	157	6,000	6,000	6,000	-
CAPITAL OUTLAY	-	-	225,000	235,000	235,000	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	192,827	15,174	15,174	-
UNAPPROPRIATED	331,280	371,916	-	-	-	-
STREET REIMBURSEM	332,963	372,073	423,827	256,174	256,174	-
TOTAL REQUIREMENT	\$ 68,106,038	\$ 78,857,808	\$ 78,808,801	\$ 73,915,316	\$ 73,915,316	\$ -

GENERAL FUND ACCOUNT 01.00

FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES						
BEGINNING FUND BALANCE	\$ 6,442,284	\$ 8,053,311	\$ 9,112,834	\$ 8,744,232	\$ 8,744,232	\$ -
PROPERTY TAXES	5,954,409	6,241,825	6,499,121	7,547,557	7,547,557	-
OTHER TAXES	881,530	924,392	780,528	927,378	927,378	-
REVENUE FROM OTHER AGENCIES	4,091,490	4,425,282	2,706,330	2,741,699	2,741,699	-
LICENSES & PERMITS	54,166	51,815	51,770	51,770	51,770	-
FINES & FORFEITURES	155,075	173,726	150,000	150,000	150,000	-
CHARGES FOR CURRENT SERVICES	1,008,740	1,119,467	1,108,611	149,726	149,726	-
FRANCHISE FEES	1,481,826	1,603,169	1,436,707	1,509,841	1,509,841	-
RENT & INTEREST INCOME	(63,383)	855,923	328,925	336,434	336,434	-
REC. EXP. & OTHER INCOME	154,292	1,183,075	1,588,912	79,563	79,563	-
TRANSFER FROM OTHER FUNDS	1,760,456	1,760,456	1,760,456	1,760,456	1,760,456	-
TOTAL RESOURCES	\$ 21,920,886	\$ 26,392,442	\$ 25,524,194	\$ 23,998,656	\$ 23,998,656	\$ -
REVENUE (NET OF BEGINNING FUND BAL):	\$ 15,478,602	\$ 18,339,131	\$ 16,411,360	\$ 15,254,424	\$ 15,254,424	\$ -
\$ CHANGE FROM PRIOR YR:	\$ (325,766)	\$ 2,860,529	\$ (1,927,771)	\$ (1,156,936)	\$ (1,156,936)	
% CHANGE FROM PRIOR YR:	-2.06%	18.48%	-10.51%	-7.05%	-7.05%	
REQUIREMENTS						
LEGISLATIVE	\$ 23,873	\$ 29,406	\$ 50,119	\$ 50,015	\$ 43,015	\$ -
JUDICIAL	151,331	129,389	169,857	179,309	179,309	-
LEGAL	131,130	213,912	300,591	302,020	252,020	-
GENERAL GOVERNMENT	269,562	874,124	488,392	650,853	580,853	-
ADMINISTRATION	848,583	905,155	1,052,270	1,228,765	1,218,665	-
COMMUNITY SERVICES	167,675	185,380	212,985	281,262	281,262	-
EXECUTIVE	1,592,154	2,337,365	2,274,214	2,692,224	2,555,124	-
INFORMATION SERVICES	274,848	237,385	419,013	454,250	454,250	-
FINANCE	819,881	779,137	840,987	862,711	859,511	-
FINANCE	1,094,729	1,016,522	1,260,000	1,316,961	1,313,761	-
POLICE OPERATIONS	4,130,128	4,345,229	4,813,329	5,035,649	5,028,649	-
PD BUILDING OPERATIONS	178,433	181,468	201,486	139,886	139,886	-
SOLID WASTE/RECYCLING	18,437	51,763	120,631	127,637	127,637	-
PUBLIC SAFETY	4,326,999	4,578,460	5,135,446	5,303,173	5,296,173	-
FIRE PROTECTION SERVICES	2,496,640	2,608,989	2,726,394	2,794,554	2,794,554	-
PLANNING	491,971	500,471	977,387	821,144	811,144	-
TOURISM & ECONOMIC DEVELOPMENT	376,037	1,064,630	569,078	727,328	710,328	-
COMMUNITY DEVELOPMENT	868,008	1,565,101	1,546,465	1,548,472	1,521,472	-
PARKS & GREENWAYS	824,365	873,731	2,147,004	2,552,196	1,804,496	-
FACILITIES	797,774	861,160	1,098,849	1,140,662	955,662	-
PARKS & FACILITIES	1,622,139	1,734,892	3,245,853	3,692,859	2,760,159	-
TRANSFERS	1,866,905	1,802,392	3,902,729	1,058,984	1,058,984	-
CONTINGENCY	-	-	3,000,000	3,000,000	3,000,000	-
UNAPPROPRIATED	8,053,311	10,748,722	2,433,093	2,591,429	3,698,429	-
OTHER	9,920,216	12,551,114	9,335,822	6,650,413	7,757,413	-
TOTAL REQUIREMENTS	\$ 21,920,886	\$ 26,392,442	\$ 25,524,194	\$ 23,998,656	\$ 23,998,656	\$ -
APPROPRIATIONS:	\$ 13,867,574	\$ 15,643,720	\$ 23,091,101	\$ 21,407,227	\$ 20,300,227	\$ -
REVENUES less APPROPRIATIONS:	\$ 1,611,028	\$ 2,695,411	\$ (6,679,741)	\$ (6,152,803)	\$ (5,045,803)	\$ -

GENERAL FUND ACCOUNT 01.00

RESOURCES BY SOURCE

ACCT NO		ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES							
01-00-7000	BEGINNING FUND BALANCE	\$ 6,442,284	\$ 8,053,311	9,112,834	\$ 8,744,232	\$ 8,744,232	\$ -
01-00-7101	CURRENT YEAR TAXES	5,875,559	6,029,353	6,418,308	7,423,067	7,423,067	-
01-00-7103	OTHER TAXES - CANCEL & OMIT	-	-	-	-	-	-
01-00-7104	PRIOR YEAR TAXES	69,079	206,892	73,313	116,990	116,990	-
01-00-7106	TAX DEEDED LAND SALES	-	-	-	-	-	-
01-00-7108	TAX PENALTIES AND INTEREST	9,771	5,580	7,500	7,500	7,500	-
	TOTAL PROPERTY TAXES	5,954,409	6,241,825	6,499,121	7,547,557	7,547,557	-
01-00-7205	TRANSIENT LODGING TAX TLT 6.0%	709,124	745,124	618,000	746,312	746,312	-
01-00-7212	TRANSIENT LODGING TAX TLT 0.95% TOUR	107,894	117,980	97,850	118,166	118,166	-
01-00-7213	SOLID WASTE TAX	64,512	61,288	64,678	62,900	62,900	-
	TOTAL OTHER TAXES	881,530	924,392	780,528	927,378	927,378	-
01-00-7201	STATE LIQUOR TAX SHARE	305,068	326,226	328,139	361,186	361,186	-
01-00-7202	STATE CIGARETTE TAX SHARE	13,408	12,104	12,278	12,074	12,074	-
01-00-7215	STATE MARIJUANA TAX SHARE	23,552	17,798	-	-	-	-
01-00-7203	STATE REVENUE SHARING	197,485	209,800	200,556	220,138	220,138	-
01-00-7204	COUNTY BUSINESS INCOME TAX	1,735,106	1,718,219	1,752,457	1,735,401	1,735,401	-
01-00-7206	STATE GRANTS	-	99,150	400,000	400,000	400,000	-
01-00-7207	FEDERAL GRANTS/ENTITLEMENTS	-	-	-	-	-	-
01-00-7208	METRO GRANTS	-	230,000	-	-	-	-
01-00-7219	REIMBURSEMENT FR OTHER GOVERNMENT:	6,055	4,250	6,900	6,900	6,900	-
01-00-7220	OTHER LOCAL GOVERNMENTS	13,573	10,491	6,000	6,000	6,000	-
01-00-7223	COVID-19 RELIEF FUNDING	1,797,243	1,797,243	-	-	-	-
	TOTAL REVENUE OTHER AGENCIES	4,091,490	4,425,282	2,706,330	2,741,699	2,741,699	-
01-00-7301	BUSINESS LICENSES	53,166	50,640	50,000	50,000	50,000	-
01-00-7302	LIQUOR LICENSES	1,000	1,175	900	900	900	-
01-00-7307	SIGN PERMITS	-	-	120	120	120	-
01-00-7308	DEVELOPMENT PERMIT	-	-	750	750	750	-
	TOTAL LICENSES & PERMITS	54,166	51,815	51,770	51,770	51,770	-
01-00-7401	FINES & FORFEITURES	155,075	173,726	150,000	150,000	150,000	-
	TOTAL FINES & FORFEITURES	155,075	173,726	150,000	150,000	150,000	-
01-00-7498	STATE JUDICIAL SYSTEM SURCHARGE	381	56	1,500	1,500	1,500	-
01-00-7499	OTHER COURT CHARGES	25,015	26,663	15,000	15,000	15,000	-
01-00-7501	LIEN CHECK FEES	11,550	8,050	15,000	15,000	15,000	-
01-00-7505	PLANNING AND PLAT FEES	41,517	112,135	68,020	58,226	58,226	-
01-00-7510	SUBDIVISION PLAN REVIEW FEE	394	525	-	-	-	-
01-00-7515	PENALTY FEES	18,152	19,650	30,000	30,000	30,000	-
01-00-7531	COMM SERVICE FEE - ENT ZONE	885,961	921,448	949,091	-	-	-
01-00-7710	ENTERPRISE ZONE APPLICATION FEE	-	-	10,000	10,000	10,000	-
01-00-7811	RECREATION PROGRAM FEES	25,770	30,941	20,000	20,000	20,000	-
	TOTAL CHARGES FOR CURRENT SERVICES	1,008,740	1,119,467	1,108,611	149,726	149,726	-
01-00-7601	FRANCHISE FEES - PGE	545,240	574,509	540,131	585,520	585,520	-
01-00-7602	FRANCHISE FEES - NWNG	271,270	353,130	332,008	341,968	341,968	-
01-00-7603	FRANCHISE FEES - VERIZON	24,344	17,635	22,000	22,000	22,000	-
01-00-7604	FRANCHISE FEES - SOLID WASTE	168,489	183,604	163,760	168,673	168,673	-
01-00-7605	FRANCHISE FEES - CABLE	61,660	45,037	55,000	55,000	55,000	-
01-00-7607	FRANCHISE FEE-PHONE UTILITIES	592	831	2,000	2,000	2,000	-
01-00-7606	FRANCHISE FEES - CITY UTILITY	410,231	428,422	321,808	334,680	334,680	-
	TOTAL FRANCHISE FEES	1,481,826	1,603,169	1,436,707	1,509,841	1,509,841	-

GENERAL FUND ACCOUNT 01.00

RESOURCES BY SOURCE

ACCT NO		ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES							
01-00-7701	INTEREST EARNED	(365,052)	560,000	35,000	35,000	35,000	-
01-00-7702	RENTAL - PARK & COMMUNITY BLDG	-	-	-	-	-	-
01-00-7711	LEASE INCOME	260,314	259,640	250,304	257,813	257,813	-
01-00-7715	ADDITIONAL RENT-UTILITIES MCSO	41,355	36,283	43,621	43,621	43,621	-
	TOTAL RENT & INTEREST INCOME	(63,383)	855,923	328,925	336,434	336,434	-
01-00-7707	SALE OF EQUIPMENT	7,106	7,600	5,000	5,000	5,000	-
01-00-7709	EVENT SPONSORSHIP CONTRIBUTION	15,390	10,435	5,000	5,000	5,000	-
01-00-7712	SALE OF REAL PROPERTY	1,000	434,000	-	-	-	-
01-00-7748	NATIONAL OPIOID SETTLEMENTS	-	33,912	33,912	24,563	24,563	-
01-00-7802	NSF CHARGES	857	852	1,500	1,500	1,500	-
01-00-7804	POLICE REPORTS	140	60	-	-	-	-
01-00-7805	PHOTOCOPIES / CITY RECORDS	859	302	-	-	-	-
01-00-7806	GIFTS & DONATIONS	-	-	-	-	-	-
01-00-7808	CITY BRAND MERCHANDISE	1,357	6,162	-	-	-	-
01-00-7809	INSURANCE REIMBURSEMENT	-	-	-	-	-	-
01-00-7812	JURY DUTY & WITNESS FEES	-	-	-	-	-	-
01-00-7814	OTHER POLICE FEES	-	200	-	-	-	-
01-00-7817	WAGE & W/C REHABILITATION PROG	-	-	-	-	-	-
01-00-7818	PRIOR YEAR RECOVERED EXPENSES	2,192	4,836	7,500	7,500	7,500	-
01-00-7820	ADMIN OH COURT CHARGE	81	44	-	-	-	-
01-00-7840	TRAFFIC CITATION SURCHARGE	3,591	3,874	-	-	-	-
01-00-7844	ALARM REVENUE	10,356	7,400	10,000	10,000	10,000	-
01-00-7845	OTHER POLICE CHARGES	-	-	-	-	-	-
01-00-7847	PARK USE PERMITS	1,150	1,190	-	-	-	-
01-00-7848	BLDG RENTAL APPLICATION FEES	-	-	-	-	-	-
01-00-7849	LID BOND ADMIN FEE	-	-	-	-	-	-
01-00-7860	BOND PROCEEDS	106,396	-	-	-	-	-
01-00-7863	LOAN PROCEEDS	-	-	-	-	-	-
01-00-7870	LEASE-OTHER FINANCING SOURCES	-	646,387	-	-	-	-
01-00-7936	INTERFUND LOAN FR PK IMP	-	-	1,500,000	-	-	-
01-00-7866	PARKING LOT LIEN	-	-	1,000	1,000	1,000	-
01-00-7898	CASH OVER/SHORT	195	(15)	-	-	-	-
01-00-7899	MISCELLANEOUS REVENUE	3,622	25,835	25,000	25,000	25,000	-
	TOTAL RECOV. EXP. & OTHER INCOME	154,292	1,183,075	1,588,912	79,563	79,563	-
01-00-7822	ADMIN OH REIMBURSE CODE SPEC	146,562	146,562	146,562	146,562	146,562	-
01-00-7823	ADMIN OH REIMBURSE WATER	271,653	271,653	271,653	271,653	271,653	-
01-00-7824	ADMIN OH REIMBURSE SEWER	359,553	359,553	359,553	359,553	359,553	-
01-00-7825	ADMIN OH REIMBURSE STREET	212,566	212,566	212,566	212,566	212,566	-
01-00-7826	ADMIN OH REIMBURSE I.S. FUND	365,055	365,055	365,055	365,055	365,055	-
01-00-7837	ADMIN OH REIMBURSE STORM	110,567	110,567	110,567	110,567	110,567	-
	TOTAL ADMIN. OVERHEAD REIMB.	1,465,956	1,465,956	1,465,956	1,465,956	1,465,956	-
01-00-7917	LOAN REPAYMENT FROM URA	200,000	200,000	200,000	200,000	200,000	-
01-00-7918	FF&C LOAN REPAYMENT FR URA	-	-	-	-	-	-
01-00-7922	LOAN REPAYMENT FROM CODE SPEC	-	-	-	-	-	-
01-00-7973	SERVICE REIMB FROM WATER FUND	29,400	29,400	29,400	29,400	29,400	-
01-00-7974	SERVICE REIMB FROM SEWER FUND	30,450	30,450	30,450	30,450	30,450	-
01-00-7975	SERVICE REIMB FROM STREET FUND	29,400	29,400	29,400	29,400	29,400	-
01-00-7987	SERVICE REIMB - STORM SEWER UTILITY	5,250	5,250	5,250	5,250	5,250	-
	TOTAL TRANSFERS FROM OTHER FUNDS	294,500	294,500	294,500	294,500	294,500	-
	CURRENT OPERATING REVENUES	15,478,602	18,339,131	16,411,360	15,254,424	15,254,424	-
	BEGINNING FUND BALANCE	6,442,284	8,053,311	9,112,834	8,744,232	8,744,232	-
	CURRENT TOTAL RESOURCES	\$ 21,920,886	\$ 26,392,442	\$ 25,524,194	\$ 23,998,656	\$ 23,998,656	\$ -

EXECUTIVE DEPARTMENT

The Executive Department includes the Legislative, Judicial, Legal, General Government, Administration, and Community Services functions.

Legislative (01.10): This unit accounts for expenditures for the Mayor and City Council including, City Council training and travel reimbursements. All elected officials are also insured by the City's worker's compensation coverage.

Currently the Mayor receives a monthly stipend of \$500, and the City Council Members receive a \$50 monthly stipend.

The department approved budget provides additional funding for the childcare cost reimbursement adopted by the Council.

Judicial (01.20): This unit accounts for expenditures related to the Municipal Court function including, contracts for the Municipal Judge, court appointed attorneys, and costs related to the Court Clerk.

Legal (01.30): This unit accounts for the cost of the City Attorney and a part-time administrative assistant position at 0.5 FTE. The budget includes contract services used to obtain specialized legal services and a part-time law clerk to assist the City Attorney with prosecution functions. Expenditures for a hearings officer for land use or other city code matters are also budgeted.

General Government (01.35): This unit accounts for expenditures for general purposes and include expenditures: (1) for general office supplies; (2) for phone and utility costs for general operations; (3) for leasing photocopiers and postage meter; (4) for property and liability coverage of general operational activities; (5) interim City Hall office space lease expense, and (6) in the past for the estimated share of transient lodging taxes (TLT) paid to the West Columbia Gorge Chamber of Commerce (WCGCC) for the operation of the Troutdale Visitors Center. The City no longer distributes the tourism portion of the TLT to the WCGCC. The approved budget continues to use the tourism portion of the TLT to support the Tourism and Economic Development Division (01.88), part of the Community Development Department.

EXECUTIVE DEPARTMENT – Continued –

Administration (01.40): The City Manager, City Recorder, Deputy City Recorder, Human Resource Generalist, and Administrative Specialist costs are included in this unit.

Overall management and operation of all city activities, business retention and development, public information and outreach, personnel, records management and retention, and support are responsibilities of the Administration unit. Included under professional services are support from employment and labor legal counsel for union negotiations.

The Public Communications and Social Media Coordinator position transferred to the new the Tourism and Economic Development Division (01.88), part of the Community Development Department.

Community Services (01.42): This department manages the recreation programs for all age groups (parent/child, preschool, youth, family & adult) and is involved in a variety of special events throughout the community. City-wide coordination of volunteers is also included in this division.

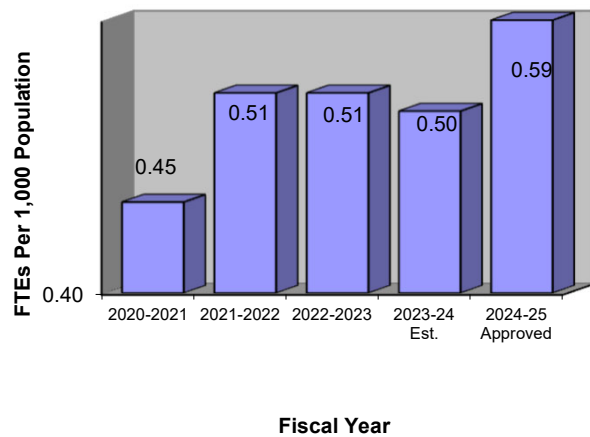
FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2020-2021	16,185	7.25	0.45
2021-2022	16,319	8.25	0.51
2022-2023	16,819	8.50	0.51
2023-24 Est.	16,847	8.50	0.50
2024-25 Approved	17,005	10.00	0.59

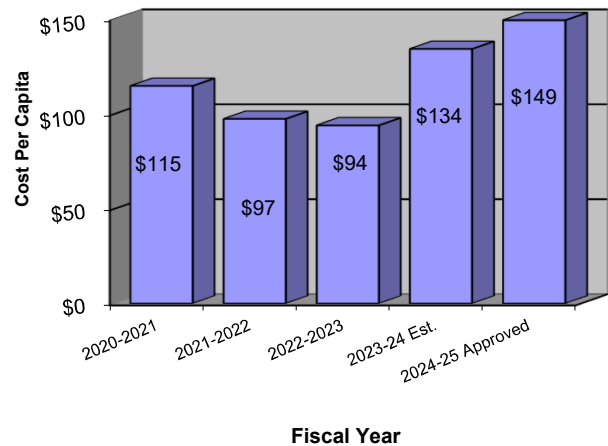
TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2020-2021	16,185	\$ 1,855,356	\$115
2021-2022	16,319	\$ 1,587,397	\$97
2022-2023	16,819	\$ 1,578,837	\$94
2023-24 Est.	16,847	\$ 2,259,814	\$134
2024-25 Approved	17,005	\$ 2,538,324	\$149

FTEs to Population



Operating Expenditures to Population



- Note: 1. Operating expenditures include personnel services and materials & services only.
 2. The FY 2023-2024 and FY 2024-2025 expenditures are estimates.
 3. The FY 2024-2025 population at July 1, 2024 is a City estimate.
 4. Executive Department includes Legislative, Judicial, Legal, General Government, Administration and Community Services.

LEGISLATIVE ACCOUNT 01.10

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
				ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
REQUIREMENTS							
PERSONNEL SERVICES							
01-10-8001	MAYOR STIPEND	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	
01-10-8014	COUNCILOR STIPEND	3,480	2,300	3,600	3,600	3,600	
01-10-8181	FICA - CITY EXPENSE	-	-	-	-	-	
01-10-8185	STATE UNEMPLOYMENT	-	-	-	-	-	
01-10-8186	TRI-MET EXCISE TAX	-	-	-	-	-	
01-10-8187	WORKERS COMP INSURANCE	-	-	100	100	100	
01-10-8189	PAID LEAVE OREGON ER CHARGE	-	-	-	-	-	
TOTAL PERSONNEL SERVICES		9,480	8,300	9,700	9,700	9,700	
MATERIALS & SERVICES							
01-10-8208	SOFTWARE LICENCES	3,391	4,975	5,139	5,035	5,035	
01-10-8210	OFFICE SUPPLIES	244	-	900	900	900	
01-10-8211	SPECIAL DEPARTMENT EXPENSE	2,712	2,845	9,800	9,800	7,800	
01-10-8212	EQUIPMENT UNDER \$5,000	610	815	1,750	1,750	1,750	
01-10-8214	ADVERTISING	4,375	5,139	3,200	3,200	3,200	
01-10-8215	POSTAGE	160	156	650	650	650	
01-10-8216	UTILITIES & PHONE	-	-	-	-	-	
01-10-8220	PROFESSIONAL SERVICES	-	-	-	-	-	
01-10-8222	INSURANCE	172	123	215	215	215	
01-10-8223	MEMBERSHIP & DUES	2,502	3,914	4,165	4,165	4,165	
01-10-8224	CONFERENCE/EDUCATION/TRAVEL	228	3,139	14,600	14,600	9,600	
TOTAL MATERIALS & SERVICES		14,393	21,106	40,419	40,315	33,315	
TOTAL REQUIREMENTS		\$ 23,873	\$ 29,406	\$ 50,119	\$ 50,015	\$ 43,015	

LEGISLATIVE ACCOUNT 01.10

REQUIREMENTS BY CATEGORY

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Software Licences	8208	Microsoft 365 Subscriptions	\$ 1,050	\$ 1,932	\$ 1,932	
		Adobe In Design & Pro DC	1,204	-	-	
		M365 Backup	287	305	305	
		Webroot Antivirus	98	98	98	
		Zoom Enterprise License	2,500	2,700	2,700	
			5,139	5,035	5,035	
Office Supplies	8210	Council Packet/Materials	\$ 900	\$ 900	\$ 900	
		Printer Supplies	-	-	-	
			900	900	900	
Special Department Expense	8211	Bus. Cards, Letterhead, Name Plates	400	400	400	
		Flowers, Awards & Cards	700	700	700	
		Budget/Council Mtg. Meals, Coffee	3,500	3,500	3,500	
		Outgoing Elected(s) Recog. Gifts	300	300	300	
		Newly Elected(s) Reception Event	800	800	800	
		Childcare Cost Reimbursement	3,600	3,600	1,600	
		Council Photo Framing	500	500	500	
			9,800	9,800	7,800	
Equipment Under \$5,000	8212	Unexpected replacement	-	-	-	
		Tablet Devices	1,750	1,750	1,750	
			1,750	1,750	1,750	
Advertising	8214	Display Ads, PC, CC, PAC, Etc.	1,500	1,500	1,500	
		Display Ad - Drug Free Community	200	200	200	
		Legals - PC, CC, PAC, Misc.	1,500	1,500	1,500	
			3,200	3,200	3,200	
Postage	8215	Postage	650	650	650	
			650	650	650	
Utilities and Phone	8216		-	-	-	
Professional Services	8220	Facilitator - Goals, Eval., Etc.	-	-	-	
		Legal Fees	-	-	-	
Insurance	8222	CIS liability & property coverage	215	215	215	
Memberships and Dues	8223	Oregon Mayor's Assoc.	140	140	140	
		Metropolitan Mayors' Consortium-Gresh	3,800	3,800	3,800	
		Regional Mayor's Meetings-Tualatin	225	225	225	
			4,165	4,165	4,165	
Conference/Education/Travel	8224	Interjurisdictional Mtgs.	-	-	-	
		League Conference Expenses	5,400	5,400	4,400	
		OR Mayor's Assoc. Conf. Expenses	700	700	700	
		NLC Conferences	8,000	8,000	4,000	
		Other Apprv'd Training and/or Expenses	500	500	500	
			14,600	14,600	9,600	
TOTAL MATERIALS & SERVICES			\$ 40,419	\$ 40,315	\$ 33,315	

JUDICIAL ACCOUNT 01.20

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		1.00				1.00		
01-20-8003	ADMINISTRATIVE ASSISTANT	-	\$ 1,600	\$ -	\$ -	\$ -	\$ -	-
01-20-8020	COURT CLERK	1.00	61,785	46,062	58,718	58,760	58,760	
01-20-8103	SALARY OVERTIME		231	47	-	-	-	-
01-20-8181	FICA - CITY EXPENSE		4,706	3,392	4,493	4,496	4,496	
01-20-8183	PERS PENSION PLAN-DB		8,093	3,125	7,669	9,396	9,396	
01-20-8184	PERS IAP PLAN--DC		3,718	1,436	3,196	3,526	3,526	
01-20-8185	STATE UNEMPLOYMENT		63	46	-	-	-	-
01-20-8186	TRI-MET EXCISE TAX		496	364	-	-	-	-
01-20-8187	WORKERS COMP INSURANCE		22	5	176	176	176	
01-20-8188	W/C ASSESSMENT EXPENSE		20	16	69	69	69	69
01-20-8189	PAID LEAVE OREGON ER CHARGE		-	90	235	235	235	
01-20-8192	DENTAL		1,251	1,127	1,885	1,880	1,880	
01-20-8194	BLUE CROSS MEDICAL		16,804	15,494	22,606	23,669	23,669	
01-20-8195	HRA CLAIM EXPENSE		750	250	750	750	750	
01-20-8196	LONG TERM DISABILITY INSURANCE		154	89	285	285	285	
01-20-8197	GROUP LIFE/AD&D		29	19	344	344	344	
TOTAL PERSONNEL SERVICES		1.00	99,720	71,563	100,426	103,586	103,586	
MATERIALS & SERVICES								
01-20-8208	SOFTWARE LICENCES		794	1,478	965	1,257	1,257	
01-20-8210	OFFICE SUPPLIES		1,171	894	1,000	1,000	1,000	
01-20-8211	SPECIAL DEPARTMENT EXPENSE		21,017	24,071	29,880	24,880	24,880	
01-20-8212	EQUIPMENT UNDER \$5,000		-	1,415	500	1,500	1,500	
01-20-8215	POSTAGE		903	1,374	1,900	1,900	1,900	
01-20-8216	UTILITIES & PHONE		372	353	1,600	1,600	1,600	
01-20-8220	PROFESSIONAL SERVICES		23,200	25,200	26,800	26,800	26,800	
01-20-8221	OTHER CONTRACT SERVICES		1,632	1,966	1,750	11,750	11,750	
01-20-8222	INSURANCE		577	718	861	861	861	
01-20-8223	MEMBERSHIP & DUES		100	177	175	175	175	
01-20-8224	CONFERENCE/EDUCATION/TRAVEL		75	75	2,000	2,000	2,000	
TOTAL MATERIALS & SERVICES			49,842	57,721	67,431	73,723	73,723	
CAPITAL OUTLAY								
01-20-8302	COMPUTER EQUIPMENT		1,769	105	2,000	2,000	2,000	
TOTAL CAPITAL OUTLAY			1,769	105	2,000	2,000	2,000	
TOTAL REQUIREMENTS			\$ 151,331	\$ 129,389	\$ 169,857	\$ 179,309	\$ 179,309	

JUDICIAL ACCOUNT 01.20

REQUIREMENTS BY CATEGORY

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Software Licences	8208	WebLEDs	\$ 240	\$ -	\$ -	
		M365 Backup	41	87	87	
		Webroot Antivirus	14	14	14	
		Annual User License-EnerGov (1)	348	348	348	
		Acrobat Pro DC	172	256	256	
		Microsoft 365 Subscriptions	150	552	552	
			965	1,257	1,257	
Office Supplies	8210	General	1,000	1,000	1,000	
			1,000	1,000	1,000	
Special Department Expense	8211	Certified Interpreters/ADA	1,600	1,600	1,600	
		Court Appointed Attorneys	25,000	20,000	20,000	
		Jurors	1,000	1,000	1,000	
		Live Scan fingerprinting system	1,500	1,500	1,500	
		Or. Uniform Crim. Juror Inst. Bk.	80	80	80	
		DMV License Reports	500	500	500	
		Oregon Advance Sheets	200	200	200	
			29,880	24,880	24,880	
Equipment Under \$5,000	8212	Unexpected Replacement	500	1,500	1,500	
			500	1,500	1,500	
Postage	8215	Postage	1,900	1,900	1,900	
			1,900	1,900	1,900	
Utilities and Phone	8216		1,600	1,600	1,600	
			1,600	1,600	1,600	
Professional Services	8220	Judge Contract	25,200	25,200	25,200	
		Judge Pro-Tem \$125/Hr	1,600	1,600	1,600	
			26,800	26,800	26,800	
Other Contract Services	8221	Collection Fees	1,750	1,750	1,750	
		Court Bailiff	-	10,000	10,000	
			1,750	11,750	11,750	
Insurance	8222	General Liability Insurance	861	861	861	
			861	861	861	
Memberships and Dues	8223	Municipal Judge Assoc	100	100	100	
		Oregon Assoc. Court Admin.	75	75	75	
		Oregon D.A.'s Assn.				
			175	175	175	
Conference/Education/Travel	8224	Ore. Assoc. Court Admin Conf	750	750	750	
		State Judicial Education Prog.	250	250	250	
		Caselle Training Conference	1,000	1,000	1,000	
			2,000	2,000	2,000	
TOTAL MATERIALS & SERVICES			\$ 67,431	\$ 73,723	\$ 73,723	

LEGAL ACCOUNT 01.30

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		0.50						
01-30-8003	ADMINISTRATIVE ASSISTANT	0.50	\$ 15,912	\$ 16,600	\$ 34,632	\$ 34,653	\$ 34,653	
01-30-8047	ATTORNEY	-	-	-	-	-	-	
01-30-8048	LAW INTERN	-	-	-	-	-	-	
01-30-8181	FICA - CITY EXPENSE		1,217	1,270	2,650	2,652	2,652	
01-30-8183	PERS PENSION PLAN-DB		2,600	2,720	5,659	6,532	6,532	
01-30-8184	PERS IAP PLAN--DC		-	-	-	-	-	
01-30-8185	STATE UNEMPLOYMENT		16	16	208	208	208	
01-30-8186	TRI-MET EXCISE TAX		124	131	247	247	247	
01-30-8187	WORKERS COMP INSURANCE		5	6	204	204	204	
01-30-8188	W/C ASSESSMENT EXPENSE		6	5	41	41	41	
01-30-8189	PAID LEAVE OREGON ER CHARGE		-	37	139	139	139	
01-30-8191	KAISER MEDICAL		-	-	-	-	-	
01-30-8192	DENTAL		-	-	-	-	-	
01-30-8194	BLUE CROSS MEDICAL		-	-	-	-	-	
01-30-8195	HRA CLAIM EXPENSE		-	-	-	-	-	
01-30-8196	LONG TERM DISABILITY INSURANCE		-	-	593	593	593	
01-30-8197	GROUP LIFE/AD&D		-	-	444	444	444	
TOTAL PERSONNEL SERVICES		0.50	19,881	20,786	44,817	45,713	45,713	
MATERIALS & SERVICES								
01-30-8208	SOFTWARE LICENCES		1,075	1,001	377	910	910	
01-30-8210	OFFICE SUPPLIES		86	470	1,500	1,500	1,500	
01-30-8211	SPECIAL DEPARTMENT EXPENSE		-	-	500	500	500	
01-30-8212	EQUIPMENT UNDER \$5,000		-	880	900	900	900	
01-30-8215	POSTAGE		45	37	250	250	250	
01-30-8216	UTILITIES & PHONE		742	683	1,200	1,200	1,200	
01-30-8217	RENTS & LEASES		141	144	107	107	107	
01-30-8219	MAINT/OPERATION OF EQUIPMENT		16	-	300	300	300	
01-30-8220	PROFESSIONAL SERVICES		108,602	189,337	240,000	240,000	190,000	
01-30-8221	OTHER CONTRACT SERVICES		-	-	3,000	3,000	3,000	
01-30-8222	INSURANCE		543	573	765	765	765	
01-30-8223	MEMBERSHIP & DUES		-	-	1,125	1,125	1,125	
01-30-8224	CONFERENCE/EDUCATION/TRAVEL		-	-	3,750	3,750	3,750	
TOTAL MATERIALS & SERVICES			111,249	193,126	253,774	254,307	204,307	
CAPITAL OUTLAY								
01-30-8302	COMPUTER EQUIPMENT		-	-	2,000	2,000	2,000	
TOTAL CAPITAL OUTLAY			-	-	2,000	2,000	2,000	
TOTAL REQUIREMENTS			\$ 131,130	\$ 213,912	\$ 300,591	\$ 302,020	\$ 252,020	

LEGAL

ACCOUNT 01.30

REQUIREMENTS BY CATEGORY

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Software Licences	8208	Microsoft 365 Subscriptions	\$ 150	\$ 552	\$ 552	
		M365 Backup	41	87	87	
		Webroot Antivirus	14	14	14	
		Adobe In Design & Pro DC	172	257	257	
			377	910	910	
Office Supplies	8210	Office Supplies	1,500	1,500	1,500	
			1,500	1,500	1,500	
Special Department Expense	8211	Courier	500	500	500	
			500	500	500	
Equipment Under \$5,000	8212	Unexpected Replacement Computer	900	900	900	
			-	-	-	
			900	900	900	
Postage	8215	Postage	250	250	250	
			250	250	250	
Utilities and Phone	8216	Cell Phone Expense	-	-	-	
		Telephone Expense	1,200	1,200	1,200	
			1,200	1,200	1,200	
Rents and Leases	8217	Copier	107	107	107	
			107	107	107	
Maint/Operation of Equipment	8219	Equipment Maint/Repair	300	300	300	
			300	300	300	
Professional Services	8220	Legal Services	240,000	240,000	190,000	
			240,000	240,000	190,000	
Other Contract Services	8221	Hearings Officer	1,000	1,000	1,000	
		Lexis Nexis (Research Svc.)	2,000	2,000	2,000	
			3,000	3,000	3,000	
Insurance	8222	CIS liability & property coverage	765	765	765	
Membership & Dues	8223	Oregon District Attorney's Assoc	250	250	250	
		Multnomah County Bar	130	130	130	
		Oregon City Atty's Assoc	120	120	120	
		Oregon State Bar	625	625	625	
			1,125	1,125	1,125	
Conference/Education/Travel	8224	Continuing Legal Ed. Seminars	2,500	2,500	2,500	
		Criminal Code Book	100	100	100	
		Misc Publications	600	600	600	
		ORS Books	450	450	450	
		Vehicle Code Book	100	100	100	
			3,750	3,750	3,750	
TOTAL MATERIALS & SERVICES			\$ 253,774	\$ 254,307	\$ 204,307	

GENERAL GOVERNMENT ACCOUNT 01.35

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	24-	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL	
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25	
REQUIREMENTS									
MATERIALS & SERVICES									
01-35-8208	SOFTWARE LICENCES	\$	-	\$	-	\$	20,320	\$	20,320
01-35-8210	OFFICE SUPPLIES		3,219		3,573		9,500		9,500
01-35-8211	SPECIAL DEPARTMENT EXPENSE		95,953		26,114		188,442		318,442
01-35-8212	EQUIPMENT UNDER \$5,000		-		-		-		-
01-35-8213	OPERATING SUPPLIES		-		132		-		-
01-35-8215	POSTAGE		6,884		7,487		10,500		10,500
01-35-8216	UTILITIES & PHONE		41,723		36,980		53,280		53,280
01-35-8217	RENTS & LEASES		78,829		18,675		91,847		93,384
01-35-8219	MAINT/OPERATION OF EQUIPMENT		461		1,151		1,950		1,950
01-35-8220	PROFESSIONAL SERVICES		3,750		-		60,700		60,700
01-35-8221	OTHER CONTRACT SERVICES		11,884		15,571		17,500		29,500
01-35-8222	INSURANCE		767		577		22,766		22,766
01-35-8223	MEMBERSHIP & DUES		21,089		19,684		26,387		28,111
01-35-8224	CONFERENCE/EDUCATION/TRAVEL		-		-		-		-
01-35-8231	INTEREST EXPENSE ON CITY FUNDS		5,004		5,348		-		-
01-35-8233	COVID-19 RELIEF PAYMENTS		-		-		-		-
TOTAL MATERIALS & SERVICES			269,562		135,291		485,992		648,453
CAPITAL OUTLAY									
01-35-8301	EQUIPMENT OVER \$5,000		-		-		-		-
01-35-8302	COMPUTER EQUIPMENT		-		-		-		-
01-35-8303	MOTOR VEHICLES		-		-		-		-
01-35-8310	BUILDING IMPROVEMENTS		-		-		-		-
01-35-8340	LAND		-		-		-		-
01-35-8350	PROJECTS		-		646,387		-		-
TOTAL CAPITAL OUTLAY			-		646,387		-		-
DEBT SERVICE									
01-35-8550	PRINCIPAL PMTS		-		84,977		2,100		2,100
01-35-8551	INTEREST PMTS		-		7,469		300		300
TOTAL DEBT SERVICE			-		92,447		2,400		2,400
TOTAL REQUIREMENTS		\$	269,562	\$	874,124	\$	488,392	\$	650,853
		\$	580,853						

GENERAL GOVERNMENT ACCOUNT 01.35

MATERIALS AND SERVICES

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Software Licences	8208	SharePoint Online City License CivicClerk License	3,120 -	3,120 17,200	3,120 17,200	
			3,120	20,320	20,320	
Office Supplies	8210	Central File System Materials Copier Supplies/Paper Printing Letterhead/Envelopes Postage Supplies	\$ 2,000 4,000 3,000 500	\$ 2,000 4,000 3,000 500	\$ 2,000 4,000 3,000 500	
			9,500	9,500	9,500	
Special Department Expense	8211	Business License Materials Microfilm Conversion ORS Books - biennium revision General Newsletter Bulk Postage Permits Bank/LGPI Service Fees C125 Plan Administrative Fees County "Store to Door" program Volunteer Recognition Employee Awards/Recognition City Hall Studies Special Events/Hospitality Insurance Sr. Citizen Sewer rate subsidy Disability Sewer rate subsidy Municipal Broadband Study cost share EMEA Economic Development Levee Ready Columbia Loan Payment Levee Ready Columbia Additional Cost Annual Records Shredding 4 Cities Fire Service Study	7,500 650 6,750 450 13,000 1,000 750 500 3,000 50,000 3,000 11,000 11,000 5,850 4,000 16,675 32,567 750 20,000	7,500 650 6,750 450 13,000 1,000 750 500 3,000 50,000 3,000 11,000 11,000 5,850 4,000 16,675 32,567 750 150,000	7,500 650 6,750 450 13,000 1,000 750 500 3,000 30,000 3,000 11,000 11,000 5,850 4,000 16,675 32,567 750 100,000	
			188,442	318,442	248,442	
Equipment Under \$5,000	8212	Unexpected replacement	-	-	-	
			-	-	-	
Postage	8215	General Newsletter	10,500	10,500	10,500	
			10,500	10,500	10,500	
Utilities and Phone	8216	General Allocated Expense Network Intergrated Phone Sys Arch Lights Electric Expense	17,000 35,280 1,000	17,000 35,280 1,000	17,000 35,280 1,000	
			53,280	53,280	53,280	
Rents and Leases	8217	Copiers - CH (2) Leased Space- 219 E. HCRH Leased Space- 321 E. HCRH Postage Meter/Machine/Scale Secure Off-Site Records Storage	13,200 37,799 35,198 2,650 3,000	13,200 37,799 36,736 2,650 3,000	13,200 37,799 36,736 2,650 3,000	
			91,847	93,384	93,384	
Maint/Operation of Equipment	8219	Vehicle Maint/Gas Vehicle Maintenance	500 1,450	500 1,450	500 1,450	
			1,950	1,950	1,950	
Professional Services	8220	Title Report Fees (IF grant funded)> City-wide Energy Efficiency Study Legal Fees - TRIP Site	700 50,000 10,000	700 50,000 10,000	700 50,000 10,000	
			60,700	60,700	60,700	

GENERAL GOVERNMENT ACCOUNT 01.35

MATERIALS AND SERVICES

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Other Contract Services	8221	TMC & TDC Annual Fee - Internet	1,000	1,200	1,200	
		Web site update	10,000	10,000	10,000	
		Social Media Archive/Retention	4,500	6,300	6,300	
		Ordinance Codification	2,000	2,000	2,000	
		TDC Online Codification setup	-	10,000	10,000	
			17,500	29,500	29,500	
Insurance	8222	General Liability Insurance	22,766	22,766	22,766	
			22,766	22,766	22,766	
Membership and Dues	8223	Columbia Corridor Association	475	475	475	
		RDPO Cost Share	3,600	3,600	3,600	
		PERS Alliance	350	350	350	
		Portland State University	375	375	375	
		LGPI	1,701	1,701	1,701	
		League of Oregon Cities	13,076	14,800	14,800	
		Outlook	60	60	60	
		Greater Portland Inc.	2,500	2,500	2,500	
		Ethics Commission	775	775	775	
		State Purchasing Association	2,000	2,000	2,000	
		WCG Chamber of Commerce	350	350	350	
		OR Econ Development Assoc	275	275	275	
		Gresham Area Chamber of Commerce	350	350	350	
		EMEA	500	500	500	
			26,387	28,111	28,111	
Interest Expense	8231	Arch Loan	-	-	-	
		Depot Remodel Loan	-	-	-	
		Brownfield Redevelopment Fund Loan	-	-	-	
			-	-	-	
COVID-19 Relief Expenses	8233	COVID-19 Relief Expenses	-	-	-	
			-	-	-	
TOTAL MATERIALS & SERVICES			\$ 485,992	\$ 648,453	\$ 578,453	

ADMINISTRATION ACCOUNT 01.40

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
REQUIREMENTS								
PERSONNEL SERVICES								
	FTE POSITIONS	6.50						
01-40-8001	CITY MANAGER	1.00	\$ 167,032	\$ 181,851	\$ 193,378	\$ 193,378	\$ 193,378	
01-40-8007	CITY RECORDER	1.00	102,683	110,029	111,800	111,821	111,821	
01-40-8010	DEPUTY CITY RECORDER	1.00	74,253	77,082	81,058	81,078	81,078	
01-40-8048	HR GENERALIST	2.00	80,685	95,176	99,486	199,014	199,014	
01-40-8003	ADMINISTRATIVE SPECIALIST	1.00	63,109	65,440	67,330	68,016	68,016	
01-40-8008	ADMINISTRATIVE ASSISTANT	0.50	44,409	49,371	53,165	53,186	53,186	
01-40-8103	SALARY OVERTIME		1,366	1,265	5,000	5,000	5,000	
01-40-8181	FICA - CITY EXPENSE		38,690	41,887	46,388	54,061	54,061	
01-40-8183	PERS PENSION PLAN-DB		73,425	79,933	82,331	114,786	114,786	
01-40-8184	PERS IAP PLAN--DC		31,229	34,062	33,451	41,142	41,142	
01-40-8185	STATE UNEMPLOYMENT		523	571	3,667	4,269	4,269	
01-40-8186	TRI-MET EXCISE TAX		2,219	5,679	4,362	5,078	5,078	
01-40-8187	WORKERS COMP INSURANCE		310	331	1,161	1,161	1,161	
01-40-8188	W/C ASSESSMENT EXPENSE		112	114	150	150	150	
01-40-8189	PAID LEAVE OREGON ER CHARGE		-	1,245	2,425	2,826	2,826	
01-40-8191	KAISER MEDICAL		28,488	21,547	22,115	24,992	24,992	
01-40-8192	DENTAL		4,683	4,665	4,912	5,716	5,716	
01-40-8194	BLUE CROSS MEDICAL		35,248	41,497	45,936	57,863	57,863	
01-40-8195	HRA CLAIM EXPENSE		4,500	4,500	4,000	4,750	4,750	
01-40-8196	LONG TERM DISABILITY INSURANCE		1,011	826	2,004	2,004	2,004	
01-40-8197	GROUP LIFE/AD&D		173	156	348	348	348	
	TOTAL PERSONNEL SERVICES		754,148	817,227	864,467	1,030,639	1,030,639	
MATERIALS & SERVICES								
01-40-8207	COMPUTER REPAIR/PARTS/SUPPLIES		379	-	500	500	500	
01-40-8208	SOFTWARE LICENCES		17,114	3,752	27,044	32,588	32,588	
01-40-8210	OFFICE SUPPLIES		1,616	1,069	1,200	1,200	1,200	
01-40-8211	SPECIAL DEPARTMENT EXPENSE		3,806	6,540	11,000	11,000	10,000	
01-40-8212	EQUIPMENT UNDER \$5,000		1,101	954	3,500	3,500	3,500	
01-40-8214	ADVERTISING		6,675	5,370	4,000	4,000	4,000	
01-40-8215	POSTAGE		1,029	1,109	2,000	2,000	2,000	
01-40-8216	UTILITIES & PHONE		7,513	8,292	6,000	6,000	6,000	
01-40-8219	MAINT/OPERATION OF EQUIPMENT		-	-	1,100	1,100	1,100	
01-40-8220	PROFESSIONAL SERVICES		31,772	18,563	80,000	80,000	80,000	
01-40-8221	OTHER CONTRACT SERVICES		8,553	7,981	11,942	13,342	13,342	
01-40-8222	INSURANCE		5,619	6,668	8,002	8,715	8,715	
01-40-8223	MEMBERSHIP & DUES		4,025	3,745	5,115	5,380	5,380	
01-40-8224	CONFERENCE/EDUCATION/TRAVEL		2,247	4,296	20,400	20,400	11,300	
	TOTAL MATERIALS & SERVICES		91,447	68,338	181,803	189,726	179,626	

ADMINISTRATION

ACCOUNT 01.40

CAPITAL OUTLAY

01-40-8301 EQUIPMENT \$5,000 AND OVER

01-40-8302 COMPUTER EQUIPMENT

TOTAL CAPITAL OUTLAY

DEBT SERVICE

01-40-8550 PRINCIPAL PMTS

01-40-8551 INTEREST PMTS

TOTAL DEBT SERVICE

TOTAL REQUIREMENTS

REQUIREMENTS BY CATEGORY

-	-	-	-	-
2,988	4,712	6,000	6,000	6,000
2,988	4,712	6,000	6,000	6,000
-	12,865	-	2,100	2,100
-	2,013	-	300	300
-	14,878	-	2,400	2,400
\$ 848,583	\$ 905,155	\$ 1,052,270	\$ 1,228,765	#####

ADMINISTRATION ACCOUNT 01.40

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Computer Repair/Parts/Supplies	8207	Components, parts, supplies Printer Toner	400 100 500	400 100 500	400 100 500	
Software Licences	8208	Add ons and License renewal Adobe In Design & Pro DC Microsoft 365 Subscriptions M365 Backup Webroot Antivirus PerformYard HR mgt DocuSign annual license Criterion HR CivicHR Annual License GovQA/Granicus Annual License Simplifile Annual Fee Caselle Business License Public Portal	639 900 900 246 84 6,000 3,300 - 8,000 6,615 - 360 27,044	639 1,976 2,037 392 84 6,000 - 6,000 8,000 7,000 100 360 32,588	639 1,976 2,037 392 84 6,000 - 6,000 8,000 7,000 100 360 32,588	
Office Supplies	8210	General	1,200 1,200	1,200 1,200	1,200 1,200	
Special Department Expense	8211	Background Checks CDL Physicals DMV Checks Hep A/B Vaccinations Hearing Testing Vaccinations QCL-Drug Testing Business License Materials Salary Surveys	1,200 700 100 2,500 2,000 1,500 1,550 700 750 11,000	1,200 700 100 2,500 2,000 1,500 1,550 700 750 11,000	1,200 700 100 2,000 1,500 1,500 1,550 700 750 10,000	
Equipment Under \$5,000	8212	Unexpected replacement	3,500	3,500	3,500	
Advertising	8214	Classified Ad. - Recruitment	4,000 4,000	4,000 4,000	4,000 4,000	
Postage	8215	Postage	2,000 2,000	2,000 2,000	2,000 2,000	
Utilities and Phone	8216	Utilities and Phone	6,000 6,000	6,000 6,000	6,000 6,000	
Maint. and Operation Equip.	8219	Digital Recorder Maint. Scanner Maint. Microfilm Reader/Printer Maint.	200 600 300 1,100	200 600 300 1,100	200 600 300 1,100	
Professional Services	8220	AFSCME Negotiations Labor Law Legal Counsel Recruitment Services Construction Inspection Services	40,000 40,000 - - 80,000	40,000 40,000 - - 80,000	40,000 40,000 - - 80,000	
Other Contract Services	8221	Recording Fees Senior Services State ORMS records system license Secure Off-Site Records Storage Cellular Phone Professional Staffing Services - HR	1,200 3,000 4,442 2,100 800 - 12,542	1,200 3,000 4,442 3,500 800 - 12,542	1,200 3,000 4,442 3,500 800 - 12,542	

ADMINISTRATION ACCOUNT 01.40

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
		Storage of Original Rolls of Microfilm	400	400	400	
			11,942	13,342	13,342	
Insurance	8222	CIS liability & property coverage	8,002	8,715	8,715	
Membership and Dues	8223	ICMA National Chapter	960	960	960	
		Cascade Employers Assoc.	1,780	1,780	1,780	
		PSHRA	200	200	200	
		Misc. Publications	200	200	200	
		OAMR - Recorder/Deputy Recorder	200	200	200	
		OCCMA	300	400	400	
		Multnomah County Bar Association	140	140	140	
		Clackmas County Bar Association	80	80	80	
		Oregon State Bar Association	560	725	725	
		PHRMA	50	50	50	
		IMPA	35	35	35	
		SHRM	360	360	360	
		ARMA International - Recorder/Deputy	250	250	250	
			5,115	5,380	5,380	
Conference/Education/Travel	8224	H/R BOLI Conference	450	450	450	
		CityCounty Insurance Conference	750	750	750	
		H/R Safety Training Classes	1,500	1,500	1,500	
		LGPI Conference	450	450	450	
		League Conference	600	600	600	
		PSHRA Conference	6,000	6,000	1,000	
		Mileage	800	800	800	
		OCCMA Conference	750	750	750	
		ICMA National Conference	2,100	2,100	-	
		Washington DC Lobby Trip	2,000	2,000	-	
		H/R Training	2,500	2,500	2,500	
		Caselle Training & Conference	1,000	1,000	1,000	
		Recorder/Deputy Training & Conference	1,500	1,500	1,500	
			20,400	20,400	11,300	
TOTAL MATERIALS & SERVICES			\$ 181,804	\$ 189,726	\$ 179,626	

COMMUNITY SERVICES ACCOUNT 01.42

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		1.00						
01-42-8078	RECREATION MANAGER	1.00	\$ 68,882	\$ 70,938	\$ 74,235	\$ 74,235	\$ 74,235	
01-42-8009	RECREATION COORDINATOR	0.50	-	-	-	24,960	24,960	
01-42-8028	RECREATION SUMMER TEMP	-	-	-	10,400	10,400	10,400	
01-42-8103	SALARY OVERTIME		-	-	100	100	100	
01-42-8181	FICA - CITY EXPENSE		5,012	5,234	6,482	8,392	8,392	
01-42-8183	PERS PENSION PLAN-DB		11,133	11,626	12,130	17,984	17,984	
01-42-8184	PERS IAP PLAN--DC		4,088	4,256	4,242	5,952	5,952	
01-42-8185	STATE UNEMPLOYMENT		68	71	594	594	594	
01-42-8186	TRI-MET EXCISE TAX		531	559	530	530	530	
01-42-8187	WORKERS COMP INSURANCE		22	20	130	130	130	
01-42-8188	W/C ASSESSMENT EXPENSE		19	18	-	-	-	
01-42-8189	PAID LEAVE OREGON ER CHARGE		-	153	339	480	480	
01-42-8192	DENTAL		1,728	1,811	1,885	2,445	2,445	
01-42-8194	BLUE CROSS MEDICAL		21,626	21,743	22,606	31,947	31,947	
01-42-8195	HRA CLAIM EXPENSE		750	750	750	750	750	
01-42-8196	LONG TERM DISABILITY INSURANCE		168	143	158	158	158	
01-42-8197	GROUP LIFE/AD&D		29	26	58	58	58	
TOTAL PERSONNEL SERVICES			114,056	117,348	134,639	179,114	179,114	
MATERIALS & SERVICES								
01-42-8208	SOFTWARE LICENCES		6,533	4,331	4,227	4,441	4,441	
01-42-8210	OFFICE SUPPLIES		107	468	900	900	900	
01-42-8211	SPECIAL DEPARTMENT EXPENSE		599	108	1,500	1,500	1,500	
01-42-8212	EQUIPMENT UNDER \$5,000		46	1,328	2,000	2,000	2,000	
01-42-8215	POSTAGE		41	14	300	300	300	
01-42-8216	UTILITIES & PHONE		4,250	4,096	3,000	3,000	3,000	
01-42-8219	MAINT/OPERATION OF EQUIPMENT		-	-	500	500	500	
01-42-8221	OTHER CONTRACT SERVICES		781	1,085	200	200	200	
01-42-8223	MEMBERSHIP & DUES		-	175	175	175	175	
01-42-8222	INSURANCE		716	836	1,089	1,129	1,129	
01-42-8224	CONFERENCE/EDUCATION/TRAVEL		869	1,135	1,000	1,000	1,000	
01-42-8230	COMMUNITY EVENTS		-	-	-	38,548	38,548	
01-42-8236	RECREATION PROGRAM		39,678	54,456	61,455	46,455	46,455	
TOTAL MATERIALS & SERVICES			53,620	68,032	76,346	100,148	100,148	
CAPITAL OUTLAY								
01-42-8302	COMPUTER EQUIPMENT		-	-	2,000	2,000	2,000	
TOTAL CAPITAL OUTLAY			-	-	2,000	2,000	2,000	
TOTAL REQUIREMENTS			\$ 167,675	\$ 185,380	\$ 212,985	\$ 281,262	\$ 281,262	

COMMUNITY SERVICES ACCOUNT 01.42

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Software Licences	8208	Microsoft 365 Subscriptions	\$ 150	\$ 276	\$ 276	
		Adobe Pro DC	172	257	257	
		Webroot Antivirus	14	14	14	
		CommunityPass Hosted Regis Sy	3,850	3,850	3,850	
		M365 Backup	41	44	44	
			4,227	4,441	4,441	
Office Supplies	8210	General Supplies	900	900	900	
Special Department Expense	8211	Volunteer background checks	1,500	1,500	1,500	
Equipment Under \$5,000	8212	Unexpected replacement	2,000	2,000	2,000	
Postage	8215	General	300	300	300	
Utilities & Phone	8216	Utilities & Phone	3,000	3,000	3,000	
Maintenance/Operation of Equipment	8219	Phone Maint. Contract	400	400	400	
		Small Equipment Maint	100	100	100	
			500	500	500	
Other Contract Services	8221	Credit Card Processing Fees	200	200	200	
Membership and Dues	8223	Oregon Rec & Park Assn	175	175	175	
Insurance	8222	Insurance CIS liability & property	1,089	1,129	1,129	
Conference/Education/Travel	8224	Travel/Lodging	350	350	350	
		ORPA Conference	500	500	500	
		Trainings	150	150	150	
			1,000	1,000	1,000	
Recreation Community Events	8230	Movies in Park Licensing	-	4,500	4,500	
		Video Wall	-	21,000	21,000	
		Staffing	-	9,048	9,048	
		Merry Movies Christmas	-	4,000	4,000	
			-	38,548	38,548	
Recreation Program	8236	Adult/Child Instructor	28,330	28,330	28,330	
		City Resident Scholarship Fund	1,500	1,500	1,500	
		Movies in the Park	15,000	-	-	
		Guide Postage	7,000	7,000	7,000	
		Guide Printing	7,775	7,775	7,775	
		Recreation Program Flyers	500	500	500	
		Recreation Supplies	1,000	1,000	1,000	
		Music License	350	350	350	
			61,455	46,455	46,455	
TOTAL MATERIALS & SERVICES			\$ 76,346	\$ 100,148	\$ 100,148	

FINANCE DEPARTMENT

The Finance Department includes the Finance and Information Services functions.

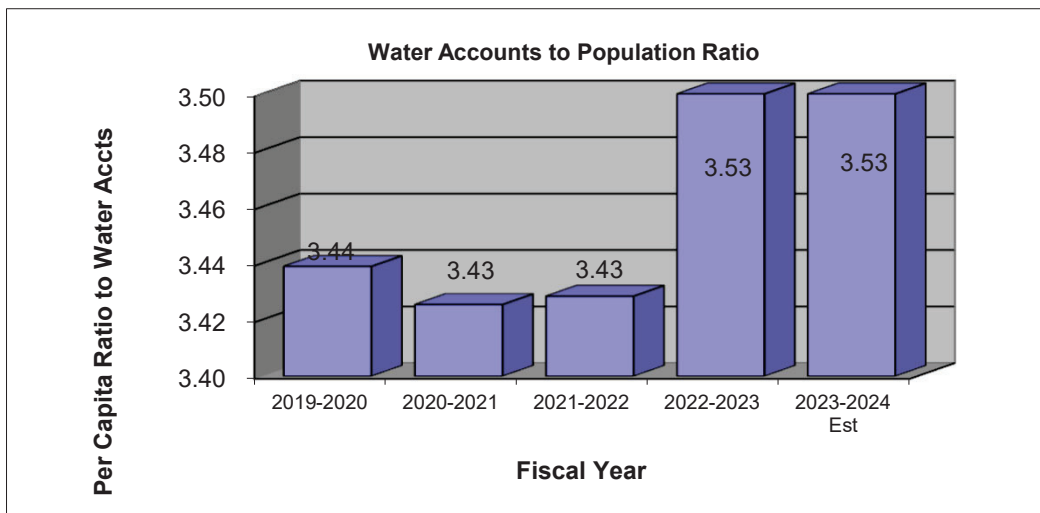
Financial Services: (01.50) The Finance Department provides professional financial services to City departments in order to promote fiscal stability and integrity. Such services include fiscal planning and reporting, technical assistance in budget preparation, budget monitoring, payroll services, disbursement of funds, receiving and custody of funds, utilities billing and collection, cash management, debt administration and risk management.

The department budget includes the necessary professional continuing education, GFOA regulatory compliance training, GASB audit requirements, accounting and payroll software system conference, and the OGFOA conference.

Information Services: (01.45) This department accounts for the Information Specialist position and pays for the costs of providing computer hardware, operational software and systems support for all city departments, and city- wide networking and phone system. Included in materials and services are software licensing and contract services to support the Information Specialist.

WATER ACCOUNTS TO POPULATION RATIO

Fiscal Year	Population	Number of Water Accounts	Population Per Account
2019-2020	16,180	4,705	3.44
2020-2021	16,185	4,725	3.43
2021-2022	16,319	4,760	3.43
2022-2023	16,819	4,765	3.53
2023-2024 Est	16,847	4,771	3.53



Note: FY 2023-2024 figure is an estimate.

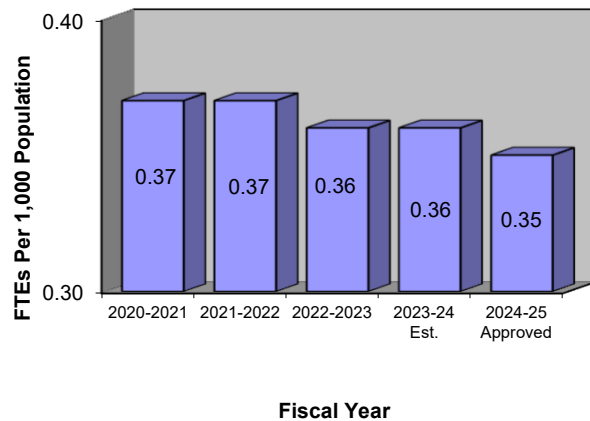
FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2020-2021	16,185	6.00	0.37
2021-2022	16,319	6.00	0.37
2022-2023	16,819	6.00	0.36
2023-24 Est.	16,847	6.00	0.36
2024-25 Approved	17,005	6.00	0.35

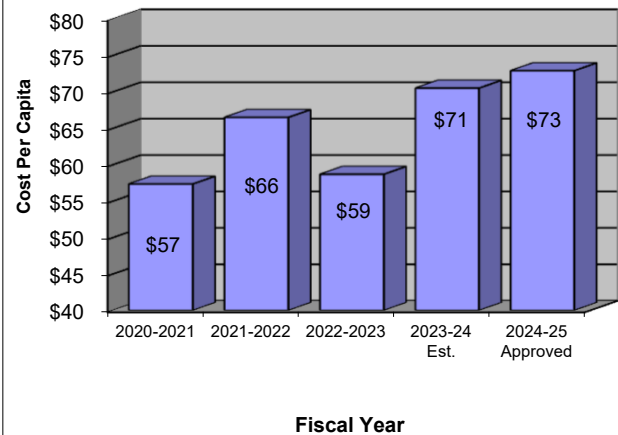
TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2020-2021	16,185	\$ 928,233	\$57
2021-2022	16,319	\$ 1,085,180	\$66
2022-2023	16,819	\$ 987,094	\$59
2023-24 Est.	16,847	\$ 1,188,000	\$71
2024-25 Approved	17,005	\$ 1,239,761	\$73

FTEs to Population



Operating Expenditures to Population



- Note: 1. Operating expenditures include personnel services and materials & services only.
 2. The FY 2023-2024 and FY 2024-2025 expenditures are estimates.
 3. The FY 2024-2025 population at July 1, 2024 is a City estimate.
 4. The Finance Department includes Finance and Information Services.

FINANCE

ACCOUNT 01.50

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		5.00						
01-50-8002	DEPARTMENT DIRECTOR	1.00	\$ 153,119	\$ 159,480	\$ 162,074	\$ 163,675	\$ 163,675	
01-50-8011	ACCOUNTING TECHNICIAN I	1.00	59,458	61,956	64,730	65,374	65,374	
01-50-8013	ACCOUNTING TECHNICIAN III	2.00	146,798	152,518	159,619	159,661	159,661	
01-50-8058	PAYROLL SPECIALIST	1.00	70,553	75,628	77,189	77,210	77,210	
01-50-8103	SALARY OVERTIME		1,079	611	1,000	1,000	1,000	
01-50-8181	FICA - CITY EXPENSE		31,964	33,206	35,476	35,652	35,652	
01-50-8183	PERS PENSION PLAN-DB		60,568	63,247	65,783	79,067	79,067	
01-50-8184	PERS IAP PLAN--DC		25,613	26,638	26,491	27,955	27,955	
01-50-8185	STATE UNEMPLOYMENT		429	448	2,788	2,802	2,802	
01-50-8186	TRI-MET EXCISE TAX		3,362	3,545	3,316	3,332	3,332	
01-50-8187	WORKERS COMP INSURANCE		135	151	1,117	1,117	1,117	
01-50-8188	W/C ASSESSMENT EXPENSE		93	94	190	190	190	
01-50-8189	PAID LEAVE OREGON ER CHARGE		-	924	1,854	1,864	1,864	
01-50-8192	DENTAL		4,793	4,826	4,922	5,004	5,004	
01-50-8191	KAISER MEDICAL		-	-	-	-	-	
01-50-8194	BLUE CROSS MEDICAL		66,926	67,331	70,012	73,310	73,310	
01-50-8195	HRA CLAIM EXPENSE		4,250	4,250	4,250	4,250	4,250	
01-50-8196	LONG TERM DISABILITY INSURANCE		881	739	1,901	1,901	1,901	
01-50-8197	GROUP LIFE/AD&D		144	130	348	348	348	
TOTAL PERSONNEL SERVICES		5.00	630,166	655,723	683,060	703,712	703,712	
MATERIALS & SERVICES								
01-50-8206	SOFTWARE SUPPORT/UPGRADE		18,780	19,961	-	-	-	
01-50-8208	SOFTWARE LICENCES		2,870	2,683	25,943	26,794	26,794	
01-50-8210	OFFICE SUPPLIES		533	813	1,200	1,200	1,200	
01-50-8211	SPECIAL DEPARTMENT EXPENSE		95,141	3,427	7,317	7,317	7,317	
01-50-8212	EQUIPMENT UNDER \$5,000		1,656	-	1,500	1,500	1,500	
01-50-8215	POSTAGE		9,370	3,857	5,200	5,200	5,200	
01-50-8216	UTILITIES & PHONE		1,815	1,680	2,500	2,500	2,500	
01-50-8219	MAINT/OPERATION OF EQUIPMENT		12	-	750	750	750	
01-50-8220	PROFESSIONAL SERVICES		35,564	45,435	53,200	53,200	53,200	
01-50-8221	OTHER CONTRACT SERVICES		20,177	34,346	44,832	44,832	44,832	
01-50-8222	INSURANCE		3,557	4,321	5,185	5,406	5,406	
01-50-8223	MEMBERSHIP & DUES		190	250	850	850	850	
01-50-8224	CONFERENCE/EDUCATION/TRAVEL		50	705	7,450	7,450	4,250	
TOTAL MATERIALS & SERVICES			189,715	117,478	155,927	156,999	153,799	
CAPITAL OUTLAY								
01-50-8301	EQUIPMENT OVER \$5,000		-	-	-	-	-	
01-50-8302	COMPUTER EQUIPMENT		-	5,936	2,000	2,000	2,000	
TOTAL CAPITAL OUTLAY			-	5,936	2,000	2,000	2,000	
TOTAL REQUIREMENTS			\$ 819,881	\$ 779,137	\$ 840,987	\$ 862,711	\$ 859,511	

FINANCE

ACCOUNT 01.50

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Software Licences	8208	Accounting, Fixed Assets, Payroll sys	1,900	1,900	1,900	
		Caselle Maintenance/Support	21,500	21,500	21,500	
		Microsoft 365 Subscriptions	750	1,379	1,379	
		License/Support-Asset Keeper	310	310	310	
		Annual User License-EnerGov (1)	348	348	348	
		M365 Backup	205	261	261	
		Webroot Antivirus	70	70	70	
		Acrobat Pro DC	860	1,026	1,026	
			25,943	26,794	26,794	
Office Supplies	8210	Papers, Pens, Pencils, Tape	1,200	1,200	1,200	
Special Department Expense	8211	State Audit Filing Fee	450	450	450	
		Budget Materials Printing and Binding	2,127	2,127	2,127	
		ACFR Application	550	550	550	
		Check Stock, etc	2,500	2,500	2,500	
		Bond Trustee Fees	990	990	990	
		Receipt/Misc Forms	350	350	350	
		ACFR Printing and Binding	350	350	350	
			7,317	7,317	7,317	
Equipment Under \$5,000	8212	Unexpected Replacement	1,500	1,500	1,500	
Postage	8215	Postage - Department	5,200	5,200	5,200	
Utilities and Phone	8216	Telephone Expense	2,500	2,500	2,500	
Maint/Operation of Equipment	8219	Typewriter Maintenance	750	750	750	
Professional Services	8220	Financial Audit	46,200	46,200	46,200	
		GASB 75 Valuation Reporting	2,500	2,500	2,500	
		Bond Arbitrage Compliance Reporting	4,500	4,500	4,500	
			53,200	53,200	53,200	
Other Contract Services	8221	Electronic Lien Record	12,960	12,960	12,960	
		Utility Bill Printing & Mailing	29,172	29,172	29,172	
		Online Payment Fees	2,500	2,500	2,500	
		Collection Agency Fees	200	200	200	
			44,832	44,832	44,832	
Insurance	8222	CIS liability & property coverage	5,185	5,406	5,406	
Membership/Dues	8223	GFOA Membership	200	200	200	
		OGFOA Membership	100	100	100	
		PRIMA	350	350	350	
		APA Membership	200	200	200	
			850	850	850	
Conference/Education/Travel	8224	Caselle Training	1,000	1,000	1,000	
		Classes/Seminars	1,000	1,000	1,000	
		GAAFR Review	1,000	1,000	1,000	
		GASB Exposure & Interpretation	1,000	1,000	1,000	
		Lodging and Mileage	2,300	2,300	-	
		OGFOA Conference	900	900	-	
		Reference Books and Materials	250	250	250	
			7,450	7,450	4,250	
TOTAL MATERIALS & SERVICES			\$ 155,927	\$ 156,999	\$ 153,799	\$ -

INFORMATION SERVICES

ACCOUNT 01.45

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
REQUIREMENTS								
PERSONNEL SERVICES								
	FTE POSITIONS	1.00				1.00	1.00	1.00
01-45-8048	INFO SERVICES SPECIALIST	1.00	\$ 89,872	\$ 91,484	\$ 91,104	\$ 93,870	\$ 93,870	
01-45-8103	SALARY OVERTIME		879	862	500	500	500	
01-45-8181	FICA - CITY EXPENSE		6,732	6,868	6,971	7,183	7,183	
01-45-8183	PERS PENSION PLAN-DB		10,974	11,512	11,898	15,010	15,010	
01-45-8184	PERS IAP PLAN--DC		5,042	5,266	5,205	5,632	5,632	
01-45-8185	STATE UNEMPLOYMENT		90	92	547	563	563	
01-45-8186	TRI-MET EXCISE TAX		708	728	650	670	670	
01-45-8187	WORKERS COMP INSURANCE		29	28	375	375	375	
01-45-8188	W/C ASSESSMENT EXPENSE		21	21	29	29	29	
01-45-8189	PAID LEAVE OREGON ER CHARGE		-	208	364	375	375	
01-45-8191	KAISER MEDICAL		-	-	-	-	-	
01-45-8192	DENTAL		941	959	952	996	996	
01-45-8194	BLUE CROSS MEDICAL		16,048	16,129	16,772	17,554	17,554	
01-45-8195	HRA CLAIM EXPENSE		500	500	500	500	500	
01-45-8196	LONG TERM DISABILITY INSURANCE		200	158	398	398	398	
01-45-8197	GROUP LIFE/AD&D		29	26	58	58	58	
	TOTAL PERSONNEL SERVICES		132,066	134,840	136,323	143,713	143,713	
MATERIALS & SERVICES								
01-45-8206	SOFTWARE SUPPORT/UPGRADE		852	-	-	-	-	
01-45-8207	COMPUTER REPAIR/PARTS/SUPPLIES		359	940	3,500	3,500	3,500	
01-45-8208	SOFTWARE LICENCES		3,442	2,837	27,793	33,606	33,606	
01-45-8210	OFFICE SUPPLIES		1,311	250	1,500	1,500	1,500	
01-45-8211	SPECIAL DEPARTMENT EXPENSE		-	1,869	1,500	1,500	1,500	
01-45-8212	EQUIPMENT UNDER \$5,000		340	1,582	5,000	5,000	5,000	
01-45-8215	POSTAGE		17	-	300	300	300	
01-45-8216	UTILITIES & PHONE		38,092	41,669	70,700	70,700	70,700	
01-45-8219	MAINT/OPERATION OF EQUIPMENT		-	-	1,000	1,000	1,000	
01-45-8220	PROFESSIONAL SERVICES		43,270	-	-	20,000	20,000	
01-45-8221	OTHER CONTRACT SERVICES		44,628	28,764	100,000	100,000	100,000	
01-45-8222	INSURANCE		923	1,081	1,297	1,331	1,331	
01-45-8223	MEMBERSHIP & DUES		-	60	-	-	-	
01-45-8224	CONFERENCE/EDUCATION/TRAVEL		-	-	100	100	100	
	TOTAL MATERIALS & SERVICES		133,234	79,053	212,690	238,537	238,537	
DEBT SERVICE								
01-45-8550	PRINCIPAL PMTS		-	6,985	-	-	-	
01-45-8551	INTEREST PMTS		-	1,093	-	-	-	
	TOTAL DEBT SERVICE		-	8,078	-	-	-	
CAPITAL OUTLAY								
01-45-8302	COMPUTER EQUIPMENT		9,549	15,414	70,000	72,000	72,000	
	TOTAL CAPITAL OUTLAY		9,549	15,414	70,000	72,000	72,000	
	TOTAL REQUIREMENTS		\$ 274,848	\$ 237,385	\$ 419,013	\$ 454,250	\$ 454,250	

**INFORMATION SERVICES
ACCOUNT 01.45**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Computer Repair/Parts/S	8207	Components, parts, supplies Printer Toner	2,000 1,500 3,500	2,000 1,500 3,500	2,000 1,500 3,500	
Software Licences	8208	Windows Server Datacenter 2022 License/Support-Web Mail SSL License/Support - Remote Tool License/Support-ITGlue License/Support-Tenable Nessus Pro VMWare vSphere Essentials Screen Capture Support Tool Microsoft Business Premium Microsoft Visio Pro Diagram Tool Network System O365 utilities Veeam Backup-Network Servers Veeam Backup-M365 devices iLand Cloud Backup-Network Servers iLand Cloud Backup-M365 devices Cloud Storage and Protection Server Backup Software M365 Backup Services UPS SmartConnect Antivirus Software Adobe Acrobat Pro Microsoft 365 Subscriptions Network Management Software	- 500 950 1,080 3,449 6,000 50 264 180 816 3,424 320 4,826 412 - - - - - 500 172 1,250 3,600 27,793	8,500 500 950 1,200 3,500 4,500 50 - - - - - - - 4,400 2,500 700 450 500 256 2,000 3,600 33,606	8,500 500 950 1,200 3,500 4,500 50 - - - - - - - 4,400 2,500 700 450 500 256 2,000 3,600 33,606	
Office Supplies	8210	Office Supplies	1,500 1,500	1,500 1,500	1,500 1,500	
Special Department Exp	8211	Miscellaneous	1,500 1,500	1,500 1,500	1,500 1,500	
Equipment under \$5,000	8212	Replace old UPS Switches Routers WiFi AP Gear Tools, Hardware & Misc. cables	1,500 1,500 2,000 5,000	1,500 1,500 2,000 5,000	1,500 1,500 2,000 5,000	
Postage	8215	Postage	300 300	300 300	300 300	
Utilities and Phone	8216	City Network Communications City Phone Communications Institutional Network (I-Net) IT Cell Phone	30,000 200 40,000 500 70,700	30,000 200 40,000 500 70,700	30,000 200 40,000 500 70,700	

INFORMATION SERVICES ACCOUNT 01.45

MATERIALS AND SERVICES DETAIL

Maint/Operation of Equip	8219	City Phone System	1,000	1,000	1,000
			1,000	1,000	1,000
Professional Services	8220	SharePoint Services	-	20,000	20,000
			-	20,000	20,000
Other Contract Services	8221	Exchange Cloud Migration	-	-	-
		Cyber Security Network Hardening	50,000	50,000	50,000
		Network Firewall/Install/Config	10,000	10,000	10,000
		INET migration, Site ISP Failover	10,000	10,000	10,000
		IT Tech Support Network & Server	30,000	30,000	30,000
		SAN Migration & Configuration	-	-	-
			100,000	100,000	100,000
Insurance	8222	CIS liability & property coverage	1,297	1,331	1,331
Conference/Education/Tr	8224	Manuals/Books/Periodicals	100	100	100
		ArcGIS Enerprise Deployment Class	-	-	-
			100	100	100
TOTAL MATERIALS & SERVICES			\$ 212,690	\$ 218,537	\$ 218,537

INFORMATION SERVICES

ACCOUNT 01.45

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Computer Equipment	8302	IT Laptops	\$ 6,000	\$ 6,000	\$ 6,000	
		Monitors, Docks	2,000	2,000	2,000	
		Phone equipment	4,000	4,000	4,000	
		Replace old Computers	22,000	22,000	22,000	
		Server UPS replacements	3,000	3,000	3,000	
		Firewall for each site	15,000	-	-	
		SAN Replacement	-	35,000	35,000	
		Server replacement	18,000	-	-	
			70,000	72,000	72,000	
TOTAL CAPITAL OUTLAY			\$ 70,000	\$ 72,000	\$ 72,000	

01.71 POLICE DEPARTMENT

Police Services: The tenth year of the Intergovernmental Agreement (IGA) contracting for the delivery of law enforcement services in Troutdale by the Multnomah County Sheriff's Office (MCSO).

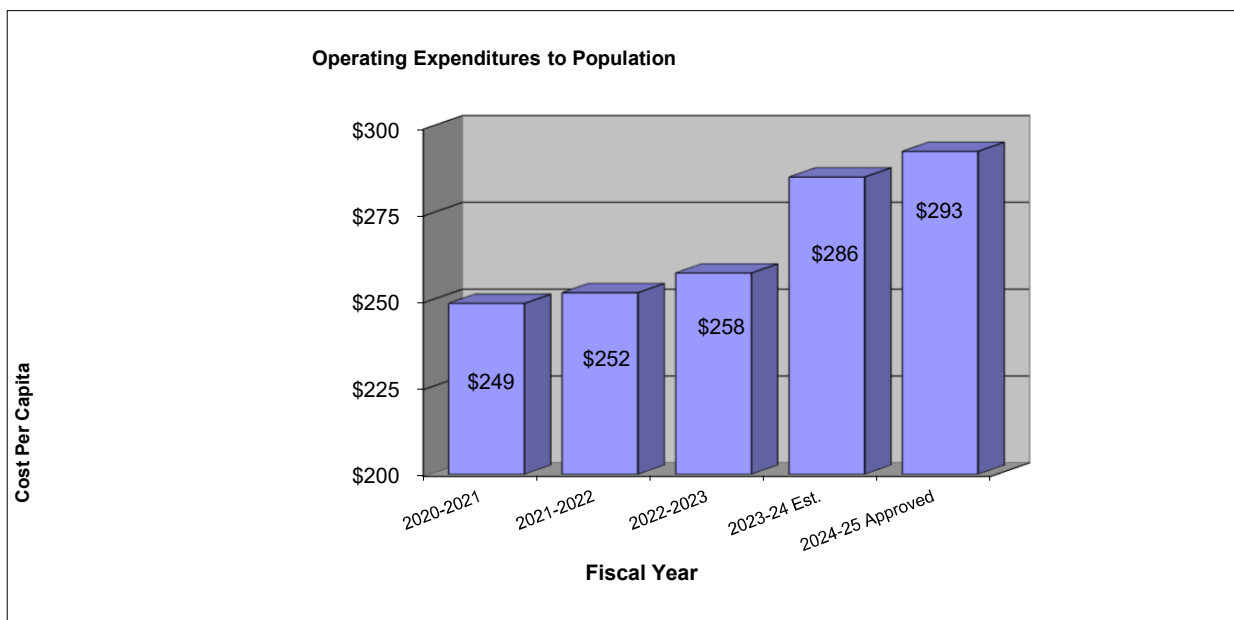
In the contracted services model the significant cost reduction is for Personnel Services with 28 of the previous 28.5 FTE funded positions transferring to the MCSO. The IGA provides improved coverage with 24/7 supervision and two dedicated patrol officers serving Troutdale. Additional MCSO services provided include access to full service investigations, full service crime analysis, 24/7 counter service, dedicated training unit, full service property control, dedicated river patrol unit, enhanced reserve unit, search and rescue services, citizens academy and community resource officer.

Under the contracted services model the City directly employs a full time Code Enforcement Officer, as well as several other costs as outline on the Material and Services Detail page, such as BOEC dispatch costs and support AMR for staffing river rescue operations. The Approved Budget includes also includes the contract cost increase adding the full time MCSO Community Resource Deputy (CRD).

The primary changes are increases in the Law Enforcement Services IGA cost of \$85,000, the BOEC costs are rising \$57,000, and \$22,000 cost increase for the CRD position. The remainder are minimal cost changes and the related payroll for the Code Enforcement position. The Code Enforcement position full size pick up truck is also include in the approved budget.

TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

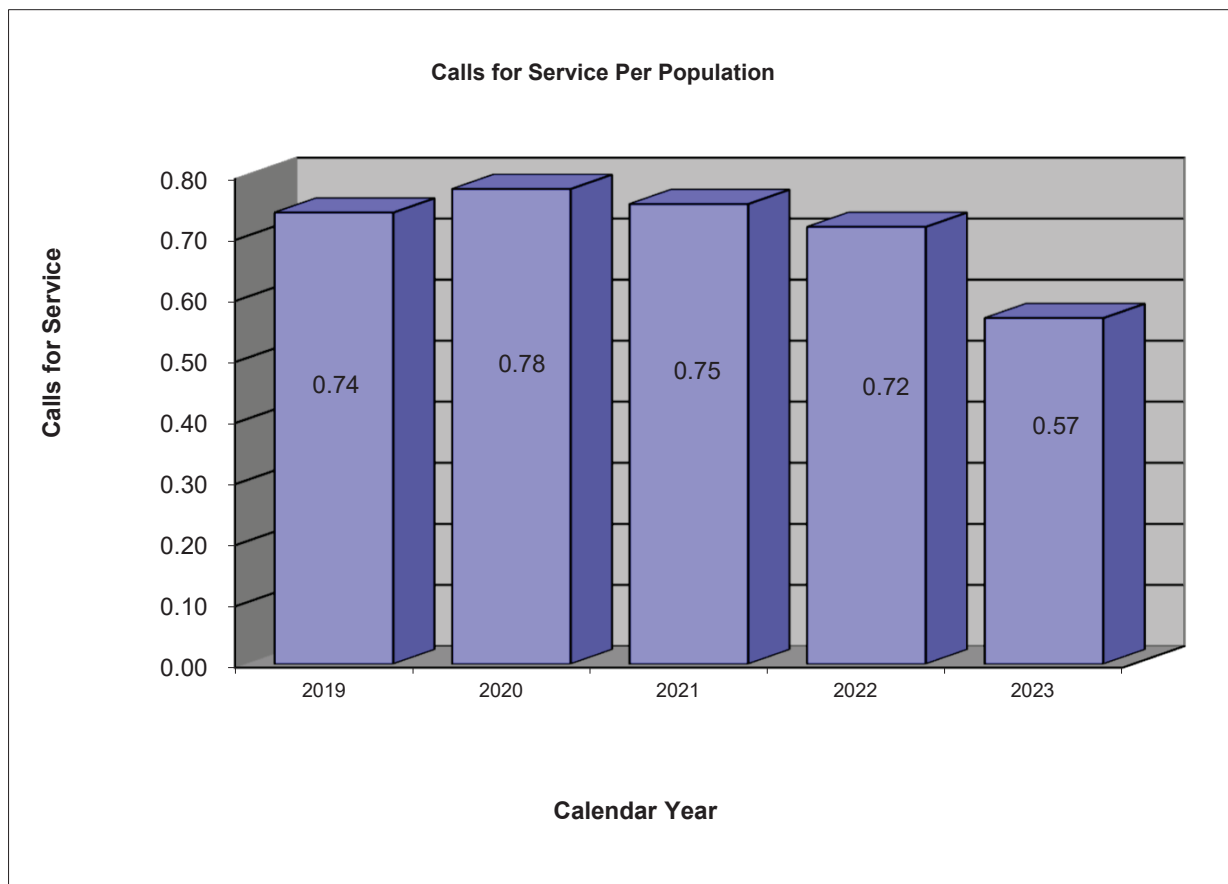
Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2020-2021	16,185	\$ 4,033,185	\$249
2021-2022	16,319	\$ 4,117,153	\$252
2022-2023	16,819	\$ 4,338,622	\$258
2023-24 Est.	16,847	\$ 4,811,329	\$286
2024-25 Approved	17,005	\$ 4,982,249	\$293



- Note: 1. Operating expenditures include personnel services and materials & services only.
 2. The FY 2023-2024 and FY 2024-2025 expenditures are estimates.
 3. The FY 2024-2025 population at July 1, 2024 is a City estimate.

CALLS FOR SERVICE PER OFFICER

Calendar Year	Population	Calls for	Calls per
		Service	Population
2019	16,180	12,587	0.74
2020	16,185	12,188	0.78
2021	16,319	11,681	0.75
2022	16,819	9,537	0.72
2023	16,847	9,542	0.57



Note: The calls for service are provided by BOEC (Bureau of Emergency Communications) based on officers dispatched, excluding traffic stops.

PUBLIC SAFETY - POLICE OPERATIONS

ACCOUNT 01.71

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
REQUIREMENTS								
PERSONNEL SERVICES								
	FTE POSITIONS	1.30	0.50	0.50	1.00			
01-71-8002	DEPARTMENT DIRECTOR	0.10	\$ 14,718	\$ 12,657	\$ 15,585	\$ 13,464	\$ 13,464	
01-71-8006	BUILDING CODE PRG MANAGER	0.20	-	21,444	20,692	21,732	21,732	
01-71-8019	CODE COMPLIANCE OFFICER	1.00	69,385	72,349	75,650	75,670	75,670	
01-71-8103	SALARY OVERTIME		1,131	125	-			
01-71-8181	FICA - CITY EXPENSE		6,344	7,975	8,565	8,483	8,483	
01-71-8183	PERS PENSION PLAN-DB		13,400	16,490	17,099	19,892	19,892	
01-71-8184	PERS IAP PLAN--DC		863	1,939	2,030	2,112	2,112	
01-71-8185	STATE UNEMPLOYMENT		85	106	125	108	108	
01-71-8186	TRI-MET EXCISE TAX		663	838	111	96	96	
01-71-8187	WORKERS COMP INSURANCE		983	1,131	248	214	214	
01-71-8188	W/C ASSESSMENT EXPENSE		21	24	89	89	89	
01-71-8189	PAID LEAVE OREGON ER CHARGE		-	229	448	443	443	
01-71-8191	KAISER MEDICAL		-	-	-	-	-	
01-71-8192	DENTAL		1,100	1,121	1,153	1,209	1,209	
01-71-8194	BLUE CROSS MEDICAL		17,901	18,424	19,625	20,749	20,749	
01-71-8195	HRA CLAIM EXPENSE		725	800	800	800	800	
01-71-8196	LONG TERM DISABILITY INSURANCE		190	186	89	77	77	
01-71-8197	GROUP LIFE/AD&D		31	33	14	12	12	
	TOTAL PERSONNEL SERVICES		127,541	155,872	162,323	165,150	165,150	
MATERIALS & SERVICES								
01-71-8207	COMPUTER REPAIR/PARTS/SUPPLIES		-	-	1,000	1,000	1,000	
01-71-8208	SOFTWARE LICENCES		24,935	19,906	18,954	21,330	21,330	
01-71-8210	OFFICE SUPPLIES		213	20	500	500	500	
01-71-8211	SPECIAL DEPARTMENT EXPENSE		3,956	3,181	4,700	4,700	4,700	
01-71-8212	EQUIPMENT UNDER \$5,000		643	300	1,500	1,500	1,500	
01-71-8213	OPERATING SUPPLIES		-	557	250	450	450	
01-71-8215	POSTAGE		89	65	200	200	200	
01-71-8216	UTILITIES & PHONE		369	340	600	600	600	
01-71-8219	MAINT/OPERATION OF EQUIPMENT		1,529	1,237	5,875	5,875	5,875	
01-71-8220	PROFESSIONAL SERVICES		4,596	-	-	-	-	
01-71-8221	OTHER CONTRACT SERVICES		3,946,038	4,150,537	4,605,038	4,777,555	4,770,555	
01-71-8222	INSURANCE		6,443	6,607	8,789	8,789	8,789	
01-71-8224	CONFERENCE/EDUCATION/TRAVEL		802	-	1,600	1,600	1,600	
	TOTAL MATERIALS & SERVICES		3,989,612	4,182,750	4,649,006	4,824,099	4,817,099	
DEBT SERVICE								
01-71-8550	PRINCIPAL PMTS		-	4,655	-	2,100	2,100	
01-71-8551	INTEREST PMTS		-	728	-	300	300	
	TOTAL DEBT SERVICE		-	5,383	-	2,400	2,400	
CAPITAL OUTLAY								
01-71-8301	EQUIPMENT \$5,000 AND OVER		12,975	-	-	-	-	
01-71-8302	COMPUTER EQUIPMENT		-	1,225	2,000	2,000	2,000	
01-71-8303	MOTOR VEHICLE		-	-	-	42,000	42,000	
	TOTAL CAPITAL OUTLAY		12,975	1,225	2,000	44,000	44,000	
	TOTAL REQUIREMENTS		\$ 4,130,128	\$ 4,345,229	\$ 4,813,329	\$ 5,035,649	#####	

**PUBLIC SAFETY - POLICE OPERATIONS
ACCOUNT 01.71**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Computer Repair/Parts/Supplies	8207	Supplies	1,000	1,000	1,000	
Software Licences	8208	Property & Evidence Software	500	500	500	
		Microsoft 365 Subscriptions	150	552	552	
		Adobe Pro DC	172	257	257	
		M365 Backup	41	87	87	
		Annual User License-EnerGov(1) &enforce(1)	2,077	3,100	3,100	
		Webroot Antivirus	14	14	14	
		TransUnion Background Check Software	1,000	1,000	1,000	
		Code Enforcement Software-Assist		5,500	5,500	
		Code Enforcement Software EnerGov SaaS	15,000	10,320	10,320	
			18,954	21,330	21,330	
Office Supplies	8210	Office Supplies	500	500	500	
Special Department Expense	8211	Code Enforcement Printing	1,000	1,000	1,000	
		Code Enforc - DMV License Reports	200	200	200	
		Trauma Intervention Program - TIP table sponsor	-	-	-	
		Graffiti Kits	1,000	1,000	1,000	
		Rodent Traps	500	500	500	
		Tow Hearings	2,000	2,000	2,000	
			4,700	4,700	4,700	
Equipment Under \$5,000	8212	Unexpected Equipment Replace.	500	500	500	
		IPad field inspector	1,000	1,000	1,000	
			1,500	1,500	1,500	
Operating Supplies	8213	Code Enforcement Clothing	250	450	450	
Postage	8215	Postage	200	200	200	
Utilities and Phone	8216	Cell & Tablet Usage	600	600	600	
			600	600	600	
Maint/Operation of Equipment	8219	Code Enforcement Gas, Maint.	5,875	5,875	5,875	
Other Contract Services	8221	BOEC Communications Dispatch	689,284	745,190	745,190	
		MCSO Law Enforcement Services IGA	3,656,507	3,741,201	3,741,201	
		Community Resource Deputy MCSO	225,172	247,089	247,089	
		IWORQs System Maint. (Code Enf.)	-	-	-	
		East Metro Mediation	3,675	3,675	3,675	
		Towing & Yard Cleaning Code Enforcement	25,000	-	-	
		Towing Code Compliance	-	20,000	15,000	
		Yard Cleaning Code Compliance	-	5,000	5,000	
		BioClean Cleaning Code Compliance	-	10,000	10,000	
		Arborist Services	5,000	5,000	3,000	
		Flash Alert	400	400	400	
			4,605,038	4,777,555	4,770,555	
Insurance	8222	Insurance CIS liability & property	8,789	8,789	8,789	
Conference/Education/Travel	8224	Oregon Code Enf. Assoc Membership	100	100	100	
		Code Enforcement Training/Confer.	1,500	1,500	1,500	
			1,600	1,600	1,600	
TOTAL MATERIALS & SERVICES			\$ 4,649,006	\$ 4,824,099	#####	

01.72 POLICE BUILDING OPERATIONS

Public Safety Building Operations: budget provides for the landlord costs associated with the lease of the Community Police Facility to Multnomah County. The MCSO has relocated their patrol enforcement services for both Troutdale, and County-wide, to our Troutdale Police Community Center, which will remain under the ownership of the City.

The approved budget continues to allocate \$175,000, of the \$220,000 building lease revenue the City receives from the Multnomah County, from reducing the levy for the Police Facility Bonds, to the new Full Faith and Credit debt service fund.

The remainder of the funds allocated to the landlord costs for building operating expenses. Operating costs for COVID-19 cleaning and disinfecting, and utilities are increased to reflect past and current costs and estimates.

PUBLIC SAFETY BUILDING OPERATIONS

REQUIREMENTS

01 72

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
				ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
REQUIREMENTS							
MATERIALS & SERVICES							
01-72-8211	SPECIAL DEPARTMENT EXPENSE	-	-	1,000	1,000	1,000	
01-72-8212	EQUIPMENT UNDER \$5,000	-	319	500	750	750	
01-72-8213	OPERATING SUPPLIES	5,610	6,622	5,100	5,500	5,500	
01-72-8216	UTILITIES & PHONE	48,997	48,413	60,166	60,166	60,166	
01-72-8217	RENTS & LEASES	-	-	1,000	1,000	1,000	
01-72-8218	BUILDING MAINTENANCE	10,359	9,330	3,000	5,500	5,500	
01-72-8219	MAINT/OPERATION OF EQUIPMENT	2,889	4,205	4,000	16,500	16,500	
01-72-8221	OTHER CONTRACT SERVICES	88,125	95,087	98,300	21,050	21,050	
01-72-8222	INSURANCE	12,372	9,091	15,520	15,520	15,520	
01-72-8228	ADMINISTRATION	5,400	5,400	5,400	5,400	5,400	
01-72-8235	GROUNDS MAINTENANCE	4,680	3,000	7,500	7,500	7,500	
TOTAL MATERIALS & SERVICES		178,433	181,468	201,486	139,886	139,886	
CAPITAL OUTLAY							
01-72-8301	EQUIPMENT \$5,000 AND OVER	-	-	-	-	-	
01-72-8310	BUILDING IMPROVEMENTS	-	-	-	-	-	
01-72-8320	OTHER IMPROVEMENTS	-	-	-	-	-	
TOTAL CAPITAL OUTLAY		-	-	-	-	-	
TOTAL REQUIREMENTS		\$ 178,433	\$ 181,468	\$ 201,486	\$ 139,886	\$ 139,886	

PUBLIC SAFETY BUILDING OPERATIONS MATERIAL AND SERVICES DETAIL

01.72

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Special Department Expense	8211		1,000	1,000	1,000	
			1,000	1,000	1,000	
Equipment Under \$5,000	8212	Fire Extinguishers	250	250	250	
		Unexpected Equipment Replace.	250	500	500	
			500	750	750	
Operating Supplies	8213	Janitorial Supplies and Paper	5,000	5,000	5,000	
		Floor runner mats	100	500	500	
			5,100	5,500	5,500	
Utilities/Phone	8216	Integra Phone	580	580	580	
		PGE	45,212	45,212	45,212	
		NWN	11,593	11,593	11,593	
		City Water, Sewer & Storm	2,782	2,782	2,782	
			60,166	60,166	60,166	
Rents & Leases	8217	Copier Lease	-	-	-	
		Miscellaneous Equipment	1,000	1,000	1,000	
			1,000	1,000	1,000	
Building Maintenance	8218	Plumbing / Elect Repairs	2,500	5,000	5,000	
		Solid Waste Disposal	500	500	500	
			3,000	5,500	5,500	
Maint/Operation of Equipment	8219	HVAC Filters/Supplies	500	1,000	1,000	
		General Equipment Maint.	1,000	1,500	1,500	
		AV Equipment Support	1,000	1,500	1,500	
		Generator Maint.	1,000	1,500	1,500	
		Upgrade Cameras to Rhombus	-	10,000	10,000	
		Parking Lot Light Maint.	500	1,000	1,000	
			4,000	16,500	16,500	
Other Contract Services	8221	Elevator Maintenance Contract	1,850	1,850	1,850	
		Tyco Facility Security Monitor	550	550	550	
		Carpet Cleaning Service	1,350	1,350	1,350	
		Fire Sprinklers Sys. Repair/Ckup	1,500	1,500	1,500	
		HVAC Repair/Service	6,000	15,000	15,000	
		Janitorial Services	86,250	-	-	
		Backflow Testing	300	300	300	
		Window Cleaning Service	500	500	500	
			98,300	21,050	21,050	
Insurance	8222	Insurance CIS liability & property	15,520	15,520	15,520	
Administration	8228	Lease Administration	5,400	5,400	5,400	
Grounds Maintenance	8235	Landscape and Grounds Materials	7,500	7,500	7,500	
TOTAL MATERIALS & SERVICES			\$ 201,486	\$ 139,886	\$ 139,886	

01.78 SOLID WASTE & RECYCLING DIVISION

The Solid Waste/Recycling Program pays for the administration and oversight of the City's franchised solid waste hauler and related solid waste and recycling activities. The primary revenue source is a 5% franchise fee on solid waste revenues from our franchised hauler. Approximately 38% of the budget is for salary and benefits for 0.3 FTE. This year the budget is allocated to materials and services, with major items including spring clean-up efforts, rate review services, the East county recycling event and business recycling promotional activities. The litter and dump site monthly clean up is continued from the program started from the Metro IGA for the HB5202 funding provided by the State.

The Approved Budget includes funds for implementation of a couple of Metro mandated recycling programs.

SOLID WASTE/RECYCLING DEPARTMENT

PER CAPITA COMPARISONS

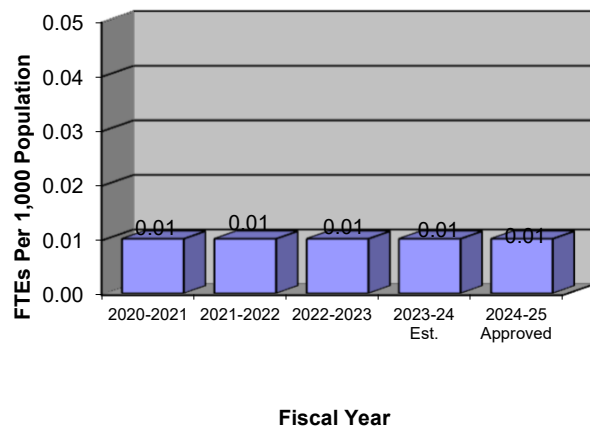
FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2020-2021	16,185	0.10	0.01
2021-2022	16,319	0.10	0.01
2022-2023	16,819	0.10	0.01
2023-24 Est.	16,847	0.10	0.01
2024-25 Approved	17,005	0.10	0.01

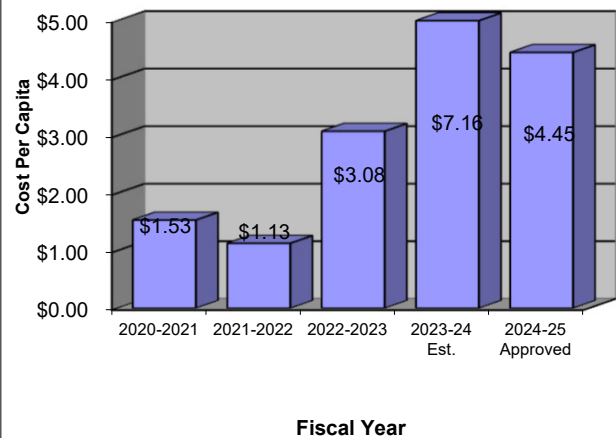
TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2020-2021	16,185	\$ 24,823	\$1.53
2021-2022	16,319	\$ 18,437	\$1.13
2022-2023	16,819	\$ 51,763	\$3.08
2023-24 Est.	16,847	\$ 120,631	\$7.16
2024-25 Approved	17,005	\$ 75,631	\$4.45

FTEs to Population



Operating Expenditures to Population



- Note: 1. Operating expenditures include personnel services and materials & services only.
 2. The FY 2023-2024 and FY 2024-2025 expenditures are estimates.
 3. The FY 2024-2025 population at July 1, 2024 is a City estimate.

SOLID WASTE/RECYCLING ACCOUNT 01.78

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS			0.30					
01-78-8023	ENVIRONMENTAL SPECIALIST	0.30	\$ 8,789	\$ 9,370	\$ 29,559	\$ 29,565	\$ 29,565	
01-78-8103	SALARY OVERTIME		18	51	-	-	-	
01-78-8181	FICA - CITY EXPENSE		647	697	2,262	2,262	2,262	
01-78-8183	PERS RETIREMENT		1,149	1,236	3,860	4,727	4,727	
01-78-8184	PERS IAP PLAN--DC		528	565	1,689	1,774	1,774	
01-78-8185	STATE UNEMPLOYMENT		9	9	236	237	237	
01-78-8186	TRI-MET EXCISE TAX		69	74	211	211	211	
01-78-8187	WORKERS COMP INSURANCE		60	60	127	127	127	
01-78-8188	W/C ASSESSMENT EXPENSE		2	2	21	21	21	
01-78-8189	PAID LEAVE OREGON ER CHARGE		-	20	118	118	118	
01-78-8192	DENTAL		173	181	566	564	564	
01-78-8194	BLUE CROSS MEDICAL		2,163	2,175	6,782	7,101	7,101	
01-78-8195	HRA CLAIM EXPENSE		75	75	225	225	225	
01-78-8196	LONG TERM DISABILITY INSURANCE		20	16	86	86	86	
01-78-8197	GROUP LIFE/AD&D		3	3	111	111	111	
TOTAL PERSONNEL SERVICES			13,704	14,533	45,853	47,128	47,128	
MATERIALS & SERVICES								
01-78-8206	SOFTWARE SUPPORT/UPGRADE		-	-	50	-	-	
01-78-8210	OFFICE SUPPLIES		-	-	50	100	100	
01-78-8211	SPECIAL DEPARTMENT EXPENSE		2,919	9,340	15,325	16,025	16,025	
01-78-8215	POSTAGE		-	5	1,000	1,000	1,000	
01-78-8220	PROFESSIONAL SERVICES		1,700	1,647	12,000	17,000	17,000	
01-78-8221	OTHER CONTRACT SERVICES		-	26,110	45,000	45,000	45,000	
01-78-8222	INSURANCE		114	127	153	184	184	
01-78-8223	MEMBERSHIP & DUES		-	-	-	-	-	
01-78-8224	CONFERENCES/EDUCATION/TRAVEL		-	-	1,200	1,200	1,200	
TOTAL MATERIALS & SERVICES			4,733	37,230	74,778	80,509	80,509	
TOTAL REQUIREMENTS			\$ 18,437	\$ 51,763	\$ 120,631	\$ 127,637	\$ 127,637	

**SOLID WASTE/RECYCLING
ACCOUNT 01.78**

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Software Support/Upgrade	8206	Software Support	\$ 50	\$ 50	\$ 50	
			50	50	50	
Office Supplies	8210	General Office Supplies	50	100	100	
			50	100	100	
Special Department Expense	8211	Education/Promotion Printing	2,000	2,000	2,000	
		Recycling Grant Program	-	-	-	
		Spring Cleanup Disposal	3,500	3,500	3,500	
		Obrist Landfill Monitoring Equipment	-	-	-	
		<i>Metro Ordinance>></i> Annual Waste Reduction Program	8,400	9,100	9,100	
		<i>Metro Ordinance>></i> Containers (Food scrap+BRR)	425	425	425	
		East County Recycling Event	1,000	1,000	1,000	
			15,325	16,025	16,025	
Postage	8215	Postage	1,000	1,000	1,000	
			1,000	1,000	1,000	
Professional Services	8220	Food Waste Rollout	2,000	2,000	2,000	
		Rate Review Services	10,000	15,000	15,000	
		Recycle at Work	-	-	-	
			12,000	17,000	17,000	
Other Contract Services	8221	Rate Review Services	-	-	-	
		Litter/Dump Site Cleanup	45,000	45,000	45,000	
			45,000	45,000	45,000	
Insurance	8222	CIS liability & property coverage	153	184	184	
Membership & Dues	8223		-	-	-	
			-	-	-	
Conference/Education/Travel	8224	Solid Waste Training/Seminars	1,200	1,200	1,200	
			1,200	1,200	1,200	
TOTAL MATERIALS & SERVICES			\$ 74,778	\$ 80,559	\$ 80,559	

01.76 FIRE PROTECTION SERVICES

The City has had a successful Intergovernmental Agreement (IGA) with the City of Gresham since 1992 providing quality Fire and Emergency Services. In the past, Troutdale residents have paid significantly less (\$1.05 per \$1,000 of taxable assessed value) than Gresham residents (\$1.80 per \$1,000 of taxable assessed value) for fire services.

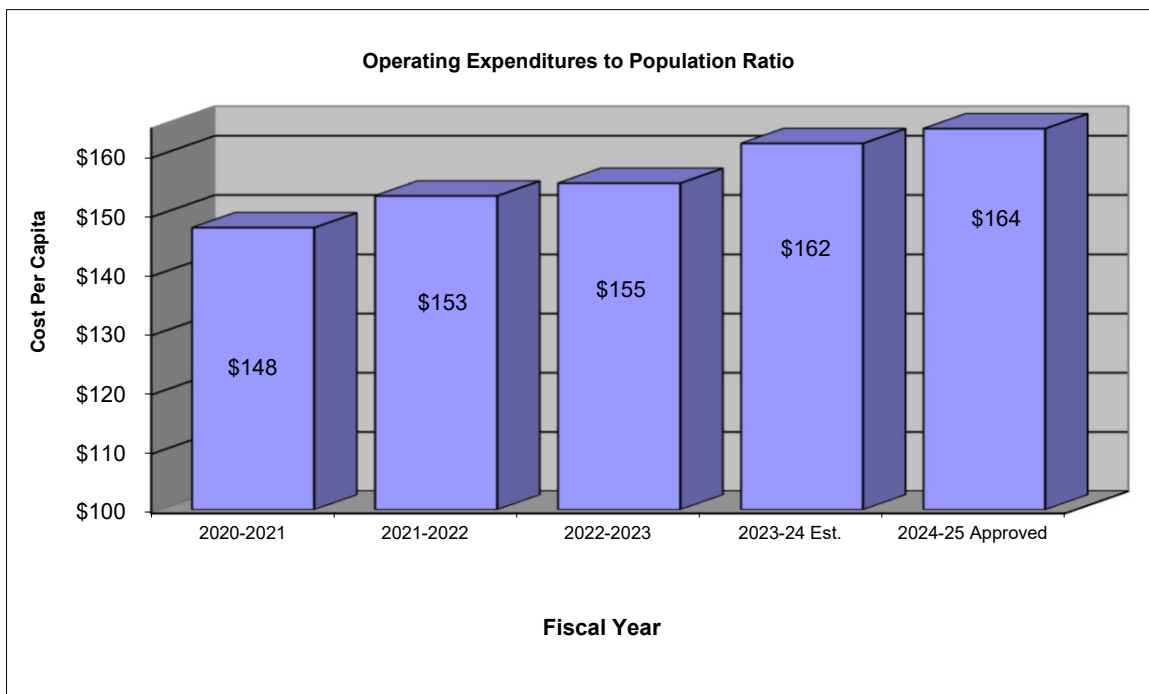
The increase included in for FY 2015-16 a rate of \$1.44 per \$1,000 TAV totaled \$1,856,715 - an increase of \$167,860 – about 10% over our FY 2014-15 payment. The \$202,694 FY 2016-17 increase was the second largest over the history of the IGAs with Gresham Fire.

The approved budget reflects an estimated rate of \$1.49 per \$1,000 TAV for the FY 2024-2025 totaling \$2,795,000 a 2.50% increase of \$68,000.

The costs for Years 3 through 10, increase each year within the range of 2.5% to 4.5% increase over the preceding year. The FY 2024-2025 is the final year of the current IGA.

TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2020-2021	16,185	\$ 2,389,129	\$148
2021-2022	16,319	\$ 2,496,640	\$153
2022-2023	16,819	\$ 2,608,989	\$155
2023-24 Est.	16,847	\$ 2,726,394	\$162
2024-25 Approved	17,005	\$ 2,794,554	\$164



- Note: 1. Operating expenditures include the fire service contract only.
 2. The FY 2023-2024 and FY 2024-2025 expenditures are estimates.
 3. The FY 2024-2025 population at July 1, 2024 is a City estimate.

FIRE PROTECTION SERVICES

ACCOUNT 01.76

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	24-	ACTUAL	ACTUAL	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			2021-22	2022-23	ADOPTED	PROPOSED	APPROVED	ADOPTED
					BUDGET	BUDGET	BUDGET	BUDGET
			2023-24	2024-25	2024-25	2024-25	2024-25	2024-25
REQUIREMENTS								
01-76-8221	MATERIALS & SERVICES							
	OTHER CONTRACT SERVICES		2,496,640	2,608,989	2,726,394	\$ 2,794,554	#####	
	TOTAL MATERIALS & SERVICES		2,496,640	2,608,989	2,726,394	2,794,554	2,794,554	
	TOTAL REQUIREMENTS		\$ 2,496,640	\$ 2,608,989	\$ 2,726,394	\$ 2,794,554	#####	\$ -

FIRE PROTECTION SERVICES

ACCOUNT 01.76

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Other Contract Services	8221	Fire Services Contract	\$ 2,726,394	\$ 2,794,554	\$ 2,794,554	
			2,726,394	2,794,554	2,794,554	-
TOTAL MATERIALS & SERVICES			\$ 2,726,394	\$ 2,794,554	\$ 2,794,554	\$ -

01.85 PARKS DIVISION

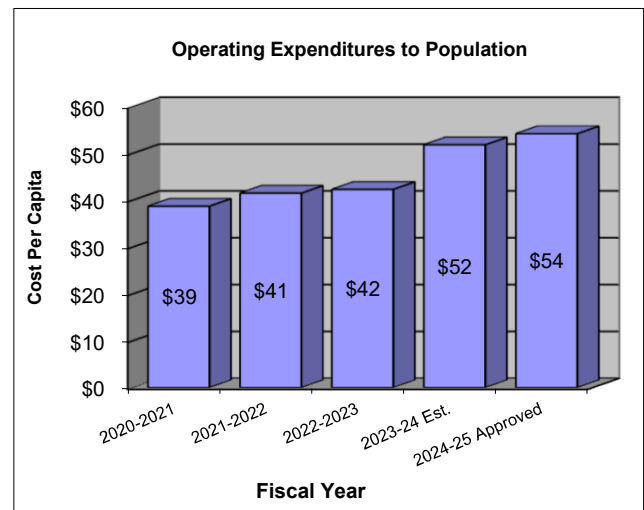
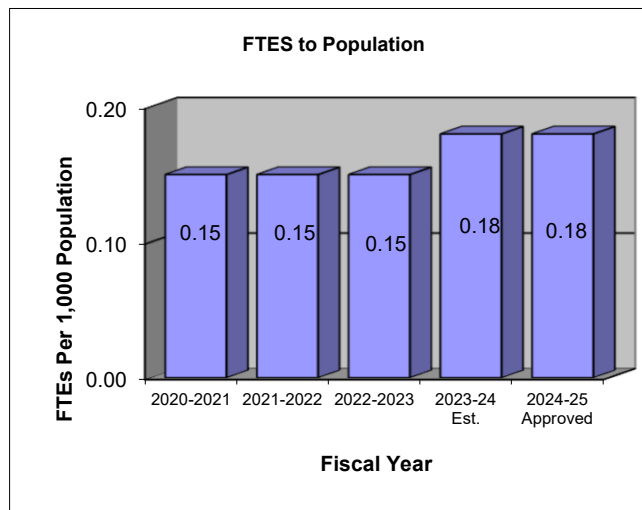
The Parks fund is within general fund but is managed by the Public Works Director. The Parks Division is tasked with operating and maintaining 14 developed parks that cover 71 acres including playground equipment and picnic shelters, 8 natural areas that cover 185 acres and the Downtown Parking lot landscaping. The Parks Staff is also responsible for the supervision and assistance of numerous weekend volunteer projects and special City events.

FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2020-2021	16,185	2.50	0.15
2021-2022	16,319	2.50	0.15
2022-2023	16,819	2.50	0.15
2023-24 Est.	16,847	3.00	0.18
2024-25 Approved	17,005	3.00	0.18

TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

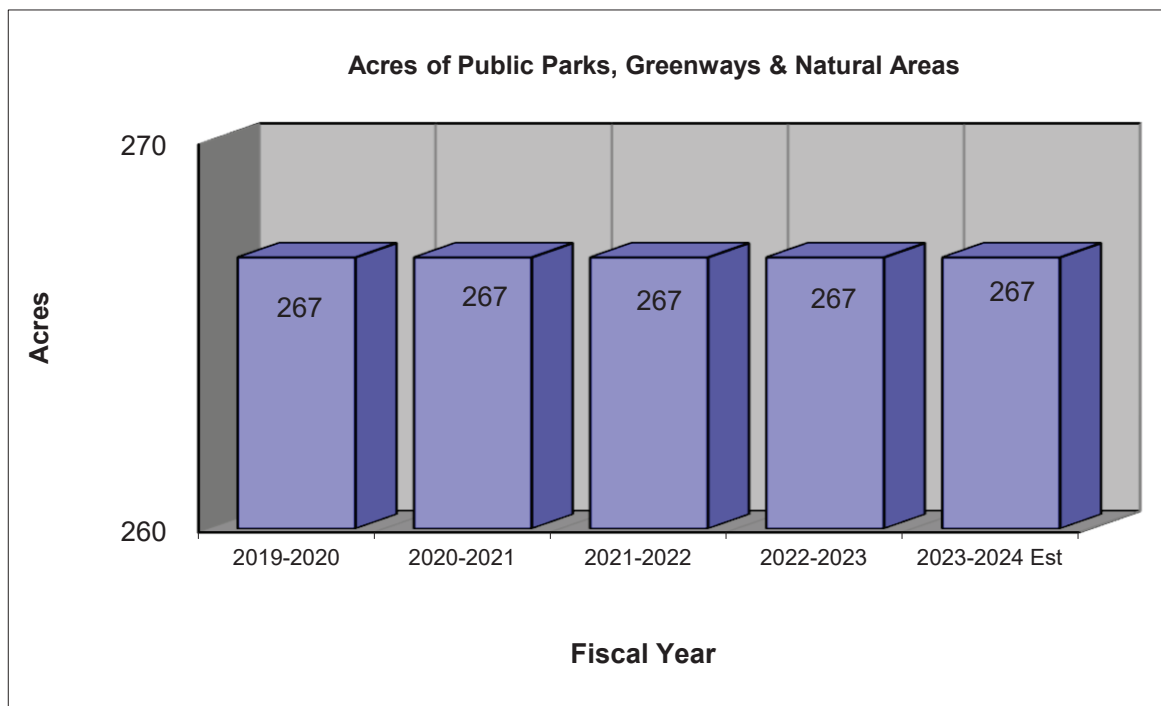
Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2020-2021	16,185	\$ 626,628	\$39
2021-2022	16,319	\$ 677,113	\$41
2022-2023	16,819	\$ 711,456	\$42
2023-24 Est.	16,847	\$ 872,884	\$52
2024-25 Approved	17,005	\$ 921,496	\$54



- Note: 1. Operating expenditures include personnel services and materials & services only.
 2. The FY 2023-2024 and FY 2024-2025 expenditures are estimates.
 3. The FY 2024-2025 population at July 1, 2024 is a City estimate.

**ACRES OF PUBLIC PARKS
GREENWAYS AND NATURAL AREAS**

Fiscal Year	Acres
2019-2020	267
2020-2021	267
2021-2022	267
2022-2023	267
2023-2024 Est	267



Note: FY 2023-2024 figure is an estimate.

PARKS

ACCOUNT 01.85

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		3.00						
01-85-8005	SUPERINTENDENT	0.5	\$ 52,386	\$ 62,262	\$ 57,023	\$ 47,840	\$ 47,840	
01-85-8028	TEMP SEASONAL P & F WKR	-	6,341	15,464	74,880	74,880	74,880	
01-85-8029	P & F WORKER I	0.5	30,832	29,462	-	25,366	25,366	
01-85-8030	P & F WORKER II	1.0	-	25,525	61,651	61,672	61,672	
01-85-8031	P & F WORKER III	0.5	94,877	79,631	81,442	42,110	42,110	
01-85-8006	P & F CHIEF OPERATOR	0.5	-	-	-	43,389	43,389	
01-85-8103	SALARY OVERTIME		6,512	8,652	2,000	2,000	2,000	
01-85-8181	FICA - CITY EXPENSE		14,276	16,527	21,043	22,593	22,593	
01-85-8183	PERS PENSION PLAN-DB		24,661	29,191	29,386	36,442	36,442	
01-85-8184	PERS IAP PLAN--DC		9,607	11,862	11,268	13,223	13,223	
01-85-8185	STATE UNEMPLOYMENT		190	220	2,216	2,378	2,378	
01-85-8186	TRI-MET EXCISE TAX		1,487	1,740	1,977	2,122	2,122	
01-85-8187	WORKERS COMP INSURANCE		3,134	3,707	6,037	6,037	6,037	
01-85-8188	W/C ASSESSMENT EXPENSE		51	59	172	206	206	
01-85-8189	PAID LEAVE OREGON ER CHARGE		-	499	1,100	1,181	1,181	
01-85-8191	KAISER MEDICAL		20,899	24,184	24,821	28,056	28,056	
01-85-8192	DENTAL		2,096	2,668	2,782	3,000	3,000	
01-85-8194	BLUE CROSS MEDICAL		12,197	14,650	16,234	16,794	16,794	
01-85-8195	HRA CLAIM EXPENSE		1,000	1,625	1,000	750	750	
01-85-8196	LONG TERM DISABILITY INSURANCE		375	338	1,239	1,239	1,239	
01-85-8197	GROUP LIFE/AD&D		68	64	231	231	231	
TOTAL PERSONNEL SERVICES			280,990	328,329	396,502	431,508	431,508	
MATERIALS & SERVICES								
01-85-8208	SOFTWARE LICENCES		3,626	2,196	685	1,419	1,419	
01-85-8209	HAND TOOLS		1,253	1,542	2,300	3,500	3,500	
01-85-8210	OFFICE SUPPLIES		813	968	800	800	800	
01-85-8211	SPECIAL DEPARTMENT EXPENSE		14,639	8,293	8,300	10,500	10,500	
01-85-8212	EQUIPMENT UNDER \$5,000		3,628	3,754	5,700	7,200	7,200	
01-85-8213	OPERATING SUPPLIES		6,754	6,094	14,650	16,745	16,745	
01-85-8215	POSTAGE		24	12	100	100	100	
01-85-8216	UTILITIES & PHONE		78,066	76,435	53,600	53,600	53,600	
01-85-8217	RENTS & LEASES		21,334	16,854	11,900	15,000	15,000	
01-85-8218	BUILDING MAINTENANCE		23,872	16,592	21,000	32,000	32,000	
01-85-8219	MAINT/OPERATION OF EQUIPMENT		24,268	32,211	40,500	43,000	43,000	
01-85-8220	PROFESSIONAL SERVICES		24,758	44,542	12,000	7,000	7,000	
01-85-8221	OTHER CONTRACT SERVICES		102,924	74,779	136,200	135,700	185,700	
01-85-8222	INSURANCE		13,418	19,780	23,737	26,264	26,264	
01-85-8223	MEMBERSHIP & DUES		330	401	1,510	1,910	1,910	
01-85-8224	CONFERENCE/EDUCATION/TRAVEL		3,710	1,690	3,800	4,350	4,350	
01-85-8230	COMMUNITY EVENTS		-	-	-	10,000	10,000	
01-85-8235	GROUPS MAINTENANCE		72,707	76,985	139,600	120,900	120,900	
TOTAL MATERIALS & SERVICES			396,123	383,128	476,382	489,988	539,988	

PARKS **ACCOUNT 01.85**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
REQUIREMENTS								
CAPITAL OUTLAY								
01-85-8301	EQUIPMENT \$5,000 AND OVER		9,114	5,878	73,650	39,500	39,500	
01-85-8302	COMPUTER EQUIPMENT		-	3,111	-	2,000	2,000	
01-85-8303	MOTOR VEHICLES		-	-	67,870	26,000	26,000	
01-85-8310	BUILDING IMPROVMENTS		-	-	40,000	40,000	40,000	
01-85-8320	OTHER IMPROVEMENTS		259	14,006	-	115,000	35,000	
01-85-8350	PROJECTS		137,879	139,280	1,092,600	1,408,200	690,500	
	TOTAL CAPITAL OUTLAY		147,252	162,275	1,274,120	1,630,700	833,000	
	TOTAL REQUIREMENTS		\$ 824,365	\$ 873,731	\$ 2,147,004	\$ 2,552,196	#####	

PARKS
ACCOUNT 01.85

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Software Licences	8208	Microsoft 365 Subscriptions	\$ 375	\$ 1,104	\$ 1,104	
		M365 Backup	103	152	152	
		Webroot Antivirus	35	35	35	
		Adobe Pro DC	172	128	128	
			685	1,419	1,419	
Hand Tools	8209	Replacement Tools - Parks	\$ 2,300	\$ 3,500	\$ 3,500	
			2,300	3,500	3,500	
Office Supplies	8210	General Office Supplies	800	800	800	
			800	800	800	
Special Dept. Expense	8211	Batteries	100	200	200	
		City sponsored events	8,000	10,000	10,000	
		Printing	200	300	300	
			8,300	10,500	10,500	
Equipment Under \$5,000	8212	Backpack Blower	1,200	1,500	1,500	
		Fire Extinguishers	600	700	700	
		Gas Weedeater	500	600	600	
		Edger	800	800	800	
		Commerical Walking Mower	1,500	2,000	2,000	
		Replacement Chainsaws (2)	700	1,000	1,000	
		Hedge sheers	400	600	600	
			5,700	7,200	7,200	
Operating Supplies	8213	First Aid Supplies/PPE	9,950	11,370	11,370	
		Safety Supplies/Clothing	1,800	2,060	2,060	
		Uniform Clothing	2,900	3,315	3,315	
			14,650	16,745	16,745	
Postage	8215	Postage	100	100	100	
			100	100	100	
Utilities and Phone	8216	Cell & Tablet Usage	600	600	600	
		City Utilities	28,000	28,000	28,000	
		Utilities	25,000	25,000	25,000	
			53,600	53,600	53,600	
Rents and Leases	8217	Glenn Otto Porta Potties	1,700	2,000	2,000	
		Helen Althaus Porta Pottie	900	1,000	1,000	
		Community Garden Porta Pottie	1,800	2,000	2,000	
		Mayors' Square Porta Pottie	6,000	8,000	8,000	
		Misc. Equipment Rental	1,500	2,000	2,000	
			11,900	15,000	15,000	
Building Maintenance	8218	Building and Structures	4,000	5,000	5,000	
		Solid Waste Disposal	5,000	5,000	5,000	
		Glenn Otto Caretaker Roof Repairs (1/2)		10,000	10,000	
		Vandalism Repairs	12,000	12,000	12,000	
			21,000	32,000	32,000	
Maint/Operation of Equipment	8219	Gasoline and Diesel	12,000	13,000	13,000	
		General Equipment Maint.	14,500	15,000	15,000	
		Irrigation System/Parts	8,000	9,000	9,000	
		Park Lights Maintenance	6,000	6,000	6,000	
			40,500	43,000	43,000	

PARKS
ACCOUNT 01.85

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Professional Services	8220	Sunrise Park, Landfill Monitor	2,000	2,000	2,000	
		Glenn Otto Parking Assessment	-	5,000	5,000	
		Parks Master Plan	10,000	-	-	
			12,000	7,000	7,000	
Other Contract Services	8221	Contract Crews - MYC & Corrections	14,000	10,000	10,000	
		County Sign Shop	9,000	9,000	9,000	
		Electrical Repairs	10,000	10,000	10,000	
		Employment Agency - Seasonals	45,000	37,500	37,500	
		Homeless Impact Clean-up	20,000	20,000	20,000	
		Sidewalk Repair	6,500	6,500	6,500	
		Tree Service - Pruning	25,000	35,000	35,000	
		Backflow Testing	700	700	700	
		Tennis Court Maintenance	6,000	7,000	7,000	
		Parks Security Services	-	-	50,000	
			136,200	135,700	185,700	
01- Insurance	8222	Insurance CIS liability & property	23,737	26,264	26,264	
Membership and Dues	8223	INPRA Membership	60	60	60	
		ISA Membership	125	125	125	
		ORPA Membership	900	900	900	
		Pesticide Licenses	400	800	800	
		Arbor Day Foundation	25	25	25	
			1,510	1,910	1,910	
Conference/Education/Travel	8224	MACS Training Workshops	550	550	550	
		Pesticide Re-certify/Training	1,050	1,600	1,600	
		Misc Training/Travel	2,200	2,200	2,200	
			3,800	4,350	4,350	
Community Events	8230	Dog Park	-	10,000	10,000	
Grounds Maintenance	8235	Fertilizer	9,000	9,000	9,000	
		Fibar for Playstructures	11,000	12,500	12,500	
		Landscape and Grounds Materials	35,400	35,400	35,400	
		Vandalism Repairs	8,000	8,000	8,000	
		Park Play Structures Maintenance	61,000	40,000	40,000	
		Replacement Trash Receptacles	6,000	6,000	6,000	
		Debris recycling/disposal	2,000	2,500	2,500	
		Replacement picnic tables	4,000	4,000	4,000	
		Downtown Floral Baskets	3,200	3,500	3,500	
			139,600	120,900	120,900	
TOTAL MATERIALS & SERVICES			\$ 476,382	\$ 489,988	\$ 539,988	

**PARKS
ACCOUNT 01.85**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Equipment \$1,000 and Over	8301	Snow Plow for new 1-ton	\$ 9,400	\$ 5,000	\$ 5,000	
		Load rated trailers for Parks mowers	15,000	12,000	12,000	
		John Deere Tractor	43,750	-	-	
		HvyDuty Tilt Trailer for Tractor	-	10,000	10,000	
		Sand Spreader for dump truck	-	7,000	7,000	
		Lift gates for trucks	5,500	5,500	5,500	
			73,650	39,500	39,500	
Computer Equipment	8302	Replace equipment	-	2,000	2,000	-
Motor Vehicle	8303	Mid-size pick-up truck Crew Cab (1/2)	17,600	-	-	
		Full size Pick-up w/ Canopy & Rack	-	26,000	26,000	
		1-ton Dump Body Truck	50,270	-	-	
			67,870	26,000	26,000	
Building Improvements	8310	ADA requirements for parks	40,000	40,000	40,000	
			-	-	-	
			40,000	40,000	40,000	
Other Improvements	8320	Columbia Park Security Cameras	-	20,000	20,000	
		Glenn Otto Pay-2-Park Kiosk	-	15,000	15,000	
		Parking Lot Expansion Parks Shop	-	80,000	-	
			-	115,000	35,000	
Projects	8350	Beaver Creek Canyon Repairs	40,000	40,000	-	
		Depot Park Gorge Hub Design	61,000	50,000	50,000	
		Depot Park Gorge Hub Pedestrian	34,700	-	-	
		(IF grant funded)> Beavercreek North Bridge Replacement	350,000	350,000	350,000	
		(94% here + 6% Parks SDC fund 16)> Skate Spot Design & Construction	361,900	427,700	-	
		Sandee Palisades ADA Trail replacement	80,000	100,000	100,000	
		ADA Imagination Way/Columbia Park	150,000	250,000	-	
		Imagination Station Sun Sails (2)	-	40,000	40,000	
		Imagination Station Surface Rehab	-	100,000	100,000	
		Equipment/Dry Storage	-	12,500	12,500	
		Materials Staging/Processing Station	-	10,000	10,000	
		Dog Park fence and amenities	15,000	28,000	28,000	
			1,092,600	1,408,200	690,500	
TOTAL CAPITAL OUTLAY			\$ 1,274,120	\$ 1,628,700	\$ 831,000	

01.86 FACILITIES DIVISION

The Facilities Department accounts for the operations activities related to the care and maintenance of city grounds and structures. This fund is part of the General fund, however along with the Parks it is managed by the Public Works Director. The following Public Works funds; water, sewer and stormwater support portions of this fund to maintain facilities related to their care. (i.e., Reservoirs, wells, pump stations, water pollution control facilities).

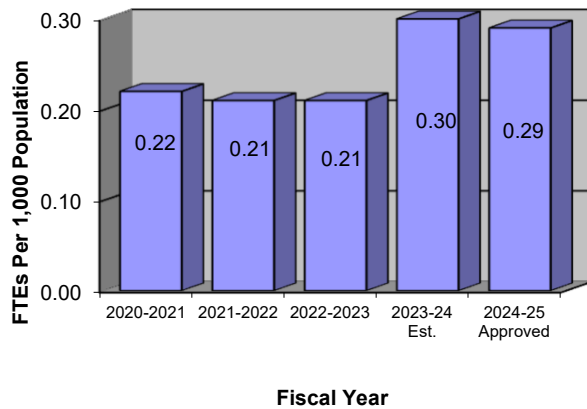
FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2020-2021	16,185	3.50	0.22
2021-2022	16,319	3.50	0.21
2022-2023	16,819	3.50	0.21
2023-24 Est.	16,847	5.00	0.30
2024-25 Approved	17,005	5.00	0.29

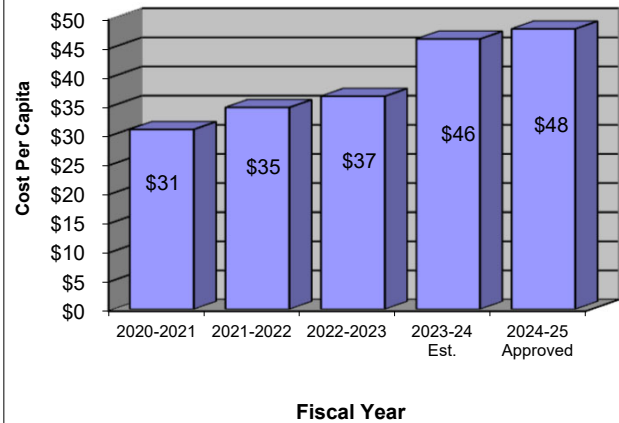
TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2020-2021	16,185	\$ 499,389	\$31
2021-2022	16,319	\$ 565,087	\$35
2022-2023	16,819	\$ 614,659	\$37
2023-24 Est.	16,847	\$ 781,249	\$46
2024-25 Approved	17,005	\$ 818,162	\$48

FTEs to Population



Operating Expenditures to Population



- Note: 1. Operating expenditures include personnel services and materials & services only.
 2. The FY 2023-2024 and FY 2024-2025 expenditures are estimates.
 3. The FY 2024-2025 population at July 1, 2024 is a City estimate.

FACILITIES

ACCOUNT 01.86

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
REQUIREMENTS								
PERSONNEL SERVICES								
	FTE POSITIONS	5.00				5.00	5.00	5.00
01-86-8005	SUPERINTENDENT	0.5	\$ 52,386	\$ 62,262	\$ 57,023	\$ 47,840	\$ 47,840	
01-86-8025	CUSTODIAN	1.0	-	-	50,731	48,318	48,318	
01-86-8028	TEMP SEASONAL P & F WKR	-	6,341	15,464	74,880	74,880	74,880	
01-86-8029	P & F WORKER I	0.5	30,831	29,461	-	25,366	25,366	
01-86-8030	P & F WORKER II	1.0	-	25,524	61,651	61,672	61,672	
01-86-8031	P & F WORKER III	0.5	94,876	79,630	81,442	42,110	42,110	
01-86-8054	FACILITIES MAINTENANCE TECH	1.0	64,433	67,702	70,678	70,741	70,741	
01-86-8006	P & F CHIEF OPERATOR	0.5	-	-	-	43,389	43,389	
01-86-8103	SALARY OVERTIME		6,962	9,477	3,000	3,000	3,000	
01-86-8181	FICA - CITY EXPENSE		19,094	21,628	30,333	31,703	31,703	
01-86-8183	PERS PENSION PLAN-DB		33,130	38,178	45,243	55,480	55,480	
01-86-8184	PERS IAP PLAN--DC		13,498	15,973	18,206	20,366	20,366	
01-86-8185	STATE UNEMPLOYMENT		254	288	3,195	3,339	3,339	
01-86-8186	TRI-MET EXCISE TAX		1,993	2,279	2,851	2,978	2,978	
01-86-8187	WORKERS COMP INSURANCE		3,949	4,589	8,166	8,166	8,166	
01-86-8188	W/C ASSESSMENT EXPENSE		71	78	309	343	343	
01-86-8189	PAID LEAVE OREGON ER CHARGE		-	646	1,586	1,657	1,657	
01-86-8191	KAISER MEDICAL		27,159	24,184	24,821	28,056	28,056	
01-86-8192	DENTAL		3,037	3,627	4,687	4,993	4,993	
01-86-8194	BLUE CROSS MEDICAL		21,604	30,779	49,777	51,902	51,902	
01-86-8195	HRA CLAIM EXPENSE		1,500	1,625	2,000	1,750	1,750	
01-86-8196	LONG TERM DISABILITY INSURANCE		535	474	1,585	1,585	1,585	
01-86-8197	GROUP LIFE/AD&D		96	89	309	309	309	
TOTAL PERSONNEL SERVICES			381,749	433,959	592,473	629,943	629,943	
MATERIALS & SERVICES								
01-86-8208	SOFTWARE LICENCES		1,298	2,848	890	1,533	1,533	
01-86-8209	HAND TOOLS		10	-	500	1,200	1,200	
01-86-8210	OFFICE SUPPLIES		352	846	200	400	400	
01-86-8211	SPECIAL DEPARTMENT EXPENSE		2,711	3,872	1,840	1,340	1,340	
01-86-8212	EQUIPMENT UNDER \$5,000		2,575	3,476	2,250	3,000	3,000	
01-86-8213	OPERATING SUPPLIES		36,298	22,593	34,640	37,590	37,590	
01-86-8215	POSTAGE		28	-	50	50	50	
01-86-8216	UTILITIES & PHONE		9,674	9,994	6,525	6,525	6,525	
01-86-8217	RENTS & LEASES		941	1,176	250	750	750	
01-86-8218	BUILDING MAINTENANCE		27,191	28,443	26,600	42,000	42,000	
01-86-8219	MAINT/OPERATION OF EQUIPMENT		5,743	8,208	8,000	10,000	10,000	
01-86-8220	PROFESSIONAL SERVICES		-	-	25,000	5,000	-	
01-86-8221	OTHER CONTRACT SERVICES		75,189	84,350	53,350	64,650	54,650	
01-86-8222	INSURANCE		20,552	14,690	25,781	25,781	25,781	
01-86-8224	CONFERENCE/EDUCATION/TRAVEL		-	204	1,400	1,400	1,400	
01-86-8235	GROUNDS MAINTENANCE		775	-	1,500	2,000	2,000	
TOTAL MATERIALS & SERVICES			183,338	180,700	188,776	203,219	188,219	
CAPITAL OUTLAY								
01-86-8301	EQUIPMENT \$5,000 AND OVER		-	-	-	19,500	19,500	
01-86-8302	COMPUTER EQUIPMENT		-	3,111	-	2,000	2,000	
01-86-8303	MOTOR VEHICLE		-	-	17,600	26,000	26,000	
01-86-8310	BUILDING IMPROVEMENTS		228,557	243,391	140,000	80,000	80,000	
01-86-8320	OTHER IMPROVEMENTS		4,130	-	160,000	180,000	10,000	
TOTAL CAPITAL OUTLAY			232,687	246,502	317,600	307,500	137,500	
TOTAL REQUIREMENTS			\$ 797,774	\$ 861,160	\$ 1,098,849	\$ 1,140,662	\$ 955,662	

FACILITIES

ACCOUNT 01.86

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Software Licences	8208	Microsoft 365 Subscriptions	\$ 525	\$ 1,204	\$ 1,204	
		M365 Backup	144	152	152	
		Webroot Antivirus	49	49	49	
		Adobe Pro DC	172	128	128	
			890	1,533	1,533	
Hand Tools	8209	Replacement Tools/Equip	500	1,200	1,200	
Office Supplies	8210	General Office Supplies	200	400	400	
Special Department Expense	8211	Batteries	200	500	500	
		City Hall Alarm Permit	340	340	340	
		Flags	500	500	500	
		Misc	800	-	-	
			1,840	1,340	1,340	
Equipment Under \$5,000	8212	Fire Extinguishers	500	500	500	
		Miscellaneous Power Tools	1,500	2,000	2,000	
		Office Furniture	250	500	500	
			2,250	3,000	3,000	
Operating Supplies	8213	First Aid Supplies/ AED units	5,690	5,690	5,690	
		Janitorial Supplies and Paper	28,000	30,000	30,000	
		Safety Supplies/Clothing	450	900	900	
		Uniform Clothing	400	800	800	
		Floor Mats	100	200	200	
			34,640	37,590	37,590	
Postage	8215	Postage	50	50	50	
			50	50	50	
Utilities and Phone	8216	Cell & Tablet Usage	300	300	300	
		City Utilities	1,200	1,200	1,200	
		Utilities and Phone	5,025	5,025	5,025	
			6,525	6,525	6,525	
Rents and Leases	8217	Miscellaneous Equipment	250	750	750	
		Copier - P & F (1/2 Cost)	-	-	-	
			250	750	750	
Building Maintenance	8218	Buildings and Structures	4,000	4,000	4,000	
		HVAC Component Replacements	3,000	3,000	3,000	
		Solid Waste Disposal	5,000	5,000	5,000	
		Vandalism Repairs	5,000	5,000	5,000	
		Re-paint Planning Offices	9,600	-	-	
		ComDev Roof Repair	-	15,000	15,000	
		Glenn Otto Caretaker Roof Repairs (-	10,000	10,000	
			26,600	42,000	42,000	
Maint/Operation of Equipment	8219	Gasoline and Diesel	2,500	2,500	2,500	
		General Equipment Maint.	2,000	2,500	2,500	
		HVAC Filters/Supplies	500	1,000	1,000	
		Small Equipment Srvc and Maint.	-	-	-	
		Telephone Maintenance	-	-	-	
		Trucks, Oil, Filters and Parts	-	-	-	
		Vehicle Maintenance	3,000	4,000	4,000	
			8,000	10,000	10,000	

FACILITIES
ACCOUNT 01.86

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Professional Services	8220	Downtown/Glenn Otto Parking Study	25,000	-	-	
		Troutdale Arch Inspection	-	5,000	-	
			25,000	5,000	-	
Other Contract Services	8221	Carpet Cleaning Service	4,800	3,500	3,500	
		Online Registration	800	-	-	
		County Sign Shop - Signs	2,000	2,000	2,000	
		Electrical Repairs	12,500	12,500	12,500	
		Fire Extinguisher Service	1,000	1,500	1,500	
		Fire Sprinklers Sys. Repair/Ckup	1,500	2,000	2,000	
		HVAC Repair/Service	9,600	15,000	15,000	
		Honeywell CH Monitor Security	2,100	2,100	2,100	
		Plumbing Repairs	1,500	6,000	6,000	
		Employment Agency - Seasonals	15,000	7,500	7,500	
		Janitorial Services	-	-	-	
		Backflow Testing	300	300	300	
		Window Cleaning Service	2,250	2,250	2,250	
		Troutdale Arch Cleaning	-	10,000	-	
			53,350	64,650	54,650	
Insurance	8222	Insurance CIS liability & property	25,781	25,781	25,781	
Conference/Education/Travel	8224	Extended Education	500	500	500	
		Safety Training	400	400	400	
		Travel	500	500	500	
			1,400	1,400	1,400	
Grounds Maintenance	8235	Landscape and Grounds Materials	1,500	2,000	2,000	
			1,500	2,000	2,000	
TOTAL MATERIALS & SERVICES			\$ 188,776	\$ 203,219	\$ 188,219	

FACILITIES

ACCOUNT 01.86

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Equipment	8301	Snow Plow for new 1-ton	\$ -	\$ 5,000	\$ 5,000	\$ -
		Sand Spreader for dump truck	-	7,000	7,000	-
		Commercial Vacuum	-	2,000	2,000	-
		Commercial Carpet Shampooer	-	3,000	3,000	-
		Commercial Floor Buffer	-	2,500	2,500	-
			-	-	-	-
			-	19,500	19,500	-
Computer Equipment	8302	Replace equipment	-	2,000	2,000	-
Motor Vehicle	8303	Full size Pick-up w/ Canopy & Rack	-	26,000	26,000	-
		Mid-size pick-up truck Crew Cab (1/2)	17,600	-	-	-
			17,600	26,000	26,000	-
Building Improvements	8310	Depot-Remodeling	50,000	-	-	-
		ADA Facilities Requirements	80,000	80,000	80,000	-
		Repaint & Repairs Comm. Dev. Bldg.	10,000	-	-	-
			140,000	80,000	80,000	-
Other Improvements	8320	CCB - Repave Parking Lot	75,000	150,000	-	-
		North Parking Lot Slurry Seal	20,000	-	-	-
		Mayor's Sq. Parking Lot EV Chargers	25,000	-	-	-
		North downtown lighting & cameras	30,000	-	-	-
		North Parking Lot Light Improvements	10,000	-	-	-
		CCB Security Cameras	-	10,000	10,000	-
		Parking Lot Expansion Parks Shop	-	20,000	-	-
			160,000	180,000	10,000	-
TOTAL CAPITAL OUTLAY			\$ 317,600	\$ 305,500	\$ 135,500	

01.82 PLANNING DIVISION

The Community Development Department's Planning Division accounts for the operations activities related to both long range planning activities and current planning activities. These activities include preparation and updating of land use and special function plans and processing development applications for compliance with the City's Development Code. Development applications include zone changes, conditional use permits, partitions and subdivisions, and site and design review.

The source of funding for this department is the General Fund. Land use application fees contribute revenue supporting the division budget. Various planning grants also contribute to the division activities from time to time.

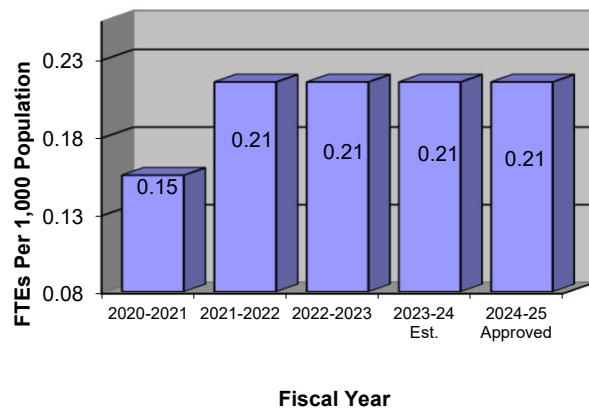
FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2020-2021	16,185	2.50	0.15
2021-2022	16,319	3.50	0.21
2022-2023	16,819	3.50	0.21
2023-24 Est.	16,847	3.50	0.21
2024-25 Approved	17,005	3.50	0.21

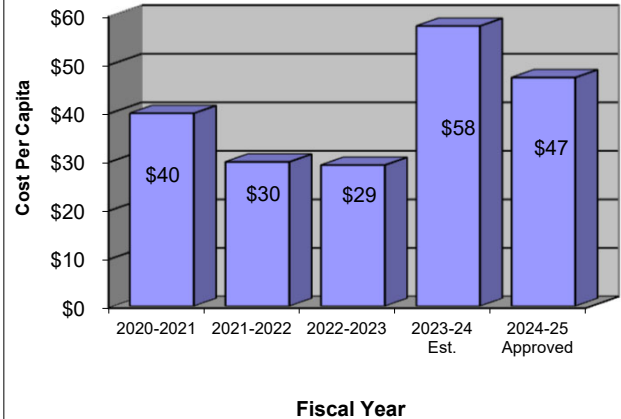
TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2020-2021	16,185	\$ 642,654	\$40
2021-2022	16,319	\$ 484,778	\$30
2022-2023	16,819	\$ 488,588	\$29
2023-24 Est.	16,847	\$ 971,987	\$58
2024-25 Approved	17,005	\$ 800,744	\$47

FTEs to Population



Operating Expenditures to Population



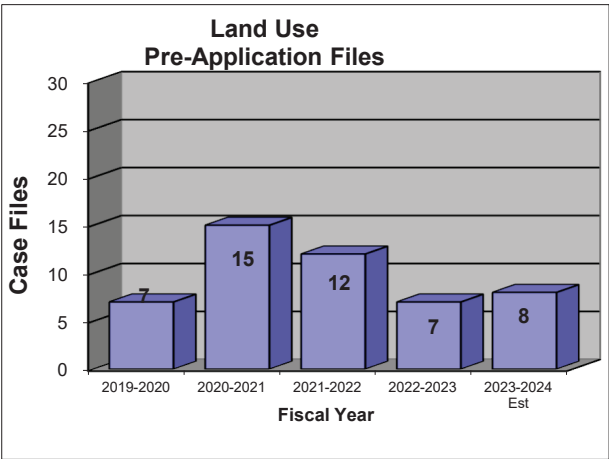
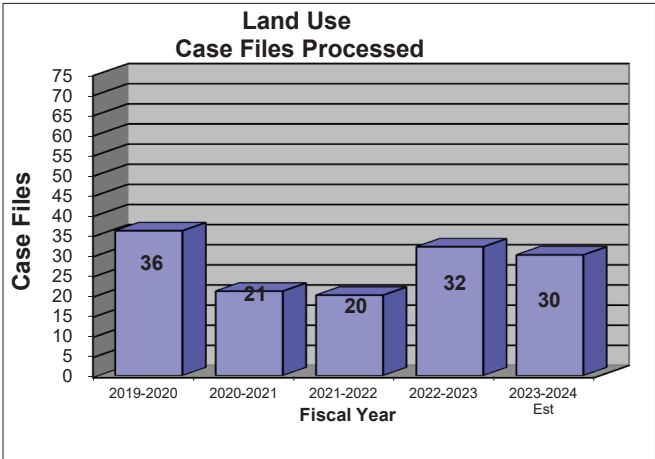
- Note: 1. Operating expenditures include personnel services and materials & services only.
 2. The FY 2023-2024 and FY 2024-2025 expenditures are estimates.
 3. The FY 2024-2025 population at July 1, 2024 is a City estimate.

LAND USE CASE FILES PROCESSED

Fiscal Year	Case Files
2019-2020	36
2020-2021	21
2021-2022	20
2022-2023	32
2023-2024 Est	30

LAND USE PRE-APPLICATION FILES

Fiscal Year	Case Files
2019-2020	7
2020-2021	15
2021-2022	12
2022-2023	7
2023-2024 Est	8



Note: FY 2023-2024 figure is an estimate.

PLANNING

ACCOUNT 01.82

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
REQUIREMENTS								
PERSONNEL SERVICES								
	FTE POSITIONS	3.30						
01-82-8002	DEPARTMENT DIRECTOR	0.60	\$ 92,084	\$ 75,944	\$ 93,513	\$ 80,783	\$ 80,783	
01-82-8006	BUILDING CODE PRG MANAGE	0.20	-	21,444	20,692	21,732	21,732	
01-82-8007	ADMINISTRATIVE ASSISTANT	0.50	-	30,689	32,365	32,386	32,386	
01-82-8008	PLANNING TECHNICIAN	-	26,199	-	32,375	-	-	
01-82-8010	ASSISTANT PLANNER	1.00	80,288	61,966	-	71,386	71,386	
01-82-8014	ASSOCIATE PLANNER	1.00	51,411	69,705	86,757	78,707	78,707	
01-82-8045	SENIOR PLANNER	-	-	-	95,701	-	-	
01-82-8075	GRANT FUNDING SPECIALIST	-	11,629	27,960	78,000	78,000	78,000	
01-82-8103	SALARY OVERTIME		208	-	500	500	500	
01-82-8181	FICA - CITY EXPENSE		19,626	21,614	33,623	27,776	27,776	
01-82-8183	PERS PENSION PLAN-DB		24,423	38,735	59,944	60,273	60,273	
01-82-8184	PERS IAP PLAN--DC		10,359	14,631	20,161	17,100	17,100	
01-82-8185	STATE UNEMPLOYMENT		260	287	3,519	2,908	2,908	
01-82-8186	TRI-MET EXCISE TAX		719	2,271	3,140	2,594	2,594	
01-82-8187	WORKERS COMP INSURANCE		229	45	582	582	582	
01-82-8188	W/C ASSESSMENT EXPENSE		58	61	172	172	172	
01-82-8189	PAID LEAVE OREGON ER CHARGE		-	575	1,758	1,452	1,452	
01-82-8191	KAISER MEDICAL		6,718	-	7,756	8,764	8,764	
01-82-8192	DENTAL		2,435	1,883	3,287	2,409	2,409	
01-82-8194	BLUE CROSS MEDICAL		24,785	26,891	42,303	27,971	27,971	
01-82-8195	HRA CLAIM EXPENSE		2,350	3,550	2,050	1,550	1,550	
01-82-8196	LONG TERM DISABILITY INSURANCE		482	416	1,073	1,073	1,073	
01-82-8197	GROUP LIFE/AD&D		89	85	160	160	160	
	TOTAL PERSONNEL SERVICES		354,352	398,750	619,431	518,278	518,278	
MATERIALS & SERVICES								
01-82-8207	COMPUTER REPAIR/PARTS/SUPPLIES		-	562	2,000	2,000	2,000	
01-82-8208	SOFTWARE LICENCES		36,640	30,718	47,491	62,976	62,976	
01-82-8210	OFFICE SUPPLIES		845	560	1,000	1,000	1,000	
01-82-8211	SPECIAL DEPARTMENT EXPENSE		1,721	1,287	3,750	2,000	2,000	
01-82-8212	EQUIPMENT UNDER \$5,000		1,637	412	1,500	1,500	1,500	
01-82-8213	OPERATING SUPPLIES		-	-	200	600	600	
01-82-8214	ADVERTISING		10	-	500	500	500	
01-82-8215	POSTAGE		1,101	268	2,000	2,000	2,000	
01-82-8216	UTILITIES & PHONE		9,991	10,151	8,000	8,000	8,000	
01-82-8217	RENTS & LEASES		2,805	1,727	4,250	4,250	4,250	
01-82-8219	MAINT/OPERATION OF EQUIPMENT		359	234	1,050	1,050	1,050	
01-82-8220	PROFESSIONAL SERVICES		64,144	31,976	248,340	173,340	173,340	
01-82-8221	OTHER CONTRACT SERVICES		2,902	2,606	15,000	15,000	5,000	
01-82-8222	INSURANCE		2,405	3,354	3,875	4,650	4,650	
01-82-8223	MEMBERSHIP & DUES		1,106	264	2,400	2,400	2,400	
01-82-8224	CONFERENCE/EDUCATION/TRAVEL		3,551	5,718	9,700	9,700	9,700	
01-82-8231	INTEREST EXPENSE		1,212	-	1,500	1,500	1,500	
	TOTAL MATERIALS & SERVICES		130,427	89,838	352,556	292,466	282,466	

PLANNING

ACCOUNT 01.82

REQUIREMENTS BY CATEGORY

CAPITAL OUTLAY

01-82-8302 COMPUTER EQUIPMENT
01-82-8303 MOTOR VEHICLES

TOTAL CAPITAL OUTLAY

7,193	568	3,000	8,000	8,000
-	-	-	-	-
7,193	568	3,000	8,000	8,000

DEBT SERVICE

01-82-8550 PRINCIPAL PMTS
01-82-8551 INTEREST PMTS

TOTAL DEBT SERVICE

-	9,532	2,100	2,100	2,100
-	1,782	300	300	300
-	11,315	2,400	2,400	2,400

TOTAL REQUIREMENTS

\$ 491,971	\$ 500,471	\$ 977,387	\$ 821,144	\$ 811,144
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**PLANNING
ACCOUNT 01.82**

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Computer Repair/Parts/Supplies	8207	Computer Repair/Parts/Supplies	2,000	2,000	2,000	
			2,000	2,000	2,000	
Software Licences	8208	Add ons and License renewal	100	100	100	
		Dropbox subscription	600	520	520	
		SurveyMonkey subscription	400	400	400	
		PollEverywhere subscription	600	600	600	
		SmartSheet annual fee	396	396	396	
		Annual User License-EnerGov (7) & iG (2)	10,885	18,200	18,200	
		Annual User License-BlueBeam (6)	545	720	720	
		BlueBeam Revu Studio standard annual fee	1,350	1,170	1,170	
		ArcGIS software	6,500	6,500	6,500	
		Development Case Software EnerGov SaaS	22,500	20,640	20,640	
		Development Case Software - Assist	-	11,000	11,000	
		Microsoft 365 Subscriptions	450	1,380	1,380	
		Adobe Pro DC subscription	3,000	1,025	1,025	
		M365 Backup	123	283	283	
		Webroot Antivirus	42	42	42	
			47,491	62,976	62,976	
Office Supplies	8210	General Office Supplies	1,000	1,000	1,000	
			1,000	1,000	1,000	
Special Department Expense	8211	Miscellaneous	500	500	500	
		Planning Commission	250	250	250	
		Citizens Advisory Committee	250	250	250	
		Historic Landmarks Commission	2,000	250	250	
		Town Center Committee	-	-	-	
		Printing	250	250	250	
		Advertising	500	500	500	
		County Assessor Records	-	-	-	
			3,750	2,000	2,000	
Equipment Under \$5,000	8212	Miscellaneous	500	500	500	
		IPad field inspector	1,000	1,000	1,000	
			1,500	1,500	1,500	
Operating Supplies	8213	Miscellaneous	200	200	200	
		Field boots for Planners (2)	-	400	400	
			200	600	600	
Advertising	8214	Public Outreach / Notices	500	500	500	
			500	500	500	
Postage	8215	Postage	2,000	2,000	2,000	
			2,000	2,000	2,000	
Utilities and Phone	8216	Utilities and Phone	4,000	4,000	4,000	
		I-Net Fiber-Network	4,000	4,000	4,000	
			8,000	8,000	8,000	
Rents & Leases	8217	Copier Lease	2,500	2,500	2,500	
		Plotter Lease	1,750	1,750	1,750	
			4,250	4,250	4,250	

**PLANNING
ACCOUNT 01.82**

MATERIAL AND SERVICES DETAIL

Maint/Operation of Equipment	8219	Office Equipment Repair (1/2)	200	200	200
		Phone Equipment Maintenance	200	200	200
		Vehicle Gas and Parts	350	350	350
		Vehicle Maintenance	300	300	300
			1,050	1,050	1,050
Professional Services	8220	Professional Planning Services	75,000	50,000	50,000
		Main Streets on Halsey Projects	10,000	10,000	10,000
		CFEC Rules Code Changes	80,000	40,000	40,000
		Land Division for Middle Housing	28,340	28,340	28,340
		Downtown Parking Study	50,000	40,000	40,000
		Floodplain Consulting	5,000	5,000	5,000
			248,340	173,340	173,340
Other Contract Services	8221	Committee Minutes	15,000	15,000	5,000
		General Clerical	-	-	-
			15,000	15,000	5,000
Insurance	8222	Insurance CIS liability & property	3,875	4,650	4,650
Membership and Dues	8223	APA/AICP	1,500	1,500	1,500
		ASFPM	300	300	300
		OCPDA / ELGL / Other	600	600	600
			2,400	2,400	2,400
Conference/Education/Travel	8224	Books/Materials	500	500	500
		PC Training/Workshops/Seminars	1,500	1,500	1,500
		Planning Publications	200	200	200
		Travel Expenses	1,500	1,500	1,500
		Staff Training/Seminars	6,000	6,000	6,000
			9,700	9,700	9,700
Interest Expense	8231	Interest Expense	1,500	1,500	1,500
TOTAL MATERIAL & SERVICES			\$ 352,556	\$ 292,466	\$ 282,466

01.88 TOURISM AND ECONOMIC DEVELOPMENT DIVISION

The Tourism and Economic Development Division is a program part of the Community Development Department.

The division activities involve tourism promotion, implementation of the Town Center Plan vision and goals, development of a Main Street program, and economic development coordination and promotion. Additionally, marketing and promotion of “*The Confluence at Troutdale*” for the Urban Renewal Agency development of the *Troutdale Riverfront Renewal Plan*.

The division is staffed by the Economic Development Coordinator and Digital Media Specialist position. The City web page, social media messages, community branding and communications all work hand in hand with tourism and economic development activities.

The source of funding for this division is the General Fund, and from the 0.95% portion of the Transient Lodging Tax (TLT) previously distributed to the West Columbia Chamber of Commerce for the visitor’s center operation. Various travel and tourism, and other community development related grant opportunities are additional potential funding sources.

The remodel of the Depot will allow for the operation of the new Troutdale Visitor Center in the coming FY. Plans include hiring of several part-time Visitor Center Greeters to staff the operation including weekends and special events.

TOURISM AND ECONOMIC DEVELOPMENT 01.88

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		2.10						
01-88-8002	DEPARTMENT DIRECTOR	0.10	\$ 14,718	\$ 12,657	\$ 15,585	\$ 13,464	\$ 13,464	
01-88-8044	VISITOR CENTER GREETERS	-	5,955	39,168	34,112	27,456	27,456	
01-88-8045	ECONOMIC DEVELOPMENT COORDINATOR	1.00	87,901	98,692	103,459	108,659	108,659	
01-88-8021	DIGITAL MEDIA SPECIALIST	1.00	51,810	61,631	78,686	85,114	85,114	
01-88-8057	COMMUNITY DEVELOPMENT INTERN	-	1,747	54	-	-	-	
01-88-8103	SALARY OVERTIME		3,438	3,482	500	500	500	
01-88-8181	FICA - CITY EXPENSE		12,145	16,096	17,741	17,959	17,959	
01-88-8183	PERS PENSION PLAN-DB		20,559	23,441	25,824	33,137	33,137	
01-88-8184	PERS IAP PLAN--DC		9,445	10,549	11,042	12,434	12,434	
01-88-8185	STATE UNEMPLOYMENT		164	214	1,859	1,882	1,882	
01-88-8186	TRI-MET EXCISE TAX		1,285	1,695	1,658	1,679	1,679	
01-88-8187	WORKERS COMPENSATION INSURANCE		207	99	582	582	582	
01-88-8188	W/C ASSESSMENT EXPENSE		42	67	172	172	172	
01-88-8189	PAID LEAVE OREGON ER CHARGE		-	485	927	939	939	
01-88-8191	KAISER MEDICAL		-	-	-	-	-	
01-88-8192	DENTAL		1,869	2,070	1,912	2,975	2,975	
01-88-8194	BLUE CROSS MEDICAL		32,705	32,467	32,819	42,866	42,866	
01-88-8195	HRA CLAIM EXPENSE		725	900	1,150	1,400	1,400	
01-88-8196	LONG TERM DISABILITY INSURANCE		341	287	1,073	1,073	1,073	
01-88-8197	GROUP LIFE/AD&D		60	54	160	160	160	
TOTAL PERSONNEL SERVICES			245,116	304,108	329,261	352,450	352,450	
MATERIALS & SERVICES								
01-88-8208	SOFTWARE LICENCES		6,905	3,846	14,548	10,615	10,615	
01-88-8210	OFFICE SUPPLIES		1,025	392	1,500	1,500	1,500	
01-88-8211	SPECIAL DEPARTMENT EXPENSE		6,024	1,327	2,000	2,000	2,000	
01-88-8212	EQUIPMENT UNDER \$5,000		2,184	183	1,500	1,500	1,500	
01-88-8213	OPERATING SUPPLIES		1,352	1,452	1,000	1,000	1,000	
01-88-8214	ADVERTISING		32,924	27,815	51,650	51,650	44,650	
01-88-8215	POSTAGE		272	338	500	500	500	
01-88-8216	UTILITIES & PHONE		6,085	7,151	1,800	1,800	1,800	
01-88-8217	RENTS & LEASES		-	-	-	-	-	
01-88-8218	BUILDING MAINTENANCE		13	858	-	-	-	
01-88-8219	MAINT/OPERATION OF EQUIPMENT		-	-	400	400	400	
01-88-8220	PROFESSIONAL SERVICES		42,991	68,252	70,000	170,000	160,000	
01-88-8221	OTHER CONTRACT SERVICES		705	4,938	2,500	7,900	7,900	
01-88-8222	INSURANCE		1,474	2,148	2,219	2,663	2,663	
01-88-8223	MEMBERSHIP & DUES		3,000	3,000	4,500	5,250	5,250	
01-88-8224	CONFERENCE/EDUCATION/TRAVEL		2,392	4,755	7,700	7,700	7,700	
01-88-8230	COMMUNITY EVENTS		11,413	105,817	70,000	100,000	100,000	
01-88-8231	INTEREST EXPENSE ON CITY FUNDS		-	9,437	4,000	4,000	4,000	
01-88-8233	ECON DEV INCENTIVE SUBSIDY		9,300	496,491	-	-	-	
TOTAL MATERIALS & SERVICES			128,058	738,201	235,817	368,478	351,478	

TOURISM AND ECONOMIC DEVELOPMENT 01.88

REQUIREMENTS BY CATEGORY

DEBT SERVICE

01-88-8550 PRINCIPAL PMTS

- 17,698 - 2,100 2,100

01-88-8551 INTEREST PMTS

- 2,769 - 300 300

TOTAL DEBT SERVICE

- 20,467 - 2,400 2,400

CAPITAL OUTLAY

01-88-8301 EQUIPMENT \$5,000 AND OVER

- - - - -

01-88-8302 COMPUTER EQUIPMENT

2,863 1,855 4,000 4,000 4,000

01-88-8310 BUILDING IMPROVEMENTS

- - - - -

TOTAL CAPITAL OUTLAY

2,863 1,855 4,000 4,000 4,000

TOTAL REQUIREMENTS

\$376,037 \$ 1,064,630 \$ 569,078 \$ 727,328 \$ 710,328

TOURISM AND ECONOMIC DEVELOPMENT 01.88

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Software Licences	8208	Microsoft 365 Subscriptions	\$ 300	\$ 1,430	\$ 1,430	
		M365 Backup	82	391	391	
		Domain Registrations	-	200	200	
		BluDot subscription	7,000	-	-	
		Webroot Antivirus	28	28	28	
		Adobe Pro DC subscription	1,800	2,076	2,076	
		Annual User License-EnerGov (1)	348	-	-	
		Community Pass Visitors Center sys	3,850	3,850	3,850	
		Canva	120	120	120	
		Dropbox	520	520	520	
		Miscellaneous	500	2,000	2,000	
			14,548	10,615	10,615	
Office Supplies	8210	General Office Supplies	1,500	1,500	1,500	
			1,500	1,500	1,500	
Special Department Expense	8211	Miscellaneous	500	500	500	
		Contractor Subsidies	-	-	-	
		Town Center Advisory Board	1,000	1,000	1,000	
		Printing	500	500	500	
			2,000	2,000	2,000	
Equipment Under \$5,000	8212	Miscellaneous	1,500	1,500	1,500	
		IPad field activities	-	-	-	
			1,500	1,500	1,500	
Operating Supplies	8213	Miscellaneous	1,000	1,000	1,000	
			1,000	1,000	1,000	
Advertising	8214	Public Outreach / Notices	1,000	1,000	1,000	
		Tourism Promotion	24,000	24,000	20,000	
		Visitor Center Merchandise	6,500	6,500	6,500	
		Explore Troutdale Website	10,150	10,150	10,150	
		Brochures & Maps	10,000	10,000	7,000	
			51,650	51,650	44,650	
Postage	8215	Postage	500	500	500	
			500	500	500	
Utilities and Phone	8216	Utilities and Phone	1,800	1,800	1,800	
		I-Net Fiber-Network	-	-	-	
			1,800	1,800	1,800	
Maint/Operation of Equipment	8219	Office Equipment Repair	200	200	200	
		Phone Equipment Maintenance	200	200	200	
			400	400	400	
Professional Services	8220	Consulting Services	20,000	20,000	20,000	
		Travel Grant Implementation	-	100,000	100,000	
		Town Center Plan Implementation	50,000	50,000	40,000	
			70,000	170,000	160,000	
Other Contract Services	8221	Committee Minutes	2,000	2,000	2,000	
		Janitorial Services		5,400	5,400	
		General Clerical	500	500	500	
			2,500	7,900	7,900	
Insurance	8222	Insurance CIS liability & property	2,219	2,663	2,663	

TOURISM AND ECONOMIC DEVELOPMENT 01.88

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Membership and Dues	8223	APA/AICP	-	-	-	-
		National Main Street Center	500	500	500	500
		Colmubia Gorge Travel Alliance		350	350	350
		Oregon Economic Development Association		400	400	400
		Portland Business Alliance	3,000	3,000	3,000	3,000
		OCPDA / ELGL / Other	1,000	1,000	1,000	1,000
			4,500	5,250	5,250	
Conference/Education/Travel	8224	Books/Materials	500	500	500	500
		Town Center Advisory Board Workshops	500	500	500	500
		Planning Publications	200	200	200	200
		Travel Expenses	1,500	1,500	1,500	1,500
		Staff Training/Seminars	5,000	5,000	5,000	5,000
			7,700	7,700	7,700	
Community Events	8230	First Friday Downtown Walk Events	25,000	40,000	40,000	40,000
		Wind-er Wonderland	15,000	25,000	25,000	25,000
		Farmers Market		5,000	5,000	5,000
		(Art Festival, Cruise-In, etc.) City-Sponsored Events	25,000	25,000	25,000	25,000
		Miscellaneous	5,000	5,000	5,000	5,000
			70,000	100,000	100,000	
Interest Expense	8231	Depot Remodel Loan	4,000	4,000	4,000	4,000
			4,000	4,000	4,000	
Econ Dev Incentive Subsidy	8233	Developer Subsidies	-	-	-	-
		Old City Hall Re-development Incentive	-	-	-	-
			-	-	-	-
TOTAL MATERIAL & SERVICES			\$ 235,817	\$ 368,478	\$ 351,478	

GENERAL FUND TRANSFERS ACCOUNT 01.97

REQUIREMENTS BY CATEGORY

		ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
REQUIREMENTS							
OTHER							
01-97-8802	TRANSFER TO CODE SPECIALTIES FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-97-8805	TRANSFER TO STREET FUND	-	-	-	-	-	-
01-97-8809	TRANSFER TO G.O. DEBT SERVICE FUND	175,000	175,000	175,000	175,000	175,000	
01-97-8806	TRANSFER TO I.S. FUND	-	-	-	-	-	-
01-97-8816	LOAN REPAYMENT TO PKS IMP FUND	80,000	80,000	80,000	230,000	230,000	
01-97-8817	TRANSFER TO STORM WATER FUND	-	-	-	-	-	-
01-97-8832	INTERFUND LOAN TO CODE SPECIALTIES	-	-	-	-	-	-
01-97-8833	TRANSFER TO COP DEBT SERVICE FUND	-	-	-	-	-	-
01-97-8835	TRANSFER FF&C DEBT SERV FUND	1,060,961	1,096,448	1,796,785	203,040	203,040	
01-97-8836	LOAN TO URA - FF&C BACKED	-	-	-	-	-	-
01-97-8872	SERVICE REIMB - PW MANAGEMENT	350,944	350,944	350,944	350,944	350,944	
01-97-8834	INTERFUND LOAN TO URA	200,000	100,000	1,500,000	100,000	100,000	
01-97-8837	LOAN TO URA - BROWNFIELD FD	-	-	-	-	-	-
	TOTAL OTHER	1,866,905	1,802,392	3,902,729	1,058,984	1,058,984	-
CONTINGENCY							
01-98-8998	CONTINGENCY	-	-	3,000,000	3,000,000	3,000,000	
	TOTAL CONTINGENCY	-	-	3,000,000	3,000,000	3,000,000	-
UNAPPROPRIATED							
01-99-8999	UNAPPROPRIATED	8,053,311	10,748,722	2,433,093	2,591,429	3,698,429	
	TOTAL UNAPPROPRIATED	8,053,311	10,748,722	2,433,093	2,591,429	3,698,429	-
	TOTAL REQUIREMENTS	\$ 9,920,216	\$ 12,551,114	\$ 9,335,822	\$ 6,650,413	\$ 7,757,413	\$ -

02.00 CODE SPECIALTIES FUND

The Code Specialties Fund accounts for activities performed by the Community Development Department's Building Division. The City of Troutdale also contracts with the City of Gresham to provide certain plan review and inspection activities through an updated intergovernmental agreement.

The division provides for operations and activities related to provision of building permit, plan review and inspection services. Sources of revenue include plan check fees and various building permit fees (building, mechanical, plumbing and electrical) for Troutdale building construction activities.

Much greater development activity has occurred over the past few years. A number of significant projects continue to develop during the current fiscal year and additional projects are in the planning pipeline and anticipated to be constructed in the coming fiscal year. The updated IGA with the City of Gresham has enabled cost effective scaling of service to meet demand as well as expanded technical expertise for inspectors that has been required for these projects. However, Gresham does not handle the administration and management of the building, electrical and plumbing permits.

The Troutdale building inspection related activities were covered by the General Fund from FY 2004-2005 until mid-year 2009-2010. This separate fund apart from the General Fund removes the construction cycle volatility from impacting the General Fund. The separate fund also improves compliance with the requirements of ORS 455.210 & 693.165 and OAR 918-020-0090 for proper administration of and accounting for Building, Electrical and Plumbing code standards compliance programs under State delegated authority. It also provides a clearer picture of the Code Specialties revenue and expenditures for the budgeting process and management evaluation program service levels.

CODE SPECIALITIES

PER CAPITA COMPARISONS

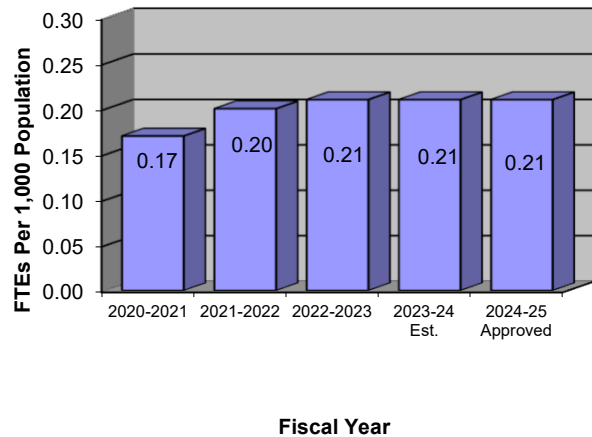
FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2020-2021	16,185	2.75	0.17
2021-2022	16,319	3.25	0.20
2022-2023	16,819	3.50	0.21
2023-24 Est.	16,847	3.50	0.21
2024-25 Approved	17,005	3.50	0.21

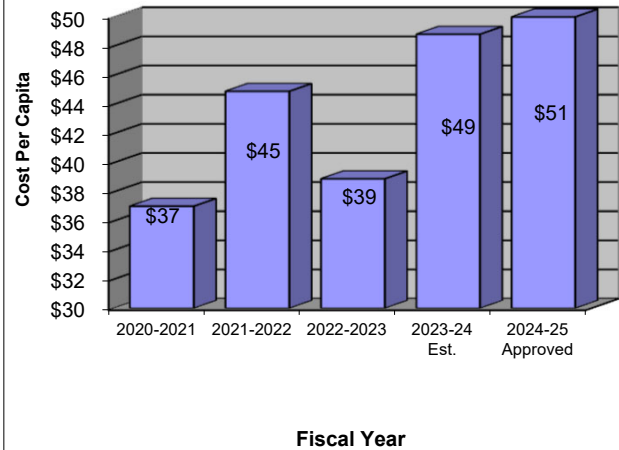
TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2020-2021	16,185	\$ 598,957	\$37
2021-2022	16,319	\$ 732,624	\$45
2022-2023	16,819	\$ 654,083	\$39
2023-24 Est.	16,847	\$ 822,320	\$49
2024-25 Approved	17,005	\$ 862,013	\$51

FTEs to Population



Operating Expenditures to Population



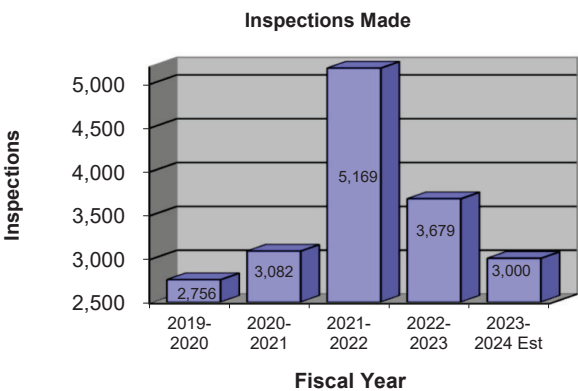
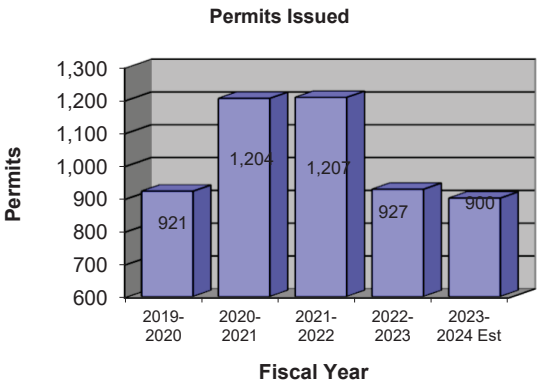
- Note: 1. Operating expenditures include personnel services and materials & services only.
 2. The FY 2023-2024 and FY 2024-2025 expenditures are estimates.
 3. The FY 2024-2025 population at July 1, 2024 is a City estimate.

PERMITS ISSUED (All Types)

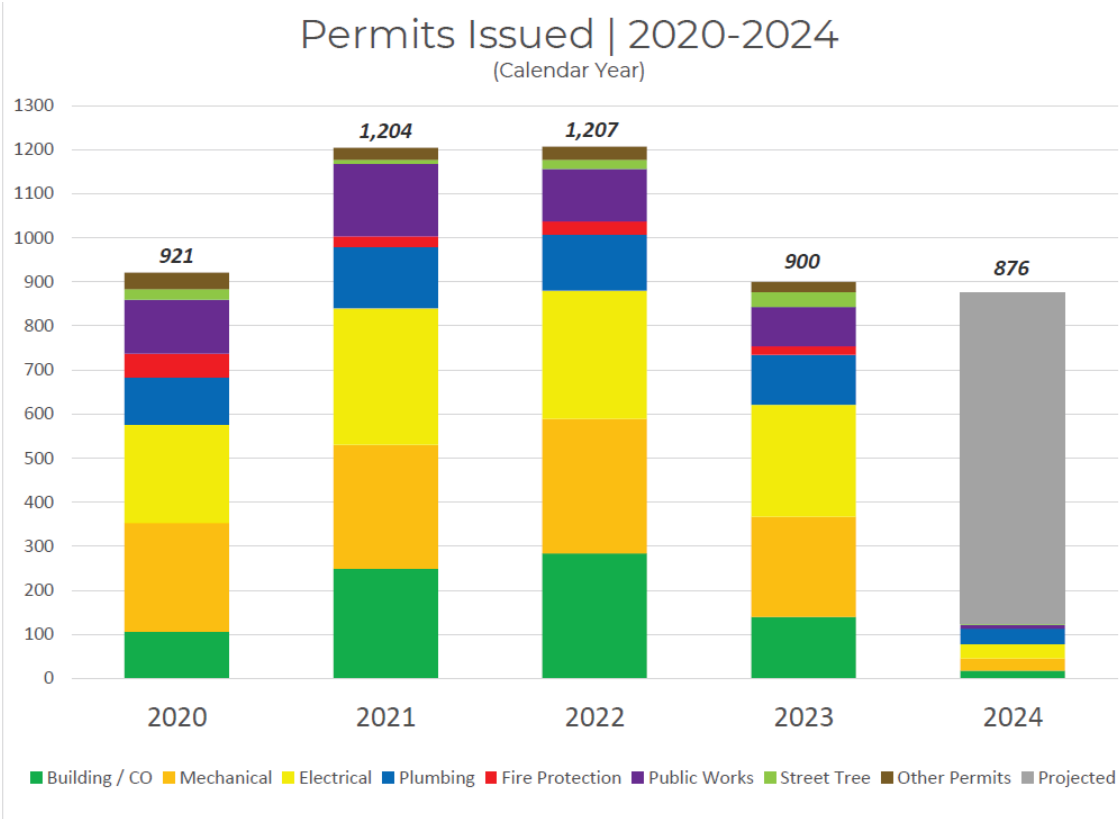
Fiscal Year	Permits Issued
2019-2020	921
2020-2021	1,204
2021-2022	1,207
2022-2023	927
2023-2024 Est	900

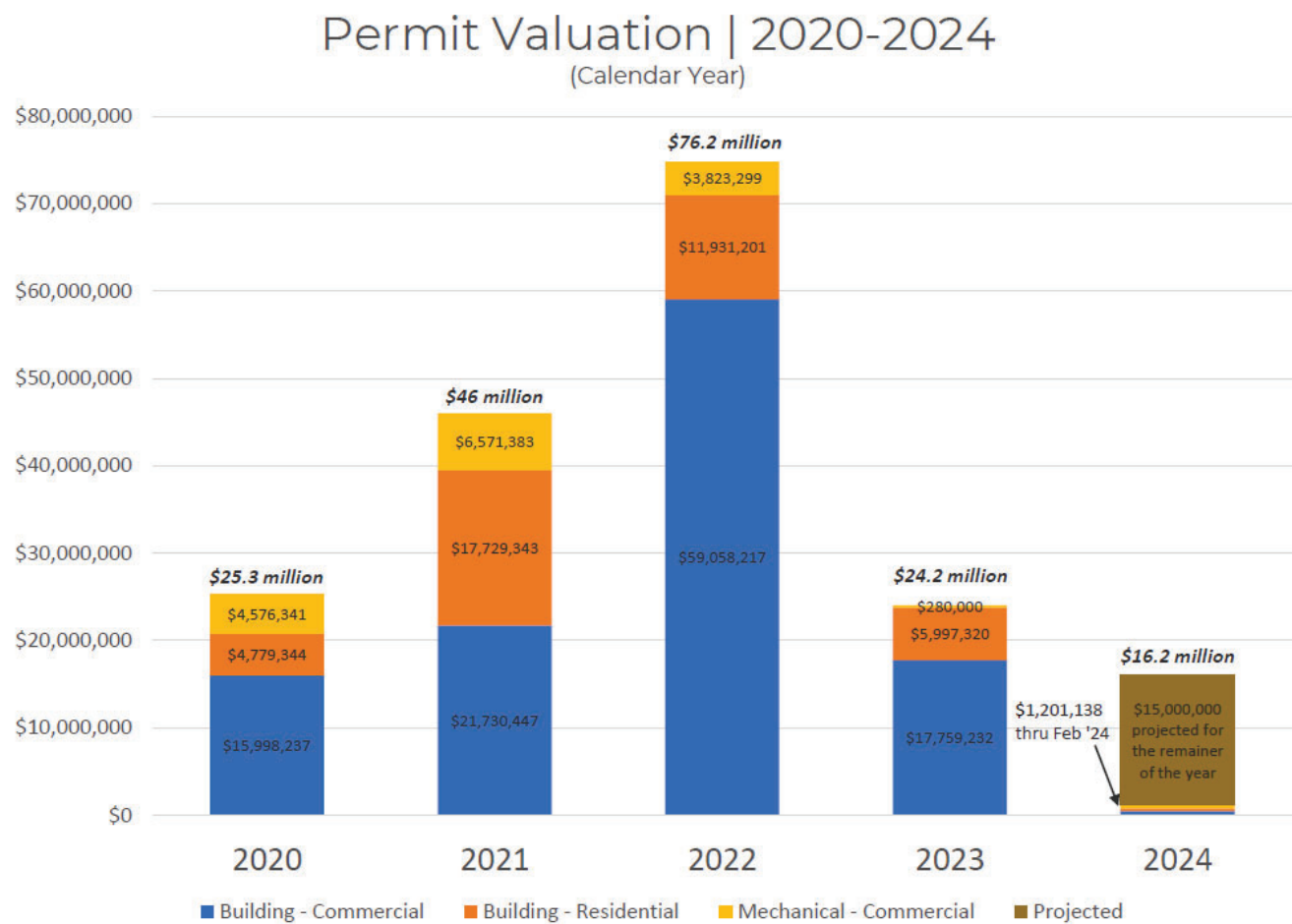
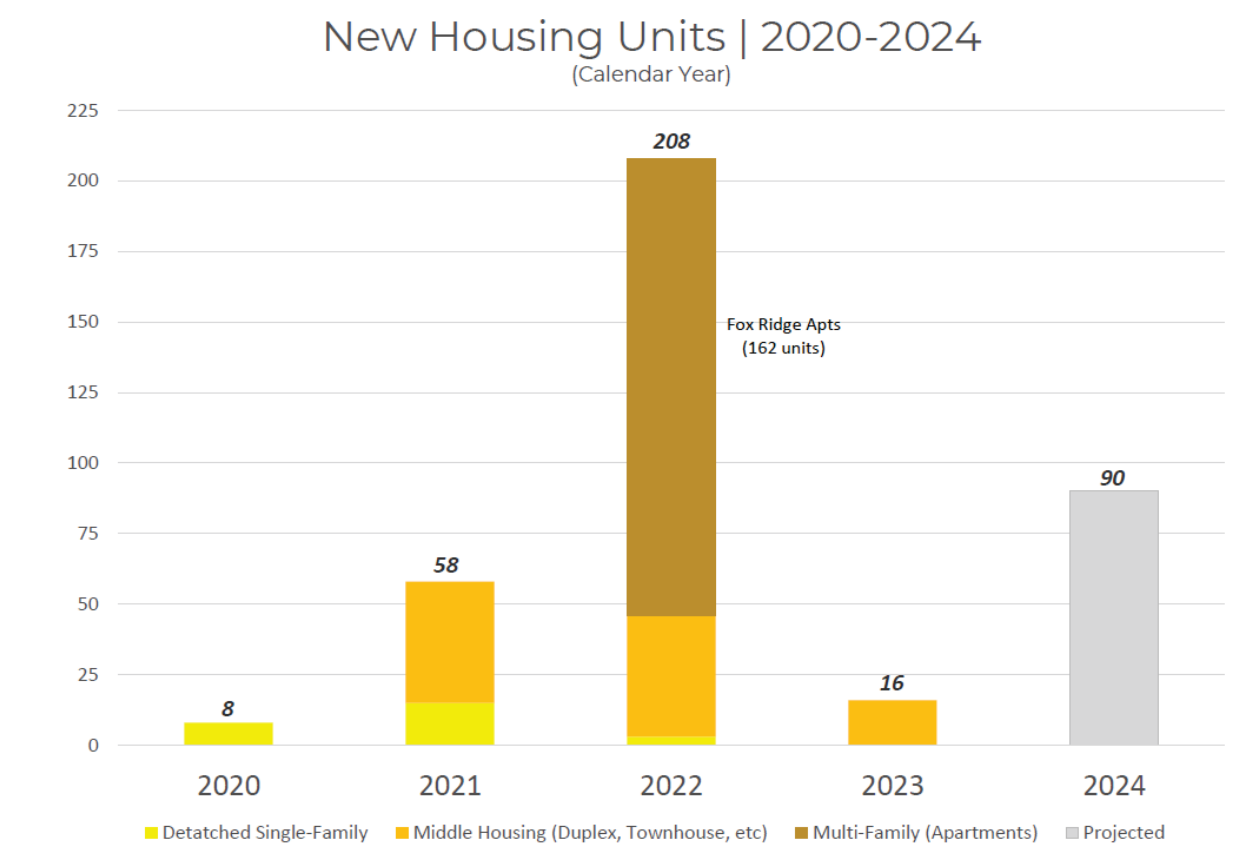
INSPECTIONS MADE (All Types)

Fiscal Year	Inspections
2019-2020	2,756
2020-2021	3,082
2021-2022	5,169
2022-2023	3,679
2023-2024 Est	3,000



Note: FY 2023-2024 figure is an estimate.





CODE SPECIALTIES
ACCOUNT 02.00

FUND SUMMARY

			COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
	ACTUAL 2021-22	ACTUAL 2022-23				
RESOURCES						
BEGINNING FUND BALANCE	\$ 1,815,716	\$ 1,736,793	\$ 1,842,890	\$ 1,633,397	\$ 1,633,397	
CHARGES FOR SERVICES	795,537	935,410	1,099,000	514,500	514,500	
MISCELLANEOUS INCOME	7,380	52,746	25,100	25,100	25,100	
TRANSFERS	-	-	19,200	19,200	19,200	
TOTAL RESOURCES	2,618,633	2,724,949	2,986,190	2,192,197	2,192,197	

REQUIREMENTS						
PERSONNEL SERVICES	\$ 497,771	\$ 441,252	\$ 481,402	\$ 519,879	\$ 519,879	
MATERIALS & SERVICES	234,853	212,831	340,918	342,134	342,134	
CAPITAL OUTLAY	2,653	2,368	12,000	12,000	12,000	
DEBT SERVICE	-	11,207	-	2,400	2,400	
TRANSFERS	146,562	146,562	146,562	146,562	146,562	
CONTINGENCY	-	-	2,005,308	1,169,222	1,169,222	
UNAPPROPRIATED	1,736,793	1,910,729	-			
TOTAL REQUIREMENTS	2,618,633	2,724,949	2,986,190	2,192,197	2,192,197	-

**CODE SPECIALTIES
ACCOUNT 02.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	COUNCIL	MANAGER	COMMITTEE	COUNCIL
		2021-22	2022-23	ADOPTED	PROPOSED	APPROVED	ADOPTED
				BUDGET	BUDGET	BUDGET	BUDGET
		2023-24	2024-25	2024-25	2024-25	2024-25	2024-25
RESOURCES							
BEGINNING FUND BALANCE							
02-00-7000	BEGINNING FUND BALANCE	\$ 1,815,716	\$ 1,736,793	\$ 1,842,890	\$ 1,633,397	\$ 1,633,397	
CHARGES FOR SERVICES							
02-00-7220	OTHER LOCAL GOVERNMENTS	-	-	6,000	6,000	6,000	
02-00-7300	METRO CONTRACTORS BIZ LICENSES	15,452	8,235	-	-	-	
02-00-7303	BUILDING PERMITS	313,461	331,234	450,000	200,000	200,000	
02-00-7304	MECHANICAL PERMITS	48,292	45,545	100,000	50,000	50,000	
02-00-7305	PLUMBING PERMITS	93,313	90,754	50,000	40,000	40,000	
02-00-7310	ELECTRICAL PERMITS	62,282	59,694	45,000	30,000	30,000	
02-00-7328	GRADING PERMIT	2,726	247	5,000	5,000	5,000	
02-00-7502	BLDG PLAN REVIEW FEES	243,111	352,387	400,000	150,000	150,000	
02-00-7511	OTHER BUILDING FEES	1,500	-	5,000	5,000	5,000	
02-00-7512	OTHER MECHANICAL FEES	-	-	500	500	500	
02-00-7524	MECHANICAL PLAN REVIEW FEE	5,207	8,695	10,000	10,000	10,000	
02-00-7525	PLUMBING PLAN REVIEW FEE	3,758	23,065	15,000	10,000	10,000	
02-00-7526	ELECTRICAL PLAN REVIEW FEE	1,400	8,843	5,000	3,000	3,000	
02-00-7529	GRADING PLAN REVIEW FEE	209	234	500	500	500	
02-00-7531	1% SCHOOL CET ADMIN FEE	1,915	1,819	2,000	1,500	1,500	
02-00-7532	5% METRO CET ADMIN FEE	2,537	3,608	2,000	2,000	2,000	
02-00-7533	OTHER ELECTRICAL FEES	300	975	500	500	500	
02-00-7534	OTHER PLUMBING FEES	75	75	2,500	500	500	
	TOTAL CHARGES FOR SERVICES	795,537	935,410	1,099,000	514,500	514,500	
MISCELLANEOUS INCOME							
02-00-7701	INTEREST EARNED	7,380	52,746	25,000	25,000	25,000	
02-00-7899	MISCELLANEOUS REVENUE	-	-	100	100	100	
	TOTAL MISCELLANEOUS INCOME	7,380	52,746	25,100	25,100	25,100	-
TRANSFERS							
02-00-7901	TRANSFER FROM GENERAL FUND	-	-	-	-	-	-
02-00-7921	INTERFUND LOAN FR GENERAL FUND	-	-	-	-	-	-
02-00-7986	SERVICE REIMB - PW MGT ISF	-	-	19,200	19,200	19,200	-
	TOTAL TRANFERS	-	-	19,200	19,200	19,200	-
	TOTAL RESOURCES	2,618,633	2,724,949	2,986,190	2,192,197	2,192,197	-

**CODE SPECIALTIES
BUILDING DIVISION 02.81**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
REQUIREMENTS								
FTE POSITIONS		1.44						
02-81-8002	DEPARTMENT DIRECTOR	0.20	\$ 29,436	\$ 25,315	\$ 31,171	\$ 26,928	\$ 26,928	
02-81-8006	BUILDING CODE PRG MANAGER	0.60	-	64,331	62,076	65,196	65,196	
02-81-8014	BUILDING INSPECTOR I	-	79,009	1,905	-	-	-	
02-81-8015	BUILDING INSPECTOR II	-	26,527	-	-	-	-	
02-81-8007	ADMINISTRATIVE ASSISTANT	-	-	-	-	-	-	
02-81-8032	PERMIT TECHNICIAN I	0.64	72,895	74,808	85,130	43,530	43,530	
02-81-8033	PERMIT TECHNICIAN II	0.64	-	-	-	45,687	45,687	
02-81-8103	SALARY OVERTIME		14,048	1,930	8,000	8,000	8,000	
02-81-8181	FICA - CITY EXPENSE		16,625	12,637	13,649	13,876	13,876	
02-81-8183	PERS PENSION PLAN-DB		26,094	22,208	23,296	28,996	28,996	
02-81-8184	PERS IAP PLAN--DC		9,996	9,815	9,984	10,880	10,880	
02-81-8185	STATE UNEMPLOYMENT		222	168	1,491	1,515	1,515	
02-81-8186	TRI-MET EXCISE TAX		1,738	1,328	1,330	1,351	1,351	
02-81-8187	WORKERS COMPENSATION INSURANCE		896	228	1,129	1,129	1,129	
02-81-8188	W/C ASSESSMENT EXPENSE		57	41	143	99	99	
02-81-8189	PAID LEAVE OREGON ER CHARGE		-	359	714	725	725	
02-81-8191	KAISER MEDICAL		3,549	4,836	4,964	-	-	
02-81-8192	DENTAL		1,401	1,109	1,238	2,104	2,104	
02-81-8194	BLUE CROSS MEDICAL		15,710	11,019	12,247	28,387	28,387	
02-81-8195	HRA CLAIM EXPENSE		860	1,570	910	1,390	1,390	
02-81-8196	LONG TERM DISABILITY INSURANCE		382	280	453	453	453	
02-81-8197	GROUP LIFE/AD&D		66	51	104	104	104	
TOTAL PERSONNEL SERVICES			299,509	233,936	258,029	280,350	280,350	
MATERIALS & SERVICES								
02-81-8206	SOFTWARE SUPPORT/UPGRADE		52,623	45,551	-	-	-	
02-81-8207	COMPUTER PART& SUPPLIES		-	135	-	-	-	
02-81-8208	SOFTWARE LICENCES		7,555	5,043	63,880	73,075	73,075	
02-81-8210	OFFICE SUPPLIES		819	378	1,500	1,500	1,500	
02-81-8211	SPECIAL DEPARTMENT EXPENSE		467	241	2,000	3,300	3,300	
02-81-8212	EQUIPMENT UNDER \$5,000		661	476	1,750	2,750	2,750	
02-81-8213	OPERATING SUPPLIES		160	-	175	1,350	1,350	
02-81-8215	POSTAGE		3	10	200	200	200	
02-81-8216	UTILITIES & PHONE		12,267	12,626	8,000	8,000	8,000	
02-81-8217	RENTS & LEASES		3,109	1,040	2,390	2,390	2,390	
02-81-8219	MAINT/OPERATION OF EQUIPMENT		379	308	500	500	500	
02-81-8220	PROFESSIONAL SERVICES		84,731	88,264	125,000	125,000	125,000	
02-81-8221	OTHER CONTRACT SERVICES		24,174	16,468	26,000	26,000	26,000	
02-81-8222	INSURANCE		4,473	4,309	5,611	5,611	5,611	
02-81-8223	MEMBERSHIP & DUES		620	745	1,300	1,700	1,700	
02-81-8224	CONFERENCE/EDUCATION/TRAVEL		7,184	2,469	8,000	8,000	8,000	
TOTAL MATERIALS & SERVICES			199,225	178,062	246,306	259,376	259,376	

**CODE SPECIALTIES
BUILDING DIVISION 02.81**

REQUIREMENTS BY CATEGORY

CAPITAL OUTLAY

02-81-8302 COMPUTER EQUIPMENT
TOTAL CAPITAL OUTLAY

2,653	2,368	8,000	8,000	8,000
2,653	2,368	8,000	8,000	8,000

DEBT SERVICE

02-81-8550 DEBT PRINCIPAL PMTS
02-81-8551 DEBT INTEREST PMTS
TOTAL DEBT SERVICE

-	9,691	-	2,100	2,100
-	1,516	-	300	300
-	11,207	-	2,400	2,400

OTHER

02-81-8821 LOAN REPAYMENT TO GENERAL FUND
02-81-8231 INTEREST EXPENSE ON CITY FUNDS
02-81-8228 ADMINISTRATION
TOTAL OTHER

-	-	-	-	-
-	-	-	-	-
93,800	93,800	93,800	93,800	93,800
93,800	93,800	93,800	93,800	93,800

TOTAL REQUIREMENTS

\$ 688,987	\$ 601,966	\$ 699,935	\$ 735,326	\$ 735,326
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**CODE SPECIALTIES
BUILDING DIVISION 02.81**

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Software Licences	8208	Misc Software	-	-	-	
		Adobe Pro DC	344	767	767	
		Permit Management Software EnerGov SaaS	37,500	20,640	20,640	
		BlueBeam Revu Studio standard annual fee	2,340	1,170	1,170	
		Annual User License-EnerGov (12) & inspect (1)	22,700	35,800	35,800	
		Annual User License-BlueBeam (4 standard+2 €	586	830	830	
		Permit Management Software - Assist		11,000	11,000	
		M365 Backup	82	848	848	
		Webroot Antivirus	28	28	28	
		Microsoft 365 Subscriptions	300	1,992	1,992	
			63,880	73,075	73,075	
Office Supplies	8210	General Office Supplies	1,500	1,500	1,500	
Special Department Expense	8211	Code Book Updates	1,200	2,500	2,500	
		General Printing	300	300	300	
		County Assessor Records	500	500	500	
			2,000	3,300	3,300	
Equipment Under \$5,000	8212	Misc. Office Equipment	750	750	750	
		IPad field inspector	1,000	2,000	2,000	
			1,750	2,750	2,750	
Operating Supplies	8213	Field Clothing	175	1,350	1,350	
Postage	8215	Postage	200	200	200	
Utilities and Phone	8216	Utilities and Phone	4,000	4,000	4,000	
		I-Net Fiber-Network	4,000	4,000	4,000	
			8,000	8,000	8,000	
Rents & Leases	8217	Copier Lease	640	640	640	
		Plotter Lease	1,750	1,750	1,750	
			2,390	2,390	2,390	
Maint/Operation of Equipment	8219	Vehicle Maintenance	500	500	500	
Professional Services	8220	Contract Inspects/Plan Reviews	125,000	125,000	125,000	
Other Contract Services	8221	Credit Card Processing Fees-Persolvent	26,000	26,000	26,000	
		Temp/Clerical Support				
		E-Permitting State Prg Processing Fees				
			26,000	26,000	26,000	
Insurance	8222		5,611	5,611	5,611	
Membership and Dues	8223	ICC	500	750	750	
		NFPA	-	-	-	
		OBOA	600	750	750	
		OMOA	200	200	200	
			1,300	1,700	1,700	
Conference/Education/Travel	8224	Travel/Hotel Expense	8,000	8,000	8,000	
TOTAL MATERIALS & SERVICES			\$ 246,306	\$ 259,376	\$ 259,376	\$ -

**CODE SPECIALTIES
ELECTRICAL DIVISION 02.83**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
REQUIREMENTS								
	FTE POSITIONS	0.23				0.23	0.23	0.23
02-83-8032	PERMIT TECHNICIAN I	0.23	\$ 26,200	\$ 26,888	\$ 30,594	\$ 15,644	\$ 15,644	
02-83-8033	PERMIT TECHNICIAN II	0.23	-	-	-	16,419	16,419	
02-83-8103	SALARY OVERTIME		537	479	-	-	-	
02-83-8181	FICA - CITY EXPENSE		2,012	2,048	2,341	2,453	2,453	
02-83-8183	PERS PENSION PLAN-DB		2,187	3,592	3,996	5,127	5,127	
02-83-8184	PERS IAP PLAN--DC		1,005	1,642	1,704	1,924	1,924	
02-83-8185	STATE UNEMPLOYMENT		27	27	184	192	192	
02-83-8186	TRI-MET EXCISE TAX		210	214	218	229	229	
02-83-8187	WORKERS COMPENSATION INSURANCE		9	8	510	510	510	
02-83-8188	W/C ASSESSMENT EXPENSE		9	9	15	15	15	
02-83-8189	PAID LEAVE OREGON ER CHARGE		-	62	122	128	128	
02-83-8191	KAISER MEDICAL		1,276	1,738	1,784	-	-	
02-83-8192	DENTAL		196	229	260	562	562	
02-83-8194	BLUE CROSS MEDICAL		1,595	1,614	1,818	7,348	7,348	
02-83-8195	HRA CLAIM EXPENSE		58	115	58	230	230	
02-83-8196	LONG TERM DISABILITY INSURANCE		55	56	170	170	170	
02-83-8197	GROUP LIFE/AD&D		12	11	36	36	36	
	TOTAL PERSONNEL SERVICES		35,384	38,733	43,810	50,987	50,987	
MATERIALS & SERVICES								
02-83-8206	SOFTWARE SUPPORT/UPGRADE		-	-	-	-	-	
02-83-8208	SOFTWARE LICENCES		-	-	4,304	6,350	6,350	
02-83-8210	OFFICE SUPPLIES		-	-	100	100	100	
02-83-8211	SPECIAL DEPARTMENT EXPENSE		-	-	600	600	600	
02-83-8212	EQUIPMENT UNDER \$5,000		-	119	1,000	1,000	1,000	
02-83-8213	OPERATING SUPPLIES		-	-	100	200	200	
02-83-8215	POSTAGE		-	-	75	75	75	
02-83-8216	UTILITIES & PHONE		-	-	150	150	150	
02-83-8217	RENTS & LEASES		-	-	200	200	200	
02-83-8219	MAINT/OPERATION OF EQUIPMENT		-	-	150	150	150	
02-83-8220	PROFESSIONAL SERVICES		28,987	27,717	45,000	45,000	45,000	
02-83-8221	OTHER CONTRACT SERVICES		-	-	225	225	225	
02-83-8222	INSURANCE		269	356	404	453	453	
02-83-8223	MEMBERSHIP & DUES		-	-	-	-	-	
02-83-8224	CONFERENCE/EDUCATION/TRAVEL		-	-	300	300	300	
	TOTAL MATERIALS & SERVICES		29,256	28,192	52,608	54,803	54,803	
CAPITAL OUTLAY								
02-83-8302	COMPUTER EQUIPMENT		-	-	2,000	2,000	2,000	
	TOTAL CAPITAL OUTLAY		-	-	2,000	2,000	2,000	
OTHER								
02-83-8821	LOAN REPAYMENT TO GENERAL FUND		-	-	-	-	-	
02-83-8228	ADMINISTRATION		33,709	33,709	33,709	33,709	33,709	
	TOTAL OTHER		33,709	33,709	33,709	33,709	33,709	
	TOTAL REQUIREMENTS		\$98,349	#####	\$ 132,127	\$ 141,499	\$ 141,499	

**CODE SPECIALTIES
ELECTRICAL DIVISION 02.83**

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Software Support/Upgrage	8206	License/Support	\$ -	\$ -	\$ -	
			-	-	-	
Software Licences	8208	Misc Software	-	-	-	
		User License-EnerGov (2) & insp	4,154	6,200	6,200	
		MS Office 365 annual fee	150	150	150	
			4,304	6,350	6,350	
Office Supplies	8210	General Office Supplies	100	100	100	
Special Department Expense	8211	Code Book Updates	300	300	300	
		General Printing	150	150	150	
		OBOA Public Outreach				
		State Building Permit Sys				
		County Assessor Records	150	150	150	
			600	600	600	
Equipment Under \$5,000	8212	Misc. Equipment				
		IPad field inspector	1,000	1,000	1,000	
			1,000	1,000	1,000	
Operating Supplies	8213	Field Clothing		200	200	
			100	200	200	
Postage	8215	Postage				
			75	75	75	
Utilities and Phone	8216	Utilities and Phone				
			150	150	150	
Rents & Leases	8217	Copier Lease	200	200	200	
Maint/Operation of Equipment	8219	Vehicle Maintenance	150	150	150	
Professional Services	8220	Contract Inspects/Plan Reviews	45,000	45,000	45,000	
Other Contract Services	8221	Credit Card Processing Fees	225	225	225	
			225	225	225	
Insurance	8222		404	453	453	
Membership and Dues	8223		-	-	-	
Conference/Education/Travel	8224	Travel/Hotel Expense	300	300	300	
TOTAL MATERIALS & SERVICES			\$ 52,608	\$ 54,803	\$ 54,803	

**CODE SPECIALTIES
PLUMBING DIVISION 02.84**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
REQUIREMENTS								
	FTE POSITIONS	1.13				1.13	1.13	1.13
02-84-8015	BUILDING INSPECTOR II	1.00	\$ 100,835	\$ 103,610	\$ 109,678	\$ 109,720	\$ 109,720	
02-84-8032	PERMIT TECHNICIAN I	0.13	14,809	15,198	17,292	8,842	8,842	
02-84-8033	PERMIT TECHNICIAN II	0.13	-	-	-	9,280	9,280	
02-84-8103	SALARY OVERTIME		338	271	-	-	-	
02-84-8181	FICA - CITY EXPENSE		8,716	8,950	9,716	9,782	9,782	
02-84-8183	PERS PENSION PLAN-DB		17,718	19,012	20,180	23,580	23,580	
02-84-8184	PERS IAP PLAN--DC		568	928	963	1,087	1,087	
02-84-8185	STATE UNEMPLOYMENT		116	118	762	767	767	
02-84-8186	TRI-MET EXCISE TAX		905	937	906	912	912	
02-84-8187	WORKERS COMPENSATION INSURANCE		677	587	476	476	476	
02-84-8188	W/C ASSESSMENT EXPENSE		24	23	20	20	20	
02-84-8189	PAID LEAVE OREGON ER CHARGE		-	265	508	511	511	
02-84-8191	KAISER MEDICAL		16,093	16,811	17,253	18,362	18,362	
02-84-8192	DENTAL		879	674	713	884	884	
02-84-8194	BLUE CROSS MEDICAL		901	912	1,028	4,153	4,153	
02-84-8195	HRA CLAIM EXPENSE		33	65	33	130	130	
02-84-8196	LONG TERM DISABILITY INSURANCE		231	190	28	28	28	
02-84-8197	GROUP LIFE/AD&D		35	32	7	7	7	
	TOTAL PERSONNEL SERVICES		162,878	168,583	179,563	188,541	188,541	
MATERIALS & SERVICES								
02-84-8206	SOFTWARE SUPPORT/UPGRADE		-	-	-	-	-	
02-84-8208	SOFTWARE LICENCES		344	294	4,531	6,826	6,826	
02-84-8210	OFFICE SUPPLIES		10	16	100	100	100	
02-84-8211	SPECIAL DEPARTMENT EXPENSE		150	75	600	600	600	
02-84-8212	EQUIPMENT UNDER \$5,000		-	67	1,250	1,250	1,250	
02-84-8213	OPERATING SUPPLIES		-	-	175	450	450	
02-84-8215	POSTAGE		-	-	50	50	50	
02-84-8216	UTILITIES & PHONE		765	740	400	400	400	
02-84-8217	RENTS & LEASES		-	-	130	130	130	
02-84-8219	MAINT/OPERATION OF EQUIPMENT		1,261	1,058	400	400	400	
02-84-8220	PROFESSIONAL SERVICES		2,910	3,044	31,680	15,000	15,000	
02-84-8221	OTHER CONTRACT SERVICES		-	-	200	200	200	
02-84-8222	INSURANCE		934	1,157	1,388	1,449	1,449	
02-84-8223	MEMBERSHIP & DUES		-	125	300	300	300	
02-84-8224	CONFERENCE/EDUCATION/TRAVEL		-	-	800	800	800	
	TOTAL MATERIALS & SERVICES		6,373	6,576	42,004	27,955	27,955	
CAPITAL OUTLAY								
02-84-8302	COMPUTER EQUIPMENT		-	-	2,000	2,000	2,000	
	TOTAL CAPITAL OUTLAY		-	-	2,000	2,000	2,000	
OTHER								
02-84-8821	LOAN REPAYMENT TO GENERAL FUND		-	-	-	-	-	
02-84-8228	ADMINISTRATION		19,053	19,053	19,053	19,053	19,053	
	TOTAL OTHER		19,053	19,053	19,053	19,053	19,053	
	TOTAL REQUIREMENTS		\$ 188,304	\$ 194,212	\$ 242,620	\$ 237,549	\$ 237,549	

**CODE SPECIALTIES
PLUMBING DIVISION 02.84**

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Software Support/Upgrage	8206	License/Support	\$ -	\$ -	\$ -	-
			-	-	-	-
Software Licences	8208	Adobe Pro DC	172	172	172	
		User License-EnerGov (2) & insp	4,154	6,200	6,200	
		BlueBeam Revu standard (1)	-	120	120	
		M365 Backup	41	44	44	
		Webroot Antivirus	14	14	14	
		Microsoft 365 Subscriptions	150	276	276	
			4,531	6,826	6,826	
Office Supplies	8210	General Office Supplies	100	100	100	
Special Department Expense	8211	Code Book Updates	500	500	500	
		General Printing	50	50	50	
		OBOA Public Outreach	-	-	-	
		State Building Permit Sys	-	-	-	
		County Assessor Records	50	50	50	
			600	600	600	
Equipment Under \$5,000	8212	Misc. Office Equipment	250	250	250	
		IPad field inspector	1,000	1,000	1,000	
			1,250	1,250	1,250	
Operating Supplies	8213	Field Clothing	175	450	450	
Postage	8215	Postage	50	50	50	
Utilities and Phone	8216	Utilities and Phone	400	400	400	
Rents & Leases	8217	Copier Lease	130	130	130	
			130	130	130	
Maint/Operation of Equipment	8219	Office Equip. Repairs				
		Vehicle Maintenance	400	400	400	
		Vehicle Gas and Parts				
			400	400	400	
Professional Services	8220	Contract Inspects/Plan Reviews	31,680	15,000	15,000	
Other Contract Services	8221	Credit Card Processing Fees	200	200	200	
			200	200	200	
Insurance	8222	CIS Insurance	1,388	1,449	1,449	
Membership and Dues	8223		300	300	300	
			300	300	300	
Conference/Education/Travel	8224	Code Update Classes				
		Misc.				
		Travel/Hotel Expense	800	800	800	
			800	800	800	
TOTAL MATERIALS & SERVICES			\$ 42,004	\$ 27,955	\$ 27,955	

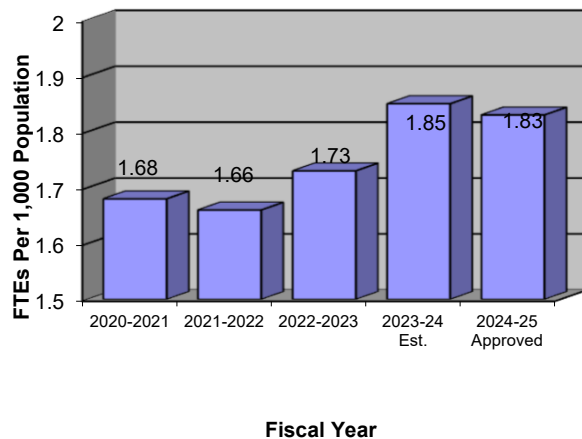
FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2020-2021	16,185	27.15	1.68
2021-2022	16,319	27.15	1.66
2022-2023	16,819	29.15	1.73
2023-24 Est.	16,847	31.15	1.85
2024-25 Approved	17,005	31.15	1.83

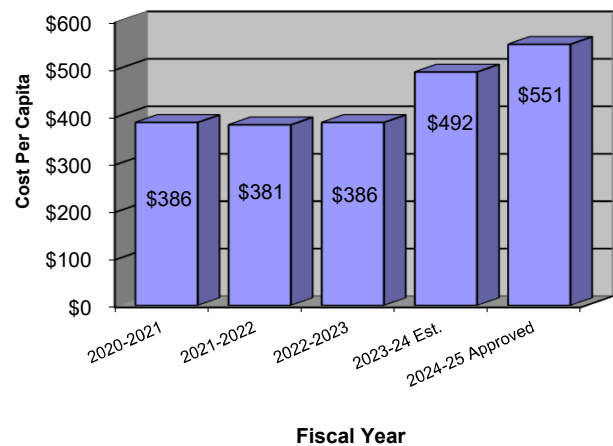
TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2020-2021	16,185	\$ 6,243,775	\$386
2021-2022	16,319	\$ 6,213,611	\$381
2022-2023	16,819	\$ 6,488,593	\$386
2023-24 Est.	16,847	\$ 8,292,341	\$492
2024-25 Approved	17,005	\$ 9,362,411	\$551

FTEs to Population



Operating Expenditures to Population



- Note: 1. Operating expenditures include personnel services and materials & services only. Operating expenditures reported include Water, Sewer, Streets, Stormwater and Internal Services Funds.
2. The FY 2023-2024 and FY 2024-2025 expenditures are estimates.
3. The FY 2024-2025 population at July 1, 2024 is a City estimate.

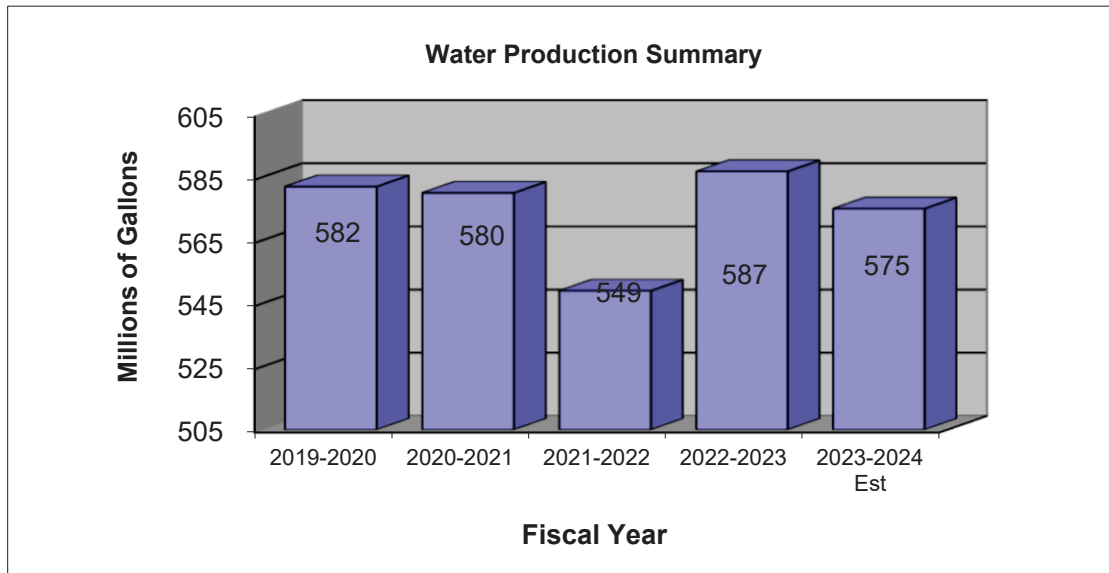
03.00 WATER FUND

The water Fund pays for the operation, maintenance, repair and capital improvements for the City's water system. Wells #2, 3, 5, 6, and 8 are in operation while well 4 is in standby but ready to operate. Well #7 has sand infiltration issues and is not in use at this time. There are four storage reservoirs amounting to 6 million gallons capacity and approximately 64 miles of distribution pipe. Estimated approximate replacement value of the entire water system \$82 million.

The primary revenue source for the Water Fund is the monthly user fee paid by approximately 4,700 water customers. Other significant revenue sources are installation fees for new services, penalty fees paid on delinquent accounts, rental of hydrant meters, and lease of antenna space on our Stark Street water reservoir, lease of shop space to the Streets and Public Works Internal Services Divisions and interest income.

WATER PRODUCTION SUMMARY

Fiscal Year	Water (Million Gallons)
2019-2020	582
2020-2021	580
2021-2022	549
2022-2023	587
2023-2024 Est	575



Note: FY 2023-2024 figure is an estimate.

WATER FUND ACCOUNT 03.00

FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES						
BEGINNING FUND BALANCE	\$ 1,689,650	\$ 2,429,307	\$ 1,934,472	\$ 2,408,757	\$ 2,408,757	
REVENUE FROM OTHER AGENCIES	-	-	-	-	-	
CHARGES FOR SERVICES	2,860,548	3,089,099	2,948,551	2,948,551	2,948,551	
RENT & INTEREST INCOME	47,487	108,723	83,304	83,304	83,304	
MISCELLANEOUS INCOME	30,441	6,873	1,000	1,000	1,000	
TOTAL RESOURCES	\$ 4,628,126	\$ 5,634,003	\$ 4,967,327	\$ 5,441,612	\$ 5,441,612	
REQUIREMENTS						
PERSONNEL SERVICES	\$ 643,281	\$ 654,539	\$ 723,876	\$ 767,861	\$ 767,861	
MATERIALS & SERVICES	775,731	717,477	1,076,543	1,744,626	1,585,172	
CAPITAL OUTLAY	38,238	736,189	1,024,800	441,300	441,300	
TRANSFERS	741,570	741,570	741,570	741,570	741,570	
CONTINGENCY	-	-	325,000	325,000	325,000	
UNAPPROPRIATED	2,429,307	2,784,227	1,075,538	1,421,254	1,580,709	
TOTAL REQUIREMENTS	\$ 4,628,126	\$ 5,634,003	\$ 4,967,327	\$ 5,441,612	\$ 5,441,612	

WATER FUND ACCOUNT 03.00

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES							
BEGINNING FUND BALANCE							
03-00-7000	BEGINNING FUND BALANCE	\$ 1,689,650	\$ 2,429,307	\$ 1,934,472	\$ 2,408,757	\$ 2,408,757	
REVENUE FROM OTHER AGENCIES							
03-00-7206	STATE GRANTS	-	-	-	-	-	-
	TOTAL REVENUE FROM OTHER AGENCIES	-	-	-	-	-	-
CHARGES FOR SERVICES							
03-00-7510	SUBDIVISION PLAN REVIEW FEE	-	-	300	300	300	
03-00-7512	WATER USAGE CHARGES	2,830,638	3,083,021	2,939,251	2,939,251	2,939,251	
03-00-7514	WATER INSTALLATION CHARGE	27,262	1,902	2,000	2,000	2,000	
03-00-7515	PENALTY FEES	2,647	4,176	7,000	7,000	7,000	
	TOTAL CHARGES FOR SERVICES	2,860,548	3,089,099	2,948,551	2,948,551	2,948,551	
RENT & INTEREST INCOME							
03-00-7701	INTEREST EARNED	16,072	67,053	5,000	5,000	5,000	
03-00-7706	HYDRANT METER RENTAL	4,381	4,919	1,200	1,200	1,200	
03-00-7707	SALE OF EQUIPMENT	382	12,370	-	-	-	
03-00-7711	LEASE INCOME	26,652	24,382	77,104	77,104	77,104	
	TOTAL RENT & INTEREST INCOME	47,487	108,723	83,304	83,304	83,304	
MISCELLANEOUS INCOME							
03-00-7809	INSURANCE REIMBURSEMENT	10,301	-	-	-	-	
03-00-7812	JURY DUTY & WITNESS FEES	-	-	-	-	-	
03-00-7818	PRIOR YEAR RECOVERED EXPENSE	-	-	-	-	-	
03-00-7870	CAPITAL LEASE LOAN	-	-	-	-	-	
03-00-7899	MISCELLANEOUS REVENUE	20,140	6,873	1,000	1,000	1,000	
	TOTAL MISCELLANEOUS REVENUE	30,441	6,873	1,000	1,000	1,000	
	TOTAL RESOURCES	\$ 4,628,126	\$ 5,634,003	\$ 4,967,327	\$ 5,441,612	\$ 5,441,612	

WATER FUND ACCOUNT 03.00

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		5.75						
03-00-8005	PW SUPERINTENDENT	0.60	73,036	\$ 76,965	\$ 78,374	\$ 78,412	\$ 78,412	
03-00-8006	WATER CHIEF OPERATOR	1.00	71,513	67,113	93,546	97,601	97,601	
03-00-8025	PW LABORER	-	33,579	26,087	26,634	-	-	
03-00-8041	WATER OPERATOR I	1.40	75,999	81,885	88,730	90,314	90,314	
03-00-8042	WATER OPERATOR II	1.95	105,390	118,149	110,470	143,913	143,913	
03-00-8043	WATER OPERATOR III	0.80	58,805	64,943	62,949	68,091	68,091	
03-00-8103	SALARY OVERTIME		3,283	6,072	11,000	11,000	11,000	
03-00-8104	BEEPER PAY		2,828	2,018	9,000	9,000	9,000	
03-00-8181	FICA - CITY EXPENSE		31,440	32,962	35,253	36,602	36,602	
03-00-8183	PERS PENSION PLAN-DB		57,071	57,687	64,803	80,675	80,675	
03-00-8184	PERS IAP PLAN--DC		24,323	24,284	26,002	28,700	28,700	
03-00-8185	STATE UNEMPLOYMENT		422	439	3,846	3,987	3,987	
03-00-8186	TRI-MET EXCISE TAX		3,314	3,486	3,431	3,557	3,557	
03-00-8187	WORKERS COMP INSURANCE		7,125	6,542	9,300	9,300	9,300	
03-00-8188	W/C ASSESSMENT EXPENSE		103	104	395	395	395	
03-00-8189	PAID LEAVE OREGON ER CHARGE		-	981	1,843	1,913	1,913	
03-00-8191	KAISER MEDICAL		23,614	21,463	22,964	21,568	21,568	
03-00-8192	DENTAL		6,953	6,145	7,026	7,331	7,331	
03-00-8194	BLUE CROSS MEDICAL		60,260	52,633	63,016	70,084	70,084	
03-00-8195	HRA CLAIM EXPENSE		3,000	3,725	3,663	3,788	3,788	
03-00-8196	LONG TERM DISABILITY INSURANCE		874	723	857	857	857	
03-00-8197	GROUP LIFE/AD&D		351	135	774	774	774	
TOTAL PERSONNEL SERVICES		5.75	643,281	654,539	723,876	767,861	767,861	
MATERIALS & SERVICES								
03-00-8206	SOFTWARE SUPPORT/UPGRADE		16,157	6,473	-	-	-	
03-00-8207	COMPUTER REPAIR/PARTS/SUPPLIES		462	205	1,200	1,200	1,200	
03-00-8208	SOFTWARE LICENCES		4,556	8,600	25,302	30,543	30,543	
03-00-8209	HAND TOOLS		1,741	3,448	5,000	5,000	5,000	
03-00-8210	OFFICE SUPPLIES		409	639	700	700	700	
03-00-8211	SPECIAL DEPARTMENT EXPENSE		22,044	28,962	59,000	60,000	60,000	
03-00-8212	EQUIPMENT UNDER \$5,000		4,605	5,039	5,000	11,500	11,500	
03-00-8213	OPERATING SUPPLIES		19,498	30,681	27,600	29,000	29,000	
03-00-8215	POSTAGE		1,665	341	2,500	2,500	2,500	
03-00-8216	UTILITIES & PHONE		176,085	207,404	197,000	197,000	197,000	
03-00-8217	RENTS & LEASES		1,260	1,971	4,600	4,600	4,600	
03-00-8218	BUILDING MAINTENANCE		1,243	1,512	13,000	13,000	13,000	
03-00-8219	MAINT/OPERATION OF EQUIPMENT		222,154	108,564	313,100	725,008	725,008	
03-00-8220	PROFESSIONAL SERVICES		11,686	2,884	55,000	35,000	35,000	
03-00-8221	OTHER CONTRACT SERVICES		105,242	91,984	152,800	390,800	390,800	
03-00-8222	INSURANCE		26,716	33,482	40,178	43,821	43,821	
03-00-8223	MEMBERSHIP & DUES		12,212	13,736	11,100	12,000	12,000	
03-00-8224	CONFERENCE/EDUCATION/TRAVEL		3,791	3,771	8,500	8,500	8,500	
03-00-8235	WATER SYSTEMS MAINTENANCE		1,916	10,149	8,000	15,000	15,000	
03-00-8250	CITY FRANCHISE FEES		142,288	157,630	146,963	159,454	-	
TOTAL MATERIALS & SERVICES			775,731	717,477	1,076,543	1,744,626	1,585,172	

WATER FUND ACCOUNT 03.00

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
REQUIREMENTS								
CAPITAL OUTLAY								
03-00-8301	EQUIPMENT \$5,000 AND OVER		-	-	98,000	284,000	284,000	
03-00-8302	COMPUTER EQUIPMENT		2,469	2,169	7,500	8,000	8,000	
03-00-8303	MOTOR VEHICLE		15,796	20,843	45,000	-	-	
03-00-8310	BUILDING IMPROVEMENTS		6,795	2,494	51,300	26,300	26,300	
03-00-8320	IMPROVEMENTS (OTHER THAN BLDG)		-	-	-	-	-	
03-00-8350	PROJECTS		13,178	710,683	823,000	123,000	123,000	
	TOTAL CAPITAL OUTLAY		38,238	736,189	1,024,800	441,300	441,300	
OTHER								
03-00-8228	ADMINISTRATION		271,653	271,653	271,653	271,653	271,653	
03-00-8852	SERVICE REIMB - CODE SPEC		-	-	-	-	-	
03-00-8854	SERVICE REIMB - FAC MAINT		29,400	29,400	29,400	29,400	29,400	
03-00-8871	SERVICE REIMB - EQUIP MAINT		80,918	80,918	80,918	80,918	80,918	
03-00-8872	SERVICE REIMB - PW MANAGEMENT		359,599	359,599	359,599	359,599	359,599	
03-00-8998	CONTINGENCY		-	-	325,000	325,000	325,000	
03-00-8999	UNAPPROPRIATED		2,429,307	2,784,227	1,075,538	1,421,254	1,580,709	
	TOTAL OTHER		3,170,877	3,525,797	2,142,108	2,487,824	2,647,279	
	TOTAL REQUIREMENTS		\$ 4,628,126	\$ 5,634,003	\$ 4,967,327	\$ 5,441,612	#####	

WATER FUND ACCOUNT 03.00

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Computer Repair/Parts/Supplies	8207	Computer Maintenance (8)	1,200	1,200	1,200	
			1,200	1,200	1,200	
Software Licences	8208	Misc Software	1,000	1,000	1,000	
		Microsoft 365 Subscriptions	900	1,555	1,555	
		Adobe Pro DC	172	128	128	
		M365 Backup	246	196	196	
		Webroot Antivirus	84	84	84	
		GE Fanuc License Agreement	7,500	7,500	7,500	
		WIN-911 Subscription	-	1,680	1,680	
		Kamstrup Software License (3200)	-	3,000	3,000	
		SCADA Software Upgrades	15,000	15,000	15,000	
		Juno/GPS Software renewal	400	400	400	
			25,302	30,543	30,543	
Hand Tools	8209	Handtool	5,000	5,000	5,000	
			5,000	5,000	5,000	
Office Supplies	8210	Misc Office Supplies	700	700	700	
			700	700	700	
Special Department Expense	8211	Alarm Permit Renewal Fee	100	-	-	
		Answering Service (1/3)	200	1,000	1,000	
		Backflow Gauge Test	200	500	500	
		Cutting Blades	500	500	500	
		Laboratory Testing	30,000	30,000	30,000	
		Marking Paint (Locates)	500	500	500	
		Misc. Expenses	1,000	1,000	1,000	
		Safety Program	1,000	1,000	1,000	
		OHA DWP Annual Compliance Fee	4,000	4,000	4,000	
		Water Conservation Program	10,000	10,000	10,000	
		Spoils and Debris Disposal	1,500	1,500	1,500	
		Water Rights Transfer Fees	10,000	10,000	10,000	
			59,000	60,000	60,000	
Equipment Under \$5,000	8212	Misc.Equipment	5,000	5,000	5,000	
		Control power conditioner Well 2 Gen.		5,000	5,000	
		Jumping Jack Compactor (1/2)		1,500	1,500	
			5,000	11,500	11,500	
Operating Supplies	8213	Janitorial Supplies(1/4)	500	500	500	
		First Aid Supplies(1/5)	100	500	500	
		Miscellaneous Supplies	1,500	2,500	2,500	
		Sodium Hyperchlorite	20,000	20,000	20,000	
		PPE	2,500	2,500	2,500	
		Uniform Replacement	3,000	3,000	3,000	
			27,600	29,000	29,000	

**WATER FUND
ACCOUNT 03.00**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Postage	8215	Postage	2,500	2,500	2,500	
			2,500	2,500	2,500	
Utilities and Phone	8216	Telephone (Telemetry Included)	5,000	5,000	5,000	
		Electricity	185,000	185,000	185,000	
		City Utilities	2,000	2,000	2,000	
		Natural Gas	5,000	5,000	5,000	
			197,000	197,000	197,000	
Rents and Leases	8217	Copy Machine Rental (1/5)	600	600	600	
		Special Tools/Equipment	4,000	4,000	4,000	
			4,600	4,600	4,600	
Building Maintenance	8218	Building Repair & Maintenance	8,000	8,000	8,000	
		Start ADA compliance repairs	5,000	5,000	5,000	
			13,000	13,000	13,000	
Maint/Operation of Equipment	8219	1 1/2" Meter Boxes	1,000	1,000	1,000	
		1" Meter Boxes	1,000	10,000	10,000	
		2" Meter Boxes	1,000	5,000	5,000	
		1" Meters	15,000	15,000	15,000	
		1 1/2" Meters	15,000	15,000	15,000	
		2" Meters	15,000	15,000	15,000	
		3" and larger meter replacement	30,000	15,000	15,000	
		3/4" Meters	115,000	519,408	519,408	
		Plumbing parts meter replacement prog	15,000	15,000	15,000	
		Bell encapsulating repair clamps all sizes	50,000	50,000	50,000	
		Backhoe Repair (1/2)	2,500	2,500	2,500	
		Fire Extinguisher Service (1/5)	200	200	200	
		Fire Hydrant Replacement	8,000	10,000	10,000	
		Fire Hydrant Maintenance	5,000	5,000	5,000	
		Storz Adaptors	5,000	10,000	10,000	
		Gas Detector Maintenance	600	600	600	
		Gasoline & Diesel	8,000	10,000	10,000	
		Items for Distribution System	15,000	15,000	15,000	
		Telephone Maintenance	300	300	300	
		Vehicle Maintenance	5,000	5,000	5,000	
		Well/Reserv Fuses, Oil, etc.	5,000	5,000	5,000	
		Generator Repairs(1/5)	500	1,000	1,000	
			313,100	725,008	725,008	
Professional Services	8220	General Engineering	5,000	5,000	5,000	
		Water Fund Financial Analysis (Rate Study)	10,000	-	-	
		Update well assesment plan	10,000	-	-	
		Hydrogeologist services	30,000	30,000	30,000	
			55,000	35,000	35,000	

WATER FUND ACCOUNT 03.00

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Other Contract Services	8221	Cathodic Protection Systems testing	1,500	1,500	1,500	
		Dumpster Fee (1/5)	500	500	500	
		Elevator Maint Contract (1/5)	600	600	600	
		Sidewalk Repairs	20,000	20,000	20,000	
		Fire Alarm Monitoring Service (1/4)	100	100	100	
		Fire Sprinkler Testing (1/5)	100	100	100	
		Generator Testing	1,000	1,000	1,000	
		Inmate Crew	1,000	1,000	1,000	
		Large Meter Testing & Repair	5,000	5,000	5,000	
		Meter Reading Services	40,000	50,000	50,000	
		Replacment Meter Install Project	-	228,000	228,000	
		Misc Services	4,000	4,000	4,000	
		On-Line/Merchant Bank Fees	20,000	20,000	20,000	
		Reservoir cleaning and inspection	10,000	10,000	10,000	
		Utility Notification Service	1,000	1,000	1,000	
		Water Leak Detection	3,000	3,000	3,000	
		Scada System support	20,000	20,000	20,000	
		Electrical contractor	10,000	10,000	10,000	
		USIC locating services	15,000	15,000	15,000	
			152,800	390,800	390,800	
Insurance	8222	Insurance	40,178	43,821	43,821	
			40,178	43,821	43,821	
Membership & Dues	8223	AWWA Sub Sect Individual (9)	200	500	500	
		Ore Assoc. Water Utilities	900	1,000	1,000	
		Oregon State Certificate renewals	1,000	1,500	1,500	
		Regional Water Provider Consortium	9000	9000	9000	
			11,100	12,000	12,000	
Conference/Education/Travel	8224	AWWA National Conference	2,500	2,500	2,500	
		Misc Short Schools/workshops	5,000	5,000	5,000	
		State Operator Certification	1,000	1,000	1,000	
			8,500	8,500	8,500	
Grounds Maintenance	8235	Asphalt	5,000	10,000	10,000	
		Gravel	3,000	5,000	5,000	
			8,000	15,000	15,000	
City Franchise Fees	8250	Fee on Right of Way Usage	146,963	159,454	-	
			146,963	159,454	-	
TOTAL MATERIALS & SERVICES			\$ 1,076,543	\$ 1,744,626	\$ 1,585,172	

**WATER FUND
ACCOUNT 03.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Equipment	8301	Control Valve Modifications	\$ 10,000	\$ 10,000	\$ 10,000	
		Hydro-excavation vac truck (1/2)	80,000	95,000	95,000	
		Cathodic Protection Reservoir 4	8,000	8,000	8,000	
		Asphalt and Concrete saw (1/2)		4,000	4,000	
		Fixed Generator at Reservoir		17,000	17,000	
		Portable Emergency Generator (well 6)	-	150,000	150,000	
			98,000	284,000	284,000	
Computer Equipment	8302	Computer replacement	4,000	6,000	6,000	
		Server room improvements(1/4)	500	500	500	
		Field Use tablet	3,000	1,500	1,500	
			7,500	8,000	8,000	
Motor Vehicle	8303	Full-size pick-up truck Crew Cab (1/2) of (2)	45,000	-	-	
		Snow Plow truck, dump box & sander(1/2)	-	-	-	
			45,000	-	-	
Building Improvements	8310	Energy Efficiency upgrades (1/4)	1,300	1,300	1,300	
		Security upgrades, cameras, sensors, Wi-Fi (1/2)	10,000	10,000	10,000	
		Shop boiler replacement (1/4)	25,000	-	-	
		Equipment barn roof replacement/insulation	15,000	15,000	15,000	
			51,300	26,300	26,300	
Other Improvements	8320		-	-	-	
			-	-	-	
Projects	8350	System Reinvestment Rebuild Projects	150,000	-	-	
		PW Shop Parking Lot Imp./Design	10,500	10,500	10,500	
		Exterior reservoir cleaning	50,000	-	-	
		Fixed Generator at Well 5	350,000	-	-	
		Reservoir Seismic Upgrades	125,000	-	-	
		Dunbar Avenue Improvements	40,000	15,000	15,000	
		Equipment/Vehicle dry storage	37,500	37,500	37,500	
		Materials Staging/Processing Station	10,000	10,000	10,000	
		Well 3 decommissioning	50,000	50,000	50,000	
			823,000	123,000	123,000	
TOTAL CAPITAL OUTLAY			\$ 1,024,800	\$ 441,300	\$ 441,300	

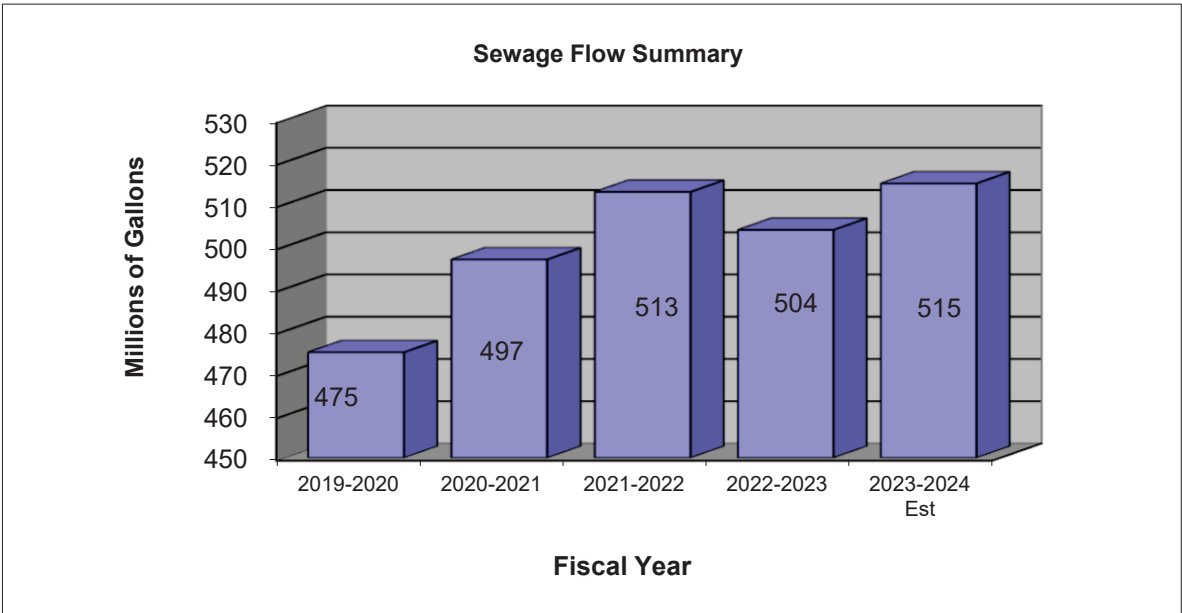
04.00 SEWER FUND

The Sewer Fund pays for the operation, maintenance, repair and capital improvements for the City's sanitary sewer system, which consists of the Water Pollution Control Facility (WPCF) 3 million gallons per day capacity, ten pump stations, and approximately 51 miles of collection pipes and manholes.

The primary revenue source for the Sewer Fund is the monthly user fee paid by over 4,700 sewer customers. Estimated approximate replacement value of the entire system \$102 million.

SEWAGE FLOW SUMMARY

Fiscal Year	Flow (Million Gallons)
2019-2020	475
2020-2021	497
2021-2022	513
2022-2023	504
2023-2024 Est	515



Note: FY 2023-2024 figure is an estimate.

SEWER FUND

ACCOUNT 04.00

FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES						
BEGINNING FUND BALANCE	\$3,120,234	\$4,453,990	\$4,320,210	\$ 6,122,208	\$ 6,122,208	
CHARGES FOR SERVICES	4,098,053	4,135,056	4,140,723	4,140,723	4,140,723	
INTEREST INCOME	17,651	129,152	40,000	40,000	40,000	
MISCELLANEOUS INCOME	13,833	21,953	1,000	1,000	1,000	
TRANSFERS	-	-	-	-	-	
TOTAL RESOURCES	\$ 7,249,771	\$ 8,740,151	\$ 8,501,933	\$ 10,303,931	\$ 10,303,931	
REQUIREMENTS						
PERSONNEL SERVICES	\$ 691,687	\$ 739,468	\$ 814,929	\$ 822,053	\$ 822,053	
MATERIALS AND SERVICES	998,252	1,121,924	1,276,039	1,417,142	1,192,562	
CAPITAL OUTLAY	130,546	1,033,154	339,600	1,123,284	1,123,284	
DEBT SERVICE	-	508	2,400	2,400	2,400	
TRANSFERS	975,296	975,296	975,296	975,296	975,296	
CONTINGENCY	-	-	600,000	600,000	600,000	
UNAPPROPRIATED	4,453,990	4,869,801	4,493,669	5,363,756	5,588,336	
TOTAL REQUIREMENTS	\$ 7,249,771	\$ 8,740,151	\$ 8,501,933	\$ 10,303,931	\$ 10,303,931	

SEWER FUND ACCOUNT 04.00

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES							
BEGINNING FUND BALANCE							
04-00-7000	BEGINNING FUND BALANCE	\$ 3,120,234	\$ 4,453,990	\$ 4,320,210	\$ 6,122,208	\$ 6,122,208	
CHARGES FOR SERVICES							
04-00-7510	SUBDIVISION PLAN REVIEW FEE	-	-	1,000	1,000	1,000	
04-00-7512	SEWER USAGE CHARGES	4,098,053	4,135,056	4,139,723	4,139,723	4,139,723	
	TOTAL CHARGES FOR SERVICES	4,098,053	4,135,056	4,140,723	4,140,723	4,140,723	
INTEREST INCOME							
04-00-7701	INTEREST EARNED	17,651	129,152	40,000	40,000	40,000	
	INTEREST INCOME	17,651	129,152	40,000	40,000	40,000	
MISCELLANEOUS INCOME							
04-00-7707	SALE OF EQUIPMENT	5,555	7,808	-	-	-	
04-00-7220	OTHER LOCAL GOVERNMENTS	-	-	-	-	-	
04-00-7809	INSURANCE REIMBURSEMENT	-	-	-	-	-	
04-00-7812	JURY DUTY & WITNESS FEES	-	-	-	-	-	
04-00-7899	MISCELLANEOUS REVENUE	8,278	14,145	1,000	1,000	1,000	
	TOTAL MISCELLANEOUS INCOME	13,833	21,953	1,000	1,000	1,000	
TRANSFERS							
04-00-7987	SERVICE REIMB - STORM SEWER U	-	-	-	-	-	
04-00-7917	LOAN REPAYMENT FR STORM	-	-	-	-	-	
	TOTAL TRANSFERS	-	-	-	-	-	
	TOTAL RESOURCES	\$ 7,249,771	\$ 8,740,151	\$ 8,501,933	\$ 10,303,931	\$ 10,303,931	

SEWER FUND

ACCOUNT 04.00

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		6.45						
04-00-8005	WASTEWATER SUPERINTENDENT	0.75	\$ 87,343	\$ 96,502	\$ 97,968	\$ 98,015	\$ 98,015	
04-00-8025	WASTEWATER LABORER	0.80	81,608	58,007	70,784	44,762	44,762	
04-00-8041	WASTEWATER OPERATOR I	1.40	50,320	65,862	88,146	90,170	90,170	
04-00-8042	WASTEWATER OPERATOR II	1.40	50,700	67,109	55,605	98,790	98,790	
04-00-8043	WASTEWATER OPERATOR III	1.20	111,062	115,578	121,460	98,392	98,392	
04-00-8046	WASTEWATER CHIEF OPERATOR	0.90	79,853	86,860	90,399	93,132	93,132	
04-00-8103	SALARY OVERTIME		9,081	11,075	9,200	9,200	9,200	
04-00-8104	BEEPER PAY		5,122	4,351	13,800	13,800	13,800	
04-00-8181	FICA - CITY EXPENSE		35,633	37,911	40,124	40,040	40,040	
04-00-8183	PERS PENSION PLAN-DB		64,340	68,506	73,519	88,063	88,063	
04-00-8184	PERS IAP PLAN--DC		27,302	28,994	28,988	31,396	31,396	
04-00-8185	STATE UNEMPLOYMENT		475	503	4,379	4,370	4,370	
04-00-8186	TRI-MET EXCISE TAX		3,722	3,988	3,907	3,899	3,899	
04-00-8187	WORKERS COMPENSATION INSURANCE		7,327	6,480	12,000	12,000	12,000	
04-00-8188	W/C ASSESSMENT EXPENSE		118	114	429	443	443	
04-00-8189	PAID LEAVE OREGON ER CHARGE		-	1,074	2,097	2,093	2,093	
04-00-8191	KAISER MEDICAL		40,213	47,086	49,003	19,141	19,141	
04-00-8192	DENTAL		5,573	6,439	7,410	7,767	7,767	
04-00-8194	BLUE CROSS MEDICAL		29,264	30,236	41,632	60,864	60,864	
04-00-8195	HRA CLAIM EXPENSE		1,425	1,800	1,800	3,438	3,438	
04-00-8196	LONG TERM DISABILITY INSURANCE		1,028	837	1,146	1,146	1,146	
04-00-8197	GROUP LIFE/AD&D		178	154	1,133	1,133	1,133	
TOTAL PERSONNEL SERVICES		6.45	691,687	739,468	814,929	822,053	822,053	
MATERIALS & SERVICES								
04-00-8206	SOFTWARE SUPPORT/UPGRADE		39,731	21,702	-	-	-	
04-00-8207	COMPUTER REPAIR/PARTS/SUPPLIES		333	156	10,000	10,000	10,000	
04-00-8208	SOFTWARE LICENCES		19,910	4,206	52,002	59,455	59,455	
04-00-8209	HAND TOOLS		932	1,093	3,500	3,500	3,500	
04-00-8210	OFFICE SUPPLIES		2,131	813	3,350	3,350	3,350	
04-00-8211	SPECIAL DEPARTMENT EXPENSE		78,569	81,028	126,500	149,700	149,700	
04-00-8212	EQUIPMENT UNDER \$5,000		4,791	12,775	19,400	25,400	25,400	
04-00-8213	OPERATING SUPPLIES		7,372	7,374	10,100	10,100	10,100	
04-00-8215	POSTAGE		64	-	300	500	500	
04-00-8216	UTILITIES & PHONE		311,074	325,504	295,691	295,691	295,691	
04-00-8217	RENTS & LEASES		3,506	1,381	3,800	4,700	4,700	
04-00-8218	BUILDING MAINTENANCE		8,307	32,457	46,300	42,100	42,100	
04-00-8219	MAINT/OPERATION OF EQUIPMENT		159,446	280,999	317,600	324,600	324,600	
04-00-8220	PROFESSIONAL SERVICES		51,845	31,150	37,000	105,000	105,000	
04-00-8221	OTHER CONTRACT SERVICES		39,812	35,098	44,000	44,000	44,000	
04-00-8222	INSURANCE		53,674	65,202	72,138	86,566	86,566	
04-00-8223	MEMBERSHIP & DUES		5,964	2,835	2,700	2,700	2,700	
04-00-8224	CONFERENCE/EDUCATION/TRAVEL		1,623	8,230	15,900	16,300	16,300	
04-00-8235	GROUPS MAINTENANCE		4,266	2,968	8,772	8,900	8,900	
04-00-8250	CITY FRANCHISE FEES		204,903	206,953	206,986	224,580	-	
TOTAL MATERIALS & SERVICES			998,252	1,121,924	1,276,039	1,417,142	1,192,562	

SEWER FUND

ACCOUNT 04.00

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
CAPITAL OUTLAY								
04-00-8301	EQUIPMENT \$5,000 AND OVER		3,307	31,345	18,500	49,000	49,000	
04-00-8302	COMPUTER EQUIPMENT		3,665	1,013	3,000	6,000	6,000	
04-00-8303	MOTOR VEHICLE		1,863	90,218	17,600	300,784	300,784	
04-00-8350	PROJECTS		121,711	910,578	300,500	767,500	767,500	
	TOTAL CAPITAL OUTLAY		130,546	1,033,154	339,600	1,123,284	1,123,284	
DEBT SERVICE								
04-00-8550	PRINCIPAL PMTS		-	508	2,100	2,100	2,100	
04-00-8551	INTEREST PMTS		-	-	300	300	300	
	TOTAL DEBT SERVICE		-	508	2,400	2,400	2,400	
TRANSFERS TO OTHER FUNDS								
04-00-8228	ADMINISTRATION		359,553	359,553	359,553	359,553	359,553	
04-00-8809	TRANSFER TO DEBT SERVICE FUND		-	-	-	-	-	
04-00-8830	INTERFUND LOAN TO STORM		-	-	-	-	-	
04-00-8852	SERVICE REIMB - CODE SPEC		-	-	-	-	-	
04-00-8854	SERVICE REIMB - FAC MAINT		30,450	30,450	30,450	30,450	30,450	
04-00-8871	SERVICE REIMB - EQUIP MAINT		106,946	106,946	106,946	106,946	106,946	
04-00-8872	SERVICE REIMB - PW MANAGEMENT		478,347	478,347	478,347	478,347	478,347	
04-00-8998	CONTINGENCY		-	-	600,000	600,000	600,000	
04-00-8999	UNAPPROPRIATED		4,453,990	4,869,801	4,493,669	5,363,756	5,588,336	
	TOTAL OTHER		5,429,286	5,845,097	6,068,965	6,939,052	7,163,632	
	TOTAL REQUIREMENTS		\$ 7,249,771	\$ 8,740,151	\$ 8,501,933	\$ 10,303,931	#####	

SEWER FUND ACCOUNT 04.00

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Computer Repair/Parts/Supplies	8207	Computer Upgrades/ Maint	7,000	7,000	7,000	
		Pumpstation Communication	3,000	3,000	3,000	
		SCADA Computers	-	-	-	
			10,000	10,000	10,000	
Software Licences	8208	Asset Management Software	1,000	1,000	1,000	
		Win can expert annual	1,300	1,300	1,300	
		Microsoft 365 Subscriptions	900	1,455	1,455	
		Adobe In Design & Pro DC	172	384	384	
		M365 Backup	246	246	246	
		Webroot Antivirus	84	84	84	
		RS500logix Software	1,000	1,000	1,000	
		Operator10 Wastewater Support	1,300	2,400	2,400	
		SCADA System Support	30,000	35,000	35,000	
		I-Fix Support	15,000	15,000	15,000	
		Remote Maintenance Subscription	-	186	186	
		Winn 911 support	1,000	1,400	1,400	
			52,002	59,455	59,455	
Hand Tools	8209	Hand Tool Replacement (1/2)	3,500	3,500	3,500	
		Shovels, Rakes, Brooms (1/2)	-	-	-	
			3,500	3,500	3,500	
Office Supplies	8210	Miscellaneous Office Supplies (2/3)	1,850	1,850	1,850	
		Office furniture	1,500	1,500	1,500	
			3,350	3,350	3,350	
Special Department Expense	8211	Answering Service (2/3)	200	200	200	
		Bio Solids Testing	3,500	4,700	4,700	
		CDL Physicals (1/2)	600	900	900	
		DEQ Annual NPDES Permit Fee	14,000	14,000	14,000	
		Dumpster Fee	2,000	2,000	2,000	
		Fire System Monitoring	700	700	700	
		Grease Outreach Program	800	1,000	1,000	
		Grit/Screening Dumpster 10-yard	8,000	12,000	12,000	
		Industrial user fees & testing	4,500	5,000	5,000	
		HVAC System Filters	1,000	1,000	1,000	
		Laboratory Supplies	10,000	12,000	12,000	
		Miscellaneous Sample Testing	35,000	35,000	35,000	
		NPDES Required Testing	17,000	17,000	17,000	
		Operator Cert/Annual Prog Fees	2,200	2,200	2,200	
		Security System Monitoring	1,600	1,600	1,600	
		Boiler annual maintenance	3,000	4,000	4,000	
		State Boiler Permit	400	400	400	

SEWER FUND ACCOUNT 04.00

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
		UV System Annual Service	18,000	20,000	20,000	
		Floodplain Assessments	-	12,000	12,000	
		Effluent Metals Testing	4,000	4,000	4,000	
			126,500	149,700	149,700	
Equipment Under \$5,000	8212	Electric motors	3,000	3,000	3,000	
		Replacement Pumps	1,400	1,400	1,400	
		Analytical Scale	5,000	5,000	5,000	
		Valves	6,000	12,000	12,000	
		Security System	2,000	2,000	2,000	
		Landscape tools and equipment	2,000	2,000	2,000	
			19,400	25,400	25,400	
Operating Supplies	8213	First Aid/ Safety Supplies (2/3)	1,500	1,500	1,500	
		Janitorial Supplies (2/3)	1,000	1,000	1,000	
		Protective Clothing (PPE)	1,200	1,200	1,200	
		Confined Spaces Gas Monitor	1,400	1,400	1,400	
		Uniform Replacement (2/3)	5,000	5,000	5,000	
			10,100	10,100	10,100	
Postage	8215	Postage	300	500	500	
			300	500	500	
Utilities and Phone	8216	Telephone	3,500	3,500	3,500	
		IRNE-INET	4,340	4,340	4,340	
		Electricity	150,000	150,000	150,000	
		City Utilities	86,851	86,851	86,851	
		Natural Gas	51,000	51,000	51,000	
			295,691	295,691	295,691	
Rents and Lease	8217	Equipment Rental/Recovery service	3,000	3,000	3,000	
		DI water service		900	900	
		Copy Machine (2/3)	800	800	800	
			3,800	4,700	4,700	
Building Maintenance	8218	Building Maintenance Supplies (2/3)	5,000	5,000	5,000	
		Fire extinguisher Refills (2/3)	100	100	100	
		Building Janitorial Service	1,200	-	-	
		Building painting	20,000	20,000	20,000	
		Lift Station Maintenance	10,000	12,000	12,000	
		Doors/ Overhead Doors Servicing	10,000	5,000	5,000	
			46,300	42,100	42,100	

**SEWER FUND
ACCOUNT 04.00**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Maint/Operation of Equipment	8219	Analytical Balance Service	-	-	-	
		Backup Generator Load Testing	7,000	10,000	10,000	
		Manhole grade adjustments	6,000	6,000	6,000	
		Cathodic Protection Service	2,000	2,000	2,000	
		Electrician Services	10,000	12,000	12,000	
		Corrosion Protection	3,000	3,000	3,000	
		Fire System Annual Inspection	1,000	1,000	1,000	
		Gas Detector Maintenance (2)	1,000	1,000	1,000	
		HVAC System Annual Service	4,500	6,000	6,000	
		Lab Equip. Maint./Repair	2,000	2,000	2,000	
		Laboratory Meter Calibration	2,000	2,000	2,000	
		Misc. Sewer Repair Parts	10,000	10,000	10,000	
		Plant Mechanical Repairs	130,000	145,000	145,000	
		Pump Station Mechanical Repair	16,000	16,000	16,000	
		Sewer Cleaning Nozzles	1,000	1,000	1,000	
		Sludge Truck Diesel Service	12,000	12,000	12,000	
		Tanker Truck Tires	6,000	6,000	6,000	
		Specialized Motor Parts	5,000	5,000	5,000	
		Variable frequency drives	37,500	-	-	
		Telephone Maintenance	500	500	500	
		Vacon Service/Repairs (1/2)	8,000	12,000	12,000	
		Digester Boiler Service	9,000	9,000	9,000	
		Air release valve filters	2,000	-	-	
		Generator Control Updates	-	21,000	21,000	
		Digester Flare Upgrade	15,000	15,000	15,000	
		Barge Maintenance	5,000	5,000	5,000	
		Fuel (all fuel types)	16,000	16,000	16,000	
		Shop Supplies	6,100	6,100	6,100	
			317,600	324,600	324,600	
Professional Services	8220	General Engineering	5,000	5,000	5,000	
		Sewer Fund Financial Analysis	2,000	-	-	
		NPDES permit compliance	30,000	30,000	30,000	
		Risk & Resiliency/ ERP		70,000	70,000	
			37,000	105,000	105,000	
Other Contract Service	8221	Utility Notification Service (1/2)	16,000	16,000	16,000	
		Sidewalk Repairs	10,000	10,000	10,000	
		On-Line/Merchant Bank Fees	18,000	18,000	18,000	
			44,000	44,000	44,000	

SEWER FUND ACCOUNT 04.00

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Insurance	8222	Insurance	72,138	86,566	86,566	
			72,138	86,566	86,566	
Membership/Dues	8223	Assoc. Clean Water Agencies (1/2)	1,000	1,000	1,000	
		Certification Renewals	1,500	1,500	1,500	
		Water Environment Federation	200	200	200	
			2,700	2,700	2,700	
Conference/Education/Travel	8224	Certification Upgrade Classes	1,800	1,800	1,800	
		Computer Training	600	600	600	
		First Aid/CPR Training	1,000	1,000	1,000	
		Safety Awareness Training	1,000	1,000	1,000	
		WEFTEC Conference	2,500	2,500	2,500	
		Nassco certification	2,000	2,400	2,400	
		Short Schools	7,000	7,000	7,000	
			15,900	16,300	16,300	
Grounds Maintenance	8235	Weed control services	4,272	4,400	4,400	
		Onsite Pavement Repairs	500	500	500	
		Landscape Materials	4,000	4,000	4,000	
			8,772	8,900	8,900	
City Franchise Fees	8250	Fee on Usage Charge	206,986	224,580	-	
			206,986	224,580	-	
TOTAL MATERIALS & SERVICES			\$ 1,276,039	\$ 1,417,142	\$ 1,192,562	

SEWER FUND ACCOUNT 04.00

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Equipment	8301	Rotork actuators	\$ 10,000	\$ -	\$ -	
		Boiler control panel		25,000	25,000	
		Cuttler Hammer power monitors		20,000	20,000	
		Vac Con Head Sets	4,500			
		Cobra Jetting Hose (1/2)	1,500	1,500	1,500	
		Jetting nozzle (1/2)	2,500	2,500	2,500	
			18,500	49,000	49,000	
Computer equipment	8302	Microsoft Surfaces	3,000	6,000	6,000	
			-	-	-	
			3,000	6,000	6,000	
Motor Vehicle	8303	Mid-size pick-up truck Crew Cab (1/2)	17,600	21,000	21,000	
		Replacement tractor	-	-	-	
		Combo Sewer Cleaner Vactor 2100i (1/2)		279,784	279,784	
		Replace service truck & crane	-	-	-	
		Snow plow for WPCF	-	-	-	
			17,600	300,784	300,784	
Projects	8350	Overhead Door Replacement	18,000	-	-	
		System Reinvestment Rebuild Projects	-	-	-	
		WPCF office space construction		585,000	585,000	
		WPCF parking expansion construction		40,000	40,000	
		Backup generators	-	-	-	
		Equipment/Vehicle dry storage	37,500	37,500	37,500	
		Materials staging/process station	5,000	5,000	5,000	
		Additional paved parking	20,000	-	-	
		Office space design 1/2	20,000			
		Pump station #3 Generator and fencing	100,000	-	-	
		Pump Station #2 upgrade	-	-	-	
		GSA property development	100,000	100,000	100,000	
		Gravity thickner recoating	-	-	-	
			300,500	767,500	767,500	

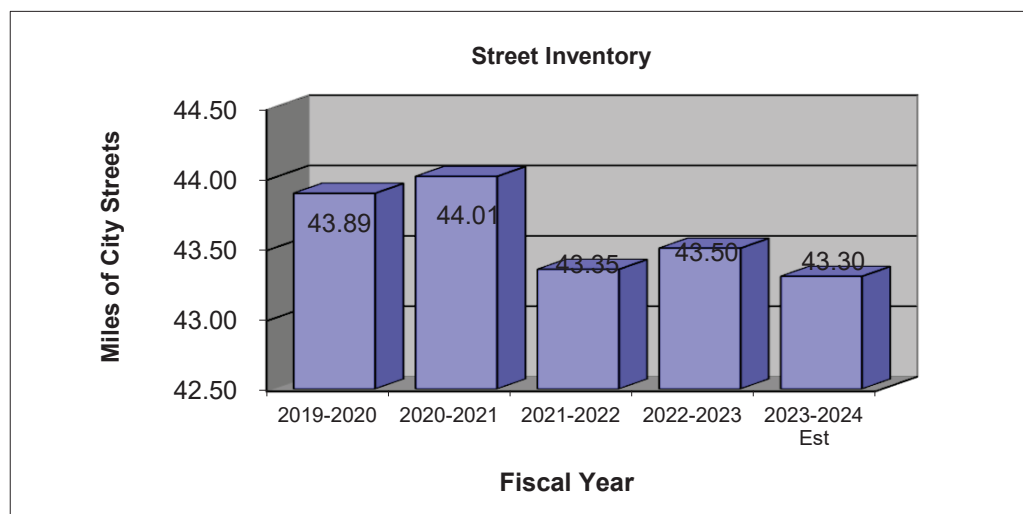
05.00 STREET FUND

The Street Fund pays for the operation, maintenance, repair, and capital improvements for the City's street system which consists of approximately 43 miles of paved city streets. Multnomah County is responsible for the maintenance and repair of all of the arterial streets in Troutdale. Estimated approximate replacement value of the street system \$134 million at \$600/LF

The primary revenue source for the Street Fund is the City's share of State gas tax revenues and the City's local vehicle fuels tax of \$0.03 per gallon. The only other significant revenue sources are County road transfer funds

STREET INVENTORY

Fiscal Year	City Street Miles
2019-2020	43.89
2020-2021	44.01
2021-2022	43.35
2022-2023	43.50
2023-2024 Est	43.30



Note: FY 2023-2024 figure is an estimate.

STREET FUND ACCOUNT 05.00

FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES						
BEGINNING FUND BALANCE	\$ 4,004,213	\$ 4,508,360	\$ 4,580,156	\$ 4,363,973	\$ 4,363,973	
OTHER TAXES	940,191	937,435	952,219	938,813	938,813	
REVENUE FROM OTHER AGENCIES	1,308,200	1,309,703	1,343,135	1,357,440	1,357,440	
CHARGES FOR SERVICES	-	-	300	300	300	
INTEREST INCOME	20,824	126,091	87,687	142,025	142,025	
MISCELLANEOUS INCOME	382	12,370	-	-	-	
TRANSFERS	-	-	-	-	-	
	<u>\$ 6,273,809</u>	<u>\$ 6,893,959</u>	<u>\$ 6,963,497</u>	<u>\$ 6,802,552</u>	<u>\$ 6,802,552</u>	
REQUIREMENTS						
PERSONNEL SERVICES	\$ 300,578	\$ 365,535	\$ 473,616	\$ 498,011	\$ 498,011	
MATERIALS AND SERVICES	852,751	978,249	1,279,567	1,370,851	1,370,851	
CAPITAL OUTLAY	20,050	60,689	800,800	661,800	661,800	
TRANSFERS	592,071	592,071	592,071	592,071	592,071	
CONTINGENCY	-	-	1,200,000	1,200,000	1,200,000	
UNAPPROPRIATED	4,508,360	4,897,414	2,617,443	2,479,819	2,479,819	
	<u>\$ 6,273,809</u>	<u>\$ 6,893,959</u>	<u>\$ 6,963,497</u>	<u>\$ 6,802,552</u>	<u>\$ 6,802,552</u>	

STREET FUND ACCOUNT 05.00

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES							
BEGINNING FUND BALANCE							
05-00-7000	BEGINNING FUND BALANCE	\$ 4,004,213	\$ 4,508,360	\$ 4,580,156	\$ 4,363,973	\$ 4,363,973	
REVENUE FROM OTHER AGENCIES							
05-00-7208	STATE GAS TAX	1,289,614	1,289,995	1,323,073	1,335,853	1,335,853	
05-00-7217	COUNTY ROAD TRANSFER	18,587	19,708	20,062	21,587	21,587	
	TOTAL REV FROM OTHER AGENCIES	1,308,200	1,309,703	1,343,135	1,357,440	1,357,440	
OTHER TAXES							
05-00-7230	LOCAL MOTOR VEHICLE FUEL TAX	940,191	937,435	952,219	938,813	938,813	
	TOTAL OTHER TAXES	940,191	937,435	952,219	938,813	938,813	
CHARGES FOR SERVICES							
05-00-7510	SUBDIVISION PLAN REVIEW FEE	-	-	300	300	300	
	TOTAL CHARGES FOR SERVICES	-	-	300	300	300	
INTEREST INCOME							
05-00-7701	INTEREST EARNED	20,824	126,091	87,687	142,025	142,025	
	INTEREST INCOME	20,824	126,091	87,687	142,025	142,025	
MISCELLANEOUS INCOME							
05-00-7707	SALE OF EQUIPMENT	382	12,370	-	-	-	
05-00-7818	PRIOR YEAR RECOVERED EXPENSES	-	-	-	-	-	
05-00-7863	LOAN PROCEEDS	-	-	-	-	-	
05-00-7870	CAPITAL LEASES LOANS	-	-	-	-	-	
05-00-7899	MISCELLANEOUS REVENUE	-	-	-	-	-	
	TOTAL MISCELLANEOUS INCOME	382	12,370	-	-	-	
TRANSFERS							
05-00-7901	TRANSFER FROM GENERAL FUND	-	-	-	-	-	
05-00-7987	SERVICE REIMB - STORM SEWER U	-	-	-	-	-	
	TOTAL TRANSFERS	-	-	-	-	-	
	TOTAL RESOURCES	\$ 6,273,809	\$ 6,893,959	\$ 6,963,497	\$ 6,802,552	\$ 6,802,552	

STREET FUND ACCOUNT 05.00

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		4.15						
05-00-8005	PW SUPERINTENDENT	0.30	\$ 46,358	\$ 38,483	\$ 39,187	\$ 39,206	\$ 39,206	
05-00-8006	STREETS CHIEF OPERATOR	1.00	23,839	46,644	87,955	88,705	88,705	
05-00-8025	PW LABORER	0.00	17,164	26,086	26,634	-	-	
05-00-8041	STREETS OPERATOR I	1.60	45,868	63,811	93,894	94,453	94,453	
05-00-8042	STREETS OPERATOR II	1.05	35,133	47,280	41,724	73,676	73,676	
05-00-8043	STREETS OPERATOR III	0.20	19,603	18,173	15,737	17,023	17,023	
05-00-8103	SALARY OVERTIME		2,108	4,172	5,000	5,000	5,000	
05-00-8104	BEEPER PAY		1,566	967	3,000	3,000	3,000	
05-00-8181	FICA - CITY EXPENSE		14,113	18,297	23,349	23,955	23,955	
05-00-8183	PERS RETIREMENT		26,817	30,689	41,652	51,667	51,667	
05-00-8184	PERS IAP PLAN--DC		11,357	13,148	16,877	18,784	18,784	
05-00-8185	STATE UNEMPLOYMENT		190	242	2,505	2,569	2,569	
05-00-8186	TRI-MET EXCISE TAX		1,491	1,918	2,235	2,291	2,291	
05-00-8187	WORKERS COMP INSURANCE		3,485	4,589	7,190	7,190	7,190	
05-00-8188	W/C ASSESSMENT EXPENSE		45	66	285	285	285	
05-00-8189	PAID LEAVE OREGON ER CHARGE		-	585	1,221	1,252	1,252	
05-00-8191	KAISER MEDICAL		11,528	11,200	12,451	9,689	9,689	
05-00-8192	DENTAL		3,565	3,494	4,588	4,780	4,780	
05-00-8194	BLUE CROSS MEDICAL		33,439	31,677	44,576	50,805	50,805	
05-00-8195	HRA CLAIM EXPENSE		2,250	3,525	3,088	3,213	3,213	
05-00-8196	LONG TERM DISABILITY INSURANCE		386	410	363	363	363	
05-00-8197	GROUP LIFE/AD&D		272	80	105	105	105	
TOTAL PERSONNEL SERVICES			300,578	365,535	473,616	498,011	498,011	
MATERIALS & SERVICES								
05-00-8207	COMPUTER REPAIR/PARTS/SUPPLIES		242	295	500	500	500	
05-00-8208	SOFTWARE LICENCES		1,967	1,703	1,492	8,259	8,259	
05-00-8209	HAND TOOLS		687	2,422	5,000	5,000	5,000	
05-00-8210	OFFICE SUPPLIES		100	275	700	700	700	
05-00-8211	SPECIAL DEPARTMENT EXPENSE		3,985	4,473	5,000	5,000	5,000	
05-00-8212	EQUIPMENT UNDER \$5,000		1,495	5,201	5,000	6,500	6,500	
05-00-8213	OPERATING SUPPLIES		4,071	4,773	6,600	7,500	7,500	
05-00-8215	POSTAGE		184	-	500	1,500	1,500	
05-00-8216	UTILITIES & PHONE		8,822	10,264	7,500	7,500	7,500	
05-00-8217	RENTS & LEASES		588	169	5,600	5,600	5,600	
05-00-8218	BUILDING MAINTENANCE		1,155	519	10,000	10,000	10,000	
05-00-8219	MAINT/OPERATION OF EQUIPMENT		21,144	26,672	21,300	28,100	28,100	
05-00-8220	PROFESSIONAL SERVICES		-	-	37,500	35,000	35,000	
05-00-8221	OTHER CONTRACT SERVICES		28,225	30,492	72,900	127,900	127,900	
05-00-8222	INSURANCE		11,319	13,417	16,100	17,417	17,417	
05-00-8223	MEMBERSHIP & DUES		-	216	175	175	175	
05-00-8224	CONFERENCE/EDUCATION/TRAVEL		90	2,898	4,000	5,500	5,500	
05-00-8235	STREET MAINTENANCE		768,677	874,460	1,079,700	1,098,700	1,098,700	
TOTAL MATERIALS & SERVICES			852,751	978,249	1,279,567	1,370,851	1,370,851	
CAPITAL OUTLAY								
05-00-8301	EQUIPMENT \$5,000 AND OVER		-	13,930	170,000	99,000	99,000	
05-00-8302	COMPUTER EQUIPMENT		1,962	1,812	6,500	8,500	8,500	
05-00-8303	MOTOR VEHICLE		15,796	37,215	45,000	-	-	
05-00-8310	BUILDING IMPROVEMENTS		2,291	2,494	46,300	21,300	21,300	
05-00-8350	PROJECTS		-	5,237	533,000	533,000	533,000	
TOTAL CAPITAL OUTLAY			20,050	60,689	800,800	661,800	661,800	
OTHER								
05-00-8228	ADMINISTRATION		212,566	212,566	212,566	212,566	212,566	
05-00-8854	SERVICE REIMB - FAC MAINT		29,400	29,400	29,400	29,400	29,400	
05-00-8871	SERVICE REIMB - EQUIP MAINT		62,944	62,944	62,944	62,944	62,944	
05-00-8872	SERVICE REIMB - PW MANAGEMENT		287,161	287,161	287,161	287,161	287,161	
05-00-8998	CONTINGENCY		-	-	1,200,000	1,200,000	1,200,000	
05-00-8999	UNAPPROPRIATED		4,508,360	4,897,414	2,617,443	2,480,586	2,480,586	
TOTAL OTHER			5,100,431	5,489,485	4,409,514	4,272,657	4,272,657	
TOTAL REQUIREMENTS			\$ 6,273,809	\$ 6,893,959	\$ 6,963,497	\$ 6,803,319	\$ 6,803,319	

STREET FUND ACCOUNT 05.00

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Computer Repair/Parts/Supplies	8207	Computer Supplies	500	500	500	
			500	500	500	
Software Licences	8208	General software	500	500	500	
		Adobe Pro DC	172	128	128	
		Microsoft 365 Subscriptions	600	1,379	1,379	
		M365 Backup	164	196	196	
		Webroot Antivirus	56	56	56	
		Lucity Asset Management Software				
		Frost Solutions Subscription (2)		6,000	6,000	
		Lucity Cloud Host				
			1,492	8,259	8,259	
Hand Tools	8209	Handtools	5,000	5,000	5,000	
			5,000	5,000	5,000	
Office Supplies	8210	Miscellaneous Office Supplies	700	700	700	
			700	700	700	
Special Department Expense	8211	Answering Service (1/3)	200	200	200	
		Cutting Blades	500	500	500	
		Litter Bags + 11 Boxes	300	300	300	
		Pavement Grinding Blades	1,000	1,000	1,000	
		Spoils Disposal	3,000	3,000	3,000	
			5,000	5,000	5,000	
Equipment Under \$5,000	8212	Misc.Equipment	5,000	5,000	5,000	
		Jumping Jack Compactor (1/2)		1,500	1,500	
			5,000	6,500	6,500	
Operating Supplies	8213	Janitorial Supplies(1/4)	500	500	500	
		First Aid Supplies(1/5)	100	500	500	
		Miscellaneous Supplies	500	1,000	1,000	
		PPE	2,500	2,500	2,500	
		Uniform Replacement	3,000	3,000	3,000	
			6,600	7,500	7,500	
Postage	8215	Postage	500	1,500	1,500	
			500	1,500	1,500	
Utilities and Phone	8216	Telephone	4,000	4,000	4,000	
		Electricity	1,000	1,000	1,000	
		Natural Gas	2,500	2,500	2,500	
			7,500	7,500	7,500	
Rents and Leases	8217	Copy Machine Rental (1/5)	600	600	600	
		Rental of Tools	5,000	5,000	5,000	
			5,600	5,600	5,600	
Building Maintenance	8218	Building Repair & Maintenance	4,500	4,500	4,500	
		Start ADA compliance repairs	5,500	5,500	5,500	
			10,000	10,000	10,000	
Maint/Operation of Equipment	8219	Backhoe Repair (1/2)	2,500	2,500	2,500	
		Fire Extinguisher Service (1/5)	200	200	200	
		Gas Detector Maintenance	600	600	600	
		Gasoline & Diesel	6,000	7,500	7,500	
		Sweeper Wear Parts	3,000	7,500	7,500	

**STREET FUND
ACCOUNT 05.00**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
		Telephone Maintenance	300	300	300	
		Towing	200	500	500	
		Vehicle Maintenance	5,000	5,000	5,000	
		Generator Repairs(1/5)	500	1,000	1,000	
		Snow/Ice Tire Chains	3,000	3,000	3,000	
			21,300	28,100	28,100	
Professional Services	8220	General Engineering	7,500	10,000	10,000	
		Downtown Parking Study	25,000	20,000	20,000	
		Pavement Condition Inspections	-	-	-	
		Transportation Studies	5,000	5,000	5,000	
			37,500	35,000	35,000	
Other Contract Services	8221	Dumpster Fee (1/5)	500	500	500	
		Elevator Maint Contract (1/5)	600	600	600	
		Sidewalk Repairs	10,000	10,000	10,000	
		Fire Alarm Monitoring Service (1/4)	100	100	100	
		Fire Sprinkler Testing (1/5)	100	100	100	
		Generator Testing - Shop (1/5)	100	100	100	
		Tree removal/maintenance	5,000	5,000	5,000	
		Inmate Crew	5,000	5,000	5,000	
		Road Push	1,500	1,500	1,500	
		Snow Plowing	3,000	3,000	3,000	
		Street seasonal staff	25,000	80,000	80,000	
		Street Sweeping & Disposal (1/2)	20,000	20,000	20,000	
		StreetSaver Online Service	2,000	2,000	2,000	
			72,900	127,900	127,900	
Insurance	8222	Insurance	16,100	17,417	17,417	
			16,100	17,417	17,417	
Membership and Dues	8223	APWA	175	175	175	
			175	175	175	
Conference/Education/Travel	8224	Miscellaneous Short Schools	1,500	2,000	2,000	
		Road Maintenance Workshops	1,500	2,000	2,000	
		Safety Training	1,000	1,500	1,500	
			4,000	5,500	5,500	
Street Maintenance	8235	Asphalt	2,000	15,000	15,000	
		Asphalt Emulsion	200	200	200	
		Barricades	5,000	5,000	5,000	
		Cold Mix Street Patch	1,000	3,000	3,000	
		Cones/temp traffic control devices	1,000	5,000	5,000	
		Gravel	2,500	2,500	2,500	
		ADA ramp upgrades (1/2)	75,000	75,000	75,000	
		Pavement Maintenance/Rehabilitation	950,000	950,000	950,000	
		Sand 1/4"-10 crushed-sanding	5,000	5,000	5,000	
		Seed, Mulch, Herbicides	1,500	1,500	1,500	
		Sign Replacement	20,000	20,000	20,000	
		Sign Poles (90)	5,000	5,000	5,000	
		Striping	4,000	4,000	4,000	
		Crack seal materials	-	-	-	
		Thermoplastic	7,500	7,500	7,500	
			1,079,700	1,098,700	1,098,700	
TOTAL MATERIALS & SERVICES			\$ 1,279,567	\$ 1,370,851	#####	

**STREET FUND
ACCOUNT 05.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Equipment	8301	Pickup Sander	\$ -	\$ -	\$ -	\$ -
		Crack seal trailer	85,000	-	-	-
		Hydro-excavation vac truck (1/2)	80,000	95,000	95,000	-
		Weather Road Temperature Sensors	5,000	-	-	-
		Asphalt and Concrete saw (1/2)	-	4,000	4,000	-
		Pickup snow plow/plow frame	-	-	-	-
			170,000	99,000	99,000	-
Computer equipment	8302	Computer replacement	4,000	6,000	6,000	-
		Server room improvements(1/4)	500	500	500	-
		Field Use Tablet	2,000	2,000	2,000	-
			6,500	8,500	8,500	-
Motor Vehicle	8303	Full-size pick-up truck Crew Cab (1/2) of (2)	45,000	-	-	-
		Snow Plow truck with dump box and sander(1/2)	-	-	-	-
			45,000	-	-	-
Building Improvements	8310	Energy efficiency upgrades (1/4)	1,300	1,300	1,300	-
		Security upgrades, cameras, sensors, Wi-Fi (1/2)	5,000	5,000	5,000	-
		CCTV Camera Installations (1/4)	-	-	-	-
		Shop boiler replacement (1/4)	25,000	-	-	-
		Equipment barn roof replacement/insulation	15,000	15,000	15,000	-
			46,300	21,300	21,300	-
Projects	8350	Streets Projects	-	50,000	50,000	-
		System Reinvestment Rebuild Projects	150,000	-	-	-
		Bicycle Parking	-	-	-	-
		Sidewalk Infill	75,000	75,000	75,000	-
		Equipment/Vehicle dry storage	37,500	37,500	37,500	-
		Materials Staging/Processing Station	10,000	35,000	35,000	-
		Dunbar Avenue Improvements (1/2)	250,000	225,000	225,000	-
		Harlow Road Improvements - LID/Design	-	100,000	100,000	-
		PW Shop Parking Lot Imp./Design	10,500	10,500	10,500	-
			533,000	533,000	533,000	-
TOTAL CAPITAL OUTLAY			\$ 800,800	\$ 661,800	\$ 661,800	

06.00 INTERNAL SERVICES FUND

The Internal Service Fund includes the Equipment Maintenance and Public Works Management functions.

Equipment Maintenance: (06.79) accounts for the Public Works Department's vehicle, electronic, mechanical maintenance and repair functions. The primary revenue sources are transfers from the Water, Sewer and Street Funds which receive support from Internal Services.

Public Works Management: (06.80) accounts for the Department overhead (Director, Chief Engineer, 2 Civil Engineers, Environmental Specialist, Administrative Specialist, GIS Analyst, and Engineering Associate). Functions performed include supervision, construction inspection, engineering, development plan review, consultant selection and project management, coordination with other Governmental agencies, environmental oversight, solid waste, mapping, departmental computer support and departmental clerical support.

The primary revenue sources are transfers from the Water, Sewer, Street and Storm Funds and reimbursement for inspection services from developers.

**PUBLIC WORKS INTERNAL SERVICES FUND
ACCOUNT 06.00**

FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES						
BEGINNING FUND BALANCE	\$ 810,631	\$ 917,675	\$ 720,511	\$ 616,425	\$ 616,425	
LICENSES AND PERMITS	18,172	13,190	4,556	4,556	4,556	
CHARGES FOR SERVICES	4,839	2,076	86,000	86,000	86,000	
INTEREST INCOME	5,154	29,669	1,000	1,000	1,000	
MISCELLANEOUS INCOME	16,696	281	-	-	-	
TRANSFERS	1,905,714	1,905,714	1,905,714	1,905,714	1,905,714	
TOTAL RESOURCES	\$ 2,761,206	\$ 2,868,605	\$ 2,717,781	\$ 2,613,695	\$ 2,613,695	
REQUIREMENTS						
PERSONNEL SERVICES	\$ 1,279,695	\$ 1,228,384	\$ 1,647,755	\$ 1,664,101	\$ 1,664,101	
MATERIALS & SERVICES	147,956	118,886	251,101	246,043	246,043	
CAPITAL OUTLAY	50,825	62,111	137,000	39,100	39,100	
DEBT SERVICE	-	32,235	2,400	2,400	2,400	
TRANSFERS TO OTHER FUNDS	365,055	365,055	384,255	384,255	384,255	
CONTINGENCY	-	-	295,270	277,796	277,796	
UNAPPROPRIATED	917,675	1,061,933	-	-	-	
TOTAL REQUIREMENTS	\$ 2,761,206	\$ 2,868,605	\$ 2,717,781	\$ 2,613,695	\$ 2,613,695	

**PUBLIC WORKS INTERNAL SERVICES FUND
ACCOUNT 06.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES							
BEGINNING FUND BALANCE							
06-00-7000	BEGINNING FUND BALANCE	\$ 810,631	\$ 917,675	\$ 720,511	\$ 616,425	\$ 616,425	
LICENSES & PERMITS							
06-00-7308	DEVELOPMENT PERMIT	12,958	7,560	3,000	3,000	3,000	
06-00-7312	NPDES STORM SEWER PERMIT FEE	5,214	5,630	1,556	1,556	1,556	
	TOTAL LICENSES & PERMITS	18,172	13,190	4,556	4,556	4,556	
CHARGES FOR SERVICES							
06-00-7510	SUBDIVISION PLAN REVIEW FEE	1,181	1,575	1,000	1,000	1,000	
06-00-7517	OTHER CHARGES FOR SERVICES	-	-	-	-	-	
06-00-7521	PW INSPECTION FEES	3,658	501	85,000	85,000	85,000	
06-00-7522	URBAN RENEWAL AGENCY FEES	-	-	-	-	-	
	TOTAL CHARGES FOR SERVICES	4,839	2,076	86,000	86,000	86,000	
INTEREST INCOME							
06-00-7701	INTEREST EARNED	5,154	29,669	1,000	1,000	1,000	
	TOTAL INTEREST INCOME	5,154	29,669	1,000	1,000	1,000	
MISCELLANEOUS INCOME							
06-00-7707	SALE OF EQUIPMENT	56	-	-	-	-	
06-00-7812	JURY DUTY & WITNESS FEES	-	-	-	-	-	
06-00-7818	PRIOR YEAR RECOVERED EXPENSES	-	280	-	-	-	
06-00-7870	CAPITAL LEASES LOAN	13,637	-	-	-	-	
06-00-7899	MISCELLANEOUS REVENUE	3,003	1	-	-	-	
	TOTAL MISCELLANEOUS INCOME	16,696	281	-	-	-	
TRANSFERS							
06-00-7901	TRANSFER FROM GENERAL FUND	-	-	-	-	-	
06-00-7971	SERVICE REIMB - GENERAL FUND	350,944	350,944	350,944	350,944	350,944	
06-00-7973	SERVICE REIMB - WATER FUND	440,517	440,517	440,517	440,517	440,517	
06-00-7974	SERVICE REIMB - SEWER FUND	585,293	585,293	585,293	585,293	585,293	
06-00-7975	SERVICE REIMB - STREET FUND	350,105	350,105	350,105	350,105	350,105	
06-00-7987	SERVICE REIMB - STORM SEWER U	178,855	178,855	178,855	178,855	178,855	
	TOTAL TRANSFERS	1,905,714	1,905,714	1,905,714	1,905,714	1,905,714	
	TOTAL RESOURCES	\$ 2,761,206	\$ 2,868,605	\$2,717,781	\$ 2,613,695	#####	

**PUBLIC WORKS EQUIPMENT MAINTENANCE
ACCOUNT 06.79**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
REQUIREMENTS								
FTE POSITIONS		3.10						
06-79-8005	PW SUPERINTENDENT	0.10	2,332	\$ 12,828	\$ 13,062	\$ 13,069	\$ 13,069	
06-79-8025	PW LABORER	-	-	-	-	-	-	
06-79-8026	EQUIPMENT MAINTENANCE TECH	1.00	-	-	71,365	71,386	71,386	
06-79-8027	M&E EQUIP MAINT SUPERVISOR	1.00	70,199	78,572	107,474	107,494	107,494	
06-79-8059	EQUIP MAINTENANCE TECH 2	1.00	85,395	89,564	92,830	92,872	92,872	
06-79-8103	SALARY OVERTIME		-	782	3,000	3,000	3,000	
06-79-8181	FICA - CITY EXPENSE		11,803	13,697	21,788	21,794	21,794	
06-79-8183	PERS PENSION PLAN-DB		25,876	29,785	43,969	51,103	51,103	
06-79-8184	PERS IAP PLAN--DC		5,290	6,155	10,129	10,640	10,640	
06-79-8185	STATE UNEMPLOYMENT		158	181	2,302	2,303	2,303	
06-79-8186	TRI-MET EXCISE TAX		1,233	1,432	2,054	2,054	2,054	
06-79-8187	WORKERS COMP INSURANCE		1,882	2,460	1,882	2,460	2,460	
06-79-8188	W/C ASSESSMENT EXPENSE		32	33	213	213	213	
06-79-8189	PAID LEAVE OREGON ER CHARGE		-	401	1,139	1,139	1,139	
06-79-8191	KAISER MEDICAL		513	2,134	2,212	2,499	2,499	
06-79-8192	DENTAL		1,348	1,472	2,256	1,900	1,900	
06-79-8194	BLUE CROSS MEDICAL		20,172	16,838	31,954	24,309	24,309	
06-79-8195	HRA CLAIM EXPENSE		2,500	1,000	1,500	1,250	1,250	
06-79-8196	LONG TERM DISABILITY INSURANCE		359	324	359	324	324	
06-79-8197	GROUP LIFE/AD&D		58	54	58	54	54	
TOTAL PERSONNEL SERVICES			229,150	257,712	409,546	409,863	409,863	
MATERIALS & SERVICES								
06-79-8207	COMPUTER REPAIR/PARTS/SUPPLIES		-	-	500	500	500	
06-79-8208	SOFTWARE LICENCES		701	657	582	1,158	1,158	
06-79-8209	HAND TOOLS		1,060	3,027	5,000	5,000	5,000	
06-79-8210	OFFICE SUPPLIES		119	40	500	500	500	
06-79-8211	SPECIAL DEPARTMENT EXPENSE		655	302	3,200	3,200	3,200	
06-79-8212	EQUIPMENT UNDER \$5,000		149	2,465	5,000	5,000	5,000	
06-79-8213	OPERATING SUPPLIES		6,266	6,018	8,000	8,000	8,000	
06-79-8215	POSTAGE		-	-	100	100	100	
06-79-8216	UTILITIES & PHONE		5,921	6,854	6,500	6,500	6,500	
06-79-8217	RENTS & LEASES		908	169	1,600	1,600	1,600	
06-79-8218	BUILDING MAINTENANCE		1,818	255	3,500	3,500	3,500	
06-79-8219	MAINT/OPERATION OF EQUIPMENT		10,589	12,517	12,500	13,000	13,000	
06-79-8221	OTHER CONTRACT SERVICES		3,696	3,927	3,900	3,900	3,900	
06-79-8222	INSURANCE		2,460	2,793	3,352	4,022	4,022	
06-79-8223	MEMBERSHIP & DUES		-	-	-	-	-	
06-79-8224	CONFERENCE/EDUCATION/TRAVEL		-	1,669	4,000	4,000	4,000	
TOTAL MATERIALS & SERVICES			34,339	40,693	58,234	59,980	59,980	
CAPITAL OUTLAY								
06-79-8301	EQUIPMENT \$5,000 AND OVER		-	-	-	-	-	
06-79-8302	COMPUTER EQUIPMENT		-	-	3,500	3,500	3,500	
06-79-8303	MOTOR VEHICLE		-	48,457	45,000	-	-	
06-79-8310	BUILDING IMPROVEMENTS		-	2,494	31,300	6,300	6,300	
06-79-8350	PROJECTS		-	-	-	-	-	
TOTAL CAPITAL OUTLAY			-	50,951	79,800	9,800	9,800	
OTHER								
06-79-8228	ADMINISTRATION		76,978	76,978	76,978	76,978	76,978	
TOTAL OTHER			76,978	76,978	76,978	76,978	76,978	
TOTAL REQUIREMENTS			\$ 340,468	\$ 426,334	\$ 624,558	\$ 556,621	\$ 556,621	

**PUBLIC WORKS - EQUIPMENT MAINTENANCE
ACCOUNT 06.79**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Computer Repair/Parts/Supplies	8207	Computer Supplies	500	500	500	
			500	500	500	
Software Licences	8208	Microsoft 365 Subscriptions	300	828	828	
		Adobe In Design & Pro DC	172	172	172	
		M365 Backup	82	130	130	
		Webroot Antivirus	28	28	28	
			582	1,158	1,158	
Hand Tools	8209	Hand Tools	5,000	5,000	5,000	
			5,000	5,000	5,000	
Office Supplies	8210	Miscellaneous Office Supplies	500	500	500	
			500	500	500	
Special Department Expense	8211	Air Compressor Permit (2)	100	100	100	
		Boiler Inspection	100	100	100	
		CDL Physicals (1)	100	100	100	
		Elec Test Equip Calibration	800	800	800	
		LMI Electrical License (2)	500	500	500	
		State Boiler Permit	100	100	100	
		Welding Supplies	1,500	1,500	1,500	
			3,200	3,200	3,200	
Equipment Under \$5,000	8212	Misc.Equipment	5,000	5,000	5,000	
			5,000	5,000	5,000	
Operating Supplies	8213	Filters, Bits, etc.	1,000	1,000	1,000	
		First Aid Supplies(1/5)	500	500	500	
		Hand Cleaner	100	100	100	
		Janitorial Supplies(1/4)	500	500	500	
		Miscellaneous Supplies	3,500	3,500	3,500	
		Safety Clothing	600	600	600	
		Service - Coveralls, Rags(1/3)	1,000	1,000	1,000	
		Uniform Replacement	800	800	800	
			8,000	8,000	8,000	
Postage	8215	Postage	100	100	100	
			100	100	100	
Utilities and Phone	8216	Telephone	1,500	1,500	1,500	
		Electricity	2,000	2,000	2,000	
		Natural Gas	3,000	3,000	3,000	
			6,500	6,500	6,500	
Rents and Leases	8217	Copy Machine Rental (1/5)	600	600	600	
		Miscellaneous Rentals	500	500	500	
		Parts Washer and Solvent	500	500	500	
			1,600	1,600	1,600	
Building Maintenance	8218	Central Garage	3,500	3,500	3,500	
			3,500	3,500	3,500	
Maint/Operation of Equipment	8219	Gasoline	5,000	5,000	5,000	
		Fire Extinguisher Service (1/5)	400	400	400	
		Shop Parts	2,000	2,000	2,000	
		Oxygen, Acetylene	600	600	600	

**PUBLIC WORKS - EQUIPMENT MAINTENANCE
ACCOUNT 06.79**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
		Shop Equip. Maintenance	2,000	2,000	2,000	
		Vehicle Maintenance	2,000	2,000	2,000	
		Generator Repairs(1/5)	500	1,000	1,000	
			12,500	13,000	13,000	
Other Contract Services	8221	Dumpster Fee (1/5)	500	500	500	
		Fire Alarm Monitoring Service (1/4)	100	100	100	
		Fire Sprinkler Testing (1/5)	100	100	100	
		Elevator Maint. Contract (1/5)	600	600	600	
		Generator Testing -Shop (1/5)	100	100	100	
		Other Contract Services	2,500	2,500	2,500	
			3,900	3,900	3,900	
Insurance	8222	Insurance	3,352	4,022	4,022	
			3,352	4,022	4,022	
Conference/Education/Travel	8224	Auto Electric Update	-	-	-	
		Computer Training	-	-	-	
		ECU Training Update	-	-	-	
		Safety Training	1,000	1,000	1,000	
		Service/Shop special equipment traini	1,500	1,500	1,500	
		SCADA/PLC Training	1,500	1,500	1,500	
			4,000	4,000	4,000	
TOTAL MATERIALS & SERVICES			\$ 58,234	\$ 59,980	\$ 59,980	

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**PUBLIC WORKS - EQUIPMENT MAINTENANCE
ACCOUNT 06.79**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Equipment	8301		\$ -	\$ -	\$ -	\$ -
			-	-	-	-
			-	-	-	-
			-	-	-	-
Computer Equipment	8302	Computers/tablets	3,000	3,000	3,000	
		Server room improvements(1/4)	500	500	500	
			3,500	3,500	3,500	
Motor Vehicle	8303	Replacement 2003 Astro Van	45,000	-	-	
		<i>110,600 miles</i>	45,000	-	-	
Building Improvements	8310	Energy Efficiency upgrades (1/4)	1,300	1,300	1,300	
		Shop boiler replacement (1/4)	25,000	-	-	
		Security upgrades	5,000	5,000	5,000	
			31,300	6,300	6,300	
	8350	PW Shop Parking Lot Rehab	-	-	-	
			-	-	-	-
TOTAL CAPITAL OUTLAY			\$ 79,800	\$ 9,800	\$ 9,800	\$ -

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**PUBLIC WORKS - MANAGEMENT
ACCOUNT 06.80**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
REQUIREMENTS								
PERSONNEL SERVICES								
	FTE POSITIONS	8.70						
06-80-8002	DEPARTMENT DIRECTOR	1.00	163,384	\$ 69,473	\$ 166,774	\$ 166,795	\$ 166,795	
06-80-8003	ADMINISTRATIVE SPECIALIST	1.00	65,563	69,224	70,678	70,741	70,741	
06-80-8018	CIVIL ENGINEER	1.00	55,302	96,710	105,456	105,498	105,498	
06-80-8021	GIS ANALYST	1.00	83,523	87,079	91,104	93,870	93,870	
06-80-8023	ENVIRONMENTAL SPECIALIST	0.70	79,088	84,319	68,971	68,985	68,985	
06-80-8024	ENGINEERING ASSOCIATE	2.00	151,079	175,606	185,286	192,421	192,421	
06-80-8052	ENGINEERING TECH	2.00	7,243	-	149,885	139,381	139,381	
06-80-8055	DEP. DIR. & CHIEF ENGINEER	-	141,094	84,359	-	-	-	
06-80-8057	STUDENT ENGINEER INTERNS	-	-	6,703	10,400	10,400	10,400	
06-80-8103	SALARY OVERTIME		163	3,041	2,000	2,000	2,000	
06-80-8181	FICA - CITY EXPENSE		55,320	50,465	64,931	64,896	64,896	
06-80-8183	PERS PENSION PLAN-DB		90,393	92,749	114,933	138,717	138,717	
06-80-8184	PERS IAP PLAN--DC		39,402	40,119	47,150	50,261	50,261	
06-80-8185	STATE UNEMPLOYMENT		743	671	6,804	6,801	6,801	
06-80-8186	TRI-MET EXCISE TAX		5,830	5,320	6,070	6,067	6,067	
06-80-8187	WORKERS COMP INSURANCE		4,852	1,936	4,852	1,936	1,936	
06-80-8188	W/C ASSESSMENT EXPENSE		137	135	137	135	135	
06-80-8189	PAID LEAVE OREGON ER CHARGE		-	1,432	3,394	3,392	3,392	
06-80-8191	KAISER MEDICAL		28,265	37,263	44,090	49,830	49,830	
06-80-8192	DENTAL		8,578	8,099	10,002	9,930	9,930	
06-80-8194	BLUE CROSS MEDICAL		65,562	53,048	81,079	68,469	68,469	
06-80-8195	HRA CLAIM EXPENSE		3,425	1,675	2,525	2,025	2,025	
06-80-8196	LONG TERM DISABILITY INSURANCE		1,388	1,067	1,110	1,110	1,110	
06-80-8197	GROUP LIFE/AD&D		210	179	578	578	578	
	TOTAL PERSONNEL SERVICES	8.70	1,050,545	970,672	1,238,209	1,254,238	1,254,238	
MATERIALS & SERVICES								
06-80-8206	SOFTWARE SUPPORT/UPGRADE		5,702	2,891	-	-	-	
06-80-8207	COMPUTER REPAIR/PARTS/SUPPLIES		1,445	381	3,000	800	800	
06-80-8208	SOFTWARE LICENCES		27,727	3,186	51,903	66,879	66,879	
06-80-8209	HAND TOOLS		21	62	300	300	300	
06-80-8210	OFFICE SUPPLIES		1,333	850	1,700	1,500	1,500	
06-80-8211	SPECIAL DEPARTMENT EXPENSE		4,778	2,525	2,350	2,350	2,350	
06-80-8212	EQUIPMENT UNDER \$5,000		3,620	1,518	3,000	3,000	3,000	
06-80-8213	OPERATING SUPPLIES		1,696	1,569	2,700	2,900	2,900	
06-80-8214	ADVERTISING		-	-	250	250	250	
06-80-8215	POSTAGE		304	689	300	500	500	
06-80-8216	UTILITIES & PHONE		28,374	28,848	32,800	26,505	26,505	
06-80-8217	RENTS & LEASES		4,430	661	5,050	5,050	5,050	
06-80-8218	BLDG MAINTENANCE		1,168	101	3,000	3,000	3,000	
06-80-8219	MAINT/OPERATION OF EQUIPMENT		2,722	5,172	4,200	4,200	4,200	
06-80-8220	PROFESSIONAL SERVICES		2,329	744	40,000	25,000	25,000	
06-80-8221	OTHER CONTRACT SERVICES		7,026	8,897	9,900	8,900	8,900	
06-80-8222	INSURANCE		13,114	16,261	19,514	22,029	22,029	
06-80-8223	MEMBERSHIP & DUES		1,210	740	1,400	1,400	1,400	
06-80-8224	CONFERENCE/EDUCATION/TRAVEL		6,620	3,096	11,500	11,500	11,500	
	TOTAL MATERIALS & SERVICES		113,617	78,193	192,867	186,063	186,063	

**PUBLIC WORKS - MANAGEMENT
ACCOUNT 06.80**

REQUIREMENTS BY CATEGORY

CAPITAL OUTLAY

06-80-8301	EQUIPMENT \$5,000 AND OVER	13,637	-	-	-	-
06-80-8302	COMPUTER EQUIPMENT	12,697	7,141	6,400	6,500	6,500
06-80-8303	MOTOR VEHICLE	-	-	-	-	-
06-80-8310	BUILDING IMPROVEMENTS	2,291	4,019	36,800	8,800	8,800
06-80-8350	PROJECTS	22,199	-	14,000	14,000	14,000
TOTAL CAPITAL OUTLAY		50,825	11,160	57,200	29,300	29,300

DEBT SERVICE

06-80-8550	PRINCIPAL PMTS	-	27,807	2,100	2,100	2,100
06-80-8551	INTEREST PMTS	-	4,428	300	300	300
TOTAL DEBT SERVICE		-	32,235	2,400	2,400	2,400

TRANSFERS TO OTHER FUNDS

06-80-8852	SERVICE REIMB - CODE SPEC	-	-	19,200	19,200	19,200
06-80-8228	ADMINISTRATION	288,077	288,077	288,077	288,077	288,077
TOTAL OTHER		288,077	288,077	307,277	307,277	307,277

TOTAL REQUIREMENTS

\$ 1,503,064	\$ 1,380,337	\$ 1,797,953	\$ 1,779,278	\$ 1,779,278
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**PUBLIC WORKS - MANAGEMENT
ACCOUNT 06.80**

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Computer Repair/Parts/Supplies	8207	Geographic Hardware Maintenance	100	-	-	
		Personal Computer Maintenance	100	-	-	
		Digital Storage Media	100	100	100	
		PC Peripherals	200	500	500	
		PW Server Warranty Extension	1,500	-	-	
		Server Service/Support Packages (2)	1,000	-	-	
		Computing Hardware Maintenance	-	200	200	
			3,000	800	800	
Software Licences	8208	Miscellaneous Software	1,600	1,600	1,600	
		Smartsheet Project Management	5,000	5,000	5,000	
		Microsoft 365 Subscriptions	1,200	3,007	3,007	
		Adobe Pro DC subscriptions	2,954	2,670	2,670	
		M365 Backup	328	435	435	
		Webroot Antivirus	112	112	112	
		MS Sharepoint Subscriptions	500	500	500	
		XPSWMM Serv/Support Contract	1,850	2,000	2,000	
		Bentley Select Software Support	4,700	5,200	5,200	
		Annual User License-EnerGov & inspect (12,364	23,400	23,400	
		Annual User License-BlueBeam (8)	545	960	960	
		ArcGIS Primary Subscription	3,000	3,475	3,475	
		ArcGIS Desktop Subscription	400	460	460	
		ArcGIS Spatial Analyst Subscription	500	580	580	
		ArcGIS Server Subscription	5,000	5,900	5,900	
		AutoCAD License Subscriptions	4,500	3,500	3,500	
		ArcGIS Enterprise Creator Subscription	600	600	600	
		ArcGIS Enterprise Field Licenses (18)	6,200	6,930	6,930	
		ArcGIS Online Creator Subscription	550	550	550	
			51,903	66,879	66,879	
Hand Tools	8209	Hand Tools	200	200	200	
		Smart Levels	100	100	100	
		Measuring Wheel	-	-	-	
			300	300	300	
Office Supplies	8210	Various Supplies	1,700	1,500	1,500	
			1,700	1,500	1,500	
Special Department Expense	8211	Technical Books and Magazines	1,000	1,000	1,000	
		Bank Service Fees	150	150	150	
		Aerial Photo Printing Services	1,200	1,200	1,200	
			2,350	2,350	2,350	
Equipment Under \$5,000	8212	Miscellaneous Furnishings	1,500	1,500	1,500	
		Office Equipment	1,500	1,500	1,500	
		360 Degree Digital Camera	-	-	-	
			3,000	3,000	3,000	

**PUBLIC WORKS - MANAGEMENT
ACCOUNT 06.80**

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Operating Supplies	8213	Graphic Arts Materials	200	200	200	
		Safety Equipment	500	500	500	
		Survey Supplies	100	100	100	
		Janitorial Supplies (1/4)	500	500	500	
		First Aid Supplies (1/5)	100	100	100	
		City Logo Outerwear	800	1,000	1,000	
		Clothing Allowance - CE (4)	-	-	-	
		Field Boot Allowances (5)	500	500	500	
			2,700	2,900	2,900	
Advertising	8214	Legal Notices	250	250	250	
			250	250	250	
Postage	8215	Postage	300	500	500	
			300	500	500	
Utilities and Phone	8216	Telephone	13,500	10,631	10,631	
		Electricity	7,500	6,581	6,581	
		AT&T FirstNet Cellular Service	6,300	4,961	4,961	
		Natural Gas	5,500	4,331	4,331	
			32,800	26,505	26,505	
Rents and Leases	8217	Copy Machine Rental (2/5)	1,200	1,200	1,200	
		Postage Meter Lease	350	350	350	
		Large Format Copy/Print/Scanner Lease	3,500	3,500	3,500	
			5,050	5,050	5,050	
Building Maintenance	8218	Repair & Maintenance	3,000	3,000	3,000	
			3,000	3,000	3,000	
Maint/Operation of Equipment	8219	Engineer Copier Maintenance	-	-	-	
		Gasoline	600	600	600	
		Vehicle Maintenance	1,500	1,500	1,500	
		Fire Extinguisher Service (2/5)	400	400	400	
		Generator Repair/Maintenance (1/5)	500	500	500	
		Survey Instrument Maintenance	400	400	400	
		Plotter Paper (Rolls)	200	200	200	
		Plotter Ink	600	600	600	
			4,200	4,200	4,200	
Professional Services	8220	Science/Engineering	1,000	1,000	1,000	
		Construction Inspection	20,000	20,000	20,000	
		PW Shop Parking Lot Rehab	14,000	-	-	
		GIS Supplemental Services	1,000	2,000	2,000	
		Contract Drone Services	4,000	2,000	2,000	
			40,000	25,000	25,000	

**PUBLIC WORKS - MANAGEMENT
ACCOUNT 06.80**

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Other Contract Services	8221	Carpet Cleaning (2/5)	-	-	-	-
		Elevator Maintenance Contract (2/5)	1,200	1,200	1,200	
		Fire Sprinkler Testing (2/5)	200	200	200	
		Generator Testing - Shop (2/5)	200	200	200	
		Janitorial Services (1/4)	-	-	-	
		Window Cleaning (2/5)	-	-	-	
		Fire Alarm Monitoring Service (1/4)	100	100	100	
		iWorQ Work Order System	1,200	1,200	1,200	
		Metro RLIS/LIDAR/Photo Consortium	2,500	2,500	2,500	
		Dumpster Fee (2/5)	1,000	1,000	1,000	
		IT Consulting Services	2,500	2,500	2,500	
		Drone Services	1,000	-	-	
			9,900	8,900	8,900	
Insurance	8222	Insurance	19,514	22,029	22,029	
			19,514	22,029	22,029	
Membership and Dues	8223	APWA	1,400	1,400	1,400	
		ASCE	-			
			1,400	1,400	1,400	
Conference/Education/Travel	8224	Professional/Technical Classes	4,000	4,000	4,000	
		APWA National Congress	2,000	2,000	2,000	
		APWA Leadership Training	1,500	1,500	1,500	
		Conferences	4,000	4,000	4,000	
			11,500	11,500	11,500	
TOTAL MATERIALS & SERVICES			\$ 192,867	\$ 186,063	\$ 186,063	

**PUBLIC WORKS - MANAGEMENT
ACCOUNT 06.80**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Equipment	8301	Traffic/Speed Counter	\$ -	\$ -	\$ -	\$ -
			-	-	-	-
			-	-	-	-
Computer Equipment	8302	Computer replacement	6,000	6,000	6,000	
		Digital Tablet field use	400	500	500	
		Mobile WiFi Hotspot Device	-	-	-	
		Conference Room A/V upgrades	-	-	-	
		Replace GIS Server	-	-	-	
			6,400	6,500	6,500	
Motor Vehicle	8303	Vehicle	-	-	-	
			-	-	-	
Building Improvements	8310	Energy Efficiency Upgrades (1/4)	1,300	1,300	1,300	
		Library/Flat File Improvements	1,000	-	-	
		ADA Upgrades	5,000	5,000	5,000	
		Server room improvements(1/4)	500	500	500	
		Shop boiler replacement (1/4)	25,000	-	-	
		Security/Access Control Upgrades	4,000	2,000	2,000	
		Window Films - Front Office	-	-	-	
			36,800	8,800	8,800	
Projects	8350	ADA Transition Plan - PW Facilities	-	-	-	
		PW Resiliency Plan	-	-	-	
		PW Shop Parking Lot Imp./Design	14,000	14,000	14,000	
			14,000	14,000	14,000	
TOTAL CAPITAL OUTLAY			\$ 57,200	\$ 29,300	\$ 29,300	

17.00 STORMWATER FUND

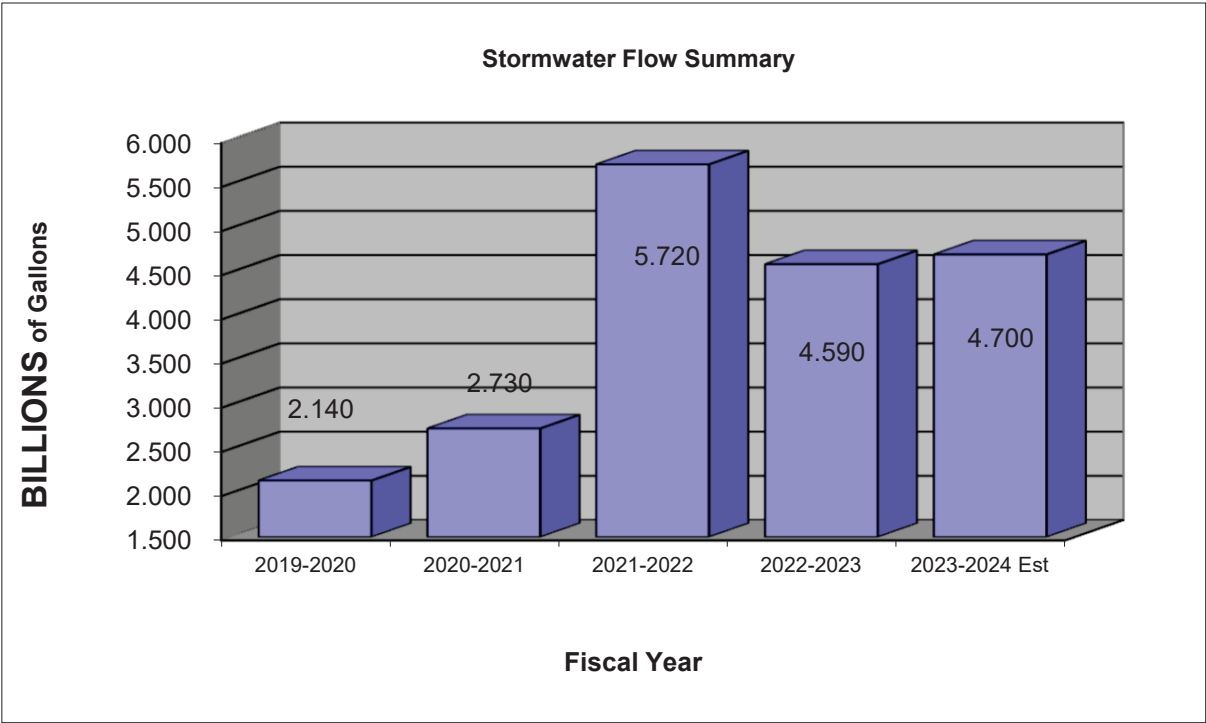
In 2001 the Oregon Department of Environmental Quality (DEQ) passed new rules regulating the discharge of stormwater runoff to underground injection control (UIC). In 2005 DEQ completed the Sandy River Basin water quality report identifying Beaver Creek within the City as water quality limited for bacteria. In 2007 the City was issued a Phase II municipal separate stormwater (MS4) and a National Pollutant Discharge Elimination System (NPDES) permit to regulate the discharge of stormwater runoff to waters of the state and to reduce pollutants in the runoff to the maximum extent practicable. The operation and management of this fund addresses stormwater quality and quantity within the City of Troutdale.

The Stormwater Utility Fund pays for the operation, maintenance, repair and some capital improvements in the City's stormwater system which consists of approximately 32 miles of (60-12inch) stormwater collection pipes, 1,000 manholes, 1,600 inlets, 126 Underground injection control facilities and 15 water quality facilities.

The primary revenue source for the Stormwater Utility Fund is the monthly user fee paid by over 4,350 customers.

STORMWATER FLOW SUMMARY

Fiscal Year	Flow (BILLION Gallons)
2019-2020	2.140
2020-2021	2.730
2021-2022	5.720
2022-2023	4.590
2023-2024 Est	4.700



Note: FY 2023-2024 figure is an estimate.

STORM SEWER UTILITY ACCOUNT 17.00

FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES						
BEGINNING FUND BALANCE	\$ 1,049,171	\$ 1,492,855	\$ 1,872,918	\$ 2,348,292	\$ 2,348,292	
CHARGES FOR SERVICES	1,260,791	1,276,783	1,387,661	1,387,661	1,387,661	
LICENSES & PERMITS	-	-	4,000	4,000	4,000	
INTEREST INCOME	5,457	47,016	500	500	500	
MISCELLANEOUS INCOME	382	6,466	500	500	500	
TRANSFERS	-	-	-	-	-	
TOTAL RESOURCES	2,315,801	2,823,120	3,265,579	3,740,953	3,740,953	
REQUIREMENTS						
PERSONNEL SERVICES	\$ 280,233	\$ 300,263	\$ 330,022	\$ 311,271	\$ 311,271	
MATERIALS & SERVICES	243,446	263,866	418,893	520,452	520,452	
CAPITAL OUTLAY	4,595	43,376	339,600	1,210,784	1,210,784	
TRANSFERS	294,672	294,672	294,672	294,672	294,672	
CONTINGENCY	-	-	1,882,392	1,403,775	1,403,775	
UNAPPROPRIATED	1,492,855	1,920,943	-	-	-	
TOTAL REQUIREMENTS	2,315,801	2,823,120	3,265,579	3,740,953	3,740,953	-

STORM SEWER UTILITY ACCOUNT 17.00

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES							
BEGINNING FUND BALANCE							
17-00-7000	BEGINNING FUND BALANCE	\$ 1,049,171	\$ 1,492,855	\$ 1,872,918	\$ 2,348,292	\$ 2,348,292	
CHARGES FOR SERVICES							
17-00-7512	STORM SEWER USAGE CHARGES	1,260,791	1,276,783	1,387,661	1,387,661	1,387,661	
	TOTAL CHARGES FOR SERVICES	1,260,791	1,276,783	1,387,661	1,387,661	1,387,661	
LICENSES & PERMITS							
17-00-7308	SITE DEVELOPMENT PERMITS	-	-	800	800	800	
17-00-7309	NPDES EROSION CONTROL PERMITS	-	-	3,200	3,200	3,200	
	TOTAL LICENSES & PERMITS	-	-	4,000	4,000	4,000	
INTEREST INCOME							
17-00-7701	INTEREST EARNED	5,457	47,016	500	500	500	
	TOTAL INTEREST INCOME	5,457	47,016	500	500	500	
MISCELLANEOUS INCOME							
17-00-7899	MISCELLANEOUS REVENUE	382	6,466	500	500	500	
	TOTAL MISCELLANEOUS INCOME	382	6,466	500	500	500	
TRANSFERS							
17-00-7901	TRANSFER FR GENERAL FUND	-	-	-	-	-	
17-00-7924	INTERFUND LOAN PROCEEDS-SEWER	-	-	-	-	-	
	TOTAL MISCELLANEOUS INCOME	-	-	-	-	-	
TOTAL RESOURCES							
		2,315,801	2,823,120	3,265,579	3,740,953	3,740,953	

STORM SEWER UTILITY ACCOUNT 17.00

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		2.55						
17-00-8005	WASTEWATER SUPERINTENDENT	0.25	\$ 29,115	\$ 32,170	\$ 32,656	\$ 32,672	\$ 32,672	
17-00-8025	WASTEWATER LABORER	0.20	58,634	43,913	56,512	11,190	11,190	
17-00-8041	WASTEWATER OPERATOR I	0.60	21,566	28,227	37,777	38,644	38,644	
17-00-8042	WASTEWATER OPERATOR II	0.60	21,729	28,761	23,831	42,338	42,338	
17-00-8043	WASTEWATER OPERATOR III	0.80	47,715	56,348	52,054	65,595	65,595	
17-00-8046	WASTEWATER CHIEF OPERATOR	0.10	8,873	9,651	10,044	10,348	10,348	
17-00-8103	SALARY OVERTIME		4,800	4,257	2,500	2,500	2,500	
17-00-8104	BEEPER PAY		2,046	1,996	2,500	2,500	2,500	
17-00-8181	FICA - CITY EXPENSE		14,598	15,372	16,289	15,364	15,364	
17-00-8183	PERS PENSION PLAN-DB		26,432	26,379	29,654	33,722	33,722	
17-00-8184	PERS IAP PLAN--DC		11,321	11,195	11,601	12,047	12,047	
17-00-8185	STATE UNEMPLOYMENT		193	204	1,743	1,646	1,646	
17-00-8186	TRI-MET EXCISE TAX		1,521	1,617	1,555	1,469	1,469	
17-00-8187	WORKERS COMPENSATION INSURANCE		2,768	2,976	3,240	3,240	3,240	
17-00-8188	W/C ASSESSMENT EXPENSE		54	51	189	175	175	
17-00-8189	PAID LEAVE OREGON ER CHARGE		-	450	851	803	803	
17-00-8191	KAISER MEDICAL		17,481	19,539	22,161	11,300	11,300	
17-00-8192	DENTAL		2,036	2,712	3,463	3,078	3,078	
17-00-8194	BLUE CROSS MEDICAL		8,514	13,328	20,087	20,961	20,961	
17-00-8195	HRA CLAIM EXPENSE		325	700	700	1,063	1,063	
17-00-8196	LONG TERM DISABILITY INSURANCE		431	351	502	502	502	
17-00-8197	GROUP LIFE/AD&D		81	68	113	113	113	
TOTAL PERSONNEL SERVICES		2.45	280,233	300,263	330,022	311,271	311,271	
MATERIALS & SERVICES								
17-00-8207	COMPUTER PARTS		68	156	2,000	2,000	2,000	
17-00-8208	SOFTWARE LICENCES		10,239	1,770	3,987	5,246	5,246	
17-00-8209	HAND TOOLS		110	388	1,100	3,500	3,500	
17-00-8210	OFFICE SUPPLIES		180	493	2,000	2,000	2,000	
17-00-8211	SPECIAL DEPARTMENT EXPENSE		23,815	20,722	71,900	199,200	199,200	
17-00-8212	EQUIPMENT UNDER \$5,000		400	1,599	5,500	5,500	5,500	
17-00-8213	OPERATING SUPPLIES		3,684	6,323	10,350	12,350	12,350	
17-00-8215	POSTAGE		147	-	1,000	1,000	1,000	
17-00-8216	UTILITIES & PHONE		8,280	8,922	9,340	9,340	9,340	
17-00-8217	RENTS AND LEASES		398	256	2,400	2,400	2,400	
17-00-8218	BUILDING MAINTENANCE		-	9,697	14,300	6,100	6,100	
17-00-8219	MAINT/OPERATION OF EQUIPMENT		27,152	49,636	52,000	47,500	47,500	
17-00-8220	PROFESSIONAL SERVICES		10,166	-	32,000	12,000	12,000	
17-00-8221	OTHER CONTRACT SERVICES		56,954	58,686	80,000	80,000	80,000	
17-00-8222	INSURANCE		19,528	21,613	27,933	27,933	27,933	
17-00-8223	MEMBERSHIP & DUES		2,968	885	700	1,000	1,000	
17-00-8224	CONFERENCE/EDUCATION/TRAVEL		2,879	270	3,000	4,000	4,000	
17-00-8235	GROUPS MAINTENANCE		13,440	18,611	30,000	30,000	30,000	
17-00-8250	CITY FRANCHISE FEES		63,040	63,839	69,383	69,383	69,383	
TOTAL MATERIALS & SERVICES			243,446	263,866	418,893	520,452	520,452	

STORM SEWER UTILITY ACCOUNT 17.00

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2024-25	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
REQUIREMENTS								
CAPITAL OUTLAY								
17-00-8301	EQUIPMENT \$5,000 AND OVER		-	-	4,000	4,000	4,000	
17-00-8302	COMPUTER EQUIPMENT		3,665	1,013	3,000	6,000	6,000	
17-00-8303	MOTOR VEHICLE		-	42,363	17,600	300,784	300,784	
17-00-8322	RENEWAL & REPLACEMENT		-	-	-	-	-	
17-00-8350	PROJECTS		930	-	315,000	900,000	900,000	
	TOTAL CAPITAL OUTLAY		4,595	43,376	339,600	1,210,784	1,210,784	
OTHER								
17-00-8228	ADMINISTRATION		110,567	110,567	110,567	110,567	110,567	
17-00-8804	LOAN REPAYMENT TO SEWER		-	-	-	-	-	
17-00-8854	SERVICE REIMB-FACILITIES MAINT		5,250	5,250	5,250	5,250	5,250	
17-00-8852	SERVICE REIMB - CODE SPEC		-	-	-	-	-	
17-00-8857	SERVICE REIMB-SEWER OPERATIONS		-	-	-	-	-	
17-00-8858	SERVICE REIMB-STREET OPERATION		-	-	-	-	-	
17-00-8871	SERVICE REIMB - EQUIP MAINT		32,966	32,966	32,966	32,966	32,966	
17-00-8872	SERVICE REIMB - PW MANAGEMENT		145,889	145,889	145,889	145,889	145,889	
17-00-8998	CONTINGENCY		-	-	1,882,392	1,405,034	1,405,034	
17-00-8999	UNAPPROPRIATED		1,492,855	1,920,943	-	-	-	
	TOTAL OTHER		1,787,527	2,215,615	2,177,064	1,699,706	1,699,706	
	TOTAL REQUIREMENTS		\$ 2,315,801	\$ 2,823,120	\$ 3,265,579	\$ 3,742,212	\$ 3,742,212	

STORM SEWER UTILITY ACCOUNT 17.00

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Computer Repair/Parts/Supplies	8207	Computer upgrade/ Maintenance (1/3)	2,000	2,000	2,000	
			2,000	2,000	2,000	
Software Licences	8208	Asset Management Software	1,000	1,000	1,000	
		M365 Backup	123	239	239	
		Win Can CCTV software	1,300	1,300	1,300	
		Win Can Web	900	900	900	
		Webroot Antivirus	42	42	42	
		Adobe Pro DC	172	385	385	
		Microsoft 365 Subscriptions	450	1,380	1,380	
			3,987	5,246	5,246	
Hand Tools	8209	Hand Tool Replacement (1/2)	1,100	3,500	3,500	
			1,100	3,500	3,500	
Office Supplies	8210	Miscellaneous Office Supplies (1/3)	1,000	1,000	1,000	
		Office Furniture (1/3)	1,000	1,000	1,000	
			2,000	2,000	2,000	
Special Department Expense	8211	Laboratory Testing	10,000	10,000	10,000	
		CDL Physicals (1/2)	600	900	900	
		NPDES Phase II Annual Fee	3,000	3,000	3,000	
		UIC Permit Fee	15,000	15,000	15,000	
		Stormwater Educational Materials	3,000	3,000	3,000	
		Answering Service (1/3)	200	200	200	
		Padlocks (1/2)	100	100	100	
		UFSWQD Flood Safety Fee	-	127,000	127,000	
		MS4 Permit Compliance	40,000	40,000	40,000	
			71,900	199,200	199,200	
Equipment Under \$5,000	8212	Portable Sampler	-	-	-	
		Vac con headsets	4,500	4,500	4,500	
		Crane hoist foot pedal				
		Portable Trash Pump	1,000	1,000	1,000	
			5,500	5,500	5,500	
Operating Supplies	8213	Operating Supplies	1,000	1,000	1,000	
		Stormwater Filter Cartridges	6,000	8,000	8,000	
		First Aid/Safety Supplies (1/3)	600	600	600	
		Janitorial Supplies (1/3)	500	500	500	
		Protective Neoprene Gloves (1/3)	250	250	250	
		Uniform Replacement (1/3)	2,000	2,000	2,000	
			10,350	12,350	12,350	
Postage	8215	Stormwater Mailers	1,000	1,000	1,000	
			1,000	1,000	1,000	
Utilities and Phone	8216	Telephone	3,000	3,000	3,000	
		IRNE-INET	4,340	4,340	4,340	
		Natural Gas	1,000	1,000	1,000	
		Electricity	1,000	1,000	1,000	
			9,340	9,340	9,340	

STORM SEWER UTILITY ACCOUNT 17.00

MATERIALS AND SERVICES DETAIL

Rents and Leases	8217	Equipment Rental/Recovery Copy Machine (1/3)	2,000 400 2,400	2,000 400 2,400	2,000 400 2,400
Building Maintenance	8218	Building Maintenance Supplies (2/3) Fire extinguisher Refills (2/3) Building Janitorial Service Lift Station Maintenance Doors/ Overhead Doors Servicing	1,000 100 1,200 2,000 10,000 14,300	1,000 100 - 2,000 3,000 6,100	1,000 100 - 2,000 3,000 6,100
Maint/Operation of Equipment	8219	Equip Maintenance/Operation Vacon Pressure Nozzles Vacon Service/Repairs (1/2) Fuel CCTV van service CCTV camera cable CCTV camera service Manhole grade adjustments (1/2) Catch basin repair Stormwater Facilities Repair	1,000 1,000 6,000 6,000 1,500 12,000 5,000 12,500 5,000 2,000 52,000	1,000 1,000 12,000 6,000 1,500 12,000 5,000 2,000 5,000 2,000 47,500	1,000 1,000 12,000 6,000 1,500 12,000 5,000 2,000 5,000 2,000 47,500
Professional Services	8220	ACWA Projects Stormwater Fund Financial Analysis Stormwater Master Plan North Stormwater Studies	2,000 20,000 - 10,000 32,000	2,000 - - 10,000 12,000	2,000 - - 10,000 12,000
Other Contract Services	8221	Off-site sidewalk Repairs On-Line Merchant Bank Fees Utility Locate Service (1/3) Janitorial Services (1/2) Street Sweeping (1/2)	5,000 18,000 17,000 - 40,000 80,000	5,000 18,000 17,000 - 40,000 80,000	5,000 18,000 17,000 - 40,000 80,000
17-Insurance	8222	CIS Liability & Property Insurance	27,933	27,933	27,933
Membership/Dues	8223	Assoc. Clean Water Agencies (1/2)	700 700	1,000 1,000	1,000 1,000
Conference/Education/Travel	8224	NASSCO certification Training Materials	1,000 2,000 3,000	2,000 2,000 4,000	2,000 2,000 4,000
Grounds Maintenance	8235	Detention Pond Maintenance Water Quality Facility Maint. Grounds Maintenance Water Quality Swale Maint.	30,000 30,000	30,000 30,000	30,000 30,000
City Franchise Fees	8250	Fee on Right of Way Usage	69,383 69,383	69,383 69,383	69,383 69,383
TOTAL MATERIALS & SERVICES			\$ 418,893	\$ 520,452	\$ 520,452

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STORM SEWER UTILITY ACCOUNT 17.00

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Equipment	8301	Cobra Jetting Hose (1/2) Jetting nozzle (1/2)	\$ 1,500 2,500 4,000	\$ 1,500 2,500 4,000	\$ 1,500 2,500 4,000	\$ -
Computer Equipment	8302	Microsoft surfaces	3,000 - 3,000	6,000 - 6,000	6,000 - 6,000	
Motor Vehicle	8303	Mid-size pick-up truck Crew Cab (1/2) Combo Sewer Cleaner Vactor 2100i (1/2)	17,600 - 17,600	21,000 279,784 300,784	21,000 279,784 300,784	
Projects	8350	Design Projects WPCF office space construction WPCF parking expansion construction System Reinvestment Rebuild Projects Water Quality Facility Rehab Materials staging/Process station Additional paved parking Office space design Stuart Ridge Pond design/construction Pw storage annex siting/plan	50,000 - - 50,000 35,000 40,000 20,000 20,000 100,000 - 315,000	50,000 585,000 40,000 50,000 35,000 40,000 - - 100,000 - 900,000	50,000 585,000 40,000 50,000 35,000 40,000 - - 100,000 - 900,000	
TOTAL CAPITAL OUTLAY			\$ 339,600	\$ 1,210,784	\$ 1,210,784	

13.00 STREET TREE FUND

The Street Tree Fund is a special revenue fund, which pays for the purchase, planting and care of street trees in accordance with the City's street tree ordinance. The street tree ordinance authorizes trees purchased out of this fund to be planted in City parks and open space areas if the tree is unable to be planted in the landscape strip of the subdivision for which it was originally intended. Due to limited revenues, personnel costs are paid by the Parks Division within the General Fund.

The sources of revenue for this account are street tree subdivision fees and interest income. The budget is used for the purchase of trees and planting materials

STREET TREE ACCOUNT 13.00

FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES						
BEGINNING FUND BALANCE	\$ 49,857	\$ 58,698	\$ 59,734	\$ 55,296	\$ 55,296	
CHARGES FOR SERVICES	14,435	-	1,000	1,000	1,000	
INTEREST INCOME	310	1,654	350	350	350	
TOTAL RESOURCES	\$ 64,602	\$ 60,353	\$ 61,084	\$ 56,646	\$ 56,646	
REQUIREMENTS						
MATERIALS AND SERVICES	5,904	3,092	61,084	56,646	56,646	
UNAPPROPRIATED	58,698	57,261	-	-	-	
TOTAL REQUIREMENTS	\$ 64,602	\$ 60,353	\$ 61,084	\$ 56,646	\$ 56,646	

STREET TREE ACCOUNT 13.00

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
				ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
RESOURCES							
BEGINNING FUND BALANCE							
13-00-7000	BEGINNING FUND BALANCE	\$ 49,857	\$ 58,698	\$ 59,734	\$ 55,296	\$ 55,296	
CHARGES FOR SERVICES							
13-00-7520	STREET TREE SUBDIVISION FEES	14,435	-	1,000	1,000	1,000	
	TOTAL CHARGES FOR SERVICES	14,435	-	1,000	1,000	1,000	
INTEREST INCOME							
13-00-7701	INTEREST EARNED	310	1,654	350	350	350	
	TOTAL INTEREST INCOME	310	1,654	350	350	350	
	TOTAL RESOURCES	\$ 64,602	\$ 60,353	\$ 61,084	\$ 56,646	\$ 56,646	\$ -

STREET TREE ACCOUNT 13.00

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
REQUIREMENTS							
MATERIALS & SERVICES							
13-00-8211	SPECIAL DEPARTMENT EXPENSE	\$ 5,500	\$ 3,092	\$ 47,984	\$ 56,546	\$ 56,546	
13-00-8220	PROFESSIONAL SERVICES	-	-	13,000	-	-	
13-00-8221	OTHER CONTRACT SERVICES	404	-	100	100	100	
	TOTAL MATERIALS & SERVICES	5,904	3,092	61,084	56,646	56,646	
OTHER							
13-00-8999	UNAPPROPRIATED	58,698	57,261	-	-	-	
	TOTAL OTHER	58,698	57,261	-	-	-	-
	TOTAL REQUIREMENTS	\$ 64,602	\$ 60,353	\$ 61,084	\$ 56,646	\$ 56,646	\$ -

STREET TREE ACCOUNT 13.00

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Special Departmental Expense	8211	Materials, Supplies, Trees	\$ 47,492	\$ 56,546	\$ 56,546	
			47,492	56,546	56,546	
Professional Services	8220	Street Tree Manual/Plan	13,000	-	-	
			13,000	-	-	
Other Contract Services	8221	Transaction Processing Fees	100	100	100	
TOTAL MATERIALS & SERVICES			\$ 60,592	\$ 56,646	\$ 56,646	\$ -
			\$ (492)			

11.00 WATER IMPROVEMENT FUND

The Water Improvement Fund pays for capacity-enhancing water system capital improvement projects. The primary revenue sources for the Water Improvement Fund are system development charges and interest.

WATER IMPROVEMENT ACCOUNT 11.00

FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES						
BEGINNING FUND BALANCE	\$ 377,188	\$ 894,579	\$ 899,983	\$ 1,010,778	\$ 1,010,778	
CHARGES FOR SERVICES	542,694	36,699	10,000	10,000	10,000	
INTEREST INCOME	4,759	25,959	100	100	100	
TOTAL RESOURCES	\$ 924,641	\$ 957,237	\$ 910,083	\$ 1,020,878	\$ 1,020,878	
REQUIREMENTS						
MATERIALS & SERVICES	\$ 30,062	\$ 1,574	\$ 56,000	\$ 51,000	\$ 51,000	
CAPITAL OUTLAY	-	24,474	400,000	400,000	400,000	
CONTINGENCY	-	-	454,083	569,878	569,878	
UNAPPROPRIATED	894,579	931,190	-	-	-	-
TOTAL REQUIREMENTS	\$ 924,641	\$ 957,237	\$ 910,083	\$ 1,020,878	\$ 1,020,878	\$ -

WATER IMPROVEMENT ACCOUNT 11.00

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES							
BEGINNING FUND BALANCE							
11-00-7000	BEGINNING FUND BALANCE	\$ 377,188	\$ 894,579	\$ 899,983	\$ 1,010,778	\$ 1,010,778	
CHARGES FOR SERVICES							
11-00-7513	SYSTEM DEVELOPMENT CHARGE	542,694	36,699	10,000	10,000	10,000	
	TOTAL CHARGES FOR SERVICES	542,694	36,699	10,000	10,000	10,000	
INTEREST INCOME							
11-00-7701	INTEREST EARNED	4,759	25,959	100	100	100	
	TOTAL INTEREST INCOME	4,759	25,959	100	100	100	-
	TOTAL RESOURCES	\$ 924,641	\$ 957,237	\$ 910,083	\$ 1,020,878	\$ 1,020,878	\$ -

WATER IMPROVEMENT ACCOUNT 11.00

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
REQUIREMENTS							
MATERIALS & SERVICES							
11-00-8220	PROFESSIONAL SERVICES	\$ 20,002	\$ 665	\$ 55,000	\$ 50,000	\$ 50,000	
11-00-8221	OTHER CONTRACT SERVICES	10,060	909	1,000	1,000	1,000	
	TOTAL MATERIALS & SERVICES	30,062	1,574	56,000	51,000	51,000	
CAPITAL OUTLAY							
11-00-8340	LAND	-	-	-	-	-	
11-00-8350	PROJECTS	-	24,474	400,000	400,000	400,000	
	TOTAL CAPITAL OUTLAY	-	24,474	400,000	400,000	400,000	-
OTHER							
11-00-8998	CONTINGENCY	-	-	454,083	569,878	569,878	-
11-00-8999	UNAPPROPRIATED	894,579	931,190	-	-	-	-
	TOTAL OTHER	894,579	931,190	454,083	569,878	569,878	-
	TOTAL REQUIREMENTS	\$ 924,641	\$ 957,237	\$ 910,083	\$ 1,020,878	\$ 1,020,878	\$ -

WATER IMPROVEMENT ACCOUNT 11.00

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Professional Services	8220	Design by consultant	\$ 55,000	\$ 50,000	\$ 50,000	
		Water improvement financial analysis		1,000	1,000	
			55,000	51,000	51,000	-
Other Contract Services	8221	Transaction Processing Fees	1,000	1,000	1,000	
TOTAL MATERIALS & SERVICES			\$ 56,000	\$ 52,000	\$ 52,000	\$ -

WATER IMPROVEMENT ACCOUNT 11.00

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Projects	8350	Development Upsize	\$ 50,000	\$ 50,000	\$ 50,000	
		Well 9 Siting Study	-	-	-	
		Well 9 Design Project	100,000	100,000	100,000	
		Well 9 Construction Project	250,000	250,000	250,000	
			400,000	400,000	400,000	-
TOTAL CAPITAL OUTLAY			\$ 400,000	\$ 400,000	\$ 400,000	\$ -

43.00 WATER REIMBURSEMENT FUND

The Water Reimbursement Fund pays for costs associated with infrastructure system replacement, reconstruction and or expansion of capital improvements already constructed or under construction. The primary revenue sources for the Water Reimbursement Fund are system development reimbursement fee charges and interest.

WATER REIMBURSEMENT FUND 43.00

FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES						
BEGINNING FUND BALANCE	\$ 19,619	\$ 411,938	\$ 415,329	\$ 479,561	\$ 479,561	
CHARGES FOR SERVICES	399,329	21,614	26,890	26,890	26,890	
INTEREST INCOME	925	7,057	300	300	300	
TOTAL RESOURCES	\$ 419,872	\$ 440,609	\$ 442,519	\$ 506,751	\$ 506,751	
EXPENSES						
MATERIALS & SERVICES	\$ 7,933	\$ 535	\$ 6,000	\$ 6,000	\$ 6,000	
CAPITAL OUTLAY	-	3,355	80,000	375,000	375,000	
TRANSFERS	-	-	-	-	-	
CONTINGENCY	-	-	356,519	125,751	125,751	-
UNAPPROPRIATED	411,938	436,718	-	-	-	-
TOTAL REQUIREMENTS	\$ 419,872	\$ 440,609	\$ 442,519	\$ 506,751	\$ 506,751	\$ -

WATER REIMBURSEMENT FUND 43.00

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES							
BEGINNING FUND BALANCE							
43-00-7000	BEGINNING FUND BALANCE	\$ 19,619	\$ 411,938	415,329	\$ 479,561	\$ 479,561	
CHARGES FOR SERVICES							
43-00-7522	REIMBURSEMENT SDC FEE	371,886	19,758	24,590	24,590	24,590	
43-00-7507	SDC ADMINSTRATIVE FEE	27,443	1,856	2,300	2,300	2,300	
	TOTAL CHARGES FOR SERVICES	399,329	21,614	26,890	26,890	26,890	
INTEREST INCOME							
43-00-7701	INTEREST EARNED	925	7,057	300	300	300	
	TOTAL INTEREST INCOME	925	7,057	300	300	300	-
	TOTAL RESOURCES	\$ 419,872	\$ 440,609	\$ 442,519	\$ 506,751	\$ 506,751	\$ -

WATER REIMBURSEMENT FUND 43.00

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
EXPENSES							
MATERIALS & SERVICES							
43-00-8220	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	
43-00-8221	OTHER CONTRACT SERVICES	7,933	535	1,000	1,000	1,000	
	TOTAL MATERIALS & SERVICES	<u>7,933</u>	<u>535</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>	
CAPITAL OUTLAY							
43-00-8350	PROJECTS	-	3,355	80,000	375,000	375,000	
	TOTAL CAPITAL OUTLAY	<u>-</u>	<u>3,355</u>	<u>80,000</u>	<u>375,000</u>	<u>375,000</u>	<u>-</u>
OTHER							
43-00-8809	TRANSFER TO DEBT SERVICE FUND	-	-	-	-	-	-
43-00-8998	CONTINGENCY	-	-	356,519	125,751	125,751	-
43-00-8999	UNAPPROPRIATED	411,938	-	-	-	-	-
	TOTAL OTHER	<u>411,938</u>	<u>-</u>	<u>356,519</u>	<u>125,751</u>	<u>125,751</u>	<u>-</u>
	TOTAL REQUIREMENTS	<u>\$ 419,872</u>	<u>\$ 3,891</u>	<u>\$ 442,519</u>	<u>\$ 506,751</u>	<u>\$ 506,751</u>	<u>\$ -</u>

WATER REIMBURSEMENT FUND 43.00

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Professional Services	8220	Miscellaneous Studies	5,000	5,000	5,000	
Other Contract Services	8221	Transaction Processing Fees	1,000	1,000	1,000	
TOTAL MATERIALS & SERVICES			\$ 6,000	\$ 6,000	\$ 6,000	\$ -

WATER REIMBURSEMENT FUND 43.00

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Projects	8350	Upsize/Extend with Development	\$ 5,000	\$ 50,000	\$ 50,000	
		Design Projects	25,000	25,000	25,000	
		Update Master Plan (1/2)	-	-	-	
		Halsey Loop Water Main	-	-	-	
		Reservoir Seismic Upgrades (Implementa	-	150,000	150,000	
		System Reinvestment Rebuild Projects	50,000	150,000	150,000	
			80,000	375,000	375,000	-
TOTAL CAPITAL OUTLAY			\$ 80,000	\$ 375,000	\$ 375,000	\$ -

12.00 SANITARY SEWER IMPROVEMENT FUND

The Sanitary Sewer Improvement Fund pays for capacity-enhancing sewer system capital improvement projects. The primary revenue sources for the Sewer Improvement Fund are system development charges and interest.

SEWER IMPROVEMENT ACCOUNT 12.00

FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES						
BEGINNING FUND BALANCE	\$ 1,529,772	\$ 1,967,554	\$ 2,015,252	\$ 2,333,579	\$ 2,333,579	
CHARGES FOR SERVICES	431,560	166,819	40,000	40,000	40,000	
INTEREST INCOME	9,597	58,458	12,000	12,000	12,000	
TOTAL RESOURCES	\$ 1,970,929	\$ 2,192,832	\$ 2,067,252	\$ 2,385,579	\$ 2,385,579	
EXPENSES						
MATERIALS & SERVICES	\$ 3,375	\$ 1,255	\$ 26,000	\$ 27,000	\$ 27,000	
CAPITAL OUTLAY	-	-	130,000	130,000	130,000	
TRANSFERS	-	-	-	-	-	
CONTINGENCY	-	-	1,911,252	2,228,579	2,228,579	
UNAPPROPRIATED	1,967,554	2,191,576	-	-	-	-
TOTAL REQUIREMENTS	\$ 1,970,929	\$ 2,192,832	\$ 2,067,252	\$ 2,385,579	\$ 2,385,579	\$ -

SEWER IMPROVEMENT ACCOUNT 12.00

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES							
BEGINNING FUND BALANCE							
12-00-7000	BEGINNING FUND BALANCE	\$ 1,529,772	\$ 1,967,554	2,015,252	\$ 2,333,579	\$ 2,333,579	
CHARGES FOR SERVICES							
12-00-7513	SYSTEM DEVELOPMENT CHARGE	431,560	166,819	40,000	40,000	40,000	
	TOTAL CHARGES FOR SERVICES	<u>431,560</u>	<u>166,819</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	
INTEREST INCOME							
12-00-7701	INTEREST EARNED	9,597	58,458	12,000	12,000	12,000	
	TOTAL INTEREST INCOME	<u>9,597</u>	<u>58,458</u>	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>	-
	TOTAL RESOURCES	<u>\$ 1,970,929</u>	<u>\$ 2,192,832</u>	<u>\$ 2,067,252</u>	<u>\$ 2,385,579</u>	<u>\$ 2,385,579</u>	\$ -

SEWER IMPROVEMENT
ACCOUNT 12.00

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION			COUNCIL	MANAGER	COMMITTEE	COUNCIL
		ACTUAL	ACTUAL	ADOPTED	PROPOSED	APPROVED	ADOPTED
		2021-22	2022-23	BUDGET	BUDGET	BUDGET	BUDGET
				2023-24	2024-25	2024-25	2024-25
EXPENSES							
MATERIALS & SERVICES							
12-00-8220	PROFESSIONAL SERVICES	\$ 357	\$ 665	\$ 25,000	\$ 26,000	\$ 26,000	
12-00-8221	OTHER CONTRACT SERVICES	3,017	591	1,000	1,000	1,000	
	TOTAL MATERIALS & SERVICES	3,375	1,255	26,000	27,000	27,000	
CAPITAL OUTLAY							
12-00-8350	PROJECTS	-	-	130,000	130,000	130,000	
	TOTAL CAPITAL OUTLAY	-	-	130,000	130,000	130,000	-
OTHER							
12-00-8809	TRANSFER TO DEBT SERVICE FUND	-	-	-	-	-	-
12-00-8818	TRANSFER TO REVENUE BOND FUND	-	-	-	-	-	-
12-00-8998	CONTINGENCY	-	-	1,911,252	2,228,579	2,228,579	-
12-00-8999	UNAPPROPRIATED	1,967,554	2,191,576	-	-	-	-
	TOTAL OTHER	1,967,554	2,191,576	1,911,252	2,228,579	2,228,579	-
	TOTAL REQUIREMENTS	\$ 1,970,929	\$ 2,192,832	\$ 2,067,252	\$ 2,385,579	\$ 2,385,579	\$ -

SEWER IMPROVEMENT ACCOUNT 12.00

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Professional Services	8220	Miscellaneous Sewer Studies	\$ 25,000	\$ 25,000	\$ 25,000	
		Sewer improvement financial analysis	-	1,000	1,000	
			25,000	26,000	26,000	-
Other Contract Services	8221	Transaction Processing Fees	1,000	1,000	1,000	
TOTAL MATERIALS & SERVICES			\$ 26,000	\$ 27,000	\$ 27,000	\$ -

SEWER IMPROVEMENT ACCOUNT 12.00

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Projects	8350	Upsize/Extend with Development Design Projects	\$ 100,000 30,000 130,000	\$ 100,000 30,000 130,000	\$ 100,000 30,000 130,000	-
TOTAL CAPITAL OUTLAY			\$ 130,000	\$ 130,000	\$ 130,000	\$ -

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44.00 SANITARY SEWER REIMBURSEMENT FUND

The Sanitary Sewer Reimbursement Fund pays for costs associated with infrastructure system replacement, reconstruction and or expansion of capital improvements already constructed or under construction. The primary revenue sources for the Sanitary Sewer Reimbursement Fund are system development reimbursement fee charges and interest.

SEWER REIMBURSEMENT FUND 44.00

FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES						
BEGINNING FUND BALANCE	\$ 1,288,275	\$ 2,834,816	\$ 2,917,544	\$ 3,546,625	\$ 3,546,625	
CHARGES FOR SERVICES	1,551,111	506,053	70,850	70,850	70,850	
INTEREST INCOME	10,680	72,270	1,000	1,000	1,000	
TOTAL RESOURCES	\$ 2,850,066	\$ 3,413,139	\$ 2,989,394	\$ 3,618,475	\$ 3,618,475	
EXPENSES						
MATERIALS & SERVICES	\$ 15,250	\$ 1,792	\$ 26,000	\$ 26,000	\$ 26,000	
CAPITAL OUTLAY	-	45,700	710,000	560,000	560,000	
TRANSFERS	-	-	-	-	-	
CONTINGENCY	-	-	2,253,394	3,032,475	3,032,475	
UNAPPROPRIATED	2,834,816	3,365,648	-	-	-	-
TOTAL REQUIREMENTS	\$ 2,850,066	\$ 3,413,139	\$ 2,989,394	\$ 3,618,475	\$ 3,618,475	\$ -

SEWER REIMBURSEMENT FUND 44.00

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES							
BEGINNING FUND BALANCE							
44-00-7000	BEGINNING FUND BALANCE	\$ 1,288,275	\$ 2,834,816	2,917,544	\$ 3,546,625	\$ 3,546,625	
CHARGES FOR SERVICES							
44-00-7522	REIMBURSEMENT SDC FEE	1,503,131	490,402	68,660	68,660	68,660	
44-00-7507	SDC ADMINSTRATIVE FEE	47,980	15,651	2,190	2,190	2,190	
	TOTAL CHARGES FOR SERVICES	1,551,111	506,053	70,850	70,850	70,850	
INTEREST INCOME							
44-00-7701	INTEREST EARNED	10,680	72,270	1,000	1,000	1,000	
	TOTAL INTEREST INCOME	10,680	72,270	1,000	1,000	1,000	-
	TOTAL RESOURCES	\$ 2,850,066	\$ 3,413,139	\$ 2,989,394	\$ 3,618,475	\$ 3,618,475	\$ -

SEWER REIMBURSEMENT FUND 44.00

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
EXPENSES							
MATERIALS & SERVICES							
44-00-8220	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	
44-00-8221	OTHER CONTRACT SERVICES	15,250	1,792	1,000	1,000	1,000	
	TOTAL MATERIALS & SERVICES	15,250	1,792	26,000	26,000	26,000	
CAPITAL OUTLAY							
44-00-8350	PROJECTS	-	45,700	710,000	560,000	560,000	
	TOTAL CAPITAL OUTLAY	-	45,700	710,000	560,000	560,000	-
OTHER							
44-00-8809	TRANSFER TO DEBT SERVICE FUND	-	-	-	-	-	-
44-00-8998	CONTINGENCY	-	-	2,253,394	3,032,475	3,032,475	-
44-00-8999	UNAPPROPRIATED	2,834,816	-	-	-	-	-
	TOTAL OTHER	2,834,816	-	2,253,394	3,032,475	3,032,475	-
	TOTAL REQUIREMENTS	\$ 2,850,066	\$ 47,492	\$ 2,989,394	\$ 3,618,475	\$ 3,618,475	\$ -

**SEWER REIMBURSEMENT
FUND 44.00**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Professional Services	8220	Miscellaneous Studies	55,000	25,000	25,000	
Other Contract Services	8221	Transaction Processing Fees	1,000	1,000	1,000	
TOTAL MATERIALS & SERVICES			\$ 56,000	\$ 26,000	\$ 26,000	\$ -

**SEWER REIMBURSEMENT
FUND 44.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
Projects	8350	Upsize/Extend with Development	\$ 55,000	\$ 100,000	\$ 100,000	
		Sewer Main Replacement Program	-	-	-	
		Design Projects	35,000	35,000	35,000	
		Pump station #3 Generator & fencing	100,000	100,000	100,000	
		Pump station #4 Backup Generator	-	75,000	75,000	
		Secondary clarifier recoating	120,000	-	-	
		Bio-filter replacement	250,000	100,000	100,000	
		System Reinvestment Rebuild Projects	150,000	150,000	150,000	
			710,000	560,000	560,000	-
TOTAL CAPITAL OUTLAY			\$ 710,000	\$ 560,000	\$ 560,000	\$ -

14.00 STREET IMPROVEMENT FUND

The Street Improvement Fund pays for capacity-enhancing street system capital improvement projects. The primary revenue sources for the Street Improvement Fund are system development charges and interest.

STREET IMPROVEMENT ACCOUNT 14.00

FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES						
BEGINNING FUND BALANCE	\$ 1,067,459	\$ 1,101,184	\$ 1,114,274	\$ 1,161,604	#####	-
REVENUE FROM OTHER AGENCIES	-	-	-	-	-	-
CHARGES FOR SERVICES	30,454	8,414	10,000	10,000	10,000	-
INTEREST INCOME	3,557	32,190	2,500	2,500	2,500	-
TOTAL RESOURCES	\$ 1,101,471	\$ 1,141,788	\$ 1,126,774	\$ 1,174,104	#####	-

REQUIREMENTS						
MATERIALS & SERVICES	\$ 287	\$ 1,061	\$ 25,100	\$ 25,100	\$ 25,100	-
CAPITAL OUTLAY	-	-	425,000	425,000	425,000	-
TRANSFERS	-	-	-	-	-	-
CONTINGENCY	-	-	676,674	724,004	724,004	-
UNAPPROPRIATED	1,101,184	1,140,727	-	-	-	-
TOTAL REQUIREMENTS	\$ 1,101,471	\$ 1,141,788	\$ 1,126,774	\$ 1,174,104	#####	\$ -

STREET IMPROVEMENT ACCOUNT 14.00

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES							
BEGINNING FUND BALANCE							
14-00-7000	BEGINNING FUND BALANCE	\$ 1,067,459	\$ 1,101,184	\$ 1,114,274	\$ 1,161,604	\$ 1,161,604	
REVENUE FROM OTHER AGENCIES							
14-00-7220	OTHER LOCAL GOVERNMENTS	-	-	-	-	-	-
	TOTAL CHARGES FOR SERVICES	-	-	-	-	-	-
CHARGES FOR SERVICES							
14-00-7513	SYSTEM DEVELOPMENT CHARGE	30,454	8,414	10,000	10,000	10,000	
	TOTAL CHARGES FOR SERVICES	30,454	8,414	10,000	10,000	10,000	-
INTEREST INCOME							
14-00-7701	INTEREST EARNED	3,557	32,190	2,500	2,500	2,500	
	TOTAL INTEREST INCOME	3,557	32,190	2,500	2,500	2,500	-
	TOTAL RESOURCES	\$ 1,101,471	\$ 1,141,788	\$ 1,126,774	\$ 1,174,104	\$ 1,174,104	\$ -

STREET IMPROVEMENT ACCOUNT 14.00

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
REQUIREMENTS							
MATERIALS & SERVICES							
14-00-8220	PROFESSIONAL SERVICES	-	1,022	25,000	\$ 25,000	\$ 25,000	
14-00-8221	OTHER CONTRACT SERVICES	287	39	100	100	100	
	TOTAL MATERIALS & SERVICES	287	1,061	25,100	25,100	25,100	
CAPITAL OUTLAY							
14-00-8350	PROJECTS	-	-	425,000	425,000	425,000	
	TOTAL CAPITAL OUTLAY	-	-	425,000	425,000	425,000	-
OTHER							
14-00-8820	TRANSFER TO STP SITE REDEV. FD	-	-	-	-	-	-
14-00-8998	CONTINGENCY	-	-	676,674	724,004	724,004	-
14-00-8999	UNAPPROPRIATED	1,101,184	1,140,727	-	-	-	-
	TOTAL OTHER	1,101,184	1,140,727	676,674	724,004	724,004	-
	TOTAL REQUIREMENTS	\$ 1,101,471	\$ 1,141,788	\$ 1,126,774	\$ 1,174,104	\$ 1,174,104	\$ -

STREET IMPROVEMENT
ACCOUNT 14.00

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Professional Services	8220	Downtown Parking Study	\$ 25,000	\$ 25,000	\$ 25,000	
		Street improvement financial ar	-	-	-	
			25,000	25,000	25,000	
Other Contract Services	8221	Transaction Processing Fees	100	100	100	
TOTAL MATERIALS & SERVICES			\$ 25,100	\$ 25,100	\$ 25,100	\$ -

STREET IMPROVEMENT
ACCOUNT 14.00

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Projects	8350	Improve Streets w/Development	\$ 150,000	\$ 150,000	\$ 150,000	
		Design Street Improvement Projects	25,000	25,000	25,000	
		Dunbar Avenue Improvements	250,000	250,000	250,000	
			425,000	425,000	425,000	-
TOTAL CAPITAL OUTLAY			\$ 425,000	\$ 425,000	\$ 425,000	\$ -

45.00 STREET REIMBURSEMENT FUND

The Street Reimbursement Fund pays for costs associated with infrastructure system replacement, reconstruction and or expansion of capital improvements already constructed or under construction. The primary revenue sources for the Street Reimbursement Fund are system development reimbursement fee charges and interest.

STREET REIMBURSEMENT FUND 45.00

FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES						
BEGINNING FUND BALANCE	\$ 191,008	\$ 331,280	\$ 344,127	\$ 176,474	\$ 176,474	
CHARGES FOR SERVICES	140,633	33,508	79,600	79,600	79,600	
INTEREST INCOME	1,322	7,284	100	100	100	
TOTAL RESOURCES	\$ 332,963	\$ 372,073	\$ 423,827	\$ 256,174	\$ 256,174	
EXPENSES						
MATERIALS & SERVICES	\$ 1,683	\$ 157	\$ 6,000	\$ 6,000	\$ 6,000	
CAPITAL OUTLAY	-	-	225,000	235,000	235,000	
TRANSFERS	-	-	-	-	-	
CONTINGENCY	-	-	192,827	15,174	15,174	
UNAPPROPRIATED	331,280	371,916	-	-	-	-
TOTAL REQUIREMENTS	\$ 332,963	\$ 372,073	\$ 423,827	\$ 256,174	\$ 256,174	\$ -

STREET REIMBURSEMENT FUND 45.00

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES							
BEGINNING FUND BALANCE							
45-00-7000	BEGINNING FUND BALANCE	\$ 191,008	\$ 331,280	344,127	\$ 176,474	\$ 176,474	
CHARGES FOR SERVICES							
45-00-7522	REIMBURSEMENT SDC FEE	125,730	29,964	71,100	71,100	71,100	
45-00-7507	SDC ADMINSTRATIVE FEE	14,903	3,545	8,500	8,500	8,500	
	TOTAL CHARGES FOR SERVICES	140,633	33,508	79,600	79,600	79,600	
INTEREST INCOME							
45-00-7701	INTEREST EARNED	1,322	7,284	100	100	100	
	TOTAL INTEREST INCOME	1,322	7,284	100	100	100	-
	TOTAL RESOURCES	\$ 332,963	\$ 372,073	\$ 423,827	\$ 256,174	\$ 256,174	\$ -

STREET REIMBURSEMENT FUND 45.00

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
EXPENSES							
MATERIALS & SERVICES							
45-00-8220	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	
45-00-8221	OTHER CONTRACT SERVICES	1,683	157	1,000	1,000	1,000	
	TOTAL MATERIALS & SERVICES	<u>1,683</u>	<u>157</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>	
CAPITAL OUTLAY							
45-00-8350	PROJECTS	-	-	225,000	235,000	235,000	
	TOTAL CAPITAL OUTLAY	<u>-</u>	<u>-</u>	<u>225,000</u>	<u>235,000</u>	<u>235,000</u>	
OTHER							
45-00-8809	TRANSFER TO DEBT SERVICE FUND	-	-	-	-	-	-
45-00-8998	CONTINGENCY	-	-	192,827	15,174	15,174	-
45-00-8999	UNAPPROPRIATED	331,280	-	-	-	-	-
	TOTAL OTHER	<u>331,280</u>	<u>-</u>	<u>192,827</u>	<u>15,174</u>	<u>15,174</u>	<u>-</u>
	TOTAL REQUIREMENTS	<u>\$ 332,963</u>	<u>\$ 157</u>	<u>\$ 423,827</u>	<u>\$ 256,174</u>	<u>\$ 256,174</u>	<u>\$ -</u>

STREET REIMBURSEMENT FUND 45.00

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Professional Services	8220	Miscellaneous Studies	\$ 5,000	\$ 5,000	\$ 5,000	
			5,000	5,000	5,000	
Other Contract Services	8221	Transaction Processing Fees	1,000	1,000	1,000	
TOTAL MATERIALS & SERVICES			\$ 6,000	\$ 6,000	\$ 6,000	\$ -

**STREET REIMBURSEMENT
FUND 45.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Projects	8350	Upsize/Extend with Development	\$ 150,000	\$ 50,000	\$ 50,000	
		Design Projects	-	-	-	
		ADA-Sidewalk ramp Upgrades	75,000	75,000	75,000	
		Update Master Plan (1/2)	-	-	-	
		System Reinvestment Rebuild Projects	-	110,000	110,000	
			225,000	235,000	235,000	-
TOTAL CAPITAL OUTLAY			\$ 225,000	\$ 235,000	\$ 235,000	\$ -

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15.00 STORMWATER IMPROVEMENT FUND

The Stormwater Improvement Fund pays for capacity-enhancing stormwater system capital improvement projects. The primary revenue sources for the Stormwater Improvement Fund are system development charges and interest.

STORM SEWER IMPROVEMENT ACCOUNT 15.00

FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES						
BEGINNING FUND BALANCE	\$ 2,994,473	\$ 3,111,898	\$ 3,154,600	\$ 3,234,608	\$ 3,234,608	
CHARGES FOR SERVICES	105,804	20,894	10,000	10,000	10,000	
INTEREST INCOME	14,325	91,622	40,000	40,000	40,000	
TOTAL RESOURCES	\$ 3,114,602	\$ 3,224,413	\$ 3,204,600	\$ 3,284,608	\$ 3,284,608	
REQUIREMENTS						
MATERIALS & SERVICES	2,705	886	11,000	12,000	12,000	
CAPITAL OUTLAY	-	-	525,000	400,000	400,000	
CONTINGENCY	-	-	2,668,600	2,872,608	2,872,608	
UNAPPROPRIATED	3,111,898	3,223,527	-	-	-	-
TOTAL REQUIREMENTS	\$ 3,114,602	\$ 3,224,413	\$ 3,204,600	\$ 3,284,608	\$ 3,284,608	\$ -

STORM SEWER IMPROVEMENT ACCOUNT 15.00

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES							
BEGINNING FUND BALANCE							
15-00-7000	BEGINNING FUND BALANCE	\$ 2,994,473	\$ 3,111,898	\$ 3,154,600	\$ 3,234,608	\$ 3,234,608	
CHARGES FOR SERVICES							
15-00-7513	SYSTEM DEVELOPMENT CHARGE	105,804	20,894	10,000	10,000	10,000	
	TOTAL CHARGES FOR SERVICES	105,804	20,894	10,000	10,000	10,000	
INTEREST INCOME							
15-00-7701	INTEREST EARNED	14,325	91,622	40,000	40,000	40,000	
	TOTAL INTEREST INCOME	14,325	91,622	40,000	40,000	40,000	-
	TOTAL RESOURCES	\$ 3,114,602	\$ 3,224,413	\$ 3,204,600	\$ 3,284,608	\$ 3,284,608	\$ -

STORM SEWER IMPROVEMENT ACCOUNT 15.00

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
REQUIREMENTS							
MATERIALS & SERVICES							
15-00-8220	PROFESSIONAL SERVICES	\$ 357	\$ 665	\$ 10,000	\$ 11,000	\$ 11,000	
15-00-8221	OTHER CONTRACT SERVICES	2,348	221	1,000	1,000	1,000	
	TOTAL MATERIALS & SERVICES	2,705	886	11,000	12,000	12,000	
CAPITAL OUTLAY							
15-00-8350	PROJECTS	-	-	525,000	400,000	400,000	
	TOTAL CAPITAL OUTLAY	-	-	525,000	400,000	400,000	-
OTHER							
15-00-8998	CONTINGENCY	-	-	2,668,600	2,872,608	2,872,608	-
15-00-8999	UNAPPROPRIATED	3,111,898	3,223,527	-	-	-	-
	TOTAL OTHER	3,111,898	3,223,527	2,668,600	2,872,608	2,872,608	-
	TOTAL REQUIREMENTS	\$ 3,114,602	\$ 3,224,413	\$ 3,204,600	\$ 3,284,608	\$ 3,284,608	\$ -

STORM SEWER IMPROVEMENT ACCOUNT 15.00

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Professional Services	8220	Misc. Storm Water Studies Storm improvement financial analysis	\$ 10,000 - 10,000	\$ 10,000 1,000 11,000	\$ 10,000 1,000 11,000	
Other Contract Services	8221	Transaction Processing Fees	1,000	1,000	1,000	
TOTAL MATERIALS & SERVICES			\$ 11,000	\$ 12,000	\$ 12,000	\$ -

**STORM SEWER IMPROVEMENT
ACCOUNT 15.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED	PROPOSED	APPROVED	ADOPTED
			BUDGET	BUDGET	BUDGET	BUDGET
			2023-24	2024-25	2024-25	2024-25
Projects	8350	Design Projects	\$ 25,000	\$ 25,000	\$ 25,000	
		Upsize w/ Development	100,000	-	-	
		MCDD Improvement	-	-	-	-
		Dunbar Avenue Improvements	400,000	375,000	375,000	-
		Graham Road Storm Drainage	-	-	-	-
		Stark St Beaver Creek Culvert	-	-	-	-
			525,000	400,000	400,000	-
TOTAL CAPITAL OUTLAY			\$ 525,000	\$ 400,000	\$ 400,000	\$ -

42.00 STORMWATER REIMBURSEMENT FUND

The Stormwater Reimbursement Fund pays for costs associated with infrastructure system replacement, reconstruction and or expansion of capital improvements already constructed or under construction. The primary revenue sources for the Stormwater Reimbursement Fund are system development reimbursement fee charges and interest.

STORM SEWER REIMBURSEMENT FUND 42.00

FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES						
BEGINNING FUND BALANCE	\$ 130,569	\$ 157,401	\$ 163,057	\$ 145,784	\$ 145,784	
CHARGES FOR SERVICES	26,696	5,272	16,670	16,670	16,670	
INTEREST INCOME	728	3,649	100	100	100	
TOTAL RESOURCES	\$ 157,993	\$ 166,323	\$ 179,827	\$ 162,554	\$ 162,554	
EXPENSES						
MATERIALS & SERVICES	\$ 592	\$ 56	\$ 11,000	\$ 11,000	\$ 11,000	
CAPITAL OUTLAY	-	29,108	55,000	145,000	145,000	
TRANSFERS	-	-	-	-	-	
CONTINGENCY	-	-	113,827	6,554	6,554	
UNAPPROPRIATED	157,401	137,159	-	-	-	-
TOTAL REQUIREMENTS	\$ 157,993	\$ 166,323	\$ 179,827	\$ 162,554	\$ 162,554	\$ -

**STORM SEWER REIMBURSEMENT
FUND 42.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES							
BEGINNING FUND BALANCE							
42-00-7000	BEGINNING FUND BALANCE	\$ 130,569	\$ 157,401	163,057	\$ 145,784	\$ 145,784	
CHARGES FOR SERVICES							
42-00-7522	REIMBURSEMENT SDC FEE	15,224	3,003	15,500	15,500	15,500	
42-00-7507	SDC ADMINSTRATIVE FEE	11,472	2,269	1,170	1,170	1,170	
	TOTAL CHARGES FOR SERVICES	26,696	5,272	16,670	16,670	16,670	
INTEREST INCOME							
42-00-7701	INTEREST EARNED	728	3,649	100	100	100	
	TOTAL INTEREST INCOME	728	3,649	100	100	100	-
	TOTAL RESOURCES	\$ 157,993	\$ 166,323	\$ 179,827	\$ 162,554	\$ 162,554	\$ -

STORM SEWER REIMBURSEMENT FUND 42.00

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
EXPENSES							
MATERIALS & SERVICES							
42-00-8220	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 10,000	10,000	10,000	
42-00-8221	OTHER CONTRACT SERVICES	592	56	1,000	1,000	1,000	
	TOTAL MATERIALS & SERVICES	<u>592</u>	<u>56</u>	<u>11,000</u>	<u>11,000</u>	<u>11,000</u>	
CAPITAL OUTLAY							
42-00-8350	PROJECTS	-	29,108	55,000	145,000	145,000	
	TOTAL CAPITAL OUTLAY	<u>-</u>	<u>29,108</u>	<u>55,000</u>	<u>145,000</u>	<u>145,000</u>	<u>-</u>
OTHER							
42-00-8809	TRANSFER TO DEBT SERVICE FUND	-	-	-	-	-	-
42-00-8998	CONTINGENCY	-	-	113,827	6,554	6,554	-
42-00-8999	UNAPPROPRIATED	157,401	-	-	-	-	-
	TOTAL OTHER	<u>157,401</u>	<u>-</u>	<u>113,827</u>	<u>6,554</u>	<u>6,554</u>	<u>-</u>
	TOTAL REQUIREMENTS	<u>\$ 157,993</u>	<u>\$ 29,164</u>	<u>\$ 179,827</u>	<u>\$ 162,554</u>	<u>\$ 162,554</u>	<u>\$ -</u>

STORM SEWER REIMBURSEMENT

FUND 42.00

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Professional Services	8220	Miscellaneous Studies	\$ 10,000	\$ 10,000	\$ 10,000	
Other Contract Services	8221	Transaction Processing Fees	1,000	1,000	1,000	
TOTAL MATERIALS & SERVICES			\$ 11,000	\$ 11,000	\$ 11,000	\$ -

**STORM SEWER REIMBURSEMENT
FUND 42.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Projects	8350	Upsize/Extend with Development	\$ 5,000	\$ 50,000	\$ 50,000	
		Design Projects	-	25,000	25,000	
		Update Master Plan (1/2)	-	-	-	
		System Reinvestment Rebuild Projects	50,000	70,000	70,000	
			55,000	145,000	145,000	-
TOTAL CAPITAL OUTLAY			\$ 55,000	\$ 145,000	\$ 145,000	\$ -

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19.00 UTILITIES UNDERGROUNDING FUND

The utilities undergrounding fund pays for the costs to underground existing overhead utility lines within public rights-of-way.

The primary revenue sources for the Utilities Undergrounding Fund are a 1-1/2% tax on electric utility bills collected for the City by Portland General Electric and interest income. The fund is accumulating capital for undergrounding projects on Troutdale Rd and East Historic Columbia River Hwy.

UTILITIES UNDERGROUNDING ACCOUNT 19.00

FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES						
BEGINNING FUND BALANCE	\$ 2,868,014	\$ 3,115,414	\$ 3,383,009	\$ 3,762,834	\$ 3,762,834	
PRIVILEGE TAX	232,595	245,819	224,254	243,924	243,924	
INTEREST INCOME	14,805	93,571	35,000	35,000	35,000	
TOTAL RESOURCES	\$ 3,115,414	\$ 3,454,804	\$ 3,642,263	\$ 4,041,758	\$ 4,041,758	
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	
CAPITAL OUTLAY	-	-	3,642,263	4,041,758	4,041,758	
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	3,115,414	3,454,804	-	-	-	-
TOTAL REQUIREMENTS	\$ 3,115,414	\$ 3,454,804	\$ 3,642,263	\$ 4,041,758	\$ 4,041,758	\$ -

UTILITIES UNDERGROUNDING ACCOUNT 19.00

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES							
BEGINNING FUND BALANCE							
19-00-7000	BEGINNING FUND BALANCE	\$ 2,868,014	\$ 3,115,414	\$ 3,383,009	\$ 3,762,834	\$ 3,762,834	
FRANCHISE FEES							
19-00-7610	PRIVILEGE TAX - PGE	232,595	245,819	224,254	243,924	243,924	
	TOTAL FRANCHISE FEES	<u>232,595</u>	<u>245,819</u>	<u>224,254</u>	<u>243,924</u>	<u>243,924</u>	
INTEREST INCOME							
19-00-7701	INTEREST EARNED	14,805	93,571	35,000	35,000	35,000	
	TOTAL INTEREST INCOME	<u>14,805</u>	<u>93,571</u>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>	-
	TOTAL RESOURCES	<u>\$ 3,115,414</u>	<u>\$ 3,454,804</u>	<u>\$ 3,642,263</u>	<u>\$ 4,041,758</u>	<u>\$ 4,041,758</u>	<u>\$ -</u>

UTILITIES UNDERGROUNDING
ACCOUNT 19.00

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION			COUNCIL	MANAGER	COMMITTEE	COUNCIL			
		ACTUAL	ACTUAL	ADOPTED	PROPOSED	APPROVED	ADOPTED			
		2021-22	2022-23	BUDGET	BUDGET	BUDGET	BUDGET			
		2023-24	2024-25	2024-25	2024-25	2024-25	2024-25			
REQUIREMENTS										
MATERIALS & SERVICES										
19-00-8231	INTEREST EXPENSE ON CITY FUNDS	-	\$	-	\$	-	\$	-	\$	-
	TOTAL MATERIALS & SERVICES	-	-	-	-	-	-	-	-	-
CAPITAL OUTLAY										
19-00-8350	PROJECTS	0	-	-	3,642,263	4,041,758	4,041,758	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	3,642,263	4,041,758	4,041,758	-	-	-
OTHER										
19-00-8820	LOAN REPYMT TO WATER FUND	-	-	-	-	-	-	-	-	-
19-00-8998	CONTINGENCY	-	-	-	-	-	-	-	-	-
19-00-8999	UNAPPROPRIATED	3,115,414	3,454,804	-	-	-	-	-	-	-
	TOTAL OTHER	3,115,414	3,454,804	-	-	-	-	-	-	-
	TOTAL REQUIREMENTS	\$ 3,115,414	\$ 3,454,804	\$ 3,642,263	\$ 4,041,758	\$ 4,041,758	\$	-	-	-

UTILITIES UNDERGROUNDING
ACCOUNT 19.00

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Projects	8350	Undergrounding Projects	3,642,263	4,041,758	4,041,758	-
			3,642,263	4,041,758	4,041,758	-
TOTAL CAPITAL OUTLAY			\$ 3,642,263	\$ 4,041,758	\$ 4,041,758	\$ -

23.00 BIKE PATHS AND TRAILS FUND

The Bike Paths & Trails Fund is a special revenue fund that utilizes the one percent of state gas tax revenues that are dedicated for bicycle paths and trails. Interest income on these funds also contributes toward the account revenues.

The Robin's Way Trail and Landslide Restoration project was completed this past year. An interfund loan from the Parks Improvement SDC fund allowed for completion of the project. These restricted purpose funds will be used over the next few budget cycles to repay the interfund loan.

BIKE PATHS AND TRAILS

ACCOUNT 23.00

FUND SUMMARY

	ACTUAL	ACTUAL	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
	2021-22	2022-23	2023-24	2024-25	2024-25	2024-25
RESOURCES						
BEGINNING FUND BALANCE	\$ 6,477	\$ 9,282	\$ 11,753	\$ 15,810	\$ 15,810	
REVENUE FROM OTHER AGENCIES	13,026	13,030	13,364	13,493	13,493	
INTEREST INCOME	-	175	100	100	100	
TRANSFERS	-	-	-	-	-	
TOTAL RESOURCES	\$ 19,504	\$ 22,487	\$ 25,217	\$ 29,404	\$ 29,404	

REQUIREMENTS						
MATERIALS & SERVICES	\$ 222	\$ 612	\$ 500	\$ 1,000	\$ 1,000	
CAPITAL OUTLAY	-	-	14,717	18,404	18,404	
TRANSFERS	10,000	10,000	10,000	10,000	10,000	
UNAPPROPRIATED	9,282	11,875	-	-	-	-
TOTAL REQUIREMENTS	\$ 19,504	\$ 22,487	\$ 25,217	\$ 29,404	\$ 29,404	\$ -

BIKE PATHS AND TRAILS ACCOUNT 23.00

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES							
BEGINNING FUND BALANCE							
23-00-7000	BEGINNING FUND BALANCE	\$ 6,477	\$ 9,282	\$ 11,753	\$ 15,810	\$ 15,810	
REVENUE FROM OTHER AGENCIES							
23-00-7208	STATE GAS TAX	13,026	13,030	13,364	13,493	13,493	
	TOTAL REV OTHER AGENCIES	13,026	13,030	13,364	13,493	13,493	
INTEREST INCOME							
23-00-7701	INTEREST EARNED	-	175	100	100	100	
	TOTAL INTEREST INCOME	-	175	100	100	100	-
TRANSFERS							
23-00-7936	INTERFUND LOAN FR PK IMP	-	-	-	-	-	-
	TOTAL TRANSFERS	-	-	-	-	-	-
	TOTAL RESOURCES	\$ 19,504	\$ 22,487	\$ 25,217	\$ 29,404	\$ 29,404	\$ -

BIKE PATHS AND TRAILS ACCOUNT 23.00

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL	MANAGER	COMMITTEE	COUNCIL
				ADOPTED BUDGET 2023-24	PROPOSED BUDGET 2024-25	APPROVED BUDGET 2024-25	ADOPTED BUDGET 2024-25
REQUIREMENTS							
MATERIALS & SERVICES							
23-00-8231	INTEREST EXPENSE	\$ 222	\$ 612	\$ 500	\$ 1,000	\$ 1,000	
	TOTAL MATERIALS & SERVICES	222	612	500	1,000	1,000	
CAPITAL OUTLAY							
23-00-8350	PROJECTS	-	-	14,717	18,404	18,404	
	TOTAL CAPITAL OUTLAY	-	-	14,717	18,404	18,404	
OTHER							
23-00-8824	LOAN REPAYMENT TO PARKS IMP	10,000	10,000	10,000	10,000	10,000	
23-00-8999	UNAPPROPRIATED	9,282	11,875	-	-	-	
	TOTAL OTHER	10,000	10,000	10,000	10,000	10,000	-
	TOTAL REQUIREMENTS	\$ 10,222	\$ 10,612	\$ 25,217	\$ 29,404	\$ 29,404	\$ -

BIKE PATH AND TRAILS
ACCOUNT 23.00

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED	PROPOSED	APPROVED	ADOPTED
			BUDGET	BUDGET	BUDGET	BUDGET
			2023-24	2024-25	2024-25	2024-25
Projects	8350	Sidewalk & Trail Infill	\$ 14,717	\$ 18,404	\$ 18,404	\$ -
			14,717	18,404	18,404	-
TOTAL CAPITAL OUTLAY			\$ 14,717	\$ 18,404	\$ 18,404	\$ -

16.00 PARKS IMPROVEMENT FUND

The Parks Improvement Fund is a capital projects fund that pays for expansion of the City's parks/greenway system consistent with the adopted Parks Master Plan. The principal revenue sources in this fund are system development charges paid by new residential development and interest income.

The Parks Improvement Fund has provided interfund loans to the General Fund for the Depot Remodeling project, the Sam Cox Building Maintenance Fund for a required fire life safety system, and the Bike Path and Trails Fund for The Robin's Way Trail and Landslide Restoration project.

The approved budget includes repayment from each of the funds to the Parks Improvement Fund.

PARKS IMPROVEMENT ACCOUNT 16.00

FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES						
BEGINNING FUND BALANCE	\$ 1,524,579	\$ 2,232,377	\$ 2,479,377	\$ 842,660	\$ 842,660	
REVENUE FROM OTHER AGENCIES	-	-	100,000	100,000	100,000	
CHARGES FOR SERVICES	607,500	15,000	15,000	15,000	15,000	
INTERST INCOME	17,005	81,776	16,000	16,000	16,000	
MISCELLANEOUS INCOME	-	-	-	-	-	
TRANSFERS	112,500	112,500	112,500	262,500	262,500	
TOTAL RESOURCES	\$ 2,261,584	\$ 2,441,654	\$ 2,722,877	\$ 1,236,160	\$ 1,236,160	
REQUIREMENTS						
MATERIALS & SERVICES	\$ 4,614	\$ 1,441	\$ 75,000	\$ 10,700	\$ 10,700	
CAPITAL OUTLAY	24,593	25,353	600,600	412,800	385,500	
TRANSFERS	-	-	1,500,000	-	-	
CONTINGENCY	-	-	547,277	812,660	839,960	
UNAPPROPRIATED	2,232,377	2,414,860	-	-	-	-
TOTAL REQUIREMENTS	\$ 2,261,584	\$ 2,441,654	\$ 2,722,877	\$ 1,236,160	\$ 1,236,160	\$ -

PARKS IMPROVEMENT ACCOUNT 16.00

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES							
BEGINNING FUND BALANCE							
16-00-7000	BEGINNING FUND BALANCE	\$ 1,524,579	\$ 2,232,377	\$ 2,479,377	\$ 842,660	\$ 842,660	
REVENUE FROM OTHER AGENCIES							
16-00-7206	STATE GRANTS	-	-	100,000	100,000	100,000	
16-00-7208	METRO GRANTS/ENTITLEMENTS	-	-	-	-	-	
	TOTAL FROM OTHER AGENCIES	-	-	100,000	100,000	100,000	
CHARGES FOR SERVICES							
16-00-7513	SYSTEM DEVELOPMENT CHARGE	607,500	15,000	15,000	15,000	15,000	
	TOTAL CHARGES FOR SERVICES	607,500	15,000	15,000	15,000	15,000	
INTEREST INCOME							
16-00-7701	INTEREST EARNED	17,005	81,776	16,000	16,000	16,000	
	TOTAL INTEREST INCOME	17,005	81,776	16,000	16,000	16,000	
MISCELLANEOUS INCOME							
16-00-7818	PRIOR YEAR RECOVERED EXP	-	-	-	-	-	
16-00-7899	MISCELLANEOUS REVENUE	-	-	-	-	-	
	TOTAL MISCELLANEOUS INCOME	-	-	-	-	-	
TRANSFERS							
16-00-7921	INTERFUND LOAN REPAYMENTS	80,000	80,000	80,000	230,000	230,000	
16-00-7923	LOAN REPAYMENTS FR TRAIL FUND	10,000	10,000	10,000	10,000	10,000	
16-00-7924	LOAN REPAYMENTS FROM SAM COX	22,500	22,500	22,500	22,500	22,500	
	TOTAL TRANSFERS	112,500	112,500	112,500	262,500	262,500	-
	TOTAL RESOURCES	\$ 2,261,584	\$ 2,441,654	\$ 2,722,877	\$ 1,236,160	\$ 1,236,160	\$ -

PARKS IMPROVEMENT ACCOUNT 16.00

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
REQUIREMENTS							
MATERIALS & SERVICES							
16-00-8211	SPECIAL DEPARTMENT EXPENSE	-	\$ -	\$ 25,000	\$ -	\$ -	-
16-00-8220	PROFESSIONAL SERVICES	-	1,022	25,000	10,700	10,700	-
16-00-8221	OTHER CONTRACT SERVICES	4,614	419	25,000	-	-	-
	TOTAL MATERIALS & SERVICES	4,614	1,441	75,000	10,700	10,700	
CAPITAL OUTLAY							
16-00-8340	LAND	-	-	125,000	125,000	125,000	-
16-00-8350	PROJECTS	24,593	25,353	475,600	287,800	260,500	-
	TOTAL CAPITAL OUTLAY	24,593	25,353	600,600	412,800	385,500	
OTHER							
16-00-8823	INTERFUND LOAN TO BIKE & TRAIL FD	-	-	-	-	-	-
16-00-8824	INTERFUND LOAN TO SAM COX BLDG	-	-	-	-	-	-
16-00-8831	INTERFUND LOAN TO GENERAL FUND	-	-	1,500,000	-	-	-
16-00-8998	CONTINGENCY	-	-	547,277	812,660	839,960	-
16-00-8999	UNAPPROPRIATED	2,232,377	2,414,860	-	-	-	-
	TOTAL OTHER	2,232,377	2,414,860	2,047,277	812,660	839,960	-
	TOTAL REQUIREMENTS	\$ 2,261,584	\$ 2,441,654	\$ 2,722,877	\$ 1,236,160	\$ 1,236,160	\$ -

**PARKS IMPROVEMENT
ACCOUNT 16.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
Land	8340	Harlow Place Riverfront Lots	\$ 125,000	\$ 125,000	\$ 125,000	
			125,000	125,000	125,000	
Projects	8350	Sunrise Park Trail Improvements	12,000	-	-	
		Parks Master Plan	10,000	-	-	
		MTIP Fairview to Troutdale Trail	120,000	-	-	
		Riverfront Park - URA site (PA-003)	200,000	200,000	200,000	
		Signage, picnic tbls, misc items	10,500	10,500	10,500	
		Depot Park Bike Hub	50,000	50,000	50,000	
		Design Parks Improvements	50,000	-	-	
		(6% here + 94% Parks 01-85)> Skate Spot Design & Construction	23,100	27,300	-	
			475,600	287,800	260,500	-
TOTAL CAPITAL OUTLAY			\$ 600,600	\$ 412,800	\$ 385,500	\$ -

24.00 SAM COX BUILDING MAINTENANCE (IMPROVEMENT) FUND

At the February 9, 2010 the Parks Advisory Committee (PAC) presented the Council a report on the Sam Cox Building at the Glenn Otto Park. The PAC reported on the current level of usage, and the conditions in need of repair, remodeling and renovation. The PAC recommended increasing usage fees to fund a dedicated fund for the renovation of the Sam Cox Building.

On March 23, 2010 the City Council adopted Resolution #2040 amending the Fees and Charges Schedule for the use of city buildings and park facilities, and establishing the Sam Cox Building Maintenance Fund.

The fund is for the remodeling and renovation and other capital projects for the Sam Cox Building.

The principal revenue sources in this fund are the building rental fees which will provide the repayment source for the loan from the Parks Improvement Fund.

**SAM COX BLDG MAINT
FUND 24.00**

FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES						
BEGINNING FUND BALANCE	\$ 175,882	\$ 151,991	\$ 92,920	\$ 122,470	\$ 122,470	
CHARGES FOR SERVICES	16,810	28,930	17,000	17,000	17,000	
MISCELLANEOUS INCOME	-	4,682	1,000	1,000	1,000	
TRANSFERS	-	-	-	-	-	
TOTAL RESOURCES	192,692	185,603	110,920	140,470	140,470	
REQUIREMENTS						
MATERIALS & SERVICES	\$ 1,905	\$ 1,998	\$ 4,747	\$ 16,126	\$ 16,126	
CAPITAL OUTLAY	16,296	30,094	3,500	4,000	4,000	
LOAN REPAMENT TO PARKS IM	22,500	22,500	22,500	22,500	22,500	
CONTINGENCY	-	-	80,173	97,844	97,844	
UNAPPROPRIATED	151,991	131,011	-	-	-	-
TOTAL REQUIREMENTS	192,692	185,603	110,920	140,470	140,470	-

**SAM COX BLDG MAINT
FUND 24.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES							
BEGINNING FUND BALANCE							
24-00-7000	BEGINNING FUND BALANCE	\$ 175,882	\$ 151,991	\$ 92,920	\$ 122,470	\$ 122,470	
CHARGES FOR SERVICES							
24-00-7702	RENTAL - PARK & COMMUNITY BLDG	7,070	18,640	15,000	15,000	15,000	
24-00-7847	PARK USE PERMITS/SHELTER RENT	9,740	10,290	2,000	2,000	2,000	
	TOTAL CHARGES FOR SERVICES	16,810	28,930	17,000	17,000	17,000	
MISCELLANEOUS INCOME							
24-00-7701	INTEREST EARNED	-	3,662	500	500	500	
24-00-7899	MISCELLANEOUS REVENUE	-	1,020	500	500	500	
	TOTAL MISCELLANEOUS INCOME	-	4,682	1,000	1,000	1,000	-
TRANSFERS							
24-00-7901	TRANSFER FROM GENERAL FUND	-	-	-	-	-	-
24-00-7936	INTERFUND LOAN FR PK IMP	-	-	-	-	-	-
	TOTAL TRANSFERS	-	-	-	-	-	-
	TOTAL RESOURCES	192,692	185,603	110,920	140,470	140,470	-

**SAM COX BLDG MAINT
FUND 24.00**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
REQUIREMENTS							
MATERIALS & SERVICES							
24-00-8211	SPECIAL DEPARTMENT EXPENSE	\$ 90	\$ -	\$ 100	\$ 250	\$ 250	
24-00-8218	BUILDING MAINTENANCE	-	-	1,500	3,000	3,000	
24-00-8220	PROFESSIONAL SERVICES	-	-	-	-	-	
24-00-8221	OTHER CONTRACT SERVICES	-	-	-	-	-	
24-00-8222	INSURANCE	1,815	1,998	2,397	2,876	2,876	
24-00-8231	INTEREST EXPENSE	-	-	750	10,000	10,000	
	TOTAL MATERIALS & SERVICES	1,905	1,998	4,747	16,126	16,126	
CAPITAL OUTLAY							
24-00-8301	EQUIPMENT	13,125	23,813	3,500	4,000	4,000	
24-00-8310	BUILDING IMPROVEMENTS	3,172	6,281	-	-	-	
24-00-8320	IMPROVEMENTS (OTHER THAN BLDG)	-	-	-	-	-	
	TOTAL CAPITAL OUTLAY	16,296	30,094	3,500	4,000	4,000	
OTHER							
24-00-8824	LOAN REPAYMENT TO PARKS IMP	22,500	22,500	22,500	22,500	22,500	
24-00-8998	CONTINGENCY	-	-	80,173	97,844	97,844	-
24-00-8999	UNAPPROPRIATED	151,991	131,011	-	-	-	-
	TOTAL OTHER	174,491	153,511	102,673	120,344	120,344	-
	TOTAL REQUIREMENTS	\$192,692	\$185,603	\$ 110,920	\$ 140,470	\$ 140,470	\$ -

**SAM COX BLDG MAINT
FUND 24.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED	PROPOSED	APPROVED	ADOPTED
			BUDGET	BUDGET	BUDGET	BUDGET
			2023-24	2024-25	2024-25	2024-25
Equipment	8301	Tables & chairs	\$ -	\$ 4,000	\$ 4,000	
		A/V Improvements	3,500	-	-	
			3,500	4,000	4,000	-
Building Improvements	8310	Fire/Life Safety System	-	-	-	
		Storage Room- Tables & chairs	-	-	-	
		Exterior Renovation	-	-	-	
			-	-	-	-
Other Improvements	8320		-	-	-	-
			-	-	-	-
			-	-	-	-
TOTAL CAPITAL OUTLAY			\$ 3,500	\$ 4,000	\$ 4,000	\$ -

09.00 GENERAL OBLIGATION BOND DEBT SERVICE FUND

This fund accounts for the payment of general obligation bond principal and interest. General Obligation Bonds (GOB) are direct obligations and pledge the full faith and credit of the City. Principal and interest on general obligation bonds can be payable solely from general property tax levies approved by the voters.

Police Facility Project: In November 2010, Troutdale voters approved a \$7,540,000 general obligation bond measure for the Community Police Facility project. The original bonds were issued in February 2011. The 2011 bonds were called and refunded in July 2021 at a lower interest rate saving the taxpayers approximately \$880,000.

The debt service remaining on the Police Facility GO Refunding Bonds as of July 1, 2024 totals \$4,103,000 of which \$3,515,000 is for principal debt and \$588,000 is for debt interest expense.

The debt service in fiscal year 2024-2025 for the Police Facility Refunding Bonds requires a property tax levy of \$356,000 with a projected tax levy rate of \$0.17 per \$1,000 assessed value.

The approved budget continues to allocate the \$175,000, of the \$220,000 building lease revenue the City receives from the Multnomah County, to reducing the levy for the Police Facility Bonds.

The debt service requirements outstanding as of June 30, 2024 are summarized near the end of the budget document.

DEBT SERVICE ACCOUNT 09.00

FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES						
BEGINNING FUND BALANCE	\$ 268,702	\$ 248,021	\$ 159,233	\$ 94,968	\$ 94,968	\$ -
PROPERTY TAXES	303,506	247,931	245,640	339,640	339,640	-
INTEREST INCOME	471	10,544	100	100	100	-
MISCELLANEOUS REVENUE	22,310	-	-	-	-	-
TRANSFERS	175,000	175,000	175,000	175,000	175,000	-
TOTAL RESOURCES	\$ 769,990	\$ 681,495	\$ 579,972	\$ 609,708	\$ 609,708	\$ -
REQUIREMENTS						
DEBT SERVICE	\$ 521,970	\$ 509,600	\$ 501,000	\$ 541,000	\$ 541,000	\$ -
UNAPPROPRIATED	248,021	171,895	78,972	68,708	68,708	-
TOTAL REQUIREMENTS	\$ 769,990	\$ 681,495	\$ 579,972	\$ 609,708	\$ 609,708	\$ -

DEBT SERVICE ACCOUNT 09.00

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES							
BEGINNING FUND BALANCE							
09-00-7000	BEGINNING FUND BALANCE	\$ 268,702	\$ 248,021	\$ 159,233	\$ 94,968	\$ 94,968	
PROPERTY TAXES							
09-00-7101	CURRENT YEAR TAXES	297,961	238,352	240,640	334,640	334,640	
09-00-7104	PRIOR YEAR TAXES	4,576	9,199	5,000	5,000	5,000	
09-00-7106	TAX DEEDED LAND SALES	-	-	-	-	-	
09-00-7108	TAX PENALTIES AND INTEREST	969	379	-	-	-	
	TOTAL PROPERTY TAXES	303,506	247,931	245,640	339,640	339,640	
INTEREST INCOME							
09-00-7701	INTEREST EARNED	471	10,544	100	100	100	
	TOTAL INTEREST INCOME	471	10,544	100	100	100	
MICELLANEOUS INCOME							
09-00-7899	MISCELLANEOUS REVENUE	22,310	-	-	-	-	
	TOTAL INTEREST INCOME	22,310	-	-	-	-	
TRANFERS							
09-00-7901	TRANSFER FROM GENERAL FUND	175,000	175,000	175,000	175,000	175,000	
09-00-7904	TRANSFER FROM SEWER FUND	-	-	-	-	-	-
09-00-7912	TRANSER FROM SEWER IMPROV.	-	-	-	-	-	-
	TOTAL TRANSFERS	175,000	175,000	175,000	175,000	175,000	-
	TOTAL RESOURCES	\$ 769,990	\$ 681,495	\$ 579,973	\$ 609,708	\$ 609,708	\$ -

DEBT SERVICE ACCOUNT 09.00

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
REQUIREMENTS							
Police Facility Project							
Refunding Bonds 2021 Series							
ISSUED: July 7, 2021							
09-96-8400	BOND PRINCIPAL DUE	\$ 340,000	\$ 345,000	\$ 340,000	\$ 405,000	\$ 405,000	
09-96-8500	BOND INTEREST DUE	160,380	164,600	161,000	136,000	136,000	
	Series Debt Service	500,380	509,600	501,000	541,000	541,000	-
Original 2011 Series							
ISSUED: February 17, 2011							
09-94-8400	BOND PRINCIPAL DUE	-	-	-	-	-	
09-94-8500	BOND INTEREST DUE	21,590	-	-	-	-	
	Series Debt Service	21,590	-	-	-	-	-
TOTAL DEBT SERVICE		521,970	509,600	501,000	541,000	541,000	-
OTHER							
09-00-8999	UNAPPROPRIATED	248,021	171,895	78,972	68,708	68,708	-
	TOTAL OTHER	248,021	171,895	78,972	68,708	68,708	-
TOTAL REQUIREMENTS		\$ 769,990	\$ 681,495	\$ 579,972	\$ 609,708	\$ 609,708	\$ -

27.00 FULL FAITH & CREDIT DEBT SERVICE FUND

2018 Series

This fund was established to account for debt service payments on the full faith and credit obligations issued by the City in February 2018.

The current debt accounted for in this fund is new debt issued to finance the Urban Renewal Agency. The City borrowed \$5,000,000 which it subsequently loaned via an IGA to the Urban Renewal Agency for purpose of acquiring real property and conducting site preparation, including demolition and environmental remediation

A full faith and credit pledge requires repayment to lender from any legally available resource of the City, which includes any and all revenue sources not restricted by ORS such as the State gas tax, utility fees, SDC fees, and grant funds. The debt is effectively a pledge of the City's General Fund, and it includes an expectation that the City will sell other City assets if necessary to pay the debt. However, unlike a voter approved General Obligation Bond, it does **not** allow for an additional property tax levy to provide a dedicated source of funds for the debt repayment.

The debt is structured as interest only payments for the first five years, followed by principal and interest payments for the following five years. The debt is also taxable rather than tax-exempt issue, and repayment at any time is allowed.

The IGA provides for the Urban Renewal Agency to repay the City from the subsequent re-sale of the cleaned up property to a private developer. However, the City is obligated to make payments to the external lender. The City has both the timing risk, and the risk of inadequate resale proceeds.

The Community Service Fee (CSF) from the Amazon Extended Enterprise Zone Tax Abatement Agreement was collected for five years and saved in the debt service fund to provide the repayment source. The \$5,000,000 borrowing was repaid in full in the prior FY.

27.00 FULL FAITH & CREDIT DEBT SERVICE FUND – Continued –

This Fund also contains the additional FFC borrowing of:

2020 Series - Brownfields Redevelopment Fund Financing Contract #N20018

Unfortunately, the costs and quantity of environmental remediation tasks required for the URA site, The Confluence at Troutdale, were significantly greater than estimated. The City was able to obtain a \$1,500,000 loan from the State of Oregon Brownfields Redevelopment Fund for some the additional costs.

Through an IGA the City loaned the full \$1,500,000 to the Urban Renewal Agency. Like the \$5,000,000 FFC borrowing the City is also obligated to repay this loan to the State from any available general revenue.

The 10 year maturity loan is structured with no payments the first year, as interest only payments for the second year, followed by principal and interest payments which began in FY 2022-2023, and continue for the remaining seven years.

The debt service requirements outstanding as of June 30, 2024 are summarized near the end of the budget document.

FULL FAITH AND CREDIT DEBT SERVICE FUND 27.00

FUND SUMMARY

	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES						
BEGINNING FUND BALANCE	\$ 1,968,099	\$ 2,834,884	\$ 3,580,269	\$ 85,410	\$ 85,410	
INTEREST INCOME	12,425	94,439	18,637	10,000	10,000	
TRANSFERS	1,060,961	1,096,448	1,796,785	203,040	203,040	
TOTAL RESOURCES	\$ 3,041,484	\$ 4,025,771	\$ 5,395,691	\$ 298,450	\$ 298,450	
REQUIREMENTS						
DEBT SERVICE	\$ 206,600	\$ 356,401	\$ 5,370,691	\$ 205,000	\$ 205,000	
RESERVE FUTURE EXPENDITURE	-	-	-	-	-	
UNAPPROPRIATED	2,834,884	3,669,370	25,000	93,450	93,450	
TOTAL REQUIREMENTS	\$ 3,041,484	\$ 4,025,771	\$ 5,395,691	\$ 298,450	\$ 298,450	

FULL FAITH AND CREDIT DEBT SERVICE FUND 27.00

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
RESOURCES							
BEGINNING FUND BALANCE							
27-00-7000	BEGINNING FUND BALANCE	\$ 1,968,099	\$ 2,834,884	\$ 3,580,269	\$ 85,410	\$ 85,410	
INTEREST INCOME							
27-00-7701	INTEREST EARNED	12,425	94,439	18,637	10,000	10,000	
	TOTAL INTEREST INCOME	12,425	94,439	18,637	10,000	10,000	-
TRANFERS							
27-00-7901	TRANSFER FROM GENERAL FUND	1,060,961	1,096,448	1,796,785	203,040	203,040	
	TOTAL TRANSFERS	1,060,961	1,096,448	1,796,785	203,040	203,040	-
	TOTAL RESOURCES	\$ 3,041,484	\$ 4,025,771	\$ 5,395,691	\$ 298,450	\$ 298,450	\$ -

**FULL FAITH AND CREDIT
DEBT SERVICE FUND 27.00**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2021-22	ACTUAL 2022-23	COUNCIL ADOPTED BUDGET 2023-24	MANAGER PROPOSED BUDGET 2024-25	COMMITTEE APPROVED BUDGET 2024-25	COUNCIL ADOPTED BUDGET 2024-25
REQUIREMENTS							
DEBT SERVICE							
	Full Faith and Credit Obligations Series 2018 ISSUED: February 14, 2018						
27-00-8400	BOND PRINCIPAL DUE	\$ -	\$ -	\$ 5,000,000	\$ -	\$ -	
27-00-8500	BOND INTEREST DUE	167,000	167,000	167,000	-	-	
	Series Debt Service	167,000	167,000	5,167,000	-	-	-
	Full Faith and Credit Obligations Oregon Business Development Department Brownfields Redevelopment Fund Financing Contract #N20018 ISSUED: August 12, 2020						
27-10-8400	BOND PRINCIPAL DUE	-	148,042	165,791	172,000	172,000	
27-10-8500	BOND INTEREST DUE	39,600	41,359	37,900	33,000	33,000	
	Series Debt Service	39,600	189,401	203,691	205,000	205,000	-
	TOTAL DEBT SERVICE	206,600	356,401	5,370,691	205,000	205,000	-
OTHER							
27-00-8997	RESERVE - FUTURE EXPEND	-	-	-	-	-	
27-00-8999	UNAPPROPRIATED	2,834,884	3,669,370	25,000	93,450	93,450	
	TOTAL OTHER	2,834,884	3,669,370	25,000	93,450	93,450	-
	TOTAL REQUIREMENTS	\$ 3,041,484	\$ 4,025,771	\$ 5,395,691	\$ 298,450	\$ 298,450	\$ -



SUPPLEMENTAL SCHEDULES

CITY OF TROUTDALE, OREGON

Approved BUDGET FUND BALANCE ANALYSIS
FISCAL YEAR 2024-2025

FUND	BEGINNING FUND BALANCE	PROJECTED REVENUE	Transfers		OPERATIONS	CAPITAL OUTLAY	DEBT SERVICE	CONTINGENCY	APPROPRIATIONS	TOTAL	ENDING FUND BALANCE
			IN	OUT							
GENERAL FUND											
General Fund	8,744,232	13,493,968	1,560,456	1,058,984	14,916,743	1,112,500	12,000	3,000,000	20,100,227	3,698,429	
PUBLIC WORKS OPERATIONS											
Water Fund	2,408,757	3,032,855	-	741,570	2,353,033	441,300	-	325,000	3,860,903	1,580,709	
Sewer Fund	6,122,208	4,181,723	-	975,296	2,014,616	1,123,284	2,400	600,000	4,715,596	5,588,336	
Streets Fund	4,363,973	2,438,578	-	592,071	1,868,862	661,800	-	1,200,000	4,322,733	2,479,819	
Internal Services Fund	616,425	91,556	1,905,714	384,255	1,910,144	39,100	2,400	277,796	2,613,695	-	
Storm Sewer Utility Fund	2,348,292	1,392,661	-	294,672	831,723	1,210,784	-	1,403,775	3,740,953	-	
SPECIAL PURPOSE FUNDS											
Code Specialties Fund	1,633,397	539,600	19,200	146,562	862,013	12,000	2,400	1,169,222	2,192,197	-	
Street Tree Fund	55,296	1,350	-	-	56,646	-	-	-	56,646	-	
CAPITAL PROJECTS - PUBLIC WORKS											
Water Improvement Fund	1,010,778	10,100	-	-	51,000	400,000	-	569,878	1,020,878	-	
Sewer Improvement Fund	2,333,579	52,000	-	-	27,000	130,000	-	2,228,579	2,385,579	-	
Street Improvement Fund	1,161,604	12,500	-	-	25,100	425,000	-	724,004	1,174,104	-	
Storm Sewer Improvement	3,234,608	50,000	-	-	12,000	400,000	-	2,872,608	3,284,608	-	
Water Reimbursement Fund	479,561	27,190	-	-	6,000	375,000	-	125,751	506,751	-	
Sewer Reimbursement Fund	3,546,625	71,850	-	-	26,000	560,000	-	3,032,475	3,618,475	-	
Street Reimbursement Fund	176,474	79,700	-	-	6,000	235,000	-	15,174	256,174	-	
Storm Sewer Reimbursement	145,784	16,770	-	-	11,000	145,000	-	6,554	162,554	-	
Utilities Undergrounding	3,762,834	278,924	-	-	-	4,041,758	-	-	4,041,758	-	
Bike Paths and Trails	15,810	13,593	-	10,000	1,000	18,404	-	-	29,404	-	
CAPITAL PROJECTS - PARKS											
Parks Improvement Fund	842,660	131,000	262,500	-	10,700	385,500	-	839,960	1,236,160	-	
Sam Cox Bldg Maint Fund	122,470	18,000	-	22,500	16,126	4,000	-	97,844	140,470	-	
DEBT SERVICE FUNDS											
Debt Service Fund - GOB	94,968	339,740	175,000	-	-	-	541,000	-	541,000	68,708	
Debt Service Fund - FF&C	85,410	10,000	203,040	-	-	-	205,000	-	205,000	93,450	
TOTAL - ALL FUNDS	43,305,747	26,283,660	4,125,910	4,225,910	25,005,704	11,720,430	765,200	18,488,621	60,205,865	13,509,451	

Loan to URA 100,000

CITY OF TROUTDALE, OREGON

TAX LEVY COMPUTATION FISCAL YEAR 2024-2025

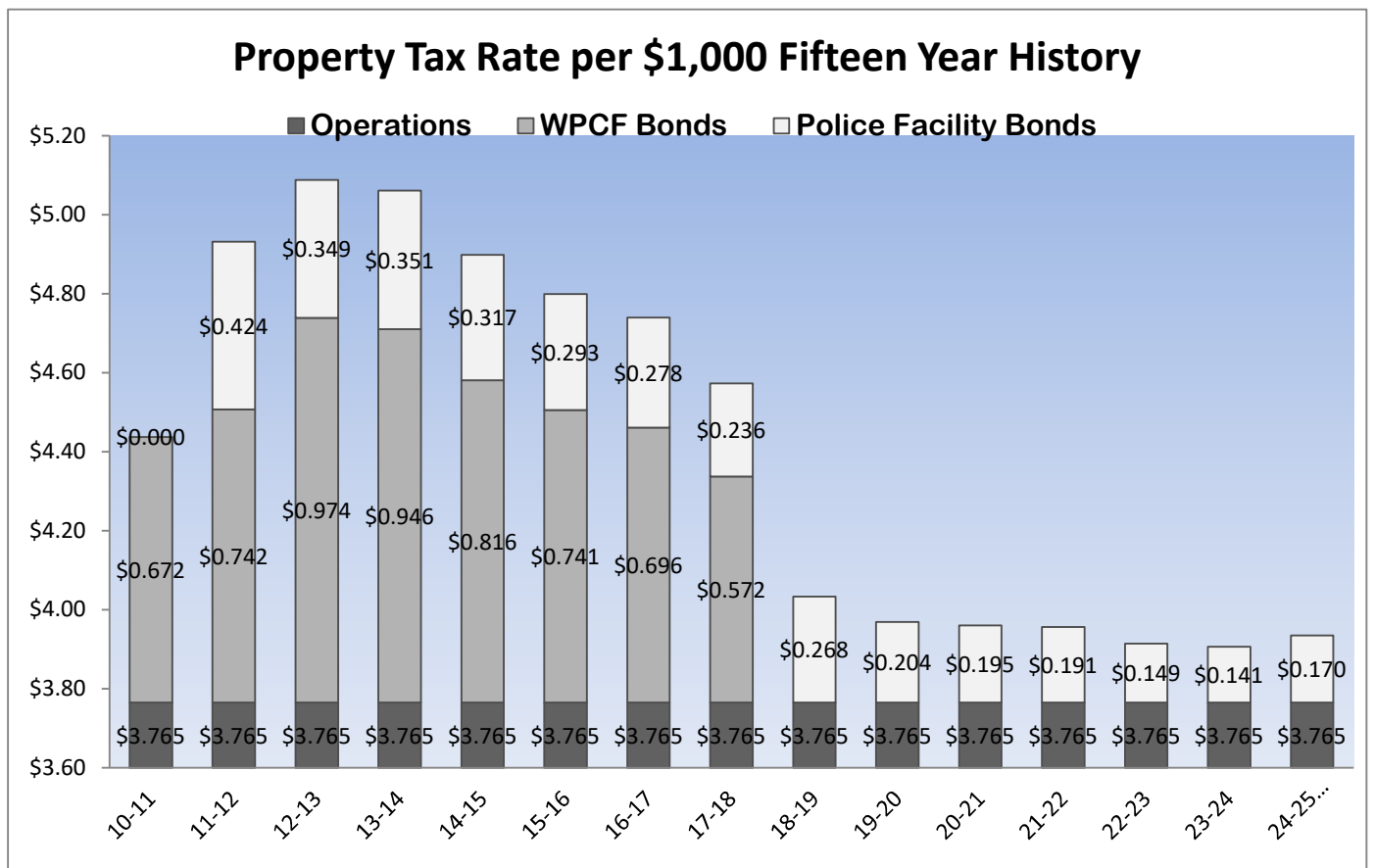
	GENERAL FUND	DEBT SERVICE GO BONDS	TOTAL
A. ANALYSIS OF TAXES TO BE LEVIED			
PROPERTY TAXES SUBJECT TO MEASURE 50			
Estimated Assessed value base @ \$3.7652 per \$1,000 AV (\$2,074,213,808/\$1,000 x \$3.7652)	7,809,830	-	7,809,830
	-		-
New growth estimate from permits (\$23,119,733/\$1,000 x \$3.7652)	87,050	-	87,050
Subtotal - Operations Levies	7,896,880	-	7,896,880
PROPERTY TAXES FOR BONDED DEBT			
Tax Levy for Police Facility Bonds	-	356,000	0.17 356,000
Subtotal - Bonded Debt Levies	-	356,000	356,000
TOTAL TAXES TO BE LEVIED	7,896,880	356,000	8,252,880
B. BUDGET REQUIREMENTS FOR THE ENSUING FISCAL YEAR 2024-2025 BEGINNING JULY 1, 2024:			
TOTAL TAXES TO BE LEVIED	7,896,880	356,000	8,252,880
Less: Estimated Property Taxes Not to be Received	-	-	-
Loss Due to Constitutional Limits	-	-	-
Uncollected Amounts and Discounts Allowed	(473,813)	(21,360)	(495,173)
TAXES NECESSARY TO BALANCE BUDGET	7,423,067	334,640	7,757,707
Add: Budget Resources, Except Taxes to be Levied	16,575,589	275,068	16,850,657
TOTAL BUDGET REQUIREMENTS	23,998,656	609,708	24,608,364

CITY OF TROUTDALE HISTORICAL PROPERTY TAX DATA

TAX YEAR	POPULATION	ASSESSED VALUATION	PERMANENT OPERATING LEVY	DEBT SERVICE LEVY	TOTAL TAX LEVY	TAX RATE /1,000	TAX PER CAPITA
10-11	15,980	1,107,900,669	4,171,468	744,681	4,916,149	4.44	308
11-12	16,000	1,124,964,739	4,235,717	1,312,484	5,548,201	4.93	347
12-13	16,005	1,115,008,909	4,198,232	1,475,305	5,673,537	5.09	354
13-14	16,015	1,155,777,910	4,351,735	1,498,284	5,850,019	5.06	365
14-15	16,020	1,278,870,040	4,815,201	1,449,399	6,264,600	4.90	391
15-16	16,020	1,311,825,580	4,938,400	1,356,405	6,294,804	4.80	393
16-17	16,025	1,387,498,970	5,224,028	1,352,322	6,576,350	4.74	410
17-18	16,035	1,451,512,515	5,465,065	1,172,946	6,638,011	4.57	414
18-19	16,070	1,461,701,740	5,503,599	392,098	5,895,698	4.03	367
19-20	16,185	1,518,001,170	5,715,578	309,906	6,025,484	3.97	372
20-21	16,185	1,586,440,670	5,973,266	310,000	6,283,266	3.96	388
21-22	16,319	1,623,024,570	6,111,012	310,000	6,421,012	3.96	393
22-23	16,819	1,718,829,480	6,471,737	256,000	6,727,737	3.91	400
23-24	16,847	1,809,406,870	6,812,779	256,000	7,068,779	3.91	420

Estimate:

23-24	17,005	2,097,333,541	7,896,880	356,000	8,252,880	3.93	485
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CITY OF TROUTDALE, OREGON

SCHEDULE OF DEBT SERVICE REQUIREMENTS
GENERAL OBLIGATION BONDS

<u>YEAR OF MATURITY</u>	POLICE FACILITY REFUNDED BONDS ISSUED 7/7/2021		<u>TOTAL DEBT SERVICE</u>
	<u>PRINCIPAL</u>	<u>INTEREST</u>	
2024-25	405,000	136,000	541,000
2025-26	430,000	119,800	549,800
2026-27	470,000	103,675	573,675
2027-28	495,000	88,400	583,400
2028-29	530,000	68,600	598,600
2029-30	575,000	47,400	622,400
2030-31	610,000	24,400	634,400
	<hr/>	<hr/>	<hr/>
	<u>3,515,000</u>	<u>588,275</u>	<u>4,103,275</u>

Interest payments at December 1st and June 1st. Principal payment at June 1st.

Total scheduled debt service for both the 2011 and 2021 Series GO Bonds is \$10,772,442
As of July 1, 2024 the City has made payments totaling \$6,619,167 for both Series,
(\$3,365,000 principal and \$3,254,167 interest).
The remaining scheduled payments total \$4,103,275

CITY OF TROUTDALE, OREGON

SCHEDULE OF DEBT SERVICE REQUIREMENTS
FULL FAITH AND CREDIT OBLIGATIONS

<u>YEAR OF MATURITY</u>	CITY LOAN TO URA FF&C REDEVELOPMENT DEBT ISSUED 2/14/2018		<u>TOTAL DEBT SERVICE</u>
	<u>PRINCIPAL</u>	<u>INTEREST</u>	
2023-24	1,000,000	167,000	0
2024-25	1,000,000	136,000	
2025-26	1,000,000	103,500	
2026-27	1,000,000	70,000	
2027-28	1,000,000	35,500	
	<u>5,000,000</u>	<u>512,000</u>	<u>0</u>

PAID in full as of the December 1, 2023 interest payment date.

Interest payments at December 1st and June 1st. Principal payment at June 1st.
Total "*scheduled*" debt service on this FF&C Obligation is \$6,386,431
As of December 1, 2023 the City has made Interest payments totaling \$957,931
for total payments since issuance in 2018 of \$5,957,931
Early payoff resulting in \$428,500 of avoided interest costs.

CITY OF TROUTDALE, OREGON

**SCHEDULE OF DEBT SERVICE REQUIREMENTS
FULL FAITH AND CREDIT BORROWING**

**Brownfields Redevelopment Fund Financing Contract #N20018
Riverfront Redevelopment Cleanup Project**

YEAR OF MATURITY	OBDD LOAN TO CITY CITY LOAN TO URA ISSUED 8/13/2020		TOTAL DEBT SERVICE
	<u>PRINCIPAL</u>	<u>INTEREST</u>	
2024-25	170,834	31,858	202,692
2025-26	176,031	26,661	202,692
2026-27	181,385	21,307	202,692
2027-28	186,902	15,790	202,692
2028-29	192,587	10,106	202,692
2029-30	198,444	4,248	202,692
2030-31	33,611	126	33,737
	<u>1,139,793</u>	<u>110,096</u>	<u>1,249,889</u>

Monthly principal and interest payments.

Total estimated scheduled debt service on loan \$1,664,691
As of July 1, 2024 the City has made payments totaling \$414,802.
(\$300,207 principal and \$114,595 interest).
The remaining scheduled payments total \$1,249,889

Ten year term, \$1,500,000 of OBDD funding provided.
OBDD granted \$60,000 loan forgiveness based upon DEQ
approval of brownfield clean-up project completion.
\$1,440,000 project principal financed.

CITY OF TROUTDALE, OREGON

BUDGET COMMITTEE APPROVAL

2024-2025 APPROVED BUDGET

NOTICE OF APPROVAL BY BUDGET COMMITTEE

Approved General Fund permanent tax rate levy at \$3.7652 per \$1,000 assessed value.

Approved Debt Service Fund property tax levy of \$356,000 for the Community Police Facility general obligation bonded indebtedness.

Approved the entire budget as proposed and amended.

APPROVED BY BUDGET COMMITTEE ON APRIL 22, 2024



Tanney Staffenson, CHAIRMAN



