

# **Adopted Budget FY 19-20**



**Fiscal Year 2019 - 2020**

---

# **CITY OF TROUTDALE, OREGON**

# **CITY OF TROUTDALE OREGON**

## **Adopted Budget for Fiscal Year 2019-2020**

### **BUDGET COMMITTEE**

#### City Council Members:

Casey Ryan, Mayor  
David Ripma  
Randy Lauer  
Jamie Kranz  
Glenn White  
Nick Moon  
Zach Hudson

#### Appointed Members:

Gene Bendt  
Kyle Schwab  
Bruce Wasson  
Tanney Staffenson, Chairman  
Rob Kodiriy  
Victoria Rizzo  
Richard Allen  
Al Polito, Alternate

### **STAFF**

Ray Young  
Fred Ostler  
Chris Damgen  
Sarah Skroch  
Ed Trompke  
Erich Mueller

City Manager  
Public Works Director  
Community Development Director  
City Recorder  
City Attorney  
Finance Director



# CITY OF TROUTDALE

## Adopted Budget

### *Table of Contents*

	Page
<b>GENERAL INFORMATION</b>	
Table of Contents.....	3-8
 <b>BACKGROUND INFORMATION</b>	
Budget Message .....	10
Council Goals .....	24
Organizational Chart.....	25
Full Time Equivalent Position Summary .....	26
Salary Paid From More Than One Source.....	27
Position Titles, Salary Ranges and Stability Pay .....	28
 <b>SUMMARIES – ALL FUNDS</b>	
General Statistics.....	29
Summary of Resources and Requirements .....	30
Resources by Source.....	31
Requirements by Category .....	32
 <b>GENERAL FUND</b>	
Summary of Resources and Requirements .....	37
Resources by Source.....	38
 Executive	
Narrative .....	40
Legislative Requirements by Category .....	42
Judicial Requirements by Category .....	44
Legal Requirements by Category .....	46
General Government Requirements by Category.....	48
Administration Requirements by Category .....	51
Community Services Requirements by Category .....	54
 Finance	
Narrative and Statistics.....	56
Finance Requirements by Category	
Information Services by Category	

## ***Table of Contents*** (Cont.)

Police	
Narrative and Statistics.....	64
Management Requirements by Category	
Operations Requirements by Category	
 Public Safety Building	
Narrative .....	69
Requirements by Category	
 Solid Waste/Recycling	
Narrative .....	72
Statistics	
Requirements by Category	
 Fire Protection	
Narrative .....	76
Requirements by Category	
 Parks	
Narrative and Statistics.....	80
Requirements by Category	
 Facilities	
Narrative and Statistics.....	87
Requirements by Category	
 Planning	
Narrative and Statistics.....	93
Requirements by Category	
 Non-Departmental	
Transfers/Contingency/Unappropriated.....	99
 <b>CODE SPECIALTIES FUND</b>	
Narrative and Statistics .....	100
Fund Summary	
Resources by Source	
Requirements by Category	

***Table of Contents (Cont.)***

**PUBLIC WORKS**

General Statistics ..... 111

**WATER FUND**

Narrative and Statistics ..... 112  
Fund Summary  
Resources by Source  
Requirements by Category

**SEWER FUND**

Narrative and Statistics ..... 122  
Fund Summary  
Resources by Source  
Requirements by Category

**STREET FUND**

Narrative and Statistics ..... 132  
Fund Summary  
Resources by Source  
Requirements by Category

**INTERNAL SERVICES FUND**

Narrative ..... 140  
Fund Summary  
Resources by Source  
Requirements by Category PW Equipment Maintenance  
Requirements by Category PW Management

**STORM SEWER UTILITY FUND**

Narrative ..... 152  
Fund Summary  
Resources by Source  
Requirements by Category

**STREET TREE FUND**

Narrative ..... 161  
Fund Summary  
Resources by Source  
Requirements by Category

***Table of Contents*** (Cont.)

**WATER SYSTEM IMPROVEMENT FUND**

Narrative .....	166
Fund Summary	
Resources by Source	
Requirements by Category	

**WATER SYSTEM REIMBURSEMENT FUND**

Narrative .....	172
Fund Summary	
Resources by Source	
Requirements by Category	

**SEWER SYSTEM IMPROVEMENT FUND**

Narrative .....	178
Fund Summary	
Resources by Source	
Requirements by Category	

**SEWER SYSTEM REIMBURSEMENT FUND**

Narrative .....	184
Fund Summary	
Resources by Source	
Requirements by Category	

**STREET IMPROVEMENT FUND**

Narrative .....	190
Fund Summary	
Resources by Source	
Requirements by Category	

**STREET REIMBURSEMENT FUND**

Narrative .....	196
Fund Summary	
Resources by Source	
Requirements by Category	

***Table of Contents (Cont.)***

**STORM SEWER IMPROVEMENT FUND**

Narrative .....	202
Fund Summary	
Resources by Source	
Requirements by Category	

**STORM SEWER REIMBURSEMENT FUND**

Narrative .....	208
Fund Summary	
Resources by Source	
Requirements by Category	

**UTILITIES UNDERGROUNDING FUND**

Narrative .....	214
Fund Summary	
Resources by Source	
Requirements by Category	

**BIKE PATHS & TRAILS FUND**

Narrative .....	219
Fund Summary	
Resources by Source	
Requirements by Category	

**COMMUNITY ENHANCEMENT PROGRAM**

Narrative .....	224
Fund Summary	
Resources by Source	
Requirements by Category	

**PARKS IMPROVEMENT FUND**

Narrative .....	228
Fund Summary	
Resources by Source	
Requirements by Category	

**SAM COX BUILDING MAINTENCE (IMPROVEMENT) FUND**

Narrative .....	233
Fund Summary	
Resources by Source	
Requirements by Category	



***Table of Contents*** (Cont.)

<b>POLICE FACILITY CAPITAL PROJECT FUND</b>	
Narrative .....	238
Fund Summary	
Resources by Source	
Requirements by Category	
 <b>GENERAL OBLIGATION BOND DEBT SERVICE FUND</b>	
Narrative .....	243
Fund Summary	
Resources by Source	
Requirements by Category	
 <b>COP DEBT SERVICE FUND</b>	
Narrative .....	247
Fund Summary	
Resources by Source	
Requirements by Category	
 <b>FULL FAITH &amp; CREDIT DEBT SERVICE FUND</b>	
Narrative .....	251
Fund Summary	
Resources by Source	
Requirements by Category	
 <b>SUPPLEMENTAL SCHEDULES</b>	
Fund Balance Analysis .....	256
Tax Levy Computation .....	257
Historical Property Tax Data .....	258
Schedule of Debt Service Requirements.....	259
Budget Committee Approval .....	261
Council Adopted Resolutions .....	262
Public Notices and LB Forms .....	271





# BUDGET MESSAGE

## 2019-2020 Adopted Budget

### INTRODUCTION

The adopted budget for fiscal year 2019-2020 allocates limited City funding to support City goals and objectives within available resources during the continued improving economic conditions.

Over the past year, businesses have continued to experience growing positive economic results. Profit margins have expanded from low inflation and the past lag in labor cost increases. Strong stock market recovery in the first quarter following the fourth quarter losses has restored a large degree of market confidence.

Consumer spending is the leading indicator pointing to continued growth. The first quarter typically slower due to winter season this year was further slowed due to the uncertainty created by the extended partial federal government shutdown. The data has continued to improve over past few months with business confidence and consumer sentiment lower than a prior record levels but still at historically high levels.

The long anticipated Federal Reserve interest rate increase cycle began and has now gone on pause awaiting further data. The debate in the financial markets is now focused on the data and if the next Fed move is an increase or rate cut. The challenges of sorting the data remain as the first year of the recent federal tax reform changes filter into the economy.

The State of Oregon Office of Economic Analysis, in its recent summary, notes that the *“The U.S. economy experienced strong economic growth in 2018. Unemployment remains near historic lows even as participation rates rise. Wage growth continues to pick up along with employment rates. The economy will set a new record for length of expansion this summer at ten years old. The next recession is not yet seen in the data. The outlook calls for ongoing, but slowing growth this year and next.”*

*Oregon’s economy continues to hit the sweet spot. Job growth has tapered more than expected over the past year, but remains strong enough to hold the unemployment rate near historic lows. Local wage growth outpaces national figures due to the strong labor market. With more Oregonians working more hours and for higher pay, household incomes are reaching historic highs on an inflation-adjusted basis. Even as disparities remain, these gains are seen by all ages and racial or ethnic groups across the state. The feel good part of the economy is here.”*

The general economy is slowing slightly from a 2.9% GDP rate in 2018 to an expected 2.6% GDP rate for 2019. Still growing, just at a bit slower rate. Once the global uncertainty

surrounding trade issues with China, the new USMCA replacement for NAFTA, and Brexit, are resolved GDP could modestly increase in the back half of the year and into 2020. With improving wages, low energy costs and continued strong employment, provide for a positive economic environment, and the 2019-2020 budget has been prepared with these assumptions.

At the mid-year budget committee meeting in December 2018 we reviewed the City's current economic circumstances and plan for our April 2019 meetings. The committee discussed the conditions and outlook, agreeing that the future looked positive for coming budget cycle. The enclosed adopted budget reflects management's approach to meeting the various demands facing the City for services with the resources available.

The adopted budget includes the addition of 2.5 FTE (full time equivalent). In the General Fund the existing half time Code Enforcement Officer is increased to a full time position. The entry level WPCF Laborer position mentioned to the Committee in December, is split between the Sewer Fund and the Stormwater Fund. An entry level PW Laborer position has been added which is shared between the Water Fund and the Street Fund.

The current year budget had the use of \$1.3 million of General Fund reserves for one time capital projects. The largest capital project was the replacement of Imagination Station which was completed. A second \$400,000 Mayors' Square parking lot project has been delayed and is scheduled to be completed this coming Fall, following the conclusion of Summer tourist season. The list of capital projects is below. This delayed parking lot project, a adopted \$100,000 Downtown Restaurant Sewer SDC fee subsidy as one time expenses, and a proposal for a Community Resource Deputy from the MCSO with first year expense of \$192,000. These three items comprise the \$700,000 of adopted deficit spending for the General Fund in coming year.

General Fund property tax revenue only grew at 0.7% following the 4.61% of the prior year. Property tax revenues show a total increase of approximately \$36,000. Growth was offset by the Statewide settlement of the long running tax dispute with Comcast. Troutdale experienced a \$31 million reduction in assessed value from the settlement. The coming year tax revenue is budgeted to grow in the more typical 3% range.

The contracted law enforcement services IGA with the MCSO resulted in a 40% decrease in FTE and associated Personnel Expenditures. The MCSO IGA is the single largest expenditure in the continuing Police Operations department budget, but is not the entire department budget. The IGA contract cost will rise 3.95% or \$120,000 and the BOEC costs are rising \$15,000 in the coming year.

The Public Safety Building Operations department budget reflects the increased utility costs and the other landlord costs associated with the lease of the Community Police Facility to Multnomah County. The adopted budget continues to allocate the \$175,000, of the \$220,000 building lease revenue the City receives from the Multnomah County, to reducing the levy for the Police Facility Bonds. The remaining lease revenues are dedicated to the estimated building operating expenses.

Continuing to loom on the horizon is the growing disconnect between what the constrained property tax system in Oregon can provide, and the expected level of government services. With labor, health care, pension, and energy costs all increasing at higher than the maximum 3% annual assessed value increase, property taxes cannot sustain government service at the current levels.

The budget presentation again this year will focus on policy and priorities, rather than individual line items. Our goal is to finish in two nights, but additional meeting nights are a committee option. An overview and highlight of pending issues will be provided for departmental budgets, but will not review budgets line by line. Please review the following detail pages prior to the meeting and prepare any questions for specific line items.

The budget projects total resources and total requirements of \$50,477,000 compared to \$44,890,000 for the current year adopted budget. Operating expenditures account for \$18,987,000 and capital expenditures account for \$14,335,000, with the majority being the utility operating and improvement funds: \$9,711,000. Debt service and fund transfers account for \$5,529,000 and contingency and unappropriated funds account for the remaining \$11,626,000.

This budget message highlights the following areas: Budget Document, General Fund, Proprietary Funds, Current Revenues – All Funds, Current Costs – All Funds, Departmental Changes, Financial Policies & Changes and Long Range Financial Issues. For additional statistical and financial information refer to the pages following this message.

## **BUDGET DOCUMENT**

The budget is comprised of 25 funds. The budget document is organized and presented by fund type. Preceding each section is a brief narrative. The budget has been prepared in accordance with ORS 294 Oregon Local Budget Law, and Government Accounting Standards.

## **GENERAL FUND**

The General Fund is the major operating fund for the City and comprises 36% of the total adopted budget. The General Fund budget allocates property taxes and other general revenues to fund many services: police, fire, planning, recreation, parks and facilities, legislative, city administration (finance, legal, human resources, recorder, and information services), court, and solid waste/recycling.

The major sources of General Fund revenue are property taxes and State shared revenue, which combined equal \$6.1 million. Public Safety represents approximately 56% of the General Fund operating costs at \$6.3 million for the combined Fire Service contract and Police department budgets.

The adopted \$11,203,000 operational expenditures, Personnel and Materials Services, of the General Fund budget compare to \$10,294,000 in FY 2018-19. This represents an 8.8% increase, compared to a 10.6% increase over the prior year. The increase reflects anticipated ordinary cost increases for materials and supplies, wages, and benefit cost increases for PERS and health insurance premiums, as well as the additional one half FTE in the General Fund.

The adopted General Fund budget maintains the City Council's target for year-end balances (unappropriated funds) by recommending an unappropriated balance of \$3,604,000 in FY 2019-2020 and contingency of \$850,000. This creates a potential year-end balance of approximately \$4,454,000 if revenues materialize as projected and contingencies are not utilized during the year.

## **PROPRIETARY FUNDS**

The Proprietary Funds include the budgeted revenues and expenditures for the Public Works Funds, including water, sewer, storm water, and internal services. The primary source of revenues is customer user fees.

The adopted budget includes the approved rate increase for water user fees of \$0.29 increasing the price per 1,000 gallons used from \$4.14 to \$4.43. The rate increase is needed to meet the increased costs of operations and maintenance, and required infrastructure replacement and improvements.

The adopted budget includes the approved rate increase for sewer user fees of \$2.51 which increases the monthly charge per equivalent residential unit from \$41.75 to \$44.26. The rate increase is needed to meet the increased costs of operations and maintenance, and required infrastructure replacement and improvements.

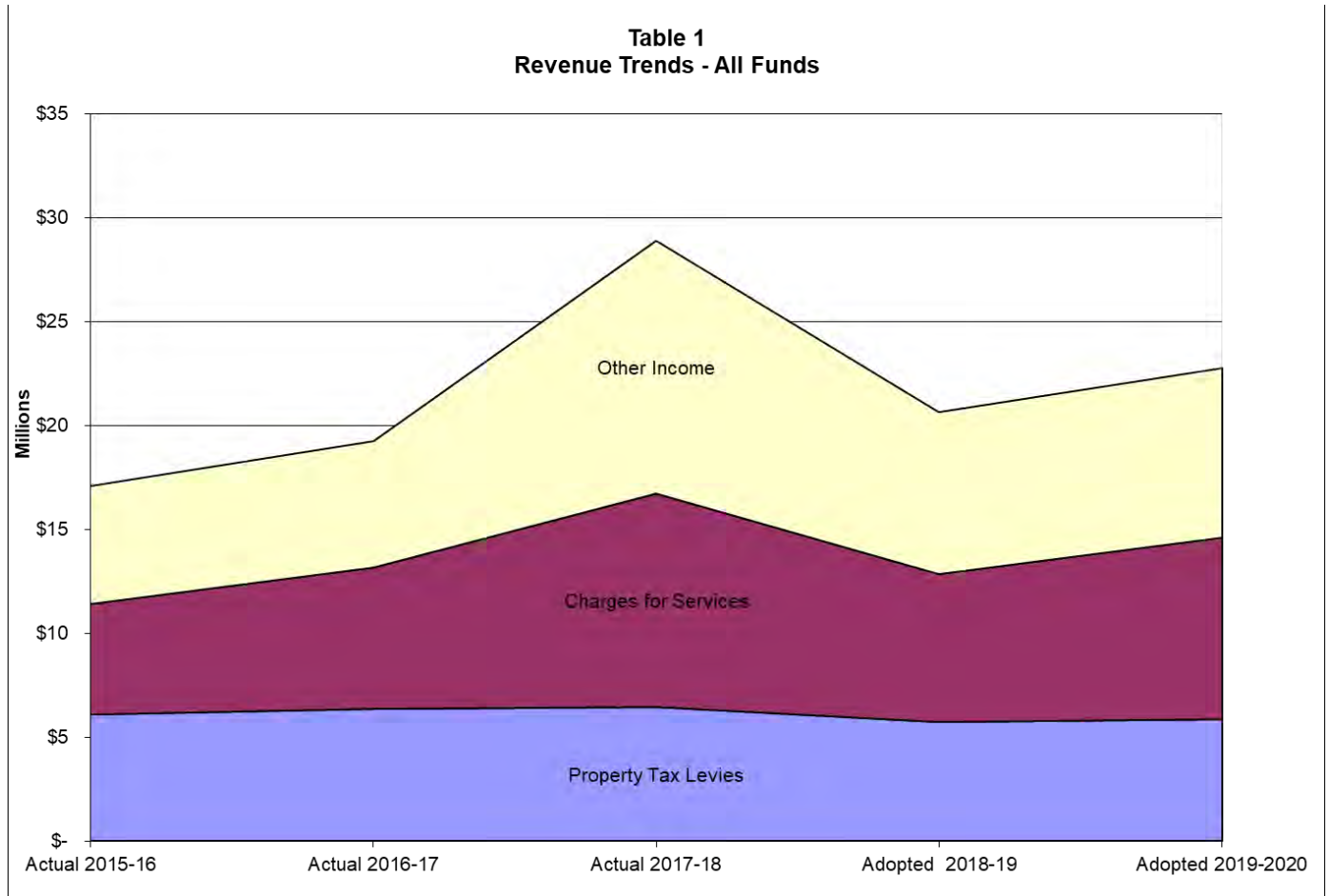
The adopted budget includes the approved rate increase for the storm sewer system of \$0.25 from \$2.37 to \$2.63 per thousand square feet of impervious area in the budget. The rate increase is needed to meet the increased costs of operations and maintenance, and required infrastructure replacement and improvements.

The Internal Services Fund accounts for the public works management overhead and the department equipment maintenance. The Fund is supported by revenue transfers from the Water, Sewer and Storm Water Funds which receive management and maintenance support from the Internal Services Fund.

## **CURRENT REVENUES – ALL FUNDS**

Current revenues include all resources excluding interfund transfers and beginning fund balances (cash carry-over from the prior year).

Table 1 below provides a graphical representation of revenue trends for all funds. As the table illustrates, user fees (included in Charges for Services) are normally the primary revenue source for all City operations.



## **Property Taxes**

The budget includes property tax revenues totaling \$5,856,000, including general operating funds of \$5,560,000 and general obligation bond debt service funds of \$296,000. Property tax revenues account for only 21.4% of current revenues (Table 1 - lower portion of graph).

The General Fund budget includes the levy of Troutdale's maximum permanent tax rate per State law of \$3.7652 per \$1,000 of taxable assessed value for operating purposes. State law established a maximum tax rate to fund general operations and limited the growth of tax assessed value on which the rate is applied through Measure 50 passed by voters in May 1997.

The current property taxes included in the budget project a 3% increase in taxable assessed value of existing property, plus additional assessed value from new construction. These components result in an estimated taxable assessed value of \$1,528,000,000. This is within

the constitutionally allowed 3% increase on the FY 2018-19 assessed value of \$1,461,701,000 plus new property or new improvement assessed value growth projected at less than 1%, and excludes the projected incremental value in the Urban Renewal Agency plan area which totals \$8,884,550 and which is reported separately in the Urban Renewal Agency budget as the basis of tax increment revenue estimates.

Troutdale's permanent rate will levy property taxes estimated at \$5,832,000. The total levy amount is reduced by six percent for budget purposes to reflect the anticipated uncollectible amount for taxpayers who do not pay their taxes in the year billed and where discounts are given for timely payment. A detailed calculation of the tax levy is shown in the Supplemental Schedules near the end of this budget document.

The City will also levy property taxes to fully fund the General Obligation Bonds Series 2011 debt service. In November 2010, Troutdale voters approved a \$7,540,000 general obligation bond measure for the Community Police Facility project. These bonds were issued in February 2011. The debt service in fiscal year 2019-2020 for the Police Facility Bonds requires a property tax levy of \$310,000 with a projected tax levy rate of \$0.21 per \$1,000 assessed value.

The FY 2017-18 was final year that the City levied property taxes to fund a portion of the Water Pollution Control Facility (WPCF) General Obligation Bonds Series 1999 debt service.

Based on an estimated taxable assessed value of \$1,528,000,000, the combined projected tax rates (general operating and bond levies) would total \$3.97 per \$1,000 assessed value for FY 2019-2020. City taxes levied on property with a taxable assessed value of \$200,000 are estimated to decrease by \$13 to \$794 compared to \$807 in FY 2018-19.

## **Charges for Services**

The budget includes charges for services totaling \$8,711,000 or 32% of current revenues (Table 1 - middle portion of graph). User charges include fees associated with city provided utilities (water, sewer, and storm water), permits, system development charges, and recreation fees. About 90% of user charges come from our operating utilities.

## **Other Income**

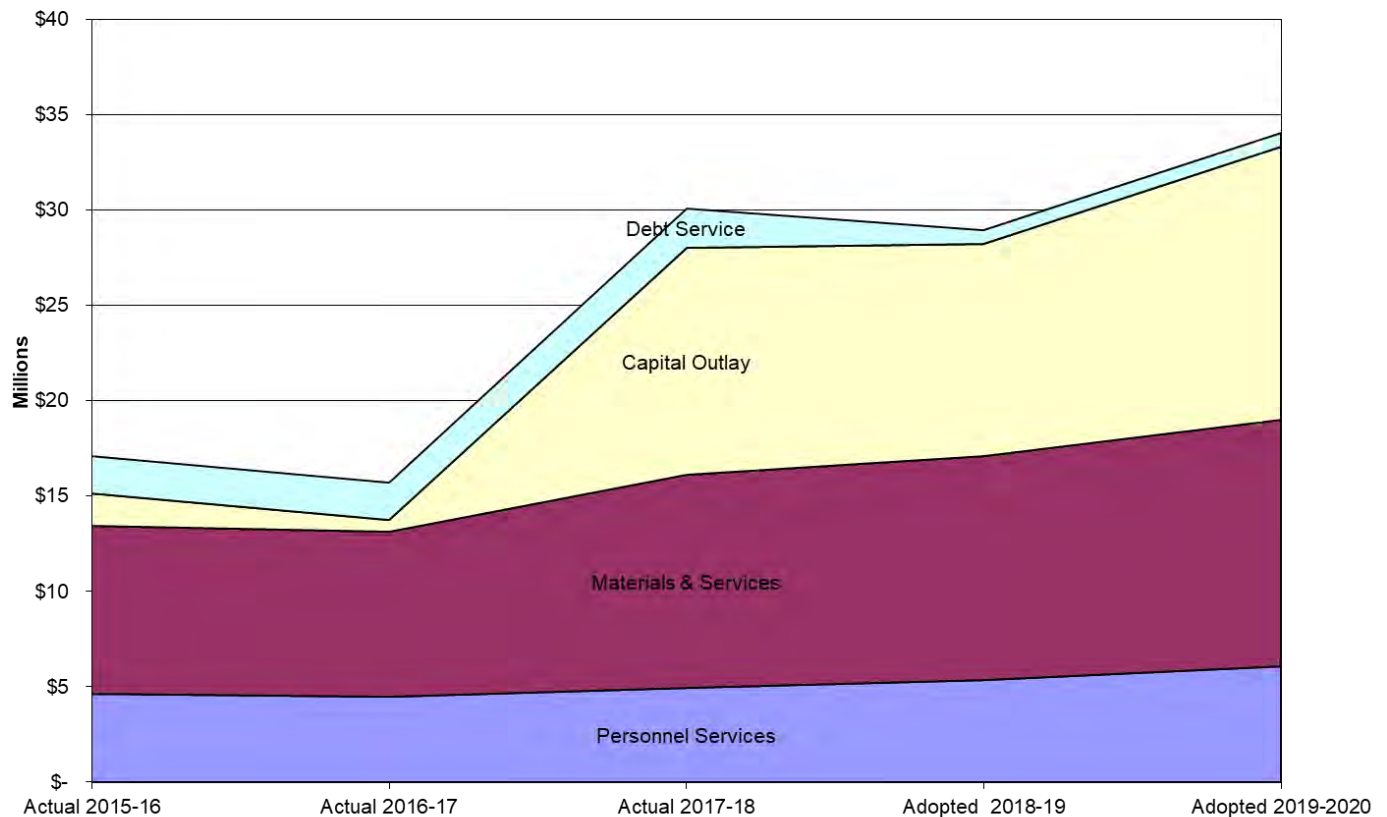
The budget includes other income totaling \$8,211,000 which is 30.1% of current revenues (Table 1 - top portion of graph). Within the General Fund this category includes franchise fees, state shared revenues, transient lodging taxes, loan proceeds, fines, grant monies and interest income. Within the other funds the primary continuing resources within this category includes State gas tax monies, franchise fees, and interest income.



## CURRENT COSTS – ALL FUNDS

Current costs include all requirements excluding interfund transfers, contingency and unappropriated fund cash reserves. Table 2 on the following page provides a graphical representation of cost trends for all funds.

**Table 2**  
**Cost Trends - All Funds**



### Personnel Services

The adopted budget includes 54.25 FTE's, which is a net increase of 2.5 FTE from the prior year, composed of two entry level Laborer positions in Public Works and an increase of the half time Code Enforcement Officer to a full time position in the General Fund. The adopted budget includes personnel services costing a total of \$6,054,000, an increase of \$703,000 or 13.13% increase from the prior year. A number of items result in the change, including FTE additions, wage increases from the Council adopted American Federation of State, County and Municipal Employees (AFSCME) union collective bargaining agreement, employee turnover, PERS costs, and position reclassifications.

PERS experienced a significant market value decline in 2008 and while the investment portfolio has over the last ten year recovered and grown in value, the pension funded status has only improved marginally from the significant drop in value. Due to the lag in biennial actuarial

valuation for PERS, the City is entering the first year of the new rate biennium based on the valuation of December 31, 2017. The prior changes by the State Legislature to lower the unfunded actuarial liability and thereby reduce employer costs were largely overturned by the State Supreme Court. The court ruling and the disappointing investment results during the period resulted in significant cost increase for employers in the upcoming biennium cycle. The City PERS rates change each new State biennium. The new biennium for FY 2019-21 has PERS cost increases an estimated \$170,000.

## **Materials & Services**

The adopted budget includes materials and services totaling \$12,933,000, an increase of \$1,194,000 compared to the prior year. Of this increase the IGA for Fire and EMS Services with the City Gresham represents \$67,000 of the total, and the MCSO IGA contract cost increase is \$120,000, \$100,000 for the Downtown Restaurant Sewer SDC subsidy, \$192,000 first year costs for the adopted MCSO Community Resource Deputy, and with the remaining \$714,000 spread across the other 24 funds. Materials and services costs account for 29% of current costs (Table 2) and include items such as office supplies, utilities, equipment repair and maintenance, training and the significant public safety contract services for both Police and Fire.

## **Capital Outlay**

The adopted budget includes increased capital outlay spending primarily from the utility and improvement funds. The planned capital outlay of all funds total \$14,335,000. Capital outlay includes several carry over projects, including the downtown parking lot at 2<sup>nd</sup> and Dora above Mayors' Square, which were delayed due to weather or other causes. The large spike reflected in the Table 2 is the three General Fund projects above with the remainder being both routine capital project infrastructure replacement in the utility funds. Capital outlay represents 32% of current costs (Table 2). A summary of adopted capital outlay expenditures is in Table 3 below.

## **Capital Outlay Table**

Description	Fund	Expenditure
72" John Deere 1550 Terrain Cutter	GF – Parks	26,437
Pick-up truck replacement	GF – Parks	28,000
Imagination Station camera project	GF – Parks	30,000
Beaver Creek Canyon Repairs	GF – Parks	20,000
Beavercreek North bridge repair	GF – Parks	347,160
Skate Spot/park-planning & design	GF – Parks	10,000
Depot Park Gorge Hub Design	GF – Parks	61,000
Depot Park Gorge Hub Pedestrian	GF – Parks	34,700
Dale the Moose Bronze Statue	GF – Parks	20,000

Depot-Remodeling	GF – Facilities	273,000
Parking lot Dora & 2nd	GF – Facilities	400,000
34 removable security bollards	GF – Facilities	25,000
Laptops	GF – Information Svcs	2,000
Phone equipment replacement	GF – Information Svcs	4,000
Replace CHDC3 File Server	GF – Information Svcs	18,000
Replace old Computers	GF – Information Svcs	22,000
	TOTAL GENERAL FUND:	1,321,297
Sidewalk & Trail Infill	Bike Path & Trails	34,117
Harlow Place Riverfront Lots	Parks Improvement	125,000
Sunrise Park Trail Improvements	Parks Improvement	12,000
Parks Master Plan	Parks Improvement	50,000
MTIP Fairview to Troutdale Trail	Parks Improvement	120,000
Riverfront Park - URA site (PA-003)	Parks Improvement	200,000
Signage, picnic tbls, misc. items	Parks Improvement	10,500
Depot Park Bike Hub	Parks Improvement	50,000
Design Parks Improvements	Parks Improvement	150,000
Undergrounding Projects	Undergrounding	2,580,634
Tables & chairs	Sam Cox Bldg. Fund	1,000
Exterior Renovation	Sam Cox Bldg. Fund	5,000
	OTHER IMPROVEMENT FUNDS:	3,338,251
ADA Transition Plan - PW Facilities	PW Management	105,000
PW Resiliency Plan	PW Management	150,000
Computer replacement	PW Management	9,000
Digital Tablet	PW Management	500
Repaint and Refloor PW Building	PW Management	10,000
Conf Rm Video Upgrades	PW Management	3,000
GIS Server Replacement	PW Management	7,000
Library/Flat File Improvements	PW Management	2,000
File Server Relocation remodel/wiring	PW Management	2,500
Computer replacement	PW Shops	3,000
Metal Worker multi use machine	PW Shops	12,500
Gantry/Hoist	Sewer	1,500
Overhead Door Replacement	Sewer	18,000
System Reinvestment Rebuild Projects	Sewer	100,000
Blower efficiency project	Sewer	200,000
Aeration Basin Defusers Replacement	Sewer	450,000
Trojan UV Light Replacement	Sewer	600,000
Effluent Water Resuse	Sewer	130,000
Pump Station #2 upgrade	Sewer	500,000

Site preparation GSA	Sewer	950,000
Sandy River Bridge Sewer Relocation	Sewer	100,000
Upsize/Extend with Development	Sewer Improvement	300,000
Design Projects	Sewer Improvement	30,000
System Reinvestment Rebuild Projects	Sewer Improvement	506,717
Upsize/Extend with Development	Sewer Reimbursement	5,000
Design Projects	Sewer Reimbursement	1,000
System Reinvestment Rebuild Projects	Sewer Reimbursement	168,088
Design Projects	Storm	30,000
System Reinvestment Rebuild Projects	Storm	200,000
Water Quality Facility Rehab	Storm	25,000
Video Line Inspection Truck	Storm/Sewer	200,000
Bulldozer Scraper	Storm/Sewer	4,200
Cobra Jetting Hose	Storm/Sewer	3,000
Design Projects	Storm Improvement	25,000
Upsize w/ Development	Storm Improvement	500,000
System Reinvestment Rebuild Projects	Storm Improvement	800,000
Upsize/Extend with Development	Storm Reimbursement	5,000
Design Projects	Storm Reimbursement	1,000
System Reinvestment Rebuild Projects	Storm Reimbursement	60,351
Forklift replacement used	Water/Streets	30,000
Pick-up Truck Replacement	Water/Streets	30,000
Security upgrades, cameras, sensors	Water/Streets	6,000
Equipment ban, lighting & electrical upgrade	Water/Streets	4,000
Pole barn heat/hvac control upgrade	Water/Streets	20,000
Trailer event signage & security bollards	Streets	4,000
System Reinvestment Rebuild Projects	Streets	600,000
Bicycle Parking	Streets	20,000
Sidewalk Infill	Streets	20,000
Imagination Way & Columbia Park Walkways	Streets	65,000
Computer replacement	Streets	4,000
Field Use I Pads	Streets	3,000
Improve Streets w/Development	Street Improvement	500,000
Design Street Improvement Projects	Street Improvement	25,000
Hensley Loop Spite Strip Resolution	Street Improvement	150,000
System Reinvestment Rebuild Projects	Street Improvement	275,000
Upsize/Extend with Development	Street Reimbursement	5,000
Design Projects	Street Reimbursement	1,000
System Reinvestment Rebuild Projects	Street Reimbursement	151,362
Control Valve Modifications	Water	4,000
Computer replacement	Water	4,000
Field Use I Pads	Water	3,000
Hydraulic valve exercising equipment	Water	10,000

Reservoir 4 interior coating replacement	Water	50,000
Reservoir 2 Access Improvements	Water	175,000
Dewatering pumps-Hydraulic hose exten.	Water	3,000
System Reinvestment Rebuild Projects	Water	150,000
7th/Kings Byway Water Main Upsizing	Water	900,000
Upsize w/ Development	Water Improvement	117,530
Well 9 Siting Study	Water Improvement	20,000
Upsize/Extend with Development	Water Reimbursement	5,000
Design Projects	Water Reimbursement	1,000
System Reinvestment Rebuild Projects	Water Reimbursement	39,437
Energy Efficiency upgrades	Various PW Depts.	6,400
	TOTAL PUBLIC WORKS:	9,620,085
Police Facility Capital Project Fund		55,476
	TOTAL CAPITAL OUTLAY:	14,335,109

## **Debt Service**

The adopted budget includes debt service totaling \$724,000 an increase from the \$711,000 of the prior year. The final payments for the Water Pollution Control Facility (WPCF) General Obligation (GO) Bonds was in FY 2017-18 as well as for the Parks & Facilities buildings loan. Debt service costs account for 1.6% of current costs (Table 2). Repayment of GO Bonds issued for the Community Police Facility is \$557,000 and \$167,000 for the new Full Faith and Credit obligations.

New \$5,000,000 Full Faith and Credit obligations were issued in February 2018. The City is obligated to repay these debts from any available general revenue. Lenders see these debt payments as first priority payments from the General Fund without regard to other City spending considerations. Through an IGA the City loaned the full \$5,000,000 to the Urban Renewal Agency to purchase the Eastwinds Development LLC property and the City's former sewer treatment plant property. A portion of the Funds are also to perform site preparation for resale including demolition and environmental cleanup across both properties.

The Urban Renewal Agency is obligated under the IGA to pay the City from the property sale proceeds, however if the fair reuse value at which the Agency sells the property is less than the costs, there will be inadequate funds to repay the City in full. However, the City will still be required to repay the outstanding Full Faith and Credit obligations at time of the property re-sale. Additionally, General Fund during the site preparation period, is required to make the debt service payments without revenue from the Urban Renewal Agency until the property re-sale, which will impact both the budget and the ending fund balance.

The debt service requirements outstanding as of June 30, 2019 are summarized near the end of the budget document.

## **DEPARTMENTAL CHANGES**

### **Building and Permit Revenues**

The great recession impact and the slow recovery of new construction necessitated a downsized building inspection staff. The decline in permit revenues has stabilized over the past few years, and greater development activity has occurred. A number of significant projects continue to develop during the current fiscal year. The updated IGA with Gresham has enabled cost effective scaling of service to meet demand as well as expanded technical expertise that has been required for these projects.

The reestablishment of the Code Specialties fund in FY 2009-10 both removed the volatile impact of the construction cycle from the General Fund and improved the City's compliance with State requirements. Current forecast of stabilized revenue and controlled expenditure may allow the fund to complete the current year without requiring another loan from the General Fund.

## **LONG RANGE FINANCIAL ISSUES**

The PERS rate increase is estimated to cost the City an additional \$170,000 beginning in the 2019-21 biennium, and health insurance premium increases of 4% to 12% are estimated to cost another \$50,000. The City will spend just over \$680,000 for medical and dental insurance benefits this coming year. The majority of these costs are out of the City's control. While changes in the health insurance benefits could provide significant savings, changes are subject to collective bargaining with AFSCME. The City's inability to sustain these continued cost increases will continue to challenge the City's labor relations with our remaining employee union.

### **Operating Reserves**

The adopted budget provides the General Fund unappropriated balance of about \$3,204,000 to meet the operational needs of the City between July 1st and November before property taxes receipts arrive. Significantly reducing that level could require the City to borrow money to meet the operating needs and could potentially also reduce the bond and credit rating of the City.

During the history of the Urban Renewal Agency (URA) the City has loaned funds and incurred all the administrative costs to support the URA. The URA tax increment revenue continues to be used to reimburse the City under the existing intergovernmental agreement.

## **Audit Compliance**

The revision of audit standards GASB 65, 66, and 67 will each require expanded reporting and increased audit compliance costs in the coming fiscal years.

## **Multnomah County Business Income Tax**

The 36% decline in the County Business Income Tax receipts from the high achieved in FY 2008-09 has been recovered and exceeded. Current County receipts forecast growth over the prior 2008 peak year. The adopted budget incorporates a portion of this growth.

## **ACKNOWLEDGEMENTS**

We thank the City Council and citizen members of the Budget Committee for their continued support during the budget process and throughout the entire year. We would also like to acknowledge the work done by City department heads and staff in the preparation of this year's budget.

Ray Young  
City Manager

Erich Mueller  
Finance Director





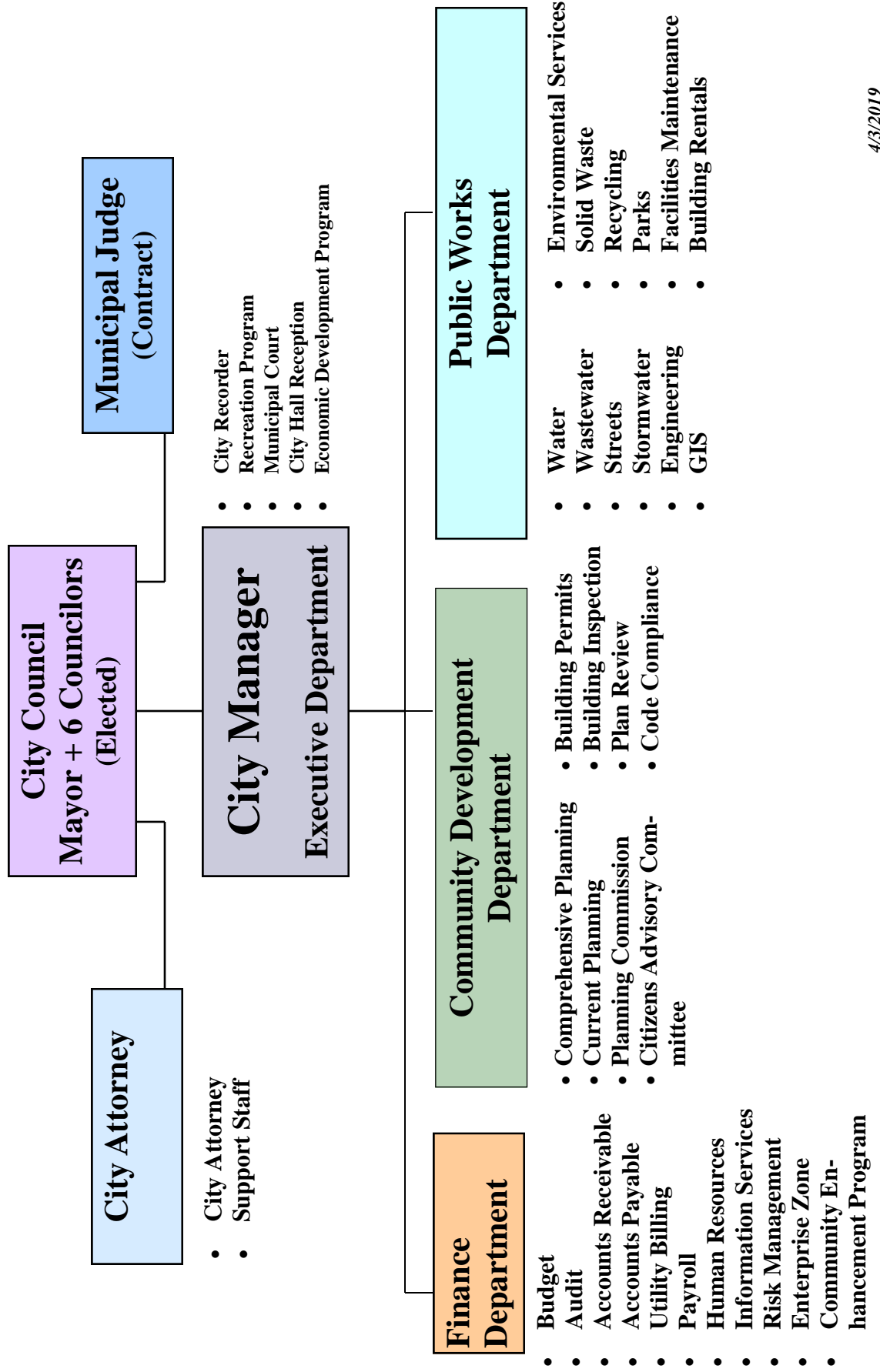
# 2015-16 Council Goals

1. Demonstrate clear progress on Troutdale Riverfront Development – Cooperate with prospective developers who pursue desirable development plans consistent with feasible public financial constraints.
2. Continue to support desirable development in the Enterprise Zone (EZ), and consider the extension of the EZ prior to the June 2018 expiration.
3. Review and decide future of city-owned properties
4. Continue to remove barriers to development and permitting
5. Be proactive and inform the public and property owners about the floodplain mapping changes that result from FEMA's RISK MAP project now in progress.
6. Strive to maintain or grow reserve funds throughout the budget process
7. Develop options to stabilize public works funds
8. Prepare an annual report on the status of city-owned facilities and parks.
9. Develop a long-term plan to repair or replace city hall.
10. Pursue the connection of the 40-Mile Loop Trail.
11. Support a more robust Troutdale Airport.
12. Promote the idea of a Technical Workforce Training Center to provide the trained workforce for TRIP Industries and other local employers
13. Explore a partnership with Mt. Hood Community College Economic Development Department, tied to our local business hiring needs.
14. Partner with Multnomah County's CSEC program and Service providers in the "Enhanced collaborative model to combat Human Trafficking" grant application. The commercial sexual exploitation of children (CSEC) encompasses several different crimes, all of them serious. We'll take a collaborative approach to addressing this complex issue that is occurring in our community.
15. Consider other options for providing fire/life safety services.
16. Coordinate with Wood Village and Fairview in the Halsey Corridor development plan, and other economic development opportunities that benefit the three cities.
17. Consider a storefront initiative to fill empty storefronts.
18. City Council to take up charter review.
19. Continue the Mayor's Art Initiative to support and bring resources to local artists.
20. Support the West Columbia Gorge Chamber on Bicycle Tourism and the Bike Hub development. Strengthen the relationship between the City and the Chamber regarding event planning and tourism goals.
21. Put concerted effort into finishing Visionary Park before June 2016, in time for the 100-year Celebration of the Historic Columbia River Highway. Add it to Parks Master Plan and CIP list. Support other community, Chamber, and Troutdale Historical Society events related to this once-in-a-lifetime event.
22. Study Urban Growth Boundary expansion options and coordinate with local Metro and State Officials.

# City of Troutdale

## Organizational Chart

As of April 2019



**CITY OF TROUTDALE**  
**FULL TIME EQUIVALENT POSITION SUMMARY**

	ADOPTED 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	ADOPTED 2016-17	ADOPTED 2017-18	ADOPTED 2018-19	ADOPTED 2019-2020
<b><u>BY DEPARTMENT</u></b>							
Judicial	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Legal	1.50	1.50	0.50	0.50	0.50	0.50	0.50
Administration	5.00	5.00	5.00	5.00	5.00	6.00	6.00
Community Services	0.75	0.75	0.75	0.75	0.75	0.75	0.75
Information Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Finance	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Police	27.50	28.50	0.50	0.50	0.50	0.50	1.00
Solid Waste/Recycling	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Planning	2.50	2.50	1.50	2.50	3.50	3.50	3.50
Parks	2.37	2.50	2.50	2.50	2.50	2.50	2.50
Facilities	3.68	3.50	3.50	3.50	3.50	3.50	3.50
Code Specialties	1.73	1.50	1.75	2.25	2.25	2.25	2.25
Public Works							
Management	5.90	5.90	6.15	7.15	8.15	8.15	8.15
Water/Street/Internal Services	8.58	9.00	9.00	9.00	9.00	9.00	10.00
Sewer	8.00	5.95	5.95	5.95	5.95	5.95	6.45
Storm		2.05	2.05	2.05	2.05	2.05	2.55
Total Positions/FTE	74.61	75.75	46.25	48.75	50.75	51.75	54.25
<b><u>BY FUND</u></b>							
General Fund	50.40	51.35	21.35	22.35	23.35	24.35	24.85
Code Specialties	1.73	1.50	1.75	2.25	2.25	2.25	2.25
Public Works	22.48	22.90	23.15	24.15	25.15	25.15	27.15
Total Positions/FTE	74.61	75.75	46.25	48.75	50.75	51.75	54.25
<b>Average Population Served</b>	16,015	16,020	16,020	16,025	16,035	16,070	16,185
<b>Population per Full Time Equivalent</b>	214.65	211.49	346.38	328.72	315.96	310.53	298.34

**CITY OF TROUTDALE, OREGON**

**PERSONNEL SERVICES SUMMARY**  
**SALARIES PAID FROM MORE THAN ONE FUND**  
**FISCAL YEAR 2019 - 20**

POSITION	FTE	TOTAL	PARKS		FACILITIES	
		SALARY	FTE	AMOUNT	FTE	AMOUNT
P & F Superintendent	1	97,594	0.5	48,797	0.5	48,797
P & F Worker III	3	198,848	1.5	99,424	1.5	99,424
P & F Worker I	1	38,626	0.50	19,313	0.50	19,313
Totals	5	335,068	2.5	167,534	2.5	167,534

POSITION	FTE	TOTAL	PLANNING		INTERNAL SERVICES		CODE SPEC-BUILD		CODE SPEC-PLUMB		SOLID WASTE	
		SALARY	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Environmental Spec.	1	72,841			0.9	65,557					0.1	7,284
CD Services Coord.	1	59,924	0.5	29,962			0.5	29,962				
BUILDING INSPECTOR II	1	45,594					0.25	22,797	0.25	22,797		
Totals	2.5	178,359	0.5	29,962	0.9	65,557	0.75	52,759	0.25	22,797	0.1	7,284

POSITION	FTE	TOTAL	WATER FUND		STREET FUND		INTERNAL SERVICES	
		SALARY	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
PW Superintendent	1	108,639	0.6	65,183	0.3	32,592	0.1	10,864
PW Chief Operator	1	79,539	0.75	59,654	0.25	19,885		
PW Operator III	1	71,448	0.75	53,586	0.25	17,862		
PW Operator II	2	125,361	1.5	94,021	0.5	31,340		
PW Operator I	2	98,551	1.5	73,913	0.5	24,638		
PW Laborer	1	46,946	0.5	23,473	0.5	23,473		
Totals	8	530,484	5.6	369,830	2.3	149,790	0.1	10,864

POSITION	FTE	TOTAL	SEWER FUND		STORM SEWER FUND	
		SALARY	FTE	AMOUNT	FTE	AMOUNT
WW Superintendent	1	93,849	0.75	70,387	0.25	23,462
WW Chief Operator	1	76,481	0.9	68,833	0.1	7,648
WW Operator III	2	145,662	1.4	102,103	0.6	43,559
WW Operator I	2	118,726	1.4	83,225	0.6	35,501
WW Laborer	3	134,451	2.1	94,116	0.9	40,335
Totals	9	569,169	6.55	418,664	2.45	150,505

# CITY OF TROUTDALE, OREGON

## POSITION TITLES, SALARY RANGES AND STABILITY PAY

**Effective July 1, 2019**

POSITION TITLE	RANGE	SALARY RANGE	STABILITY PAY
LABORER - REGULAR, LABORER - SEASONAL, PWKS ENGINEERING INTERN	5	2,781 - 3,380	
P&F WORKER I, WW/PW LABORER	6	2,920 - 3,549	88 - 213
	7	3,066 - 3,727	92 - 224
GENERAL CLERICAL	8	3,219 - 3,913	97 - 235
CITY HALL RECEPTIONIST/ADMINISTRATIVE ASSISTANT I, OFFICE SUPPORT SPECIALIST	9	3,380 - 4,109	101 - 247
ACCOUNTING TECH I	10	3,549 - 4,314	106 - 259
DEPT/DIV SECRETARY, OFFICE FLOAT SUPPORT SPECIALIST, LEGAL ADMINISTRATIVE ASSISTANT, PLANNING ADMINISTRATIVE ASSISTANT, CITY MANAGER ADMINISTRATIVE ASSISTANT	11	3,727 - 4,530	112 - 272
COURT CLERK, WW/PW OPERATOR I, ACCOUNTING TECH II, FACILITIES MAINTENANCE TECH, PLANNING TECH, HR COORDINATOR, P&F WORKER II, ADMINISTRATIVE SPECIALIST	12	3,913 - 4,757	117 - 285
PERMIT SPECIALIST, CODE COMPLIANCE OFFICER, RECREATION PROGRAM MANAGER, COMMUNITY DEVELOPMENT SERVICES COORDINATOR	13	4,109 - 4,994	123 - 300
ACCOUNTING TECH III, P & F WORKER III, WW/PW OPERATOR II, PAYROLL SPECIALIST, COMMUNICATIONS & DIGITAL MEDIA SPECIALIST	14	4,314 - 5,244	129 - 315
DEPUTY CITY RECORDER, LEGAL ASSISTANT, ASSISTANT PLANNER, EQUIPMENT MAINTENANCE TECHNICIAN	15	4,530 - 5,506	136 - 330
ENGINEERING TECH, WW/PW OPERATOR III	16	4,757 - 5,782	143 - 347
EQUIPMENT MAINTENANCE TECHNICIAN II	17	4,994 - 6,071	150 - 364
INFORMATION SERVICES SPECIALIST, GIS ANALYST, BUILDING INSPECTOR I	18	5,244 - 6,374	157 - 382
ENGINEERING ASSOCIATE, ENVIRONMENTAL SPECIALIST, HR GENERALIST, ASSOCIATE PLANNER	19	5,506 - 6,693	165 - 402
WATER & STREET'S CHIEF OPERATOR, WW CHIEF OPERATOR, MECH/ELECT. EQUIP MAINTENANCE	20	5,782 - 7,028	173 - 422
SENIOR PLANNER, CITY RECORDER, BUILDING INSPECTOR II	21	6,071 - 7,379	182 - 443
PARKS & FACILITIES SUPERINTENDENT,	22	6,374 - 7,748	191 - 465
BUILDING OFFICIAL, CIVIL ENGINEER	23	6,693 - 8,135	201 - 488
PUBLIC WORKS SUPERINTENDENT, WASTE WATER SUPERINTENDENT	24	7,028 - 8,542	211 - 513
HUMAN RESOURCES MANAGER	25	7,379 - 8,969	221 - 538
	26	7,748 - 9,418	232 - 565
DEPUTY DEPARTMENT DIRECTOR & CHIEF ENGINEER	27	8,135 - 9,889	244 - 593
CITY ATTORNEY	EXTERNAL		0 - 0
FINANCE DIRECTOR, PUBLIC WORKS DIRECTOR (contract), COMMUNITY DEVELOPMENT DIRECTOR (contract)	29	8,969 - 10,902	269 - 654
CITY MANAGER	CONTRACT	12,022	361 - 721

Note: Stability Pay calculated on length of employment after 5 years at 3%; after 10 years at 4%; after 15 year at 5%; and after 20 years at 6%.

# CITY OF TROUTDALE ALL FUNDS COMBINED

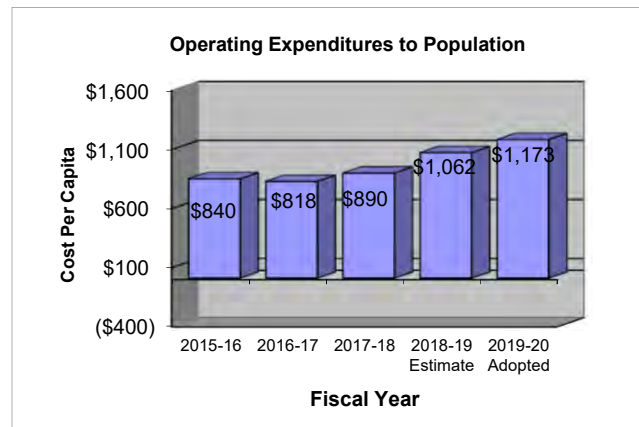
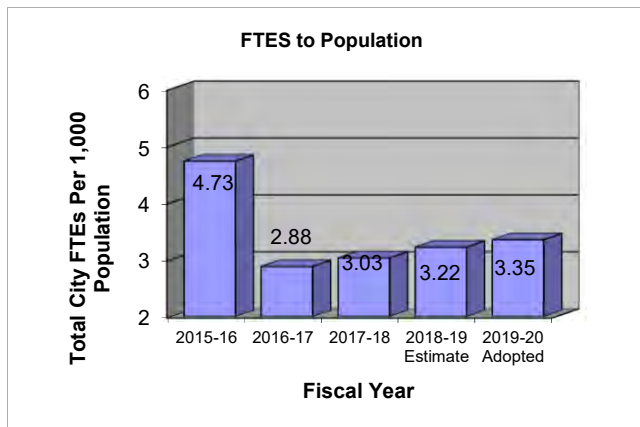
# PER CAPITA COMPARISONS

**TOTAL CITY FTE TO POPULATION RATIO**

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2015-16	16,025	75.75	4.73
2016-17	16,035	46.25	2.88
2017-18	16,070	48.75	3.03
2018-19 Estimate	16,095	51.75	3.22
2019-20 Adopted	16,185	54.25	3.35

**TOTAL OPERATING EXPENDITURES TO POPULATION RATIO**

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2015-16	16,025	\$ 13,461,856	\$840
2016-17	16,035	\$ 13,118,807	\$818
2017-18	16,070	\$ 14,295,778	\$890
2018-19 Estimate	16,095	\$ 17,090,039	\$1,062
2019-20 Adopted	16,185	\$ 18,986,811	\$1,173



- Note: 1. Operating expenditures include personnel services and materials & services only.  
 2. The FY 2018-19 and FY 2019-20 expenditures are estimates.  
 3. The FY 2019-20 population at July 1, 2019 is a City estimate.

# CITY-WIDE ALL FUNDS COMBINED

## FUND SUMMARY

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 14,936,780	\$ 18,652,643	\$ 20,579,518	\$ 23,182,347	\$ 23,182,347	\$ 23,182,347
PROPERTY TAXES	6,368,414	6,447,050	5,762,579	5,856,315	5,856,315	5,856,315
OTHER TAXES	1,315,749	1,635,181	1,725,000	1,844,966	1,844,966	1,844,966
REVENUE FROM OTHER AGENCIES	2,557,252	2,873,393	3,420,363	3,834,708	3,834,708	3,834,708
LICENSES & PERMITS	61,171	68,053	51,326	51,326	51,326	51,326
FINES & FORFEITURES	91,965	94,941	100,000	100,000	100,000	100,000
CHARGES FOR CURRENT SERVICES	6,730,031	10,196,036	7,032,892	8,710,678	8,710,678	8,710,678
FRANCHISE FEES	1,345,454	1,397,704	1,428,686	1,459,401	1,459,401	1,459,401
RENT & INTEREST INCOME	523,182	711,510	404,325	560,964	560,964	560,964
OTHER INCOME	265,111	5,458,798	710,900	359,232	359,232	359,232
TRANSFERS FROM OTHER FUNDS	4,119,169	4,003,812	3,677,143	4,516,821	4,516,821	4,516,821
<b>TOTAL RESOURCES</b>	<b>\$ 38,314,279</b>	<b>\$ 51,539,121</b>	<b>\$ 44,892,732</b>	<b>\$ 50,476,758</b>	<b>\$ 50,476,758</b>	<b>\$ 50,476,758</b>
<b>REQUIREMENTS</b>						
PERSONNEL SERVICES	\$ 4,469,947	\$ 4,678,295	\$ 5,351,684	\$ 6,054,248	\$ 6,054,248	\$ 6,054,248
MATERIALS & SERVICES	8,648,860	9,617,483	11,738,355	12,932,564	12,932,564	12,932,564
CAPITAL OUTLAY	633,835	2,419,997	11,123,061	14,335,111	14,335,111	14,335,111
DEBT SERVICE	1,939,825	1,992,796	710,700	724,100	724,100	724,100
TRANSFERS TO OTHER FUNDS	3,969,169	8,955,619	3,950,141	4,804,821	4,804,821	4,804,821
CONTINGENCY	-	-	7,200,686	5,879,474	5,879,474	5,879,474
UNAPPROPRIATED	18,652,644	23,874,931	4,818,105	5,746,441	5,746,441	5,746,441
<b>TOTAL REQUIREMENTS</b>	<b>\$ 38,314,279</b>	<b>\$ 51,539,121</b>	<b>\$ 44,892,732</b>	<b>\$ 50,476,758</b>	<b>\$ 50,476,758</b>	<b>\$ 50,476,758</b>

# CITY-WIDE ALL FUNDS COMBINED

## RESOURCES BY SOURCE

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 4,300,938	\$ 5,367,755	\$ 5,156,522	\$ 5,144,100	\$ 5,144,100	\$ 5,144,100
PROPERTY TAXES	5,063,779	5,313,436	5,388,879	5,559,915	5,559,915	5,559,915
OTHER TAXES	802,460	798,967	794,470	807,823	807,823	807,823
REVENUE FROM OTHER AGENCIES	1,494,764	1,723,887	2,027,989	2,441,637	2,441,637	2,441,637
LICENSES & PERMITS	45,350	47,345	42,770	42,770	42,770	42,770
FINES & FORFEITURES	91,965	94,941	100,000	100,000	100,000	100,000
CHARGES FOR CURRENT SERVICES	466,148	137,785	128,500	687,799	687,799	687,799
FRANCHISE FEES	1,158,176	1,202,887	1,237,260	1,266,300	1,266,300	1,266,300
RENT & INTEREST INCOME	308,266	347,703	279,671	287,311	287,311	287,311
OTHER INCOME	234,507	5,039,096	323,000	323,000	323,000	323,000
TRANSFERS FROM OTHER FUNDS	1,465,089	1,324,055	1,593,986	1,680,308	1,680,308	1,680,308
<b>GENERAL FUND</b>	<b>15,431,442</b>	<b>21,397,857</b>	<b>17,073,047</b>	<b>18,340,963</b>	<b>18,340,963</b>	<b>18,340,963</b>
BEGINNING FUND BALANCE	23,359	660,514	963,235	1,840,981	1,840,981	1,840,981
CHARGES FOR SERVICES	985,975	1,672,490	417,000	476,600	476,600	476,600
OTHER INCOME	249	20,023	200	32,532	32,532	32,532
TRANSFERS FROM OTHER FUNDS	12,000	12,000	12,000	-	-	-
<b>CODE SPECIALTIES</b>	<b>1,021,583</b>	<b>2,365,026</b>	<b>1,392,435</b>	<b>2,350,113</b>	<b>2,350,113</b>	<b>2,350,113</b>
BEGINNING FUND BALANCE	1,076,321	1,165,191	1,095,780	909,178	909,178	909,178
REVENUE FROM OTHER AGENCIES	-	-	-	-	-	-
CHARGES FOR SERVICES	1,703,439	2,109,961	2,182,875	2,718,540	2,718,540	2,718,540
RENT & INTEREST INCOME	102,613	128,154	83,304	83,304	83,304	83,304
OTHER INCOME	10,021	2,909	1,000	1,000	1,000	1,000
<b>WATER</b>	<b>2,892,395</b>	<b>3,406,215</b>	<b>3,362,959</b>	<b>3,712,022</b>	<b>3,712,022</b>	<b>3,712,022</b>
BEGINNING FUND BALANCE	1,879,973	2,209,783	1,789,604	2,884,865	2,884,865	2,884,865
CHARGES FOR SERVICES	2,895,792	3,087,338	3,204,494	3,396,704	3,396,704	3,396,704
RENT & INTEREST INCOME	17,104	33,099	6,000	40,000	40,000	40,000
OTHER INCOME	10,127	10,445	1,000	1,000	1,000	1,000
TRANSFERS FROM OTHER FUNDS	-	-	-	-	-	-
<b>SEWER</b>	<b>4,802,994</b>	<b>5,340,666</b>	<b>5,001,098</b>	<b>6,322,568</b>	<b>6,322,568</b>	<b>6,322,568</b>
BEGINNING FUND BALANCE	1,419,387	2,155,631	2,390,710	2,424,989	2,424,989	2,424,989
OTHER TAXES	513,289	836,214	930,530	1,037,144	1,037,144	1,037,144
REVENUE FROM OTHER AGENCIES	965,398	1,041,588	1,181,466	1,182,164	1,182,164	1,182,164
CHARGES FOR SERVICES	-	-	300	300	300	300
RENT & INTEREST INCOME	19,069	40,698	5,000	40,698	40,698	40,698
OTHER INCOME	8,099	385,000	384,000	-	-	-
TRANSFERS FROM OTHER FUNDS	-	-	-	-	-	-
<b>STREETS</b>	<b>2,925,241</b>	<b>4,459,131</b>	<b>4,892,006</b>	<b>4,685,295</b>	<b>4,685,295</b>	<b>4,685,295</b>
BEGINNING FUND BALANCE	146,516	457,911	520,982	535,554	535,554	535,554
LICENSES & PERMITS	15,821	20,708	4,556	4,556	4,556	4,556
CHARGES FOR SERVICES	115,354	31,150	86,000	86,000	86,000	86,000
RENT & INTEREST INCOME	4,732	11,202	1,000	1,000	1,000	1,000
OTHER INCOME	1,572	10	-	-	-	-
TRANSFERS FROM OTHER FUNDS	1,507,076	1,662,625	1,652,657	1,905,714	1,905,714	1,905,714
<b>INTERNAL SERVICES</b>	<b>1,791,070</b>	<b>2,183,606</b>	<b>2,265,195</b>	<b>2,532,824</b>	<b>2,532,824</b>	<b>2,532,824</b>
BEGINNING FUND BALANCE	446,975	496,076	329,104	369,976	369,976	369,976
PROPERTY TAXES	1,304,636	1,133,615	373,700	296,400	296,400	296,400
RENT & INTEREST INCOME	8,296	13,538	100	100	100	100
OTHER INCOME	-	-	-	-	-	-
TRANSFERS	533,904	534,632	175,000	175,000	175,000	175,000
<b>DEBT SERVICE</b>	<b>2,293,811</b>	<b>2,177,861</b>	<b>877,904</b>	<b>841,476</b>	<b>841,476</b>	<b>841,476</b>



# CITY-WIDE ALL FUNDS COMBINED

## RESOURCES BY SOURCE

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
BEGINNING FUND BALANCE	43,786	63,323	118,495	152,430	152,430	152,430
CHARGES FOR SERVICES	22,462	83,259	10,000	10,000	10,000	10,000
RENT & INTEREST INCOME	3,769	6,971	100	100	100	100
<b>WATER IMPROVEMENT</b>	<b>70,018</b>	<b>153,553</b>	<b>128,595</b>	<b>162,530</b>	<b>162,530</b>	<b>162,530</b>
BEGINNING FUND BALANCE	157,834	231,481	728,279	809,717	809,717	809,717
CHARGES FOR SERVICES	77,314	512,880	40,000	40,000	40,000	40,000
RENT & INTEREST INCOME	3,027	12,643	100	12,000	12,000	12,000
<b>SEWER IMPROVEMENT</b>	<b>238,175</b>	<b>757,003</b>	<b>768,379</b>	<b>861,717</b>	<b>861,717</b>	<b>861,717</b>
BEGINNING FUND BALANCE	45,577	47,179	44,525	37,380	37,380	37,380
CHARGES FOR SERVICES	2,700	-	-	1,000	1,000	1,000
RENT & INTEREST INCOME	492	752	350	350	350	350
<b>STREET TREE</b>	<b>48,769</b>	<b>47,931</b>	<b>44,875</b>	<b>38,730</b>	<b>38,730</b>	<b>38,730</b>
BEGINNING FUND BALANCE	414,798	421,721	1,253,674	1,041,357	1,041,357	1,041,357
REVENUE FROM OTHER AGENCIES	-	-	-	-	-	-
CHARGES FOR SERVICES	14,876	840,435	40,000	40,000	40,000	40,000
RENT & INTEREST INCOME	387	11,987	2,500	2,500	2,500	2,500
<b>STREET IMPROVEMENT</b>	<b>430,061</b>	<b>1,274,143</b>	<b>1,296,174</b>	<b>1,083,857</b>	<b>1,083,857</b>	<b>1,083,857</b>
BEGINNING FUND BALANCE	1,810,960	1,825,176	2,585,588	2,521,357	2,521,357	2,521,357
CHARGES FOR SERVICES	4,603	1,058,359	10,000	10,000	10,000	10,000
RENT & INTEREST INCOME	16,307	37,178	7,000	40,000	40,000	40,000
<b>STORM SEWER IMPROVEMENT</b>	<b>1,831,871</b>	<b>2,920,713</b>	<b>2,602,588</b>	<b>2,571,357</b>	<b>2,571,357</b>	<b>2,571,357</b>
BEGINNING FUND BALANCE	1,193,292	1,193,501	1,269,881	1,352,782	1,352,782	1,352,782
REVENUE FROM OTHER AGENCIES	-	-	100,000	100,000	100,000	100,000
CHARGES FOR SERVICES	42,500	25,000	15,000	15,000	15,000	15,000
RENT & INTEREST INCOME	17,991	29,292	12,000	16,000	16,000	16,000
OTHER INCOME	-	-	-	-	-	-
TRANSFERS FROM OTHER FUNDS	41,000	48,500	48,500	48,500	48,500	48,500
<b>PARKS IMPROVEMENT</b>	<b>1,294,783</b>	<b>1,296,293</b>	<b>1,445,381</b>	<b>1,532,282</b>	<b>1,532,282</b>	<b>1,532,282</b>
BEGINNING FUND BALANCE	116,196	247,184	154,495	282,126	282,126	282,126
CHARGES FOR SERVICES	380,035	618,967	689,713	1,019,725	1,019,725	1,019,725
LICENSES & PERMITS	-	-	4,000	4,000	4,000	4,000
RENT & INTEREST INCOME	952	592	500	500	500	500
OTHER INCOME	-	443	500	500	500	500
TRANSFERS FROM OTHER FUNDS	343,000	165,000	-	-	-	-
<b>STORM SEWER UTILITY</b>	<b>840,182</b>	<b>1,032,187</b>	<b>849,208</b>	<b>1,306,852</b>	<b>1,306,852</b>	<b>1,306,852</b>
BEGINNING FUND BALANCE	1,686,675	1,891,716	2,041,532	2,352,534	2,352,534	2,352,534
FRANCHISE FEES	187,279	194,817	191,426	193,100	193,100	193,100
RENT & INTEREST INCOME	17,762	32,121	5,000	35,000	35,000	35,000
OTHER INCOME	-	-	-	-	-	-
<b>UTILITIES UNDERGROUND</b>	<b>1,891,716</b>	<b>2,118,654</b>	<b>2,237,958</b>	<b>2,580,634</b>	<b>2,580,634</b>	<b>2,580,634</b>

# CITY-WIDE ALL FUNDS COMBINED

## RESOURCES BY SOURCE

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
BEGINNING FUND BALANCE	3,693	2,819	12,065	22,370	22,370	22,370
REVENUE FROM OTHER AGENCIES	9,589	10,355	11,648	11,648	11,648	11,648
RENT & INTEREST INCOME	5	70	100	100	100	100
<b>BIKE PATHS &amp; TRAILS</b>	<b>13,287</b>	<b>13,244</b>	<b>23,813</b>	<b>34,117</b>	<b>34,117</b>	<b>34,117</b>
BEGINNING FUND BALANCE	86,035	93,055	43,674	71,896	71,896	71,896
REVENUE FROM OTHER AGENCIES	87,501	97,562	99,260	99,260	99,260	99,260
RENT & INTEREST INCOME	697	376	100	500	500	500
<b>COMM ENHANCEMENT PRG</b>	<b>174,234</b>	<b>190,994</b>	<b>143,034</b>	<b>171,656</b>	<b>171,656</b>	<b>171,656</b>
BEGINNING FUND BALANCE	24,949	61,888	27,889	19,141	19,141	19,141
RENT & CHARGES FOR SERVICES	18,833	18,413	15,000	15,000	15,000	15,000
INTEREST & OTHER INCOME	1,040	4,085	1,000	1,000	1,000	1,000
TRANSFERS FROM OTHER FUNDS	75,000	-	20,000	-	-	-
<b>SAM COX BLDG FUND</b>	<b>119,821</b>	<b>84,386</b>	<b>63,889</b>	<b>35,141</b>	<b>35,141</b>	<b>35,141</b>
BEGINNING FUND BALANCE	51,669	52,205	52,905	54,276	54,276	54,276
OTHER INCOME	536	872	1,200	1,200	1,200	1,200
<b>POLICE FACILITY PROJECT</b>	<b>52,205</b>	<b>53,076</b>	<b>54,105</b>	<b>55,476</b>	<b>55,476</b>	<b>55,476</b>
BEGINNING FUND BALANCE	7,850	8,534	-	-	-	-
RENT & INTEREST INCOME	673	690	-	-	-	-
TRANSFERS FROM OTHER FUNDS	142,100	132,000	-	-	-	-
<b>COP DEBT SERVICE</b>	<b>150,623</b>	<b>141,223</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
BEGINNING FUND BALANCE	-	-	579	86,508	86,508	86,508
RENT & INTEREST INCOME	-	359	100	100	100	100
TRANSFERS FROM OTHER FUNDS	-	125,000	175,000	707,299	707,299	707,299
<b>FF&amp;C DEBT SERVICE</b>	<b>-</b>	<b>125,359</b>	<b>175,679</b>	<b>793,907</b>	<b>793,907</b>	<b>793,907</b>
BEGINNING FUND BALANCE	-	-	-	54,581	54,581	54,581
CHARGES FOR SERVICES	-	-	16,670	16,670	16,670	16,670
RENT & INTEREST INCOME	-	-	100	100	100	100
<b>STORM SEWER REIMBURSEMENT</b>	<b>-</b>	<b>-</b>	<b>16,770</b>	<b>71,351</b>	<b>71,351</b>	<b>71,351</b>
BEGINNING FUND BALANCE	-	-	-	23,447	23,447	23,447
CHARGES FOR SERVICES	-	-	26,890	26,890	26,890	26,890
RENT & INTEREST INCOME	-	-	100	100	100	100
<b>WATER REIMBURSEMENT</b>	<b>-</b>	<b>-</b>	<b>26,990</b>	<b>50,437</b>	<b>50,437</b>	<b>50,437</b>
BEGINNING FUND BALANCE	-	-	-	108,138	108,138	108,138
CHARGES FOR SERVICES	-	-	70,850	70,850	70,850	70,850
RENT & INTEREST INCOME	-	-	100	100	100	100
<b>SEWER REIMBURSEMENT</b>	<b>-</b>	<b>-</b>	<b>70,950</b>	<b>179,088</b>	<b>179,088</b>	<b>179,088</b>
BEGINNING FUND BALANCE	-	-	-	82,662	82,662	82,662
CHARGES FOR SERVICES	-	-	79,600	79,600	79,600	79,600
RENT & INTEREST INCOME	-	-	100	100	100	100
<b>STREET REIMBURSEMENT</b>	<b>-</b>	<b>-</b>	<b>79,700</b>	<b>162,362</b>	<b>162,362</b>	<b>162,362</b>
<b>TOTAL RESOURCES</b>	<b>\$ 38,314,279</b>	<b>\$ 51,539,121</b>	<b>\$ 44,892,732</b>	<b>\$ 50,476,758</b>	<b>\$ 50,476,758</b>	<b>\$ 50,476,758</b>

**CITY-WIDE  
ALL FUNDS COMBINED**

**REQUIREMENTS BY CATEGORY**

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>						
PERSONNEL SERVICES	\$ 2,252,037	\$ 2,262,375	\$ 2,556,505	\$ 2,833,051	\$ 2,833,051	\$ 2,833,051
MATERIALS & SERVICES	6,628,422	7,047,141	7,737,419	8,370,346	8,370,346	8,370,346
CAPITAL OUTLAY	186,505	493,058	2,143,135	1,321,297	1,321,297	1,321,297
TRANSFERS TO OTHER FUNDS	996,722	5,953,696	808,142	1,362,243	1,362,243	1,362,243
CONTINGENCY	-	-	784,508	850,000	850,000	850,000
UNAPPROPRIATED	5,367,755	5,641,586	3,043,338	3,604,027	3,604,027	3,604,027
<b>GENERAL FUND</b>	<b>15,431,441</b>	<b>21,397,857</b>	<b>17,073,047</b>	<b>18,340,963</b>	<b>18,340,963</b>	<b>18,340,963</b>
PERSONNEL SERVICES	164,624	229,325	230,117	296,055	296,055	296,055
MATERIALS & SERVICES	124,674	177,490	163,013	255,363	255,363	255,363
CAPITAL OUTLAY	-	-	-	-	-	-
TRANSFERS TO OTHER FUNDS	71,771	87,946	94,895	146,562	146,562	146,562
CONTINGENCY	-	-	904,410	1,652,134	1,652,134	1,652,134
UNAPPROPRIATED	660,514	1,870,266	-	-	-	-
<b>CODE SPECIALTIES</b>	<b>1,021,583</b>	<b>2,365,026</b>	<b>1,392,435</b>	<b>2,350,113</b>	<b>2,350,113</b>	<b>2,350,113</b>
PERSONNEL SERVICES	468,064	389,347	487,336	592,318	592,318	592,318
MATERIALS & SERVICES	525,446	523,620	696,421	867,209	867,209	867,209
CAPITAL OUTLAY	93,411	579,856	1,002,400	1,345,300	1,345,300	1,345,300
TRANSFERS TO OTHER FUNDS	640,282	666,822	676,334	744,570	744,570	744,570
CONTINGENCY	-	-	311,129	125,000	125,000	125,000
UNAPPROPRIATED	1,165,190	1,246,570	189,339	37,625	37,625	37,625
<b>WATER</b>	<b>2,892,394</b>	<b>3,406,215</b>	<b>3,362,959</b>	<b>3,712,022</b>	<b>3,712,022</b>	<b>3,712,022</b>
PERSONNEL SERVICES	511,726	511,888	537,604	649,424	649,424	649,424
MATERIALS & SERVICES	710,200	846,208	1,136,715	1,242,561	1,242,561	1,242,561
CAPITAL OUTLAY	176,713	118,225	1,756,525	3,153,100	3,153,100	3,153,100
TRANSFERS TO OTHER FUNDS	1,194,571	1,257,536	919,688	976,296	976,296	976,296
CONTINGENCY	-	-	487,422	100,000	100,000	100,000
UNAPPROPRIATED	2,209,783	2,606,808	163,144	201,188	201,188	201,188
<b>SEWER</b>	<b>4,802,994</b>	<b>5,340,666</b>	<b>5,001,098</b>	<b>6,322,568</b>	<b>6,322,568</b>	<b>6,322,568</b>
PERSONNEL SERVICES	169,358	157,514	207,823	247,440	247,440	247,440
MATERIALS & SERVICES	181,655	454,821	1,121,926	1,186,165	1,186,165	1,186,165
CAPITAL OUTLAY	38,237	111,922	1,217,400	762,300	762,300	762,300
TRANSFERS TO OTHER FUNDS	380,361	388,953	480,968	597,071	597,071	597,071
CONTINGENCY	-	-	784,488	900,000	900,000	900,000
UNAPPROPRIATED	2,155,631	3,345,921	1,079,401	992,319	992,319	992,319
<b>STREETS</b>	<b>2,925,241</b>	<b>4,459,131</b>	<b>4,892,006</b>	<b>4,685,295</b>	<b>4,685,295</b>	<b>4,685,295</b>
PERSONNEL SERVICES	738,091	959,859	1,137,888	1,206,679	1,206,679	1,206,679
MATERIALS & SERVICES	252,582	263,175	246,460	261,589	261,589	261,589
CAPITAL OUTLAY	19,519	9,241	135,200	308,300	308,300	308,300
TRANSFERS TO OTHER FUNDS	322,968	319,827	386,166	365,055	365,055	365,055
CONTINGENCY	-	-	359,481	391,202	391,202	391,202
UNAPPROPRIATED	457,911	631,504	-	-	-	-
<b>INTERNAL SERVICES</b>	<b>1,791,070</b>	<b>2,183,606</b>	<b>2,265,195</b>	<b>2,532,824</b>	<b>2,532,824</b>	<b>2,532,824</b>
DEBT SERVICE	1,797,735	1,812,985	543,700	557,100	557,100	557,100
UNAPPROPRIATED	496,076	364,876	334,203	284,376	284,376	284,376
<b>DEBT SERVICE</b>	<b>2,293,811</b>	<b>2,177,861</b>	<b>877,903</b>	<b>841,476</b>	<b>841,476</b>	<b>841,476</b>
MATERIALS & SERVICES	6,695	10,786	25,000	25,000	25,000	25,000
CAPITAL OUTLAY	-	437	35,000	137,530	137,530	137,530
CONTINGENCY	-	-	68,595	-	-	-
UNAPPROPRIATED	63,323	142,330	-	-	-	-
<b>WATER IMPROVEMENT</b>	<b>70,018</b>	<b>153,553</b>	<b>128,595</b>	<b>162,530</b>	<b>162,530</b>	<b>162,530</b>

**CITY-WIDE  
ALL FUNDS COMBINED**

**REQUIREMENTS BY CATEGORY**

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
MATERIALS & SERVICES	6,695	286	25,000	25,000	25,000	25,000
CAPITAL OUTLAY	-	-	330,000	836,717	836,717	836,717
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	413,379	-	-	-
UNAPPROPRIATED	231,481	756,717	-	-	-	-
<b>SEWER IMPROVEMENT</b>	<b>238,175</b>	<b>757,003</b>	<b>768,379</b>	<b>861,717</b>	<b>861,717</b>	<b>861,717</b>
MATERIALS & SERVICES	1,590	7,501	44,875	38,730	38,730	38,730
UNAPPROPRIATED	47,179	40,430	-	-	-	-
<b>STREET TREE</b>	<b>48,769</b>	<b>47,931</b>	<b>44,875</b>	<b>38,730</b>	<b>38,730</b>	<b>38,730</b>
MATERIALS & SERVICES	6,695	286	25,000	25,000	25,000	25,000
CAPITAL OUTLAY	1,645	275,000	800,000	950,000	950,000	950,000
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	471,174	108,857	108,857	108,857
UNAPPROPRIATED	421,721	998,857	-	-	-	-
<b>STREET IMPROVEMENT</b>	<b>430,061</b>	<b>1,274,143</b>	<b>1,296,174</b>	<b>1,083,857</b>	<b>1,083,857</b>	<b>1,083,857</b>
MATERIALS & SERVICES	6,695	286	47,500	47,500	47,500	47,500
CAPITAL OUTLAY	-	535,000	800,000	1,325,000	1,325,000	1,325,000
CONTINGENCY	-	-	1,755,088	1,198,857	1,198,857	1,198,857
UNAPPROPRIATED	1,825,176	2,385,428	-	-	-	-
<b>STORM SEWER IMPROVEMENT</b>	<b>1,831,871</b>	<b>2,920,713</b>	<b>2,602,588</b>	<b>2,571,357</b>	<b>2,571,357</b>	<b>2,571,357</b>
MATERIALS & SERVICES	11	11	75,000	75,000	75,000	75,000
CAPITAL OUTLAY	26,271	-	402,500	717,500	717,500	717,500
TRANSFERS TO OTHER FUNDS	75,000	-	293,000	273,000	273,000	273,000
CONTINGENCY	-	-	674,881	466,782	466,782	466,782
UNAPPROPRIATED	1,193,501	1,296,282	-	-	-	-
<b>PARKS IMPROVEMENT</b>	<b>1,294,783</b>	<b>1,296,293</b>	<b>1,445,381</b>	<b>1,532,282</b>	<b>1,532,282</b>	<b>1,532,282</b>
PERSONNEL SERVICES	166,048	167,987	194,411	229,281	229,281	229,281
MATERIALS & SERVICES	148,498	156,604	246,779	337,147	337,147	337,147
CAPITAL OUTLAY	40,632	271,815	155,025	358,600	358,600	358,600
TRANSFERS TO OTHER FUNDS	237,821	238,827	248,596	297,672	297,672	297,672
CONTINGENCY	-	-	4,397	84,152	84,152	84,152
UNAPPROPRIATED	247,184	196,953	-	-	-	-
<b>STORM SEWER UTILITY</b>	<b>840,182</b>	<b>1,032,187</b>	<b>849,208</b>	<b>1,306,852</b>	<b>1,306,852</b>	<b>1,306,852</b>
MATERIALS & SERVICES	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	2,237,958	2,580,634	2,580,634	2,580,634
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	1,891,716	2,118,654	-	-	-	-
<b>UTILITIES UNDERGROUND</b>	<b>1,891,716</b>	<b>2,118,654</b>	<b>2,237,958</b>	<b>2,580,634</b>	<b>2,580,634</b>	<b>2,580,634</b>
CAPITAL OUTLAY	10,468	822	23,813	34,117	34,117	34,117
UNAPPROPRIATED	2,819	12,422	-	-	-	-
<b>BIKE PATHS &amp; TRAILS</b>	<b>13,287</b>	<b>13,244</b>	<b>23,813</b>	<b>34,117</b>	<b>34,117</b>	<b>34,117</b>
DEBT SERVICE	142,090	140,381	-	-	-	-
UNAPPROPRIATED	8,534	843	-	-	-	-
<b>COP DEBT SERVICE</b>	<b>150,623</b>	<b>141,223</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CITY-WIDE  
ALL FUNDS COMBINED**

**REQUIREMENTS BY CATEGORY**

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
MATERIALS & SERVICES	46,505	125,860	123,182	151,804	151,804	151,804
TRANSFERS TO OTHER FUNDS	34,673	19,512	19,852	19,852	19,852	19,852
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	93,055	45,622	-	-	-	-
<b>COMM ENHANCEMENT PROGRAM</b>	<b>174,234</b>	<b>190,994</b>	<b>143,034</b>	<b>171,656</b>	<b>171,656</b>	<b>171,656</b>
MATERIALS & SERVICES	2,499	3,410	4,065	4,151	4,151	4,151
CAPITAL OUTLAY	40,434	24,620	6,000	6,000	6,000	6,000
TRANSFERS TO OTHER FUNDS	15,000	22,500	22,500	22,500	22,500	22,500
CONTINGENCY	-	-	31,324	2,490	2,490	2,490
UNAPPROPRIATED	61,888	33,856	-	-	-	-
<b>SAM COX BLDG FUND</b>	<b>119,821</b>	<b>84,386</b>	<b>63,889</b>	<b>35,141</b>	<b>35,141</b>	<b>35,141</b>
CAPITAL OUTLAY	-	-	54,105	55,476	55,476	55,476
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	52,205	53,076	-	-	-	-
<b>POLICE FACILITY PROJECT</b>	<b>52,205</b>	<b>53,076</b>	<b>54,105</b>	<b>55,476</b>	<b>55,476</b>	<b>55,476</b>
DEBT SERVICE	-	39,431	167,000	167,000	167,000	167,000
UNAPPROPRIATED	-	85,929	8,679	626,907	626,907	626,907
<b>FF&amp;C DEBT SERVICE</b>	<b>-</b>	<b>125,359</b>	<b>175,679</b>	<b>793,907</b>	<b>793,907</b>	<b>793,907</b>
MATERIALS & SERVICES	-	-	5,000	5,000	5,000	5,000
CAPITAL OUTLAY	-	-	6,000	66,351	66,351	66,351
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	5,770	-	-	-
UNAPPROPRIATED	-	-	-	-	-	-
<b>STORM SEWER REIMBURSEMENT</b>	<b>-</b>	<b>-</b>	<b>16,770</b>	<b>71,351</b>	<b>71,351</b>	<b>71,351</b>
MATERIALS & SERVICES	-	-	5,000	5,000	5,000	5,000
CAPITAL OUTLAY	-	-	6,000	45,437	45,437	45,437
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	15,990	-	-	-
UNAPPROPRIATED	-	-	-	-	-	-
<b>WATER REIMBURSEMENT</b>	<b>-</b>	<b>-</b>	<b>26,990</b>	<b>50,437</b>	<b>50,437</b>	<b>50,437</b>
MATERIALS & SERVICES	-	-	5,000	5,000	5,000	5,000
CAPITAL OUTLAY	-	-	6,000	174,088	174,088	174,088
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	59,950	-	-	-
UNAPPROPRIATED	-	-	-	-	-	-
<b>SEWER REIMBURSEMENT</b>	<b>-</b>	<b>-</b>	<b>70,950</b>	<b>179,088</b>	<b>179,088</b>	<b>179,088</b>
MATERIALS & SERVICES	-	-	5,000	5,000	5,000	5,000
CAPITAL OUTLAY	-	-	6,000	157,362	157,362	157,362
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	68,700	-	-	-
UNAPPROPRIATED	-	-	-	-	-	-
<b>STREET REIMBURSEMENT</b>	<b>-</b>	<b>-</b>	<b>79,700</b>	<b>162,362</b>	<b>162,362</b>	<b>162,362</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$ 38,314,277</b>	<b>\$ 51,539,121</b>	<b>\$ 44,892,731</b>	<b>\$ 50,476,758</b>	<b>\$ 50,476,758</b>	<b>\$ 50,476,758</b>

# GENERAL FUND ACCOUNT 01.00

## FUND SUMMARY

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 4,300,938	\$ 5,367,755	\$ 5,156,522	5,144,100	5,144,100	5,144,100
PROPERTY TAXES	5,063,779	5,313,436	5,388,879	5,559,915	5,559,915	5,559,915
OTHER TAXES	802,460	798,967	794,470	807,823	807,823	807,823
REVENUE FROM OTHER AGENCIES	1,494,764	1,723,887	2,027,989	2,441,637	2,441,637	2,441,637
LICENSES & PERMITS	45,350	47,345	42,770	42,770	42,770	42,770
FINES & FORFEITURES	91,965	94,941	100,000	100,000	100,000	100,000
CHARGES FOR CURRENT SERVICES	466,148	137,785	128,500	687,799	687,799	687,799
FRANCHISE FEES	1,158,176	1,202,887	1,237,260	1,266,300	1,266,300	1,266,300
RENT & INTEREST INCOME	308,266	347,703	279,671	287,311	287,311	287,311
REC. EXP. & OTHER INCOME	234,507	5,039,096	323,000	323,000	323,000	323,000
TRANSFER FROM OTHER FUNDS	1,465,089	1,324,055	1,593,986	1,680,308	1,680,308	1,680,308
<b>TOTAL RESOURCES</b>	<b>\$ 15,431,442</b>	<b>\$ 21,397,857</b>	<b>\$ 17,073,047</b>	<b>\$ 18,340,963</b>	<b>\$ 18,340,963</b>	<b>\$ 18,340,963</b>
REVENUE (NET OF BEGINNING FUND BAL):	\$ 11,130,504	\$ 11,030,102	\$ 11,916,525	\$ 13,196,864	\$ 13,196,864	\$ 13,196,864
\$ CHANGE FROM PRIOR YR:	\$ 1,199,301	\$ (100,402)	\$ 886,423	\$ 1,280,339		
% CHANGE FROM PRIOR YR:	12.08%	-0.90%	8.04%	10.74%		
<b>REQUIREMENTS</b>						
LEGISLATIVE	\$ 21,468	\$ 14,756	\$ 36,605	\$ 40,160	\$ 40,160	\$ 40,160
JUDICIAL	97,976	93,443	118,136	129,649	129,649	129,649
LEGAL	181,943	111,386	284,238	285,621	285,621	285,621
GENERAL GOVERNMENT	268,955	502,314	533,685	582,287	582,287	582,287
ADMINISTRATION	704,243	633,811	814,200	856,110	856,110	856,110
COMMUNITY SERVICES	109,006	113,702	143,810	149,040	149,040	149,040
<b>EXECUTIVE</b>	<b>1,383,592</b>	<b>1,469,413</b>	<b>1,930,674</b>	<b>2,042,866</b>	<b>2,042,866</b>	<b>2,042,866</b>
INFORMATION SERVICES	217,973	248,095	270,839	304,045	304,045	304,045
FINANCE	555,678	563,141	623,812	664,558	664,558	664,558
<b>FINANCE</b>	<b>773,651</b>	<b>811,235</b>	<b>894,651</b>	<b>968,603</b>	<b>968,603</b>	<b>968,603</b>
POLICE OPERATIONS	3,332,536	3,400,445	3,633,083	4,019,286	4,019,286	4,019,286
PD BUILDING OPERATIONS	139,084	129,761	126,081	129,871	129,871	129,871
SOLID WASTE/RECYCLING	9,255	14,296	21,706	45,020	45,020	45,020
<b>PUBLIC SAFETY</b>	<b>3,480,875</b>	<b>3,544,502</b>	<b>3,780,870</b>	<b>4,194,177</b>	<b>4,194,177</b>	<b>4,194,177</b>
<b>FIRE PROTECTION SERVICES</b>	<b>2,059,409</b>	<b>2,152,082</b>	<b>2,218,797</b>	<b>2,286,248</b>	<b>2,286,248</b>	<b>2,286,248</b>
PLANNING	282,587	412,220	485,591	601,016	601,016	601,016
<b>COMMUNITY DEVELOPMENT</b>	<b>282,587</b>	<b>412,220</b>	<b>485,591</b>	<b>601,016</b>	<b>601,016</b>	<b>601,016</b>
PARKS & GREENWAYS	625,904	918,936	1,962,766	1,199,501	1,199,501	1,199,501
FACILITIES	460,948	494,186	1,163,710	1,232,282	1,232,282	1,232,282
<b>PARKS &amp; FACILITIES</b>	<b>1,086,852</b>	<b>1,413,122</b>	<b>3,126,476</b>	<b>2,431,783</b>	<b>2,431,783</b>	<b>2,431,783</b>
TRANSFERS	996,722	5,953,696	808,142	1,362,243	1,362,243	1,362,243
CONTINGENCY	-	-	784,508	850,000	850,000	850,000
UNAPPROPRIATED	5,367,755	5,641,586	3,043,338	3,604,027	3,604,027	3,604,027
<b>OTHER</b>	<b>6,364,477</b>	<b>11,595,282</b>	<b>4,635,988</b>	<b>5,816,270</b>	<b>5,816,270</b>	<b>5,816,270</b>
<b>TOTAL REQUIREMENTS</b>	<b>\$ 15,431,442</b>	<b>\$ 21,397,857</b>	<b>\$ 17,073,047</b>	<b>\$ 18,340,963</b>	<b>\$ 18,340,963</b>	<b>\$ 18,340,963</b>
APPROPRIATIONS:	\$ 10,063,687	\$ 15,756,270	\$ 14,029,709	\$ 14,736,937	\$ 14,736,937	\$ 14,736,937
REVENUES less APPROPRIATIONS:	\$ 1,066,817	\$ (4,726,168)	\$ (2,113,184)	\$ (1,540,073)	\$ (1,540,073)	\$ (1,540,073)

# GENERAL FUND ACCOUNT 01.00

## RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
01-00-7000	BEGINNING FUND BALANCE	\$ 4,300,938	\$ 5,367,755	5,156,522	\$ 5,144,100	\$ 5,144,100	\$ 5,144,100
01-00-7101	CURRENT YEAR TAXES	4,984,478	5,238,635	5,309,137	5,482,368	5,482,368	5,482,368
01-00-7103	OTHER TAXES - CANCEL & OMIT	-	-	-	-	-	-
01-00-7104	PRIOR YEAR TAXES	69,069	66,072	72,242	70,047	70,047	70,047
01-00-7106	TAX DEEDED LAND SALES	-	-	-	-	-	-
01-00-7108	TAX PENALTIES AND INTEREST	10,231	8,728	7,500	7,500	7,500	7,500
	<b>TOTAL PROPERTY TAXES</b>	<b>5,063,779</b>	<b>5,313,436</b>	<b>5,388,879</b>	<b>5,559,915</b>	<b>5,559,915</b>	<b>5,559,915</b>
01-00-7205	HOTEL/MOTEL TAX	637,279	625,823	628,716	631,551	631,551	631,551
01-00-7212	HOTEL/MOTEL TAX - WCGCC	100,903	99,089	99,547	99,996	99,996	99,996
01-00-7213	SOLID WASTE TAX	64,279	74,054	66,207	76,276	76,276	76,276
	<b>TOTAL OTHER TAXES</b>	<b>802,460</b>	<b>798,967</b>	<b>794,470</b>	<b>807,823</b>	<b>807,823</b>	<b>807,823</b>
01-00-7201	STATE LIQUOR TAX SHARE	245,594	256,000	295,206	300,394	300,394	300,394
01-00-7202	STATE CIGARETTE TAX SHARE	20,367	19,813	19,445	19,260	19,260	19,260
01-00-7215	STATE MARIJUANA TAX SHARE	-	81,728	40,336	48,069	48,069	48,069
01-00-7203	STATE REVENUE SHARING	164,206	171,419	222,335	201,077	201,077	201,077
01-00-7204	COUNTY BUSINESS INCOME TAX	1,054,570	1,185,784	1,214,767	1,283,777	1,283,777	1,283,777
01-00-7206	STATE GRANTS	-	-	229,000	229,000	229,000	229,000
01-00-7207	FEDERAL GRANTS/ENTITLEMENTS	-	-	-	-	-	-
01-00-7208	METRO GRANTS	-	-	-	347,160	347,160	347,160
01-00-7210	EMERGENCY COMMUNICATIONS	-	-	-	-	-	-
01-00-7219	REIMBURSEMENT FR OTHER GOVERNMENTS	10,027	9,143	6,900	6,900	6,900	6,900
01-00-7220	OTHER LOCAL GOVERNMENTS	-	-	-	6,000	6,000	6,000
01-00-7221	REYNOLDS SCHOOL DISTRICT	-	-	-	-	-	-
	<b>TOTAL REVENUE OTHER AGENCIES</b>	<b>1,494,764</b>	<b>1,723,887</b>	<b>2,027,989</b>	<b>2,441,637</b>	<b>2,441,637</b>	<b>2,441,637</b>
01-00-7299	AMUSEMENT DEVICE LICENSES	-	-	-	-	-	-
01-00-7300	METRO BUSINESS LICENSES	-	-	-	-	-	-
01-00-7301	BUSINESS LICENSES	42,315	43,890	41,000	41,000	41,000	41,000
01-00-7302	LIQUOR LICENSES	1,500	1,225	900	900	900	900
01-00-7307	SIGN PERMITS	1,260	2,040	120	120	120	120
01-00-7308	DEVELOPMENT PERMIT	275	125	750	750	750	750
01-00-7309	SELF INSPECTION FEE	-	65	-	-	-	-
	<b>TOTAL LICENSES &amp; PERMITS</b>	<b>45,350</b>	<b>47,345</b>	<b>42,770</b>	<b>42,770</b>	<b>42,770</b>	<b>42,770</b>
01-00-7401	FINES & FORFEITURES	91,965	94,941	100,000	100,000	100,000	100,000
	<b>TOTAL FINES &amp; FORFEITURES</b>	<b>91,965</b>	<b>94,941</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
01-00-7498	STATE JUDICIAL SYSTEM SURCHARGE	861	1,700	500	500	500	500
01-00-7499	OTHER COURT CHARGES	8,387	9,129	15,000	15,000	15,000	15,000
01-00-7501	LIEN CHECK FEES	16,075	14,550	13,000	15,000	15,000	15,000
01-00-7505	PLANNING AND PLAT FEES	207,014	51,617	30,000	55,000	55,000	55,000
01-00-7510	SUBDIVISION PLAN REVIEW FEE	-	-	-	-	-	-
01-00-7515	PENALTY FEES	23,509	23,099	30,000	30,000	30,000	30,000
01-00-7523	URBAN RENEWAL AGENCY FEES	-	-	-	-	-	-
01-00-7530	COMPOST/LAWN EXEMPTION FEE	-	-	-	-	-	-
01-00-7531	COMM SERVICE FEE - ENT ZONE	-	-	-	532,299	532,299	532,299
01-00-7710	ENTERPRISE ZONE APPLICATION FEE	178,460	-	10,000	10,000	10,000	10,000
01-00-7811	RECREATION PROGRAM FEES	31,842	37,689	30,000	30,000	30,000	30,000
	<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>466,148</b>	<b>137,785</b>	<b>128,500</b>	<b>687,799</b>	<b>687,799</b>	<b>687,799</b>
01-00-7601	FRANCHISE FEES - PGE	436,493	454,738	448,103	451,733	451,733	451,733
01-00-7602	FRANCHISE FEES - NWNG	255,273	237,621	286,393	294,985	294,985	294,985
01-00-7603	FRANCHISE FEES - VERIZON	25,031	23,957	32,000	32,000	32,000	32,000
01-00-7604	FRANCHISE FEES - SOLID WASTE	128,103	132,173	141,261	145,499	145,499	145,499
01-00-7605	FRANCHISE FEES - CABLE	61,738	60,399	65,000	65,000	65,000	65,000
01-00-7607	FRANCHISE FEE-PHONE UTILITIES	1,215	1,638	-	2,000	2,000	2,000
01-00-7606	FRANCHISE FEES - CITY UTILITY	250,323	292,360	264,503	275,083	275,083	275,083
	<b>TOTAL FRANCHISE FEES</b>	<b>1,158,176</b>	<b>1,202,887</b>	<b>1,237,260</b>	<b>1,266,300</b>	<b>1,266,300</b>	<b>1,266,300</b>
01-00-7701	INTEREST EARNED	56,591	103,466	25,000	25,000	25,000	25,000
01-00-7702	RENTAL - PARK & COMMUNITY BLDG	-	-	-	-	-	-
01-00-7711	LEASE INCOME	216,915	206,729	215,915	222,392	222,392	222,392
01-00-7715	ADDITIONAL RENT-UTILITIES MCOS	34,760	37,508	38,756	39,919	39,919	39,919
	<b>TOTAL RENT &amp; INTEREST INCOME</b>	<b>308,266</b>	<b>347,703</b>	<b>279,671</b>	<b>287,311</b>	<b>287,311</b>	<b>287,311</b>

**GENERAL FUND  
ACCOUNT 01.00**

**RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
01-00-7707	SALE OF EQUIPMENT	6,200	3,150	5,000	5,000	5,000	5,000
01-00-7712	SALE OF REAL PROPERTY	-	-	-	-	-	-
01-00-7800	POLICE OFFICER O/T REIMB	-	-	-	-	-	-
01-00-7801	POLICE SECURITY FEES	-	-	-	-	-	-
01-00-7802	NSF CHARGES	815	944	1,500	1,500	1,500	1,500
01-00-7804	POLICE REPORTS	142	75	-	-	-	-
01-00-7805	PHOTOCOPIES / CITY RECORDS	334	1,017	-	-	-	-
01-00-7806	GIFTS & DONATIONS	-	-	-	-	-	-
01-00-7807	POLICE DONATIONS	-	-	-	-	-	-
01-00-7809	INSURANCE REIMBURSEMENT	197,077	-	-	-	-	-
01-00-7812	JURY DUTY & WITNESS FEES	-	20	-	-	-	-
01-00-7813	POLICE FORFEITURES	-	-	-	-	-	-
01-00-7814	OTHER POLICE FEES	225	105	-	-	-	-
01-00-7817	WAGE & W/C REHABILITATION PROG	-	-	-	-	-	-
01-00-7818	PRIOR YEAR RECOVERED EXPENSES	13,922	2,645	7,500	7,500	7,500	7,500
01-00-7820	ADMIN OH COURT CHARGE	337	633	-	-	-	-
01-00-7840	TRAFFIC CITATION SURCHARGE	1,310	1,451	-	-	-	-
01-00-7842	RESTORATION-IMAGINATION STATION	140	-	-	-	-	-
01-00-7843	GIFTS & DONATIONS - DARE	-	-	-	-	-	-
01-00-7844	ALARM REVENUE	8,450	2,093	10,000	10,000	10,000	10,000
01-00-7845	OTHER POLICE CHARGES	-	-	-	-	-	-
01-00-7847	PARK USE PERMITS	340	570	-	-	-	-
01-00-7848	BLDG RENTAL APPLICATION FEES	740	710	-	-	-	-
01-00-7849	LID BOND ADMIN FEE	-	-	-	-	-	-
01-00-7860	BOND PROCEEDS	-	5,000,000	-	-	-	-
01-00-7870	CAPITAL LEASES LOAN	-	-	-	-	-	-
01-00-7936	INTERFUND LOAN FR PK IMP	-	-	273,000	273,000	273,000	273,000
01-00-7866	PARKING LOT LIEN	-	-	1,000	1,000	1,000	1,000
01-00-7898	CASH OVER/SHORT	-	-	-	-	-	-
01-00-7899	MISCELLANEOUS REVENUE	4,476	25,683	25,000	25,000	25,000	25,000
	<b>TOTAL RECOV. EXP. &amp; OTHER INCOME</b>	<b>234,507</b>	<b>5,039,096</b>	<b>323,000</b>	<b>323,000</b>	<b>323,000</b>	<b>323,000</b>
01-00-7822	ADMIN OH REIMBURSE CODE SPEC	71,771	87,946	94,896	146,562	146,562	146,562
01-00-7823	ADMIN OH REIMBURSE WATER	243,905	244,622	261,794	271,653	271,653	271,653
01-00-7824	ADMIN OH REIMBURSE SEWER	320,018	332,943	359,740	359,553	359,553	359,553
01-00-7825	ADMIN OH REIMBURSE STREET	134,303	134,666	178,995	212,566	212,566	212,566
01-00-7826	ADMIN OH REIMBURSE I.S. FUND	322,968	319,827	386,167	365,055	365,055	365,055
01-00-7828	ADMIN OH REIMB COMM ENHANCEMENT PRG	34,673	19,512	19,852	19,852	19,852	19,852
01-00-7837	ADMIN OH REIMBURSE STORM	92,951	90,039	98,042	110,567	110,567	110,567
	<b>TOTAL ADMIN. OVERHEAD REIMB.</b>	<b>1,220,589</b>	<b>1,229,555</b>	<b>1,399,486</b>	<b>1,485,808</b>	<b>1,485,808</b>	<b>1,485,808</b>
01-00-7908	TRANSFER FROM IMPROV BOND FUND	-	-	-	-	-	-
01-00-7916	TRANSFER FROM STP SITE REDEVELOPMNT.	-	-	-	-	-	-
01-00-7917	LOAN REPAYMENT FROM URA	150,000	-	100,000	100,000	100,000	100,000
01-00-7918	FF&C LOAN REPAYMENT FR URA	-	-	-	-	-	-
01-00-7922	LOAN REPAYMENT FROM CODE SPEC	-	-	-	-	-	-
01-00-7973	SERVICE REIMB FROM WATER FUND	29,400	29,400	29,400	29,400	29,400	29,400
01-00-7974	SERVICE REIMB FROM SEWER FUND	30,450	30,450	30,450	30,450	30,450	30,450
01-00-7975	SERVICE REIMB FROM STREET FUND	29,400	29,400	29,400	29,400	29,400	29,400
01-00-7987	SERVICE REIMB - STORM SEWER UTILITY	5,250	5,250	5,250	5,250	5,250	5,250
	<b>TOTAL TRANSFERS FROM OTHER FUNDS</b>	<b>244,500</b>	<b>94,500</b>	<b>194,500</b>	<b>194,500</b>	<b>194,500</b>	<b>194,500</b>
	CURRENT OPERATING REVENUES	11,130,504	16,030,102	11,916,525	13,196,864	13,196,864	13,196,864
	BEGINNING FUND BALANCE	4,300,938	5,367,755	5,156,522	5,144,100	5,144,100	5,144,100
	CURRENT TOTAL RESOURCES	<b>\$ 15,431,442</b>	<b>\$ 21,397,857</b>	<b>\$ 17,073,047</b>	<b>\$ 18,340,963</b>	<b>\$ 18,340,963</b>	<b>\$ 18,340,963</b>



## EXECUTIVE DEPARTMENT

The Executive Department includes the Legislative, Judicial, Legal, General Government, Administration, and Community Services functions.

**Legislative (01.10):** This unit accounts for expenditures for the Mayor and City Council including, City Council training and travel reimbursements. The Mayor receives a monthly stipend of \$500, and the City Council Members receive a \$50 monthly stipend. The adopted budget includes digital tablets for the Council. All elected officials are also insured by the City's worker's compensation coverage.

**Judicial (01.20):** This unit accounts for expenditures related to the Municipal Court function including, contracts for the Municipal Judge, court appointed attorneys, and costs related to the Court Clerk.

**Legal (01.30):** This unit accounts for the cost of the City Attorney and a part-time administrative assistant position at 0.5 FTE. The budget includes contract services used to obtain specialized legal services and a part-time law clerk to assist the City Attorney with prosecution functions. Expenditures for a hearings officer for land use or other city code matters are also budgeted.

**General Government (01.35):** This unit accounts for expenditures for general purposes and include expenditures: (1) for general office supplies; (2) for phone and utility costs for general operations; (3) for leasing photocopiers and postage meter; (4) for property and liability coverage of general operational activities; (5) for the West Columbia Gorge Chamber of Commerce for its estimated share of transient lodging taxes for the operation of the Troutdale Visitors Center, (6) interim City Hall office space lease expense.

**Administration (01.40):** The City Manager, City Recorder, Deputy City Recorder, Human Resource Generalist, and Receptionist costs are included in this unit. Overall management and operation of all city activities, business retention and development, public information and outreach, personnel, records management and retention, and support are responsibilities of the Administration unit. Included under professional services are support from employment and labor legal counsel for union negotiations.

**Community Services (01.42):** This department manages the recreation programs for all age groups (parent/child, preschool, youth, family & adult) and is involved in a variety of special events throughout the community. City-wide coordination of volunteers is also included in this department.

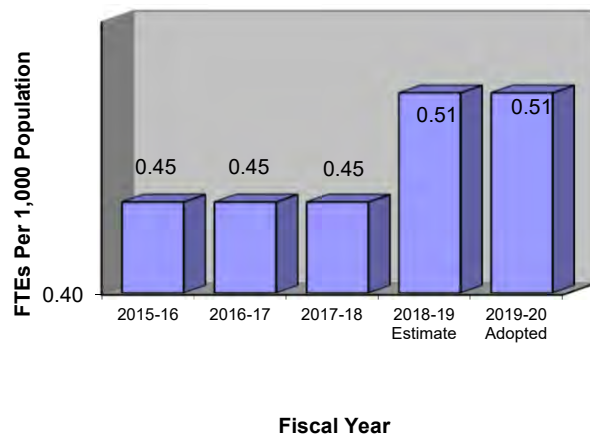
FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2015-16	16,025	7.25	0.45
2016-17	16,035	7.25	0.45
2017-18	16,070	7.25	0.45
2018-19 Estimate	16,095	8.25	0.51
2019-20 Adopted	16,185	8.25	0.51

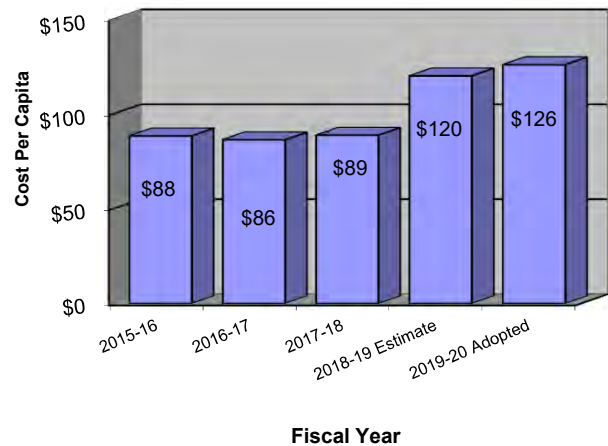
TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2015-16	16,025	\$ 1,415,160	\$88
2016-17	16,035	\$ 1,383,592	\$86
2017-18	16,070	\$ 1,425,290	\$89
2018-19 Estimate	16,095	\$ 1,930,674	\$120
2019-20 Adopted	16,185	\$ 2,037,016	\$126

FTEs to Population



Operating Expenditures to Population



- Note: 1. Operating expenditures include personnel services and materials & services only.  
 2. The FY 2018-19 and FY 2019-20 expenditures are estimates.  
 3. The FY 2019-20 population at July 1, 2019 is a City estimate.  
 4. Executive Department includes Legislative, Judicial, Legal, General Government, Administration and Community Services.

# LEGISLATIVE ACCOUNT 01.10

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL	MANAGER	COMMITTEE	COUNCIL
				ADOPTED BUDGET 2018-19	PROPOSED BUDGET 2019-20	APPROVED BUDGET 2019-20	ADOPTED BUDGET 2019-20
REQUIREMENTS							
PERSONNEL SERVICES							
01-10-8001	MAYOR STIPEND	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
01-10-8014	COUNCILOR STIPEND	2,700	2,450	3,600	3,600	3,600	3,600
01-10-8181	FICA - CITY EXPENSE	-	-	-	-	-	-
01-10-8185	STATE UNEMPLOYMENT	-	-	-	-	-	-
01-10-8186	TRI-MET EXCISE TAX	-	-	-	-	-	-
01-10-8187	WORKERS COMP INSURANCE	-	-	100	100	100	100
	TOTAL PERSONNEL SERVICES	8,700	8,450	9,700	9,700	9,700	9,700
MATERIALS & SERVICES							
01-10-8210	OFFICE SUPPLIES	92	221	900	900	900	900
01-10-8211	SPECIAL DEPARTMENT EXPENSE	5,420	1,510	6,200	6,200	6,200	6,200
01-10-8212	EQUIPMENT UNDER \$5,000	-	-	-	3,500	3,500	3,500
01-10-8214	ADVERTISING	3,619	2,953	3,200	3,200	3,200	3,200
01-10-8215	POSTAGE	283	229	650	650	650	650
01-10-8216	UTILITIES & PHONE	-	-	-	-	-	-
01-10-8220	PROFESSIONAL SERVICES	-	-	-	-	-	-
01-10-8222	INSURANCE	84	89	93	98	98	98
01-10-8223	MEMBERSHIP & DUES	132	135	1,262	1,312	1,312	1,312
01-10-8224	CONFERENCE/EDUCATION/TRAVEL	3,139	1,170	14,600	14,600	14,600	14,600
	TOTAL MATERIALS & SERVICES	12,768	6,306	26,905	30,460	30,460	30,460
	TOTAL REQUIREMENTS	\$ 21,468	\$ 14,756	\$ 36,605	\$ 40,160	\$ 40,160	\$ 40,160

# LEGISLATIVE ACCOUNT 01.10

## REQUIREMENTS BY CATEGORY

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Office Supplies	8210	Council Packet/Materials Printer Supplies	\$ 900 -	\$ 900 -	\$ 900 -	\$ 900 -
			900	900	900	900
Special Department Expense	8211	Bus. Cards, Letterhead, Name Plates	400	400	400	400
		Flowers, Awards & Cards	700	700	700	700
		Budget/Council Mtg. Meals, Coffee	3,500	3,500	3,500	3,500
		Outgoing Elected(s) Recog. Gifts	300	300	300	300
		Newly Elected(s) Reception Event	800	800	800	800
		Council Photo Framing	500	500	500	500
			6,200	6,200	6,200	6,200
Equipment Under \$5,000	8212	Unexpected replacement Tablet Devices	- -	- 3,500	- 3,500	- 3,500
			-	3,500	3,500	3,500
Advertising	8214	Display Ads, PC, CC, PAC, Etc.	1,500	1,500	1,500	1,500
		Display Ad - Drug Free Community	200	200	200	200
		Legals - PC, CC, PAC, Misc.	1,500	1,500	1,500	1,500
			3,200	3,200	3,200	3,200
Postage	8215	Postage	650	650	650	650
			650	650	650	650
Utilities and Phone	8216		-	-	-	-
Professional Services	8220	Facilitator - Goals, Eval., Etc. Legal Fees	- -	- -	- -	- -
			-	-	-	-
Insurance	8222	CIS liability & property coverage	93	98	98	98
Memberships and Dues	8223	Oregon Mayor's Assoc.	140	140	140	140
		Metropolitan Mayors' Consortium-Gresh	1,000	1,050	1,050	1,050
		Regional Mayor's Meetings-Tualatin	122	122	122	122
			1,262	1,312	1,312	1,312
Conference/Education/Travel	8224	Interjurisdictional Mtgs.	-	-	-	-
		League Conference Expenses	5,400	5,400	5,400	5,400
		OR Mayor's Assoc. Conf. Expenses	700	700	700	700
		NLC Conferences	8,000	8,000	8,000	8,000
		Other Apprv'd Training and/or Expenses	500	500	500	500
			14,600	14,600	14,600	14,600
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 26,905</b>	<b>\$ 30,460</b>	<b>\$ 30,460</b>	<b>\$ 30,460</b>

# JUDICIAL ACCOUNT 01.20

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2019-20	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
	<b>FTE POSITIONS</b>	<b>1.00</b>				<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
01-20-8020	COURT CLERK	1.00	\$ 49,982	\$ 43,859	\$ 47,552	\$ 51,771	\$ 51,771	\$ 51,771
01-20-8181	FICA - CITY EXPENSE		3,641	3,218	3,563	3,960	3,960	3,960
01-20-8183	PERS PENSION PLAN-DB		4,408	1,925	2,045	4,468	4,468	4,468
01-20-8184	PERS IAP PLAN--DC		2,999	2,632	2,795	3,106	3,106	3,106
01-20-8185	STATE UNEMPLOYMENT		145	28	373	414	414	414
01-20-8186	TRI-MET EXCISE TAX		364	328	333	369	369	369
01-20-8187	WORKERS COMP INSURANCE		45	46	176	176	176	176
01-20-8188	W/C ASSESSMENT EXPENSE		29	28	69	69	69	69
01-20-8192	DENTAL		1,409	1,319	1,752	1,898	1,898	1,898
01-20-8194	BLUE CROSS MEDICAL		15,379	14,753	19,040	20,728	20,728	20,728
01-20-8195	HRA CLAIM EXPENSE		1,500	1,250	750	750	750	750
01-20-8196	LONG TERM DISABILITY INSURANCE		182	179	285	285	285	285
01-20-8197	GROUP LIFE/AD&D		37	34	344	344	344	344
	<b>TOTAL PERSONNEL SERVICES</b>	<b>1.00</b>	<b>80,120</b>	<b>69,599</b>	<b>79,077</b>	<b>88,339</b>	<b>88,339</b>	<b>88,339</b>
<b>MATERIALS &amp; SERVICES</b>								
01-20-8208	SOFTWARE LICENCES		-	-	398	1,023	1,023	1,023
01-20-8210	OFFICE SUPPLIES		670	341	1,000	1,000	1,000	1,000
01-20-8211	SPECIAL DEPARTMENT EXPENSE		3,114	6,598	9,740	10,240	10,240	10,240
01-20-8212	EQUIPMENT UNDER \$5,000		67	400	-	-	-	-
01-20-8215	POSTAGE		623	622	1,900	1,900	1,900	1,900
01-20-8216	UTILITIES & PHONE		646	661	1,600	1,600	1,600	1,600
01-20-8220	PROFESSIONAL SERVICES		8,249	14,013	22,072	22,072	22,072	22,072
01-20-8221	OTHER CONTRACT SERVICES		3,666	333	1,000	1,750	1,750	1,750
01-20-8222	INSURANCE		475	448	524	550	550	550
01-20-8223	MEMBERSHIP & DUES		175	-	175	175	175	175
01-20-8224	CONFERENCE/EDUCATION/TRAVEL		172	428	650	1,000	1,000	1,000
	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>17,857</b>	<b>23,844</b>	<b>39,059</b>	<b>41,310</b>	<b>41,310</b>	<b>41,310</b>
	<b>TOTAL REQUIREMENTS</b>		<b>\$ 97,976</b>	<b>\$ 93,443</b>	<b>\$ 118,136</b>	<b>\$ 129,649</b>	<b>\$ 129,649</b>	<b>\$ 129,649</b>

# JUDICIAL ACCOUNT 01.20

## REQUIREMENTS BY CATEGORY

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Software Licences	8208	WebLEDS	\$ 240	\$ 240	\$ 240	\$ 240
		Acrobat Pro DC	158	158	158	158
		MS Office 365 annual fee		125	125	125
		Xpresss Bill Pay Setup		500	500	500
			398	1,023	1,023	1,023
Office Supplies	8210	Letterhead Printing	500	500	500	500
		Stationery	500	500	500	500
			1,000	1,000	1,000	1,000
Special Department Expense	8211	Certified Interpreters/ADA	1,600	1,600	1,600	1,600
		Court Appointed Attorneys	5,360	5,360	5,360	5,360
		Jurors	1,000	1,000	1,000	1,000
		Live Scan fingerprinting system	1,500	1,500	1,500	1,500
		Or. Uniform Crim. Juror Inst. Bk.	80	80	80	80
		DMV License Reports		500	500	500
		Oregon Advance Sheets	200	200	200	200
			9,740	10,240	10,240	10,240
Equipment Under \$5,000	8212	Chair	-	-	-	-
			-	-	-	-
Postage	8215	Postage	1,900	1,900	1,900	1,900
			1,900	1,900	1,900	1,900
Utilities and Phone	8216	Extension 236	1,600	1,600	1,600	1,600
			1,600	1,600	1,600	1,600
Professional Services	8220	Judge \$125/Hr. + Mileage	20,522	20,522	20,522	20,522
		Judge Pro-Tem \$125/Hr	1,550	1,550	1,550	1,550
			22,072	22,072	22,072	22,072
Other Contract Services	8221	Collection Fees	1,000	1,750	1,750	1,750
			1,000	1,750	1,750	1,750
Insurance	8222	General Liability Insurance	524	550	550	550
			524	550	550	550
Memberships and Dues	8223	Municipal Judge Assoc	100	100	100	100
		Oregon Assoc. Court Admin.	75	75	75	75
		Oregon D.A.'s Assn.				
			175	175	175	175
Conference/Education/Travel	8224	Ore. Assoc. Court Admin Conf	500	750	750	750
		State Judicial Education Prog.	150	250	250	250
			650	1,000	1,000	1,000
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 39,059</b>	<b>\$ 41,310</b>	<b>\$ 41,310</b>	<b>\$ 41,310</b>

# LEGAL ACCOUNT 01.30

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2019-20	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2018-19	PROPOSED BUDGET 2019-20	APPROVED BUDGET 2019-20	ADOPTED BUDGET 2019-20
REQUIREMENTS								
PERSONNEL SERVICES								
	FTE POSITIONS	0.50				0.50	0.50	0.50
01-30-8003	ADMINISTRATIVE ASSISTANT	0.50	\$ 15,443	\$ 13,783	\$ 27,868	\$ 28,818	\$ 28,818	\$ 28,818
01-30-8047	ATTORNEY	0.00	-	-	-	-	-	-
01-30-8048	LAW INTERN	0.00	-	-	-	-	-	-
01-30-8181	FICA - CITY EXPENSE		1,172	1,054	1,966	2,205	2,205	2,205
01-30-8183	PERS PENSION PLAN-DB		-	-	-	-	-	-
01-30-8184	PERS IAP PLAN--DC		-	-	-	-	-	-
01-30-8185	STATE UNEMPLOYMENT		55	-	154	173	173	173
01-30-8186	TRI-MET EXCISE TAX		109	103	183	206	206	206
01-30-8187	WORKERS COMP INSURANCE		77	33	204	204	204	204
01-30-8188	W/C ASSESSMENT EXPENSE		8	9	41	41	41	41
01-30-8191	KAISER MEDICAL		1,020	-	-	-	-	-
01-30-8192	DENTAL		91	-	-	-	-	-
01-30-8194	BLUE CROSS MEDICAL		-	-	-	-	-	-
01-30-8195	HRA CLAIM EXPENSE		-	-	-	-	-	-
01-30-8196	LONG TERM DISABILITY INSURANCE		19	-	593	593	593	593
01-30-8197	GROUP LIFE/AD&D		6	-	444	444	444	444
	TOTAL PERSONNEL SERVICES	0.50	18,001	14,982	31,453	32,683	32,683	32,683
MATERIALS & SERVICES								
01-30-8208	SOFTWARE LICENCES		-	-	-	125	125	125
01-30-8210	OFFICE SUPPLIES		55	85	1,500	1,500	1,500	1,500
01-30-8211	SPECIAL DEPARTMENT EXPENSE		-	-	500	500	500	500
01-30-8212	EQUIPMENT UNDER \$5,000		8	-	900	900	900	900
01-30-8215	POSTAGE		28	18	250	250	250	250
01-30-8216	UTILITIES & PHONE		740	747	800	800	800	800
01-30-8217	RENTS & LEASES		86	46	107	107	107	107
01-30-8219	MAINT/OPERATION OF EQUIPMENT		-	-	300	300	300	300
01-30-8220	PROFESSIONAL SERVICES		162,541	94,891	240,000	240,000	240,000	240,000
01-30-8221	OTHER CONTRACT SERVICES		-	-	3,000	3,000	3,000	3,000
01-30-8222	INSURANCE		482	526	553	581	581	581
01-30-8223	MEMBERSHIP & DUES		-	-	1,125	1,125	1,125	1,125
01-30-8224	CONFERENCE/EDUCATION/TRAVEL		-	90	3,750	3,750	3,750	3,750
	TOTAL MATERIALS & SERVICES		163,942	96,404	252,785	252,938	252,938	252,938
	TOTAL REQUIREMENTS		\$ 181,943	\$ 111,386	\$ 284,238	\$ 285,621	\$ 285,621	\$ 285,621

# LEGAL

## ACCOUNT 01.30

## REQUIREMENTS BY CATEGORY

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Software Licences	8208	MS Office 365 annual fee	\$ -	\$ 125	\$ 125	\$ 125
			-	125	125	125
Office Supplies	8210	Office Supplies	1,500	1,500	1,500	1,500
			1,500	1,500	1,500	1,500
Special Department Expense	8211	Courier	500	500	500	500
			500	500	500	500
Equipment Under \$5,000	8212	Unexpected Replacement Computer	900	900	900	900
			-	-	-	-
			900	900	900	900
Postage	8215	Postage	250	250	250	250
			250	250	250	250
Utilities and Phone	8216	Cell Phone Expense	-	-	-	-
		Telephone Expense	800	800	800	800
			800	800	800	800
Rents and Leases	8217	Copier	107	107	107	107
			107	107	107	107
Maint/Operation of Equipment	8219	Equipment Maint/Repair	300	300	300	300
			300	300	300	300
Professional Services	8220	Legal Services	240,000	240,000	240,000	240,000
			240,000	240,000	240,000	240,000
Other Contract Services	8221	Hearings Officer	1,000	1,000	1,000	1,000
		Lexis Nexis (Research Svc.)	2,000	2,000	2,000	2,000
			3,000	3,000	3,000	3,000
Insurance	8222	CIS liability & property coverage	553	581	581	581
Membership & Dues	8223	Oregon District Attorney's Assoc	250	250	250	250
		Multnomah County Bar	130	130	130	130
		Oregon City Atty's Assoc	120	120	120	120
		Oregon State Bar	625	625	625	625
			1,125	1,125	1,125	1,125
Conference/Education/Travel	8224	Continuing Legal Ed. Seminars	2,500	2,500	2,500	2,500
		Criminal Code Book	100	100	100	100
		Misc Publications	600	600	600	600
		ORS Books	450	450	450	450
		Vehicle Code Book	100	100	100	100
			3,750	3,750	3,750	3,750
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 251,297</b>	<b>\$ 251,450</b>	<b>\$ 251,450</b>	<b>\$ 251,450</b>



# GENERAL GOVERNMENT ACCOUNT 01.35

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL	MANAGER	COMMITTEE	COUNCIL
				ADOPTED BUDGET 2018-19	PROPOSED BUDGET 2019-20	APPROVED BUDGET 2019-20	ADOPTED BUDGET 2019-20
REQUIREMENTS							
MATERIALS & SERVICES							
01-35-8208	SOFTWARE LICENCES	\$ -	\$ 2,600	\$ 3,120	\$ 3,120	\$ 3,120	\$ 3,120
01-35-8210	OFFICE SUPPLIES	2,496	2,352	9,500	9,500	9,500	9,500
01-35-8211	SPECIAL DEPARTMENT EXPENSE	139,319	330,909	310,008	354,019	354,019	354,019
01-35-8212	EQUIPMENT UNDER \$5,000	-	-	-	-	-	-
01-35-8213	OPERATING SUPPLIES	-	-	-	-	-	-
01-35-8215	POSTAGE	6,457	6,506	8,200	8,500	8,500	8,500
01-35-8216	UTILITIES & PHONE	9,513	9,294	18,000	18,000	18,000	18,000
01-35-8217	RENTS & LEASES	69,775	71,579	76,768	78,290	78,290	78,290
01-35-8219	MAINT/OPERATION OF EQUIPMENT	463	389	1,950	1,950	1,950	1,950
01-35-8220	PROFESSIONAL SERVICES	15,437	7,394	60,700	60,700	60,700	60,700
01-35-8221	OTHER CONTRACT SERVICES	1,527	1,370	2,400	2,400	2,400	2,400
01-35-8222	INSURANCE	627	2,057	18,437	19,359	19,359	19,359
01-35-8223	MEMBERSHIP & DUES	22,258	22,457	23,402	25,249	25,249	25,249
01-35-8224	CONFERENCE/EDUCATION/TRAVEL	-	-	-	-	-	-
01-35-8231	INTEREST EXPENSE ON CITY FUNDS	1,084	1,285	1,200	1,200	1,200	1,200
TOTAL MATERIALS & SERVICES		268,955	458,191	533,685	582,287	582,287	582,287
CAPITAL OUTLAY							
01-35-8301	EQUIPMENT OVER \$5,000	-	-	-	-	-	-
01-35-8303	MOTOR VEHICLES	-	44,123	-	-	-	-
01-35-8310	BUILDING IMPROVEMENTS	-	-	-	-	-	-
01-35-8340	LAND	-	-	-	-	-	-
01-35-8350	PROJECTS	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	44,123	-	-	-	-
TOTAL REQUIREMENTS		\$ 268,955	\$ 502,314	\$ 533,685	\$ 582,287	\$ 582,287	\$ 582,287

**GENERAL GOVERNMENT  
ACCOUNT 01.35**

**MATERIALS AND SERVICES**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Software Licences	8208	SharePoint Online City License	3,120	3,120	3,120	3,120
			3,120	3,120	3,120	3,120
Office Supplies	8210	Central File System Materials	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
		Copier Supplies/Paper	4,000	4,000	4,000	4,000
		Printing Letterhead/Envelopes	3,000	3,000	3,000	3,000
		Postage Supplies	500	500	500	500
			9,500	9,500	9,500	9,500
Special Department Expense	8211	Business License Materials	700	700	700	700
		Microfilm/Retention	7,500	7,500	7,500	7,500
		ORS Books - biennium revision	650	650	650	650
		General Newsletter	4,000	4,000	4,000	4,000
		Bulk Postage Permits	450	450	450	450
		Bank/LGPI Service Fees	13,000	13,000	13,000	13,000
		C125 Plan Administrative Fees	1,000	1,000	1,000	1,000
		County "Store to Door" program	750	750	750	750
		Volunteer Recognition	500	500	500	500
		Employee Awards/Recognition	3,000	3,000	3,000	3,000
		WCGCC-Visitors Center (0.95%)	88,580	99,996	99,996	99,996
		City Hall Studies	100,000	50,000	50,000	50,000
		Web site update	50,000	10,000	10,000	10,000
		Special Events/Hospitality Insurance	3,000	3,000	3,000	3,000
		SDC Subsidies - Downtown Restaurants		100,000	100,000	100,000
		Municipal Broadband Study cost share		5,850	5,850	5,850
		EMEA Economic Development	4,000	4,000	4,000	4,000
		Levee Ready Columbia Loan Payment	16,675	16,675	16,675	16,675
		Levee Ready Columbia Additional Cost	13,803	29,198	29,198	29,198
		Social Media Archive/Retention	2,400	3,750	3,750	3,750
			310,008	354,019	354,019	354,019
Equipment Under \$5,000	8212	Unexpected replacement	-	-	-	-
			-	-	-	-
Postage	8215	General Newsletter	8,200	8,500	8,500	8,500
			8,200	8,500	8,500	8,500
Utilities and Phone	8216	General Allocated Expense	17,000	17,000	17,000	17,000
		Rental Space Utilities	-	-	-	-
		Arch Lights Electric Expense	1,000	1,000	1,000	1,000
			18,000	18,000	18,000	18,000
Rents and Leases	8217	Copiers - CH (2)	13,200	13,200	13,200	13,200
		Leased Space- 219 E. HCRH	31,547	32,335	32,335	32,335
		Leased Space- 321 E. HCRH	29,371	30,105	30,105	30,105
		Postage Meter/Machine/Scale	2,650	2,650	2,650	2,650
			76,768	78,290	78,290	78,290
Maint/Operation of Equipment	8219	Vehicle Maint/Gas	500	500	500	500
		Vehicle Maintenance	1,450	1,450	1,450	1,450
			1,950	1,950	1,950	1,950
Professional Services	8220	Title Report Fees	700	700	700	700
	(If grant funded)>	City-wide Energy Efficiency Study	50,000	50,000	50,000	50,000
		Legal Fees - TRIP Site	10,000	10,000	10,000	10,000
			60,700	60,700	60,700	60,700

# GENERAL GOVERNMENT ACCOUNT 01.35

# MATERIALS AND SERVICES

Other Contract Services	8221	TMC Annual Fee - Internet Ordinance Codification	900 1,500 2,400	900 1,500 2,400	900 1,500 2,400	900 1,500 2,400
Insurance	8222	General Liability Insurance	18,437 18,437	19,359 19,359	19,359 19,359	19,359 19,359
Membership and Dues	8223	Columbia Corridor Association	475	475	475	475
		RDPO Cost Share	3,200	3,600	3,600	3,600
		PERS Alliance	350	350	350	350
		Portland State University	375	375	375	375
		LGPI	1,620	1,701	1,701	1,701
		League of Oregon Cities	11,657	11,973	11,973	11,973
		Outlook	50	50	50	50
		Greater Portland Inc.	2,500	2,500	2,500	2,500
		Ethics Commission	750	750	750	750
		State Purchasing Association	1,000	2,000	2,000	2,000
		WCG Chamber of Commerce	350	350	350	350
		OR Econ Development Assoc	275	275	275	275
		Gresham Area Chamber of Commerce	300	350	350	350
		EMEA	500	500	500	500
			23,402	25,249	25,249	25,249
Interest Expense	8231	Interest Expense Arch Loan	1,200 1,200	1,200 1,200	1,200 1,200	1,200 1,200
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 533,685</b>	<b>\$ 582,287</b>	<b>\$ 582,287</b>	<b>\$ 582,287</b>

# ADMINISTRATION

## ACCOUNT 01.40

# REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2019-20	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2018-19	PROPOSED BUDGET 2019-20	APPROVED BUDGET 2019-20	ADOPTED BUDGET 2019-20
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		6.00	6.00					
01-40-8001	CITY MANAGER	1.00	\$ 231,268	\$ 139,614	\$ 145,359	\$ 150,030	\$ 150,030	\$ 150,030
01-40-8007	CITY RECORDER	1.00	72,543	78,013	82,245	92,976	92,976	92,976
01-40-8010	DEPUTY CITY RECORDER	1.00	50,155	55,377	61,079	66,082	66,082	66,082
01-40-8044	RECEPTIONIST	1.00	45,699	47,084	50,191	51,272	51,272	51,272
01-40-8048	HR GENERALIST	1.00	57,367	68,805	73,520	82,701	82,701	82,701
01-40-8008	ADMINISTRATIVE ASSISTANT	0.50	-	-	23,999	24,648	24,648	24,648
01-40-8021	PUBLIC COM-SOCIAL MD COORD	0.50	-	-	25,164	29,962	29,962	29,962
01-40-8103	SALARY OVERTIME		-	68	5,000	5,000	5,000	5,000
01-40-8181	FICA - CITY EXPENSE		32,904	28,562	30,458	33,930	33,930	33,930
01-40-8183	PERS PENSION PLAN-DB		28,486	24,477	28,120	51,690	51,690	51,690
01-40-8184	PERS IAP PLAN--DC		18,001	21,957	26,774	29,860	29,860	29,860
01-40-8185	STATE UNEMPLOYMENT		1,345	292	2,707	3,016	3,016	3,016
01-40-8186	TRI-MET EXCISE TAX		3,401	2,959	3,220	3,588	3,588	3,588
01-40-8187	WORKERS COMP INSURANCE		1,417	887	1,161	1,161	1,161	1,161
01-40-8188	W/C ASSESSMENT EXPENSE		128	140	150	150	150	150
01-40-8191	KAISER MEDICAL		26,413	32,067	19,480	19,492	19,492	19,492
01-40-8192	DENTAL		5,323	5,347	7,876	9,005	9,005	9,005
01-40-8194	BLUE CROSS MEDICAL		32,813	31,289	74,742	87,379	87,379	87,379
01-40-8195	HRA CLAIM EXPENSE		4,000	3,250	2,500	2,750	2,750	2,750
01-40-8196	LONG TERM DISABILITY INSURANCE		1,231	1,397	2,004	2,004	2,004	2,004
01-40-8197	GROUP LIFE/AD&D		174	186	348	348	348	348
TOTAL PERSONNEL SERVICES			612,667	541,771	666,097	747,044	747,044	747,044
MATERIALS & SERVICES								
01-40-8206	SOFTWARE SUPPORT/UPGRADES		630	630	630	630	630	630
01-40-8208	SOFTWARE LICENCES		409	15,148	9,953	10,063	10,063	10,063
01-40-8210	OFFICE SUPPLIES		851	586	960	960	960	960
01-40-8211	SPECIAL DEPARTMENT EXPENSE		10,749	6,148	11,900	11,900	11,900	11,900
01-40-8212	EQUIPMENT UNDER \$5,000		170	1,425	2,000	2,000	2,000	2,000
01-40-8214	ADVERTISING		5,710	2,670	1,000	1,000	1,000	1,000
01-40-8215	POSTAGE		1,049	953	2,000	2,000	2,000	2,000
01-40-8216	UTILITIES & PHONE		2,432	2,423	3,620	3,620	3,620	3,620
01-40-8219	MAINT/OPERATION OF EQUIPMENT		-	-	1,100	1,100	1,100	1,100
01-40-8220	PROFESSIONAL SERVICES		45,093	43,096	80,000	40,000	40,000	40,000
01-40-8221	OTHER CONTRACT SERVICES		4,733	9,641	15,942	16,542	16,542	16,542
01-40-8222	INSURANCE		4,579	4,238	5,048	5,300	5,300	5,300
01-40-8223	MEMBERSHIP & DUES		2,237	2,173	3,100	3,100	3,100	3,100
01-40-8224	CONFERENCE/EDUCATION/TRAVEL		12,935	2,910	10,850	10,850	10,850	10,850
TOTAL MATERIALS & SERVICES			91,576	92,040	148,103	109,066	109,066	109,066
CAPITAL OUTLAY								
01-40-8301	EQUIPMENT \$5,000 AND OVER		-	-	-	-	-	-
TOTAL CAPITAL OUTLAY			-	-	-	-	-	-
TOTAL REQUIREMENTS			\$ 704,243	\$ 633,811	\$ 814,200	\$ 856,110	\$ 856,110	\$ 856,110

# ADMINISTRATION ACCOUNT 01.40

# MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Software Support/Upgrade	8206	PaperFlow Annual Software Maint.	\$ 630	\$ 630	\$ 630	\$ 630
			630	630	630	630
Software Licences	8208	Add ons and License renewal	639	639	639	639
		Adobe In Design & Pro DC	1,424	1,424	1,424	1,424
		CivichR Annual License	7,890	8,000	8,000	8,000
			9,953	10,063	10,063	10,063
Office Supplies	8210	Notebooks, files, Stationery Items	160	160	160	160
			800	800	800	800
			960	960	960	960
Special Department Expense	8211	Background Checks	1,200	1,200	1,200	1,200
		CDL Physicals	700	700	700	700
		DMV Checks	100	100	100	100
		Hearing/Resp. Testing	2,000	2,000	2,000	2,000
		QCL-Drug Testing	1,550	1,550	1,550	1,550
		Recruitment Phsy/Psyc/Test	6,000	6,000	6,000	6,000
		Salary Surveys	350	350	350	350
			11,900	11,900	11,900	11,900
Equipment Under \$5,000	8212	Unexpected replacement	2,000	2,000	2,000	2,000
Advertising	8214	Classified Ad. - Recruitment	1,000	1,000	1,000	1,000
			1,000	1,000	1,000	1,000
Postage	8215	Postage	2,000	2,000	2,000	2,000
			2,000	2,000	2,000	2,000
Utilities and Phone	8216	Utilities and Phone	3,620	3,620	3,620	3,620
			3,620	3,620	3,620	3,620
Maint. and Operation Equip.	8219	Digital Recorder Maint.	200	200	200	200
		Scanner Maint.	600	600	600	600
		Microfilm Reader/Printer Maint.	300	300	300	300
			1,100	1,100	1,100	1,100
Professional Services	8220	AFSCME Negotiations	40,000			
		Labor Law Legal Counsel	40,000	40,000	40,000	40,000
		Training	-	-	-	-
			80,000	40,000	40,000	40,000
Other Contract Services	8221	Recording Fees	800	1,200	1,200	1,200
		Senior Services	3,000	3,000	3,000	3,000
		State ORMS records system license	4,442	4,442	4,442	4,442
		Image Silo (document storage)	5,200	5,400	5,400	5,400
		Cellular Phone	800	800	800	800
		Prepaid Training Hours (10) - PaperFlow	1,300	1,300	1,300	1,300
		Storage of Original Rolls of Microfilm	400	400	400	400
			15,942	16,542	16,542	16,542
Insurance	8222	CIS liability & property coverage	5,048	5,300	5,300	5,300
Membership and Dues	8223	ICMA National Chapter	960	960	960	960
		IIMC - Recorder/Deputy Recorder				
		Misc. Publications	200	200	200	200
		OAMR - Recorder/Deputy Recorder	200	200	200	200
		OCCMA	300	300	300	300
		Multnomah County Bar Association	140	140	140	140
		Clackmas County Bar Association	80	80	80	80
		Oregon State Bar Association	560	560	560	560

# ADMINISTRATION ACCOUNT 01.40

# MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
		PHRMA	50	50	50	50
		SHRM	360	360	360	360
		ARMA International - Recorder/Deputy	250	250	250	250
			3,100	3,100	3,100	3,100
Conference/Education/Travel	8224	H/R BOLI Conference	450	450	450	450
		H/R Safety Training Classes	1,500	1,500	1,500	1,500
		LGPI Conference	450	450	450	450
		League Conference	600	600	600	600
		Mileage	800	800	800	800
		OCCMA Conference	750	750	750	750
		Washington DC Lobby Trip	2,000	2,000	2,000	2,000
		H/R Training	700	700	700	700
		Recorder/Deputy Training & Conference	1,500	1,500	1,500	1,500
			10,850	10,850	10,850	10,850
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 148,104</b>	<b>\$ 109,066</b>	<b>\$ 109,066</b>	<b>\$ 109,066</b>

# COMMUNITY SERVICES ACCOUNT 01.42

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2019-20	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2018-19	PROPOSED BUDGET 2019-20	APPROVED BUDGET 2019-20	ADOPTED BUDGET 2019-20
REQUIREMENTS								
PERSONNEL SERVICES								
	FTE POSITIONS	0.75				0.75	0.75	0.75
01-42-8078	RECREATION MANAGER	0.75	\$ 41,435	\$ 42,500	\$ 44,798	\$ 46,285	\$ 46,285	\$ 46,285
01-42-8103	SALARY OVERTIME		-	-	100	100	100	100
01-42-8181	FICA - CITY EXPENSE		2,603	2,694	3,322	3,548	3,548	3,548
01-42-8183	PERS PENSION PLAN-DB		5,712	4,722	4,814	6,799	6,799	6,799
01-42-8184	PERS IAP PLAN--DC		2,486	2,550	2,600	2,777	2,777	2,777
01-42-8185	STATE UNEMPLOYMENT		127	27	347	370	370	370
01-42-8186	TRI-MET EXCISE TAX		301	318	-	330	330	330
01-42-8187	WORKERS COMP INSURANCE		115	94	130	130	130	130
01-42-8188	W/C ASSESSMENT EXPENSE		21	20	51	51	51	51
01-42-8192	DENTAL		1,090	1,128	1,824	1,182	1,182	1,182
01-42-8194	BLUE CROSS MEDICAL		13,098	13,553	19,040	15,518	15,518	15,518
01-42-8195	HRA CLAIM EXPENSE		750	750	750	750	750	750
01-42-8196	LONG TERM DISABILITY INSURANCE		180	185	158	158	158	158
01-42-8197	GROUP LIFE/AD&D		37	37	58	58	58	58
	TOTAL PERSONNEL SERVICES		67,953	68,578	77,992	78,058	78,058	78,058
MATERIALS & SERVICES								
01-42-8208	SOFTWARE LICENCES		-	-	-	125	125	125
01-42-8210	OFFICE SUPPLIES		107	79	400	400	400	400
01-42-8211	SPECIAL DEPARTMENT EXPENSE		275	767	1,500	1,500	1,500	1,500
01-42-8215	POSTAGE		33	49	300	300	300	300
01-42-8216	UTILITIES & PHONE		2,947	2,852	7,000	3,000	3,000	3,000
01-42-8219	MAINT/OPERATION OF EQUIPMENT		20	-	500	500	500	500
01-42-8221	OTHER CONTRACT SERVICES		687	879	200	200	200	200
01-42-8223	MEMBERSHIP & DUES		-	-	-	-	-	-
01-42-8222	INSURANCE		464	478	788	827	827	827
01-42-8224	CONFERENCE/EDUCATION/TRAVEL		565	705	900	900	900	900
01-42-8236	RECREATION PROGRAM		35,954	39,315	54,230	63,230	63,230	63,230
	TOTAL MATERIALS & SERVICES		41,053	45,124	65,818	70,982	70,982	70,982
	TOTAL REQUIREMENTS		\$ 109,006	\$ 113,702	\$ 143,810	\$ 149,040	\$ 149,040	\$ 149,040

**COMMUNITY SERVICES  
ACCOUNT 01.42**

**MATERIALS AND SERVICES DETAIL**

EXPENSE TYPE	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Software Licences	8208	MS Office 365 annual fee	-	125	125	125
Office Supplies	8210	General Supplies	400	400	400	400
Special Department Expense	8211	Volunteer background checks	1,500	1,500	1,500	1,500
Postage	8215	General	300	300	300	300
Utilities & Phone	8216	Utilities & Phone	7,000	3,000	3,000	3,000
Maintenance/Operation of Equipment	8219	Phone Maint. Contract	400	400	400	400
		Small Equipment Maint	100	100	100	100
			500	500	500	500
Other Contract Services	8221	Credit Card Processing Fees	200	200	200	200
Membership and Dues	8223		-	-	-	-
Insurance	8222	Insurance CIS liability & property	788	827	827	827
Conference/Education/Travel	8224	Travel/Lodging	300	300	300	300
		ORPA Conference	450	450	450	450
		Trainings	150	150	150	150
			900	900	900	900
Recreation Program	8236	Adult/Child Instructor	32,330	28,330	28,330	28,330
		City Resident Scholarship Fund	2,500	1,500	1,500	1,500
		Movies in the Park	-	15,000	15,000	15,000
		Guide Postage	7,000	7,000	7,000	7,000
		Guide Printing	7,950	7,950	7,950	7,950
		Recreation Program Flyers	500	500	500	500
		Recreation Supplies	2,000	1,000	1,000	1,000
		Music License	350	350	350	350
		Online Registration	1,600	1,600	1,600	1,600
			54,230	63,230	63,230	63,230
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 65,818</b>	<b>\$ 70,982</b>	<b>\$ 70,982</b>	<b>\$ 70,982</b>



## **FINANCE DEPARTMENT**

The Finance Department includes the Finance and Information Services functions.

**Financial Services: (01.50)** The Finance Department provides professional financial services to City departments in order to promote fiscal stability and integrity. Such services include fiscal planning and reporting, technical assistance in budget preparation, budget monitoring, payroll services, disbursement of funds, receiving and custody of funds, utilities billing and collection, cash management, debt administration and risk management.

The department budget includes the necessary professional continuing education, GFOA regulatory compliance training, GASB audit requirements, accounting and payroll software system conference, and the OGFOA conference.

**Information Services: (01.45)** This department accounts for the Information Specialist position and pays for the costs of providing computer hardware, operational software and systems support for all city departments, and city- wide networking and phone system. Included in materials and services are software licensing and contract services to support the Information Specialist.

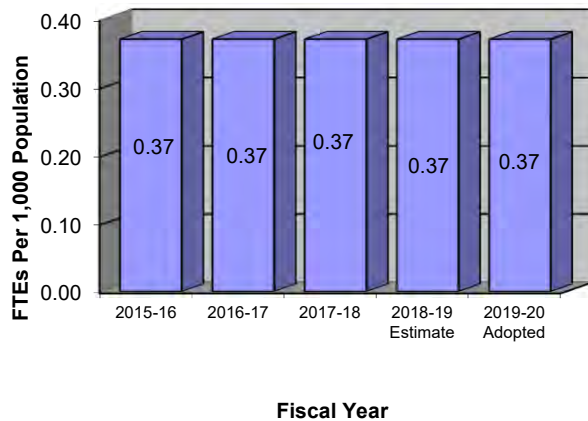
FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2015-16	16,025	6.00	0.37
2016-17	16,035	6.00	0.37
2017-18	16,070	6.00	0.37
2018-19 Estimate	16,095	6.00	0.37
2019-20 Adopted	16,185	6.00	0.37

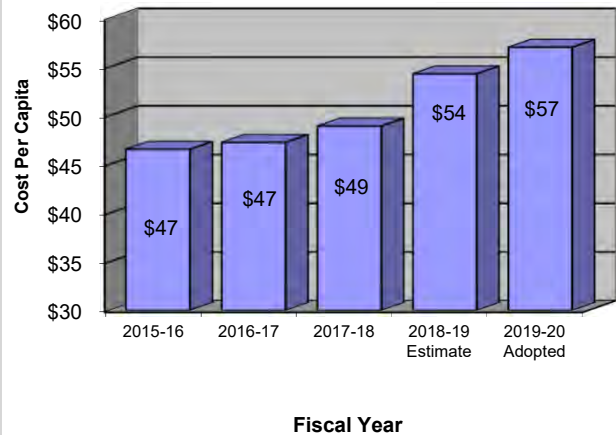
TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2015-16	16,025	\$ 745,700	\$47
2016-17	16,035	\$ 757,497	\$47
2017-18	16,070	\$ 786,040	\$49
2018-19 Estimate	16,095	\$ 873,651	\$54
2019-20 Adopted	16,185	\$ 922,603	\$57

FTEs to Population



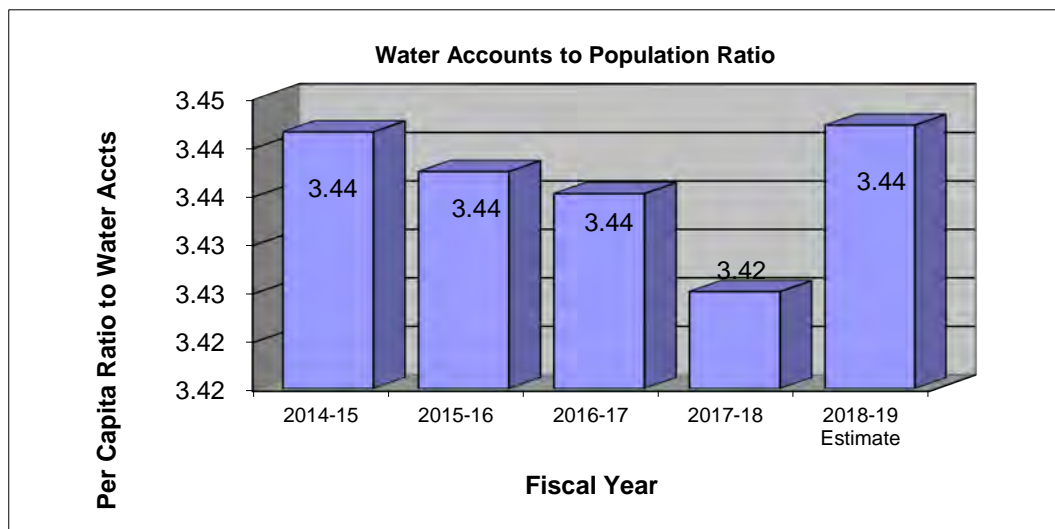
Operating Expenditures to Population



- Note: 1. Operating expenditures include personnel services and materials & services only.  
 2. The FY 2018-19 and FY 2019-20 expenditures are estimates.  
 3. The FY 2019-20 population at July 1, 2019 is a City estimate.  
 4. The Finance Department includes Finance and Information Services.

## WATER ACCOUNTS TO POPULATION RATIO

Fiscal Year	Population	Number of Water Accounts	Population Per Account
2014-15	16,020	4,655	3.44
2015-16	16,025	4,662	3.44
2016-17	16,035	4,668	3.44
2017-18	16,070	4,692	3.42
2018-19 Estimate	16,185	4,702	3.44



Note: FY 2018-19 figure is an estimate.

# FINANCE

## ACCOUNT 01.50

# REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2019-20	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2018-19	PROPOSED BUDGET 2019-20	APPROVED BUDGET 2019-20	ADOPTED BUDGET 2019-20
REQUIREMENTS								
PERSONNEL SERVICES								
	FTE POSITIONS	5.00				5.00	5.00	5.00
01-50-8002	DEPARTMENT DIRECTOR	1.00	\$ 119,048	\$ 126,635	\$ 130,243	\$ 134,722	\$ 134,722	\$ 134,722
01-50-8011	ACCOUNTING TECHNICIAN I	1.00	48,197	49,434	52,040	53,851	53,851	53,851
01-50-8013	ACCOUNTING TECHNICIAN III	2.00	118,906	123,386	128,301	132,766	132,766	132,766
01-50-8058	PAYROLL SPECIALIST	1.00	57,215	58,336	62,870	64,813	64,813	64,813
01-50-8103	SALARY OVERTIME		676	620	1,000	1,000	1,000	1,000
01-50-8181	FICA - CITY EXPENSE		25,839	26,927	27,636	29,617	29,617	29,617
01-50-8183	PERS PENSION PLAN-DB		31,506	23,925	24,167	41,371	41,371	41,371
01-50-8184	PERS IAP PLAN--DC		20,486	21,326	21,615	23,169	23,169	23,169
01-50-8185	STATE UNEMPLOYMENT		1,002	281	2,167	2,323	2,323	2,323
01-50-8186	TRI-MET EXCISE TAX		2,516	2,683	2,578	2,763	2,763	2,763
01-50-8187	WORKERS COMP INSURANCE		744	810	1,117	1,117	1,117	1,117
01-50-8188	W/C ASSESSMENT EXPENSE		129	135	190	190	190	190
01-50-8192	DENTAL		3,857	3,976	4,170	4,214	4,214	4,214
01-50-8191	KAISER MEDICAL		-	-	-	-	-	-
01-50-8194	BLUE CROSS MEDICAL		41,077	42,363	44,704	48,665	48,665	48,665
01-50-8195	HRA CLAIM EXPENSE		2,750	2,750	1,750	1,750	1,750	1,750
01-50-8196	LONG TERM DISABILITY INSURANCE		1,297	1,322	1,901	1,901	1,901	1,901
01-50-8197	GROUP LIFE/AD&D		186	186	348	348	348	348
	TOTAL PERSONNEL SERVICES	5.00	475,431	485,095	506,797	544,580	544,580	544,580
MATERIALS & SERVICES								
01-50-8206	SOFTWARE SUPPORT/UPGRADE		12,615	19,425	16,500	16,500	16,500	16,500
01-50-8208	SOFTWARE LICENCES		92	393	2,223	2,848	2,848	2,848
01-50-8210	OFFICE SUPPLIES		860	896	1,200	1,200	1,200	1,200
01-50-8211	SPECIAL DEPARTMENT EXPENSE		4,098	4,458	8,717	8,817	8,817	8,817
01-50-8212	EQUIPMENT UNDER \$5,000		304	958	500	1,500	1,500	1,500
01-50-8215	POSTAGE		15,204	14,983	17,400	17,400	17,400	17,400
01-50-8216	UTILITIES & PHONE		1,526	1,546	2,500	2,500	2,500	2,500
01-50-8219	MAINT/OPERATION OF EQUIPMENT		-	-	750	750	750	750
01-50-8220	PROFESSIONAL SERVICES		37,640	28,500	40,500	41,600	41,600	41,600
01-50-8221	OTHER CONTRACT SERVICES		4,757	4,037	15,660	15,660	15,660	15,660
01-50-8222	INSURANCE		2,500	2,633	2,765	2,903	2,903	2,903
01-50-8223	MEMBERSHIP & DUES		190	190	850	850	850	850
01-50-8224	CONFERENCE/EDUCATION/TRAVEL		461	28	7,450	7,450	7,450	7,450
	TOTAL MATERIALS & SERVICES		80,247	78,046	117,015	119,978	119,978	119,978
CAPITAL OUTLAY								
01-50-8301	EQUIPMENT OVER \$5,000		-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY		-	-	-	-	-	-
	TOTAL REQUIREMENTS		\$ 555,678	\$ 563,141	\$ 623,812	\$ 664,558	\$ 664,558	\$ 664,558

**FINANCE**  
**ACCOUNT 01.50**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Software Support	8206	Caselle Maintenance/Support	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500
			16,500	16,500	16,500	16,500
Software Licences	8208	Accounting, Fixed Assets, Payroll sys	1,900	1,900	1,900	1,900
		MS Office 365 annual fee	-	625	625	625
		Acrobat Pro DC	323	323	323	323
			2,223	2,848	2,848	2,848
Office Supplies	8210	Papers, Pens, Pencils, Tape	1,200	1,200	1,200	1,200
			1,200	1,200	1,200	1,200
Special Department Expense	8211	State Audit Filing Fee	400	450	450	450
		Budget Materials Printing and Binding	2,127	2,127	2,127	2,127
		CAFR Application	500	550	550	550
		Check Stock, etc	2,500	2,500	2,500	2,500
		Bond Trustee Fees	990	990	990	990
		Receipt/Misc Forms	350	350	350	350
		Utility Statements	1,500	1,500	1,500	1,500
		CAFR Printing and Binding	350	350	350	350
			8,717	8,817	8,817	8,817
Equipment Under \$5,000	8212	Unexpected Replacement	500	1,500	1,500	1,500
			500	1,500	1,500	1,500
Postage	8215	Postage (Utility Bills)	12,200	12,200	12,200	12,200
		Postage - Department	5,200	5,200	5,200	5,200
			17,400	17,400	17,400	17,400
Utilities and Phone	8216	Telephone Expense	2,500	2,500	2,500	2,500
			2,500	2,500	2,500	2,500
Maint/Operation of Equipment	8219	Calculator Repair	200	200	200	200
		Telephone Maintenance	450	450	450	450
		Typewriter Maintenance	100	100	100	100
			750	750	750	750
Professional Services	8220	Financial Audit	36,000	36,000	36,000	36,000
		GASB 75 Valuation Reporting	-	1,100	1,100	1,100
		Bond Arbitrage Compliance Reporting	4,500	4,500	4,500	4,500
			40,500	41,600	41,600	41,600
Other Contract Services	8221	Electronic Lien Record	12,960	12,960	12,960	12,960
		Online Payment Fees	2,500	2,500	2,500	2,500
		Collection Agency Fees	200	200	200	200
			15,660	15,660	15,660	15,660
Insurance	8222	CIS liability & property coverage	2,765	2,903	2,903	2,903
Membership/Dues	8223	GFOA Membership	200	200	200	200
		OGFOA Membership	100	100	100	100
		PRIMA	350	350	350	350
		APA Membership	200	200	200	200
			850	850	850	850
Conference/Education/Travel	8224	Caselle Training	1,000	1,000	1,000	1,000
		Classes/Seminars	1,000	1,000	1,000	1,000
		GAAFR Review	1,000	1,000	1,000	1,000
		GASB Exposure & Interpretation	1,000	1,000	1,000	1,000
		Lodging and Mileage	2,300	2,300	2,300	2,300
		OGFOA Conference	900	900	900	900
		Reference Books and Materials	250	250	250	250
			7,450	7,450	7,450	7,450
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 117,015</b>	<b>\$ 119,978</b>	<b>\$ 119,978</b>	<b>\$ 119,978</b>

# INFORMATION SERVICES ACCOUNT 01.45

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2019-20	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
	<b>FTE POSITIONS</b>	<b>1.00</b>				<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
01-45-8048	INFO SERVICES SPECIALIST	1.00	\$ 73,675	\$ 74,441	\$ 78,460	\$ 78,000	\$ 78,000	\$ 78,000
01-45-8103	SALARY OVERTIME		-	-	500	500	500	500
01-45-8181	FICA - CITY EXPENSE		5,511	5,570	5,846	6,005	6,005	6,005
01-45-8183	PERS PENSION PLAN-DB		10,151	8,270	8,434	6,731	6,731	6,731
01-45-8184	PERS IAP PLAN--DC		4,420	4,466	4,555	4,680	4,680	4,680
01-45-8185	STATE UNEMPLOYMENT		214	59	455	468	468	468
01-45-8186	TRI-MET EXCISE TAX		539	557	542	557	557	557
01-45-8187	WORKERS COMP INSURANCE		150	175	375	375	375	375
01-45-8188	W/C ASSESSMENT EXPENSE		22	26	29	29	29	29
01-45-8191	KAISER MEDICAL		13,208	13,730	14,469	14,478	14,478	14,478
01-45-8192	DENTAL		956	956	995	1,079	1,079	1,079
01-45-8195	HRA CLAIM EXPENSE		-	-	-	-	-	-
01-45-8196	LONG TERM DISABILITY INSURANCE		310	318	398	398	398	398
01-45-8197	GROUP LIFE/AD&D		37	37	58	58	58	58
	<b>TOTAL PERSONNEL SERVICES</b>		<b>109,194</b>	<b>108,607</b>	<b>115,116</b>	<b>113,358</b>	<b>113,358</b>	<b>113,358</b>
<b>MATERIALS &amp; SERVICES</b>								
01-45-8206	SOFTWARE SUPPORT/UPGRADE		14,385	26,678	26,085	26,085	26,085	26,085
01-45-8207	COMPUTER REPAIR/PARTS/SUPPLIES		2,090	2,707	3,500	3,500	3,500	3,500
01-45-8208	SOFTWARE LICENCES		-	-	500	6,125	6,125	6,125
01-45-8210	OFFICE SUPPLIES		-	1	50	50	50	50
01-45-8211	SPECIAL DEPARTMENT EXPENSE		201	5,956	1,500	1,500	1,500	1,500
01-45-8212	EQUIPMENT UNDER \$5,000		1,020	829	1,700	3,500	3,500	3,500
01-45-8215	POSTAGE		199	238	300	300	300	300
01-45-8216	UTILITIES & PHONE		50,388	51,762	70,700	70,700	70,700	70,700
01-45-8219	MAINT/OPERATION OF EQUIPMENT		423	-	1,000	1,000	1,000	1,000
01-45-8221	OTHER CONTRACT SERVICES		23,206	25,376	28,500	31,000	31,000	31,000
01-45-8222	INSURANCE		715	745	788	827	827	827
01-45-8224	CONFERENCE/EDUCATION/TRAVEL		-	-	100	100	100	100
	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>92,625</b>	<b>114,292</b>	<b>134,723</b>	<b>144,687</b>	<b>144,687</b>	<b>144,687</b>
<b>CAPITAL OUTLAY</b>								
01-45-8302	COMPUTER EQUIPMENT		16,155	25,196	21,000	46,000	46,000	46,000
	<b>TOTAL CAPITAL OUTLAY</b>		<b>16,155</b>	<b>25,196</b>	<b>21,000</b>	<b>46,000</b>	<b>46,000</b>	<b>46,000</b>
	<b>TOTAL REQUIREMENTS</b>		<b>\$ 217,973</b>	<b>\$ 248,095</b>	<b>\$ 270,839</b>	<b>\$ 304,045</b>	<b>\$ 304,045</b>	<b>\$ 304,045</b>

**INFORMATION SERVICES  
ACCOUNT 01.45**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Software Support/Upgrade	8206	License/Support-Symantec	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
		License/Support-Asset Keeper	310	310	310	310
		License/Support-Axcient	22,000	22,000	22,000	22,000
		License/Support-Archive Attendant	650	650	650	650
		License/Support-Web Mail SSL	300	300	300	300
		License/Support - ScreenConnect	825	825	825	825
			26,085	26,085	26,085	26,085
Computer Repair/Parts/Supplies	8207	Components, parts, supplies	2,000	2,000	2,000	2,000
		Printer Toner	1,500	1,500	1,500	1,500
			3,500	3,500	3,500	3,500
Software Licences	8208	MS Server 2019 Hyper-V Data Cent	500	6,000	6,000	6,000
		MS Office 365 annual fee	-	125	125	125
			500	6,125	6,125	6,125
Office Supplies	8210	Office Supplies	50	50	50	50
			50	50	50	50
Special Department Expense	8211	Miscellaneous	1,500	1,500	1,500	1,500
			1,500	1,500	1,500	1,500
Equipment under \$5,000	8212	Replace old UPS	1,500	1,500	1,500	1,500
		Misc.	200	2,000	2,000	2,000
			1,700	3,500	3,500	3,500
Postage	8215	Postage	300	300	300	300
			300	300	300	300
Utilities and Phone	8216	City Network Communications	30,000	30,000	30,000	30,000
		City Phone Communications	200	200	200	200
		Institutional Network (I-Net)	40,000	40,000	40,000	40,000
		IT Cell Phone	500	500	500	500
			70,700	70,700	70,700	70,700
Maint/Operation of Equipment	8219	City Phone System	1,000	1,000	1,000	1,000
			1,000	1,000	1,000	1,000
Other Contract Services	8221	Network Security	2,500	2,500	2,500	2,500
		CHDC4/Exchange Install/Config		2,500	2,500	2,500
		IT Tech Support Network & Server	26,000	26,000	26,000	26,000
			28,500	31,000	31,000	31,000
Insurance	8222	CIS liability & property coverage	788	827	827	827
Conference/Education/Travel	8224	Manuals/Books/Periodicals	100	100	100	100
			100	100	100	100
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 134,723</b>	<b>\$ 144,687</b>	<b>\$ 144,687</b>	<b>\$ 144,687</b>

# INFORMATION SERVICES ACCOUNT 01.45

# CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Computer Equipment	8302	Laptops	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
		Phone equipment	-	4,000	4,000	4,000
		Replace old Computers	17,000	22,000	22,000	22,000
		CHDC3 Server replacement	-	18,000	18,000	18,000
			19,000	46,000	46,000	46,000
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 19,000</b>	<b>\$ 46,000</b>	<b>\$ 46,000</b>	<b>\$ 46,000</b>



## 01.71 POLICE DEPARTMENT

**Police Services:** This is fifth year of the Intergovernmental Agreement (IGA) contracting for the delivery of law enforcement services in Troutdale by the Multnomah County Sheriff's Office (MCSO).

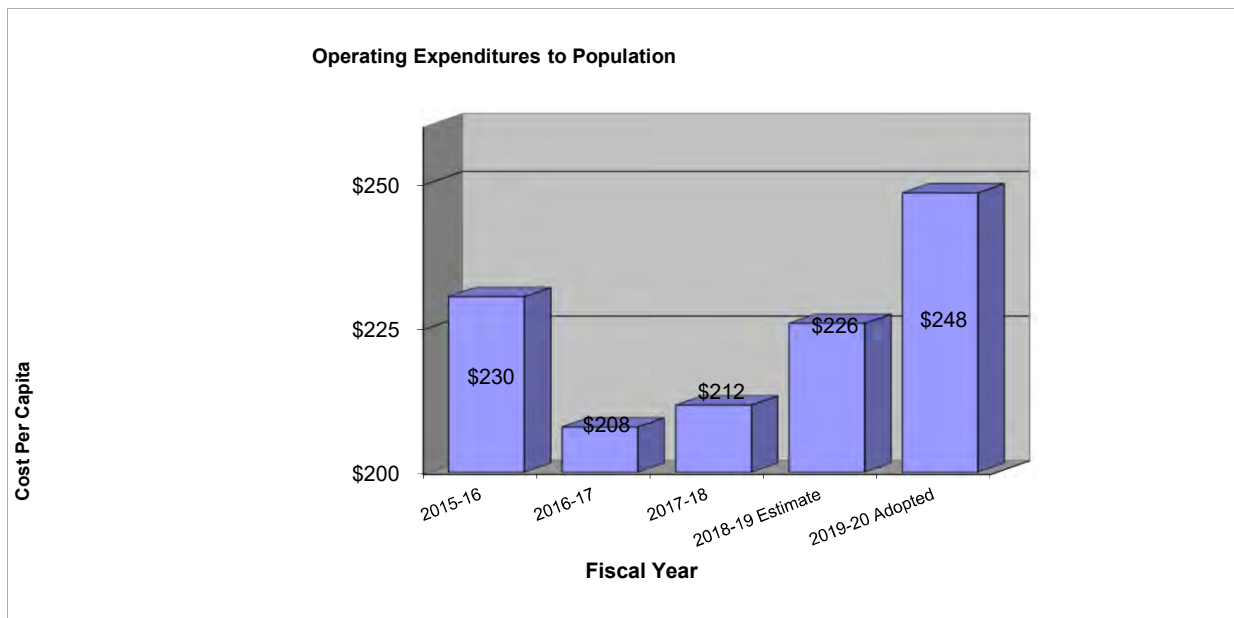
In the contracted services model the significant cost reduction is for Personnel Services with 28 of the previous 28.5 FTE funded positions transferring to the MCSO. The IGA provides improved coverage with 24/7 supervision and two dedicated patrol officers serving Troutdale. Additional MCSO services provided include access to full service investigations, full service crime analysis, 24/7 counter service, dedicated training unit, full service property control, dedicated river patrol unit, enhanced reserve unit, search and rescue services, citizens academy and community resource officer.

Under the contracted services model the City retains the Code Enforcement Officer half time position as well as several other costs as outline on the Material and Services Detail page, such as BOEC dispatch costs and support AMR for staffing river rescue operations. The Adopted Budget includes increasing the Code Enforcement Officer from half time to a full time position.

A 3.95% increase in the IGA cost \$120,421 and the BOEC costs are rising \$15,000 are the primary changes. The remainder are minimal cost changes and the related payroll for the half time Code Enforcement position.

## TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

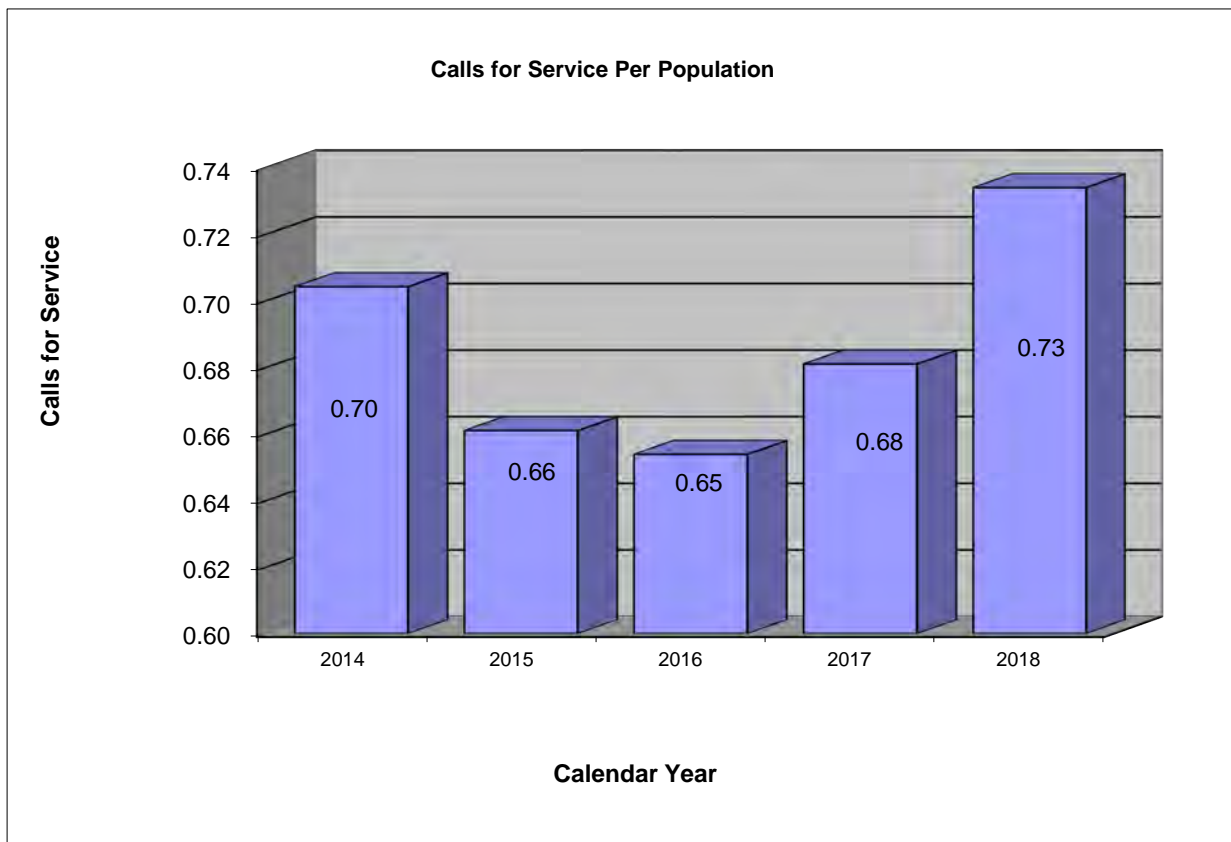
Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2015-16	16,025	\$ 3,691,071	\$230
2016-17	16,035	\$ 3,332,536	\$208
2017-18	16,070	\$ 3,400,445	\$212
2018-19 Estimate	16,095	\$ 3,633,083	\$226
2019-20 Adopted	16,185	\$ 4,018,086	\$248



- Note: 1. Operating expenditures include personnel services and materials & services only.  
 2. The FY 2018-19 and FY 2019-20 expenditures are estimates.  
 3. The FY 2019-2020 population at July 1, 2019 is a City estimate.

## CALLS FOR SERVICE PER OFFICER

Calendar Year	Population	Calls for	
		Service	Calls per Population
2014	16,020	11,281	0.70
2015	16,025	10,592	0.66
2016	16,035	10,484	0.65
2017	16,070	10,943	0.68
2018	16,185	11,879	0.73



Note: The calls for service are provided by BOEC (Bureau of Emergency Communications) based on officers dispatched, excluding traffic stops.

**PUBLIC SAFETY - POLICE OPERATIONS**  
**ACCOUNT 01.71**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2019-20	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
	<b>FTE POSITIONS</b>	<b>1.00</b>	<b>21.50</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
01-71-8019	CODE ENFORCEMENT OFFICER	1.00	\$ 29,538	\$ 27,227	\$ 28,899	\$ 59,925	\$ 59,925	\$ 59,925
01-71-8181	FICA - CITY EXPENSE		1,976	1,851	2,166	4,584	4,584	4,584
01-71-8183	PERS PENSION PLAN-DB		1,087	1,185	1,243	5,172	5,172	5,172
01-71-8184	PERS IAP PLAN--DC		986	1,619	1,699	3,595	3,595	3,595
01-71-8185	STATE UNEMPLOYMENT		91	12	227	479	479	479
01-71-8186	TRI-MET EXCISE TAX		213	204	202	428	428	428
01-71-8187	WORKERS COMP INSURANCE		322	374	450	953	953	953
01-71-8188	W/C ASSESSMENT EXPENSE		13	14	34	69	69	69
01-71-8191	KAISER MEDICAL		-	-	-	-	-	-
01-71-8192	DENTAL		971	870	909	908	908	908
01-71-8194	BLUE CROSS MEDICAL		13,019	11,729	12,366	13,466	13,466	13,466
01-71-8195	HRA CLAIM EXPENSE		500	500	500	500	500	500
01-71-8196	LONG TERM DISABILITY INSURANCE		135	121	161	342	342	342
01-71-8197	GROUP LIFE/AD&D		43	37	26	55	55	55
	<b>TOTAL PERSONNEL SERVICES</b>		<b>48,896</b>	<b>45,742</b>	<b>48,882</b>	<b>90,475</b>	<b>90,475</b>	<b>90,475</b>
<b>MATERIALS &amp; SERVICES</b>								
01-71-8207	COMPUTER REPAIR/PARTS/SUPPLIES		-	695	1,000	1,000	1,000	1,000
01-71-8208	SOFTWARE LICENCES		-	-	500	12,865	12,865	12,865
01-71-8210	OFFICE SUPPLIES		86	61	500	500	500	500
01-71-8211	SPECIAL DEPARTMENT EXPENSE		3,690	5,508	1,100	4,300	4,300	4,300
01-71-8212	EQUIPMENT UNDER \$5,000		40	256	500	1,500	1,500	1,500
01-71-8213	OPERATING SUPPLIES		-	140	250	250	250	250
01-71-8215	POSTAGE		153	278	200	200	200	200
01-71-8219	MAINT/OPERATION OF EQUIPMENT		334	342	5,876	5,875	5,875	5,875
01-71-8220	PROFESSIONAL SERVICES		-	-	-	-	-	-
01-71-8221	OTHER CONTRACT SERVICES		3,273,213	3,340,774	3,567,221	3,894,949	3,894,949	3,894,949
01-71-8222	INSURANCE		5,044	6,052	6,354	6,672	6,672	6,672
01-71-8224	CONFERENCE/EDUCATION/TRAVEL		1,080	597	700	700	700	700
	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>3,283,640</b>	<b>3,354,703</b>	<b>3,584,201</b>	<b>3,928,811</b>	<b>3,928,811</b>	<b>3,928,811</b>
<b>CAPITAL OUTLAY</b>								
01-71-8301	EQUIPMENT \$5,000 AND OVER		-	-	-	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL REQUIREMENTS</b>		<b>\$ 3,332,536</b>	<b>\$ 3,400,445</b>	<b>\$ 3,633,083</b>	<b>\$ 4,019,286</b>	<b>\$ 4,019,286</b>	<b>\$ 4,019,286</b>

**PUBLIC SAFETY - POLICE OPERATIONS  
ACCOUNT 01.71**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Computer Repair/Parts/Supplies	8207	Supplies	1,000	1,000	1,000	1,000
Software Licences	8208	Property & Evidence Software	500	500	500	500
		MS Office 365 annual fee	-	125	125	125
		Code Enforcement Software EnerGov SaaS	-	12,240	12,240	12,240
			500	12,865	12,865	12,865
Office Supplies	8210	Stationery Supplies	500	500	500	500
Special Department Expense	8211	Code Enforcement Printing	400	400	400	400
		Code Enforc - DMV License Reports	700	700	700	700
		Trauma Intervention Program - TIP table sponsor		1,200	1,200	1,200
		Tow Hearings	-	2,000	2,000	2,000
			1,100	4,300	4,300	4,300
Equipment Under \$5,000	8212	Unexpected Equipment Replace.	500	500	500	500
		IPad field inspector	-	1,000	1,000	1,000
			500	1,500	1,500	1,500
Operating Supplies	8213	Code Enforcement Clothing	250	250	250	250
Postage	8215	Postage	200	200	200	200
Building Maintenance	8218	Buildings and Structures				
Maint/Operation of Equipment	8219	Code Enforcement Gas, Maint.	5,875	5,875	5,875	5,875
Other Contract Services	8221	BOEC Communications Dispatch	510,233	525,540	525,540	525,540
		MCSO Law Enforcement Services IGA	3,051,713	3,172,134	3,172,134	3,172,134
		Community Resource Deputy MCSO	-	192,000	192,000	192,000
		IWORQs System Maint. (Code Enf.)	1,200	1,200	1,200	1,200
		East Metro Mediation	3,675	3,675	3,675	3,675
		Flash Alert	400	400	400	400
			3,567,221	3,894,949	3,894,949	3,894,949
Insurance	8222	Insurance CIS liability & property	6,354	6,672	6,672	6,672
Conference/Education/Travel	8224	Oregon Code Enf. Assoc Membership	50	50	50	50
		Code Enforcement Training/Confer.	650	650	650	650
			700	700	700	700
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 3,584,200</b>	<b>\$ 3,928,811</b>	<b>\$ 3,928,811</b>	<b>\$ 3,928,811</b>

## 01.72 POLICE BUILDING OPERATIONS

**Public Safety Building Operations:** budget provides for the landlord costs associated with the lease of the Community Police Facility to Multnomah County. The MCSO has relocated their patrol enforcement services for both Troutdale, and County-wide, to our Troutdale Police Community Center, which will remain under the ownership of the City.

The adopted budget reallocates the \$175,000, of the \$220,000 building lease revenue the City receives from the Multnomah County, from reducing the levy for the Police Facility Bonds, to the new Full Faith and Credit debt service fund.

The remainder of the funds allocated to the landlord costs for building operating expenses.

# PUBLIC SAFETY BUILDING OPERATIONS

# REQUIREMENTS

01.72

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>							
<b>MATERIALS &amp; SERVICES</b>							
01-72-8211	SPECIAL DEPARTMENT EXPENSE	544	-	1,000	1,000	1,000	1,000
01-72-8212	EQUIPMENT UNDER \$5,000	2,512	101	500	500	500	500
01-72-8213	OPERATING SUPPLIES	2,966	5,123	5,100	5,100	5,100	5,100
01-72-8216	UTILITIES & PHONE	51,155	45,600	53,457	55,061	55,061	55,061
01-72-8217	RENTS & LEASES	7,208	2,053	6,400	6,400	6,400	6,400
01-72-8218	BUILDING MAINTENANCE	19,395	18,287	1,000	1,000	1,000	1,000
01-72-8219	MAINT/OPERATION OF EQUIPMENT	1,238	1,230	2,000	3,000	3,000	3,000
01-72-8221	OTHER CONTRACT SERVICES	37,084	37,554	34,286	34,953	34,953	34,953
01-72-8222	INSURANCE	6,733	8,989	9,438	9,958	9,958	9,958
01-72-8228	ADMINISTRATION	5,400	5,400	5,400	5,400	5,400	5,400
01-72-8235	GROUNDS MAINTENANCE	4,849	5,424	7,500	7,500	7,500	7,500
	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>139,084</b>	<b>129,761</b>	<b>126,081</b>	<b>129,871</b>	<b>129,871</b>	<b>129,871</b>
<b>CAPITAL OUTLAY</b>							
01-72-8301	EQUIPMENT \$5,000 AND OVER	-	-	-	-	-	-
01-72-8310	BUILDING IMPROVEMENTS	-	-	-	-	-	-
01-72-8320	OTHER IMPROVEMENTS	-	-	-	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL REQUIREMENTS</b>	<b>\$ 139,084</b>	<b>\$ 129,761</b>	<b>\$ 126,081</b>	<b>\$ 129,871</b>	<b>\$ 129,871</b>	<b>\$ 129,871</b>

**PUBLIC SAFETY BUILDING OPERATIONS**  
**01.72**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Special Department Expense	8211		1,000	1,000	1,000	1,000
			1,000	1,000	1,000	1,000
Equipment Under \$5,000	8212	Fire Extinguishers	250	250	250	250
		Unexpected Equipment Replace.	250	250	250	250
			500	500	500	500
Operating Supplies	8213	Janitorial Supplies and Paper	5,000	5,000	5,000	5,000
		Floor runner mats	100	100	100	100
			5,100	5,100	5,100	5,100
Utilities/Phone	8216	Integra Phone	515	530	530	530
		PGE	40,170	41,375	41,375	41,375
		NWN	10,300	10,609	10,609	10,609
		City Water, Sewer & Storm	2,472	2,546	2,546	2,546
			53,457	55,061	55,061	55,061
Rents & Leases	8217	Copier Lease	6,300	6,300	6,300	6,300
		Miscellaneous Equipment	100	100	100	100
			6,400	6,400	6,400	6,400
Building Maintenance	8218	Plumbing / Elect Repairs	500	500	500	500
		Solid Waste Disposal	500	500	500	500
			1,000	1,000	1,000	1,000
Maint/Operation of Equipment	8219	HVAC Filters/Supplies	500	500	500	500
		General Equipment Maint.	1,000	1,000	1,000	1,000
		AV Equipment Support	-	1,000	1,000	1,000
		Parking Lot Light Maint.	500	500	500	500
			2,000	3,000	3,000	3,000
Other Contract Services	8221	Elevator Maintenance Contract	1,850	1,850	1,850	1,850
		Tyco Facility Security Monitor	550	550	550	550
		Carpet Cleaning Service	1,350	1,350	1,350	1,350
		Fire Sprinklers Sys. Repair/Ckup	1,500	1,500	1,500	1,500
		HVAC Repair/Service	6,000	6,000	6,000	6,000
		Janitorial Services	22,236	22,903	22,903	22,903
		Backflow Testing	300	300	300	300
		Window Cleaning Service	500	500	500	500
			34,286	34,953	34,953	34,953
Insurance	8222	Insurance CIS liability & property	9,438	9,958	9,958	9,958
Administration	8228	Lease Administration	5,400	5,400	5,400	5,400
Grounds Maintenance	8235	Landscape and Grounds Materials	7,500	7,500	7,500	7,500
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 126,081</b>	<b>\$ 129,871</b>	<b>\$ 129,871</b>	<b>\$ 129,871</b>



## **01.78 SOLID WASTE & RECYCLING DIVISION**

The Solid Waste/Recycling Program pays for the administration and oversight of the City's franchised solid waste hauler and related solid waste and recycling activities. The primary revenue source is a 5% franchise fee on solid waste revenues from our franchised hauler. Approximately 20% of the budget is for salary and benefits for 0.1 FTE. This year the budget is allocated to materials and services, with major items including spring clean-up efforts, rate review services, the East county recycling event and business recycling promotional activities.

The Adopted Budget includes funds for implementation of a couple of Metro mandated recycling programs from pending ordinances.

# SOLID WASTE/RECYCLING DEPARTMENT

## PER CAPITA COMPARISONS

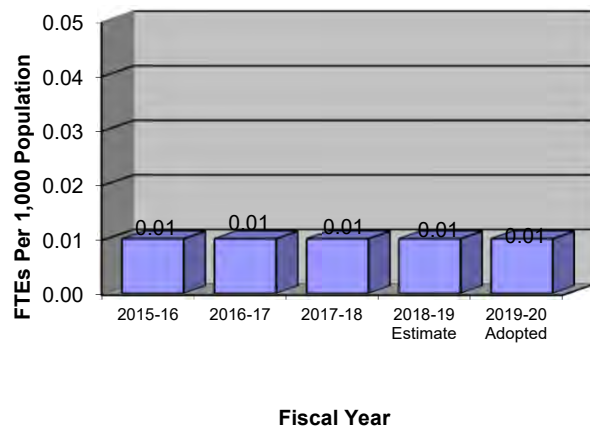
**FTE TO POPULATION RATIO**

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2015-16	16,025	0.10	0.01
2016-17	16,035	0.10	0.01
2017-18	16,070	0.10	0.01
2018-19 Estimate	16,095	0.10	0.01
2019-20 Adopted	16,185	0.10	0.01

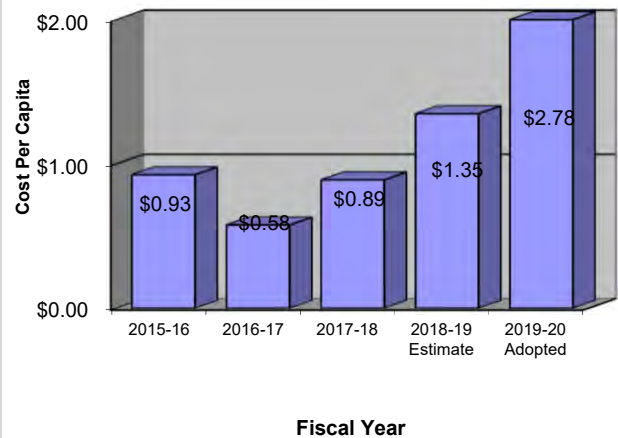
**TOTAL OPERATING EXPENDITURES TO POPULATION RATIO**

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2015-16	16,025	\$ 14,832	\$0.93
2016-17	16,035	\$ 9,255	\$0.58
2017-18	16,070	\$ 14,296	\$0.89
2018-19 Estimate	16,095	\$ 21,706	\$1.35
2019-20 Adopted	16,185	\$ 45,020	\$2.78

**FTEs to Population**



**Operating Expenditures to Population**



- Note: 1. Operating expenditures include personnel services and materials & services only.  
 2. The FY 2018-19 and FY 2019-20 expenditures are estimates.  
 3. The FY 2019-20 population at July 1, 2019 is a City estimate.

# SOLID WASTE/RECYCLING ACCOUNT 01.78

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2019-20	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2018-19	PROPOSED BUDGET 2019-20	APPROVED BUDGET 2019-20	ADOPTED BUDGET 2019-20
REQUIREMENTS								
PERSONNEL SERVICES								
	FTE POSITIONS	0.10				0.10	0.10	0.10
01-78-8018	CIVIL ENGINEER	-	\$ 5,210	\$ -	\$ -	\$ -	\$ -	\$ -
01-78-8023	ENVIRONMENTAL SPECIALIST	0.10	-	5,141	7,084	7,284	7,284	7,284
01-78-8181	FICA - CITY EXPENSE		383	374	502	557	557	557
01-78-8183	PERS RETIREMENT		719	71	288	629	629	629
01-78-8184	PERS IAP PLAN--DC		313	98	393	437	437	437
01-78-8185	STATE UNEMPLOYMENT		16	3	-	-	-	-
01-78-8186	TRI-MET EXCISE TAX		38	39	-	-	-	-
01-78-8187	WORKERS COMP INSURANCE		62	74	127	127	127	127
01-78-8188	W/C ASSESSMENT EXPENSE		2	2	7	7	7	7
01-78-8192	DENTAL		31	131	182	182	182	182
01-78-8194	BLUE CROSS MEDICAL		346	1,363	1,904	2,073	2,073	2,073
01-78-8195	HRA CLAIM EXPENSE		25	75	75	75	75	75
01-78-8196	LONG TERM DISABILITY INSURANCE		17	20	-	-	-	-
01-78-8197	GROUP LIFE/AD&D		2	3	110	111	111	111
	TOTAL PERSONNEL SERVICES		7,163	7,393	10,672	11,482	11,482	11,482
MATERIALS & SERVICES								
01-78-8206	SOFTWARE SUPPORT/UPGRADE		-	-	-	-	-	-
01-78-8210	OFFICE SUPPLIES		-	24	50	50	50	50
01-78-8211	SPECIAL DEPARTMENT EXPENSE		2,016	1,859	5,400	18,300	18,300	18,300
01-78-8215	POSTAGE		-	-	-	1,000	1,000	1,000
01-78-8220	PROFESSIONAL SERVICES		-	-	-	7,600	7,600	7,600
01-78-8221	OTHER CONTRACT SERVICES		-	4,960	5,000	6,000	6,000	6,000
01-78-8222	INSURANCE		77	58	84	88	88	88
01-78-8223	MEMBERSHIP & DUES		-	-	-	-	-	-
01-78-8224	CONFERENCES/EDUCATION/TRAVEL		-	2	500	500	500	500
	TOTAL MATERIALS & SERVICES		2,092	6,903	11,034	33,538	33,538	33,538
	TOTAL REQUIREMENTS		\$ 9,255	\$ 14,296	\$ 21,706	\$ 45,020	\$ 45,020	\$ 45,020

# SOLID WASTE/RECYCLING ACCOUNT 01.78

# MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Software Support/Upgrade	8206	Software Support	\$ -	\$ -	\$ -	\$ -
			-	-	-	-
Office Supplies	8210	General Office Supplies	50	50	50	50
			50	50	50	50
Special Department Expense	8211	Education/Promotion Printing	1,000	2,000	2,000	2,000
		Recycling Grant Program	400	400	400	400
		Spring Cleanup Disposal	3,000	3,500	3,500	3,500
		Obrist Landfill Monitoring Equipment		1,500	1,500	1,500
		<i>Pending Metro Ordinance&gt;&gt;</i> Annual Waste Reduction Program		8,400	8,400	8,400
		<i>Pending Metro Ordinance&gt;&gt;</i> Containers (Food scrap+BRR)		1,500	1,500	1,500
		East County Recycling Event	1,000	1,000	1,000	1,000
			5,400	18,300	18,300	18,300
Postage	8215	Postage		1,000	1,000	1,000
			-	1,000	1,000	1,000
Professional Services	8220	Food Waste Rollout	-	2,000	2,000	2,000
		<i>Pending Metro Ordinance&gt;&gt;</i> Recycle at Work		5,600	5,600	5,600
			-	7,600	7,600	7,600
Other Contract Services	8221	Rate Review Services	5,000	6,000	6,000	6,000
			5,000	6,000	6,000	6,000
Insurance	8222	CIS liability & property coverage	84	88	88	88
Membership & Dues	8223		-	-	-	-
			-	-	-	-
Conference/Education/Travel	8224	Solid Waste Training/Seminars	500	500	500	500
			500	500	500	500
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 11,034</b>	<b>\$ 33,538</b>	<b>\$ 33,538</b>	<b>\$ 33,538</b>

## **01.76 FIRE PROTECTION SERVICES**

The City has had a successful Intergovernmental Agreement (IGA) with the City of Gresham since 1992 providing quality Fire and Emergency Services. In the past, Troutdale residents have paid significantly less (\$1.05 per \$1,000 of taxable assessed value) than Gresham residents (\$1.80 per \$1,000 of taxable assessed value) for fire services. A new 10 year IGA with Gresham was negotiated the adopted budget reflects the second year of the phased in a two-step increase of service costs.

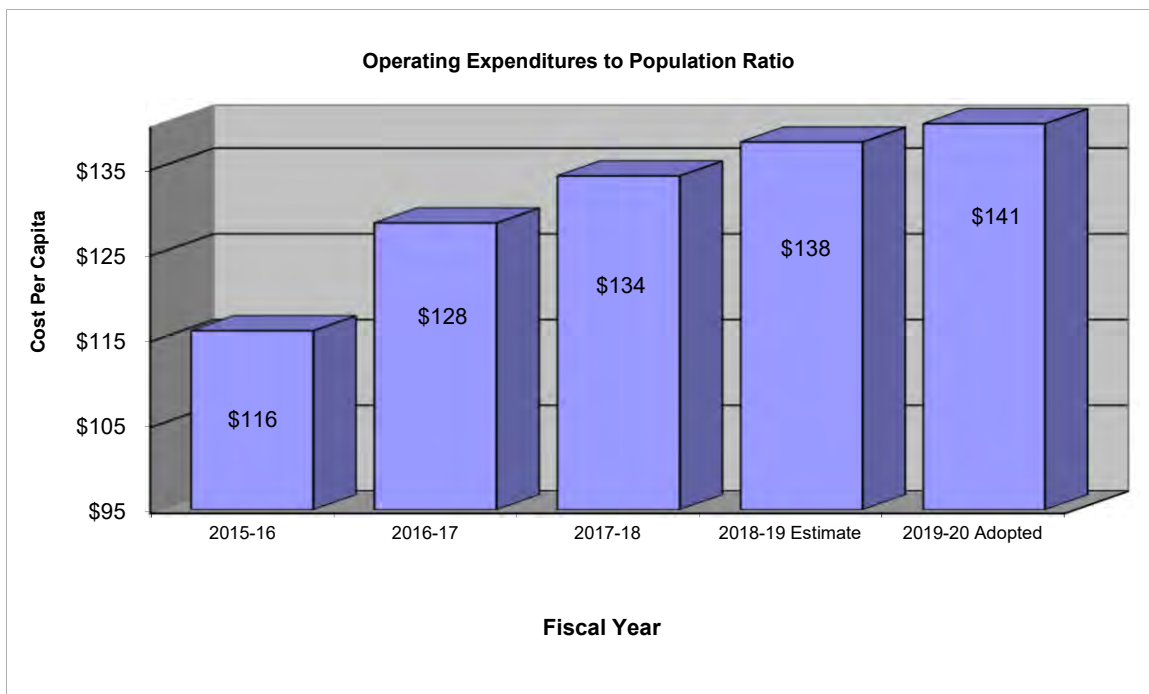
The increase included in for FY 2015-16 a rate of \$1.44 per \$1,000 TAV totaled \$1,856,715 - an increase of \$167,860 – about 10% over our FY 2014-15 payment. The \$202,694 FY 2016-17 increase was the second largest over the history of the IGAs with Gresham Fire.

The adopted budget reflects an estimated rate of \$1.51 per \$1,000 TAV for the FY 2019-2020 totaling \$2,286,248 a 2.94% increase of \$67,451.

The costs for Years 3 through 10, increase each year within the range of 2.5% to 4.5% increase over the preceding year. The increase for FY 2019-20 will be in the range of \$57,000 to \$103,000.

## TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2015-16	16,025	\$ 1,856,715	\$116
2016-17	16,035	\$ 2,059,409	\$128
2017-18	16,070	\$ 2,152,082	\$134
2018-19 Estimate	16,095	\$ 2,218,797	\$138
2019-20 Adopted	16,185	\$ 2,286,248	\$141



- Note: 1. Operating expenditures include the fire service contract only.  
 2. The FY 2018-19 and FY 2019-20 expenditures are estimates.  
 3. The FY 2019-20 population at July 1, 2019 is a City estimate.

# **FIRE PROTECTION SERVICES ACCOUNT 01.76**

## **REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL	MANAGER	COMMITTEE	COUNCIL
				ADOPTED BUDGET 2018-19	PROPOSED BUDGET 2019-20	APPROVED BUDGET 2019-20	ADOPTED BUDGET 2019-20
REQUIREMENTS							
	MATERIALS & SERVICES						
01-76-8221	OTHER CONTRACT SERVICES	2,059,409	2,152,082	2,218,797	\$ 2,286,248	\$ 2,286,248	\$ 2,286,248
	TOTAL MATERIALS & SERVICES	2,059,409	2,152,082	2,218,797	2,286,248	2,286,248	2,286,248
	TOTAL REQUIREMENTS	\$ 2,059,409	\$ 2,152,082	\$ 2,218,797	\$ 2,286,248	\$ 2,286,248	\$ 2,286,248

# FIRE PROTECTION SERVICES

## ACCOUNT 01.76

## MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Other Contract Services	8221	Fire Services Contract	\$ 2,218,797	\$ 2,286,248	\$ 2,286,248	\$ 2,286,248
			2,218,797	2,286,248	2,286,248	2,286,248
TOTAL MATERIALS & SERVICES			\$ 2,218,797	\$ 2,286,248	\$ 2,286,248	\$ 2,286,248



## **01.85 PARKS DIVISION**

The Parks fund is within general fund but is managed by the Public Works Director. The Parks Division is tasked with operating and maintaining 14 developed parks that cover 71 acres including playground equipment and picnic shelters, 8 natural areas that cover 185 acres and the Downtown Parking lot landscaping. The Parks Staff is also responsible for the supervision and assistance of numerous weekend volunteer projects and special City events.

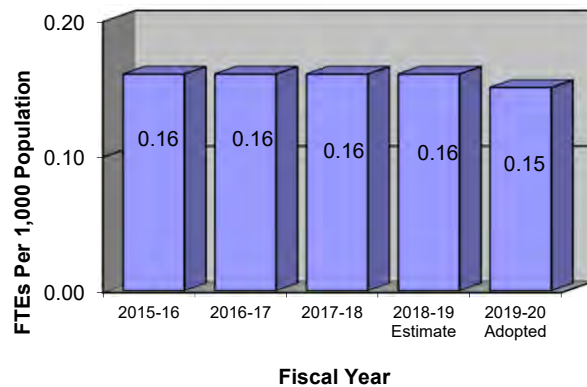
FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2015-16	16,025	2.50	0.16
2016-17	16,035	2.50	0.16
2017-18	16,070	2.50	0.16
2018-19 Estimate	16,095	2.50	0.16
2019-20 Adopted	16,185	2.50	0.15

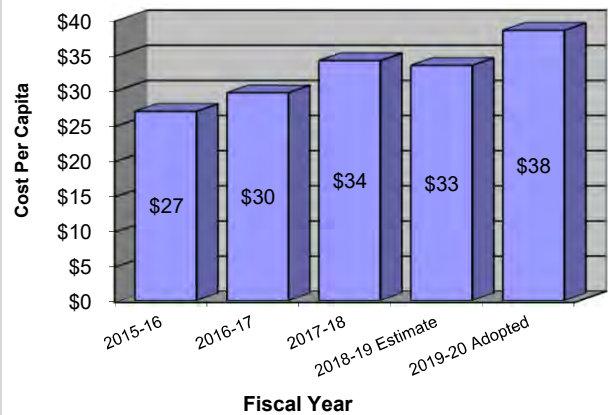
TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2015-16	16,025	\$ 431,271	\$27
2016-17	16,035	\$ 474,179	\$30
2017-18	16,070	\$ 548,591	\$34
2018-19 Estimate	16,095	\$ 538,631	\$33
2019-20 Adopted	16,185	\$ 622,204	\$38

FTEs to Population



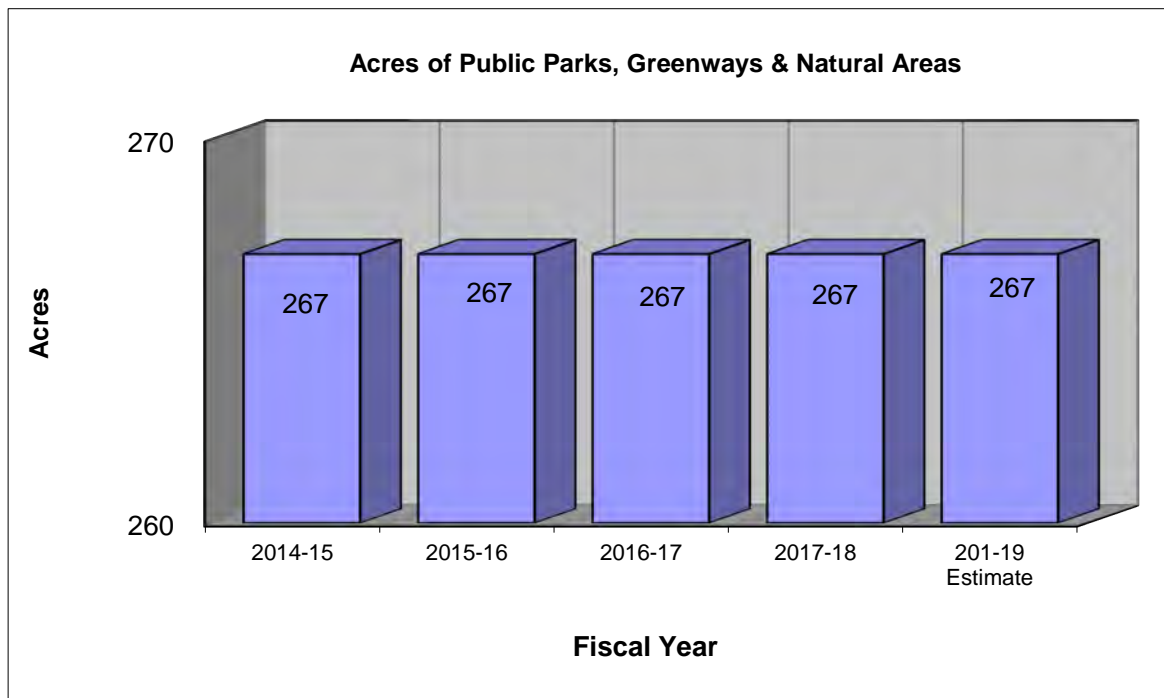
Operating Expenditures to Population



- Note: 1. Operating expenditures include personnel services and materials & services only.  
 2. The FY 2018-19 and FY 2019-20 expenditures are estimates.  
 3. The FY 2019-20 population at July 1, 2019 is a City estimate.

## ACRES OF PUBLIC PARKS GREENWAYS AND NATURAL AREAS

Fiscal Year	Acres
2014-15	267
2015-16	267
2016-17	267
2017-18	267
201-19 Estimate	267



Note: FY 2018-19 figure is an estimate.

# PARKS

## ACCOUNT 01.85

# REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2019-20	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
	<b>FTE POSITIONS</b>	<b>2.50</b>				<b>2.50</b>	<b>2.50</b>	<b>2.50</b>
01-85-8005	SUPERINTENDENT	0.50	\$ 35,490	\$ 38,222	\$ 45,939	\$ 48,797	\$ 48,797	\$ 48,797
01-85-8028	TEMP SEASONAL P & F WKR	-	14,935	3,664	31,200	37,440	37,440	37,440
01-85-8029	P & F WORKER I	0.50	-	-	19,405	19,313	19,313	19,313
01-85-8030	P & F WORKER II	-	-	-	-	-	-	-
01-85-8031	P & F WORKER III	1.50	120,246	122,980	88,118	99,424	99,424	99,424
01-85-8103	SALARY OVERTIME		6,335	11,145	2,000	2,000	2,000	2,000
01-85-8181	FICA - CITY EXPENSE		13,138	13,071	15,096	15,834	15,834	15,834
01-85-8183	PERS PENSION PLAN-DB		20,550	17,126	16,178	21,458	21,458	21,458
01-85-8184	PERS IAP PLAN-DC		10,128	10,422	9,848	12,298	12,298	12,298
01-85-8185	STATE UNEMPLOYMENT		511	138	1,579	1,656	1,656	1,656
01-85-8186	TRI-MET EXCISE TAX		1,278	1,318	1,408	1,477	1,477	1,477
01-85-8187	WORKERS COMP INSURANCE		5,620	5,625	6,037	6,037	6,037	6,037
01-85-8188	W/C ASSESSMENT EXPENSE		79	71	172	172	172	172
01-85-8191	KAISER MEDICAL		24,706	25,991	26,606	23,167	23,167	23,167
01-85-8192	DENTAL		2,733	2,832	2,898	2,980	2,980	2,980
01-85-8194	BLUE CROSS MEDICAL		5,999	6,188	6,532	10,742	10,742	10,742
01-85-8195	HRA CLAIM EXPENSE		750	750	250	375	375	375
01-85-8196	LONG TERM DISABILITY INSURANCE		661	697	1,239	1,239	1,239	1,239
01-85-8197	GROUP LIFE/AD&D		94	95	231	231	231	231
	<b>TOTAL PERSONNEL SERVICES</b>		<b>263,252</b>	<b>260,336</b>	<b>274,736</b>	<b>304,639</b>	<b>304,639</b>	<b>304,639</b>
<b>MATERIALS &amp; SERVICES</b>								
01-85-8208	SOFTWARE LICENCES		-	-	-	11,438	11,438	11,438
01-85-8209	HAND TOOLS		2,785	2,053	1,800	1,800	1,800	1,800
01-85-8210	OFFICE SUPPLIES		916	1,051	800	800	800	800
01-85-8211	SPECIAL DEPARTMENT EXPENSE		3,746	4,685	6,800	6,800	6,800	6,800
01-85-8212	EQUIPMENT UNDER \$5,000		3,230	3,109	3,200	4,000	4,000	4,000
01-85-8213	OPERATING SUPPLIES		7,171	3,899	3,200	4,000	4,000	4,000
01-85-8215	POSTAGE		37	72	100	100	100	100
01-85-8216	UTILITIES & PHONE		49,726	49,976	51,594	51,594	51,594	51,594
01-85-8217	RENTS & LEASES		2,767	4,419	5,000	5,900	5,900	5,900
01-85-8218	BUILDING MAINTENANCE		15,874	11,689	15,000	15,000	15,000	15,000
01-85-8219	MAINT/OPERATION OF EQUIPMENT		16,136	65,895	27,000	27,000	27,000	27,000
01-85-8220	PROFESSIONAL SERVICES		-	-	500	25,500	25,500	25,500
01-85-8221	OTHER CONTRACT SERVICES		59,950	97,519	82,700	90,700	90,700	90,700
01-85-8222	INSURANCE		12,908	13,944	14,641	15,373	15,373	15,373
01-85-8223	MEMBERSHIP & DUES		531	536	760	1,510	1,510	1,510
01-85-8224	CONFERENCE/EDUCATION/TRAVEL		2,908	1,135	3,800	3,800	3,800	3,800
01-85-8235	GROUND MAINTENANCE		32,243	28,272	47,000	52,250	52,250	52,250
	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>210,927</b>	<b>288,255</b>	<b>263,895</b>	<b>317,565</b>	<b>317,565</b>	<b>317,565</b>
<b>CAPITAL OUTLAY</b>								
01-85-8301	EQUIPMENT \$5,000 AND OVER		26,835	-	4,000	26,437	26,437	26,437
01-85-8302	COMPUTER EQUIPMENT		-	-	-	-	-	-
01-85-8303	MOTOR VEHICLES		23,726	-	46,635	28,000	28,000	28,000
01-85-8310	BUILDING IMPROVMENTS		18,510	6,450	-	-	-	-
01-85-8320	OTHER IMPROVEMENTS		25,289	-	-	30,000	30,000	30,000
01-85-8350	PROJECTS		57,365	363,895	1,373,500	492,860	492,860	492,860
	<b>TOTAL CAPITAL OUTLAY</b>		<b>151,725</b>	<b>370,345</b>	<b>1,424,135</b>	<b>577,297</b>	<b>577,297</b>	<b>577,297</b>
	<b>TOTAL REQUIREMENTS</b>		<b>\$ 625,904</b>	<b>\$ 918,936</b>	<b>\$ 1,962,766</b>	<b>\$ 1,199,501</b>	<b>\$ 1,199,501</b>	<b>\$ 1,199,501</b>

**PARKS  
ACCOUNT 01.85**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Software Licences	8208	Lucity Asset Management Software MS Office 365 annual fee	\$ - - -	\$ 11,000 438 11,438	\$ 11,000 438 11,438	\$ 11,000 438 11,438
Hand Tools	8209	Replacement Tools - Parks	\$ 1,800 1,800	\$ 1,800 1,800	\$ 1,800 1,800	\$ 1,800 1,800
Office Supplies	8210	General Office Supplies	800 800	800 800	800 800	800 800
Special Dept. Expense	8211	Batteries City sponsored events Printing	100 6,500 200 6,800	100 6,500 200 6,800	100 6,500 200 6,800	100 6,500 200 6,800
Equipment Under \$5,000	8212	Backpack Blower Fire Extinguishers Gas Weedeater Edger Push Mower Replacement Chainsaws (2) Hedge sheers	500 600 500 500 - 700 400 3,200	500 600 500 500 800 700 400 4,000	500 600 500 500 800 700 400 4,000	500 600 500 500 800 700 400 4,000
Operating Supplies	8213	First Aid Supplies Safety Supplies/Clothing Uniform Clothing	400 1,000 1,800 3,200	800 1,000 2,200 4,000	800 1,000 2,200 4,000	800 1,000 2,200 4,000
Postage	8215	Postage	100 100	100 100	100 100	100 100
Utilities and Phone	8216	Cell Phone Usage (.70) Fax Machine Line Fees City Utilities Utilities	- 400 27,194 24,000 51,594	- 400 27,194 24,000 51,594	- 400 27,194 24,000 51,594	- 400 27,194 24,000 51,594
Rents and Leases	8217	Glenn Otto Porta Potties Helen Althaus Porta Pottie Community Garden Porta Pottie Misc. Equipment Rental	1,700 900 900 1,500 5,000	1,700 900 1,800 1,500 5,900	1,700 900 1,800 1,500 5,900	1,700 900 1,800 1,500 5,900
Building Maintenance	8218	Building and Structures Solid Waste Disposal Vandalism Repairs	4,000 5,000 6,000 15,000	4,000 5,000 6,000 15,000	4,000 5,000 6,000 15,000	4,000 5,000 6,000 15,000
Maint/Operation of Equipment	8219	Gasoline and Diesel General Equipment Maint. Irrigation System/Parts Park Lights Maintenance	8,000 13,000 4,000 2,000 27,000	8,000 13,000 4,000 2,000 27,000	8,000 13,000 4,000 2,000 27,000	8,000 13,000 4,000 2,000 27,000
Professional Services	8220	Sunrise Park, Landfill Monitor <i>Park Advisory Committee Request &gt;&gt;</i> Parks Master Plan	500 - 500	500 25,000 25,500	500 25,000 25,500	500 25,000 25,500
Other Contract Services	8221	Contract Crews - MYC & Corrections County Sign Shop	10,000 4,000	14,000 4,000	14,000 4,000	14,000 4,000

**PARKS  
ACCOUNT 01.85**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
		Electrical Repairs	1,500	1,500	1,500	1,500
		Employment Agency - Seasonals	30,000	30,000	30,000	30,000
		Sidewalk Repair	6,500	6,500	6,500	6,500
		Tree Service - Pruning	18,000	22,000	22,000	22,000
		Backflow Testing	700	700	700	700
		Tennis Court Maintenance	6,000	6,000	6,000	6,000
		Downtown Floral Basket Watering	6,000	6,000	6,000	6,000
			82,700	90,700	90,700	90,700
01-Insurance	8222	Insurance CIS liability & property	14,641	15,373	15,373	15,373
Membership and Dues	8223	INPRA Membership	60	60	60	60
		ISA Membership	125	125	125	125
		ORPA Membership	150	900	900	900
		Pesticide Licenses	400	400	400	400
		Arbor Day Foundation	25	25	25	25
			760	1,510	1,510	1,510
Conference/Education/Travel	8224	MACS Training Workshops	550	550	550	550
		Pesticide Re-certify/Training	1,050	1,050	1,050	1,050
		Misc Training/Travel	2,200	2,200	2,200	2,200
			3,800	3,800	3,800	3,800
Grounds Maintenance	8235	Fertilizer	6,000	6,000	6,000	6,000
		Fibar for Playstructures	9,000	9,000	9,000	9,000
		Landscape and Grounds Materials	10,000	10,000	10,000	10,000
		Vandalism Repairs	3,000	5,000	5,000	5,000
		Park Play Structures Maintenance	10,000	10,000	10,000	10,000
		Replacement Trash Receptacles	3,000	6,000	6,000	6,000
		Debris recyling/disposal	2,000	2,000	2,000	2,000
		Replacement picnic tables	2,000	2,000	2,000	2,000
		Downtown Floral Baskets	2,000	2,250	2,250	2,250
			47,000	52,250	52,250	52,250
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 263,895</b>	<b>\$ 317,565</b>	<b>\$ 317,565</b>	<b>\$ 317,565</b>

**PARKS**  
**ACCOUNT 01.85**

**CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Equipment \$1,000 and Over	8301	72" John Deere 1550 Terrain Cutter	-	26,437	26,437	26,437
		Utility trailer	4,000	-	-	-
			4,000	26,437	26,437	26,437
Motor Vehicle	8303	1&1/4 ton mini-dump truck replacement	46,635	-	-	-
		Pick up truck Replacement	-	28,000	28,000	28,000
			46,635	28,000	28,000	28,000
Building Improvements	8310		-	-	-	-
			-	-	-	-
Other Improvements	8320	Imagination Station Camera Project	-	30,000	30,000	30,000
			-	30,000	30,000	30,000
Projects	8350	Beaver Creek Canyon Repairs	20,000	20,000	20,000	20,000
		Visionary Park parking lot	100,000	-	-	-
		Depot Park Gorge Hub Design	61,000	61,000	61,000	61,000
		Depot Park Gorge Hub Pedestrian	34,700	34,700	34,700	34,700
	(IF grant funded)>	Beavercreek North Bridge Replacement	287,800	347,160	347,160	347,160
		Imagination Station restoration	800,000	-	-	-
		Skate Spot/park-planning & design	-	10,000	10,000	10,000
		Off leash dog park	70,000	-	-	-
		Dale the Moose Bronze Statue	-	20,000	20,000	20,000
			1,373,500	492,860	492,860	492,860
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 1,424,135</b>	<b>\$ 577,297</b>	<b>\$ 577,297</b>	<b>\$ 577,297</b>

## **01.86 FACILITIES DIVISION**

The Facilities Department accounts for the operations activities related to the care and maintenance of city grounds and structures. This fund is part of the General fund, however along with the Parks it is managed by the Public Works Director. The following Public Works funds; water, sewer and stormwater support portions of this fund to maintain facilities related to their care. (i.e., Reservoirs, wells, pump stations, water pollution control facilities).



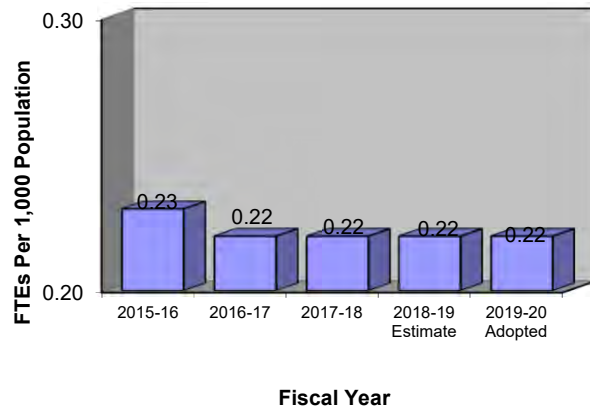
**FTE TO POPULATION RATIO**

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2015-16	16,025	3.68	0.23
2016-17	16,035	3.50	0.22
2017-18	16,070	3.50	0.22
2018-19 Estimate	16,095	3.50	0.22
2019-20 Adopted	16,185	3.50	0.22

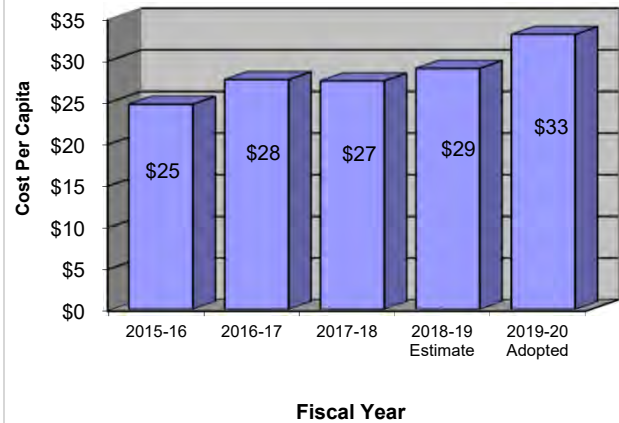
**TOTAL OPERATING EXPENDITURES TO POPULATION RATIO**

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2015-16	16,025	\$ 394,689	\$25
2016-17	16,035	\$ 442,324	\$28
2017-18	16,070	\$ 440,792	\$27
2018-19 Estimate	16,095	\$ 465,710	\$29
2019-20 Adopted	16,185	\$ 534,282	\$33

**FTEs to Population**



**Operating Expenditures to Population**



- Note: 1. Operating expenditures include personnel services and materials & services only.  
 2. The FY 2018-19 and FY 2019-20 expenditures are estimates.  
 3. The FY 2019-20 population at July 1, 2019 is a City estimate.

# FACILITIES

## ACCOUNT 01.86

# REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2019-20	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
	<b>FTE POSITIONS</b>	<b>3.50</b>				<b>3.50</b>	<b>3.50</b>	<b>3.50</b>
01-86-8005	SUPERINTENDENT	0.50	\$ 35,490	\$ 38,222	\$ 45,939	\$ 48,797	\$ 48,797	\$ 48,797
01-86-8028	TEMP SEASONAL P & F WKR	0.00	14,935	1,342	31,200	37,440	37,440	37,440
01-86-8029	P & F WORKER I	0.50	-	-	19,405	19,313	19,313	19,313
01-86-8030	P & F WORKER II	-	-	-	-	-	-	-
01-86-8031	P & F WORKER III	1.50	120,245	122,978	87,784	99,424	99,424	99,424
01-86-8054	FACILITIES MAINTENANCE TECH	1.00	45,391	54,884	55,952	58,781	58,781	58,781
01-86-8103	SALARY OVERTIME		3,509	4,658	3,000	3,000	3,000	3,000
01-86-8181	FICA - CITY EXPENSE		16,280	16,513	19,300	20,407	20,407	20,407
01-86-8183	PERS PENSION PLAN-DB		23,499	18,874	18,546	26,530	26,530	26,530
01-86-8184	PERS IAP PLAN-DC		12,645	13,325	13,085	15,825	15,825	15,825
01-86-8185	STATE UNEMPLOYMENT		646	168	2,018	2,134	2,134	2,134
01-86-8186	TRI-MET EXCISE TAX		1,587	1,663	1,801	1,904	1,904	1,904
01-86-8187	WORKERS COMP INSURANCE		6,303	5,734	8,166	8,166	8,166	8,166
01-86-8188	W/C ASSESSMENT EXPENSE		102	95	240	240	240	240
01-86-8191	KAISER MEDICAL		29,660	31,056	33,514	30,078	30,078	30,078
01-86-8192	DENTAL		3,157	3,267	3,494	3,576	3,576	3,576
01-86-8194	BLUE CROSS MEDICAL		5,998	6,188	6,532	10,742	10,742	10,742
01-86-8195	HRA CLAIM EXPENSE		750	750	250	375	375	375
01-86-8196	LONG TERM DISABILITY INSURANCE		835	912	1,585	1,585	1,585	1,585
01-86-8197	GROUP LIFE/AD&D		123	129	309	309	309	309
	<b>TOTAL PERSONNEL SERVICES</b>		<b>321,154</b>	<b>320,757</b>	<b>352,120</b>	<b>388,626</b>	<b>388,626</b>	<b>388,626</b>
<b>MATERIALS &amp; SERVICES</b>								
01-86-8208	SOFTWARE LICENCES		-	-	-	11,438	11,438	11,438
01-86-8209	HAND TOOLS		381	202	500	500	500	500
01-86-8210	OFFICE SUPPLIES		516	516	200	200	200	200
01-86-8211	SPECIAL DEPARTMENT EXPENSE		1,334	1,693	1,840	1,840	1,840	1,840
01-86-8212	EQUIPMENT UNDER \$5,000		2,633	940	1,050	2,950	2,950	2,950
01-86-8213	OPERATING SUPPLIES		8,441	9,839	13,500	16,000	16,000	16,000
01-86-8215	POSTAGE		-	-	50	50	50	50
01-86-8216	UTILITIES & PHONE		7,932	7,397	5,725	5,725	5,725	5,725
01-86-8217	RENTS & LEASES		479	-	250	250	250	250
01-86-8218	BUILDING MAINTENANCE		21,074	12,966	12,500	15,000	15,000	15,000
01-86-8219	MAINT/OPERATION OF EQUIPMENT		4,303	4,792	6,000	6,000	6,000	6,000
01-86-8220	PROFESSIONAL SERVICES		-	-	-	-	-	-
01-86-8221	OTHER CONTRACT SERVICES		59,466	71,109	54,700	67,700	67,700	67,700
01-86-8222	INSURANCE		13,220	10,582	14,575	15,304	15,304	15,304
01-86-8224	CONFERENCE/EDUCATION/TRAVEL		466	-	1,200	1,200	1,200	1,200
01-86-8235	GROUNDS MAINTENANCE		926	-	1,500	1,500	1,500	1,500
	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>121,171</b>	<b>120,035</b>	<b>113,590</b>	<b>145,657</b>	<b>145,657</b>	<b>145,657</b>
<b>CAPITAL OUTLAY</b>								
01-86-8301	EQUIPMENT \$5,000 AND OVER		-	-	-	-	-	-
01-86-8303	MOTOR VEHICLE		13,662	-	-	-	-	-
01-86-8310	BUILDING IMPROVEMENTS		4,962	35,201	273,000	273,000	273,000	273,000
01-86-8320	OTHER IMPROVEMENTS		-	18,193	425,000	425,000	425,000	425,000
	<b>TOTAL CAPITAL OUTLAY</b>		<b>18,624</b>	<b>53,394</b>	<b>698,000</b>	<b>698,000</b>	<b>698,000</b>	<b>698,000</b>
	<b>TOTAL REQUIREMENTS</b>		<b>\$ 460,948</b>	<b>\$ 494,186</b>	<b>\$ 1,163,710</b>	<b>\$ 1,232,282</b>	<b>\$ 1,232,282</b>	<b>\$ 1,232,282</b>

**FACILITIES  
ACCOUNT 01.86**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Software Licences	8208	Lucity Asset Management Software MS Office 365 annual fee	\$ - - -	\$ 11,000 438 11,438	\$ 11,000 438 11,438	\$ 11,000 438 11,438
Hand Tools	8209	Replacement Tools/Equip	500	500	500	500
Office Supplies	8210	General Office Supplies	200	200	200	200
Special Department Expense	8211	Batteries City Hall Alarm Permit Flags Misc	200 340 500 800 1,840	200 340 500 800 1,840	200 340 500 800 1,840	200 340 500 800 1,840
Equipment Under \$5,000	8212	Fire Extinguishers Miscellaneous Power Tools Office Furniture	500 300 250 1,050	500 2,200 250 2,950	500 2,200 250 2,950	500 2,200 250 2,950
Operating Supplies	8213	First Aid Supplies Janitorial Supplies and Paper Safety Supplies/Clothing Uniform Clothing Floor Mats	350 12,500 250 300 100 13,500	350 15,000 250 300 100 16,000	350 15,000 250 300 100 16,000	350 15,000 250 300 100 16,000
Postage	8215	Postage	50 50	50 50	50 50	50 50
Utilities and Phone	8216	Cell Phone Usage Fax Machine Lines Fees Utilities and Phone	300 400 5,025 5,725	300 400 5,025 5,725	300 400 5,025 5,725	300 400 5,025 5,725
Rents and Leases	8217	Miscellaneous Equipment Copier - P & F (1/2 Cost)	250 - 250	250 - 250	250 - 250	250 - 250
Building Maintenance	8218	Buildings and Structures CH HVAC Component Replace. Solid Waste Disposal Vandalism Repairs	1,500 3,000 5,000 3,000 12,500	4,000 3,000 5,000 3,000 15,000	4,000 3,000 5,000 3,000 15,000	4,000 3,000 5,000 3,000 15,000
Maint/Operation of Equipment	8219	Gasoline and Diesel General Equipment Maint. HVAC Filters/Supplies Small Equipment Srvs and Maint. Telephone Maintenance Trucks, Oil, Filters and Parts Vehicle Maintenance	2,500 2,000 500 - - - 1,000 6,000	2,500 2,000 500 - - - 1,000 6,000	2,500 2,000 500 - - - 1,000 6,000	2,500 2,000 500 - - - 1,000 6,000
Professional Services	8220		-	-	-	-
Other Contract Services	8221	Carpet Cleaning Service Online Registration County Sign Shop - Signs Electrical Repairs Fire Extinguisher Service	3,000 800 2,000 2,000 1,000	3,000 800 2,000 6,000 1,000	3,000 800 2,000 6,000 1,000	3,000 800 2,000 6,000 1,000

**FACILITIES  
ACCOUNT 01.86**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
		Fire Sprinklers Sys. Repair/Ckup	1,500	1,500	1,500	1,500
		HVAC Repair/Service	3,000	3,000	3,000	3,000
		Honeywell CH Monitor Security	2,100	2,100	2,100	2,100
		Plumbing Repairs	1,500	1,500	1,500	1,500
		Employment Agency - Seasonals	15,000	15,000	15,000	15,000
		Janitorial Services	21,000	30,000	30,000	30,000
		Backflow Testing	300	300	300	300
		Window Cleaning Service	1,500	1,500	1,500	1,500
			54,700	67,700	67,700	67,700
Insurance	8222	Insurance CIS liability & property	14,575	15,304	15,304	15,304
Conference/Education/Travel	8224	Extended Education	500	500	500	500
		Safety Training	200	200	200	200
		Travel	500	500	500	500
			1,200	1,200	1,200	1,200
Grounds Maintenance	8235	Landscape and Grounds Materials	1,500	1,500	1,500	1,500
			1,500	1,500	1,500	1,500
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 113,590</b>	<b>\$ 145,657</b>	<b>\$ 145,657</b>	<b>\$ 145,657</b>

# FACILITIES ACCOUNT 01.86

# CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Equipment	8301	Commercial airless sprayer	\$ -	\$ -	\$ -	\$ -
			-	-	-	-
			-	-	-	-
Motor Vehicle	8303	Pickup truck(1/2)	-	-	-	-
Building Improvements	8310	Depot-Remodeling	273,000	273,000	273,000	273,000
			273,000	273,000	273,000	273,000
Other Improvements	8320	Mayor's Square Parking lot 34 removable security bollards	400,000 25,000 -	400,000 25,000 -	400,000 25,000 -	400,000 25,000 -
			425,000	425,000	425,000	425,000
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 698,000</b>	<b>\$ 698,000</b>	<b>\$ 698,000</b>	<b>\$ 698,000</b>

## **01.82 PLANNING DIVISION**

The Community Development Department's Planning Division accounts for the operations activities related to both long range planning activities and current planning activities. These activities include preparation and updating of land use and special function plans and processing development applications for compliance with the City's Development Code. Development applications include zone changes, conditional use permits, partitions and subdivisions, and site and design review.

The source of funding for this department is the General Fund. Land use application fees contribute revenue supporting the division budget. Various planning grants also contribute to the division activities from time to time.

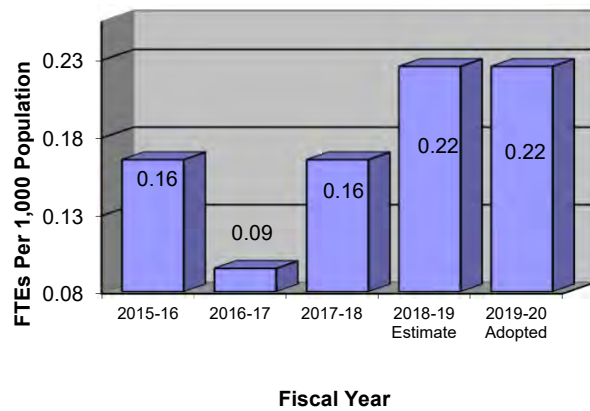
FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2015-16	16,025	2.50	0.16
2016-17	16,035	1.50	0.09
2017-18	16,070	2.50	0.16
2018-19 Estimate	16,095	3.50	0.22
2019-20 Adopted	16,185	3.50	0.22

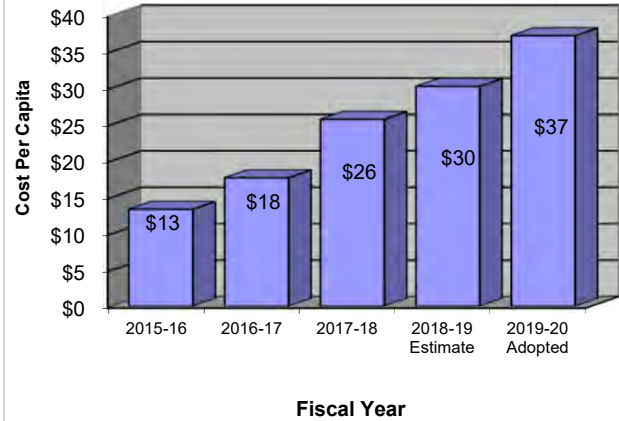
TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2015-16	16,025	\$ 213,061	\$13
2016-17	16,035	\$ 282,587	\$18
2017-18	16,070	\$ 412,220	\$26
2018-19 Estimate	16,095	\$ 485,591	\$30
2019-20 Adopted	16,185	\$ 601,016	\$37

FTEs to Population



Operating Expenditures to Population



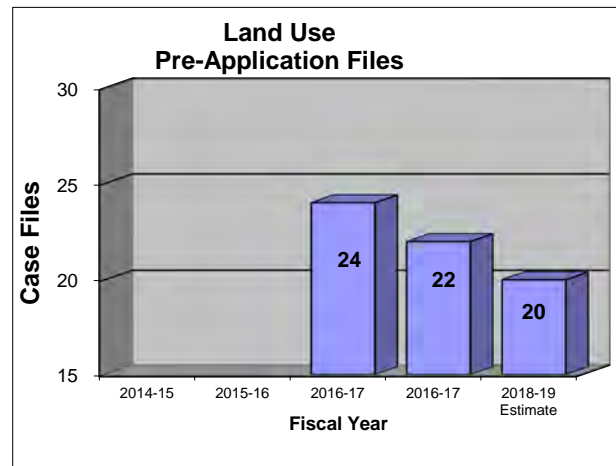
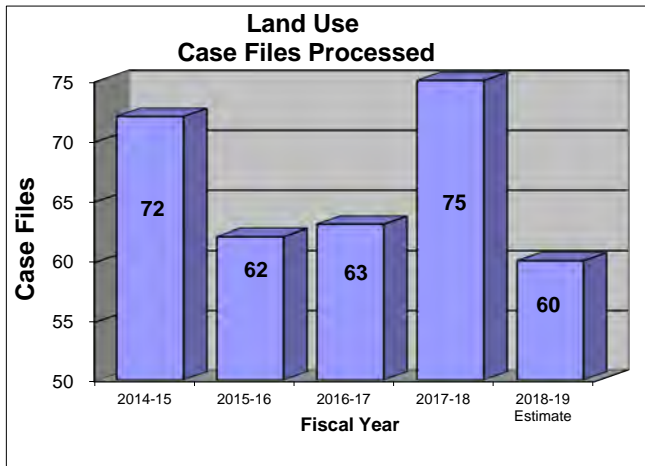
- Note: 1. Operating expenditures include personnel services and materials & services only.  
 2. The FY 2018-19 and FY 2019-20 expenditures are estimates.  
 3. The FY 2019-20 population at July 1, 2019 is a City estimate.

**LAND USE CASE FILES PROCESSED**

Fiscal Year	Case Files
2014-15	72
2015-16	62
2016-17	63
2017-18	75
2018-19 Estimate	60

**LAND USE PRE-APPLICATION FILES**

Fiscal Year	Case Files
2014-15	
2015-16	
2016-17	24
2016-17	22
2018-19 Estimate	20



Note: FY 2018-19 figure is an estimate.



# PLANNING ACCOUNT 01.82

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2019-20	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
	<b>FTE POSITIONS</b>	<b>3.50</b>				<b>3.50</b>	<b>3.50</b>	<b>3.50</b>
01-82-8002	DEPARTMENT DIRECTOR	1.00	\$ 93,781	\$ 105,195	\$ 115,095	\$ 124,592	\$ 124,592	\$ 124,592
01-82-8003	ADMINISTRATIVE SPECIALIST	-	14,179	4,477	-	-	-	-
01-82-8007	ADMINISTRATIVE ASSISTANT	-	2,005	-	-	-	-	-
01-82-8053	COMM DEV SERVICES COORDINAT	0.50	-	10,149	26,178	29,962	29,962	29,962
01-82-8010	ASSISTANT PLANNER	-	-	50,437	-	-	-	-
01-82-8014	ASSOCIATE PLANNER	2.00	71,073	75,196	68,858	145,850	145,850	145,850
01-82-8045	SENIOR PLANNER	-	-	2,727	77,199	-	-	-
01-82-8103	SALARY OVERTIME	-	-	-	500	500	500	500
01-82-8181	FICA - CITY EXPENSE	-	13,359	18,399	19,568	23,019	23,019	23,019
01-82-8183	PERS PENSION PLAN-DB	-	9,098	9,040	11,207	25,925	25,925	25,925
01-82-8184	PERS IAP PLAN--DC	-	8,037	12,355	15,318	18,024	18,024	18,024
01-82-8185	STATE UNEMPLOYMENT	-	539	202	2,046	2,407	2,407	2,407
01-82-8186	TRI-MET EXCISE TAX	-	1,323	1,859	1,826	2,148	2,148	2,148
01-82-8187	WORKERS COMP INSURANCE	-	401	587	582	582	582	582
01-82-8188	W/C ASSESSMENT EXPENSE	-	62	96	172	172	172	172
01-82-8191	KAISER MEDICAL	-	-	-	-	-	-	-
01-82-8192	DENTAL	-	1,814	3,124	2,499	3,986	3,986	3,986
01-82-8194	BLUE CROSS MEDICAL	-	20,983	32,477	40,457	44,043	44,043	44,043
01-82-8195	HRA CLAIM EXPENSE	-	2,125	3,750	1,125	1,625	1,625	1,625
01-82-8196	LONG TERM DISABILITY INSURANCE	-	640	875	1,073	1,073	1,073	1,073
01-82-8197	GROUP LIFE/AD&D	-	87	121	160	160	160	160
	<b>TOTAL PERSONNEL SERVICES</b>		<b>239,506</b>	<b>331,065</b>	<b>383,863</b>	<b>424,068</b>	<b>424,068</b>	<b>424,068</b>
<b>MATERIALS &amp; SERVICES</b>								
01-82-8208	SOFTWARE LICENCES	-	842	3,744	9,594	28,998	28,998	28,998
01-82-8210	OFFICE SUPPLIES	-	1,031	1,249	1,500	1,500	1,500	1,500
01-82-8211	SPECIAL DEPARTMENT EXPENSE	-	1,254	2,700	2,500	3,100	3,100	3,100
01-82-8212	EQUIPMENT UNDER \$5,000	-	6,152	4,124	1,000	2,000	2,000	2,000
01-82-8213	OPERATING SUPPLIES	-	302	304	200	200	200	200
01-82-8214	ADVERTISING	-	-	111	-	1,000	1,000	1,000
01-82-8215	POSTAGE	-	728	1,040	500	2,000	2,000	2,000
01-82-8216	UTILITIES & PHONE	-	7,500	6,617	5,800	5,800	5,800	5,800
01-82-8217	RENTS & LEASES	-	2,609	4,818	4,250	4,250	4,250	4,250
01-82-8219	MAINT/OPERATION OF EQUIPMENT	-	960	-	1,050	1,050	1,050	1,050
01-82-8220	PROFESSIONAL SERVICES	-	4,027	35,021	47,000	92,000	92,000	92,000
01-82-8221	OTHER CONTRACT SERVICES	-	10,350	10,328	17,000	23,000	23,000	23,000
01-82-8222	INSURANCE	-	1,980	2,223	2,334	2,451	2,451	2,451
01-82-8223	MEMBERSHIP & DUES	-	1,059	685	2,300	2,400	2,400	2,400
01-82-8224	CONFERENCE/EDUCATION/TRAVEL	-	4,287	8,192	6,700	7,200	7,200	7,200
	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>43,081</b>	<b>81,154</b>	<b>101,728</b>	<b>176,949</b>	<b>176,949</b>	<b>176,949</b>
<b>CAPITAL OUTLAY</b>								
01-82-8302	COMPUTER EQUIPMENT	-	-	-	-	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL REQUIREMENTS</b>		<b>\$ 282,587</b>	<b>\$ 412,220</b>	<b>\$ 485,591</b>	<b>\$ 601,016</b>	<b>\$ 601,016</b>	<b>\$ 601,016</b>

**PLANNING  
ACCOUNT 01.82**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Software Licences	8208	Add ons and License renewal	\$ 100	\$ 100	\$ 100	\$ 100
		Dropbox subscription	750	600	600	600
		SurveyMonkey subscription	400	400	400	400
		PollEverywhere subscription	400	600	600	600
		MS Office 365 annual fee	-	438	438	438
		ArcGIS software	6,500	6,500	6,500	6,500
		Development Case Software EnerGov SaaS	-	18,360	18,360	18,360
		Adobe Pro DC subscription	1,444	2,000	2,000	2,000
			9,594	28,998	28,998	28,998
Office Supplies	8210	General Office Supplies	1,500	1,500	1,500	1,500
			1,500	1,500	1,500	1,500
Special Department Expense	8211	Miscellaneous	400	500	500	500
		Planning Commission	400	500	500	500
		Citizens Advisory Committee	200	250	250	250
		Historic Landmarks Commission	200	250	250	250
		Town Center Committee	400	500	500	500
		Printing	500	500	500	500
		Advertising	200	400	400	400
		County Assessor Records	200	200	200	200
			2,500	3,100	3,100	3,100
Equipment Under \$5,000	8212	Miscellaneous	1,000	1,000	1,000	1,000
		IPad field inspector	-	1,000	1,000	1,000
			1,000	2,000	2,000	2,000
Operating Supplies	8213	Miscellaneous	200	200	200	200
			200	200	200	200
Advertising	8214	Public Outreach / Notices	-	1,000	1,000	1,000
			-	1,000	1,000	1,000
Postage	8215	Postage	500	2,000	2,000	2,000
			500	2,000	2,000	2,000
Utilities and Phone	8216	Utilities and Phone	1,800	1,800	1,800	1,800
		I-Net Fiber-Network	4,000	4,000	4,000	4,000
			5,800	5,800	5,800	5,800
Rents & Leases	8217	Copier Lease	2,500	2,500	2,500	2,500
		Plotter Lease	1,750	1,750	1,750	1,750
			4,250	4,250	4,250	4,250
Maint/Operation of Equipment	8219	Office Equipment Repair (1/2)	200	200	200	200
		Phone Equipment Maintenance	200	200	200	200
		Vehicle Gas and Parts	350	350	350	350
		Vehicle Maintenance	300	300	300	300
			1,050	1,050	1,050	1,050
Professional Services	8220	Professional Planning Review Services	12,000	12,000	12,000	12,000
		Metro 2040 Grant Match Halsey Corridor	25,000	10,000	10,000	10,000
		Housing Needs Analysis Project	-	40,000	40,000	40,000
		Downtown Parking Study	-	25,000	25,000	25,000
		LOMR Consulting	10,000	5,000	5,000	5,000
			47,000	92,000	92,000	92,000

# PLANNING ACCOUNT 01.82

# MATERIAL AND SERVICES DETAIL

Other Contract Services	8221	Committee Minutes	12,000	15,000	15,000	15,000
		General Clerical	5,000	8,000	8,000	8,000
			17,000	23,000	23,000	23,000
Insurance	8222	Insurance CIS liability & property	2,334	2,451	2,451	2,451
Membership and Dues	8223	APA/AICP	1,500	1,500	1,500	1,500
		ASFPM	300	300	300	300
		OCPDA / ELGL / Other	500	600	600	600
			2,300	2,400	2,400	2,400
Conference/Education/Travel	8224	Books/Materials	500	500	500	500
		PC Training/Workshops/Seminars	1,000	1,500	1,500	1,500
		Planning Publications	200	200	200	200
		Travel Expenses	1,000	1,500	1,500	1,500
		Staff Training/Seminars	4,000	3,500	3,500	3,500
			6,700	7,200	7,200	7,200
TOTAL MATERIAL & SERVICES			\$ 101,728	\$ 176,949	\$ 176,949	\$ 176,949

# GENERAL FUND TRANSFERS ACCOUNT 01.97

## REQUIREMENTS BY CATEGORY

		ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>							
<b>OTHER</b>							
01-97-8802	TRANSFER TO CODE SPECIALTIES FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-97-8805	TRANSFER TO STREET FUND	-	-	-	-	-	-
01-97-8809	TRANSFER TO G.O. DEBT SERVICE FUND	175,000	175,000	175,000	175,000	175,000	175,000
01-97-8806	TRANSFER TO I.S. FUND	-	-	-	-	-	-
01-97-8816	LOAN REPAYMENT TO PKS IMP FUND	26,000	26,000	26,000	29,000	29,000	29,000
01-97-8817	TRANSFER TO STORM WATER FUND	343,000	165,000	-	-	-	-
01-97-8832	INTERFUND LOAN TO CODE SPECIALTIES	-	-	-	-	-	-
01-97-8833	TRANSFER TO COP DEBT SERVICE FUND	142,100	132,000	-	-	-	-
01-97-8835	TRANSFER FF&C DEBT SERV FUND	-	125,000	175,000	707,299	707,299	707,299
01-97-8836	LOAN TO URA - FF&C BACKED	-	5,000,000	-	-	-	-
01-97-8872	SERVICE REIMB - PW MANAGEMENT	310,622	330,696	332,142	350,944	350,944	350,944
01-97-8834	INTERFUND LOAN TO URA	-	-	100,000	100,000	100,000	100,000
	<b>TOTAL OTHER</b>	<b>996,722</b>	<b>5,953,696</b>	<b>808,142</b>	<b>1,362,243</b>	<b>1,362,243</b>	<b>1,362,243</b>
<b>CONTINGENCY</b>							
01-98-8998	CONTINGENCY	-	-	784,508	850,000	850,000	850,000
	<b>TOTAL CONTINGENCY</b>	<b>-</b>	<b>-</b>	<b>784,508</b>	<b>850,000</b>	<b>850,000</b>	<b>850,000</b>
<b>UNAPPROPRIATED</b>							
01-99-8999	UNAPPROPRIATED	5,367,755	5,641,586	3,043,338	3,604,027	3,604,027	3,604,027
	<b>TOTAL UNAPPROPRIATED</b>	<b>5,367,755</b>	<b>5,641,586</b>	<b>3,043,338</b>	<b>3,604,027</b>	<b>3,604,027</b>	<b>3,604,027</b>
	<b>TOTAL REQUIREMENTS</b>	<b>\$ 6,364,477</b>	<b>\$ 11,595,282</b>	<b>\$ 4,635,988</b>	<b>\$ 5,816,270</b>	<b>\$ 5,816,270</b>	<b>\$ 5,816,270</b>

## **02.00 CODE SPECIALTIES FUND**

The Code Specialties Fund accounts for activities performed by the Community Development Department's Building Division. The City of Troutdale also contracts with the City of Gresham to provide certain plan review and inspection activities through an updated intergovernmental agreement.

The division provides for operations and activities related to provision of building permit, plan review and inspection services. Sources of revenue include plan check fees and various building permit fees (building, mechanical, plumbing and electrical) for Troutdale building construction activities.

Although permit issuance has remained relatively stable in the past two fiscal years, the City has seen remarkable growth in inspections, due in part to large-scale commercial construction projects. This growth is expected to stabilize in the coming fiscal year, though associated commercial and residential development to accommodate new job growth will keep permit and inspection activity at a high level for a community of our size.

Current forecast of revenue growth and controlled expenditure increases allow the fund to complete the current year without requiring another loan from the General Fund.

The Troutdale building inspection related activities were covered by the General Fund from FY 2004-2005 until mid-year 2009-2010. This separate fund apart from the General Fund removes the construction cycle volatility from impacting the General Fund. The separate fund also improves compliance with the requirements of ORS 455.210 & 693.165 and OAR 918-020-0090 for proper administration of and accounting for Building, Electrical and Plumbing code standards compliance programs under State delegated authority. It also provides a clearer picture of the Code Specialties revenue and expenditures for the budgeting process and management evaluation program service levels.

## CODE SPECIALITIES

## PER CAPITA COMPARISONS

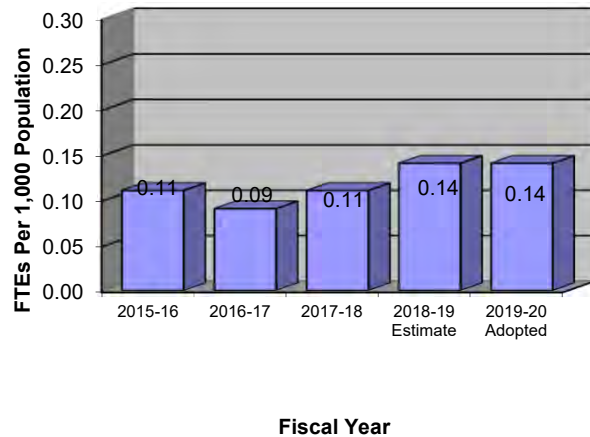
**FTE TO POPULATION RATIO**

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2015-16	16,025	1.73	0.11
2016-17	16,035	1.50	0.09
2017-18	16,070	1.75	0.11
2018-19 Estimate	16,095	2.25	0.14
2019-20 Adopted	16,185	2.25	0.14

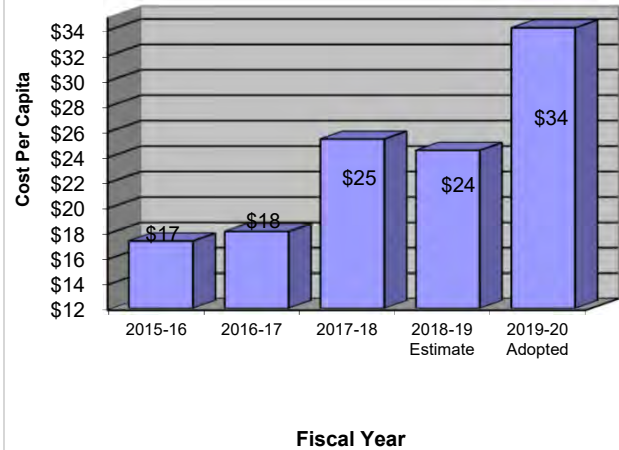
**TOTAL OPERATING EXPENDITURES TO POPULATION RATIO**

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2015-16	16,025	\$ 277,161	\$17
2016-17	16,035	\$ 289,298	\$18
2017-18	16,070	\$ 406,815	\$25
2018-19 Estimate	16,095	\$ 393,130	\$24
2019-20 Adopted	16,185	\$ 551,418	\$34

**FTEs to Population**



**Operating Expenditures to Population**



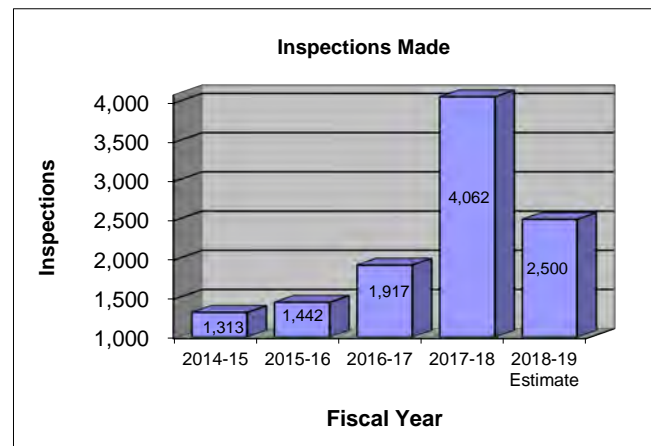
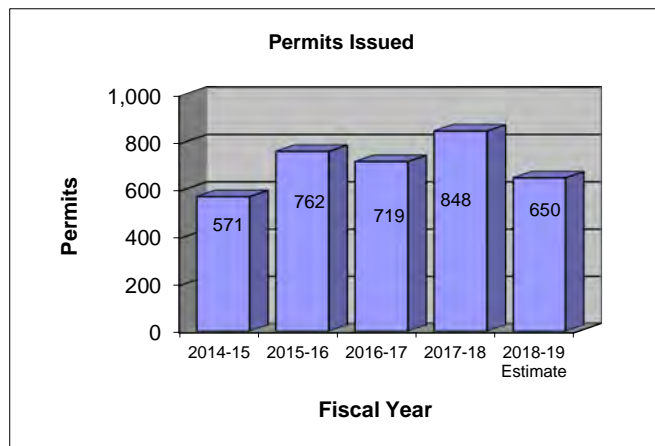
- Note: 1. Operating expenditures include personnel services and materials & services only.  
 2. The FY 2018-19 and FY 2019-20 expenditures are estimates.  
 3. The FY 2019-20 population at July 1, 2019 is a City estimate.

## PERMITS ISSUED (All Types)

Fiscal Year	Permits Issued
2014-15	571
2015-16	762
2016-17	719
2017-18	848
2018-19 Estimate	650

## INSPECTIONS MADE (All Types)

Fiscal Year	Inspections
2014-15	1,313
2015-16	1,442
2016-17	1,917
2017-18	4,062
2018-19 Estimate	2,500



Note: FY 2018-19 figure is an estimate.

**CODE SPECIALTIES  
ACCOUNT 02.00**

**FUND SUMMARY**

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 23,359	\$ 660,514	\$ 963,235	\$ 1,840,981	\$ 1,840,981	\$ 1,840,981
CHARGES FOR SERVICES	985,975	1,672,490	417,000	476,600	476,600	476,600
MISCELLANEOUS INCOME	249	20,023	200	32,532	32,532	32,532
TRANSFERS	12,000	12,000	12,000	-	-	-
<b>TOTAL RESOURCES</b>	<b>1,021,583</b>	<b>2,365,026</b>	<b>1,392,435</b>	<b>2,350,113</b>	<b>2,350,113</b>	<b>2,350,113</b>
<b>REQUIREMENTS</b>						
PERSONNEL SERVICES	\$ 164,624	\$ 229,325	\$ 230,117	\$ 296,055	\$ 296,055	\$ 296,055
MATERIALS & SERVICES	124,674	177,490	163,013	255,363	255,363	255,363
CAPITAL OUTLAY	-	-	-	-	-	-
TRANSFERS	71,771	87,946	94,895	146,562	146,562	146,562
CONTINGENCY	-	-	904,410	1,652,134	1,652,134	1,652,134
UNAPPROPRIATED	660,514	1,870,266	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>1,021,583</b>	<b>2,365,026</b>	<b>1,392,435</b>	<b>2,350,113</b>	<b>2,350,113</b>	<b>2,350,113</b>



**CODE SPECIALTIES**  
**ACCOUNT 02.00**

**RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	COUNCIL	MANAGER	COMMITTEE	COUNCIL
		2016-17	2017-18	ADOPTED BUDGET 2018-19	PROPOSED BUDGET 2019-20	APPROVED BUDGET 2019-20	ADOPTED BUDGET 2019-20
RESOURCES							
BEGINNING FUND BALANCE							
02-00-7000	BEGINNING FUND BALANCE	\$ 23,359	\$ 660,514	\$ 963,235	\$ 1,840,981	\$ 1,840,981	\$ 1,840,981
CHARGES FOR SERVICES							
02-00-7220	OTHER LOCAL GOVERNMENTS	-	-	6,000	6,000	6,000	6,000
02-00-7300	METRO CONTRACTORS BIZ LICENSES	7,551	3,789	-	-	-	-
02-00-7303	BUILDING PERMITS	152,765	760,362	150,000	180,000	180,000	180,000
02-00-7304	MECHANICAL PERMITS	18,458	305,101	40,000	40,000	40,000	40,000
02-00-7305	PLUMBING PERMITS	49,899	117,937	50,000	50,000	50,000	50,000
02-00-7310	ELECTRICAL PERMITS	48,281	102,514	50,000	50,000	50,000	50,000
02-00-7328	GRADING PERMIT	505	1,561	200	200	200	200
02-00-7502	BLDG PLAN REVIEW FEES	683,793	234,708	100,000	120,000	120,000	120,000
02-00-7511	OTHER BUILDING FEES	7,814	16,215	5,000	5,000	5,000	5,000
02-00-7512	OTHER MECHANICAL FEES	455	471	200	200	200	200
02-00-7524	MECHANICAL PLAN REVIEW FEE	1,347	73,495	4,000	5,000	5,000	5,000
02-00-7525	PLUMBING PLAN REVIEW FEE	6,561	29,260	4,000	10,000	10,000	10,000
02-00-7526	ELECTRICAL PLAN REVIEW FEE	4,861	18,372	4,000	5,000	5,000	5,000
02-00-7529	GRADING PLAN REVIEW FEE	267	381	500	500	500	500
02-00-7531	1% SCHOOL CET ADMIN FEE	492	942	200	1,000	1,000	1,000
02-00-7532	5% METRO CET ADMIN FEE	1,176	2,154	200	1,000	1,000	1,000
02-00-7533	OTHER ELECTRICAL FEES	730	970	200	200	200	200
02-00-7534	OTHER PLUMBING FEES	1,020	4,257	2,500	2,500	2,500	2,500
TOTAL CHARGES FOR SERVICES		985,975	1,672,490	417,000	476,600	476,600	476,600
MISCELLANEOUS INCOME							
02-00-7701	INTEREST EARNED	249	19,948	100	32,432	32,432	32,432
02-00-7899	MISCELLANEOUS REVENUE	-	75	100	100	100	100
TOTAL MISCELLANEOUS INCOME		249	20,023	200	32,532	32,532	32,532
TRANSFERS							
02-00-7901	TRANSFER FROM GENERAL FUND	-	-	-	-	-	-
02-00-7921	INTERFUND LOAN FR GENERAL FUND	-	-	-	-	-	-
02-00-7973	SERVICE REIMB FROM WATER FUND	3,000	3,000	3,000	-	-	-
02-00-7974	SERVICE REIMB FROM SEWER FUND	1,000	1,000	1,000	-	-	-
02-00-7975	SERVICE REIMB FROM STREET FUND	5,000	5,000	5,000	-	-	-
02-00-7987	SERVICE REIMB - STORM SEWER U	3,000	3,000	3,000	-	-	-
TOTAL TRANSFERS		12,000	12,000	12,000	-	-	-
TOTAL RESOURCES		1,021,583	2,365,026	1,392,435	2,350,113	2,350,113	2,350,113

**CODE SPECIALTIES  
BUILDING DIVISION 02.81**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2019-20	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>								
	<b>FTE POSITIONS</b>	<b>1.75</b>				<b>1.75</b>	<b>1.75</b>	<b>1.75</b>
02-81-8003	ADMINISTRATIVE SPECIALIST	-	\$ 7,090	\$ 5,293	\$ -	\$ -	\$ -	\$ -
02-81-8014	BUILDING INSPECTOR I	1.00	-	-	-	66,082	66,082	66,082
02-81-8015	BUILDING INSPECTOR II	0.25	31,872	10,701	45,354	79,997	79,997	79,997
02-81-8016	BUILDING OFFICIAL	-	-	-	-	-	-	-
02-81-8009	ADMINISTRATIVE ASSISTANT	-	1,002	-	-	-	-	-
02-81-8017	BUILDING SERVICES TECH	-	-	27,838	35,217	-	-	-
02-81-8053	COMM DEV SERVICES COORDINATOR	0.50	-	10,141	26,341	29,962	29,962	29,962
02-81-8032	PERMIT SPECIALIST	-	37,285	36,297	9,515	15,974	15,974	15,974
02-81-8103	SALARY OVERTIME		1,857	2,512	8,000	8,000	8,000	8,000
02-81-8181	FICA - CITY EXPENSE		5,912	6,943	9,415	15,301	15,301	15,301
02-81-8183	PERS PENSION PLAN-DB		7,364	5,639	2,643	8,289	8,289	8,289
02-81-8184	PERS IAP PLAN--DC		3,240	4,604	4,773	10,562	10,562	10,562
02-81-8185	STATE UNEMPLOYMENT		240	65	985	1,600	1,600	1,600
02-81-8186	TRI-MET EXCISE TAX		575	695	878	1,428	1,428	1,428
02-81-8187	WORKERS COMPENSATION INSURANCE		516	325	1,129	1,129	1,129	1,129
02-81-8188	W/C ASSESSMENT EXPENSE		36	44	95	120	120	120
02-81-8191	KAISER MEDICAL		2,651	-	-	-	-	-
02-81-8192	DENTAL		844	948	1,839	1,545	1,545	1,545
02-81-8194	BLUE CROSS MEDICAL		8,302	12,027	21,702	17,622	17,622	17,622
02-81-8195	HRA CLAIM EXPENSE		383	320	855	625	625	625
02-81-8196	LONG TERM DISABILITY INSURANCE		317	307	453	453	453	453
02-81-8197	GROUP LIFE/AD&D		66	54	104	104	104	104
	<b>TOTAL PERSONNEL SERVICES</b>		<b>109,551</b>	<b>124,753</b>	<b>169,298</b>	<b>258,793</b>	<b>258,793</b>	<b>258,793</b>
<b>MATERIALS &amp; SERVICES</b>								
02-81-8206	SOFTWARE SUPPORT/UPGRADE		-	-	750	31,240	31,240	31,240
02-81-8208	SOFTWARE LICENCES		-	-	-	375	375	375
02-81-8210	OFFICE SUPPLIES		327	589	1,000	1,000	1,000	1,000
02-81-8211	SPECIAL DEPARTMENT EXPENSE		2,159	2,381	1,800	2,000	2,000	2,000
02-81-8212	EQUIPMENT UNDER \$5,000		4,468	4,091	1,700	1,700	1,700	1,700
02-81-8213	OPERATING SUPPLIES		123	-	175	175	175	175
02-81-8215	POSTAGE		42	68	200	200	200	200
02-81-8216	UTILITIES & PHONE		7,529	6,956	7,000	7,000	7,000	7,000
02-81-8217	RENTS & LEASES		1,107	3,042	2,390	2,390	2,390	2,390
02-81-8219	MAINT/OPERATION OF EQUIPMENT		376	232	500	500	500	500
02-81-8220	PROFESSIONAL SERVICES		65,001	88,666	85,000	122,400	122,400	122,400
02-81-8221	OTHER CONTRACT SERVICES		1,313	4,256	625	-	-	-
02-81-8222	INSURANCE		2,664	1,883	2,938	3,085	3,085	3,085
02-81-8223	MEMBERSHIP & DUES		436	310	1,509	1,509	1,509	1,509
02-81-8224	CONFERENCE/EDUCATION/TRAVEL		2,736	2,862	2,500	2,500	2,500	2,500
	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>88,281</b>	<b>115,338</b>	<b>108,087</b>	<b>176,074</b>	<b>176,074</b>	<b>176,074</b>
<b>OTHER</b>								
02-81-8821	LOAN REPAYMENT TO GENERAL FUND		-	-	-	-	-	-
02-81-8231	INTEREST EXPENSE ON CITY FUNDS		-	-	-	-	-	-
02-81-8302	COMPUTER EQUIPMENT		-	-	-	-	-	-
02-81-8228	ADMINISTRATION		45,934	56,285	60,733	93,800	93,800	93,800
	<b>TOTAL OTHER</b>		<b>45,934</b>	<b>56,285</b>	<b>60,733</b>	<b>93,800</b>	<b>93,800</b>	<b>93,800</b>
	<b>TOTAL REQUIREMENTS</b>		<b>\$ 243,766</b>	<b>\$ 296,376</b>	<b>\$ 338,118</b>	<b>\$ 528,667</b>	<b>\$ 528,667</b>	<b>\$ 528,667</b>

**CODE SPECIALTIES  
BUILDING DIVISION 02.81**

**MATERIAL AND SERVICES DETAIL**

			COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE				
Software Support/Upgrage	8206	Adobe & Dropbox Permit Management Software EnerGov SaaS	\$ 750 - -	\$ 640 30,600	\$ 640 30,600	\$ 640 30,600
			750	31,240	31,240	31,240
Software Licences	8208	Misc Software MS Office 365 annual fee	- - -	- 375 375	- 375 375	- 375 375
Office Supplies	8210	General Office Supplies	1,000	1,000	1,000	1,000
Special Department Expense	8211	Code Book Updates General Printing OBOA Public Outreach State Building Permit Sys County Assessor Records	1,000 300 - - 500	1,200 300 - - 500	1,200 300 - - 500	1,200 300 - - 500
			1,800	2,000	2,000	2,000
Equipment Under \$5,000	8212	Misc. Office Equipment Wi-Fi Installation iPad field inspector	200 500 1,000	200 500 1,000	200 500 1,000	200 500 1,000
			1,700	1,700	1,700	1,700
Operating Supplies	8213	Field Clothing	175	175	175	175
Postage	8215	Postage	200	200	200	200
Utilities and Phone	8216	Utilities and Phone I-Net Fiber-Network	3,000 4,000 7,000	3,000 4,000 7,000	3,000 4,000 7,000	3,000 4,000 7,000
Rents & Leases	8217	Copier Lease Plotter Lease	640 1,750 2,390	640 1,750 2,390	640 1,750 2,390	640 1,750 2,390
Maint/Operation of Equipment	8219	Vehicle Maintenance	500	500	500	500
Professional Services	8220	Contract Inspects/Plan Reviews	85,000	122,400	122,400	122,400
Other Contract Services	8221	Credit Card Processing Fees Temp/Clerical Support E-Permitting State Prg Processing Fees	625 - - 625	- - -	- - -	- - -
Insurance	8222		2,938	3,085	3,085	3,085
Membership and Dues	8223	ICC NFPA OBOA OMOA	500 - 600 409 1,509	500 - 600 409 1,509	500 - 600 409 1,509	500 - 600 409 1,509
Conference/Education/Travel	8224	Travel/Hotel Expense	2,500	2,500	2,500	2,500
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 108,087</b>	<b>\$ 176,074</b>	<b>\$ 176,074</b>	<b>\$ 176,074</b>

**CODE SPECIALTIES  
ELECTRICAL DIVISION 02.83**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2019-20	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2018-19	PROPOSED BUDGET 2019-20	APPROVED BUDGET 2019-20	ADOPTED BUDGET 2019-20
REQUIREMENTS								
	FTE POSITIONS	0.00				0.00	0.00	0.00
02-83-8016	BUILDING OFFICIAL	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
02-83-8032	PERMIT SPECIALIST	-	13,400	13,044	3,419	5,741	5,741	5,741
02-83-8003	ADMINISTRATIVE SPECIALIST	-	-	1,463	-	-	-	-
02-83-8017	BUILDING SERVICES TECH	-	-	10,004	12,741	-	-	-
02-83-8103	SALARY OVERTIME		-	-	-	-	-	-
02-83-8181	FICA - CITY EXPENSE		992	1,834	1,210	439	439	439
02-83-8183	PERS PENSION PLAN-DB		1,808	1,747	545	-	-	-
02-83-8184	PERS IAP PLAN--DC		770	1,356	744	-	-	-
02-83-8185	STATE UNEMPLOYMENT		43	17	95	34	34	34
02-83-8186	TRI-MET EXCISE TAX		97	184	113	41	41	41
02-83-8187	WORKERS COMPENSATION INSURANCE		29	54	510	510	510	510
02-83-8188	W/C ASSESSMENT EXPENSE		6	12	15	15	15	15
02-83-8191	KAISER MEDICAL		-	-	-	-	-	-
02-83-8192	DENTAL		189	224	346	-	-	-
02-83-8194	BLUE CROSS MEDICAL		2,547	3,030	4,378	-	-	-
02-83-8195	HRA CLAIM EXPENSE		115	115	173	-	-	-
02-83-8196	LONG TERM DISABILITY INSURANCE		58	80	170	170	170	170
02-83-8197	GROUP LIFE/AD&D		8	14	36	36	36	36
	TOTAL PERSONNEL SERVICES		20,060	33,178	24,495	6,987	6,987	6,987
MATERIALS & SERVICES								
02-83-8206	SOFTWARE SUPPORT/UPGRADE		-	-	-	230	230	230
02-83-8208	SOFTWARE LICENCES		-	-	-	125	125	125
02-83-8210	OFFICE SUPPLIES		73	156	100	100	100	100
02-83-8211	SPECIAL DEPARTMENT EXPENSE		529	773	500	600	600	600
02-83-8212	EQUIPMENT UNDER \$5,000		291	130	100	1,000	1,000	1,000
02-83-8213	OPERATING SUPPLIES		-	-	100	100	100	100
02-83-8215	POSTAGE		25	1	75	75	75	75
02-83-8216	UTILITIES & PHONE		-	-	150	150	150	150
02-83-8217	RENTS & LEASES		65	-	200	200	200	200
02-83-8219	MAINT/OPERATION OF EQUIPMENT		-	-	150	150	150	150
02-83-8220	PROFESSIONAL SERVICES		24,288	30,629	27,000	38,880	38,880	38,880
02-83-8221	OTHER CONTRACT SERVICES		335	1,334	225	225	225	225
02-83-8222	INSURANCE		148	149	163	171	171	171
02-83-8223	MEMBERSHIP & DUES		31	112	-	-	-	-
02-83-8224	CONFERENCE/EDUCATION/TRAVEL		137	361	300	300	300	300
	TOTAL MATERIALS & SERVICES		25,922	33,645	29,063	42,306	42,306	42,306
OTHER								
02-83-8821	LOAN REPAYMENT TO GENERAL FUND		-	-	-	-	-	-
02-83-8228	ADMINISTRATION		16,507	20,228	21,826	33,709	33,709	33,709
	TOTAL OTHER		16,507	20,228	21,826	33,709	33,709	33,709
	TOTAL REQUIREMENTS		\$ 62,489	\$ 87,050	\$ 75,384	\$ 83,002	\$ 83,002	\$ 83,002

**CODE SPECIALTIES  
ELECTRICAL DIVISION 02.83**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Software Support/Upgrage	8206	License/Support	\$ -	\$ 230	\$ 230	\$ 230
			-	230	230	230
Software Licences	8208	Misc Software	-	-	-	-
		MS Office 365 annual fee	-	125	125	125
			-	125	125	125
Office Supplies	8210	General Office Supplies	100	100	100	100
Special Department Expense	8211	Code Book Updates	200	300	300	300
		General Printing	150	150	150	150
		OBOA Public Outreach				
		State Building Permit Sys	150	150	150	150
		County Assessor Records	500	600	600	600
Equipment Under \$5,000	8212	Misc. Equipment	100			
		IPad field inspector		1,000	1,000	1,000
			100	1,000	1,000	1,000
Operating Supplies	8213	Field Clothing	100	100	100	100
Postage	8215	Postage	75	75	75	75
Utilities and Phone	8216	Utilities and Phone	150	150	150	150
Rents & Leases	8217	Copier Lease	200	200	200	200
Maint/Operation of Equipment	8219	Vehicle Maintenance	150	150	150	150
Professional Services	8220	Contract Inspects/Plan Reviews	27,000	38,880	38,880	38,880
Other Contract Services	8221	Credit Card Processing Fees	225	225	225	225
			225	225	225	225
Insurance	8222		163	171	171	171
Membership and Dues	8223		-	-	-	-
Conference/Education/Travel	8224	Travel/Hotel Expense	300	300	300	300
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 29,063</b>	<b>\$ 42,306</b>	<b>\$ 42,306</b>	<b>\$ 42,306</b>

**CODE SPECIALTIES  
PLUMBING DIVISION 02.84**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2019-20	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2018-19	PROPOSED BUDGET 2019-20	APPROVED BUDGET 2019-20	ADOPTED BUDGET 2019-20
REQUIREMENTS								
	FTE POSITIONS	0.25				0.25	0.25	0.25
02-84-8015	BUILDING INSPECTOR II	0.25	\$ 21,425	\$ 47,695	\$ 19,354	\$ 22,797	\$ 22,797	\$ 22,797
02-84-8016	BUILDING OFFICIAL	0.00	-	-	-	-	-	-
02-84-8003	ADMINISTRATIVE SPECIALIST	0.00	-	860	-	-	-	-
02-84-8017	BUILDING SERVICES TECH	0.00	-	5,655	7,311	-	-	-
02-84-8032	PERMIT SPECIALIST	0.00	7,574	7,373	1,933	3,245	3,245	3,245
02-84-8103	SALARY OVERTIME		-	-	-	-	-	-
02-84-8181	FICA - CITY EXPENSE		2,200	4,688	2,165	1,992	1,992	1,992
02-84-8183	PERS PENSION PLAN-DB		1,021	989	308	-	-	-
02-84-8184	PERS IAP PLAN--DC		434	768	1,582	1,368	1,368	1,368
02-84-8185	STATE UNEMPLOYMENT		89	49	170	156	156	156
02-84-8186	TRI-MET EXCISE TAX		210	462	202	186	186	186
02-84-8187	WORKERS COMPENSATION INSURANCE		290	706	476	476	476	476
02-84-8188	W/C ASSESSMENT EXPENSE		11	26	20	20	20	20
02-84-8191	KAISER MEDICAL		-	-	-	-	-	-
02-84-8192	DENTAL		107	127	196	-	-	-
02-84-8194	BLUE CROSS MEDICAL		1,440	1,717	2,474	-	-	-
02-84-8195	HRA CLAIM EXPENSE		65	65	98	-	-	-
02-84-8196	LONG TERM DISABILITY INSURANCE		122	177	28	28	28	28
02-84-8197	GROUP LIFE/AD&D		25	37	7	7	7	7
	TOTAL PERSONNEL SERVICES		35,012	71,394	36,324	30,275	30,275	30,275
MATERIALS & SERVICES								
02-84-8206	SOFTWARE SUPPORT/UPGRADE		-	-	-	130	130	130
02-84-8208	SOFTWARE LICENCES		-	-	-	125	125	125
02-84-8210	OFFICE SUPPLIES		58	144	100	100	100	100
02-84-8211	SPECIAL DEPARTMENT EXPENSE		428	813	450	600	600	600
02-84-8212	EQUIPMENT UNDER \$5,000		245	102	150	1,150	1,150	1,150
02-84-8213	OPERATING SUPPLIES		-	266	175	175	175	175
02-84-8215	POSTAGE		9	7	50	50	50	50
02-84-8216	UTILITIES & PHONE		450	434	400	400	400	400
02-84-8217	RENTS & LEASES		37	-	130	130	130	130
02-84-8219	MAINT/OPERATION OF EQUIPMENT		452	1,239	400	400	400	400
02-84-8220	PROFESSIONAL SERVICES		7,526	23,141	22,000	31,680	31,680	31,680
02-84-8221	OTHER CONTRACT SERVICES		163	799	200	200	200	200
02-84-8222	INSURANCE		344	674	708	743	743	743
02-84-8223	MEMBERSHIP & DUES		143	298	300	300	300	300
02-84-8224	CONFERENCE/EDUCATION/TRAVEL		616	591	800	800	800	800
	TOTAL MATERIALS & SERVICES		10,471	28,508	25,863	36,983	36,983	36,983
OTHER								
02-84-8821	LOAN REPAYMENT TO GENERAL FUND		-	-	-	-	-	-
02-84-8228	ADMINISTRATION		9,330	11,433	12,336	19,053	19,053	19,053
	TOTAL OTHER		9,330	11,433	12,336	19,053	19,053	19,053
	TOTAL REQUIREMENTS		\$ 54,813	\$ 111,334	\$ 74,523	\$ 86,311	\$ 86,311	\$ 86,311

**CODE SPECIALTIES  
PLUMBING DIVISION 02.84**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Software Support/Upgrage	8206	License/Support	\$ -	\$ 130	\$ 130	\$ 130
			-	130	130	130
Software Licences	8208	Misc Software	-	-	-	-
		MS Office 365 annual fee	-	125	125	125
			-	125	125	125
Office Supplies	8210	General Office Supplies	100	100	100	100
Special Department Expense	8211	Code Book Updates	350	500	500	500
		General Printing	50	50	50	50
		OBOA Public Outreach	-	-	-	-
		State Building Permit Sys	-	-	-	-
		County Assessor Records	50	50	50	50
			450	600	600	600
Equipment Under \$5,000	8212	Misc. Office Equipment	150	150	150	150
		IPad field inspector		1,000	1,000	1,000
			150	1,150	1,150	1,150
Operating Supplies	8213	Field Clothing	175	175	175	175
Postage	8215	Postage	50	50	50	50
Utilities and Phone	8216	Utilities and Phone	400	400	400	400
Rents & Leases	8217	Copier Lease	130	130	130	130
			130	130	130	130
Maint/Operation of Equipment	8219	Office Equip. Repairs				
		Vehicle Maintenance	400	400	400	400
		Vehicle Gas and Parts				
			400	400	400	400
Professional Services	8220	Contract Inspects/Plan Reviews	22,000	31,680	31,680	31,680
Other Contract Services	8221	Credit Card Processing Fees	200	200	200	200
			200	200	200	200
Insurance	8222	CIS Insurance	708	743	743	743
Membership and Dues	8223		300	300	300	300
			300	300	300	300
Conference/Education/Travel	8224	Code Update Classes				
		Misc.				
		Travel/Hotel Expense	800	800	800	800
			800	800	800	800
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 25,863</b>	<b>\$ 36,983</b>	<b>\$ 36,983</b>	<b>\$ 36,983</b>

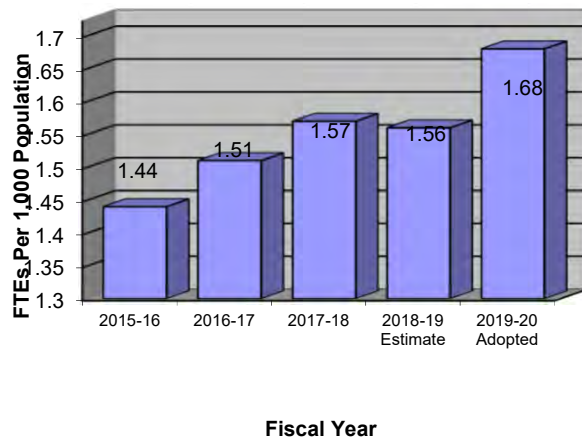
FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2015-16	16,025	23.15	1.44
2016-17	16,035	24.15	1.51
2017-18	16,070	25.15	1.57
2018-19 Estimate	16,095	25.15	1.56
2019-20 Adopted	16,185	27.15	1.68

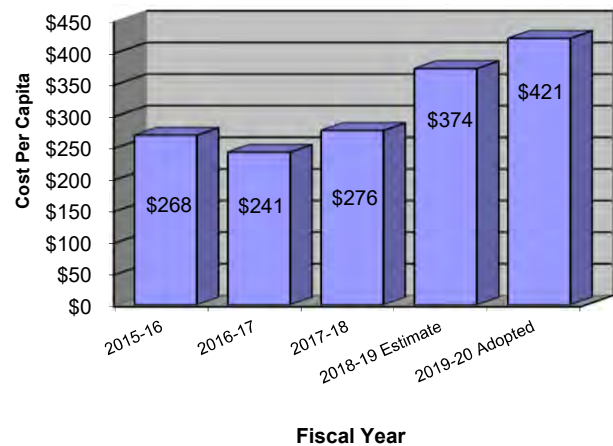
TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2015-16	16,025	\$ 4,297,028	\$268
2016-17	16,035	\$ 3,871,668	\$241
2017-18	16,070	\$ 4,431,023	\$276
2018-19 Estimate	16,095	\$ 6,013,363	\$374
2019-20 Adopted	16,185	\$ 6,819,812	\$421

FTEs to Population



Operating Expenditures to Population



- Note: 1. Operating expenditures include personnel services and materials & services only. Operating expenditures reported include Water, Sewer, Streets, Stormwater and Internal Services Funds.  
 2. The FY 2018-19 and FY 2019-20 expenditures are estimates.  
 3. The FY 2019-2020 population at July 1, 2019 is a City estimate.



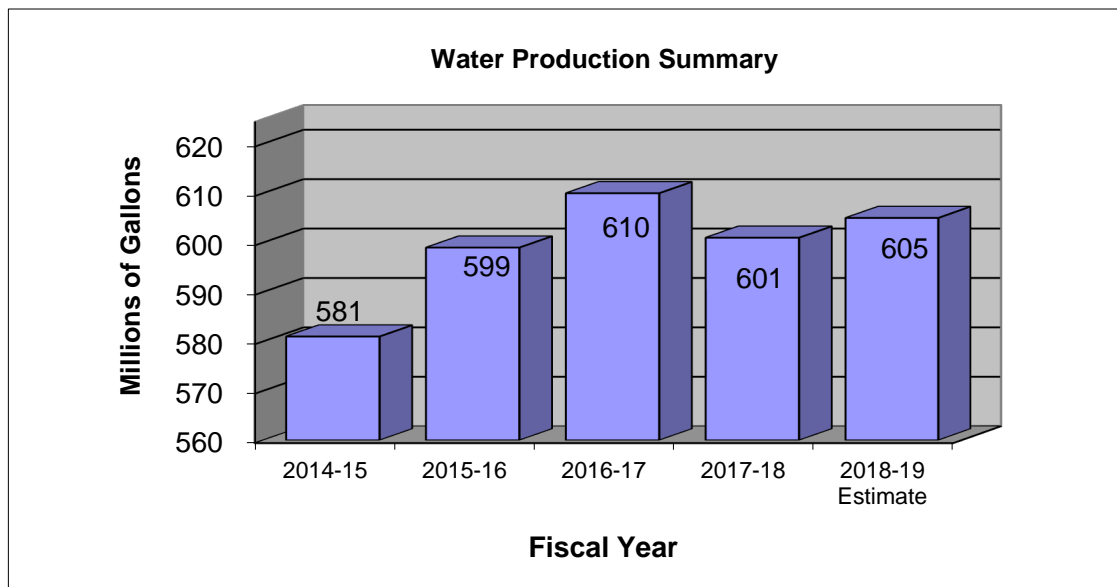
### **03.00 WATER FUND**

The water Fund pays for the operation, maintenance, repair and capital improvements for the City's water system. Wells #2, 3, 5, 6, and 8 are in operation while well 4 is in standby but ready to operate. Well #7 has sand infiltration issues and is not in use at this time. There are four storage reservoirs amounting to 6 million gallons capacity and approximately 64 miles of distribution pipe. Estimated approximate replacement value of the entire water system \$82 million.

The primary revenue source for the Water Fund is the monthly user fee paid by approximately 4,700 water customers. Other significant revenue sources are installation fees for new services, penalty fees paid on delinquent accounts, rental of hydrant meters, and lease of antenna space on our Stark Street water reservoir, lease of shop space to the Streets and Public Works Internal Services Divisions and interest income.

**WATER PRODUCTION SUMMARY**

Fiscal Year	Water (Million Gallons)
2014-15	581
2015-16	599
2016-17	610
2017-18	601
2018-19 Estimate	605



Note: FY 2018-19 figure is an estimate.

# WATER FUND ACCOUNT 03.00

## FUND SUMMARY

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 1,076,321	\$ 1,165,191	\$ 1,095,780	\$ 909,178	\$ 909,178	\$ 909,178
REVENUE FROM OTHER AGENCIES	-	-	-	-	-	-
CHARGES FOR SERVICES	1,703,439	2,109,961	2,182,875	2,718,540	2,718,540	2,718,540
RENT & INTEREST INCOME	102,613	128,154	83,304	83,304	83,304	83,304
MISCELLANEOUS INCOME	10,021	2,909	1,000	1,000	1,000	1,000
<b>TOTAL RESOURCES</b>	<b>\$ 2,892,395</b>	<b>\$ 3,406,215</b>	<b>\$ 3,362,959</b>	<b>\$ 3,712,022</b>	<b>\$ 3,712,022</b>	<b>\$ 3,712,022</b>
<b>REQUIREMENTS</b>						
PERSONNEL SERVICES	\$ 468,064	\$ 389,347	\$ 487,336	\$ 592,318	\$ 592,318	\$ 592,318
MATERIALS & SERVICES	525,446	523,620	696,421	867,209	867,209	867,209
CAPITAL OUTLAY	93,411	579,856	1,002,400	1,345,300	1,345,300	1,345,300
TRANSFERS	640,282	666,822	676,334	744,570	744,570	744,570
CONTINGENCY	-	-	311,129	125,000	125,000	125,000
UNAPPROPRIATED	1,165,191	1,246,570	189,339	37,625	37,625	37,625
<b>TOTAL REQUIREMENTS</b>	<b>\$ 2,892,395</b>	<b>\$ 3,406,215</b>	<b>\$ 3,362,959</b>	<b>\$ 3,712,022</b>	<b>\$ 3,712,022</b>	<b>\$ 3,712,022</b>

# **WATER FUND** **ACCOUNT 03.00**

## **RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
03-00-7000	BEGINNING FUND BALANCE	\$ 1,076,321	\$ 1,165,191	\$ 1,095,780	\$ 909,178	\$ 909,178	\$ 909,178
<b>REVENUE FROM OTHER AGENCIES</b>							
03-00-7206	STATE GRANTS	-	-	-	-	-	-
	<b>TOTAL REVENUE FROM OTHER AGENCIES</b>	-	-	-	-	-	-
<b>CHARGES FOR SERVICES</b>							
03-00-7510	SUBDIVISION PLAN REVIEW FEE	-	-	300	300	300	300
03-00-7512	WATER/SEWER USAGE CHARGES	1,694,573	2,102,265	2,173,575	2,709,240	2,709,240	2,709,240
03-00-7514	WATER INSTALLATION CHARGE	4,465	3,055	2,000	2,000	2,000	2,000
03-00-7515	PENALTY FEES	4,401	4,641	7,000	7,000	7,000	7,000
	<b>TOTAL CHARGES FOR SERVICES</b>	1,703,439	2,109,961	2,182,875	2,718,540	2,718,540	2,718,540
<b>RENT &amp; INTEREST INCOME</b>							
03-00-7701	INTEREST EARNED	13,606	26,404	5,000	5,000	5,000	5,000
03-00-7706	HYDRANT METER RENTAL	1,475	11,675	1,200	1,200	1,200	1,200
03-00-7707	SALE OF EQUIPMENT	4,208	6,750	-	-	-	-
03-00-7711	LEASE INCOME	83,324	83,324	77,104	77,104	77,104	77,104
	<b>TOTAL RENT &amp; INTEREST INCOME</b>	102,613	128,154	83,304	83,304	83,304	83,304
<b>MISCELLANEOUS INCOME</b>							
03-00-7809	INSURANCE REIMBURSEMENT	3,083	-	-	-	-	-
03-00-7812	JURY DUTY & WITNESS FEES	-	-	-	-	-	-
03-00-7818	PRIOR YEAR RECOVERED EXPENSE	-	-	-	-	-	-
03-00-7870	CAPITAL LEASE LOAN	-	-	-	-	-	-
03-00-7899	MISCELLANEOUS REVENUE	6,938	2,909	1,000	1,000	1,000	1,000
	<b>TOTAL MISCELLANEOUS REVENUE</b>	10,021	2,909	1,000	1,000	1,000	1,000
	<b>TOTAL RESOURCES</b>	\$ 2,892,395	\$ 3,406,215	\$ 3,362,959	\$ 3,712,022	\$ 3,712,022	\$ 3,712,022

# WATER FUND ACCOUNT 03.00

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2019-20	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
	<b>FTE POSITIONS</b>	<b>5.60</b>				<b>5.60</b>	<b>5.60</b>	<b>5.60</b>
03-00-8005	PW SUPERINTENDENT	0.60	54,282	\$ 56,762	\$ 64,861	\$ 65,183	\$ 65,183	\$ 65,183
03-00-8006	PW CHIEF OPERATOR	0.75	48,573	44,738	56,143	59,654	59,654	59,654
03-00-8025	PW LABORER	0.50	5,141	12,868	24,169	23,473	23,473	23,473
03-00-8041	PW OPERATOR I	1.50	63,281	40,217	35,542	73,913	73,913	73,913
03-00-8042	PW OPERATOR II	1.50	131,111	95,083	87,140	94,021	94,021	94,021
03-00-8043	PW OPERATOR III	0.75	-	5,257	50,000	53,586	53,586	53,586
03-00-8103	SALARY OVERTIME		3,083	4,054	11,000	11,000	11,000	11,000
03-00-8104	BEEPER PAY		5,361	4,825	6,000	6,000	6,000	6,000
03-00-8181	FICA - CITY EXPENSE		23,473	19,627	22,643	29,592	29,592	29,592
03-00-8183	PERS PENSION PLAN-DB		25,618	15,135	15,968	42,205	42,205	42,205
03-00-8184	PERS IAP PLAN--DC		18,760	15,473	16,739	22,190	22,190	22,190
03-00-8185	STATE UNEMPLOYMENT		903	208	2,368	3,095	3,095	3,095
03-00-8186	TRI-MET EXCISE TAX		2,310	1,974	2,112	2,761	2,761	2,761
03-00-8187	WORKERS COMP INSURANCE		12,529	8,759	9,300	9,300	9,300	9,300
03-00-8188	W/C ASSESSMENT EXPENSE		149	119	333	384	384	384
03-00-8191	KAISER MEDICAL		29,090	19,209	16,869	16,879	16,879	16,879
03-00-8192	DENTAL		5,982	5,030	6,736	7,671	7,671	7,671
03-00-8194	BLUE CROSS MEDICAL		34,424	35,671	56,282	67,717	67,717	67,717
03-00-8195	HRA CLAIM EXPENSE		2,625	3,188	1,500	2,063	2,063	2,063
03-00-8196	LONG TERM DISABILITY INSURANCE		1,179	992	857	857	857	857
03-00-8197	GROUP LIFE/AD&D		190	155	774	774	774	774
	<b>TOTAL PERSONNEL SERVICES</b>	<b>5.60</b>	<b>468,064</b>	<b>389,347</b>	<b>487,336</b>	<b>592,318</b>	<b>592,318</b>	<b>592,318</b>
<b>MATERIALS &amp; SERVICES</b>								
03-00-8206	SOFTWARE SUPPORT/UPGRADE		300	4,906	9,600	9,600	9,600	9,600
03-00-8207	COMPUTER REPAIR/PARTS/SUPPLIES		699	15	1,200	1,200	1,200	1,200
03-00-8208	SOFTWARE LICENCES		-	-	1,000	12,688	12,688	12,688
03-00-8209	HAND TOOLS		2,278	3,030	2,500	2,500	2,500	2,500
03-00-8210	OFFICE SUPPLIES		1,392	613	700	700	700	700
03-00-8211	SPECIAL DEPARTMENT EXPENSE		12,594	37,803	57,700	57,700	57,700	57,700
03-00-8212	EQUIPMENT UNDER \$5,000		3,004	4,702	5,000	7,500	7,500	7,500
03-00-8213	OPERATING SUPPLIES		16,580	16,535	23,200	23,700	23,700	23,700
03-00-8215	POSTAGE		824	1,121	2,500	2,500	2,500	2,500
03-00-8216	UTILITIES & PHONE		175,674	185,985	195,000	195,000	195,000	195,000
03-00-8217	RENTS & LEASES		1,676	985	1,100	4,600	4,600	4,600
03-00-8218	BUILDING MAINTENANCE		1,808	2,009	8,000	8,000	8,000	8,000
03-00-8219	MAINT/OPERATION OF EQUIPMENT		87,008	51,631	113,600	167,600	167,600	167,600
03-00-8220	PROFESSIONAL SERVICES		42,910	11,144	33,500	53,500	53,500	53,500
03-00-8221	OTHER CONTRACT SERVICES		62,151	65,122	92,000	133,500	133,500	133,500
03-00-8222	INSURANCE		20,812	23,183	24,342	25,559	25,559	25,559
03-00-8223	MEMBERSHIP & DUES		2,090	2,823	2,800	11,900	11,900	11,900
03-00-8224	CONFERENCE/EDUCATION/TRAVEL		3,270	2,858	6,000	6,000	6,000	6,000
03-00-8235	WATER SYSTEMS MAINTENANCE		3,782	2,110	8,000	8,000	8,000	8,000
03-00-8250	CITY FRANCHISE FEES		86,596	107,044	108,679	135,462	135,462	135,462
	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>525,446</b>	<b>523,620</b>	<b>696,421</b>	<b>867,209</b>	<b>867,209</b>	<b>867,209</b>

# WATER FUND ACCOUNT 03.00

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2019-20	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>CAPITAL OUTLAY</b>								
03-00-8301	EQUIPMENT \$5,000 AND OVER		44,263	4,734	7,000	32,000	32,000	32,000
03-00-8302	COMPUTER EQUIPMENT		-	709	2,100	7,000	7,000	7,000
03-00-8303	MOTOR VEHICLE		13,931	14,063	-	15,000	15,000	15,000
03-00-8310	BUILDING IMPROVEMENTS		315	-	1,300	16,300	16,300	16,300
03-00-8320	IMPROVEMENTS (OTHER THAN BLDG)		-	-	-	-	-	-
03-00-8350	PROJECTS		34,903	560,351	992,000	1,275,000	1,275,000	1,275,000
	<b>TOTAL CAPITAL OUTLAY</b>		<b>93,411</b>	<b>579,856</b>	<b>1,002,400</b>	<b>1,345,300</b>	<b>1,345,300</b>	<b>1,345,300</b>
<b>OTHER</b>								
03-00-8228	ADMINISTRATION		243,905	244,622	261,794	271,653	271,653	271,653
03-00-8852	SERVICE REIMB - CODE SPEC		3,000	3,000	3,000	3,000	3,000	3,000
03-00-8854	SERVICE REIMB - FAC MAINT		29,400	29,400	29,400	29,400	29,400	29,400
03-00-8871	SERVICE REIMB - EQUIP MAINT		75,088	80,973	75,995	80,918	80,918	80,918
03-00-8872	SERVICE REIMB - PW MANAGEMENT		288,889	308,827	306,145	359,599	359,599	359,599
03-00-8998	CONTINGENCY		-	-	311,129	125,000	125,000	125,000
03-00-8999	UNAPPROPRIATED		1,165,191	1,246,570	189,339	37,625	37,625	37,625
	<b>TOTAL OTHER</b>		<b>1,805,473</b>	<b>1,913,392</b>	<b>1,176,802</b>	<b>907,195</b>	<b>907,195</b>	<b>907,195</b>
	<b>TOTAL REQUIREMENTS</b>		<b>\$ 2,892,395</b>	<b>\$ 3,406,215</b>	<b>\$ 3,362,959</b>	<b>\$ 3,712,022</b>	<b>\$ 3,712,022</b>	<b>\$ 3,712,022</b>

# WATER FUND ACCOUNT 03.00

## MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Software support/upgrades	8206	Cross Connection Tech Support	\$ 200	\$ 200	\$ 200	\$ 200
		GE Fanuc License Agreement	4,000	4,000	4,000	4,000
		SCADA Software Upgrades	5,000	5,000	5,000	5,000
		Juno/GPS Software renewal	400	400	400	400
			<u>9,600</u>	<u>9,600</u>	<u>9,600</u>	<u>9,600</u>
Computer Repair/Parts/Supplies	8207	Computer Maintenance (8)	1,200	1,200	1,200	1,200
			<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>
Software Licences	8208	Misc Software	1,000	1,000	1,000	1,000
		MS Office 365 annual fee	-	688	688	688
		Lucity Asset Management Software	-	11,000	11,000	11,000
			<u>1,000</u>	<u>12,688</u>	<u>12,688</u>	<u>12,688</u>
Hand Tools	8209	Handtool	2,500	2,500	2,500	2,500
			<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
Office Supplies	8210	Misc Office Supplies	700	700	700	700
			<u>700</u>	<u>700</u>	<u>700</u>	<u>700</u>
Special Department Expense	8211	Alarm Permit Renewal Fee	100	100	100	100
		Answering Service (1/3)	200	200	200	200
		Backflow Gauge Test	200	200	200	200
		CDL Physical	200	200	200	200
		Cutting Blades	500	500	500	500
		E.P.A. Annual Compliance Fee	200	200	200	200
		Laboratory Testing	30,000	30,000	30,000	30,000
		Marking Paint (Locates)	500	500	500	500
		Misc. Expenses	1,000	1,000	1,000	1,000
		Safety Program	1,000	1,000	1,000	1,000
		Sanitary Survey	2,000	2,000	2,000	2,000
		Shut-off Locks	300	300	300	300
		Water Conservation Program	10,000	10,000	10,000	10,000
		Spoils and Debris Disposal	1,500	1,500	1,500	1,500
		Water Rights Transfer Fees	10,000	10,000	10,000	10,000
			<u>57,700</u>	<u>57,700</u>	<u>57,700</u>	<u>57,700</u>
Equipment Under \$5,000	8212	Backhoe buckets/accessories (1/2)	-	2,500	2,500	2,500
		Misc.Equipment	5,000	5,000	5,000	5,000
			<u>5,000</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>
Operating Supplies	8213	Janitorial Supplies(1/4)	500	500	500	500
		First Aid Supplies(1/5)	100	100	100	100
		Miscellaneous Supplies	1,500	1,500	1,500	1,500
		Service-Coveralls, Rags	600	600	600	600
		Sodium Hyperchlorite	18,000	18,000	18,000	18,000
		Uniform Replacement	2,500	3,000	3,000	3,000
			<u>23,200</u>	<u>23,700</u>	<u>23,700</u>	<u>23,700</u>

**WATER FUND  
ACCOUNT 03.00**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Postage	8215	Postage	2,500	2,500	2,500	2,500
			2,500	2,500	2,500	2,500
Utilities and Phone	8216	Telephone (Telemetry Included)	5,000	5,000	5,000	5,000
		Electricity	185,000	185,000	185,000	185,000
		Natural Gas	5,000	5,000	5,000	5,000
			195,000	195,000	195,000	195,000
Rents and Leases	8217	Copy Machine Rental (1/5)	600	600	600	600
		Special Tools/Equipment	500	4,000	4,000	4,000
			1,100	4,600	4,600	4,600
Building Maintenance	8218	Building Repair & Maintenance	8,000	8,000	8,000	8,000
			-	-	-	-
			8,000	8,000	8,000	8,000
Maint/Operation of Equipment	8219	1 1/2" Meter Boxes	1,000	1,000	1,000	1,000
		1" Meter Boxes	1,000	1,000	1,000	1,000
		2" Meter Boxes	1,000	1,000	1,000	1,000
		3/4" Meter Boxes	4,000	4,000	4,000	4,000
		1" Meters	1,500	1,500	1,500	1,500
		1 1/2" Meters	2,000	2,000	2,000	2,000
		2" Meters	2,000	2,000	2,000	2,000
		2 1/2" and larger meter replacement	10,000	10,000	10,000	10,000
		3/4" Meters	36,000	90,000	90,000	90,000
		Backhoe Repair (1/2)	2,500	2,500	2,500	2,500
		Fire Extinguisher Service (1/5)	200	200	200	200
		Fire Hydrant Replacement	8,000	8,000	8,000	8,000
		Fire Hydrant Maintenance	5,000	5,000	5,000	5,000
		Storz Adaptors	5,000	5,000	5,000	5,000
		Gas Detector Maintenance	600	600	600	600
		Gasoline & Diesel	8,000	8,000	8,000	8,000
		Items for Distribution System	15,000	15,000	15,000	15,000
		Telephone Maintenance	300	300	300	300
		Vehicle Maintenance	5,000	5,000	5,000	5,000
		Well/Reserv Fuses, Oil, etc.	5,000	5,000	5,000	5,000
		Generator Repairs(1/5)	500	500	500	500
			113,600	167,600	167,600	167,600
Professional Services	8220	General Engineering	3,500	3,500	3,500	3,500
		Water Fund Financial Analysis	-	-	-	-
		Water Management and Conservation plan	-	20,000	20,000	20,000
		Hydrogeologist services	30,000	30,000	30,000	30,000
			33,500	53,500	53,500	53,500



# WATER FUND ACCOUNT 03.00

## MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Other Contract Services	8221	Carpet Cleaning (1/5)	200	200	200	200
		Cathodic Protection Systems testing	1,500	1,500	1,500	1,500
		Dumpster Fee (1/5)	500	500	500	500
		Elevator Maint Contract (1/5)	600	600	600	600
		Sidewalk Repairs	10,000	20,000	20,000	20,000
		Fire Alarm Monitoring Service (1/4)	100	100	100	100
		Fire Sprinkler Testing (1/5)	100	100	100	100
		Generator Testing - Shop (1/5)	100	100	100	100
		Generator Testing - Well #2	600	600	600	600
		Generator Testing - Backup (1/2)	200	200	200	200
		Janitorial Services (1/4)	1,000	1,000	1,000	1,000
		Inmate Crew	1,000	1,000	1,000	1,000
		Large Meter Testing & Repair	3,000	3,000	3,000	3,000
		Meter Reading Services	36,000	40,000	40,000	40,000
		Misc Services	4,000	4,000	4,000	4,000
		On-Line/Merchant Bank Fees	8,000	20,000	20,000	20,000
		Reservoir cleaning and inspection	5,000	5,000	5,000	5,000
		Road Boring	1,500	1,500	1,500	1,500
		Utility Notification Service	1,000	1,000	1,000	1,000
		Water Leak Detection	2,500	3,000	3,000	3,000
		Scada System support	15,000	15,000	15,000	15,000
		Window Cleaning (1/5)	100	100	100	100
		USIC locating services		15,000	15,000	15,000
			92,000	133,500	133,500	133,500
Insurance	8222	Insurance	24,342	25,559	25,559	25,559
			24,342	25,559	25,559	25,559
Membership & Dues	8223	AWWA Sub Sect Individual (9)	100	200	200	200
		AWWA-RF City & Standards	500	500	500	500
		Backflow Tester Cert. (2)	500	500	500	500
		Cross Connection Program	200	200	200	200
		Ore Assoc. Water Utilities	900	900	900	900
		Oregon State Certificate (9)	600	600	600	600
		Regional Water Provider Consortium		9000	9000	9000
			2,800	11,900	11,900	11,900
Conference/Education/Travel	8224	AWWA Short School	200	200	200	200
		Backflow Recertification training	300	300	300	300
		Computer Training	500	500	500	500
		Misc Short Schools/workshops	4,000	4,000	4,000	4,000
		State Operator Certification	1,000	1,000	1,000	1,000
			6,000	6,000	6,000	6,000
Grounds Maintenance	8235	Asphalt	5,000	5,000	5,000	5,000
		Gravel	3,000	3,000	3,000	3,000
			8,000	8,000	8,000	8,000
City Franchise Fees	8250	Fee on Right of Way Usage	108,679	135,462	135,462	135,462
			108,679	135,462	135,462	135,462
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 696,421</b>	<b>\$ 867,209</b>	<b>\$ 867,209</b>	<b>\$ 867,209</b>

**WATER FUND  
ACCOUNT 03.00**

**CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Equipment	8301	Control Valve Modifications	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
		Hydraulic valve exercising equipment	-	10,000	10,000	10,000
		Dewatering Pumps - Hydraulic hose extension	-	3,000	3,000	3,000
		Forklift replacement (used) (1/2)	-	15,000	15,000	15,000
		Hydrostatic pump	3,000			
			7,000	32,000	32,000	32,000
Computer Equipment	8302	Computer replacement	1,500	4,000	4,000	4,000
		Field Use I Pad	600	3,000	3,000	3,000
			2,100	7,000	7,000	7,000
Motor Vehicle	8303	Pickup Truck(1/2)		15,000	15,000	15,000
			-	15,000	15,000	15,000
Building Improvements	8310	Energy Efficiency upgrades (1/4)	1,300	1,300	1,300	1,300
		Security upgrades, cameras, sensors, Wi-Fi (1/2)		3,000	3,000	3,000
		Equipment barn, lighting, electrical (1/2)		2,000	2,000	2,000
		Pole Barn heat and hvac control upgrade (1/2)		10,000	10,000	10,000
			1,300	16,300	16,300	16,300
Other Improvements	8320		-	-	-	-
			-	-	-	-
Projects	8350	Reservoir 4 interior coating replacement	275,000	50,000	50,000	50,000
		Well 6 video and Rehab	100,000	-	-	-
		Reservoir 2 Access Improvements	150,000	175,000	175,000	175,000
		System Reinvestment Rebuild Projects	100,000	150,000	150,000	150,000
		Water main relocation I-84 (ODOT REQ'D)	292,000	-	-	-
		Well 2 Video and bearing inspection	75,000	-	-	-
		7th/Kings Byway Water Main Upsizing	-	900,000	900,000	900,000
			992,000	1,275,000	1,275,000	1,275,000
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 1,002,400</b>	<b>\$ 1,345,300</b>	<b>\$ 1,345,300</b>	<b>\$ 1,345,300</b>

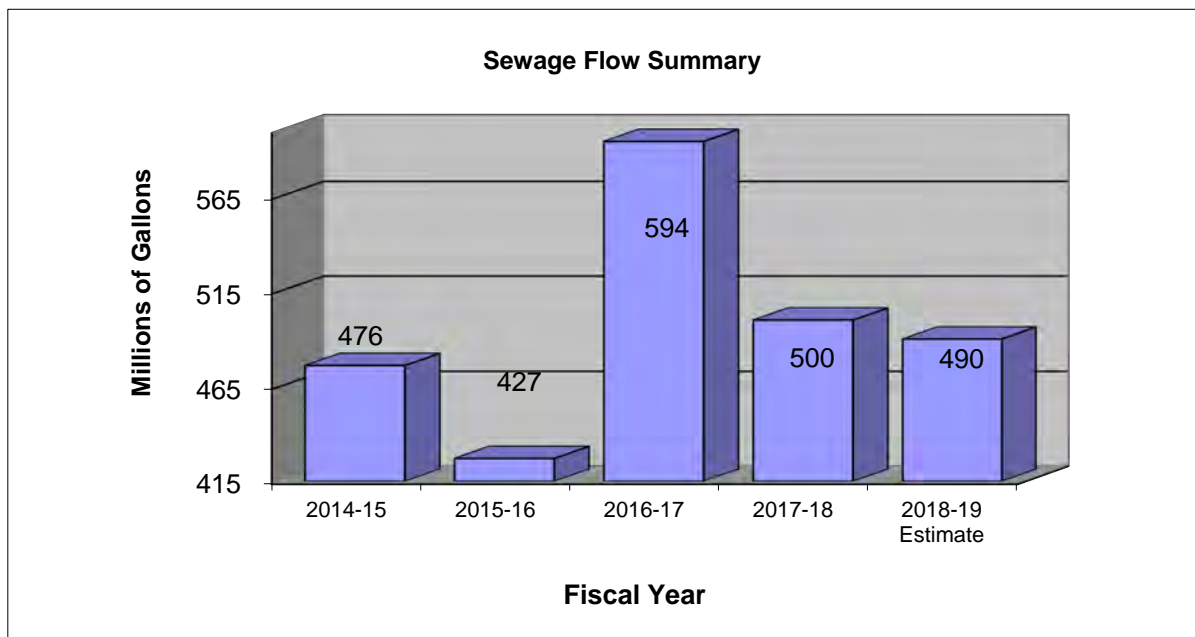
#### **04.00 SEWER FUND**

The Sewer Fund pays for the operation, maintenance, repair and capital improvements for the City's sanitary sewer system, which consists of the Water Pollution Control Facility (WPCF) 3 million gallons per day capacity, ten pump stations, and approximately 51 miles of collection pipes and manholes.

The primary revenue source for the Sewer Fund is the monthly user fee paid by over 4,700 sewer customers. Estimated approximate replacement value of the entire system \$102 million.

**SEWAGE FLOW SUMMARY**

Fiscal Year	Flow (Million Gallons)
2014-15	476
2015-16	427
2016-17	594
2017-18	500
2018-19 Estimate	490



# SEWER FUND ACCOUNT 04.00

## FUND SUMMARY

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$1,879,973	\$2,209,783	\$1,789,604	\$2,884,865	\$2,884,865	\$2,884,865
CHARGES FOR SERVICES	2,895,792	3,087,338	3,204,494	3,396,704	3,396,704	3,396,704
INTEREST INCOME	17,104	33,099	6,000	40,000	40,000	40,000
MISCELLANEOUS INCOME	10,127	10,445	1,000	1,000	1,000	1,000
TRANSFERS	-	-	-	-	-	-
<b>TOTAL RESOURCES</b>	<b>\$4,802,994</b>	<b>\$5,340,666</b>	<b>\$5,001,098</b>	<b>\$6,322,568</b>	<b>\$6,322,568</b>	<b>\$6,322,568</b>
<b>REQUIREMENTS</b>						
PERSONNEL SERVICES	\$511,726	\$511,888	\$537,604	\$649,424	\$649,424	\$649,424
MATERIALS AND SERVICES	710,200	846,208	1,136,715	1,242,561	1,242,561	1,242,561
CAPITAL OUTLAY	176,713	118,225	1,756,525	3,153,100	3,153,100	3,153,100
TRANSFERS	1,194,571	1,257,536	919,688	976,296	976,296	976,296
CONTINGENCY	-	-	487,422	100,000	100,000	100,000
UNAPPROPRIATED	2,209,783	2,606,808	163,144	201,188	201,188	201,188
<b>TOTAL REQUIREMENTS</b>	<b>\$4,802,994</b>	<b>\$5,340,666</b>	<b>\$5,001,098</b>	<b>\$6,322,568</b>	<b>\$6,322,568</b>	<b>\$6,322,568</b>

# SEWER FUND ACCOUNT 04.00

## RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
04-00-7000	BEGINNING FUND BALANCE	\$ 1,879,973	\$ 2,209,783	\$ 1,789,604	\$ 2,884,865	\$ 2,884,865	\$ 2,884,865
<b>CHARGES FOR SERVICES</b>							
04-00-7510	SUBDIVISION PLAN REVIEW FEE	-	-	1,000	1,000	1,000	1,000
04-00-7512	WATER/SEWER USAGE CHARGES	2,895,792	3,087,338	3,203,494	3,395,704	3,395,704	3,395,704
	<b>TOTAL CHARGES FOR SERVICES</b>	<u>2,895,792</u>	<u>3,087,338</u>	<u>3,204,494</u>	<u>3,396,704</u>	<u>3,396,704</u>	<u>3,396,704</u>
<b>INTEREST INCOME</b>							
04-00-7701	INTEREST EARNED	17,104	33,099	6,000	40,000	40,000	40,000
	<b>INTEREST INCOME</b>	<u>17,104</u>	<u>33,099</u>	<u>6,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
<b>MISCELLANEOUS INCOME</b>							
04-00-7707	SALE OF EQUIPMENT	3,300	-	-	-	-	-
04-00-7809	INSURANCE REIMBURSEMENT	-	-	-	-	-	-
04-00-7812	JURY DUTY & WITNESS FEES	-	-	-	-	-	-
04-00-7899	MISCELLANEOUS REVENUE	6,827	10,445	1,000	1,000	1,000	1,000
	<b>TOTAL MISCELLANEOUS INCOME</b>	<u>10,127</u>	<u>10,445</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
<b>TRANSFERS</b>							
04-00-7987	SERVICE REIMB - STORM SEWER U	-	-	-	-	-	-
04-00-7917	LOAN REPAYMENT FR STORM	-	-	-	-	-	-
	<b>TOTAL TRANSFERS</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>TOTAL RESOURCES</b>	<u>\$ 4,802,994</u>	<u>\$ 5,340,666</u>	<u>\$ 5,001,098</u>	<u>\$ 6,322,568</u>	<u>\$ 6,322,568</u>	<u>\$ 6,322,568</u>

# SEWER FUND ACCOUNT 04.00

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2019-20	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
	<b>FTE POSITIONS</b>	<b>6.55</b>				<b>6.55</b>	<b>6.55</b>	<b>6.55</b>
04-00-8005	WASTEWATER SUPERINTENDENT	0.75	53,660	\$ 64,511	\$ 62,757	\$ 70,387	\$ 70,387	\$ 70,387
04-00-8025	WASTEWATER LABORER	2.10	22,314	54,114	56,499	94,116	94,116	94,116
04-00-8041	WASTEWATER OPERATOR I	1.40	65,245	69,168	74,233	83,225	83,225	83,225
04-00-8042	WASTEWATER OPERATOR II	-	-	-	-	-	-	-
04-00-8043	WASTEWATER OPERATOR III	1.40	122,826	86,353	93,701	102,103	102,103	102,103
04-00-8046	WASTEWATER CHIEF OPERATOR	0.90	67,199	69,743	65,055	68,833	68,833	68,833
04-00-8103	SALARY OVERTIME		7,006	3,943	9,200	9,200	9,200	9,200
04-00-8104	BEEPER PAY		3,972	3,521	9,200	9,200	9,200	9,200
04-00-8181	FICA - CITY EXPENSE		24,996	26,037	27,391	33,435	33,435	33,435
04-00-8183	PERS PENSION PLAN-DB		39,704	30,540	29,592	46,867	46,867	46,867
04-00-8184	PERS IAP PLAN--DC		19,547	20,677	20,380	25,120	25,120	25,120
04-00-8185	STATE UNEMPLOYMENT		1,018	251	2,865	3,497	3,497	3,497
04-00-8186	TRI-MET EXCISE TAX		2,491	2,630	2,556	3,119	3,119	3,119
04-00-8187	WORKERS COMPENSATION INSURANCE		10,627	9,859	12,000	12,000	12,000	12,000
04-00-8188	W/C ASSESSMENT EXPENSE		155	165	402	450	450	450
04-00-8191	KAISER MEDICAL		30,564	32,128	33,449	30,512	30,512	30,512
04-00-8192	DENTAL		5,051	5,069	5,172	6,051	6,051	6,051
04-00-8194	BLUE CROSS MEDICAL		31,719	29,480	29,773	47,555	47,555	47,555
04-00-8195	HRA CLAIM EXPENSE		2,025	2,100	1,100	1,475	1,475	1,475
04-00-8196	LONG TERM DISABILITY INSURANCE		1,393	1,385	1,146	1,146	1,146	1,146
04-00-8197	GROUP LIFE/AD&D		214	213	1,133	1,133	1,133	1,133
	<b>TOTAL PERSONNEL SERVICES</b>	<b>6.55</b>	<b>511,726</b>	<b>511,888</b>	<b>537,604</b>	<b>649,424</b>	<b>649,424</b>	<b>649,424</b>
<b>MATERIALS &amp; SERVICES</b>								
04-00-8206	SOFTWARE SUPPORT/UPGRADE		8,246	92,048	73,800	76,000	76,000	76,000
04-00-8207	COMPUTER REPAIR/PARTS/SUPPLIES		3,243	3,936	5,200	6,300	6,300	6,300
04-00-8208	SOFTWARE LICENCES		-	-	-	11,813	11,813	11,813
04-00-8209	HAND TOOLS		137	768	4,400	4,400	4,400	4,400
04-00-8210	OFFICE SUPPLIES		984	366	2,200	3,250	3,250	3,250
04-00-8211	SPECIAL DEPARTMENT EXPENSE		63,261	94,827	132,350	146,825	146,825	146,825
04-00-8212	EQUIPMENT UNDER \$5,000		5,560	4,179	13,900	26,700	26,700	26,700
04-00-8213	OPERATING SUPPLIES		3,455	3,465	6,300	8,000	8,000	8,000
04-00-8215	POSTAGE		22	206	300	300	300	300
04-00-8216	UTILITIES & PHONE		271,466	281,804	314,611	314,611	314,611	314,611
04-00-8217	RENTS & LEASES		1,333	1,441	2,600	2,800	2,800	2,800
04-00-8218	BUILDING MAINTENANCE		409	2,133	2,500	23,200	23,200	23,200
04-00-8219	MAINT/OPERATION OF EQUIPMENT		116,904	130,069	165,670	193,800	193,800	193,800
04-00-8220	PROFESSIONAL SERVICES		10,536	313	65,000	140,000	140,000	140,000
04-00-8221	OTHER CONTRACT SERVICES		19,458	19,104	111,600	32,000	32,000	32,000
04-00-8222	INSURANCE		57,468	51,892	63,359	66,527	66,527	66,527
04-00-8223	MEMBERSHIP & DUES		1,825	1,120	1,550	2,150	2,150	2,150
04-00-8224	CONFERENCE/EDUCATION/TRAVEL		1,169	3,520	7,600	9,600	9,600	9,600
04-00-8235	GROUPS MAINTENANCE		-	649	3,600	4,500	4,500	4,500
04-00-8250	CITY FRANCHISE FEES		144,725	154,367	160,175	169,785	169,785	169,785
	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>710,200</b>	<b>846,208</b>	<b>1,136,715</b>	<b>1,242,561</b>	<b>1,242,561</b>	<b>1,242,561</b>

# SEWER FUND ACCOUNT 04.00

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2019-20	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>CAPITAL OUTLAY</b>								
04-00-8301	EQUIPMENT \$5,000 AND OVER		32,995	9,637	6,525	5,100	5,100	5,100
04-00-8302	COMPUTER EQUIPMENT		-	-	-	-	-	-
04-00-8303	MOTOR VEHICLE		13,766	-	200,000	100,000	100,000	100,000
04-00-8350	PROJECTS		129,952	108,588	1,550,000	3,048,000	3,048,000	3,048,000
	<b>TOTAL CAPITAL OUTLAY</b>		<b>176,713</b>	<b>118,225</b>	<b>1,756,525</b>	<b>3,153,100</b>	<b>3,153,100</b>	<b>3,153,100</b>
<b>OTHER</b>								
04-00-8228	ADMINISTRATION		320,018	332,943	359,740	359,553	359,553	359,553
04-00-8809	TRANSFER TO DEBT SERVICE FUND		358,904	359,632	-	-	-	-
04-00-8830	INTERFUND LOAN TO STORM		-	-	-	-	-	-
04-00-8852	SERVICE REIMB - CODE SPEC		1,000	1,000	1,000	1,000	1,000	1,000
04-00-8854	SERVICE REIMB - FAC MAINT		30,450	30,450	30,450	30,450	30,450	30,450
04-00-8871	SERVICE REIMB - EQUIP MAINT		99,372	110,330	104,611	106,946	106,946	106,946
04-00-8872	SERVICE REIMB - PW MANAGEMENT		384,827	423,181	423,887	478,347	478,347	478,347
04-00-8998	CONTINGENCY		-	-	487,422	100,000	100,000	100,000
04-00-8999	UNAPPROPRIATED		2,209,783	2,606,808	163,144	201,188	201,188	201,188
	<b>TOTAL OTHER</b>		<b>3,404,354</b>	<b>3,864,344</b>	<b>1,570,254</b>	<b>1,277,484</b>	<b>1,277,484</b>	<b>1,277,484</b>
	<b>TOTAL REQUIREMENTS</b>		<b>\$ 4,802,994</b>	<b>\$ 5,340,666</b>	<b>\$ 5,001,098</b>	<b>\$ 6,322,568</b>	<b>\$ 6,322,568</b>	<b>\$ 6,322,568</b>



# SEWER FUND ACCOUNT 04.00

## MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Software Support/Upgrade	8206	Operator 10 Support	\$ 800	\$ 1,000	\$ 1,000	\$ 1,000
		SCADA System Support	20,000	20,000	20,000	20,000
		I-Fix Support	15,000	15,000	15,000	15,000
		Phase 2- PLC Upgrade	38,000			
		Phase 3- PLC Upgrade	-	40,000	40,000	40,000
			73,800	76,000	76,000	76,000
Computer Repair/Parts/Supplies	8207	Computer Upgrades/ Maint	5,200	6,300	6,300	6,300
			5,200	6,300	6,300	6,300
Software Licences	8208	Lucity Asset Management Software	-	11,000	11,000	11,000
		MS Office 365 annual fee	-	813	813	813
			-	11,813	11,813	11,813
Hand Tools	8209	Hand Tool Replacement (1/2)	3,200	3,200	3,200	3,200
		Shovels, Rakes, Brooms (1/2)	1,200	1,200	1,200	1,200
			4,400	4,400	4,400	4,400
Office Supplies	8210	Miscellaneous Office Supplies (2/3)	800	1,850	1,850	1,850
		Office furniture	1,400	1,400	1,400	1,400
			2,200	3,250	3,250	3,250
Special Department Expense	8211	Answering Service (2/3)	200	200	200	200
		Bio Solids Testing	3,500	3,500	3,500	3,500
		CDL Physicals (1/2)	300	600	600	600
		DEQ Annual NPDES Permit Fee	13,000	14,000	14,000	14,000
		Dumpster Fee	1,500	1,500	1,500	1,500
		Dye Tablets/Smoke Bombs	200	200	200	200
		Fire System Monitoring	700	700	700	700
		Grease Outreach Program	800	800	800	800
		Grit/Screening Dumpster 10-yard	5,000	5,200	5,200	5,200
		HVAC System Filters	1,000	1,000	1,000	1,000
		Hazardous Substance Fee	100	100	100	100
		L.S. Wet Well Degreaser	10,000	12,000	12,000	12,000
		Laboratory Supplies	6,400	7,000	7,000	7,000
		Miscellaneous Sample Testing	30,000	35,000	35,000	35,000
		NPDES Required Testing	14,000	17,000	17,000	17,000
		Operator Cert/Annual Prog Fees	1,000	2,000	2,000	2,000
		Padlocks (1/2)	100	100	100	100
		Security System Monitoring	600	1,200	1,200	1,200
		State Boiler Permit	200	200	200	200
		UV System Annual Service	5,000	5,000	5,000	5,000
		UV System Ballasts	15,000	15,000	15,000	15,000
		UV System Bulbs	15,000	15,000	15,000	15,000
		UV System Cleaning Supplies	1,000	1,000	1,000	1,000
		Mult. Co. Alarm Permit	100	125	125	125
		Annual Pretreatment Fee	2,000	2,150	2,150	2,150
		Significant Industrial User Fee	650	750	750	750
		Tube Specialties Sampling	1,000	1,500	1,500	1,500
		Effluent Metals Testing	4,000	4,000	4,000	4,000
			132,350	146,825	146,825	146,825

# SEWER FUND ACCOUNT 04.00

## MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Equipment Under \$5,000	8212	Autoclave	-	4,800	4,800	4,800
		BOD Meter	7,900	3,000	3,000	3,000
		Replacement Pumps	-	1,400	1,400	1,400
		Video Surveillance	-	8,000	8,000	8,000
		Portable Sampler (1/2)	-	2,500	2,500	2,500
		Computer Equipment	-	5,000	5,000	5,000
		Landscape tools and equipment	3,000	2,000	2,000	2,000
		Flat Bed Trailer	3,000			
			13,900	26,700	26,700	26,700
Operating Supplies	8213	First Aid/ Safety Supplies (2/3)	800	800	800	800
		Janitorial Supplies (2/3)	1,000	1,000	1,000	1,000
		Protective Clothing (PPE)	500	1,200	1,200	1,200
		Uniform Replacement (2/3)	4,000	5,000	5,000	5,000
			6,300	8,000	8,000	8,000
Postage	8215	Postage	300	300	300	300
			300	300	300	300
Utilities and Phone	8216	Telephone	3,500	3,500	3,500	3,500
		IRNE-INET	4,340	4,340	4,340	4,340
		Electricity	168,920	168,920	168,920	168,920
		City Utilities	86,851	86,851	86,851	86,851
		Natural Gas	51,000	51,000	51,000	51,000
			314,611	314,611	314,611	314,611
Rents and Lease	8217	Equipment Rental/Recovery service	1,800	2,000	2,000	2,000
		Copy Machine (2/3)	800	800	800	800
			2,600	2,800	2,800	2,800
Building Maintenance	8218	Building Maintenance Supplies (2/3)	1,000	1,000	1,000	1,000
		Fire extinguisher Refills (2/3)	100	100	100	100
		Building Janitorial Service	1,200	1,200	1,200	1,200
		Fluorescent to LED Bulbs (2/3)	100	500	500	500
		Lighting Ballasts (2/3)	100	-	-	-
		Lift Station Maintenance	-	10,000	10,000	10,000
		Pumpstation & Plant lighting 1/2	-	400	400	400
		Doors/ Overhead Doors Servicing	-	10,000	10,000	10,000
			2,500	23,200	23,200	23,200
Maint/Operation of Equipment	8219	Analytical Balance Service	800	-	-	-
		Backup Generator Load Testing	6,000	7,000	7,000	7,000
		Cathodic Protection Service	2,000	2,000	2,000	2,000
		Electrician Services	5,000	5,000	5,000	5,000
		Corrosion Protection	2,000	3,000	3,000	3,000
		Fire System Annual Inspection	1,000	1,000	1,000	1,000
		Gas Detector Maintenance (2)	600	1,000	1,000	1,000
		Gasoline	4,000	-	-	-
		HVAC System Annual Service	3,500	3,500	3,500	3,500
		Lab Equip. Maint./Repair	2,000	2,000	2,000	2,000
		Laboratory Meter Calibration	800	2,000	2,000	2,000
		Lubricants	2,500	2,500	2,500	2,500
		Misc. Sewer Repair Parts	1,500	6,000	6,000	6,000
		Misc. UV System Parts	4,000	4,000	4,000	4,000
		Oxygen/Acetylene	100	-	-	-
		Parts Stock	1,500	-	-	-

# SEWER FUND ACCOUNT 04.00

## MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
		Plant Mechanical Repairs	60,000	60,000	60,000	60,000
		Pump Station Mechanical Repair	10,000	15,000	15,000	15,000
		Rag Service	1,000	1,000	1,000	1,000
		Sewer Cleaning Nozzles	1,000	1,000	1,000	1,000
		Sludge Truck Diesel Service	10,000	10,000	10,000	10,000
		Tanker Truck Tires	5,000	5,000	5,000	5,000
		Specialized Motor Parts	4,000	4,000	4,000	4,000
		Telephone Maintenance	500	500	500	500
		Vacon Diesel Service (1/2)	3,000			
		Vacon Service/Repairs (1/2)	2,000	6,000	6,000	6,000
		Digester Boiler Service	2,000	4,500	4,500	4,500
		Digester Flare Upgrade	-	15,000	15,000	15,000
		Digester Mixer Repair	15,000			
		Barge Maintenance	3,600	16,000	16,000	16,000
		Fuel (all fuel types)	10,000	15,000	15,000	15,000
		Shop Supplies	1,270	1,800	1,800	1,800
			165,670	193,800	193,800	193,800
Professional Services	8220	General Engineering	5,000	5,000	5,000	5,000
		Local Mixing Zone Study	50,000	-	-	-
		NPDES permit compliance	10,000	10,000	10,000	10,000
		Local Limits Redovelopment	-	75,000	75,000	75,000
		Outfall Inspection	-	30,000	30,000	30,000
		Mercury Minimization plan	-	20,000	20,000	20,000
			65,000	140,000	140,000	140,000
Other Contract Service	8221	TV Sewer Lines	100,000	-	-	-
		Utility Notification Service (1/2)	600	16,000	16,000	16,000
		Employment Agency - Seasonals	-	-	-	-
		Sidewalk Repairs	5,000	10,000	10,000	10,000
		On-Line/Merchant Bank Fees	6,000	6,000	6,000	6,000
			111,600	32,000	32,000	32,000
Insurance	8222	Insurance	63,359	66,527	66,527	66,527
			63,359	66,527	66,527	66,527
Membership/Dues	8223	Assoc. Clean Water Agencies (1/2)	650	950	950	950
		Certification Renewals	700	1,000	1,000	1,000
		Water Environment Federation	200	200	200	200
			1,550	2,150	2,150	2,150
Conference/Education/Travel	8224	Certification Upgrade Classes	800	800	800	800
		Computer Training	600	600	600	600
		First Aid/CPR Training	200	200	200	200
		Safety Awareness Training	1,000	1,000	1,000	1,000
		Short Schools	5,000	7,000	7,000	7,000
			7,600	9,600	9,600	9,600
Grounds Maintenance	8235	Herbicide	500	-	-	-
		Turf Fertilizer/ Grass Seed	600	-	-	-
		Lava Rock/ Mulch	2,000	-	-	-
		Onsite Pavement Repairs	500	500	500	500
		Landscape Materials	-	4,000	4,000	4,000
			3,600	4,500	4,500	4,500
City Franchise Fees	8250	Fee on Usage Charge	160,175	169,785	169,785	169,785
			160,175	169,785	169,785	169,785
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 1,136,715</b>	<b>\$ 1,242,561</b>	<b>\$ 1,242,561</b>	<b>\$ 1,242,561</b>

# SEWER FUND ACCOUNT 04.00

## CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Equipment	8301	Storm/Sewer Line Tester (1/2)	\$ 1,500	\$ -	\$ -	\$ -
		Cobra Jetting Hose (1/2)	1,425	1,500	1,500	1,500
		Bulldozer Scraper (1/2)	2,100	2,100	2,100	2,100
		Gantry/Hoist	1,500	1,500	1,500	1,500
		Flask Scrubber	-	-	-	-
			6,525	5,100	5,100	5,100
Motor Vehicle	8303	Replace Pick-Up Truck(1/2)	-	-	-	-
		Video Line Inspection Truck (1/2)	-	100,000	100,000	100,000
		Replace Tanker Truck	200,000	-	-	-
			200,000	100,000	100,000	100,000
Projects	8350	Secondary Clarifier Drive rebuild	-	-	-	-
		Overhead Door Replacement	-	18,000	18,000	18,000
		System Reinvestment Rebuild Projects	300,000	100,000	100,000	100,000
	(Ameresco)	Blower efficiency project	200,000	200,000	200,000	200,000
	(Ameresco)	Aeration Basin Defusers Replacement	-	450,000	450,000	450,000
	(Ameresco)	Trojan UV Light Replacement	-	600,000	600,000	600,000
	(Ameresco)	Effluent Water Resuse	-	130,000	130,000	130,000
		Pump Station #2 upgrade	-	500,000	500,000	500,000
		Site preparation GSA	950,000	950,000	950,000	950,000
		Sandy River Bridge Sewer Relocation	100,000	100,000	100,000	100,000
		Stark Street Culvert Replacement	-	-	-	-
			1,550,000	3,048,000	3,048,000	3,048,000
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 1,756,525</b>	<b>\$ 3,153,100</b>	<b>\$ 3,153,100</b>	<b>\$ 3,153,100</b>

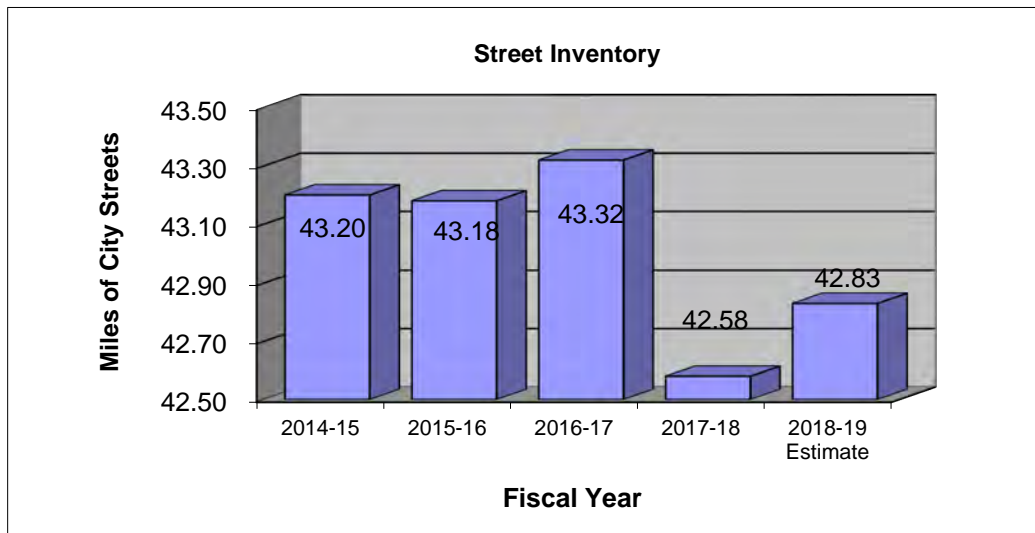
## **05.00 STREET FUND**

The Street Fund pays for the operation, maintenance, repair, and capital improvements for the City's street system which consists of approximately 43 miles of paved city streets. Multnomah County is responsible for the maintenance and repair of all of the arterial streets in Troutdale. Estimated approximate replacement value of the street system \$134 million at \$600/LF

The primary revenue source for the Street Fund is the City's share of State gas tax revenues and the City's local vehicle fuels tax of \$0.03 per gallon. The only other significant revenue sources are County road transfer funds

**STREET INVENTORY**

Fiscal Year	City Street Miles
2014-15	43.20
2015-16	43.18
2016-17	43.32
2017-18	42.58
2018-19 Estimate	42.83



Note: FY 2018-19 figure is an estimate.

# STREET FUND ACCOUNT 05.00

## FUND SUMMARY

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 1,419,387	\$ 2,155,631	\$ 2,390,710	\$ 2,424,989	\$ 2,424,989	\$ 2,424,989
OTHER TAXES	513,289	836,214	930,530	1,037,144	1,037,144	1,037,144
REVENUE FROM OTHER AGENCIES	965,398	1,041,588	1,181,466	1,182,164	1,182,164	1,182,164
CHARGES FOR SERVICES	-	-	300	300	300	300
INTEREST INCOME	19,069	40,698	5,000	40,698	40,698	40,698
MISCELLANEOUS INCOME	8,099	385,000	384,000	-	-	-
TRANSFERS	-	-	-	-	-	-
	<u>\$ 2,925,241</u>	<u>\$ 4,459,131</u>	<u>\$ 4,892,006</u>	<u>\$ 4,685,295</u>	<u>\$ 4,685,295</u>	<u>\$ 4,685,295</u>
<b>REQUIREMENTS</b>						
PERSONNEL SERVICES	\$ 169,358	\$ 157,514	\$ 207,823	\$ 247,440	\$ 247,440	\$ 247,440
MATERIALS AND SERVICES	181,655	454,821	1,121,926	1,186,165	1,186,165	1,186,165
CAPITAL OUTLAY	38,237	111,922	1,217,400	762,300	762,300	762,300
TRANSFERS	380,361	388,953	480,968	597,071	597,071	597,071
CONTINGENCY	-	-	784,488	900,000	900,000	900,000
UNAPPROPRIATED	2,155,631	3,345,921	1,079,401	992,319	992,319	992,319
	<u>\$ 2,925,241</u>	<u>\$ 4,459,131</u>	<u>\$ 4,892,006</u>	<u>\$ 4,685,295</u>	<u>\$ 4,685,295</u>	<u>\$ 4,685,295</u>

# STREET FUND ACCOUNT 05.00

## RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
05-00-7000	BEGINNING FUND BALANCE	\$ 1,419,387	\$ 2,155,631	\$ 2,390,710	\$ 2,424,989	\$ 2,424,989	\$ 2,424,989
<b>REVENUE FROM OTHER AGENCIES</b>							
05-00-7208	STATE GAS TAX	949,325	1,025,171	1,164,754	1,164,754	1,164,754	1,164,754
05-00-7217	COUNTY ROAD TRANSFER	16,072	16,417	16,712	17,410	17,410	17,410
	<b>TOTAL REV FROM OTHER AGENCIES</b>	<b>965,398</b>	<b>1,041,588</b>	<b>1,181,466</b>	<b>1,182,164</b>	<b>1,182,164</b>	<b>1,182,164</b>
<b>OTHER TAXES</b>							
05-00-7230	LOCAL MOTOR VEHICLE FUEL TAX	513,289	836,214	930,530	1,037,144	1,037,144	1,037,144
	<b>TOTAL OTHER TAXES</b>	<b>513,289</b>	<b>836,214</b>	<b>930,530</b>	<b>1,037,144</b>	<b>1,037,144</b>	<b>1,037,144</b>
<b>CHARGES FOR SERVICES</b>							
05-00-7510	SUBDIVISION PLAN REVIEW FEE	-	-	300	300	300	300
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>-</b>	<b>-</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>
<b>INTEREST INCOME</b>							
05-00-7701	INTEREST EARNED	19,069	40,698	5,000	40,698	40,698	40,698
	<b>INTEREST INCOME</b>	<b>19,069</b>	<b>40,698</b>	<b>5,000</b>	<b>40,698</b>	<b>40,698</b>	<b>40,698</b>
<b>MISCELLANEOUS INCOME</b>							
05-00-7707	SALE OF EQUIPMENT	4,208	1,400	-	-	-	-
05-00-7818	PRIOR YEAR RECOVERED EXPENSES	-	-	-	-	-	-
05-00-7863	LOAN PROCEEDS	-	-	-	-	-	-
05-00-7870	CAPITAL LEASES LOANS	-	-	-	-	-	-
05-00-7899	MISCELLANEOUS REVENUE	3,891	383,600	384,000	-	-	-
	<b>TOTAL MISCELLANEOUS INCOME</b>	<b>8,099</b>	<b>385,000</b>	<b>384,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TRANSFERS</b>							
05-00-7901	TRANSFER FROM GENERAL FUND	-	-	-	-	-	-
05-00-7987	SERVICE REIMB - STORM SEWER U	-	-	-	-	-	-
	<b>TOTAL TRANSFERS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL RESOURCES</b>	<b>\$ 2,925,241</b>	<b>\$ 4,459,131</b>	<b>\$ 4,892,006</b>	<b>\$ 4,685,295</b>	<b>\$ 4,685,295</b>	<b>\$ 4,685,295</b>



# STREET FUND ACCOUNT 05.00

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2019-20	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
	<b>FTE POSITIONS</b>	<b>2.30</b>				<b>2.30</b>	<b>2.30</b>	<b>2.30</b>
05-00-8005	PW SUPERINTENDENT	0.30	\$ 27,321	\$ 28,381	\$ 30,681	\$ 32,592	\$ 32,592	\$ 32,592
05-00-8006	PW CHIEF OPERATOR	0.25	16,191	14,913	19,214	19,885	19,885	19,885
05-00-8025	LABORER	0.50	1,977	12,868	22,665	23,473	23,473	23,473
05-00-8041	PW OPERATOR WORKER I	0.50	21,094	13,406	11,847	24,638	24,638	24,638
05-00-8042	PW OPERATOR WORKER II	0.50	43,705	31,695	29,748	31,340	31,340	31,340
05-00-8043	PW OPERATOR WORKER III	0.25	-	1,752	16,358	17,862	17,862	17,862
05-00-8103	SALARY OVERTIME	-	-	-	5,000	5,000	5,000	5,000
05-00-8104	BEEPER PAY	-	-	-	3,000	3,000	3,000	3,000
05-00-8181	FICA - CITY EXPENSE	-	8,179	7,645	9,410	12,071	12,071	12,071
05-00-8183	PERS RETIREMENT	-	9,271	6,343	6,909	17,015	17,015	17,015
05-00-8184	PERS IAP PLAN--DC	-	6,545	6,062	6,900	8,987	8,987	8,987
05-00-8185	STATE UNEMPLOYMENT	-	316	83	984	1,262	1,262	1,262
05-00-8186	TRI-MET EXCISE TAX	-	805	771	878	1,126	1,126	1,126
05-00-8187	WORKERS COMP INSURANCE	-	7,614	6,591	7,190	7,190	7,190	7,190
05-00-8188	W/C ASSESSMENT EXPENSE	-	50	49	141	158	158	158
05-00-8191	KAISER MEDICAL	-	11,214	7,041	7,571	7,575	7,575	7,575
05-00-8192	DENTAL	-	2,122	2,192	3,002	3,378	3,378	3,378
05-00-8194	BLUE CROSS MEDICAL	-	11,346	15,711	25,107	29,482	29,482	29,482
05-00-8195	HRA CLAIM EXPENSE	-	1,125	1,563	750	938	938	938
05-00-8196	LONG TERM DISABILITY INSURANCE	-	417	388	363	363	363	363
05-00-8197	GROUP LIFE/AD&D	-	66	62	105	105	105	105
	<b>TOTAL PERSONNEL SERVICES</b>		<b>169,358</b>	<b>157,514</b>	<b>207,823</b>	<b>247,440</b>	<b>247,440</b>	<b>247,440</b>
<b>MATERIALS &amp; SERVICES</b>								
05-00-8206	SOFTWARE SUPPORT/UPGRADE	-	50	1,140	1,000	1,000	1,000	1,000
05-00-8207	COMPUTER REPAIR/PARTS/SUPPLIES	-	126	15	500	500	500	500
05-00-8208	SOFTWARE LICENCES	-	-	-	500	9,813	9,813	9,813
05-00-8209	HAND TOOLS	-	1,522	1,320	2,500	2,500	2,500	2,500
05-00-8210	OFFICE SUPPLIES	-	82	62	700	700	700	700
05-00-8211	SPECIAL DEPARTMENT EXPENSE	-	3,730	3,768	5,000	5,000	5,000	5,000
05-00-8212	EQUIPMENT UNDER \$5,000	-	1,227	363	5,000	7,500	7,500	7,500
05-00-8213	OPERATING SUPPLIES	-	4,300	3,916	3,700	4,700	4,700	4,700
05-00-8215	POSTAGE	-	-	504	500	500	500	500
05-00-8216	UTILITIES & PHONE	-	6,477	5,836	6,500	6,500	6,500	6,500
05-00-8217	RENTS & LEASES	-	9,776	12,354	10,100	1,100	1,100	1,100
05-00-8218	BUILDING MAINTENANCE	-	1,634	1,326	4,500	4,500	4,500	4,500
05-00-8219	MAINT/OPERATION OF EQUIPMENT	-	16,311	14,444	20,000	20,000	20,000	20,000
05-00-8220	PROFESSIONAL SERVICES	-	-	29,527	45,700	35,700	35,700	35,700
05-00-8221	OTHER CONTRACT SERVICES	-	34,643	24,844	53,400	61,400	61,400	61,400
05-00-8222	INSURANCE	-	9,283	10,024	10,526	11,052	11,052	11,052
05-00-8223	MEMBERSHIP & DUES	-	-	-	-	-	-	-
05-00-8224	CONFERENCE/EDUCATION/TRAVEL	-	1,066	4,784	2,000	4,000	4,000	4,000
05-00-8235	STREET MAINTENANCE	-	91,428	340,595	949,800	1,009,700	1,009,700	1,009,700
	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>181,655</b>	<b>454,821</b>	<b>1,121,926</b>	<b>1,186,165</b>	<b>1,186,165</b>	<b>1,186,165</b>
<b>CAPITAL OUTLAY</b>								
05-00-8301	EQUIPMENT \$5,000 AND OVER	-	23,991	80,984	-	19,000	19,000	19,000
05-00-8302	COMPUTER EQUIPMENT	-	-	709	2,100	7,000	7,000	7,000
05-00-8303	MOTOR VEHICLE	-	13,931	14,063	-	15,000	15,000	15,000
05-00-8310	BUILDING IMPROVEMENTS	-	315	-	1,300	16,300	16,300	16,300
05-00-8350	PROJECTS	-	-	16,167	1,214,000	705,000	705,000	705,000
	<b>TOTAL CAPITAL OUTLAY</b>		<b>38,237</b>	<b>111,922</b>	<b>1,217,400</b>	<b>762,300</b>	<b>762,300</b>	<b>762,300</b>
<b>OTHER</b>								
05-00-8228	ADMINISTRATION	-	134,303	134,666	178,995	212,566	212,566	212,566
05-00-8852	SERVICE REIMB - CODE SPEC	-	5,000	5,000	5,000	5,000	5,000	5,000
05-00-8854	SERVICE REIMB - FAC MAINT	-	29,400	29,400	29,400	29,400	29,400	29,400
05-00-8871	SERVICE REIMB - EQUIP MAINT	-	42,788	45,110	52,302	62,944	62,944	62,944
05-00-8872	SERVICE REIMB - PW MANAGEMENT	-	168,870	174,777	215,271	287,161	287,161	287,161
05-00-8998	CONTINGENCY	-	-	-	784,488	900,000	900,000	900,000
05-00-8999	UNAPPROPRIATED	-	2,155,631	3,345,921	1,079,401	992,319	992,319	992,319
	<b>TOTAL OTHER</b>		<b>2,535,992</b>	<b>3,734,874</b>	<b>2,344,857</b>	<b>2,489,390</b>	<b>2,489,390</b>	<b>2,489,390</b>
	<b>TOTAL REQUIREMENTS</b>		<b>\$ 2,925,241</b>	<b>\$ 4,459,131</b>	<b>\$ 4,892,006</b>	<b>\$ 4,685,295</b>	<b>\$ 4,685,295</b>	<b>\$ 4,685,295</b>

# STREET FUND ACCOUNT 05.00

## MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Software support/upgrades	8206	Software Support	\$ 1,000 -	\$ 1,000 -	\$ 1,000 -	\$ 1,000 -
			1,000	1,000	1,000	1,000
Computer Repair/Parts/Supplies	8207	Computer Supplies	\$ 500 500	\$ 500 500	\$ 500 500	\$ 500 500
Software Licences	8208	General software MS Office 365 annual fee Lucity Asset Management Software	500 - -	500 313 9,000	500 313 9,000	500 313 9,000
			500	9,813	9,813	9,813
Hand Tools	8209	Handtools	2,500 2,500	2,500 2,500	2,500 2,500	2,500 2,500
Office Supplies	8210	Miscellaneous Office Supplies	700 700	700 700	700 700	700 700
Special Department Expense	8211	Answering Service (1/3) Cutting Blades Litter Bags + 11 Boxes Pavement Grinding Blades Spoils Disposal	200 500 300 1,000 3,000	200 500 300 1,000 3,000	200 500 300 1,000 3,000	200 500 300 1,000 3,000
			5,000	5,000	5,000	5,000
Equipment Under \$5,000	8212	Misc.Equipment Backhoe buckets/accessories (1/2)	5,000 -	5,000 2,500	5,000 2,500	5,000 2,500
			5,000	7,500	7,500	7,500
Operating Supplies	8213	Janitorial Supplies(1/4) First Aid Supplies(1/5) Miscellaneous Supplies Service - Coveralls, Rags(1/3) Uniform Replacement	500 100 500 600 2,000	500 100 500 600 3,000	500 100 500 600 3,000	500 100 500 600 3,000
			3,700	4,700	4,700	4,700
Postage	8215	Postage	500 500	500 500	500 500	500 500
Utilities and Phone	8216	Telephone Electricity Natural Gas	3,000 1,000 2,500	3,000 1,000 2,500	3,000 1,000 2,500	3,000 1,000 2,500
			6,500	6,500	6,500	6,500
Rents and Leases	8217	Copy Machine Rental (1/5) Rental of Tools Space Rental	600 500 9,000	600 500 -	600 500 -	600 500 -
			10,100	1,100	1,100	1,100
Building Maintenance	8218	Building Repair & Maintenance	4,500 -	4,500 -	4,500 -	4,500 -
			4,500	4,500	4,500	4,500
Maint/Operation of Equipment	8219	Backhoe Repair (1/2) Barricades Flasher Batteries Fire Extinguisher Service (1/5) Gas Detector Maintenance Gasoline & Diesel	2,500 200 200 600 6,000	2,500 200 200 600 6,000	2,500 200 200 600 6,000	2,500 200 200 600 6,000

**STREET FUND  
ACCOUNT 05.00**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
		Sweeper Wear Parts	1,500	1,500	1,500	1,500
		Telephone Maintenance	300	300	300	300
		Towing	200	200	200	200
		Vehicle Maintenance	5,000	5,000	5,000	5,000
		Generator Repairs(1/5)	500	500	500	500
		Snow/Ice Tire Chains	3,000	3,000	3,000	3,000
			20,000	20,000	20,000	20,000
Professional Services	8220	General Engineering	5,000	5,000	5,000	5,000
		Speed Counts	700	700	700	700
		Sandy Avenue Stability Assessment	10,000	-	-	-
		Downtown Parking Study	25,000	25,000	25,000	25,000
		Transportation Studies	5,000	5,000	5,000	5,000
			45,700	35,700	35,700	35,700
Other Contract Services	8221	Carpet Cleaning (1/5)	200	200	200	200
		Dumpster Fee (1/5)	500	500	500	500
		Elevator Maint Contract (1/5)	600	600	600	600
		Sidewalk Repairs	5,000	10,000	10,000	10,000
		Fire Alarm Monitoring Service (1/4)	100	100	100	100
		Fire Sprinkler Testing (1/5)	100	100	100	100
		Generator Testing - Backup (1/2)	200	200	200	200
		Generator Testing - Shop (1/5)	100	100	100	100
		Janitorial Service (1/4)	1,000	1,000	1,000	1,000
		Tree removal/maintenance	2,000	2,000	2,000	2,000
		Inmate Crew	2,000	5,000	5,000	5,000
		Road Push	1,500	1,500	1,500	1,500
		Snow Plowing	3,000	3,000	3,000	3,000
		Street Sweeping & Disposal (1/2)	35,000	35,000	35,000	35,000
		StreetSaver Online Service	2,000	2,000	2,000	2,000
		Window Cleaning (1/5)	100	100	100	100
			53,400	61,400	61,400	61,400
Insurance	8222	Insurance	10,526	11,052	11,052	11,052
			10,526	11,052	11,052	11,052
Membership and Dues	8223		-	-	-	-
			-	-	-	-
Conference/Education/Travel	8224	Miscellaneous Short Schools	500	1,500	1,500	1,500
		Road Maintenance Workshops	500	1,500	1,500	1,500
		Safety Training	1,000	1,000	1,000	1,000
			2,000	4,000	4,000	4,000
Street Maintenance	8235	Asphalt	2,000	2,000	2,000	2,000
		Asphalt Emulsion	200	200	200	200
		Barricades	1,000	10,000	10,000	10,000
		Cold Mix Street Patch	100	1,000	1,000	1,000
		Cones	1,000	1,000	1,000	1,000
		Gravel	2,500	2,500	2,500	2,500
		Pavement Maintenance/Rehabilitation	900,000	950,000	950,000	950,000
		Sand	5,000	5,000	5,000	5,000
		Seed, Mulch, Herbicides	1,500	1,500	1,500	1,500
		Sign Replacement	20,000	20,000	20,000	20,000
		Sign Poles (90)	5,000	5,000	5,000	5,000
		Striping	4,000	4,000	4,000	4,000
		Thermoplastic	7,500	7,500	7,500	7,500
			949,800	1,009,700	1,009,700	#####
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>1,121,926</b>	<b>1,186,165</b>	<b>1,186,165</b>	<b>#####</b>

**STREET FUND  
ACCOUNT 05.00**

**CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Equipment	8301	Trailer for event signage and bollards	\$ -	\$ 4,000	\$ 4,000	\$ 4,000
		Forklift replacement (used) (1/2)	-	15,000	15,000	15,000
			-	19,000	19,000	19,000
Computer equipment	8302	Computer replacement	1,500	4,000	4,000	4,000
		Field Use I Pad	600	3,000	3,000	3,000
			2,100	7,000	7,000	7,000
Motor Vehicle	8303	Pickup truck(1/2)	-	15,000	15,000	15,000
			-	15,000	15,000	15,000
Building Improvements	8310	Energy efficiency upgrades (1/4)	1,300	1,300	1,300	1,300
		Security upgrades, cameras, sensors, Wi-Fi (1/2)		3,000	3,000	3,000
		Equipment barn, lighting, electrical (1/2)		2,000	2,000	2,000
		Pole Barn heat and hvac control upgrade (1/2)		10,000	10,000	10,000
			1,300	16,300	16,300	16,300
Projects	8350	Streets Projects	30,000			
		System Reinvestment Rebuild Projects	600,000	600,000	600,000	600,000
		ODOT 3rd Lane 257th Underpass	384,000			
		Reconstruct SE Helen Ct.	200,000			
		Bicycle Parking		20,000	20,000	20,000
		Sidewalk Infill		20,000	20,000	20,000
		Imagination Way/Columbia Pk Walkways		65,000	65,000	65,000
			1,214,000	705,000	705,000	705,000
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 1,217,400</b>	<b>\$ 762,300</b>	<b>\$ 762,300</b>	<b>\$ 762,300</b>

## **06.00 INTERNAL SERVICES FUND**

The Internal Service Fund includes the Equipment Maintenance and Public Works Management functions.

Equipment Maintenance: (06.79) accounts for the Public Works Department's vehicle, electronic, mechanical maintenance and repair functions. The primary revenue sources are transfers from the Water, Sewer and Street Funds which receive support from Internal Services.

Public Works Management: (06.80) accounts for the Department overhead (Director, Chief Engineer, 2 Civil Engineers, Environmental Specialist, Administrative Specialist, GIS Analyst, and Engineering Associate). Functions performed include supervision, construction inspection, engineering, development plan review, consultant selection and project management, coordination with other Governmental agencies, environmental oversight, solid waste, mapping, departmental computer support and departmental clerical support.

The primary revenue sources are transfers from the Water, Sewer, Street and Storm Funds and reimbursement for inspection services from developers.

**PUBLIC WORKS INTERNAL SERVICES FUND  
ACCOUNT 06.00**

**FUND SUMMARY**

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 146,516	\$ 457,911	\$ 520,982	\$ 535,554	\$ 535,554	\$ 535,554
LICENSES AND PERMITS	15,821	20,708	4,556	4,556	4,556	4,556
CHARGES FOR SERVICES	115,354	31,150	86,000	86,000	86,000	86,000
INTEREST INCOME	4,732	11,202	1,000	1,000	1,000	1,000
MISCELLANEOUS INCOME	1,572	10	-	-	-	-
TRANSFERS	1,507,076	1,662,625	1,652,657	1,905,714	1,905,714	1,905,714
<b>TOTAL RESOURCES</b>	<b>\$ 1,791,070</b>	<b>\$ 2,183,606</b>	<b>\$ 2,265,195</b>	<b>\$ 2,532,824</b>	<b>\$ 2,532,824</b>	<b>\$ 2,532,824</b>
<b>REQUIREMENTS</b>						
PERSONNEL SERVICES	\$ 738,091	\$ 959,859	\$ 1,137,888	\$ 1,206,679	\$ 1,206,679	\$ 1,206,679
MATERIALS & SERVICES	252,582	263,175	246,460	261,589	261,589	261,589
CAPITAL OUTLAY	19,519	9,241	135,200	308,300	308,300	308,300
TRANSFERS TO OTHER FUNDS	322,968	319,827	386,166	365,055	365,055	365,055
CONTINGENCY	-	-	359,481	391,202	391,202	391,202
UNAPPROPRIATED	457,911	631,504	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 1,791,070</b>	<b>\$ 2,183,606</b>	<b>\$ 2,265,195</b>	<b>\$ 2,532,824</b>	<b>\$ 2,532,824</b>	<b>\$ 2,532,824</b>

**PUBLIC WORKS INTERNAL SERVICES FUND  
ACCOUNT 06.00**

**RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
06-00-7000	BEGINNING FUND BALANCE	\$ 146,516	\$ 457,911	\$ 520,982	\$ 535,554	\$ 535,554	\$ 535,554
<b>LICENSES &amp; PERMITS</b>							
06-00-7308	DEVELOPMENT PERMIT	2,507	13,012	3,000	3,000	3,000	3,000
06-00-7312	NPDES STORM SEWER PERMIT FEE	13,314	7,696	1,556	1,556	1,556	1,556
	<b>TOTAL LICENSES &amp; PERMITS</b>	<b>15,821</b>	<b>20,708</b>	<b>4,556</b>	<b>4,556</b>	<b>4,556</b>	<b>4,556</b>
<b>CHARGES FOR SERVICES</b>							
06-00-7510	SUBDIVISION PLAN REVIEW FEE	-	-	1,000	1,000	1,000	1,000
06-00-7517	OTHER CHARGES FOR SERVICES	-	-	-	-	-	-
06-00-7521	PW INSPECTION FEES	115,354	31,150	85,000	85,000	85,000	85,000
06-00-7522	URBAN RENEWAL AGENCY FEES	-	-	-	-	-	-
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>115,354</b>	<b>31,150</b>	<b>86,000</b>	<b>86,000</b>	<b>86,000</b>	<b>86,000</b>
<b>INTEREST INCOME</b>							
06-00-7701	INTEREST EARNED	4,732	11,202	1,000	1,000	1,000	1,000
	<b>TOTAL INTEREST INCOME</b>	<b>4,732</b>	<b>11,202</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>MISCELLANEOUS INCOME</b>							
06-00-7707	SALE OF EQUIPMENT	-	-	-	-	-	-
06-00-7812	JURY DUTY & WITNESS FEES	-	-	-	-	-	-
06-00-7818	PRIOR YEAR RECOVERED EXPENSES	1,102	-	-	-	-	-
06-00-7870	CAPITAL LEASES LOAN	-	-	-	-	-	-
06-00-7899	MISCELLANEOUS REVENUE	470	10	-	-	-	-
	<b>TOTAL MISCELLANEOUS INCOME</b>	<b>1,572</b>	<b>10</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TRANSFERS</b>							
06-00-7901	TRANSFER FROM GENERAL FUND	-	-	-	-	-	-
06-00-7971	SERVICE REIMB - GENERAL FUND	310,622	378,889	332,142	350,944	350,944	350,944
06-00-7973	SERVICE REIMB - WATER FUND	363,977	389,800	382,140	440,517	440,517	440,517
06-00-7974	SERVICE REIMB - SEWER FUND	484,199	533,511	528,498	585,293	585,293	585,293
06-00-7975	SERVICE REIMB - STREET FUND	211,658	219,887	267,573	350,105	350,105	350,105
06-00-7987	SERVICE REIMB - STORM SEWER U	136,620	140,538	142,304	178,855	178,855	178,855
	<b>TOTAL TRANSFERS</b>	<b>1,507,076</b>	<b>1,662,625</b>	<b>1,652,657</b>	<b>1,905,714</b>	<b>1,905,714</b>	<b>1,905,714</b>
	<b>TOTAL RESOURCES</b>	<b>\$ 1,791,070</b>	<b>\$ 2,183,606</b>	<b>\$ 2,265,195</b>	<b>\$ 2,532,824</b>	<b>\$ 2,532,824</b>	<b>\$ 2,532,824</b>

**PUBLIC WORKS EQUIPMENT MAINTENANCE  
ACCOUNT 06.79**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2019-20	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2018-19	PROPOSED BUDGET 2019-20	APPROVED BUDGET 2019-20	ADOPTED BUDGET 2019-20
REQUIREMENTS								
	FTE POSITIONS	2.10				2.10	2.10	2.10
06-79-8005	PW SUPERINTENDENT	0.10	9,025	\$ 9,460	\$ 10,475	\$ 10,864	\$ 10,864	\$ 10,864
06-79-8025	PW LABORER	-	791	-	-	-	-	-
06-79-8026	EQUIPMENT MAINTENANCE TECH	-	60,505	58,724	61,094	-	-	-
06-79-8027	M&E EQUIP MAINT SUPERVISOR	1.00	37,152	56,941	77,985	89,378	89,378	89,378
06-79-8059	EQUIP MAINTENANCE TECH 2	1.00	-	-	-	70,054	70,054	70,054
06-79-8041	PW OPERATOR I	-	-	-	-	-	-	-
06-79-8103	SALARY OVERTIME		2,411	992	2,411	992	992	992
06-79-8181	FICA - CITY EXPENSE		7,946	9,501	11,247	13,104	13,104	13,104
06-79-8183	PERS PENSION PLAN-DB		9,147	7,608	7,632	11,887	11,887	11,887
06-79-8184	PERS IAP PLAN--DC		4,006	4,109	4,122	4,855	4,855	4,855
06-79-8185	STATE UNEMPLOYMENT		319	94	1,176	1,370	1,370	1,370
06-79-8186	TRI-MET EXCISE TAX		769	944	1,049	1,222	1,222	1,222
06-79-8187	WORKERS COMP INSURANCE		2,183	2,970	2,183	2,970	2,970	2,970
06-79-8188	W/C ASSESSMENT EXPENSE		39	48	144	144	144	144
06-79-8191	KAISER MEDICAL		1,779	1,849	1,948	1,949	1,949	1,949
06-79-8192	DENTAL		1,274	1,297	1,359	1,372	1,372	1,372
06-79-8194	BLUE CROSS MEDICAL		11,940	12,159	12,832	13,968	13,968	13,968
06-79-8195	HRA CLAIM EXPENSE		1,000	1,000	500	500	500	500
06-79-8196	LONG TERM DISABILITY INSURANCE		440	447	440	447	447	447
06-79-8197	GROUP LIFE/AD&D		79	78	79	78	78	78
	TOTAL PERSONNEL SERVICES		150,805	168,222	196,676	225,154	225,154	225,154
MATERIALS & SERVICES								
06-79-8206	SOFTWARE SUPPORT/UPGRADE		-	-	400	400	400	400
06-79-8207	COMPUTER REPAIR/PARTS/SUPPLIES		-	-	100	100	100	100
06-79-8208	SOFTWARE LICENCES		-	-	-	250	250	250
06-79-8209	HAND TOOLS		964	1,793	2,000	2,000	2,000	2,000
06-79-8210	OFFICE SUPPLIES		7	-	500	500	500	500
06-79-8211	SPECIAL DEPARTMENT EXPENSE		224	283	1,900	1,900	1,900	1,900
06-79-8212	EQUIPMENT UNDER \$5,000		512	1,204	5,000	5,000	5,000	5,000
06-79-8213	OPERATING SUPPLIES		4,100	3,816	4,300	4,300	4,300	4,300
06-79-8215	POSTAGE		-	-	100	100	100	100
06-79-8216	UTILITIES & PHONE		5,470	4,980	6,500	6,500	6,500	6,500
06-79-8217	RENTS & LEASES		11,056	11,154	11,900	1,900	1,900	1,900
06-79-8218	BUILDING MAINTENANCE		828	1,882	3,500	3,500	3,500	3,500
06-79-8219	MAINT/OPERATION OF EQUIPMENT		3,758	4,477	6,800	6,800	6,800	6,800
06-79-8221	OTHER CONTRACT SERVICES		2,289	2,291	3,700	3,700	3,700	3,700
06-79-8222	INSURANCE		2,023	2,096	2,230	2,342	2,342	2,342
06-79-8223	MEMBERSHIP & DUES		-	200	-	-	-	-
06-79-8224	CONFERENCE/EDUCATION/TRAVEL		256	305	1,300	4,300	4,300	4,300
	TOTAL MATERIALS & SERVICES		31,488	34,481	50,230	43,592	43,592	43,592
CAPITAL OUTLAY								
06-79-8301	EQUIPMENT \$5,000 AND OVER		-	1,813	-	12,500	12,500	12,500
06-79-8302	COMPUTER EQUIPMENT		-	-	1,000	3,000	3,000	3,000
06-79-8303	MOTOR VEHICLE		-	-	-	-	-	-
06-79-8310	BUILDING IMPROVEMENTS		315	-	1,300	1,300	1,300	1,300
	TOTAL CAPITAL OUTLAY		315	1,813	2,300	16,800	16,800	16,800
OTHER								
06-79-8228	ADMINISTRATION		81,793	80,954	85,465	76,978	76,978	76,978
	TOTAL OTHER		81,793	80,954	85,465	76,978	76,978	76,978
	TOTAL REQUIREMENTS		\$ 264,401	\$ 285,470	\$ 334,671	\$ 362,524	\$ 362,524	\$ 362,524



**PUBLIC WORKS - EQUIPMENT MAINTENANCE  
ACCOUNT 06.79**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Software Support/Upgrade	8206	Tech Support	\$ 400	\$ 400	\$ 400	\$ 400
			400	400	400	400
Computer Repair/Parts/Supplies	8207	Computer Supplies	100	100	100	100
			100	100	100	100
Software Licences	8208	Lucity Asset Management Software	-	-	-	-
		MS Office 365 annual fee	-	250	250	250
			-	250	250	250
Hand Tools	8209	Hand Tools	2,000	2,000	2,000	2,000
			2,000	2,000	2,000	2,000
Office Supplies	8210	Miscellaneous Office Supplies	500	500	500	500
			500	500	500	500
Special Department Expense	8211	Air Compressor Permit (2)	100	100	100	100
		Boiler Inspection	100	100	100	100
		CDL Physicals (1)	100	100	100	100
		Elec Test Equip Calibration	800	800	800	800
		LMI Electrical License (2)	500	500	500	500
		State Boiler Permit	100	100	100	100
		Welding Supplies	200	200	200	200
			1,900	1,900	1,900	1,900
Equipment Under \$5,000	8212	Misc.Equipment	5,000	5,000	5,000	5,000
			5,000	5,000	5,000	5,000
Operating Supplies	8213	Filters, Bits, etc.	600	600	600	600
		First Aid Supplies(1/5)	100	100	100	100
		Hand Cleaner	100	100	100	100
		Janitorial Supplies(1/4)	500	500	500	500
		Miscellaneous Supplies	1,000	1,000	1,000	1,000
		Safety Clothing	600	600	600	600
		Service - Coveralls, Rags(1/3)	600	600	600	600
		Uniform Replacement	800	800	800	800
			4,300	4,300	4,300	4,300
Postage	8215	Postage	100	100	100	100
			100	100	100	100
Utilities and Phone	8216	Telephone	1,500	1,500	1,500	1,500
		Electricity	2,000	2,000	2,000	2,000
		Natural Gas	3,000	3,000	3,000	3,000
			6,500	6,500	6,500	6,500
Rents and Leases	8217	Copy Machine Rental (1/5)	600	600	600	600
		Space Rental	10,000			
		Miscellaneous Rentals	500	500	500	500
		Welding Tanks	300	300	300	300
		Parts Washer and Solvent	500	500	500	500
			11,900	1,900	1,900	1,900
Building Maintenance	8218	Central Garage	3,500	3,500	3,500	3,500
			3,500	3,500	3,500	3,500
Maint/Operation of Equipment	8219	Gasoline	2,500	2,500	2,500	2,500
		Fire Extinguisher Service (1/5)	200	200	200	200

**PUBLIC WORKS - EQUIPMENT MAINTENANCE  
ACCOUNT 06.79**

**MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
		Shop Parts	1,000	1,000	1,000	1,000
		Oxygen, Acetylene	600	600	600	600
		Shop Equip. Maintenance	1,000	1,000	1,000	1,000
		Vehicle Maintenance	1,000	1,000	1,000	1,000
		Generator Repairs(1/5)	500	500	500	500
			<u>6,800</u>	<u>6,800</u>	<u>6,800</u>	<u>6,800</u>
Other Contract Services	8221	Dumpster Fee (1/5)	500	500	500	500
		Carpet Cleaning (1/5)	200	200	200	200
		Fire Alarm Monitoring Service (1/4)	100	100	100	100
		Fire Sprinkler Testing (1/5)	100	100	100	100
		Elevator Maint. Contract (1/5)	600	600	600	600
		Generator Testing -Shop (1/5)	100	100	100	100
		Other Contract Services	1,000	1,000	1,000	1,000
		Window Cleaning (1/5)	100	100	100	100
		Janitorial Service (1/4)	1,000	1,000	1,000	1,000
			<u>3,700</u>	<u>3,700</u>	<u>3,700</u>	<u>3,700</u>
Insurance	8222	Insurance	2,230	2,342	2,342	2,342
			<u>2,230</u>	<u>2,342</u>	<u>2,342</u>	<u>2,342</u>
Conference/Education/Travel	8224	Auto Electric Update	100	100	100	100
		Computer Training	400	400	400	400
		ECU Training Update	200	200	200	200
		Safety Training	600	600	600	600
		Service/Shop special equipment training		1,500	1,500	1,500
		SCADA/PLC Training	-	1,500	1,500	1,500
			<u>1,300</u>	<u>4,300</u>	<u>4,300</u>	<u>4,300</u>
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 50,230</b>	<b>\$ 43,592</b>	<b>\$ 43,592</b>	<b>\$ 43,592</b>

**PUBLIC WORKS - EQUIPMENT MAINTENANCE  
ACCOUNT 06.79**

**CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Equipment	8301	Metal Worker multi use machine	\$ -	\$ 12,500	\$ 12,500	\$ 12,500
			-	-	-	-
			-	-	-	-
			-	12,500	12,500	12,500
Computer Equipment	8302	Computers	1,000	3,000	3,000	3,000
			1,000	3,000	3,000	3,000
Motor Vehicle	8303	Replacement Pickup Truck	-	-	-	-
			-	-	-	-
Building Improvements	8310	Energy Efficiency upgrades (1/4)	1,300	1,300	1,300	1,300
		Alarm upgrade and camera system (1/4)	-	-	-	-
			1,300	1,300	1,300	1,300
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 2,300</b>	<b>\$ 16,800</b>	<b>\$ 16,800</b>	<b>\$ 16,800</b>

**PUBLIC WORKS - MANAGEMENT  
ACCOUNT 06.80**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	FTE 2019-20	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>								
<b>PERSONNEL SERVICES</b>								
	<b>FTE POSITIONS</b>	<b>7.90</b>				<b>7.90</b>	<b>7.90</b>	<b>7.90</b>
06-80-8002	DEPARTMENT DIRECTOR	1.00	115,791	\$ 121,239	\$ 133,554	\$ 124,592	\$ 124,592	\$ 124,592
06-80-8003	ADMINISTRATIVE SPECIALIST	1.00	61,560	55,988	57,513	58,781	58,781	58,781
06-80-8009	ADMINISTRATIVE ASSISTANT	-	1,002	-	-	-	-	-
06-80-8018	CIVIL ENGINEER	1.00	46,997	70,483	87,206	88,546	88,546	88,546
06-80-8021	GIS ANALYST	1.00	50,597	66,005	72,288	69,368	69,368	69,368
06-80-8023	ENVIRONMENTAL SPECIALIST	0.90	-	46,273	65,035	65,557	65,557	65,557
06-80-8024	ENGINEERING ASSOCIATE	1.00	6,883	62,176	68,061	69,368	69,368	69,368
06-80-8052	ENGINEERING TECH	1.00	35,014	54,386	59,150	59,925	59,925	59,925
06-80-8055	DEP. DIRECTOR & CHIEF ENGINEER	1.00	94,796	107,253	116,301	125,736	125,736	125,736
06-80-8057	STUDENT ENGINEER INTERNS	-	19,839	1,567	39,000	46,800	46,800	46,800
06-80-8103	SALARY OVERTIME		197	-	2,000	2,000	2,000	2,000
06-80-8181	FICA - CITY EXPENSE		32,701	43,698	50,313	54,213	54,213	54,213
06-80-8183	PERS PENSION PLAN-DB		44,142	39,500	42,646	64,739	64,739	64,739
06-80-8184	PERS IAP PLAN--DC		22,983	33,000	37,120	39,712	39,712	39,712
06-80-8185	STATE UNEMPLOYMENT		1,291	463	5,277	5,685	5,685	5,685
06-80-8186	TRI-MET EXCISE TAX		3,181	4,384	4,708	5,072	5,072	5,072
06-80-8187	WORKERS COMP INSURANCE		2,866	5,226	2,866	5,226	5,226	5,226
06-80-8188	W/C ASSESSMENT EXPENSE		165	215	165	215	215	215
06-80-8191	KAISER MEDICAL		19,280	20,056	21,139	6,835	6,835	6,835
06-80-8192	DENTAL		4,884	7,265	9,112	8,790	8,790	8,790
06-80-8194	BLUE CROSS MEDICAL		19,867	46,363	63,645	76,001	76,001	76,001
06-80-8195	HRA CLAIM EXPENSE		1,538	3,675	2,425	2,675	2,675	2,675
06-80-8196	LONG TERM DISABILITY INSURANCE		1,511	2,141	1,110	1,110	1,110	1,110
06-80-8197	GROUP LIFE/AD&D		202	283	578	578	578	578
	<b>TOTAL PERSONNEL SERVICES</b>	<b>7.90</b>	<b>587,285</b>	<b>791,637</b>	<b>941,212</b>	<b>981,524</b>	<b>981,524</b>	<b>981,524</b>
<b>MATERIALS &amp; SERVICES</b>								
06-80-8206	SOFTWARE SUPPORT/UPGRADE		21,568	21,230	27,200	11,700	11,700	11,700
06-80-8207	COMPUTER REPAIR/PARTS/SUPPLIES		262	135	2,000	2,200	2,200	2,200
06-80-8208	SOFTWARE LICENCES		1,490	5,956	1,250	33,000	33,000	33,000
06-80-8209	HAND TOOLS		-	46	400	200	200	200
06-80-8210	OFFICE SUPPLIES		2,091	2,535	1,800	1,800	1,800	1,800
06-80-8211	SPECIAL DEPARTMENT EXPENSE		1,577	5,938	1,650	2,350	2,350	2,350
06-80-8212	EQUIPMENT UNDER \$5,000		5,800	7,657	5,400	6,200	6,200	6,200
06-80-8213	OPERATING SUPPLIES		941	2,662	2,750	2,950	2,950	2,950
06-80-8214	ADVERTISING		90	224	250	250	250	250
06-80-8215	POSTAGE		339	673	750	750	750	750
06-80-8216	UTILITIES & PHONE		12,783	12,109	12,000	12,600	12,600	12,600
06-80-8217	RENTS & LEASES		32,852	32,649	32,250	5,050	5,050	5,050
06-80-8218	BLDG MAINTENANCE		4,378	5,257	3,000	3,000	3,000	3,000
06-80-8219	MAINT/OPERATION OF EQUIPMENT		2,013	2,362	5,300	4,800	4,800	4,800
06-80-8220	PROFESSIONAL SERVICES		113,438	98,209	62,000	87,000	87,000	87,000
06-80-8221	OTHER CONTRACT SERVICES		4,897	6,978	11,000	12,500	12,500	12,500
06-80-8222	INSURANCE		9,369	9,359	10,330	10,847	10,847	10,847
06-80-8223	MEMBERSHIP & DUES		965	960	2,150	2,700	2,700	2,700
06-80-8224	CONFERENCE/EDUCATION/TRAVEL		6,241	13,755	14,750	18,100	18,100	18,100
	<b>TOTAL MATERIALS &amp; SERVICES</b>		<b>221,094</b>	<b>228,694</b>	<b>196,230</b>	<b>217,997</b>	<b>217,997</b>	<b>217,997</b>
<b>CAPITAL OUTLAY</b>								
06-80-8301	EQUIPMENT \$5,000 AND OVER		-	2,820	-	-	-	-
06-80-8302	COMPUTER EQUIPMENT		18,888	3,950	4,600	19,500	19,500	19,500
06-80-8303	MOTOR VEHICLE		-	-	30,000	-	-	-
06-80-8310	BUILDING IMPROVEMENTS		315	-	53,300	17,000	17,000	17,000
06-80-8350	PROJECTS		-	658	45,000	255,000	255,000	255,000
	<b>TOTAL CAPITAL OUTLAY</b>		<b>19,204</b>	<b>7,428</b>	<b>132,900</b>	<b>291,500</b>	<b>291,500</b>	<b>291,500</b>
<b>OTHER</b>								
06-80-8228	ADMINISTRATION		241,175	238,873	300,701	288,077	288,077	288,077
	<b>TOTAL OTHER</b>		<b>241,175</b>	<b>238,873</b>	<b>300,701</b>	<b>288,077</b>	<b>288,077</b>	<b>288,077</b>
	<b>TOTAL REQUIREMENTS</b>		<b>\$ 1,068,758</b>	<b>\$ 1,266,632</b>	<b>\$ 1,571,043</b>	<b>\$ 1,779,098</b>	<b>\$ 1,779,098</b>	<b>\$ 1,779,098</b>

**PUBLIC WORKS - MANAGEMENT  
ACCOUNT 06.80**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Software Support	8206	ArcGIS Serv/Support Contract	\$ 3,000	\$ -	\$ -	\$ -
		ArcGIS Spatial Analyst Serv/Supp	500	-	-	-
		XPSWMM Serv/Support Contract	1,200	1,200	1,200	1,200
		Bentley Select Software Support	4,500	4,500	4,500	4,500
		ArcGIS Server Suport Contract	5,000	-	-	-
		Axcient Backup Service/Support	5,500	6,000	6,000	6,000
		ArcGIS Publisher Serv/Support Contract	500	-	-	-
		ArcPad Service/Support (2)	500	-	-	-
		Trimble Positions Software Serv/Support	600	-	-	-
		AutoCAD License Subscriptions	2,500	-	-	-
		ArcGIS Desktop Serv/Support Contract	400	-	-	-
		Adobe Subscriptions	2,400	-	-	-
		MS Sharepoint Subscriptions	500	-	-	-
		Screenconnect Subscription (1/3)	100	-	-	-
			27,200	11,700	11,700	11,700
Computer Repair/Parts/Supplie	8207	Geographic Hardware Maintenance	500	500	500	500
		Personal Computer Maintenance	300	300	300	300
		Digital Storage Media	200	200	200	200
		PC Peripherals	200	200	200	200
		Server Service/Support Packages (2)	800	1,000	1,000	1,000
			2,000	2,200	2,200	2,200
Software Licences	8208	Miscellaneous Software	800	1,600	1,600	1,600
		Adobe Pro DC subscriptions	-	2,400	2,400	2,400
		SmartSheet project management	450	4,000	4,000	4,000
		AutoCAD Civil 3D (Annual subscription)	-	-	-	-
		Lucity Asset Management Software (1/7)		11,000	11,000	11,000
		MS 365/Office Subscriptions		1,000	1,000	1,000
		MS Sharepoint Subscriptions		500	500	500
		ArcGIS Primary Subscription		3,000	3,000	3,000
		ArcGIS Desktop Subscription		400	400	400
		ArcGIS Spatial Analyst Subscription		500	500	500
		ArcGIS Server Subscription		5,000	5,000	5,000
		ArcGIS Publisher Serv/Support Contract		500	500	500
		Screenconnect Subscription (1/3)		100	100	100
		AutoCAD License Subscriptions		2,500	2,500	2,500
		Skype for Business Subscriptions		500	500	500
			1,250	33,000	33,000	33,000
Hand Tools	8209	Hand Tools	400	200	200	200
			400	200	200	200
Office Supplies	8210	Various Supplies	1,800	1,800	1,800	1,800
			1,800	1,800	1,800	1,800
Special Department Expense	8211	Technical Books and Magazines	1,000	1,000	1,000	1,000
		Bank Service Fees	150	150	150	150
		Aerial Photo Printing Services	500	1,200	1,200	1,200
			1,650	2,350	2,350	2,350
Equipment Under \$5,000	8212	Miscellaneous Furnishings	1,000	1,000	1,000	1,000
		Drone	1,750	-	-	-
		GNSS Data Collector	2,500	-	-	-
		Digital Camera	150	-	-	-
		Office Equipment		5,000	5,000	5,000
		Conference Room Speakerphone		200	200	200
			5,400	6,200	6,200	6,200

**PUBLIC WORKS - MANAGEMENT  
ACCOUNT 06.80**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Operating Supplies	8213	Graphic Arts Materials	200	200	200	200
		Safety Equipment	500	500	500	500
		Survey Supplies	100	100	100	100
		Janitorial Supplies (1/4)	500	500	500	500
		First Aid Supplies (1/5)	50	50	50	50
		City Logo Outerwear	800	800	800	800
		Clothing Allowance - CE (4)	600	800	800	800
			2,750	2,950	2,950	2,950
Advertising	8214	Legal Notices	250	250	250	250
			250	250	250	250
Postage	8215	Postage	750	750	750	750
			750	750	750	750
Utilities and Phone	8216	Telephone	5,000	5,250	5,250	5,250
		Electricity	4,000	4,200	4,200	4,200
		Natural Gas	3,000	3,150	3,150	3,150
			12,000	12,600	12,600	12,600
Rents and Leases	8217	Copy Machine Rental (2/5)	1,400	1,200	1,200	1,200
		Space Rental	27,000	-	-	-
		Postage Meter Lease	350	350	350	350
		Large Format Copy/Print/Scanner Lease	3,500	3,500	3,500	3,500
			32,250	5,050	5,050	5,050
Building Maintenance	8218	Repair & Maintenance	3,000	3,000	3,000	3,000
			3,000	3,000	3,000	3,000
Maint/Operation of Equipment	8219	Engineer Copier Maintenance	250	-	-	-
		Gasoline	1,200	1,200	1,200	1,200
		Vehicle Maintenance	1,500	1,500	1,500	1,500
		Fire Extinguisher Service (2/5)	400	400	400	400
		Generator Repair/Maintenance (1/5)	500	500	500	500
		Survey Instrument Maintenance	400	400	400	400
		Trimble Data Collector Maintenance	250	-	-	-
		Plotter Paper (Rolls)	200	200	200	200
		Plotter Print Heads	-	-	-	-
		Plotter Ink	600	600	600	600
			5,300	4,800	4,800	4,800
Professional Services	8220	Science/Engineering	1,000	1,000	1,000	1,000
		Construction Inspection	60,000	60,000	60,000	60,000
		GIS Supplemental Services	1,000	1,000	1,000	1,000
		ADA Transition Plan - PW Facilities	-	-	-	-
		PW Resiliency Plan	-	-	-	-
		Construction Standards Update	-	25,000	25,000	25,000
			62,000	87,000	87,000	87,000
Other Contract Services	8221	Carpet Cleaning (2/5)	400	400	400	400
		Elevator Maintenance Contract (2/5)	1,200	1,200	1,200	1,200
		Fire Sprinkler Testing (2/5)	200	200	200	200
		Generator Testing - Shop (2/5)	200	200	200	200
		Janitorial Service (1/4)	1,000	1,000	1,000	1,000
		Window Cleaning (2/5)	200	200	200	200
		Fire Alarm Monitoring Service (1/4)	100	100	100	100
		iWorQ Work Order System	1,200	1,200	1,200	1,200
		Metro RLIS/LIDAR/Photo Consortium	3,000	4,500	4,500	4,500
		Dumpster Fee (2/5)	1,000	1,000	1,000	1,000
		IT Consulting Services	2,500	2,500	2,500	2,500
			11,000	12,500	12,500	12,500

**PUBLIC WORKS - MANAGEMENT  
ACCOUNT 06.80**

**MATERIAL AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Insurance	8222	Insurance	10,330	10,847	10,847	10,847
			10,330	10,847	10,847	10,847
Membership and Dues	8223	APWA	1,000	1,200	1,200	1,200
		ASCE	250	300	300	300
		PLSO	200	-	-	-
		AWWA	-	500	500	500
		ITE	500	500	500	500
		WEF	200	200	200	200
			2,150	2,700	2,700	2,700
Conference/Education/Travel	8224	ACWA Storm Water Summit	300	300	300	300
		APWA Regional (6)	2,000	3,000	3,000	3,000
		GIS Intensive/Technical Courses	2,000	2,000	2,000	2,000
		Professional/Technical Classes	2,500	2,500	2,500	2,500
		Safety Training	300	300	300	300
		Clerical Training	250	250	250	250
		Software Training	450	1,000	1,000	1,000
		APWA National Congress	1,500	1,500	1,500	1,500
		Modelling Software training	1,000	1,000	1,000	1,000
		NWPMA Conference	750	750	750	750
		APWA Leadership Training	1,500	1,500	1,500	1,500
		ACWA Annual Conferences	1,200	2,000	2,000	2,000
		Industrial Pretreatment Training	1,000	1,000	1,000	1,000
		CAD Training		1,000	1,000	1,000
			14,750	18,100	18,100	18,100
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 196,230</b>	<b>\$ 217,997</b>	<b>\$ 217,997</b>	<b>\$ 217,997</b>

**PUBLIC WORKS - MANAGEMENT  
ACCOUNT 06.80**

**CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Equipment	8301	Traffic/Speed Counter	\$ -	\$ -	\$ -	\$ -
			-	-	-	-
			-	-	-	-
Computer Equipment	8302	Computers	4,000	9,000	9,000	9,000
		Digital Tablet	500	500	500	500
		Mobile WiFi Hotspot Device	100	-	-	-
		Conference Room Video Improvements		3,000	3,000	3,000
		Replace GIS Server		7,000	7,000	7,000
			4,600	19,500	19,500	19,500
Motor Vehicle	8303	Vehicle	30,000			
			30,000	-	-	-
Building Improvements	8310	Energy Efficiency Upgrades (1/4)	1,300	2,500	2,500	2,500
		Repaint and Refloor PW Building	50,000	10,000	10,000	10,000
		Library/Flat File Improvements	2,000	2,000	2,000	2,000
		Server Relocation		2,500	2,500	2,500
			53,300	17,000	17,000	17,000
Projects	8350	ADA Transition Plan - PW Facilities	15,000	105,000	105,000	105,000
		PW Resiliency Plan	30,000	150,000	150,000	150,000
			45,000	255,000	255,000	255,000
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 132,900</b>	<b>\$ 291,500</b>	<b>\$ 291,500</b>	<b>\$ 291,500</b>



## **17.00 STORMWATER FUND**

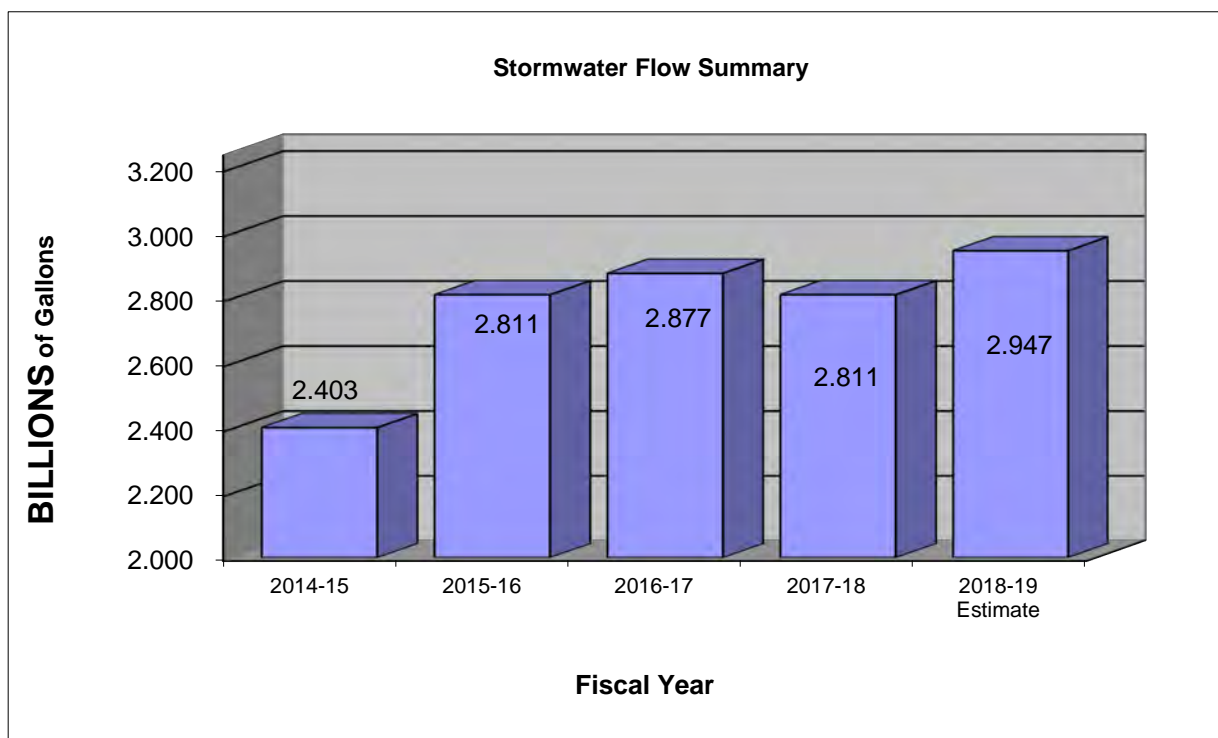
In 2001 the Oregon Department of Environmental Quality (DEQ) passed new rules regulating the discharge of stormwater runoff to underground injection control (UIC). In 2005 DEQ completed the Sandy River Basin water quality report identifying Beaver Creek within the City as water quality limited for bacteria. In 2007 the City was issued a Phase II municipal separate stormwater (MS4) and a National Pollutant Discharge Elimination System (NPDES) permit to regulate the discharge of stormwater runoff to waters of the state and to reduce pollutants in the runoff to the maximum extent practicable. The operation and management of this fund addresses stormwater quality and quantity within the City of Troutdale.

The Stormwater Utility Fund pays for the operation, maintenance, repair and some capital improvements in the City's stormwater system which consists of approximately 32 miles of (60-12inch) stormwater collection pipes, 1,000 manholes, 1,600 inlets, 126 Underground injection control facilities and 15 water quality facilities.

The primary revenue source for the Stormwater Utility Fund is the monthly user fee paid by over 4,350 customers.

**STORMWATER FLOW SUMMARY**

Fiscal Year	Flow (BILLION Gallons)
2014-15	2.403
2015-16	2.811
2016-17	2.877
2017-18	2.811
2018-19 Estimate	2.947



Note: FY 2018-19 figure is an estimate.

# STORM SEWER UTILITY ACCOUNT 17.00

## FUND SUMMARY

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 116,196	\$ 247,184	\$ 154,495	\$ 282,126	\$ 282,126	\$ 282,126
CHARGES FOR SERVICES	380,035	618,967	689,713	1,019,725	1,019,725	1,019,725
LICENSES & PERMITS	-	-	4,000	4,000	4,000	4,000
INTEREST INCOME	952	592	500	500	500	500
MISCELLANEOUS INCOME	-	443	500	500	500	500
TRANSFERS	343,000	165,000	-	-	-	-
<b>TOTAL RESOURCES</b>	<b>840,182</b>	<b>1,032,187</b>	<b>849,208</b>	<b>1,306,852</b>	<b>1,306,852</b>	<b>1,306,852</b>
<b>REQUIREMENTS</b>						
PERSONNEL SERVICES	\$ 166,048	\$ 167,987	\$ 194,411	\$ 229,281	\$ 229,281	\$ 229,281
MATERIALS & SERVICES	148,498	156,604	246,779	337,147	337,147	337,147
CAPITAL OUTLAY	40,632	271,815	155,025	358,600	358,600	358,600
TRANSFERS	237,821	238,827	248,596	297,672	297,672	297,672
CONTINGENCY	-	-	4,397	84,152	84,152	84,152
UNAPPROPRIATED	247,184	196,953	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>840,182</b>	<b>1,032,187</b>	<b>849,208</b>	<b>1,306,852</b>	<b>1,306,852</b>	<b>1,306,852</b>

# STORM SEWER UTILITY ACCOUNT 17.00

## RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
17-00-7000	BEGINNING FUND BALANCE	\$ 116,196	\$ 247,184	\$ 154,495	\$ 282,126	\$ 282,126	\$ 282,126
<b>CHARGES FOR SERVICES</b>							
17-00-7512	STORM SEWER USAGE CHARGES	380,035	618,967	689,713	1,019,725	1,019,725	1,019,725
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>380,035</b>	<b>618,967</b>	<b>689,713</b>	<b>1,019,725</b>	<b>1,019,725</b>	<b>1,019,725</b>
<b>LICENSES &amp; PERMITS</b>							
17-00-7308	SITE DEVELOPMENT PERMITS	-	-	800	800	800	800
17-00-7309	NPDES EROSION CONTROL PERMITS	-	-	3,200	3,200	3,200	3,200
	<b>TOTAL LICENSES &amp; PERMITS</b>	<b>-</b>	<b>-</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
<b>INTEREST INCOME</b>							
17-00-7701	INTEREST EARNED	952	592	500	500	500	500
	<b>TOTAL INTEREST INCOME</b>	<b>952</b>	<b>592</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>MISCELLANEOUS INCOME</b>							
17-00-7899	MISCELLANEOUS REVENUE	-	443	500	500	500	500
	<b>TOTAL MISCELLANEOUS INCOME</b>	<b>-</b>	<b>443</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>TRANSFERS</b>							
17-00-7901	TRANSFER FR GENERAL FUND	343,000	165,000	-	-	-	-
17-00-7924	INTERFUND LOAN PROCEEDS-SEWER	-	-	-	-	-	-
	<b>TOTAL MISCELLANEOUS INCOME</b>	<b>343,000</b>	<b>165,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL RESOURCES</b>							
		<b>840,182</b>	<b>1,032,187</b>	<b>849,208</b>	<b>1,306,852</b>	<b>1,306,852</b>	<b>1,306,852</b>

# STORM SEWER UTILITY ACCOUNT 17.00

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2019-20	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2018-19	PROPOSED BUDGET 2019-20	APPROVED BUDGET 2019-20	ADOPTED BUDGET 2019-20
REQUIREMENTS								
PERSONNEL SERVICES								
	FTE POSITIONS	2.45				2.45	2.45	2.45
17-00-8005	WASTEWATER SUPERINTENDENT	0.25	\$ 17,887	\$ 21,504	\$ 20,919	\$ 23,462	\$ 23,462	\$ 23,462
17-00-8025	WASTEWATER LABORER	0.90	9,563	23,192	28,126	40,335	40,335	40,335
17-00-8041	WASTEWATER OPERATOR I	0.60	27,127	29,401	35,880	35,501	35,501	35,501
17-00-8042	WASTEWATER OPERATOR II	-	-	-	-	-	-	-
17-00-8043	WASTEWATER OPERATOR III	0.60	52,183	36,770	45,988	43,559	43,559	43,559
17-00-8046	WASTEWATER CHIEF OPERATOR	0.10	7,334	7,749	7,228	7,648	7,648	7,648
17-00-8103	SALARY OVERTIME		108	-	2,500	2,500	2,500	2,500
17-00-8104	BEEPER PAY		16	-	2,500	2,500	2,500	2,500
17-00-8181	FICA - CITY EXPENSE		8,513	8,832	9,422	11,896	11,896	11,896
17-00-8183	PERS PENSION PLAN-DB		11,872	8,563	8,602	16,028	16,028	16,028
17-00-8184	PERS IAP PLAN--DC		6,514	6,923	7,090	9,030	9,030	9,030
17-00-8185	STATE UNEMPLOYMENT		340	80	985	1,244	1,244	1,244
17-00-8186	TRI-MET EXCISE TAX		810	888	879	1,110	1,110	1,110
17-00-8187	WORKERS COMPENSATION INSURANCE		2,965	3,352	3,240	3,240	3,240	3,240
17-00-8188	W/C ASSESSMENT EXPENSE		56	60	148	168	168	168
17-00-8191	KAISER MEDICAL		6,750	6,642	7,627	10,588	10,588	10,588
17-00-8192	DENTAL		1,452	1,462	1,502	2,163	2,163	2,163
17-00-8194	BLUE CROSS MEDICAL		11,289	11,122	10,760	17,168	17,168	17,168
17-00-8195	HRA CLAIM EXPENSE		725	900	400	525	525	525
17-00-8196	LONG TERM DISABILITY INSURANCE		469	471	502	502	502	502
17-00-8197	GROUP LIFE/AD&D		75	76	113	113	113	113
	TOTAL PERSONNEL SERVICES	2.45	166,048	167,987	194,411	229,281	229,281	229,281
MATERIALS & SERVICES								
17-00-8206	SOFTWARE SUPPORT/UPGRADE		125	125	-	-	-	-
17-00-8207	COMPUTER PARTS		500	850	500	2,000	2,000	2,000
17-00-8208	SOFTWARE LICENCES		-	-	-	11,313	11,313	11,313
17-00-8209	HAND TOOLS		284	229	1,200	1,100	1,100	1,100
17-00-8210	OFFICE SUPPLIES		189	436	1,100	2,000	2,000	2,000
17-00-8211	SPECIAL DEPARTMENT EXPENSE		24,336	30,475	39,300	39,300	39,300	39,300
17-00-8212	EQUIPMENT UNDER \$5,000		283	1,706	-	3,500	3,500	3,500
17-00-8213	OPERATING SUPPLIES		3,053	1,599	9,150	9,150	9,150	9,150
17-00-8215	POSTAGE		44	493	1,000	1,000	1,000	1,000
17-00-8216	UTILITIES & PHONE		-	1,050	8,340	8,340	8,340	8,340
17-00-8217	RENTS AND LEASES		266	430	400	1,900	1,900	1,900
17-00-8218	BUILDING MAINTENANCE		-	346	950	15,200	15,200	15,200
17-00-8219	MAINT/OPERATION OF EQUIPMENT		28,305	29,954	17,000	17,500	17,500	17,500
17-00-8220	PROFESSIONAL SERVICES		7,341	313	49,500	69,500	69,500	69,500
17-00-8221	OTHER CONTRACT SERVICES		43,163	35,561	43,100	58,500	58,500	58,500
17-00-8222	INSURANCE		13,006	18,241	19,153	21,208	21,208	21,208
17-00-8223	MEMBERSHIP & DUES		616	600	600	650	650	650
17-00-8224	CONFERENCE/EDUCATION/TRAVEL		2,051	673	1,000	2,000	2,000	2,000
17-00-8235	GROUNDS MAINTENANCE		5,934	2,575	20,000	22,000	22,000	22,000
17-00-8250	CITY FRANCHISE FEES		19,002	30,948	34,486	50,986	50,986	50,986
	TOTAL MATERIALS & SERVICES		148,498	156,604	246,779	337,147	337,147	337,147

# STORM SEWER UTILITY ACCOUNT 17.00

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2019-20	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>								
<b>CAPITAL OUTLAY</b>								
17-00-8301	EQUIPMENT \$5,000 AND OVER		4,024	-	5,025	3,600	3,600	3,600
17-00-8302	COMPUTER EQUIPMENT		-	-	-	-	-	-
17-00-8303	MOTOR VEHICLE		13,662	76,250	-	100,000	100,000	100,000
17-00-8322	RENEWAL & REPLACEMENT		-	-	-	-	-	-
17-00-8350	PROJECTS		22,946	195,565	150,000	255,000	255,000	255,000
	<b>TOTAL CAPITAL OUTLAY</b>		<b>40,632</b>	<b>271,815</b>	<b>155,025</b>	<b>358,600</b>	<b>358,600</b>	<b>358,600</b>
<b>OTHER</b>								
17-00-8228	ADMINISTRATION		92,951	90,039	98,042	110,567	110,567	110,567
17-00-8804	LOAN REPAYMENT TO SEWER		-	-	-	-	-	-
17-00-8854	SERVICE REIMB-FACILITIES MAINT		5,250	5,250	5,250	5,250	5,250	5,250
17-00-8852	SERVICE REIMB - CODE SPEC		3,000	3,000	3,000	3,000	3,000	3,000
17-00-8857	SERVICE REIMB-SEWER OPERATIONS		-	-	-	-	-	-
17-00-8858	SERVICE REIMB-STREET OPERATION		-	-	-	-	-	-
17-00-8871	SERVICE REIMB - EQUIP MAINT		28,348	29,331	28,416	32,966	32,966	32,966
17-00-8872	SERVICE REIMB - PW MANAGEMENT		108,272	111,207	113,888	145,889	145,889	145,889
17-00-8998	CONTINGENCY		-	-	4,397	84,152	84,152	84,152
17-00-8999	UNAPPROPRIATED		247,184	196,953	-	-	-	-
	<b>TOTAL OTHER</b>		<b>485,005</b>	<b>435,780</b>	<b>252,993</b>	<b>381,824</b>	<b>381,824</b>	<b>381,824</b>
	<b>TOTAL REQUIREMENTS</b>		<b>\$ 840,182</b>	<b>\$ 1,032,187</b>	<b>\$ 849,208</b>	<b>\$ 1,306,852</b>	<b>\$ 1,306,852</b>	<b>\$ 1,306,852</b>

# STORM SEWER UTILITY ACCOUNT 17.00

## MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Software Support/Upgrade	8206		-	-	-	-
Computer Repair/Parts/Supplies	8207	Computer upgrade/ Maintenance (1/3)	500	2,000	2,000	2,000
			500	2,000	2,000	2,000
Software Licences	8208	Lucity Asset Management Software	-	11,000	11,000	11,000
		MS Office 365 annual fee	-	313	313	313
			-	11,313	11,313	11,313
Hand Tools	8209	Hand Tool Replacement (1/2)	1,200	1,100	1,100	1,100
			1,200	1,100	1,100	1,100
Office Supplies	8210	Miscellaneous Office Supplies (1/3)	400	1,000	1,000	1,000
		Office Furniture (1/3)	700	1,000	1,000	1,000
			1,100	2,000	2,000	2,000
Special Department Expense	8211	Laboratory Testing	10,000	10,000	10,000	10,000
		CDL Physicals (1/2)	200	200	200	200
		NPDES Phase II Annual Fee	5,000	5,000	5,000	5,000
		UIC Permit Fee	12,000	12,000	12,000	12,000
		Stormwater Educational Materials	1,500	1,500	1,500	1,500
		Answering Service (1/3)	200	200	200	200
		Locate Paint (1/2)	300	300	300	300
		Padlocks (1/2)	100	100	100	100
		Permit Compliance	10,000	10,000	10,000	10,000
			39,300	39,300	39,300	39,300
Equipment Under \$5,000	8212	Portable Sampler		2,500	2,500	2,500
		Portable Trash Pump		1,000	1,000	1,000
			-	3,500	3,500	3,500
Operating Supplies	8213	Operating Supplies	1,000	1,000	1,000	1,000
		Stormwater Filter Cartridges	5,000	5,000	5,000	5,000
		First Aid/Safety Supplies (1/3)	400	400	400	400
		Janitorial Supplies (1/3)	500	500	500	500
		Protective Neoprene Gloves (1/3)	250	250	250	250
		Uniform Replacement (1/3)	2,000	2,000	2,000	2,000
			9,150	9,150	9,150	9,150
Postage	8215	Stormwater Mailers	1,000	1,000	1,000	1,000
			1,000	1,000	1,000	1,000
Utilities and Phone	8216	Telephone	2,000	2,000	2,000	2,000
		IRNE-INET	4,340	4,340	4,340	4,340
		Natural Gas	1,000	1,000	1,000	1,000
		Electricity	1,000	1,000	1,000	1,000
			8,340	8,340	8,340	8,340
Rents and Leases	8217	Equipment Rental/Recovery	-	1,500	1,500	1,500
		Copy Machine (1/3)	400	400	400	400
			400	1,900	1,900	1,900

# STORM SEWER UTILITY ACCOUNT 17.00

## MATERIALS AND SERVICES DETAIL

Building Maintenance	8218	Building Maintenance Supplies (2/3)	500	1,000	1,000	1,000
		Fire extinguisher Refills (2/3)	100	100	100	100
		Building Janitorial Service	150	1,200	1,200	1,200
		Fluorescent to LED Bulbs (2/3)	100	500	500	500
		Lighting Ballasts (2/3)	100			
		Lift Station Maintenance		2,000	2,000	2,000
		Pumpstation & Plant lighting 1/2		400	400	400
		Doors/ Overhead Doors Servicing		10,000	10,000	10,000
			950	15,200	15,200	15,200
Maint/Operation of Equipment	8219	Equip Maintenance/Operation	500	1,000	1,000	1,000
		Vacon Diesel Service (1/2)	3,000	3,000	3,000	3,000
		Vacon Pressure Nozzles	1,000	1,000	1,000	1,000
		Vacon Service/Repairs (1/2)	1,000	1,000	1,000	1,000
		Fuel	4,500	4,500	4,500	4,500
		Gauging Station IGA w/USGS				
		Catch basin repair	5,000	5,000	5,000	5,000
		Stormwater Facilities Repair	2,000	2,000	2,000	2,000
			17,000	17,500	17,500	17,500
Professional Services	8220	ACWA Projects	2,000	2,000	2,000	2,000
		Stormwater Master Plan North	37,500	37,500	37,500	37,500
		Stormwater Studies	10,000	10,000	10,000	10,000
		MS4 Implementation plan		20,000	20,000	20,000
			49,500	69,500	69,500	69,500
Other Contract Services	8221	TV Storm Lines	2,000	2,000	2,000	2,000
		Off-site sidewalk Repairs	5,000	5,000	5,000	5,000
		On-Line Merchant Bank Fees	500	500	500	500
		Utility Locate Service (1/3)	600	16,000	16,000	16,000
		Street Sweeping (1/2)	35,000	35,000	35,000	35,000
			43,100	58,500	58,500	58,500
17- Insurance	8222	CIS Liability & Property Insurance	19,153	21,208	21,208	21,208
Membership/Dues	8223	Assoc. Clean Water Agencies (1/2)	600	650	650	650
			600	650	650	650
Conference/Education/Travel	8224	Training Materials	1,000	2,000	2,000	2,000
			1,000	2,000	2,000	2,000
Grounds Maintenance	8235	Detention Pond Maintenance	10,000	10,000	10,000	10,000
		Grounds Maintenance	5,000	7,000	7,000	7,000
		Water Quality Swale Maint.	5,000	5,000	5,000	5,000
			20,000	22,000	22,000	22,000
City Franchise Fees	8250	Fee on Right of Way Usage	34,486	50,986	50,986	50,986
			34,486	50,986	50,986	50,986
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 246,779</b>	<b>\$ 337,147</b>	<b>\$ 337,147</b>	<b>\$ 337,147</b>



# STORM SEWER UTILITY ACCOUNT 17.00

## CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Equipment	8301	Bulldozer Scraper (1/2)	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100
		Cobra Jetting Hose (1/2)	1,425	1,500	1,500	1,500
		Storm/Sewer Line Tester (1/2)	1,500	-	-	-
				-	-	-
			5,025	3,600	3,600	3,600
Computer Equipment	8302		-	-	-	-
			-	-	-	-
			-	-	-	-
Motor Vehicle	8303	Replace Pickup Truck (1/2)		-	-	-
		Video Line Inspection Truck (1/2)		100,000	100,000	100,000
			-	100,000	100,000	100,000
Projects	8350	Design Projects	25,000	30,000	30,000	30,000
		System Reinvestment Rebuild Projects	100,000	200,000	200,000	200,000
		Water Quality Facility Rehab	25,000	25,000	25,000	25,000
			150,000	255,000	255,000	255,000
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 155,025</b>	<b>\$ 358,600</b>	<b>\$ 358,600</b>	<b>\$ 358,600</b>

### **13.00 STREET TREE FUND**

The Street Tree Fund is a special revenue fund, which pays for the purchase, planting and care of street trees in accordance with the City's street tree ordinance. The street tree ordinance authorizes trees purchased out of this fund to be planted in City parks and open space areas if the tree is unable to be planted in the landscape strip of the subdivision for which it was originally intended. Due to limited revenues, personnel costs are paid by the Parks Division within the General Fund.

The sources of revenue for this account are street tree subdivision fees and interest income. The budget is used for the purchase of trees and planting materials

# STREET TREE ACCOUNT 13.00

## FUND SUMMARY

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 45,577	\$ 47,179	\$ 44,525	\$ 37,380	\$ 37,380	\$ 37,380
CHARGES FOR SERVICES	2,700	-	-	1,000	1,000	1,000
INTEREST INCOME	492	752	350	350	350	350
<b>TOTAL RESOURCES</b>	<b>\$ 48,769</b>	<b>\$ 47,931</b>	<b>\$ 44,875</b>	<b>\$ 38,730</b>	<b>\$ 38,730</b>	<b>\$ 38,730</b>
<b>REQUIREMENTS</b>						
MATERIALS AND SERVICES	1,590	7,501	44,875	38,730	38,730	38,730
UNAPPROPRIATED	47,179	40,430	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 48,769</b>	<b>\$ 47,931</b>	<b>\$ 44,875</b>	<b>\$ 38,730</b>	<b>\$ 38,730</b>	<b>\$ 38,730</b>

# STREET TREE ACCOUNT 13.00

## RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
13-00-7000	BEGINNING FUND BALANCE	\$ 45,577	\$ 47,179	\$ 44,525	\$ 37,380	\$ 37,380	\$ 37,380
<b>CHARGES FOR SERVICES</b>							
13-00-7520	STREET TREE SUBDIVISION FEES	2,700	-	-	1,000	1,000	1,000
	<b>TOTAL CHARGES FOR SERVICES</b>	<u>2,700</u>	<u>-</u>	<u>-</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
<b>INTEREST INCOME</b>							
13-00-7701	INTEREST EARNED	492	752	350	350	350	350
	<b>TOTAL INTEREST INCOME</b>	<u>492</u>	<u>752</u>	<u>350</u>	<u>350</u>	<u>350</u>	<u>350</u>
	<b>TOTAL RESOURCES</b>	<u>\$ 48,769</u>	<u>\$ 47,931</u>	<u>\$ 44,875</u>	<u>\$ 38,730</u>	<u>\$ 38,730</u>	<u>\$ 38,730</u>

# STREET TREE ACCOUNT 13.00

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL	MANAGER	COMMITTEE	COUNCIL
				ADOPTED BUDGET 2018-19	PROPOSED BUDGET 2019-20	APPROVED BUDGET 2019-20	ADOPTED BUDGET 2019-20
REQUIREMENTS							
MATERIALS & SERVICES							
13-00-8211	SPECIAL DEPARTMENT EXPENSE	\$ 1,590	\$ 7,501	\$ 31,875	\$ 25,730	\$ 25,730	\$ 25,730
13-00-8220	PROFESSIONAL SERVICES	-	-	13,000	13,000	13,000	13,000
	TOTAL MATERIALS & SERVICES	1,590	7,501	44,875	38,730	38,730	38,730
OTHER							
13-00-8999	UNAPPROPRIATED	47,179	40,430	-	-	-	-
	TOTAL OTHER	47,179	40,430	-	-	-	-
	TOTAL REQUIREMENTS	\$ 48,769	\$ 47,931	\$ 44,875	\$ 38,730	\$ 38,730	\$ 38,730

# STREET TREE ACCOUNT 13.00

## MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Special Departmental Expense	8211	Materials, Supplies, Trees	\$ 31,875	\$ 25,730	\$ 25,730	\$ 25,730
			31,875	25,730	25,730	25,730
Professional Services	8220	Street Tree Manual/Plan	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000
			13,000	13,000	13,000	13,000
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 44,875</b>	<b>\$ 38,730</b>	<b>\$ 38,730</b>	<b>\$ 38,730</b>

## **11.00 WATER IMPROVEMENT FUND**

The Water Improvement Fund pays for capacity-enhancing water system capital improvement projects. The primary revenue sources for the Water Improvement Fund are system development charges and interest.

# WATER IMPROVEMENT ACCOUNT 11.00

## FUND SUMMARY

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 43,786	\$ 63,323	\$ 118,495	\$ 152,430	\$ 152,430	\$ 152,430
CHARGES FOR SERVICES	22,462	83,259	10,000	10,000	10,000	10,000
INTEREST INCOME	3,769	6,971	100	100	100	100
<b>TOTAL RESOURCES</b>	<b>\$ 70,018</b>	<b>\$ 153,553</b>	<b>\$ 128,595</b>	<b>\$ 162,530</b>	<b>\$ 162,530</b>	<b>\$ 162,530</b>
<b>REQUIREMENTS</b>						
MATERIALS & SERVICES	\$ 6,695	\$ 10,786	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
CAPITAL OUTLAY	-	437	35,000	137,530	137,530	137,530
CONTINGENCY	-	-	68,595	-	-	-
UNAPPROPRIATED	63,323	142,330	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 70,018</b>	<b>\$ 153,553</b>	<b>\$ 128,595</b>	<b>\$ 162,530</b>	<b>\$ 162,530</b>	<b>\$ 162,530</b>



# WATER IMPROVEMENT ACCOUNT 11.00

## RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
11-00-7000	BEGINNING FUND BALANCE	\$ 43,786	\$ 63,323	\$ 118,495	\$ 152,430	\$ 152,430	\$ 152,430
<b>CHARGES FOR SERVICES</b>							
11-00-7513	SYSTEM DEVELOPMENT CHARGE	22,462	83,259	10,000	10,000	10,000	10,000
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>22,462</b>	<b>83,259</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>INTEREST INCOME</b>							
11-00-7701	INTEREST EARNED	3,769	6,971	100	100	100	100
	<b>TOTAL INTEREST INCOME</b>	<b>3,769</b>	<b>6,971</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>
	<b>TOTAL RESOURCES</b>	<b>\$ 70,018</b>	<b>\$ 153,553</b>	<b>\$ 128,595</b>	<b>\$ 162,530</b>	<b>\$ 162,530</b>	<b>\$ 162,530</b>

# WATER IMPROVEMENT ACCOUNT 11.00

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	9	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>								
<b>MATERIALS &amp; SERVICES</b>								
11-00-8220	PROFESSIONAL SERVICES		\$ 6,695	\$ 10,786	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
	<b>TOTAL MATERIALS &amp; SERVICES</b>		<u>6,695</u>	<u>10,786</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
<b>CAPITAL OUTLAY</b>								
11-00-8340	LAND		-	-	-	-	-	-
11-00-8350	PROJECTS		-	437	35,000	137,530	137,530	137,530
	<b>TOTAL CAPITAL OUTLAY</b>		<u>-</u>	<u>437</u>	<u>35,000</u>	<u>137,530</u>	<u>137,530</u>	<u>137,530</u>
<b>OTHER</b>								
11-00-8998	CONTINGENCY		-	-	68,595	-	-	-
11-00-8999	UNAPPROPRIATED		63,323	142,330	-	-	-	-
	<b>TOTAL OTHER</b>		<u>63,323</u>	<u>142,330</u>	<u>68,595</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>TOTAL REQUIREMENTS</b>		<u>\$ 70,018</u>	<u>\$ 153,553</u>	<u>\$ 128,595</u>	<u>\$ 162,530</u>	<u>\$ 162,530</u>	<u>\$ 162,530</u>

# WATER IMPROVEMENT ACCOUNT 11.00

## MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Professional Services	8220	Design by consultant	\$ 25,000 25,000	\$ 25,000 25,000	\$ 25,000 25,000	\$ 25,000 25,000
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>

# WATER IMPROVEMENT ACCOUNT 11.00

## CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Projects	8350	Development Upsize Well 9 Siting Study	35,000	117,530	117,530	117,530
			-	20,000	20,000	20,000
			35,000	137,530	137,530	137,530
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 35,000</b>	<b>\$ 137,530</b>	<b>\$ 137,530</b>	<b>\$ 137,530</b>

#### **43.00 WATER REIMBURSEMENT FUND**

The Water Reimbursement Fund pays for costs associated with infrastructure system replacement, reconstruction and or expansion of capital improvements already constructed or under construction. The primary revenue sources for the Water Reimbursement Fund are system development reimbursement fee charges and interest.

# WATER REIMBURSEMENT FUND 43.00

## FUND SUMMARY

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ 23,447	\$ 23,447	\$ 23,447
CHARGES FOR SERVICES	-	-	26,890	26,890	26,890	26,890
INTEREST INCOME	-	-	100	100	100	100
<b>TOTAL RESOURCES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 26,990</b>	<b>\$ 50,437</b>	<b>\$ 50,437</b>	<b>\$ 50,437</b>
<b>EXPENSES</b>						
MATERIALS & SERVICES	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
CAPITAL OUTLAY	-	-	6,000	45,437	45,437	45,437
TRANSFERS	-	-	-	-	-	-
CONTINGENCY	-	-	15,990	-	-	-
UNAPPROPRIATED	-	-	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 26,990</b>	<b>\$ 50,437</b>	<b>\$ 50,437</b>	<b>\$ 50,437</b>

# WATER REIMBURSEMENT FUND 43.00

## RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
43-00-7000	BEGINNING FUND BALANCE	\$ -	\$ -	-	\$ 23,447	\$ 23,447	\$ 23,447
<b>CHARGES FOR SERVICES</b>							
43-00-7522	REIMBURSEMENT SDC FEE	-	-	24,590	24,590	24,590	24,590
43-00-7507	SDC ADMINSTRATIVE FEE	-	-	2,300	2,300	2,300	2,300
	<b>TOTAL CHARGES FOR SERVICES</b>	-	-	26,890	26,890	26,890	26,890
<b>INTEREST INCOME</b>							
43-00-7701	INTEREST EARNED	-	-	100	100	100	100
	<b>TOTAL INTEREST INCOME</b>	-	-	100	100	100	100
	<b>TOTAL RESOURCES</b>	\$ -	\$ -	\$ 26,990	\$ 50,437	\$ 50,437	\$ 50,437

# WATER REIMBURSEMENT FUND 43.00

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>EXPENSES</b>							
<b>MATERIALS &amp; SERVICES</b>							
43-00-8220	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	<b>TOTAL MATERIALS &amp; SERVICES</b>			5,000	5,000	5,000	5,000
<b>CAPITAL OUTLAY</b>							
43-00-8350	PROJECTS	-	-	6,000	45,437	45,437	45,437
	<b>TOTAL CAPITAL OUTLAY</b>	-	-	6,000	45,437	45,437	45,437
<b>OTHER</b>							
43-00-8809	TRANSFER TO DEBT SERVICE FUND	-	-	-	-	-	-
43-00-8998	CONTINGENCY	-	-	15,990	-	-	-
43-00-8999	UNAPPROPRIATED	-	-	-	-	-	-
	<b>TOTAL OTHER</b>	-	-	15,990	-	-	-
	<b>TOTAL REQUIREMENTS</b>	\$ -	\$ -	\$ 26,990	\$ 50,437	\$ 50,437	\$ 50,437



# **WATER REIMBURSEMENT FUND 43.00**

## **MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Professional Services	8220	Miscellaneous Studies	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
			5,000	5,000	5,000	5,000
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

# **WATER REIMBURSEMENT FUND 43.00**

## **CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Projects	8350	Upsize/Extend with Development	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
		Design Projects	1,000	1,000	1,000	1,000
		Update Master Plan (1/2)	-	-	-	-
		System Reinvestment Rebuild Projects	-	39,437	39,437	39,437
			6,000	45,437	45,437	45,437
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 6,000</b>	<b>\$ 45,437</b>	<b>\$ 45,437</b>	<b>\$ 45,437</b>

## **12.00 SANITARY SEWER IMPROVEMENT FUND**

The Sanitary Sewer Improvement Fund pays for capacity-enhancing sewer system capital improvement projects. The primary revenue sources for the Sewer Improvement Fund are system development charges and interest.

# SEWER IMPROVEMENT ACCOUNT 12.00

## FUND SUMMARY

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 157,834	\$ 231,481	\$ 728,279	\$ 809,717	\$ 809,717	\$ 809,717
CHARGES FOR SERVICES	77,314	512,880	40,000	40,000	40,000	40,000
INTEREST INCOME	3,027	12,643	100	12,000	12,000	12,000
<b>TOTAL RESOURCES</b>	<b>\$ 238,175</b>	<b>\$ 757,003</b>	<b>\$ 768,379</b>	<b>\$ 861,717</b>	<b>\$ 861,717</b>	<b>\$ 861,717</b>
<b>EXPENSES</b>						
MATERIALS & SERVICES	\$ 6,695	\$ 286	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
CAPITAL OUTLAY	-	-	330,000	836,717	836,717	836,717
TRANSFERS	-	-	-	-	-	-
CONTINGENCY	-	-	413,379	-	-	-
UNAPPROPRIATED	231,481	756,717	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 238,175</b>	<b>\$ 757,003</b>	<b>\$ 768,379</b>	<b>\$ 861,717</b>	<b>\$ 861,717</b>	<b>\$ 861,717</b>

# SEWER IMPROVEMENT ACCOUNT 12.00

## RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
12-00-7000	BEGINNING FUND BALANCE	\$ 157,834	\$ 231,481	728,279	\$ 809,717	\$ 809,717	\$ 809,717
<b>CHARGES FOR SERVICES</b>							
12-00-7513	SYSTEM DEVELOPMENT CHARGE	77,314	512,880	40,000	40,000	40,000	40,000
	<b>TOTAL CHARGES FOR SERVICES</b>	<u>77,314</u>	<u>512,880</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
<b>INTEREST INCOME</b>							
12-00-7701	INTEREST EARNED	3,027	12,643	100	12,000	12,000	12,000
	<b>TOTAL INTEREST INCOME</b>	<u>3,027</u>	<u>12,643</u>	<u>100</u>	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>
	<b>TOTAL RESOURCES</b>	<u>\$ 238,175</u>	<u>\$ 757,003</u>	<u>\$ 768,379</u>	<u>\$ 861,717</u>	<u>\$ 861,717</u>	<u>\$ 861,717</u>

# SEWER IMPROVEMENT ACCOUNT 12.00

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>EXPENSES</b>							
<b>MATERIALS &amp; SERVICES</b>							
12-00-8220	PROFESSIONAL SERVICES	\$ 6,695	\$ 286	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
	<b>TOTAL MATERIALS &amp; SERVICES</b>	<u>6,695</u>	<u>286</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
<b>CAPITAL OUTLAY</b>							
12-00-8350	PROJECTS	-	-	330,000	836,717	836,717	836,717
	<b>TOTAL CAPITAL OUTLAY</b>	<u>-</u>	<u>-</u>	<u>330,000</u>	<u>836,717</u>	<u>836,717</u>	<u>836,717</u>
<b>OTHER</b>							
12-00-8809	TRANSFER TO DEBT SERVICE FUND	-	-	-	-	-	-
12-00-8818	TRANSFER TO REVENUE BOND FUND	-	-	-	-	-	-
12-00-8998	CONTINGENCY	-	-	413,379	-	-	-
12-00-8999	UNAPPROPRIATED	231,481	756,717	-	-	-	-
	<b>TOTAL OTHER</b>	<u>231,481</u>	<u>756,717</u>	<u>413,379</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>TOTAL REQUIREMENTS</b>	<u>\$ 238,175</u>	<u>\$ 757,003</u>	<u>\$ 768,379</u>	<u>\$ 861,717</u>	<u>\$ 861,717</u>	<u>\$ 861,717</u>

# SEWER IMPROVEMENT ACCOUNT 12.00

## MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Professional Services	8220	Miscellaneous Sewer Studies	\$ 25,000 25,000	\$ 25,000 25,000	\$ 25,000 25,000	\$ 25,000 25,000
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>

# SEWER IMPROVEMENT ACCOUNT 12.00

## CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Projects	8350	Upsize/Extend with Development	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
		Design Projects	30,000	30,000	30,000	30,000
		Update Master Plan (1/2)	-	-	-	-
		System Reinvestment Rebuild Projects	-	506,717	506,717	506,717
			330,000	836,717	836,717	836,717
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 330,000</b>	<b>\$ 836,717</b>	<b>\$ 836,717</b>	<b>\$ 836,717</b>



#### **44.00 SANITARY SEWER REIMBURSEMENT FUND**

The Sanitary Sewer Reimbursement Fund pays for costs associated with infrastructure system replacement, reconstruction and or expansion of capital improvements already constructed or under construction. The primary revenue sources for the Sanitary Sewer Reimbursement Fund are system development reimbursement fee charges and interest.

# SEWER REIMBURSEMENT

## FUND 44.00

# FUND SUMMARY

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ 108,138	\$ 108,138	\$ 108,138
CHARGES FOR SERVICES	-	-	70,850	70,850	70,850	70,850
INTEREST INCOME	-	-	100	100	100	100
<b>TOTAL RESOURCES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,950</b>	<b>\$ 179,088</b>	<b>\$ 179,088</b>	<b>\$ 179,088</b>
<b>EXPENSES</b>						
MATERIALS & SERVICES	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
CAPITAL OUTLAY	-	-	6,000	174,088	174,088	174,088
TRANSFERS	-	-	-	-	-	-
CONTINGENCY	-	-	59,950	-	-	-
UNAPPROPRIATED	-	-	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,950</b>	<b>\$ 179,088</b>	<b>\$ 179,088</b>	<b>\$ 179,088</b>

# SEWER REIMBURSEMENT FUND 44.00

## RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
44-00-7000	BEGINNING FUND BALANCE	\$ -	\$ -	-	\$ 108,138	\$ 108,138	\$ 108,138
<b>CHARGES FOR SERVICES</b>							
44-00-7522	REIMBURSEMENT SDC FEE	-	-	68,660	68,660	68,660	68,660
44-00-7507	SDC ADMINSTRATIVE FEE	-	-	2,190	2,190	2,190	2,190
	<b>TOTAL CHARGES FOR SERVICES</b>	-	-	70,850	70,850	70,850	70,850
<b>INTEREST INCOME</b>							
44-00-7701	INTEREST EARNED	-	-	100	100	100	100
	<b>TOTAL INTEREST INCOME</b>	-	-	100	100	100	100
	<b>TOTAL RESOURCES</b>	\$ -	\$ -	\$ 70,950	\$ 179,088	\$ 179,088	\$ 179,088

# SEWER REIMBURSEMENT FUND 44.00

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>EXPENSES</b>							
<b>MATERIALS &amp; SERVICES</b>							
44-00-8220	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	<b>TOTAL MATERIALS &amp; SERVICES</b>			5,000	5,000	5,000	5,000
<b>CAPITAL OUTLAY</b>							
44-00-8350	PROJECTS	-	-	6,000	174,088	174,088	174,088
	<b>TOTAL CAPITAL OUTLAY</b>	-	-	6,000	174,088	174,088	174,088
<b>OTHER</b>							
44-00-8809	TRANSFER TO DEBT SERVICE FUND	-	-	-	-	-	-
44-00-8998	CONTINGENCY	-	-	59,950	-	-	-
44-00-8999	UNAPPROPRIATED	-	-	-	-	-	-
	<b>TOTAL OTHER</b>	-	-	59,950	-	-	-
	<b>TOTAL REQUIREMENTS</b>	\$ -	\$ -	\$ 70,950	\$ 179,088	\$ 179,088	\$ 179,088

# SEWER REIMBURSEMENT FUND 44.00

## MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Professional Services	8220	Miscellaneous Studies	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
			5,000	5,000	5,000	5,000
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

# SEWER REIMBURSEMENT FUND 44.00

## CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Projects	8350	Upsize/Extend with Development	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
		Design Projects	1,000	1,000	1,000	1,000
		Update Master Plan (1/2)	-	-	-	-
		System Reinvestment Rebuild Projects	-	168,088	168,088	168,088
			6,000	174,088	174,088	174,088
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 6,000</b>	<b>\$ 174,088</b>	<b>\$ 174,088</b>	<b>\$ 174,088</b>

## **14.00 STREET IMPROVEMENT FUND**

The Street Improvement Fund pays for capacity-enhancing street system capital improvement projects. The primary revenue sources for the Street Improvement Fund are system development charges and interest.

# STREET IMPROVEMENT ACCOUNT 14.00

## FUND SUMMARY

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 414,798	\$ 421,721	\$ 1,253,674	\$ 1,041,357	\$ 1,041,357	\$ 1,041,357
REVENUE FROM OTHER AGENCIES	-	-	-	-	-	-
CHARGES FOR SERVICES	14,876	840,435	40,000	40,000	40,000	40,000
INTEREST INCOME	387	11,987	2,500	2,500	2,500	2,500
<b>TOTAL RESOURCES</b>	<b>\$ 430,061</b>	<b>\$ 1,274,143</b>	<b>\$ 1,296,174</b>	<b>\$ 1,083,857</b>	<b>\$ 1,083,857</b>	<b>\$ 1,083,857</b>
<b>REQUIREMENTS</b>						
MATERIALS & SERVICES	\$ 6,695	\$ 286	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
CAPITAL OUTLAY	1,645	275,000	800,000	950,000	950,000	950,000
TRANSFERS	-	-	-	-	-	-
CONTINGENCY	-	-	471,174	108,857	108,857	108,857
UNAPPROPRIATED	421,721	998,857	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 430,061</b>	<b>\$ 1,274,143</b>	<b>\$ 1,296,174</b>	<b>\$ 1,083,857</b>	<b>\$ 1,083,857</b>	<b>\$ 1,083,857</b>



# STREET IMPROVEMENT ACCOUNT 14.00

## RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
14-00-7000	BEGINNING FUND BALANCE	\$ 414,798	\$ 421,721	\$ 1,253,674	\$ 1,041,357	\$ 1,041,357	\$ 1,041,357
<b>REVENUE FROM OTHER AGENCIES</b>							
14-00-7220	OTHER LOCAL GOVERNMENTS	-	-	-	-	-	-
	<b>TOTAL CHARGES FOR SERVICES</b>	-	-	-	-	-	-
<b>CHARGES FOR SERVICES</b>							
14-00-7513	SYSTEM DEVELOPMENT CHARGE	14,876	840,435	40,000	40,000	40,000	40,000
	<b>TOTAL CHARGES FOR SERVICES</b>	14,876	840,435	40,000	40,000	40,000	40,000
<b>INTEREST INCOME</b>							
14-00-7701	INTEREST EARNED	387	11,987	2,500	2,500	2,500	2,500
	<b>TOTAL INTEREST INCOME</b>	387	11,987	2,500	2,500	2,500	2,500
	<b>TOTAL RESOURCES</b>	\$ 430,061	\$ 1,274,143	\$ 1,296,174	\$ 1,083,857	\$ 1,083,857	\$ 1,083,857

# STREET IMPROVEMENT ACCOUNT 14.00

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>							
<b>MATERIALS &amp; SERVICES</b>							
14-00-8220	PROFESSIONAL SERVICES	6,695	286	25,000	\$ 25,000	\$ 25,000	\$ 25,000
	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>6,695</b>	<b>286</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>CAPITAL OUTLAY</b>							
14-00-8350	PROJECTS	1,645	275,000	800,000	950,000	950,000	950,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>1,645</b>	<b>275,000</b>	<b>800,000</b>	<b>950,000</b>	<b>950,000</b>	<b>950,000</b>
<b>OTHER</b>							
14-00-8820	TRANSFER TO STP SITE REDEV. FUND	-	-	-	-	-	-
14-00-8998	CONTINGENCY	-	-	471,174	108,857	108,857	108,857
14-00-8999	UNAPPROPRIATED	421,721	998,857	-	-	-	-
	<b>TOTAL OTHER</b>	<b>421,721</b>	<b>998,857</b>	<b>471,174</b>	<b>108,857</b>	<b>108,857</b>	<b>108,857</b>
	<b>TOTAL REQUIREMENTS</b>	<b>\$ 430,061</b>	<b>\$ 1,274,143</b>	<b>\$ 1,296,174</b>	<b>\$ 1,083,857</b>	<b>\$ 1,083,857</b>	<b>#####</b>

# STREET IMPROVEMENT ACCOUNT 14.00

## MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Professional Services	8220	Downtown Parking Study	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
			25,000	25,000	25,000	25,000
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>

# STREET IMPROVEMENT ACCOUNT 14.00

## CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Projects	8350	Improve Streets w/Development	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
		Design Street Improvement Projects	25,000	25,000	25,000	25,000
		Hensley Loop Spite Strip Resolution	-	150,000	150,000	150,000
		System Reinvestment Rebuild Projects	275,000	275,000	275,000	275,000
			800,000	950,000	950,000	950,000
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 800,000</b>	<b>\$ 950,000</b>	<b>\$ 950,000</b>	<b>\$ 950,000</b>

#### **45.00 STREET REIMBURSEMENT FUND**

The Street Reimbursement Fund pays for costs associated with infrastructure system replacement, reconstruction and or expansion of capital improvements already constructed or under construction. The primary revenue sources for the Street Reimbursement Fund are system development reimbursement fee charges and interest.

# STREET REIMBURSEMENT FUND 45.00

## FUND SUMMARY

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ 82,662	\$ 82,662	\$ 82,662
CHARGES FOR SERVICES	-	-	79,600	79,600	79,600	79,600
INTEREST INCOME	-	-	100	100	100	100
<b>TOTAL RESOURCES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 79,700</b>	<b>\$ 162,362</b>	<b>\$ 162,362</b>	<b>\$ 162,362</b>
<b>EXPENSES</b>						
MATERIALS & SERVICES	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
CAPITAL OUTLAY	-	-	6,000	157,362	157,362	157,362
TRANSFERS	-	-	-	-	-	-
CONTINGENCY	-	-	68,700	-	-	-
UNAPPROPRIATED	-	-	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 79,700</b>	<b>\$ 162,362</b>	<b>\$ 162,362</b>	<b>\$ 162,362</b>

# STREET REIMBURSEMENT FUND 45.00

## RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
45-00-7000	BEGINNING FUND BALANCE	\$ -	\$ -	-	\$ 82,662	\$ 82,662	\$ 82,662
<b>CHARGES FOR SERVICES</b>							
45-00-7522	REIMBURSEMENT SDC FEE	-	-	71,100	71,100	71,100	71,100
45-00-7507	SDC ADMINSTRATIVE FEE	-	-	8,500	8,500	8,500	8,500
	<b>TOTAL CHARGES FOR SERVICES</b>	-	-	79,600	79,600	79,600	79,600
<b>INTEREST INCOME</b>							
45-00-7701	INTEREST EARNED	-	-	100	100	100	100
	<b>TOTAL INTEREST INCOME</b>	-	-	100	100	100	100
	<b>TOTAL RESOURCES</b>	\$ -	\$ -	\$ 79,700	\$ 162,362	\$ 162,362	\$ 162,362

# STREET REIMBURSEMENT FUND 45.00

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>EXPENSES</b>							
<b>MATERIALS &amp; SERVICES</b>							
45-00-8220	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	<b>TOTAL MATERIALS &amp; SERVICES</b>			5,000	5,000	5,000	5,000
<b>CAPITAL OUTLAY</b>							
45-00-8350	PROJECTS	-	-	6,000	157,362	157,362	157,362
	<b>TOTAL CAPITAL OUTLAY</b>	-	-	6,000	157,362	157,362	157,362
<b>OTHER</b>							
45-00-8809	TRANSFER TO DEBT SERVICE FUND	-	-	-	-	-	-
45-00-8998	CONTINGENCY	-	-	68,700	-	-	-
45-00-8999	UNAPPROPRIATED	-	-	-	-	-	-
	<b>TOTAL OTHER</b>	-	-	68,700	-	-	-
	<b>TOTAL REQUIREMENTS</b>	\$ -	\$ -	\$ 79,700	\$ 162,362	\$ 162,362	\$ 162,362



# STREET REIMBURSEMENT FUND 45.00

## MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Professional Services	8220	Miscellaneous Studies	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
			5,000	5,000	5,000	5,000
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

# STREET REIMBURSEMENT FUND 45.00

## CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Projects	8350	Upsize/Extend with Development	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
		Design Projects	1,000	1,000	1,000	1,000
		Update Master Plan (1/2)	-	-	-	-
		System Reinvestment Rebuild Projects	-	151,362	151,362	151,362
			6,000	157,362	157,362	157,362
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 6,000</b>	<b>\$ 157,362</b>	<b>\$ 157,362</b>	<b>\$ 157,362</b>

## **15.00 STORMWATER IMPROVEMENT FUND**

The Stormwater Improvement Fund pays for capacity-enhancing stormwater system capital improvement projects. The primary revenue sources for the Stormwater Improvement Fund are system development charges and interest.

# STORM SEWER IMPROVEMENT ACCOUNT 15.00

## FUND SUMMARY

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 1,810,960	\$ 1,825,176	\$ 2,585,588	\$ 2,521,357	\$ 2,521,357	\$ 2,521,357
CHARGES FOR SERVICES	4,603	1,058,359	10,000	10,000	10,000	10,000
INTEREST INCOME	16,307	37,178	7,000	40,000	40,000	40,000
<b>TOTAL RESOURCES</b>	<b>\$ 1,831,871</b>	<b>\$ 2,920,713</b>	<b>\$ 2,602,588</b>	<b>\$ 2,571,357</b>	<b>\$ 2,571,357</b>	<b>\$ 2,571,357</b>
<b>REQUIREMENTS</b>						
MATERIALS & SERVICES	6,695	286	47,500	47,500	47,500	47,500
CAPITAL OUTLAY	-	535,000	800,000	1,325,000	1,325,000	1,325,000
CONTINGENCY	-	-	1,755,088	1,198,857	1,198,857	1,198,857
UNAPPROPRIATED	1,825,176	2,385,428	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 1,831,871</b>	<b>\$ 2,920,713</b>	<b>\$ 2,602,588</b>	<b>\$ 2,571,357</b>	<b>\$ 2,571,357</b>	<b>\$ 2,571,357</b>

# STORM SEWER IMPROVEMENT ACCOUNT 15.00

## RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
15-00-7000	BEGINNING FUND BALANCE	\$ 1,810,960	\$ 1,825,176	\$ 2,585,588	\$ 2,521,357	\$ 2,521,357	\$ 2,521,357
<b>CHARGES FOR SERVICES</b>							
15-00-7513	SYSTEM DEVELOPMENT CHARGE	4,603	1,058,359	10,000	10,000	10,000	10,000
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>4,603</b>	<b>1,058,359</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>INTEREST INCOME</b>							
15-00-7701	INTEREST EARNED	16,307	37,178	7,000	40,000	40,000	40,000
	<b>TOTAL INTEREST INCOME</b>	<b>16,307</b>	<b>37,178</b>	<b>7,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>
	<b>TOTAL RESOURCES</b>	<b>\$ 1,831,871</b>	<b>\$ 2,920,713</b>	<b>\$ 2,602,588</b>	<b>\$ 2,571,357</b>	<b>\$ 2,571,357</b>	<b>\$ 2,571,357</b>

# STORM SEWER IMPROVEMENT ACCOUNT 15.00

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>							
<b>MATERIALS &amp; SERVICES</b>							
15-00-8220	PROFESSIONAL SERVICES	\$ 6,695	\$ 286	\$ 47,500	\$ 47,500	\$ 47,500	\$ 47,500
	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>6,695</b>	<b>286</b>	<b>47,500</b>	<b>47,500</b>	<b>47,500</b>	<b>47,500</b>
<b>CAPITAL OUTLAY</b>							
15-00-8350	PROJECTS	-	535,000	800,000	1,325,000	1,325,000	1,325,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>535,000</b>	<b>800,000</b>	<b>1,325,000</b>	<b>1,325,000</b>	<b>1,325,000</b>
<b>OTHER</b>							
15-00-8998	CONTINGENCY	-	-	1,755,088	1,198,857	1,198,857	1,198,857
15-00-8999	UNAPPROPRIATED	1,825,176	2,385,428	-	-	-	-
	<b>TOTAL OTHER</b>	<b>1,825,176</b>	<b>2,385,428</b>	<b>1,755,088</b>	<b>1,198,857</b>	<b>1,198,857</b>	<b>1,198,857</b>
	<b>TOTAL REQUIREMENTS</b>	<b>\$ 1,831,871</b>	<b>\$ 2,920,713</b>	<b>\$ 2,602,588</b>	<b>\$ 2,571,357</b>	<b>\$ 2,571,357</b>	<b>\$ 2,571,357</b>

# STORM SEWER IMPROVEMENT ACCOUNT 15.00

## MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Professional Services	8220	Misc. Storm Water Studies	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
		Joint City & SDIC Master Plan 2yr project	37,500	37,500	37,500	37,500
			47,500	47,500	47,500	47,500
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 47,500</b>	<b>\$ 47,500</b>	<b>\$ 47,500</b>	<b>\$ 47,500</b>

# STORM SEWER IMPROVEMENT ACCOUNT 15.00

## CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Projects	8350	Design Projects	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
		Upsize w/ Development	500,000	500,000	500,000	500,000
		MCDD Improvement	-	-	-	-
		Graham Road Storm Drainage	275,000	-	-	-
		Stark St Beaver Creek Culvert	-	-	-	-
		System Reinvestment Rebuild Project	-	800,000	800,000	800,000
			800,000	1,325,000	1,325,000	1,325,000
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 800,000</b>	<b>\$ 1,325,000</b>	<b>\$ 1,325,000</b>	<b>\$ 1,325,000</b>



#### **42.00 STORMWATER REIMBURSEMENT FUND**

The Stormwater Reimbursement Fund pays for costs associated with infrastructure system replacement, reconstruction and or expansion of capital improvements already constructed or under construction. The primary revenue sources for the Stormwater Reimbursement Fund are system development reimbursement fee charges and interest.

# STORM SEWER REIMBURSEMENT FUND 42.00

## FUND SUMMARY

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ 54,581	\$ 54,581	\$ 54,581
CHARGES FOR SERVICES	-	-	16,670	16,670	16,670	16,670
INTEREST INCOME	-	-	100	100	100	100
<b>TOTAL RESOURCES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,770</b>	<b>\$ 71,351</b>	<b>\$ 71,351</b>	<b>\$ 71,351</b>
<b>EXPENSES</b>						
MATERIALS & SERVICES	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
CAPITAL OUTLAY	-	-	6,000	66,351	66,351	66,351
TRANSFERS	-	-	-	-	-	-
CONTINGENCY	-	-	5,770	-	-	-
UNAPPROPRIATED	-	-	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,770</b>	<b>\$ 71,351</b>	<b>\$ 71,351</b>	<b>\$ 71,351</b>

# STORM SEWER REIMBURSEMENT FUND 42.00

## RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
42-00-7000	BEGINNING FUND BALANCE	\$ -	\$ -	-	\$ 54,581	\$ 54,581	\$ 54,581
<b>CHARGES FOR SERVICES</b>							
42-00-7522	REIMBURSEMENT SDC FEE	-	-	15,500	15,500	15,500	15,500
42-00-7507	SDC ADMINSTRATIVE FEE	-	-	1,170	1,170	1,170	1,170
	<b>TOTAL CHARGES FOR SERVICES</b>	-	-	16,670	16,670	16,670	16,670
<b>INTEREST INCOME</b>							
42-00-7701	INTEREST EARNED	-	-	100	100	100	100
	<b>TOTAL INTEREST INCOME</b>	-	-	100	100	100	100
	<b>TOTAL RESOURCES</b>	\$ -	\$ -	\$ 16,770	\$ 71,351	\$ 71,351	\$ 71,351

# STORM SEWER REIMBURSEMENT FUND 42.00

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>EXPENSES</b>							
<b>MATERIALS &amp; SERVICES</b>							
42-00-8220	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	<b>TOTAL MATERIALS &amp; SERVICES</b>			5,000	5,000	5,000	5,000
<b>CAPITAL OUTLAY</b>							
42-00-8350	PROJECTS	-	-	6,000	66,351	66,351	66,351
	<b>TOTAL CAPITAL OUTLAY</b>	-	-	6,000	66,351	66,351	66,351
<b>OTHER</b>							
42-00-8809	TRANSFER TO DEBT SERVICE FUND	-	-	-	-	-	-
42-00-8998	CONTINGENCY	-	-	5,770	-	-	-
42-00-8999	UNAPPROPRIATED	-	-	-	-	-	-
	<b>TOTAL OTHER</b>	-	-	5,770	-	-	-
	<b>TOTAL REQUIREMENTS</b>	\$ -	\$ -	\$ 16,770	\$ 71,351	\$ 71,351	\$ 71,351

# STORM SEWER REIMBURSEMENT

## FUND 42.00

### MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Professional Services	8220	Miscellaneous Studies	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
			5,000	5,000	5,000	5,000
<b>TOTAL MATERIALS &amp; SERVICES</b>			<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

# STORM SEWER REIMBURSEMENT FUND 42.00

## CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Projects	8350	Upsize/Extend with Development	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
		Design Projects	1,000	1,000	1,000	1,000
		Update Master Plan (1/2)	-	-	-	-
		System Reinvestment Rebuild Projects	-	60,351	60,351	60,351
			6,000	66,351	66,351	66,351
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 6,000</b>	<b>\$ 66,351</b>	<b>\$ 66,351</b>	<b>\$ 66,351</b>

## **19.00 UTILITIES UNDERGROUNDING FUND**

The utilities undergrounding fund pays for the costs to underground existing overhead utility lines within public rights-of-way.

The primary revenue sources for the Utilities Undergrounding Fund are a 1-1/2% tax on electric utility bills collected for the City by Portland General Electric and interest income. The fund is accumulating capital for undergrounding projects on Troutdale Rd and East Historic Columbia River Hwy.

# UTILITIES UNDERGROUNDING ACCOUNT 19.00

## FUND SUMMARY

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 1,686,675	\$ 1,891,716	\$ 2,041,532	\$ 2,352,534	\$ 2,352,534	\$ 2,352,534
PRIVILEGE TAX	187,279	194,817	191,426	193,100	193,100	193,100
INTEREST INCOME	17,762	32,121	5,000	35,000	35,000	35,000
<b>TOTAL RESOURCES</b>	<b>\$ 1,891,716</b>	<b>\$ 2,118,654</b>	<b>\$ 2,237,958</b>	<b>\$ 2,580,634</b>	<b>\$ 2,580,634</b>	<b>\$ 2,580,634</b>
<b>REQUIREMENTS</b>						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY	-	-	2,237,958	2,580,634	2,580,634	2,580,634
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	1,891,716	2,118,654	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 1,891,716</b>	<b>\$ 2,118,654</b>	<b>\$ 2,237,958</b>	<b>\$ 2,580,634</b>	<b>\$ 2,580,634</b>	<b>\$ 2,580,634</b>



# UTILITIES UNDERGROUNDING ACCOUNT 19.00

## RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
19-00-7000	BEGINNING FUND BALANCE	\$ 1,686,675	\$ 1,891,716	\$ 2,041,532	\$ 2,352,534	\$ 2,352,534	\$ 2,352,534
<b>FRANCHISE FEES</b>							
19-00-7610	PRIVILEGE TAX - PGE	187,279	194,817	191,426	193,100	193,100	193,100
	<b>TOTAL FRANCHISE FEES</b>	<b>187,279</b>	<b>194,817</b>	<b>191,426</b>	<b>193,100</b>	<b>193,100</b>	<b>193,100</b>
<b>INTEREST INCOME</b>							
19-00-7701	INTEREST EARNED	17,762	32,121	5,000	35,000	35,000	35,000
	<b>TOTAL INTEREST INCOME</b>	<b>17,762</b>	<b>32,121</b>	<b>5,000</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>
	<b>TOTAL RESOURCES</b>	<b>\$ 1,891,716</b>	<b>\$ 2,118,654</b>	<b>\$ 2,237,958</b>	<b>\$ 2,580,634</b>	<b>\$ 2,580,634</b>	<b>\$ 2,580,634</b>

# UTILITIES UNDERGROUNDING ACCOUNT 19.00

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>							
<b>MATERIALS &amp; SERVICES</b>							
19-00-8231	INTEREST EXPENSE ON CITY FUNDS	- \$	- \$	- \$	- \$	- \$	-
	<b>TOTAL MATERIALS &amp; SERVICES</b>	-	-	-	-	-	-
<b>CAPITAL OUTLAY</b>							
19-00-8350	PROJECTS	-	-	2,237,958	2,580,634	2,580,634	2,580,634
	<b>TOTAL CAPITAL OUTLAY</b>	-	-	2,237,958	2,580,634	2,580,634	2,580,634
<b>OTHER</b>							
19-00-8820	LOAN REPYMT TO WATER FUND	-	-	-	-	-	-
19-00-8998	CONTINGENCY	-	-	-	-	-	-
19-00-8999	UNAPPROPRIATED	1,891,716	2,118,654	-	-	-	-
	<b>TOTAL OTHER</b>	1,891,716	2,118,654	-	-	-	-
	<b>TOTAL REQUIREMENTS</b>	\$ 1,891,716	\$ 2,118,654	\$ 2,237,958	\$ 2,580,634	\$ 2,580,634	\$ 2,580,634

# UTILITIES UNDERGROUNDING ACCOUNT 19.00

## CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Projects	8350	Undergrounding Projects	2,237,958	2,580,634	2,580,634	2,580,634
			2,237,958	2,580,634	2,580,634	2,580,634
TOTAL CAPITAL OUTLAY			\$ 2,237,958	\$ 2,580,634	\$ 2,580,634	\$ 2,580,634

## **23.00 BIKE PATHS AND TRAILS FUND**

The Bike Paths & Trails Fund is a special revenue fund that utilizes the one percent of state gas tax revenues that are dedicated for bicycle paths and trails. Interest income on these funds also contributes toward the account revenues. This year's budget provides for sidewalk infill or trail construction.

# BIKE PATHS AND TRAILS ACCOUNT 23.00

## FUND SUMMARY

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 3,693	\$ 2,819	\$ 12,065	\$ 22,370	\$ 22,370	\$ 22,370
REVENUE FROM OTHER AGENCIES	9,589	10,355	11,648	11,648	11,648	11,648
INTEREST INCOME	5	70	100	100	100	100
<b>TOTAL RESOURCES</b>	<b>\$ 13,287</b>	<b>\$ 13,244</b>	<b>\$ 23,813</b>	<b>\$ 34,117</b>	<b>\$ 34,117</b>	<b>\$ 34,117</b>
<b>REQUIREMENTS</b>						
CAPITAL OUTLAY	\$ 10,468	\$ 822	\$ 23,813	\$ 34,117	\$ 34,117	\$ 34,117
UNAPPROPRIATED	2,819	12,422	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 13,287</b>	<b>\$ 13,244</b>	<b>\$ 23,813</b>	<b>\$ 34,117</b>	<b>\$ 34,117</b>	<b>\$ 34,117</b>

# BIKE PATHS AND TRAILS

## ACCOUNT 23.00

# RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
23-00-7000	BEGINNING FUND BALANCE	\$ 3,693	\$ 2,819	\$ 12,065	\$ 22,370	\$ 22,370	\$ 22,370
<b>REVENUE FROM OTHER AGENCIES</b>							
23-00-7208	STATE GAS TAX	9,589	10,355	11,648	11,648	11,648	11,648
	<b>TOTAL REV OTHER AGENCIES</b>	<u>9,589</u>	<u>10,355</u>	<u>11,648</u>	<u>11,648</u>	<u>11,648</u>	<u>11,648</u>
<b>INTEREST INCOME</b>							
23-00-7701	INTEREST EARNED	5	70	100	100	100	100
	<b>TOTAL INTEREST INCOME</b>	<u>5</u>	<u>70</u>	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>
	<b>TOTAL RESOURCES</b>	<u>\$ 13,287</u>	<u>\$ 13,244</u>	<u>\$ 23,813</u>	<u>\$ 34,117</u>	<u>\$ 34,117</u>	<u>\$ 34,117</u>

# BIKE PATHS AND TRAILS ACCOUNT 23.00

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>							
<b>CAPITAL OUTLAY</b>							
23-00-8350	PROJECTS	\$ 10,468	\$ 822	\$ 23,813	\$ 34,117	\$ 34,117	\$ 34,117
	<b>TOTAL CAPITAL OUTLAY</b>	<b>10,468</b>	<b>822</b>	<b>23,813</b>	<b>34,117</b>	<b>34,117</b>	<b>34,117</b>
<b>OTHER</b>							
23-00-8999	UNAPPROPRIATED	2,819	12,422	-	-	-	-
	<b>TOTAL OTHER</b>	<b>2,819</b>	<b>12,422</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL REQUIREMENTS</b>	<b>\$ 13,287</b>	<b>\$ 13,244</b>	<b>\$ 23,813</b>	<b>\$ 34,117</b>	<b>\$ 34,117</b>	<b>\$ 34,117</b>

# BIKE PATH AND TRAILS ACCOUNT 23.00

## CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Projects	8350	Sidewalk & Trail Infill	\$ 8,493	\$ 34,117	\$ 34,117	\$ 34,117
			8,493	34,117	34,117	34,117
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 8,493</b>	<b>\$ 34,117</b>	<b>\$ 34,117</b>	<b>\$ 34,117</b>



## **22.00 COMMUNITY ENHANCEMENT PROGRAM FUND**

In support of the overall the Regional Solid Waste Management Plan in October 2014 Metro revised their Code Chapter 5.06 “Solid Waste Community Enhancement Program” (CEP).

The Code update requires that as of July 1, 2015 the Troutdale Transfer Station remit to Metro a solid waste community enhancement fee of \$1.00 per ton for all putrescible solid waste, including yard debris mixed with food waste, and food waste received at the facility. The fee is intended to offset some of the impact of a solid waste transfer facility has upon the host community.

Through Resolution No. 2289 the City Council approved an Intergovernmental Agreement (IGA) with Metro for the administration of the collected CEP fee to fund projects in Troutdale. The adopted budget provides for receiving the fees from Metro and appropriations for potential project funding.

In general projects from eligible non-profit organizations are to:

- Result in improvement to appearance or environmental quality of area, or enhance art and culture within the City.
- Benefit populations most directly impacted by facility, including youth, seniors, low income persons, and other underserved populations.
- Be broad coverage of projects e.g. reduce toxicity, increase reuse/recycling, rehabilitation of property, enhance wildlife, riparian or wetlands, or improved recreational opportunities.

Grants for approved projects shall be determined by the Community Enhancement Program Committee (CEPC). The CEPC has established program guidelines and intends to allocate 50% of the annual grant funding available to project applications for works of art.

The CEP has numerous administrative requirement the costs of which may be reimbursed from the fee. Administrative costs include staff time and materials necessary to set up, promote and administer the CEP, committee staffing and compliance with the Public Meeting Law, Local Budget Law, Municipal Audit Law, the application packet qualification process, periodic, annual and continual grant monitoring and reporting requirements, and accounting of administration of the program.

# COMMUNITY ENHANCEMENT PROGRAM 22.00

## FUND SUMMARY

	ACTUAL	ACTUAL	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
	2016-17	2017-18	2018-19	2019-20	2019-20	2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 86,035	\$ 93,055	\$ 43,674	\$ 71,896	\$ 71,896	\$ 71,896
REVENUE FROM OTHER AGENCIES	87,501	97,562	99,260	99,260	99,260	99,260
INTEREST INCOME	697	376	100	500	500	500
<b>TOTAL RESOURCES</b>	<b>\$ 174,234</b>	<b>\$ 190,994</b>	<b>\$ 143,034</b>	<b>\$ 171,656</b>	<b>\$ 171,656</b>	<b>\$ 171,656</b>
<b>REQUIREMENTS</b>						
MATERIALS & SERVICES	\$ 46,505	\$ 125,860	\$ 123,182	\$ 151,804	\$ 151,804	\$ 151,804
TRANSFERS	34,673	19,512	19,852	19,852	19,852	19,852
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	93,055	45,622	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 174,234</b>	<b>\$ 190,994</b>	<b>\$ 143,034</b>	<b>\$ 171,656</b>	<b>\$ 171,656</b>	<b>\$ 171,656</b>

# COMMUNITY ENHANCEMENT PROGRAM 22.00

## RESOURCES

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
22-00-7000	BEGINNING FUND BALANCE	\$ 86,035	\$ 93,055	\$ 43,674	\$ 71,896	\$ 71,896	\$ 71,896
<b>REVENUE FROM OTHER AGENCIES</b>							
22-00-7208	METRO COMMUNITY ENHANCMENT	87,501	97,562	99,260	99,260	99,260	99,260
	<b>TOTAL REV OTHER AGENCIES</b>	<b>87,501</b>	<b>97,562</b>	<b>99,260</b>	<b>99,260</b>	<b>99,260</b>	<b>99,260</b>
<b>INTEREST INCOME</b>							
22-00-7701	INTEREST EARNED	697	376	100	500	500	500
	<b>TOTAL INTEREST INCOME</b>	<b>697</b>	<b>376</b>	<b>100</b>	<b>500</b>	<b>500</b>	<b>500</b>
	<b>TOTAL RESOURCES</b>	<b>\$ 174,234</b>	<b>\$ 190,994</b>	<b>\$ 143,034</b>	<b>\$ 171,656</b>	<b>\$ 171,656</b>	<b>\$ 171,656</b>

# COMMUNITY ENHANCEMENT PROGRAM 22.00

## REQUIREMENTS

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>							
22-00-8211	SPECIAL DEPARTMENT EXPENSE	\$ 46,505	\$ 125,860	\$ 123,182	\$ 151,804	\$ 151,804	\$ 151,804
	<b>TOTAL MATERIALS &amp; SERVICES</b>	<u>46,505</u>	<u>125,860</u>	<u>123,182</u>	<u>151,804</u>	<u>151,804</u>	<u>151,804</u>
<b>OTHER</b>							
22-00-8228	ADMINISTRATION	34,673	19,512	19,852	19,852	19,852	19,852
22-00-8998	CONTINGENCY	-	-	-	-	-	-
22-00-8999	UNAPPROPRIATED	93,055	45,622	-	-	-	-
	<b>TOTAL OTHER</b>	<u>127,729</u>	<u>65,135</u>	<u>19,852</u>	<u>19,852</u>	<u>19,852</u>	<u>19,852</u>
	<b>TOTAL REQUIREMENTS</b>	<u>\$ 174,234</u>	<u>\$ 190,994</u>	<u>\$ 143,034</u>	<u>\$ 171,656</u>	<u>\$ 171,656</u>	<u>\$ 171,656</u>

## **16.00 PARKS IMPROVEMENT FUND**

The Parks Improvement Fund is a capital projects fund that pays for expansion of the City's parks/greenway system consistent with the adopted Parks Master Plan. The principal revenue sources in this fund are system development charges paid by new residential development and interest income.

# **PARKS IMPROVEMENT ACCOUNT 16.00**

## **FUND SUMMARY**

	<b>ACTUAL 2016-17</b>	<b>ACTUAL 2017-18</b>	<b>COUNCIL ADOPTED BUDGET 2018-19</b>	<b>MANAGER PROPOSED BUDGET 2019-20</b>	<b>COMMITTEE APPROVED BUDGET 2019-20</b>	<b>COUNCIL ADOPTED BUDGET 2019-20</b>
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 1,193,292	\$ 1,193,501	\$ 1,269,881	\$ 1,352,782	\$ 1,352,782	\$ 1,352,782
REVENUE FROM OTHER AGENCIES	-	-	100,000	100,000	100,000	100,000
CHARGES FOR SERVICES	42,500	25,000	15,000	15,000	15,000	15,000
INTERST INCOME	17,991	29,292	12,000	16,000	16,000	16,000
MISCELLANEOUS INCOME	-	-	-	-	-	-
TRANSFERS	41,000	48,500	48,500	48,500	48,500	48,500
<b>TOTAL RESOURCES</b>	<b>\$ 1,294,783</b>	<b>\$ 1,296,293</b>	<b>\$ 1,445,381</b>	<b>\$ 1,532,282</b>	<b>\$ 1,532,282</b>	<b>\$ 1,532,282</b>
<b>REQUIREMENTS</b>						
MATERIALS & SERVICES	\$ 11	\$ 11	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
CAPITAL OUTLAY	26,271	-	402,500	717,500	717,500	717,500
TRANSFERS	75,000	-	293,000	273,000	273,000	273,000
CONTINGENCY	-	-	674,881	466,782	466,782	466,782
UNAPPROPRIATED	1,193,501	1,296,282	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 1,294,783</b>	<b>\$ 1,296,293</b>	<b>\$ 1,445,381</b>	<b>\$ 1,532,282</b>	<b>\$ 1,532,282</b>	<b>\$ 1,532,282</b>

# **PARKS IMPROVEMENT ACCOUNT 16.00**

## **RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
16-00-7000	BEGINNING FUND BALANCE	\$ 1,193,292	\$ 1,193,501	\$ 1,269,881	\$ 1,352,782	\$ 1,352,782	\$ 1,352,782
<b>REVENUE FROM OTHER AGENCIES</b>							
16-00-7206	STATE GRANTS	-	-	100,000	100,000	100,000	100,000
16-00-7208	METRO GRANTS/ENTITLEMENTS	-	-	-	-	-	-
	<b>TOTAL FROM OTHER AGENCIES</b>	-	-	100,000	100,000	100,000	100,000
<b>CHARGES FOR SERVICES</b>							
16-00-7513	SYSTEM DEVELOPMENT CHARGE	42,500	25,000	15,000	15,000	15,000	15,000
	<b>TOTAL CHARGES FOR SERVICES</b>	42,500	25,000	15,000	15,000	15,000	15,000
<b>INTEREST INCOME</b>							
16-00-7701	INTEREST EARNED	17,991	29,292	12,000	16,000	16,000	16,000
	<b>TOTAL INTEREST INCOME</b>	17,991	29,292	12,000	16,000	16,000	16,000
<b>MISCELLANEOUS INCOME</b>							
16-00-7818	PRIOR YEAR RECOVERED EXP	-	-	-	-	-	-
16-00-7899	MISCELLANEOUS REVENUE	-	-	-	-	-	-
	<b>TOTAL MISCELLANEOUS INCOME</b>	-	-	-	-	-	-
<b>TRANSFERS</b>							
16-00-7921	INTERFUND LOAN REPAYMENTS	26,000	26,000	26,000	26,000	26,000	26,000
16-00-7924	LOAN REPAYMENTS FROM SAM COX	15,000	22,500	22,500	22,500	22,500	22,500
	<b>TOTAL TRANSFERS</b>	41,000	48,500	48,500	48,500	48,500	48,500
	<b>TOTAL RESOURCES</b>	\$ 1,294,783	\$ 1,296,293	\$ 1,445,381	\$ 1,532,282	\$ 1,532,282	\$ 1,532,282

# **PARKS IMPROVEMENT ACCOUNT 16.00**

## **REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>							
<b>MATERIALS &amp; SERVICES</b>							
16-00-8211	SPECIAL DEPARTMENT EXPENSE	- \$	- \$	25,000	\$ 25,000	\$ 25,000	\$ 25,000
16-00-8220	PROFESSIONAL SERVICES	-	-	25,000	25,000	25,000	25,000
16-00-8221	OTHER CONTRACT SERVICES	11	11	25,000	25,000	25,000	25,000
	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>11</b>	<b>11</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>
<b>CAPITAL OUTLAY</b>							
16-00-8340	LAND	-	-	125,000	125,000	125,000	125,000
16-00-8350	PROJECTS	26,271	-	277,500	592,500	592,500	592,500
	<b>TOTAL CAPITAL OUTLAY</b>	<b>26,271</b>	<b>-</b>	<b>402,500</b>	<b>717,500</b>	<b>717,500</b>	<b>717,500</b>
<b>OTHER</b>							
16-00-8824	INTERFUND LOAN TO SAM COX BLDG	75,000	-	20,000	-	-	-
16-00-8831	INTERFUND LOAN TO GENERAL FUND	-	-	273,000	273,000	273,000	273,000
16-00-8998	CONTINGENCY	-	-	674,881	466,782	466,782	466,782
16-00-8999	UNAPPROPRIATED	1,193,501	1,296,282	-	-	-	-
	<b>TOTAL OTHER</b>	<b>1,268,501</b>	<b>1,296,282</b>	<b>967,881</b>	<b>739,782</b>	<b>739,782</b>	<b>739,782</b>
	<b>TOTAL REQUIREMENTS</b>	<b>\$ 1,294,783</b>	<b>\$ 1,296,293</b>	<b>\$ 1,445,381</b>	<b>\$ 1,532,282</b>	<b>\$ 1,532,282</b>	<b>\$ 1,532,282</b>



# **PARKS IMPROVEMENT ACCOUNT 16.00**

## **CAPITAL OUTLAY DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>GL ACCOUNT</b>	<b>CAPITAL OUTLAY DESCRIPTION</b>	<b>COUNCIL ADOPTED BUDGET 2018-19</b>	<b>MANAGER PROPOSED BUDGET 2019-20</b>	<b>COMMITTEE APPROVED BUDGET 2019-20</b>	<b>COUNCIL ADOPTED BUDGET 2019-20</b>
Land	8340	Harlow Place Riverfront Lots	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
			125,000	125,000	125,000	125,000
Projects	8350	Sunrise Park Trail Improvements	12,000	12,000	12,000	12,000
		Parks Master Plan		50,000	50,000	50,000
		MTIP Fairview to Troutdale Trail	120,000	120,000	120,000	120,000
		Riverfront Park - URA site (PA-003)	-	200,000	200,000	200,000
		Columbia Park Picnic Shelter	20,000			
		Signage, picnic tbls, misc items	10,500	10,500	10,500	10,500
		Depot Park Bike Hub	40,000	50,000	50,000	50,000
		Design Parks Improvements	75,000	150,000	150,000	150,000
			277,500	592,500	592,500	592,500
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 402,500</b>	<b>\$ 717,500</b>	<b>\$ 717,500</b>	<b>\$ 717,500</b>

## **24.00 SAM COX BUILDING MAINTENANCE (IMPROVEMENT) FUND**

At the February 9, 2010 the Parks Advisory Committee (PAC) presented the Council a report on the Sam Cox Building at the Glenn Otto Park. The PAC reported on the current level of usage, and the conditions in need of repair, remodeling and renovation. The PAC recommended increasing usage fees to fund a dedicated fund for the renovation of the Sam Cox Building.

On March 23, 2010 the City Council adopted Resolution #2040 amending the Fees and Charges Schedule for the use of city buildings and park facilities, and establishing the Sam Cox Building Maintenance Fund.

The fund is for the remodeling and renovation and other capital projects for the Sam Cox Building.

The principal revenue sources in this fund are the building rental fees which will provide the repayment source for the loan.

**SAM COX BLDG MAINT  
FUND 24.00**

**FUND SUMMARY**

			COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
	ACTUAL 2016-17	ACTUAL 2017-18				
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 24,949	\$ 61,888	\$ 27,889	\$ 19,141	\$ 19,141	\$ 19,141
CHARGES FOR SERVICES	18,833	18,413	15,000	15,000	15,000	15,000
MISCELLANEOUS INCOME	1,040	4,085	1,000	1,000	1,000	1,000
TRANSFERS	75,000	-	20,000	-	-	-
<b>TOTAL RESOURCES</b>	<b>119,821</b>	<b>84,386</b>	<b>63,889</b>	<b>35,141</b>	<b>35,141</b>	<b>35,141</b>
<b>REQUIREMENTS</b>						
MATERIALS & SERVICES	\$ 2,499	\$ 3,410	\$ 4,065	\$ 4,151	\$ 4,151	\$ 4,151
CAPITAL OUTLAY	40,434	24,620	6,000	6,000	6,000	6,000
LOAN REPAMENT TO PARKS IMP	15,000	22,500	22,500	22,500	22,500	22,500
CONTINGENCY	-	-	31,324	2,490	2,490	2,490
UNAPPROPRIATED	61,888	33,856	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>119,821</b>	<b>84,386</b>	<b>63,889</b>	<b>35,141</b>	<b>35,141</b>	<b>35,141</b>

**SAM COX BLDG MAINT  
FUND 24.00**

**RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
24-00-7000	BEGINNING FUND BALANCE	\$ 24,949	\$ 61,888	\$ 27,889	\$ 19,141	\$ 19,141	\$ 19,141
<b>CHARGES FOR SERVICES</b>							
24-00-7702	RENTAL - PARK & COMMUNITY BLDG	15,838	14,913	13,000	13,000	13,000	13,000
24-00-7847	PARK USE PERMITS/SHELTER RENT	2,995	3,500	2,000	2,000	2,000	2,000
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>18,833</b>	<b>18,413</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>MISCELLANEOUS INCOME</b>							
24-00-7701	INTEREST EARNED	-	-	500	500	500	500
24-00-7899	MISCELLANEOUS REVENUE	1,040	4,085	500	500	500	500
	<b>TOTAL MISCELLANEOUS INCOME</b>	<b>1,040</b>	<b>4,085</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>TRANSFERS</b>							
24-00-7901	TRANSFER FROM GENERAL FUND	-	-	-	-	-	-
24-00-7936	INTERFUND LOAN FR PK IMP	75,000	-	20,000	-	-	-
	<b>TOTAL TRANSFERS</b>	<b>75,000</b>	<b>-</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL RESOURCES</b>	<b>119,821</b>	<b>84,386</b>	<b>63,889</b>	<b>35,141</b>	<b>35,141</b>	<b>35,141</b>

**SAM COX BLDG MAINT  
FUND 24.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>							
<b>MATERIALS &amp; SERVICES</b>							
24-00-8211	SPECIAL DEPARTMENT EXPENSE	\$ -	\$ 70	\$ 100	\$ 100	\$ 100	\$ 100
24-00-8218	BUILDING MAINTENANCE	-	-	1,500	1,500	1,500	1,500
24-00-8220	PROFESSIONAL SERVICES	-	-	-	-	-	-
24-00-8221	OTHER CONTRACT SERVICES	2	-	-	-	-	-
24-00-8222	INSURANCE	1,555	1,294	1,715	1,801	1,801	1,801
24-00-8231	INTEREST EXPENSE	942	2,046	750	750	750	750
	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>2,499</b>	<b>3,410</b>	<b>4,065</b>	<b>4,151</b>	<b>4,151</b>	<b>4,151</b>
<b>CAPITAL OUTLAY</b>							
24-00-8301	EQUIPMENT	9,643	-	1,000	1,000	1,000	1,000
24-00-8310	BUILDING IMPROVEMENTS	30,792	24,620	5,000	5,000	5,000	5,000
24-00-8320	IMPROVEMENTS (OTHER THAN BLDG)	-	-	-	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>40,434</b>	<b>24,620</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>
<b>OTHER</b>							
24-00-8824	LOAN REPAMENT TO PARKS IMP	15,000	22,500	22,500	22,500	22,500	22,500
24-00-8998	CONTINGENCY	-	-	31,324	2,490	2,490	2,490
24-00-8999	UNAPPROPRIATED	61,888	33,856	-	-	-	-
	<b>TOTAL OTHER</b>	<b>76,888</b>	<b>56,356</b>	<b>53,824</b>	<b>24,990</b>	<b>24,990</b>	<b>24,990</b>
	<b>TOTAL REQUIREMENTS</b>	<b>\$119,821</b>	<b>\$ 84,386</b>	<b>\$ 63,889</b>	<b>\$ 35,141</b>	<b>\$ 35,141</b>	<b>\$ 35,141</b>

**SAM COX BLDG MAINT  
FUND 24.00**

**CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Equipment	8301	Tables & chairs	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
			1,000	1,000	1,000	1,000
Building Improvements	8310	Fire/Life Safety System Exterior Renovation	5,000	5,000	5,000	5,000
			5,000	5,000	5,000	5,000
Other Improvements	8320		-	-	-	-
			-	-	-	-
			-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 6,000</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>

### **36.00 POLICE FACILITY CAPITAL PROJECT FUND**

This fund was established by Resolution 2083 to receive the bond proceeds upon funding, and record expenditures for the Police Facility Project.

The fund has a capital project budget of \$7,540,000 established in November 2010 by Troutdale voter approval of the general obligation bond ballot measure (M26-116). The voter approval also created both the budgeted resource and requirement appropriations in accordance with ORS 294.326(5).

The bond funding was successfully completed in February 2011 and the proceeds were posted to the fund.

The Police Facility has been completed, with the remaining funds budgeted for improvements to the old Police Station parking area. Of which the ballot measure allowed activities included *“Demolish existing police facility and make site improvements to existing site.”*

**POLICE FACILITY CAPITAL  
PROJECT FUND 36.00**

**FUND SUMMARY**

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 51,669	\$ 52,205	\$ 52,905	\$ 54,276	\$ 54,276	\$ 54,276
MISCELLANEOUS INCOME	536	872	1,200	1,200	1,200	1,200
<b>TOTAL RESOURCES</b>	<b>52,205</b>	<b>53,076</b>	<b>54,105</b>	<b>55,476</b>	<b>55,476</b>	<b>55,476</b>
<b>REQUIREMENTS</b>						
CAPITAL OUTLAY	\$ -	\$ -	\$ 54,105	\$ 55,476	\$ 55,476	\$ 55,476
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	52,205	53,076	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>52,205</b>	<b>53,076</b>	<b>54,105</b>	<b>55,476</b>	<b>55,476</b>	<b>55,476</b>



**POLICE FACILITY CAPITAL  
PROJECT FUND 36.00**

**RESOURCES BY SOURCE**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
36-00-7000	BEGINNING FUND BALANCE	\$ 51,669	\$ 53,076	\$ 52,905	\$ 54,276	\$ 54,276	\$ 54,276
<b>MISCELLANEOUS INCOME</b>							
36-00-7701	INTEREST EARNED	536	872	1,200	1,200	1,200	1,200
36-00-7860	DEBT ISSUANCE-BONDS	-	-	-	-	-	-
36-00-7861	BOND ISSUANCE PREMIUM	-	-	-	-	-	-
36-00-7899	MISCELLANEOUS REVENUE	-	-	-	-	-	-
	<b>TOTAL MISCELLANEOUS INCOME</b>	<b>536</b>	<b>872</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>
<b>TOTAL RESOURCES</b>							
		<b>52,205</b>	<b>53,948</b>	<b>54,105</b>	<b>55,476</b>	<b>55,476</b>	<b>55,476</b>

**POLICE FACILITY CAPITAL  
PROJECT FUND 36.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>							
<b>CAPITAL OUTLAY</b>							
36-00-8350	PROJECTS	- \$	- \$	54,105	\$ 55,476	\$ 55,476	\$ 55,476
	<b>TOTAL CAPITAL OUTLAY</b>	-	-	54,105	55,476	55,476	55,476
	<b>TOTAL REQUIREMENTS</b>	\$ -	\$ -	\$ 54,105	\$ 55,476	\$ 55,476	\$ 55,476

**POLICE FACILITY CAPITAL PROJECT  
FUND 36.00**

**CAPITAL OUTLAY DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
Projects	8350	Old PD parking lot	\$ 54,105	\$ 55,476	\$ 55,476	\$ 55,476
			-	-	-	-
			54,105	55,476	55,476	55,476
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$ 54,105</b>	<b>\$ 55,476</b>	<b>\$ 55,476</b>	<b>\$ 55,476</b>

## **09.00 GENERAL OBLIGATION BOND DEBT SERVICE FUND**

This fund accounts for the payment of general obligation bond principal and interest. General Obligation Bonds (GOB) are direct obligations and pledge the full faith and credit of the City. Principal and interest on general obligation bonds can be payable solely from general property tax levies approved by the voters.

**Water Pollution Control Facility:** The final debt service payment for the WPCF GO Bonds is June 1, 2018. The original GOB Issue of \$16,000,000 plus nearly \$2,000,000 in sewer system development charges were used for the sighting and construction of a new Water Pollution Control Facility (WPCF). There will be no further debt service levy for this GOB.

The final payment was made June 1, 2018. The fund is continued to be shown for 3 years to comply with Local Budget Law requirements.

**Police Facility Project:** In November 2010, Troutdale voters approved a \$7,540,000 general obligation bond measure for the Community Police Facility project. These bonds were issued in February 2011. The debt service remaining on the Police Facility GO Bonds as of July 1, 2019 totals \$7,685,588 of which \$5,885,000 is for principal debt and \$1,800,588 is for debt interest expense.

The debt service in fiscal year 2019-2020 for the Police Facility Bonds totals \$557,098 which requires a property tax levy of \$310,000 with a projected levy rate of \$0.203 per \$1,000 assessed value.

The adopted budget continues to allocate the \$175,000, of the \$220,000 building lease revenue the City receives from the Multnomah County, to reducing the levy for the Police Facility Bonds.

The debt service requirements outstanding as of June 30, 2019 are summarized near the end of the budget document.

# DEBT SERVICE ACCOUNT 09.00

## FUND SUMMARY

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 446,975	\$ 496,076	\$ 329,104	\$ 369,976	\$ 369,976	\$ 369,976
PROPERTY TAXES	1,304,636	1,133,615	373,700	296,400	296,400	296,400
INTEREST INCOME	8,296	13,538	100	100	100	100
MISCELLANEOUS REVENUE	-	-	-	-	-	-
TRANSFERS	533,904	534,632	175,000	175,000	175,000	175,000
<b>TOTAL RESOURCES</b>	<b>\$ 2,293,811</b>	<b>\$ 2,177,861</b>	<b>\$ 877,903</b>	<b>\$ 841,476</b>	<b>\$ 841,476</b>	<b>\$ 841,476</b>
<b>REQUIREMENTS</b>						
DEBT SERVICE	\$ 1,797,735	\$ 1,812,985	\$ 543,700	\$ 557,100	\$ 557,100	\$ 557,100
UNAPPROPRIATED	496,076	364,876	334,203	284,376	284,376	284,376
<b>TOTAL REQUIREMENTS</b>	<b>\$ 2,293,811</b>	<b>\$ 2,177,861</b>	<b>\$ 877,903</b>	<b>\$ 841,476</b>	<b>\$ 841,476</b>	<b>\$ 841,476</b>

# DEBT SERVICE ACCOUNT 09.00

## RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
09-00-7000	BEGINNING FUND BALANCE	\$ 446,975	\$ 496,076	\$ 329,104	\$ 369,976	\$ 369,976	\$ 369,976
<b>PROPERTY TAXES</b>							
09-00-7101	CURRENT YEAR TAXES	1,281,075	1,113,172	368,700	291,400	291,400	291,400
09-00-7104	PRIOR YEAR TAXES	20,462	17,997	5,000	5,000	5,000	5,000
09-00-7106	TAX DEEDED LAND SALES	-	-	-	-	-	-
09-00-7108	TAX PENALTIES AND INTEREST	3,099	2,446	-	-	-	-
	<b>TOTAL PROPERTY TAXES</b>	<b>1,304,636</b>	<b>1,133,615</b>	<b>373,700</b>	<b>296,400</b>	<b>296,400</b>	<b>296,400</b>
<b>INTEREST INCOME</b>							
09-00-7701	INTEREST EARNED	8,296	13,538	100	100	100	100
	<b>TOTAL INTEREST INCOME</b>	<b>8,296</b>	<b>13,538</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>MICELLANEOUS INCOME</b>							
09-00-7899	MISCELLANEOUS REVENUE	-	-	-	-	-	-
	<b>TOTAL INTEREST INCOME</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TRANFERS</b>							
09-00-7901	TRANSFER FROM GENERAL FUND	175,000	175,000	175,000	175,000	175,000	175,000
09-00-7904	TRANSFER FROM SEWER FUND	358,904	359,632	-	-	-	-
09-00-7912	TRANSER FROM SEWER IMPROV.	-	-	-	-	-	-
	<b>TOTAL TRANSFERS</b>	<b>533,904</b>	<b>534,632</b>	<b>175,000</b>	<b>175,000</b>	<b>175,000</b>	<b>175,000</b>
	<b>TOTAL RESOURCES</b>	<b>\$ 2,293,811</b>	<b>\$ 2,177,861</b>	<b>\$ 877,904</b>	<b>\$ 841,476</b>	<b>\$ 841,476</b>	<b>\$ 841,476</b>

# DEBT SERVICE ACCOUNT 09.00

## REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>							
<b>DEBT SERVICE</b>							
<b>Water Pollution Control Facility</b>							
ISSUED: DECEMBER 1, 1998							
REFUNDING ISSUED: JUNE 5, 2008							
09-91-8400	BOND PRINCIPAL DUE	\$ 1,185,000	\$ 1,235,000	\$ -	\$ -	\$ -	\$ -
09-91-8500	BOND INTEREST DUE	96,800	49,400	-	-	-	-
	<b>TOTAL DEBT SERVICE</b>	<b>1,281,800</b>	<b>1,284,400</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Police Facility Project</b>							
ISSUED: February 17, 2011							
09-94-8400	BOND PRINCIPAL DUE	245,000	265,000	290,000	315,000	315,000	315,000
09-94-8500	BOND INTEREST DUE	270,935	263,585	253,700	242,100	242,100	242,100
	<b>TOTAL DEBT SERVICE</b>	<b>515,935</b>	<b>528,585</b>	<b>543,700</b>	<b>557,100</b>	<b>557,100</b>	<b>557,100</b>
<b>OTHER</b>							
09-00-8999	UNAPPROPRIATED	496,076	364,876	334,203	284,376	284,376	284,376
	<b>TOTAL OTHER</b>	<b>496,076</b>	<b>364,876</b>	<b>334,203</b>	<b>284,376</b>	<b>284,376</b>	<b>284,376</b>
	<b>TOTAL REQUIREMENTS</b>	<b>\$ 2,293,811</b>	<b>\$ 2,177,861</b>	<b>\$ 877,903</b>	<b>\$ 841,476</b>	<b>\$ 841,476</b>	<b>\$ 841,476</b>

## **26.00 COP DEBT SERVICE FUND**

This fund was established to account for debt service payments on certificates of participation and lease purchase agreements.

The current debt accounted for in this fund is new debt issued to finance the cost to relocate the Parks and Facilities building(s). The source of revenue for the debt payments is transfers from the General Fund.

The final payment was made December 1, 2017. The fund is continued to be shown for 3 years to comply with Local Budget Law requirements.



# **COP DEBT SERVICE ACCOUNT 26.00**

## **FUND SUMMARY**

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ 7,850	\$ 8,534	\$ -	\$ -	\$ -	\$ -
INTEREST INCOME	673	690	-	-	-	-
TRANSFERS	142,100	132,000	-	-	-	-
<b>TOTAL RESOURCES</b>	<b>\$ 150,623</b>	<b>\$ 141,223</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>REQUIREMENTS</b>						
DEBT SERVICE	\$ 142,090	\$ 140,381	\$ -	\$ -	\$ -	\$ -
UNAPPROPRIATED	8,534	843	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 150,623</b>	<b>\$ 141,223</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# COP DEBT SERVICE ACCOUNT 26.00

## RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
26-00-7000	BEGINNING FUND BALANCE	\$ 7,850	\$ 8,534	\$ -			
<b>INTEREST INCOME</b>							
26-00-7701	INTEREST EARNED	673	690	-			
	<b>TOTAL INTEREST INCOME</b>	<b>673</b>	<b>690</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TRANFERS</b>							
26-00-7901	TRANSFER FROM GENERAL FUND	142,100	132,000	-			
	<b>TOTAL TRANSFERS</b>	<b>142,100</b>	<b>132,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL RESOURCES</b>	<b>\$ 150,623</b>	<b>\$ 141,223</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**COP DEBT SERVICE  
ACCOUNT 26.05**

**LOAN PAYMENT - PARKS  
AND FACILITIES BUILDING**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>							
<b>DEBT SERVICE</b>							
	<b>ISSUED: MARCH 2008</b>						
26-05-8400	BOND PRINCIPAL DUE	135,000	\$ 138,000	\$ -			
26-05-8500	BOND INTEREST DUE	7,090	2,381	-			
	<b>TOTAL DEBT SERVICE</b>	<u>142,090</u>	<u>140,381</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>TOTAL REQUIREMENTS</b>	<u>\$ 142,090</u>	<u>\$ 140,381</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>OTHER</b>							
26-00-8999	UNAPPROPRIATED	8,534	843	-			
	<b>TOTAL OTHER</b>	<u>8,534</u>	<u>843</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>TOTAL REQUIREMENTS</b>	<u>\$ 150,623</u>	<u>\$ 141,223</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

## **27.00 FULL FAITH & CREDIT DEBT SERVICE FUND**

This fund was established to account for debt service payments on the full faith and credit obligations issued by the City in February 2018.

The current debt accounted for in this fund is new debt issued to finance the Urban Renewal Agency. The City borrowed \$5,000,000 which it subsequently loaned via an IGA to the Urban Renewal Agency for purpose of acquiring real property and conducting site preparation, including demolition and environmental remediation

A full faith and credit pledge requires repayment to lender from any legally available resource of the City, which includes any and all revenue sources not restricted by ORS such as the State gas tax, utility fees, SDC fees, and grant funds. The debt is effectively a pledge of the City's General Fund, and it includes an expectation that the City will sell other City assets if necessary to pay the debt. However, unlike a voter approved General Obligation Bond, it does **not** allow for an additional property tax levy to provide a dedicated source of funds for the debt repayment.

The debt is structured as interest only payments for the first five years, followed by principal and interest payments for the following five years. The debt is also taxable rather than tax-exempt issue, and repayment at any time is allowed.

The IGA provides for the Urban Renewal Agency to repay the City from the subsequent re-sale of the cleaned up property to a private developer. However, the City is obligated to make payments to the external lender. The City has both the timing risk, and the risk of inadequate resale proceeds.

The source of revenue for the debt payments is transfers from the General Fund. The Fund requirements for FY 2019-2020 is \$167,000 for interest only debt service.

The adopted budget allocates the Community Service Fee from the Amazon Extended Enterprise Zone Tax Abatement Agreement to provide the repayment source for the required debt service obligations of the loan to the Urban Renewal Area in the new Full Faith and Credit debt service fund.

The debt service requirements outstanding as of June 30, 2019 are summarized near the end of the budget document.

**FULL FAITH AND CREDIT  
DEBT SERVICE FUND 27.00**

**FUND SUMMARY**

	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>						
BEGINNING FUND BALANCE	\$ -	\$ -	\$ 579	\$ 86,508	\$ 86,508	\$ 86,508
INTEREST INCOME	-	359	100	100	100	100
TRANSFERS	-	125,000	175,000	707,299	707,299	707,299
<b>TOTAL RESOURCES</b>	<b>\$ -</b>	<b>\$ 125,359</b>	<b>\$ 175,679</b>	<b>\$ 793,907</b>	<b>\$ 793,907</b>	<b>\$ 793,907</b>
<b>REQUIREMENTS</b>						
DEBT SERVICE	\$ -	\$ 39,431	\$ 167,000	\$ 167,000	\$ 167,000	\$ 167,000
UNAPPROPRIATED	-	85,929	8,679	626,907	626,907	626,907
<b>TOTAL REQUIREMENTS</b>	<b>\$ -</b>	<b>\$ 125,359</b>	<b>\$ 175,679</b>	<b>\$ 793,907</b>	<b>\$ 793,907</b>	<b>\$ 793,907</b>

# FULL FAITH AND CREDIT DEBT SERVICE FUND 27.00

## RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>RESOURCES</b>							
<b>BEGINNING FUND BALANCE</b>							
27-00-7000	BEGINNING FUND BALANCE	\$ -	\$ -	\$ 579	\$ 86,508	\$ 86,508	\$ 86,508
<b>INTEREST INCOME</b>							
27-00-7701	INTEREST EARNED	-	359	100	100	100	100
	<b>TOTAL INTEREST INCOME</b>	-	359	100	100	100	100
<b>TRANSFERS</b>							
27-00-7901	TRANSFER FROM GENERAL FUND	-	125,000	175,000	707,299	707,299	707,299
	<b>TOTAL TRANSFERS</b>	-	125,000	175,000	707,299	707,299	707,299
	<b>TOTAL RESOURCES</b>	\$ -	\$ 125,359	\$ 175,679	\$ 793,907	\$ 793,907	\$ 793,907

**FULL FAITH AND CREDIT  
DEBT SERVICE FUND 27.00**

**REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2016-17	ACTUAL 2017-18	COUNCIL ADOPTED BUDGET 2018-19	MANAGER PROPOSED BUDGET 2019-20	COMMITTEE APPROVED BUDGET 2019-20	COUNCIL ADOPTED BUDGET 2019-20
<b>REQUIREMENTS</b>							
<b>DEBT SERVICE</b>							
	<b>ISSUED: February 2018</b>						
27-00-8400	BOND PRINCIPAL DUE	- \$	- \$	- \$	- \$	- \$	- \$
27-00-8500	BOND INTEREST DUE	-	39,431	167,000	167,000	167,000	167,000
	<b>TOTAL DEBT SERVICE</b>	-	39,431	167,000	167,000	167,000	167,000
	<b>TOTAL REQUIREMENTS</b>	\$ -	\$ 39,431	\$ 167,000	\$ 167,000	\$ 167,000	\$ 167,000
<b>OTHER</b>							
27-00-8999	UNAPPROPRIATED	-	85,929	8,679	626,907	626,907	626,907
	<b>TOTAL OTHER</b>	-	85,929	8,679	626,907	626,907	626,907
	<b>TOTAL REQUIREMENTS</b>	\$ -	\$ 125,359	\$ 175,679	\$ 793,907	\$ 793,907	\$ 793,907

# SUPPLEMENTAL SCHEDULES



CITY OF TROUTDALE, OREGON

ADOPTED BUDGET FUND BALANCE ANALYSIS  
FISCAL YEAR 2019-2020

FUND	BEGINNING FUND BALANCE	PROJECTED REVENUE	Transfers		OPERATIONS	CAPITAL OUTLAY	DEBT SERVICE	CONTINGENCY	APPROPRIATIONS	TOTAL	ENDING FUND BALANCE
			IN	OUT							
<b>GENERAL FUND</b>											
General Fund	5,144,100	11,243,556	1,953,308	1,359,243	11,206,397	1,321,297	0	850,000	14,736,937	3,604,027	
<b>PUBLIC WORKS OPERATIONS</b>											
Water Fund	909,178	2,802,844	0	741,570	1,462,527	1,345,300	0	125,000	3,674,397	37,625	
Sewer Fund	2,884,865	3,437,704	0	975,296	1,892,985	3,153,100	0	100,000	6,121,381	201,188	
Streets Fund	2,424,989	2,260,306	0	592,071	1,438,605	762,300	0	900,000	3,692,976	992,319	
Internal Services Fund	535,554	91,556	1,905,714	365,055	1,468,268	308,300	0	391,202	2,532,824	0	
Storm Sewer Utility Fund	282,126	1,024,725	0	294,672	569,428	358,600	0	84,152	1,306,852	0	
<b>SPECIAL PURPOSE FUNDS</b>											
Code Specialties Fund	1,840,981	509,132	0	146,562	551,418	0	0	1,652,134	2,350,113	0	
Street Tree Fund	37,380	1,350	0	0	38,730	0	0	0	38,730	0	
Comm Enhancement Program	71,896	99,760	0	19,852	151,804	0	0	0	171,656	0	
<b>CAPITAL PROJECTS - PUBLIC WORKS</b>											
Water Improvement Fund	152,430	10,100	0	0	25,000	137,530	0	0	162,530	0	
Sewer Improvement Fund	809,717	52,000	0	0	25,000	836,717	0	0	861,717	0	
Street Improvement Fund	1,041,357	42,500	0	0	25,000	950,000	0	108,857	1,083,857	0	
Storm Sewer Improvement	2,521,357	50,000	0	0	47,500	1,325,000	0	1,198,857	2,571,357	0	
Water Reimbursement Fund	23,447	26,990	0	0	5,000	45,437	0	0	50,437	0	
Sewer Reimbursement Fund	108,138	70,950	0	0	5,000	174,088	0	0	179,088	0	
Street Reimbursement Fund	82,662	79,700	0	0	5,000	157,362	0	0	162,362	0	
Storm Sewer Reimbursement	54,581	16,770	0	0	5,000	66,351	0	0	71,351	0	
Utilities Undergrounding	2,352,534	228,100	0	0	0	2,580,634	0	0	2,580,634	0	
Bike Paths and Trails	22,370	11,748	0	0	0	34,117	0	0	34,117	0	
STP Site Redevelopment	0	0	0	0	0	0	0	0	0	0	
<b>CAPITAL PROJECTS - PARKS</b>											
Parks Improvement Fund	1,352,782	131,000	48,500	273,000	75,000	717,500	0	466,782	1,532,282	0	
Sam Cox Bldg Maint Fund	19,141	16,000	0	22,500	4,151	6,000	0	2,490	35,141	0	
<b>CAPITAL PROJECTS - SPECIAL</b>											
Police Facility Project	54,276	1,200	0	0	0	55,476	0	0	55,476	0	
<b>DEBT SERVICE FUNDS</b>											
Debt Service Fund - GOB	369,976	296,500	175,000	0	0	0	557,100	0	557,100	284,376	
Debt Service Fund - FF&C	86,508	100	707,299	0	0	0	167,000	0	167,000	626,907	
COP Debt Service	0	0	0	0	0	0	0	0	0	0	
<b>TOTAL - ALL FUNDS</b>	23,182,347	22,504,590	4,789,821	4,789,821	19,001,811	14,335,111	724,100	5,879,474	44,730,317	5,746,441	

**CITY OF TROUTDALE, OREGON**

**TAX LEVY COMPUTATION  
FISCAL YEAR 2019-20**

	<u>GENERAL FUND</u>	<u>DEBT SERVICE GO BONDS</u>		<u>TOTAL</u>
A. ANALYSIS OF TAXES TO BE LEVIED				
PROPERTY TAXES SUBJECT TO MEASURE 50				
Estimated Assessed value base @ \$3.7652 per \$1,000 AV (\$1,505,552,792/\$1,000 x \$3.7652)	5,668,707	-		5,668,707
Estimated Assessed value base @ \$3.7652 per \$1,000 AV	-			-
 New growth estimate from permits (\$43,450,000/\$1,000 x \$3.7652)	<u>163,599</u>	<u>-</u>		<u>163,599</u>
Subtotal - Operations Levies	5,832,306	-		5,832,306
PROPERTY TAXES FOR BONDED DEBT				
Tax Levy for Police Facility Bonds	<u>-</u>	310,000	0.20	<u>310,000</u>
Subtotal - Bonded Debt Levies	<u>-</u>	<u>310,000</u>		<u>310,000</u>
TOTAL TAXES TO BE LEVIED	<u>5,832,306</u>	<u>310,000</u>		<u>6,142,306</u>
B. BUDGET REQUIREMENTS FOR THE ENSUING FISCAL YEAR 2019-2020 BEGINNING JULY 1, 2019:				
TOTAL TAXES TO BE LEVIED	5,832,306	310,000		6,142,306
Less: Estimated Property Taxes Not to be Received				
Loss Due to Constitutional Limits	-	-		-
Uncollected Amounts and Discounts Allowed	<u>(349,938)</u>	<u>(18,600)</u>		<u>(368,538)</u>
TAXES NECESSARY TO BALANCE BUDGET	5,482,368	291,400		5,773,768
Add: Budget Resources, Except Taxes to be Levied	<u>12,858,595</u>	<u>550,076</u>		<u>13,408,671</u>
TOTAL BUDGET REQUIREMENTS	<u>18,340,963</u>	<u>841,476</u>		<u>19,182,439</u>

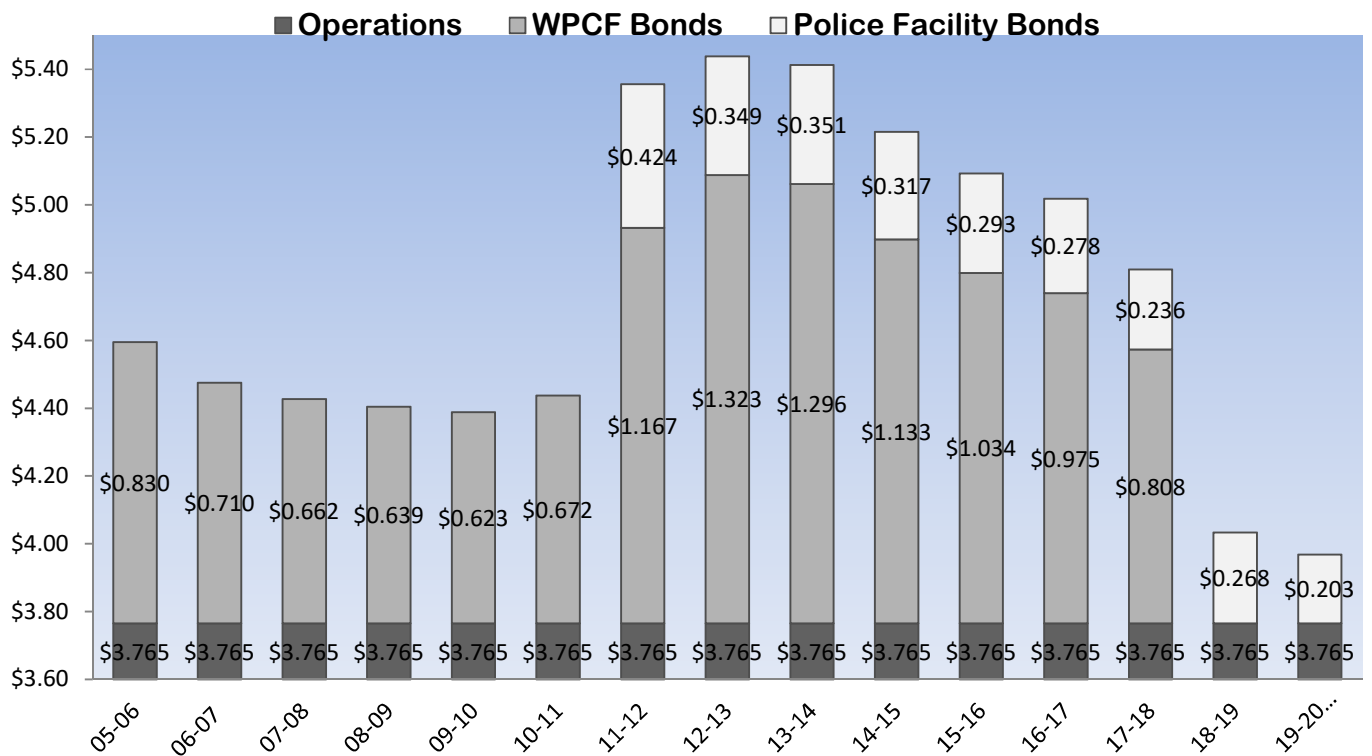
# CITY OF TROUTDALE HISTORICAL PROPERTY TAX DATA

TAX YEAR	POPULATION	ASSESSED VALUATION	PERMANENT OPERATING LEVY	DEBT SERVICE LEVY	TOTAL TAX LEVY	TAX RATE /1,000	TAX PER CAPITA
05-06	14,881	871,035,929	3,279,489	722,551	4,002,040	4.59	269
06-07	15,110	933,315,284	3,514,010	662,981	4,176,991	4.48	276
07-08	15,430	999,588,926	3,763,618	661,784	4,425,402	4.43	287
08-09	15,535	1,037,400,788	3,914,197	663,062	4,577,259	4.41	295
09-10	15,962	1,079,497,361	4,064,523	672,424	4,736,947	4.39	297
10-11	15,980	1,107,900,669	4,171,468	744,681	4,916,149	4.44	308
11-12	16,000	1,124,964,739	4,235,717	1,312,484	5,548,201	4.93	347
12-13	16,005	1,115,008,909	4,198,232	1,475,305	5,673,537	5.09	354
13-14	16,015	1,155,777,910	4,351,735	1,498,284	5,850,019	5.06	365
14-15	16,020	1,278,870,040	4,815,201	1,449,399	6,264,600	4.90	391
15-16	16,020	1,311,825,580	4,938,400	1,356,405	6,294,804	4.80	393
16-17	16,025	1,387,498,970	5,224,028	1,352,322	6,576,350	4.74	410
17-18	16,035	1,451,512,515	5,465,065	1,172,946	6,638,011	4.57	414
18-19	16,070	1,461,701,740	5,465,065	392,098	5,857,163	4.01	364

Estimate:

19-20	16,185	1,528,001,129	5,832,306	310,000	6,142,306	4.02	380
-------	--------	---------------	-----------	---------	-----------	------	-----

## Property Tax Rate per \$1,000 Fifteen Year History



**CITY OF TROUTDALE, OREGON**  
**SCHEDULE OF DEBT SERVICE REQUIREMENTS**  
**GENERAL OBLIGATION BONDS**

<u>YEAR OF MATURITY</u>	<b>POLICE FACILITY CONSTRUCTION BONDS ISSUED 2/17/2011</b>		<u>TOTAL DEBT SERVICE</u>
	<u>PRINCIPAL</u>	<u>INTEREST</u>	
2019-20	315,000	242,098	557,098
2020-21	340,000	229,498	569,498
2021-22	370,000	215,898	585,898
2022-23	400,000	201,098	601,098
2023-24	430,000	185,098	615,098
2024-25	465,000	167,898	632,898
2025-26	495,000	149,298	644,298
2026-27	535,000	129,498	664,498
2027-28	570,000	107,563	677,563
2028-29	610,000	83,908	693,908
2029-30	655,000	58,288	713,288
2030-31	700,000	30,450	730,450
	<u>5,885,000</u>	<u>1,800,588</u>	<u>7,685,588</u>

Interest payments at December 1st and June 1st. Principal payment at June 1st.

Total scheduled debt service on this GO Bond is \$11,625,790. As of July 1, 2019 the City has made payments totaling \$3,940,203 (\$1,655,000 principal and \$2,285,203 interest). The remaining scheduled payments total \$7,685,588

**CITY OF TROUTDALE, OREGON**

**SCHEDULE OF DEBT SERVICE REQUIREMENTS**  
**FULL FAITH AND CREDIT OBLIGATIONS**

YEAR OF MATURITY	CITY LOAN TO URA		TOTAL DEBT SERVICE
	FF&C REDEVELOPMENT DEBT		
	ISSUED 2/14/2018		
	<u>PRINCIPAL</u>	<u>INTEREST</u>	
2019-20		167,000	167,000
2020-21		167,000	167,000
2021-22		167,000	167,000
2022-23		167,000	167,000
2023-24	1,000,000	167,000	1,167,000
2024-25	1,000,000	136,000	1,136,000
2025-26	1,000,000	103,500	1,103,500
2026-27	1,000,000	70,000	1,070,000
2027-28	<u>1,000,000</u>	<u>35,500</u>	<u>1,035,500</u>
	<u>5,000,000</u>	<u>1,180,000</u>	<u>6,180,000</u>

Interest payments at December 1st and June 1st. Principal payment at June 1st.

Total scheduled debt service on this FF&C Obligation is \$6,386,431

As of July 1, 2019 the City has made payments totaling \$206,431 interest only.

The remaining scheduled payments total \$6,180,000

# CITY OF TROUTDALE, OREGON

## BUDGET COMMITTEE APPROVAL

### 2019-2020 APPROVED BUDGET

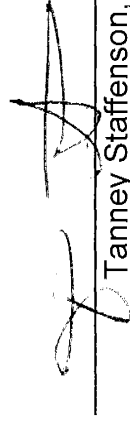
#### NOTICE OF APPROVAL BY BUDGET COMMITTEE

Approved General Fund permanent tax rate levy at \$3.7652 per \$1,000 assessed value.

Approved Debt Service Fund property tax levy of \$310,000 for the Community Police Facility general obligation bonded indebtedness.

Approved the entire budget as proposed.

APPROVED BY BUDGET COMMITTEE ON APRIL 17, 2019



Tanney Staffenson, CHAIRMAN

## **RESOLUTION NO. 2459**

### **A RESOLUTION ADOPTING THE CITY OF TROUTDALE'S FISCAL YEAR 2019-2020 ANNUAL BUDGET AND MAKING APPROPRIATIONS.**

#### **THE TROUTDALE CITY COUNCIL FINDS AS FOLLOWS:**

1. That a budget for Fiscal Year 2019-2020 was prepared to commence the July 1, 2019 to ensure compliance with the Local Budget Law, Oregon Revised Statutes, Chapter and Sections 294.305 to 294.565.
2. That the budget was approved by the Budget Committee on April 17, 2019 and is on file for public inspection.
3. That the budget has been published in the Local Budget Law form LB-1 required format and timeframe, pursuant to Oregon Revised Statutes 294.438.
4. That it is necessary to pass a resolution adopting the budget and making appropriations for Fiscal Year 2019-2020 to provide for ongoing City operations.

#### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TROUTDALE:**

Section 1. That the Budget Committee Approved Fiscal Year 2019-2020 Budget, as proposed with total requirements of \$50,476,758 including unappropriated fund balances of \$5,746,441 and appropriated sums of \$44,730,317 as on file at Troutdale City Hall, 219 E. Historic Columbia River Hwy, Troutdale, Oregon, which is now hereby adopted.

Section 2. The amounts listed below are hereby appropriated for the fiscal year beginning July 1, 2019 for the purposes stated:

#### **GENERAL FUND**

Legislative	40,160
Judicial	129,649
Legal	285,621
General Government	582,287
Administration	856,110
Community Services	149,040
Information Services	304,045

Finance	664,558
Police Operations	4,019,286
Public Safety Bldg. Operations	129,871
Solid Waste/Recycling	45,020
Fire Protection Services	2,286,248
Planning	601,016
Parks & Greenways	1,199,501
Facilities	1,232,282
Transfers to Other Funds	1,362,243
Contingency	850,000
Total General Fund Appropriations	14,736,937
Unappropriated Fund Balance	3,604,027
Total General Fund Requirements	18,340,963

#### **CODE SPECIALTIES**

Building Inspections	528,667
Electrical Inspections	83,002
Plumbing Inspections	86,311
Contingency	1,652,134
Total Code Specialties Fund Appropriations	2,350,113
Unappropriated Fund Balance	-
Total Code Specialties Fund Requirements	2,350,113

#### **WATER FUND**

Personnel Services	592,318
Materials & Services	867,209
Capital Outlay	1,345,300
Transfers to Other Funds	744,570
Contingency	125,000
Total Water Fund Appropriations	3,674,397
Unappropriated Fund Balance	37,625
Total Water Fund Requirements	3,712,022

#### **SEWER FUND**

Personnel Services	649,424
Materials & Services	1,242,561
Capital Outlay	3,153,100
Transfers to Other Funds	976,296
Contingency	100,000



	Total Sewer Fund Appropriations	6,121,381
Unappropriated Fund Balance		201,188
	Total Sewer Fund Requirements	<u>6,322,568</u>
<b>STREET FUND</b>		
Personnel Services		247,440
Materials & Services		1,186,165
Capital Outlay		762,300
Transfers to Other Funds		597,071
Contingency		900,000
	Total Street Fund Appropriations	3,692,976
Unappropriated Fund Balance		992,319
	Total Street Fund Requirements	<u>4,685,295</u>
<b>INTERNAL SERVICES FUND</b>		
Equipment Maintenance		362,524
Public Works Management		1,779,098
Contingency		391,202
	Total Internal Services Fund Appropriations	2,532,824
Unappropriated Fund Balance		-
	Total Internal Services Fund Requirements	<u>2,532,824</u>
<b>DEBT SERVICE FUND</b>		
Debt Service		557,100
	Total Debt Service Fund Appropriations	557,100
Unappropriated Fund Balance		284,376
	Total Debt Service Fund Requirements	<u>841,476</u>
<b>WATER IMPROVEMENT FUND</b>		
Materials & Services		25,000
Capital Outlay		137,530
Contingency		-
	Total Water Improvement Fund Appropriations	162,530
Unappropriated Fund Balance		-
	Total Water Improvement Fund Requirements	<u>162,530</u>
<b>SEWER IMPROVEMENT FUND</b>		
Materials & Services		25,000

Capital Outlay	836,717
Transfers to Other Funds	-
Contingency	-
Total Sewer Improvement Fund Appropriations	861,717
Unappropriated Fund Balance	-
Total Sewer Improvement Fund Requirements	<u>861,717</u>

#### **STREET TREE FUND**

Materials & Services	38,730
Total Street Tree Fund Appropriations	38,730
Unappropriated Fund Balance	-
Total Street Tree Fund Requirements	<u>38,730</u>

#### **STREET IMPROVEMENT FUND**

Materials & Services	25,000
Capital Outlay	950,000
Transfers to other Funds	-
Contingency	108,857
Total Street Improvement Fund Appropriations	1,083,857
Unappropriated Fund Balance	-
Total Street Improvement Fund Requirements	<u>1,083,857</u>

#### **STORM SEWER IMPROVEMENT FUND**

Materials & Services	47,500
Capital Outlay	1,325,000
Contingency	1,198,857
Total Storm Sewer Improvement Fund Appropriations	2,571,357
Unappropriated Fund Balance	-
Total Storm Sewer Improvement Fund Requirements	<u>2,571,357</u>

#### **PARKS IMPROVEMENT FUND**

Materials & Services	75,000
Capital Outlay	717,500
Transfers to Other Funds	273,000
Contingency	466,782
Total Parks Improvement Fund Appropriations	1,532,282
Unappropriated Fund Balance	-
Total Parks Improvement Fund Requirements	<u>1,532,282</u>

**STORM SEWER UTILITY FUND**

Personnel Services	229,281
Materials & Services	337,147
Capital Outlay	358,600
Transfers to Other Funds	297,672
Contingency	84,152
Total Storm Sewer Utility Fund Appropriations	1,306,852
Unappropriated Fund Balance	-
Total Storm Sewer Utility Fund Requirements	1,306,852

**UTILITIES UNDERGROUNDING FUND**

Capital Outlay	2,580,634
Contingency	-
Total Utilities Undergrounding Fund Appropriations	2,580,634
Unappropriated Fund Balance	-
Total Utilities Undergrounding Fund Requirements	2,580,634

**BIKE PATHS & TRAILS FUND**

Capital Outlay	34,117
Total Bike Paths & Trails Fund Appropriations	34,117
Unappropriated Fund Balance	-
Total Bike Paths & Trails Fund Requirements	34,117

**COMMUNITY ENHANCEMENT PROGRAM**

Materials & Services	151,804
Transfers to other Funds	19,852
Contingency	-
Total Comm Enhancement Prg Appropriations	171,656
Unappropriated Fund Balance	-
Total Comm Enhancement Prg Requirements	171,656

**SAM COX BLDG FUND**

Materials & Services	4,151
Capital Outlay	6,000
Transfers to other Funds	22,500
Contingency	2,490
Total Sam Cox Bldg Fund Appropriations	35,141
Unappropriated Fund Balance	-

Total Sam Cox Bldg Fund Requirements	<u>35,141</u>
<b>POLICE FACILITY PROJECT</b>	
Capital Outlay	55,476
Contingency	-
Total Police Facility Project Fund Appropriations	<u>55,476</u>
Unappropriated Fund Balance	-
Total Police Facility Project Fund Requirements	<u>55,476</u>
<b>FF&amp;C DEBT SERVICE FUND</b>	
Debt Service	167,000
Total FF&C Debt Service Fund Appropriations	<u>167,000</u>
Unappropriated Fund Balance	626,907
Total FF&C Debt Service Fund Requirements	<u>793,907</u>
<b>STORM SEWER REIMBURSEMENT FUND</b>	
Materials & Services	5,000
Capital Outlay	66,351
Contingency	-
Total Storm Sewer Reimbursement Fund Appropriations	<u>71,351</u>
Unappropriated Fund Balance	-
Total Storm Sewer Reimbursement Fund Requirements	<u>71,351</u>
<b>WATER REIMBURSEMENT FUND</b>	
Materials & Services	5,000
Capital Outlay	45,437
Contingency	-
Total Water Reimbursement Fund Appropriations	<u>50,437</u>
Unappropriated Fund Balance	-
Total Water Reimbursement Fund Requirements	<u>50,437</u>
<b>SEWER REIMBURSEMENT FUND</b>	
Materials & Services	5,000
Capital Outlay	174,088
Contingency	-
Total Sewer Reimbursement Fund Appropriations	<u>179,088</u>
Unappropriated Fund Balance	-
Total Sewer Reimbursement Fund Requirements	<u>179,088</u>

**STREET REIMBURSEMENT FUND**

Materials & Services	5,000
Capital Outlay	157,362
Contingency	-
Total Street Reimbursement Fund Appropriations	162,362
Unappropriated Fund Balance	-
Total Street Reimbursement Fund Requirements	162,362

<b>TOTAL APPROPRIATION - ALL FUNDS</b>	44,730,317
<b>TOTAL UNAPPROPRIATED FUND BALANCES</b>	5,746,441
<b>TOTAL REQUIREMENTS - ALL FUNDS</b>	50,476,758

Section 3. The Finance Director and Budget Officer is authorized and directed to take all steps necessary to carry out the intent of this resolution and to implement all such actions necessary to ensure compliance with the Local Budget Law, Oregon Revised Statutes, Chapter and Sections 294.305 to 294.565.

Section 4. This Resolution shall take effect upon adoption.

**YEAS: 5**  
**NAYS: 0**  
**ABSTAINED: 0**



**Sarah Skroch, City Recorder**  
**Adopted: June 11, 2019**



**Casey Ryan, Mayor**  
**Date: June 14, 2019**

## RESOLUTION NO. 2460

### A RESOLUTION IMPOSING AND CATEGORIZING AD VALOREM TAXES FOR FISCAL YEAR 2019-2020.

#### THE TROUTDALE CITY COUNCIL FINDS AS FOLLOWS:

1. That the budget for Fiscal Year 2019-2020 was adopted by the Council on June 11, 2019.
2. That a portion of the budgeted resources is to be provided by ad valorem taxes.
3. That it is necessary to pass a resolution the imposing and categorizing ad valorem taxes, and to certify the tax levies to the Multnomah County Tax Assessor.

#### NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TROUTDALE:

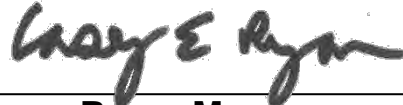
Section 1. The City Council hereby declares and certifies to the Multnomah County Tax Assessor that ad valorem property taxes are hereby levied as provided for in the adopted budget at the rate of \$3.7652 per \$1,000 of assessed value for operations, and in the amount of \$310,000 for bonds; and that these taxes are hereby imposed and categorized for tax year 2019-2020 upon the assessed value of all taxable property within the City of Troutdale:

	<u>General Government</u>	<u>Excluded from Limitation</u>
General Fund	\$3.7652 per \$1,000 of Assessed Value	
Debt Service Fund		\$ 310,000

Section 2. The Finance Director and Budget Officer is authorized and directed to certify to the County Assessor of Multnomah County, Oregon, the tax levy made by this resolution and to take all steps necessary to carry out the intent of this resolution and implement all such actions necessary to ensure compliance with the Local Budget Law, Oregon Revised Statutes, Chapter and Sections 294.305 to 294.565.

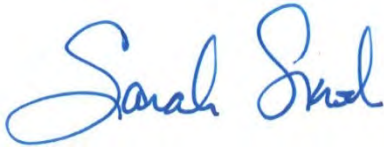
Section 3. This Resolution shall take effect upon adoption.

**YEAS: 5**  
**NAYS: 0**  
**ABSTAINED: 0**



---

**Casey Ryan, Mayor**  
**Date: June 14, 2019**



---

**Sarah Skroch, City Recorder**  
**Adopted: June 11, 2019**

# Pamplin Media Group

6605 SE Lake Road, Portland, OR 97222  
PO Box 22109 Portland, OR 97269-2169  
Phone: 503-684-0360 Fax: 503-620-3433  
E-mail: [legals@commnewspapers.com](mailto:legals@commnewspapers.com)

## AFFIDAVIT OF PUBLICATION

State of Oregon, County of Multnomah, SS I,  
Charlotte Allsop, being the first duly sworn,  
depose and say that I am the Accounting  
Manager of the **Gresham Outlook**, a newspa-  
per of general circulation, serving Gresham  
in the aforesaid county and state, as defined  
by ORS 193.010 and 193.020, that

**City of Troutdale**  
**Notice of Budget Committee Meeting**  
**Ad#: 98783**

A copy of which is hereto annexed, was  
published in the entire issue of said  
newspaper(s) for 2 week(s) in the  
following issue(s):

**03/26/2019, 03/29/2019**

*Charlotte Allsop*

Charlotte Allsop (Accounting Manager)

Subscribed and sworn to before me this  
03/29/2019.

*[Signature]*

NOTARY PUBLIC FOR OREGON

Acct #: 100123

**Attn: Sarah Skroch**  
TROUTDALE, CITY OF  
219 E HISTORIC COLUMBIA HWY  
TROUTDALE, OR 97062



## PUBLIC NOTICE CITY OF TROUTDALE, OREGON NOTICE OF BUDGET COMMITTEE MEETING

**7:00 P.M. -- APRIL 15, 2019**

A public meeting of the Budget Committee of the City of Troutdale and the Troutdale Urban Renewal Agency, Multnomah County, State of Oregon, to discuss the budget for the fiscal year July 1, 2019 to June 30, 2020 will be held at the Police Facility Community Room, 234 SW Kendall Court, Troutdale, Oregon. The meeting will take place on April 15, 2019 at 7:00 p.m. The purpose of the meeting is to receive the budget messages and to receive comment from the public on the budgets.

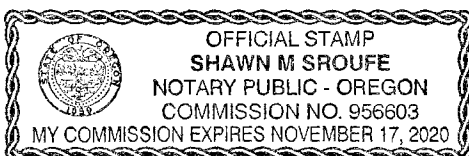
The Budget Documents may be inspected or obtained by any person at the office of the Finance Department, Troutdale City Hall, 219 E. Historic Columbia River Hwy, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, on or after April 11, 2019, or from the City's web site at <https://www.troutdaleoregon.gov/finance/page/city-budgetcafr>.

This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

Other meetings may be held if needed on April 17th, and 22nd. Additional dates will be announced at the close of each budget session beginning on April 15, 2019. All Budget Committee meetings will be held at the Police Facility Community Room, 234 SW Kendall Court.

Sarah Skroch  
City Recorder  
City of Troutdale  
Published 03/26/2019 and 03/29/2019

GO98783





# Pamplin MediaGroup

6605 SE Lake Road, Portland, OR 97222  
PO Box 22109 Portland, OR 97269-2169  
Phone: 503-684-0360 Fax: 503-620-3433  
E-mail: [legals@commnewspapers.com](mailto:legals@commnewspapers.com)

## AFFIDAVIT OF PUBLICATION

State of Oregon, County of Multnomah, SS I,  
Charlotte Allsop, being the first duly sworn,  
depose and say that I am the Accounting  
Manager of the **Gresham Outlook**, a newspa-  
per of general circulation, serving Gresham  
in the aforesaid county and state, as defined  
by ORS 193.010 and 193.020, that

**City of Troutdale**  
**Form LB-1**  
**Ad#: 112649**

A copy of which is hereto annexed, was  
published in the entire issue of said  
newspaper(s) for 1 week(s) in the  
following issue(s):  
**05/28/2019**

*Charlotte Allsop*

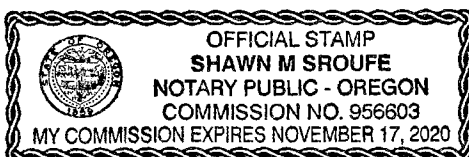
Charlotte Allsop (Accounting Manager)

Subscribed and sworn to before me this  
05/28/2019.

*[Signature]*

NOTARY PUBLIC FOR OREGON

Acct #: 100123  
**Attn: Sarah Skroch**  
TROUTDALE, CITY OF  
219 E HISTORIC COLUMBIA HWY  
TROUTDALE, OR 97062



TOTAL OF ALL FUNDS			
Beginning Fund Balance/Net Working Capital	Actual Amount 2017-18	Adopted Budget This Year 2018-19	Approved Budget Next Year 2019-2020
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	18,662,643	20,579,518	23,182,347
Federal, State and all Other Grants, Gifts, Allocations and Donations	10,359,030	7,184,218	8,882,004
Revenue from Bonds and Other Debt	2,873,393	3,420,563	3,834,708
Interfund Transfers / Internal Service Reimbursements	5,000,000	0	0
All Other Resources Except Current Year Property Taxes	4,003,812	3,677,143	4,516,821
Current Year Property Taxes Estimated to be Received	4,203,192	4,268,911	4,224,563
<b>Total Resources</b>	<b>61,447,050</b>	<b>57,962,579</b>	<b>59,555,315</b>
	<b>51,539,121</b>	<b>44,892,732</b>	<b>60,476,758</b>

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	4,678,295	5,351,084	6,054,248
Materials and Services	9,617,493	11,738,556	12,932,564
Capital Outlay	2,419,897	11,123,081	14,335,111
Debt Service	1,992,796	710,700	724,100
Interfund Transfers	8,955,619	3,950,141	4,804,821
Contingencies	0	7,200,686	5,879,474
Special Payments	23,874,931	4,618,105	5,748,441
Unappropriated Ending Balance and Reserved for Future Expenditure	51,539,121	44,892,732	60,476,758
<b>Total Requirements</b>			

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM			
Name of Organizational Unit or Program	FTE for that unit or program		
LEGISLATIVE 01-10	14,756	36,605	40,160
JUDICIAL 01-20	93,443	118,136	129,649
LEGAL 01-30	111,386	284,238	285,621
GENERAL GOVERNMENT 01-35	502,314	533,685	582,287
ADMINISTRATION 01-40	633,811	814,200	856,110
COMMUNITY SERVICES 01-42	113,702	143,810	149,040
INFORMATION SERVICES 01-45	248,095	270,839	304,046
FINANCE 01-50	583,141	623,812	664,588
POLICE OPERATIONS 01-71	3,400,445	3,633,083	4,019,298
PD FACILITY OPERATIONS 01-72	129,760.89	126,081.00	129,871.42

FORM LB-1

NOTICE OF BUDGET HEARING

FY 2019 - 2020

A public meeting of the Troutdale City Council will be held on June 11, 2019 at 7:00 p.m. in the Police Facility Community Room, 234 SW Kendall Court, Troutdale, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2019 as approved by the Troutdale Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Troutdale City Hall, 219 E. Columbia River Hwy, Troutdale, Oregon, between the hours of 8:30 a.m. and 4:30 p.m. This budget is an annual budget period. This budget was prepared on a basis of accounting that is the same as used in the preceding year.  
Contact: Erich Mueller, Finance Director Telephone: 503-565-5175 Email: [erich.mueller@troutdaleoregon.gov](mailto:erich.mueller@troutdaleoregon.gov)

A public meeting of the Troutdale City Council will be held on June 11, 2019 at 7:00 p.m. in the Police Facility Community Room, 234 SW Kendall Court, Troutdale, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2019 as approved by the Troutdale Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Troutdale City Hall, 219 E. Columbia River Hwy, Troutdale, Oregon, between the hours of 8:30 a.m. and 4:30 p.m. This budget is an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Contact: Erich Mueller, Finance Director

Telephone: 503-665-5175

Email: erich.mueller@troutdaleoregon.gov

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2017-18	Adopted Budget This Year 2018-19	Approved Budget Next Year 2019-2020
Beginning Fund Balance/Net Working Capital	18,652,643	20,579,518	23,182,347
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	10,359,030	7,184,218	8,862,004
Federal, State and all Other Grants, Gifts, Allocations and Donations	2,873,393	3,420,363	3,834,708
Revenue from Bonds and Other Debt	5,000,000	0	0
Interfund Transfers / Internal Service Reimbursements	4,003,812	3,677,143	4,516,821
All Other Resources Except Current Year Property Taxes	4,203,192	4,268,911	4,224,563
Current Year Property Taxes Estimated to be Received	6,447,050	5,762,579	5,856,315
<b>Total Resources</b>	<b>51,539,121</b>	<b>44,892,732</b>	<b>50,476,758</b>

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	4,678,295	5,351,684	6,054,248
Materials and Services	9,617,483	11,738,355	12,932,564
Capital Outlay	2,419,997	11,123,061	14,335,111
Debt Service	1,992,796	710,700	724,100
Interfund Transfers	8,955,619	3,950,141	4,804,821
Contingencies	0	7,200,686	5,879,474
Special Payments			
Unappropriated Ending Balance and Reserved for Future Expenditure	23,874,931	4,818,105	5,746,441
<b>Total Requirements</b>	<b>51,539,121</b>	<b>44,892,732</b>	<b>50,476,758</b>

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
LEGISLATIVE 01-10	14,756	36,605	40,160
FTE			
JUDICIAL 01-20	93,443	118,136	129,649
FTE	1.00	1.00	1.00
LEGAL 01-30	111,386	284,238	285,621
FTE	0.50	0.50	0.50
GENERAL GOVERNMENT 01-35	502,314	533,685	582,287
FTE			
ADMINISTRATION 01-40	633,811	814,200	856,110
FTE	5.00	6.00	6.00
COMMUNITY SERVICES 01-42	113,702	143,810	149,040
FTE	0.75	0.75	0.75
INFORMATION SERVICES 01-45	248,095	270,839	304,045
FTE	1.00	1.00	1.00
FINANCE 01-50	563,141	623,812	664,558
FTE	5.00	5.00	5.00
POLICE OPERATIONS 01-71	3,400,445	3,633,083	4,019,286
FTE	0.50	0.50	1.00
PD FACILITY OPERATIONS 01-72	129,760.89	126,081.00	129,871.42
FTE			
SOLID WASTE/RECYCLING 01-78	14,296	21,706	45,020
FTE	0.10	0.10	0.10
FIRE PROTECTION SERVICES 01-76	2,152,082	2,218,797	2,286,248
FTE			
PLANNING 01-82	412,220	485,591	601,016
FTE	3.50	3.50	3.50
PARKS & GREENWAYS 01-85	918,936	1,962,766	1,199,501
FTE	2.50	2.50	2.50
FACILITIES 01-86	494,186	1,163,710	1,232,282
FTE	3.50	3.50	3.50
BUILDING 02-81	296,376	338,118	528,667
FTE	1.39	1.64	1.64
ELECTRICAL 02-83	87,050	75,384	83,002
FTE	0.23	0.23	0.23
PLUMBING 02-84	111,334	74,523	86,311
FTE	0.63	0.38	0.38
WATER 03	3,406,215	3,362,959	3,712,022
FTE	5.00	5.00	5.60
SEWER 04	5,340,666	5,001,098	6,322,568
FTE	5.95	5.95	6.45
STREETS 05	4,459,131	4,892,006	4,685,295
FTE	1.80	1.80	2.30
INTERNAL SERVICES EQUIPMENT 06-79	285,470	334,671	362,524
FTE	2.20	2.20	2.10
INTERNAL SERVICES MANAGEMENT 06-80	1,266,632	1,571,043	1,779,098
FTE	8.15	8.15	8.15
DEBT SERVICE 09	2,177,861	877,903	841,476
FTE			
WATER IMPROVEMENT 11	153,553	128,595	162,530

FTE			
SEWER IMPROVEMENT 12	757,003	768,379	861,717
FTE			
STREET TREE 13	47,931	44,875	38,730
FTE			
STREET IMPROVEMENT 14	1,274,143	1,296,174	1,083,857
FTE			
STORM SEWER IMPROVEMENT 15	2,920,713	2,602,588	2,571,357
FTE			
PARKS IMPROVEMENT 16	1,296,293	1,445,381	1,532,282
FTE			
STORM SEWER UTILITY 17	1,032,187	849,208	1,306,852
FTE	2	2	2.55
UTILITIES UNDERGROUND 19	2,118,654	2,237,958	2,580,634
FTE			
BIKE PATHS & TRAILS 23	13,244	23,813	34,117
FTE			
COP DEBT SERVICE 26	141,223	0	0
FTE			
COMM ENHANCEMENT PROGRAM 22	190,994	143,034	171,656
FTE			
SAM COX BLDG FUND 24	84,386	63,889	35,141
FTE			
POLICE FACILITY PROJECT 36	53,076	54,105	55,476
FTE			
FF&C DEBT SERVICE 27	125,359	175,679	793,907
FTE			
STORM SEWER REIMBURSEMENT 42	0	16,770	71,351
FTE			
WATER REIMBURSEMENT 43	0	26,990	50,437
FTE			
SEWER REIMBURSEMENT 44	0	70,950	179,088
FTE			
STREET REIMBURSEMENT 45	0	79,700	162,362
FTE			
Non-Departmental / Non-Program	14,097,052	5,899,880	7,859,605
FTE			
<b>Total Requirements</b>	<b>51,539,121</b>	<b>44,892,732</b>	<b>50,476,758</b>
<b>Total FTE</b>	<b>50.75</b>	<b>51.75</b>	<b>54.25</b>

**STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING \***

The Budget Committee Approved Budget increases full time equivalent employees by 2.5 representing an increase of the Code Enforcement position from half to full time, an additional laborer position shared by the water and streets operations, and another laborer position shared by the stormwater and sewer operations. The budget allocates the estimated \$532,000 of expected Enterprise Zone Community Service Fee from the new Amazon distribution facility, toward the debt service requirements of the Full Faith and Credit obligations used for the \$5 million loan to the Urban Renewal Agency.

**PROPERTY TAX LEVIES**

	Rate or Amount Imposed 2017-18	Rate or Amount Imposed This Year 2018-19	Rate or Amount Approved Next Year 2019-2020
Permanent Rate Levy (rate limit 3.7652 per \$1,000)	3.7652	3.7652	3.7652
Local Option Levy			
Levy For General Obligation Bonds	\$1,172,946	\$392,231	\$310,000

**STATEMENT OF INDEBTEDNESS**

LONG TERM DEBT	Estimated Debt Outstanding on July 1, 2020	Estimated Debt Authorized, But Not Incurred on July 1, 2020
General Obligation Bonds	\$5,885,000	\$0
Other Bonds	\$5,000,000	\$0
Other Borrowings	\$0	\$0
<b>Total</b>	<b>\$10,885,000</b>	<b>\$0</b>

150-504-073-2 (Rev. 02-14)

# Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

FORM LB-50  
2019-2020

To assessor of Multnomah County

☐ Check here if this is an amended form.

- Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

The City of Troutdale has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Multnomah County. The property tax, fee, charge or assessment is categorized as stated by this form.

219 E. Historic Columbia River Hwy Troutdale OR 97060-2078 July 10, 2019  
Mailing Address of District City State ZIP code Date  
Erich Mueller Finance Director 503-674-7231 erich.mueller@troutdaleoregon.gov  
Contact Person Title Daytime Telephone Contact Person E-Mail

**CERTIFICATION** - You **must** check one box if your district is subject to Local Budget Law.

- ☒ The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.  
☐ The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

## PART I: TAXES TO BE IMPOSED

		Subject to General Government Limits Rate -or- Dollar Amount	Excluded from Measure 5 Limits Dollar Amount of Bond Levy
1. Rate per \$1,000 or Total dollar amount levied (within permanent rate limit) . . .	1	3.7652	
2. Local option operating tax . . . . .	2		
3. Local option capital project tax . . . . .	3		
4. City of Portland Levy for pension and disability obligations . . . . .	4		
5a. Levy for bonded indebtedness from bonds approved by voters <b>prior</b> to October 6, 2001 . . . . .	5a.	0	
5b. Levy for bonded indebtedness from bonds approved by voters <b>on or after</b> October 6, 2001 . . . . .	5b.	310,000	
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) . . . . .	5c.	310,000	

## PART II: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per \$1,000 . . . . .	6	3.7652
7. Election date when your <b>new district</b> received voter approval for your permanent rate limit . . . . .	7	
8. <b>Estimated</b> permanent rate limit for newly <b>merged/consolidated district</b> . . . . .	8	

## PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -or- rate authorized per year by voters

## Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS \_\_\_\_\_ (Must be completed if you have an entry in Part IV)

## Worksheet for Allocating Bond Taxes

Debt service requirements for bonds approved **prior** to October 6, 2001 (including advanced refunding issues):

	Principle	Interest	Total
Bond Issue 1			0.00
Bond Issue 2			0.00
Bond Issue 3			0.00
	Total A		0.00

Debt service requirements for bonds approved **on or after** October 6, 2001 (including advanced refunding issues):

	Principle	Interest	Total
Bond Issue 1	315,000.00	242,098.00	557,098.00
Bond Issue 2			0.00
Bond Issue 3			0.00
	Total B		557,098.00
	Total Bond (A + B)		557,098.00

### Total Bonds

Total A	=	<u>0</u>	=	Allocation %	X	Bond Levy	=	<u>0</u>	(enter on line 5a on the front)
Total A + B	=	<u>557098</u>		<u>-</u>	%				
Total B	=	<u>557098</u>	=	Allocation %	X	Bond Levy	=	<u>310,000</u>	(enter on line 5b on the front)
Total A + B	=	<u>557098</u>		<u>100.00</u>	%	<u>310,000</u>			
						Total Bond Levy	=	<u>310,000</u>	(enter on line 5c on the front)

### Example - Total Bond Levy = \$5,000

Debt service requirements for bonds approved **prior** to October 6, 2001 (including advanced refunding issues):

Bond A:		Principle	Interest	Total
Bond Issue 1		5,000.00	500.00	5,500.00
Bond Issue 2		3,000.00	250.00	3,250.00
Bond Issue 3		1,000.00	100.00	1,100.00
		Total A		9,850.00

Debt service requirements for bonds approved **on or after** October 6, 2001 (including advanced refunding issues):

Bond B:		Principle	Interest	Total
Bond Issue 1		3,000.00	50.00	3,050.00
		Total B		3,050.00
		Total Bond (A + B)		12,900.00

### Formula for determining the division of tax:

Total A	=	\$ <u>9,850.00</u>	=	Allocation %	X	Bond Levy	=	\$ <u>3,818.00</u>	(enter on line 5a on the front)
Total A + B	=	\$ <u>12,900.00</u>		<u>0.7636</u>	%	\$ <u>5,000.00</u>			
Total B	=	\$ <u>3,050.00</u>	=	Allocation %	X	Bond Levy	=	\$ <u>1,182.00</u>	(enter on line 5b on the front)
Total A + B	=	\$ <u>12,900.00</u>		<u>0.2364</u>	%	\$ <u>5,000.00</u>			
						Total Bond Levy	=	\$ <u>5,000.00</u>	(enter on line 5c on the front)



