



# CITY OF TROUTDALE PARKS & FACILITIES

## AGENDA PARKS ADVISORY COMMITTEE

Kellogg Community room  
234 SW Kendall Court  
Troutdale, OR 97060  
September 18, 2024  
7:00 PM

The PAC meeting will be held in person in the Kellogg Room and will also be available on teams.

1. Roll Call
2. Review and Approve July 17<sup>th</sup> 2024 Minutes
3. Communication from Staff
4. Public to be heard (comments limited to 5 min / speaker)
5. Recap of TPAC tabling at August First Friday; round table discussion of ways to conduct effective public outreach and recruit citizen volunteer groups
6. Review of the current state of the trails system in Troutdale parks & greenways; discuss areas of potential future improvements to trail quality, safety and connectivity (enc. Parks Master Plan map of trails & connectivity - Map 3 Pg. 46)
7. Discussion & review of the landmark & historic trees in Troutdale
8. Committee concerns and initiatives, future agenda items, closing comments
9. Hold or Cancel next month's meeting
10. Adjourn

This meeting location is accessible to persons with disabilities.  
A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made in writing at least 48 hours prior to the meeting to Jona Jacobsen 503-674-7271 or by email to: [Jona.Jacobsen@Troutdaleoregon.gov](mailto:Jona.Jacobsen@Troutdaleoregon.gov)

**Troutdale Parks Advisory Committee  
Meeting Summary**

**July 17, 2024**

Kellogg Room & Remote Video Conferencing  
<https://www.troutdaleoregon.gov/meetings>

**Vice Chair Allen** called the meeting to order at 7:04 pm.

**Present:** Vice Chair Carol Allen, Zach Andrews, Shelly Reynolds, Sherilee Winters, Robbie Cantrell, Jim Hill, Woodrow Terrell, Tiffany Long, Victoria Rizzo

**Excused:** None

**Staff Present:** Jona Jacobsen, Parks and Facilities Superintendent

**June Meeting cancelled – no minutes – review and approve May 15, 2024, Minutes—**  
Approved as presented.

**Communication from Staff** — Updates included the Ch'akchak Trail, stairway reconstruction in Beaver Creek Canyon, contracting with Oregon Patrol Services, tree removal and replacement in Llewellyn Park, weed removal in the dog park, upcoming events, and Facilities' positions.

**Public to be heard** — Paul Wilcox noted a correction in the May minutes and asked about the Sunrise Park sign.

**Election / appointment of committee officers** — Zach Andrews was elected PAC Chair; Robbie Cantrell was elected Vice Chair. Jim Hill volunteered for the Town Center Advisory Board.

**Discuss Imagination Station surface issues** — **Superintendent Jacobsen** updated on efforts to replace the surface, noting that only \$50,000 was allocated for the project. Crews would continue patching the surface and he hoped a more permanent fix would be found next year.

**Committee concerns and initiatives, future agenda items, closing comments** — Discussion included clarifications about the Parks Master Plan and suggestions for a PAC table at August's First Friday and updating park pictures online. Zach wanted PAC to focus on trail completions.

**Next month's meeting August 16, 2024, has been cancelled** — The next PAC meeting will be September 18th at 7:00 pm.

**Adjournment** — The meeting adjourned at 8:19 pm.

**Troutdale Parks Advisory Committee  
Meeting Minutes**

**July 17, 2024**

Kellogg Room & Remote Video Conferencing  
<https://www.troutdaleoregon.gov/meetings>

**Vice Chair Allen** noted former chair Jeff Hutchinson had resigned from the Committee.

**Roll Call**

Present: Vice Chair Carol Allen, Zach Andrews, Shelly Reynolds, Sherilee Winters, Robbie Cantrell, Jim Hill, Woodrow Terrell, Tiffany Long, Victoria Rizzo

Excused: None

Staff Present: Jona Jacobsen, Parks and Facilities Superintendent

**Vice Chair Allen** called the meeting to order at 7:04 pm.

[1:03]

**June Meeting cancelled – no minutes – review and approve May 15, 2024, Minutes**

**Unidentified [1:23]** moved to approve the May 15, 2024, Parks Advisory Committee (PAC) meeting minutes as presented. **Unidentified [1:27]** seconded the motion, which passed unanimously.

[1:42]

**Communication from Staff**

**Superintendent Jacobsen** updated on Parks and Recreation maintenance activities projects, and upcoming events with these key comments:

- Ch'akchak Trail, the Troutdale section of the 40-Mile Loop Trail, officially opened the third week of June.
- With budget allocation this fiscal year, Oregon Patrol Service (OPS), was contracted as parks security. The schedule and park rotation for OPS was described, as well as its extended schedule over the 4<sup>th</sup> of July weekend. OPS provides weekly reports to Jona, City management, and the Multnomah County Sheriff's Office (MCSO).
- On June 27<sup>th</sup>, Trailkeepers completed the stairway reconstruction project in Beaver Creek Canyon, earlier than expected and at a fraction of the cost of hiring a contractor. An appreciation luncheon was held for Trailkeepers volunteers on July 13<sup>th</sup> along with a ribbon-cutting ceremony at the top of the stairs.
  - Hopefully, next year's budget cycle will provide funding to continue repairs and renovations to the Beaver Creek Canyon trail system. The boardwalk below the new staircase was so hazardous it might be barricaded.
- The bidding process for the Sandy River Park and Trail project would begin tomorrow with crews possibly breaking ground as soon as September.

- The large tree damaged in the January ice storm at Llewellyn Park was removed, as well as a few adjacent cedar trees recommended by the arborist to protect life and property. With so many trees having been removed from the park, the largest nursery stock oak trees available would be ordered this winter. Oaks were slow growing, provided excellent shade, and were sturdy in Troutdale's winds.
- The Multnomah Youth Corps was doing a great job working to reduce the weed and blackberry growth at Columbia Dog Park, and the work would continue over the next month. Getting the dog park to align with his vision would be a multi-year process.

[29:12]

- The new in-house Facilities custodian, on-boarded in May, was doing excellent work. He had heard from long-timers in Troutdale that the City buildings looked better than they had in 20 years. The City was currently recruiting for a Facilities Maintenance Technician after the former one left. Anyone interested or qualified could apply on the City's website.

**Superintendent Jacobsen** addressed questions and comments from the PAC about the Sandy River Park bidding process and how the City used and distributed wood from downed trees. Parks would be updating signage at various parks to reflect whether dogs were allowed and the rules regarding dogs, as well as posting signage at the Columbia Park parking lot to direct people to the dog park. Glenn Otto and Columbia Parks did not allow dogs, aside from the dog park and a dog-friendly easement to get to it. He agreed to look into using goats to deal with weeds at the dog park, and check that the City website had been updated regarding where dogs were allowed. The [website](#) developer was designing a dogs' page. Staff was still working with Friends of Trees on producing the tree-planting event, likely to be held in the winter.

[22:44]

- Ahead of Movies in the Park, infrastructure at Columbia Park would be updated with new benches and new big belly [22:47] bins.
- Glenn Otto and Columbia Parks did not allow dogs, aside from the dog park and a dog-friendly easement to get to it.

PAC members suggested hosting a table at First Friday to highlight Troutdale's park amenities since the parks were not being utilized as they should; they were always empty, except during the summer. It was noted that people parking in the Weedin Park parking lot were not going to the park which may prevent people who want to go to the park from having parking.

[30:10]

### **Public to be heard**

**Paul Wilcox** asked about blue highlighting in the May meeting summary and noted the blue highlighted section referencing Oxbow Park on Page 5 of the minutes should note Glenn Otto Park. He asked about the big sign at Sunrise Park that was taken out by a car.

**Superintendent Jacobsen** explained the blue highlighting had not been removed before publishing the minutes. The sign at Sunrise Park, made by an inmate sign shop years ago. It was difficult to find people who would make such signs now, and they were extremely expensive.

Parks might go in a different direction with the Sunrise Park sign than making an exact copy. Fossil Graphics made durable outdoor signage for national and state parks, and he was considering the company for signage at the new Sandy River Park as well.

[\[34:57\]](#)

### **Election / appointment of committee officers**

**Vice Chair Allen** opened the floor for nominations for Chair.

**Victoria** nominated Shelly Reynolds for 2024 PAC Chair. **Shelly** accepted the nomination.

**Robbie** nominated Zach Andrews for 2024 PAC Chair. **Zach** accepted the nomination.

It was confirmed the PAC had no alternate member at this time.

[\[38:54\]](#)

**Following a roll call vote, Zach Andrews was unanimously elected as PAC Chair for 2024.**

**Chair Andrews** assumed conducting the meeting and opened nominations for Vice Chair.

**Chair Andrews** nominated Robbie Cantrell as 2024 PAC Vice Chair. **Robbie** accepted the nomination.

[\[40:38\]](#)

**Following a roll call vote, Robbie Cantrell was elected as 2024 PAC Vice Chair by a 7 to 2 vote.**

**Victoria** nominated Jim Hill for the Town Center Advisory Board (TCAB). **Jim** volunteered for the position; no vote was required.

[\[42:22\]](#)

### **Discuss Imagination Station surface issues**

**Superintendent Jacobsen** shared concerns expressed about the condition of the park's surface and doing patchwork repairs versus replacing the entire surface. He described his efforts in seeking solutions, noting his preference for a high-quality artificial turf material called ForeverLawn and the \$300,000 quote he submitted to the Budget Committee. Though the City would spend more than that if a child got hurt on the surface, the budget allocation was reduced to \$50,000.

- Last year he intentionally did not patch work the surface because he believed it would be replaced this summer, so the surface did get worse. Since the Budget Committee meetings, his crew had patched a significant number of holes which may only last season or maybe two. He explained the challenges of the patchwork process, noting the work was bumped up on Parks' priority list for this summer; however, he did not think using the \$50,000 this summer was a good use of taxpayers' money. Imagination Station needed a full measure, not a half-measure. He hoped it could be repaired next year, keeping the asset for the community preserved and well cared for. Water penetration through the broken surface would eventually cause structural issues with the play structure.

[\[50:33\]](#)

Comments and questions from the Committee were addressed as follows:

- Staff would email the photos of the patchwork and process to the Committee members.
- Staff would discuss with Ray Young the suggestion of getting help from the County, Metro, or neighboring cities for funding to repair the surface, as the park was a destination location.
- Travis Hultin had felt while Fibar was approved for ADA, it was not practical for a child who used a wheelchair. Fibar material would also blow away in the wind.
- Continuing to patch the surface would get Parks through this year.
- Staff would continue to propose the resurfacing, looking for cheaper options and other materials and soliciting other bids.
- Encouraging citizens to speak out and write letters about the hazard to kids, especially communication with City Council, would be key on the issue.
- In response to the question of whether the \$50,000, if unspent this year, could be added to the amount next year, [inaudible 56:23].

**Superintendent Jacobsen** added \$40,000 was approved for sun sails for Imagination Station, and while he could propose a splash pad in the Parks budget, there was no point in adding more infrastructure before fixing the surface.

- Funds in the budget for the skate park were cut. Unfortunately, funds spent for consultants and studies on the skate park when it was now not being built was how things went in government sometimes.

[1:00:09]

#### **Committee concerns and initiatives, future agenda items, closing comments**

The new PAC members were welcomed and elected officers congratulated. The PAC commended Jona on his first year with the City, and all the work he and his crews had been doing, including the tree removal at Llewellyn Park and cleaning up the east side entry into Beaver Creek Canyon.

**Superintendent Jona** addressed questions, noting the reported “sex bench” was a matter for truancy officers, parents, and high school staff. [inaudible 1:01:14].

- He clarified the Parks Master Plan was a guiding document for the Committee to reference when discussing the needs of parks and future planning. The dog park and off-leash access were included in the Master Plan in response to the community and had now been enacted.
- He noted the irrigation fail at C.P. Park earlier this week was due to a contractor damaging the irrigation pipe under the sidewalk earlier in the year. The water was shut off and the City could probably follow up with the contractor. He did not believe it was worth a lawsuit, as it was PVC pipe.

Discussion and suggestions from the PAC members were as follows:

- Similar to the goat suggestion, chickens could be used to address issues with ants and other insects.
- Tiffany and four PAC members volunteered to organize having a PAC table at August's First Friday. Superintendent Jacobsen offered to check with Marlee Boxler about it.

- Providing a map of the city's parks and dog/dog-friendly parks at the PAC's table was suggested.
- Many of the park pictures online were outdated. The list of which amenities each park had should be updated, including whether the parks were ADA-compliant. The brand-new play structure at C.P. Park needed a picture.

**Robbie** and thanked the PAC for electing him Vice Chair.

**Chair Andrews** said he wanted to continue focusing on trail completions, which was a big topic of feedback from community members and suggested a brainstorming session to talk about areas that might be good to loop together. He appreciated being elected Chair.

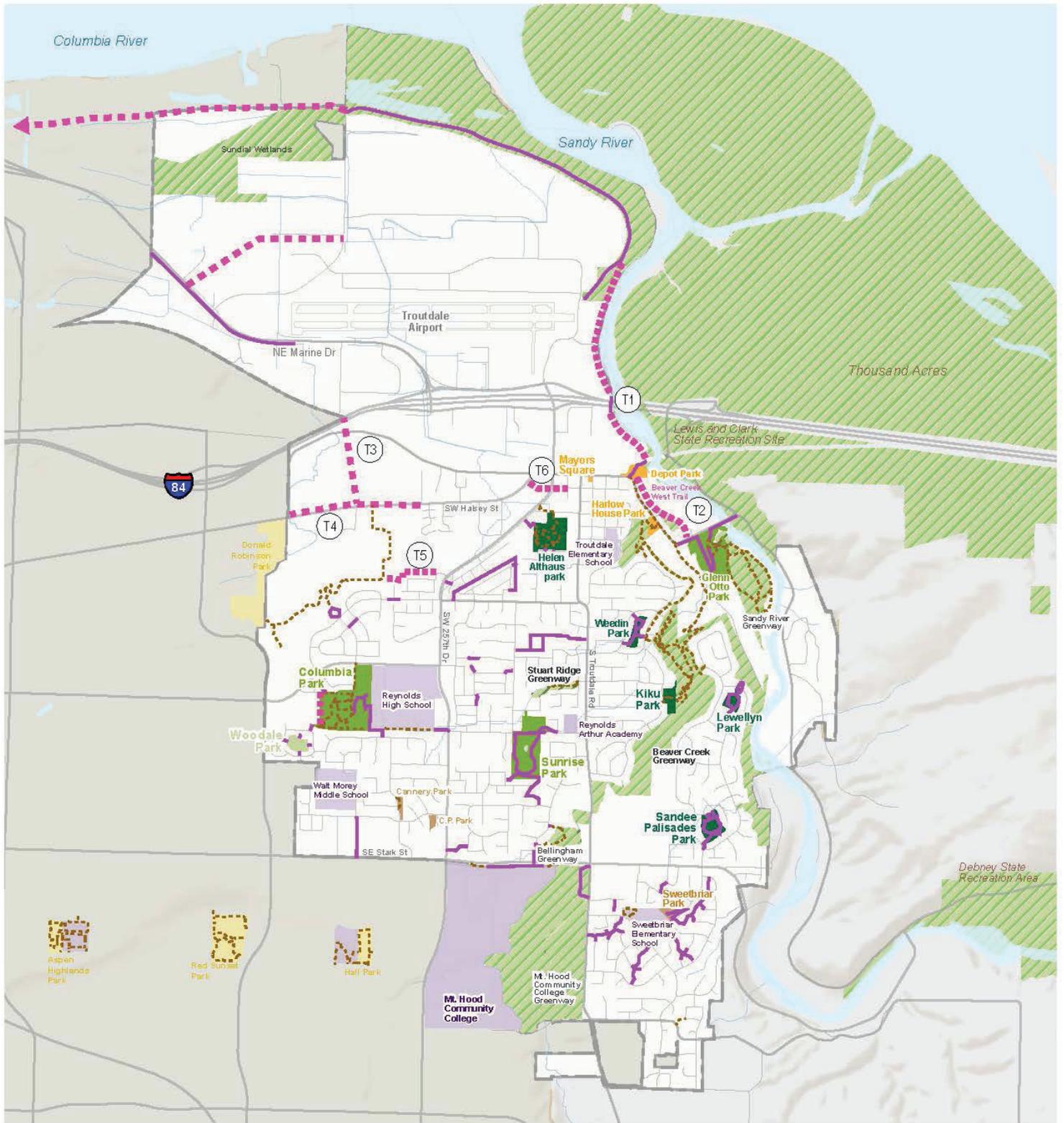
[1:14:27]

**Next month's meeting August 16, 2024, has been cancelled**

The next meeting would be September 18th at 7:00 pm.

### **Adjournment**

The meeting adjourned at 8:19 pm.



Map 3: Trails & Connectivity

**Existing Parks and Recreation Facilities**

- Neighborhood Park
- Community Parks
- Special Use Park
- Mini Park
- Natural Area
- Other Public Parks

**Off-Street Trails**

- Existing Trail/Path
- Existing Multi-Use Path
- Proposed Trail/Path
- T#

**Base Features**

- City of Troutdale
- Urban Growth Boundary
- River
- Schools
- Streets and Roads



THE CITY OF  
**TROUTDALE**  
OREGON  
EST. 1907



Map Date: Dec 2022  
Source: Troutdale GIS, RUS  
Prepared by MIG, Inc.

