

Proposed Budget FY 20-21



Fiscal Year 2020 - 2021

CITY OF TROUTDALE, OREGON

CITY OF TROUTDALE OREGON

Proposed Budget for Fiscal Year 2020-2021

BUDGET COMMITTEE

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City Manager
Public Works Director
Community Development Director
City Recorder
City Attorney
Finance Director



CITY OF TROUTDALE

Proposed Budget

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BUDGET MESSAGE

2020-2021 Proposed Budget

INTRODUCTION

The proposed budget for fiscal year 2020-2021 allocates limited City funding to support City goals and objectives within available resources, to contribute to a sense of stability and continuity during these uncertain health and economic conditions.

The COVID-19 public health emergency has disrupted families, schools, employment, government and the overall economy. The various government orders to limit person to person contact taken at the Federal, State and local levels in the best interest of public health, have had a significant negative economic impact.

There are both similarities and differences to current economic conditions and the 2008 financial crisis. The restrictions causing the current conditions are an abrupt slamming on the breaks to the economy for public health needs. The overall economy was strong going into the current sharp downturn, and should support a rapid improvement once health conditions improve. The 2008 great recession took approximately 18 months to continually decline. The asset bubble excess in the home real estate market began the downturn in the subprime mortgage market. The mortgage market collapse impacted the banking sector, which impacted the stock market and then both business and consumer confidence in the general economy.

While the economic impact will change month to month over 18 months, the general trend will be improvement. The significant fiscal economic stimulus from recent Federal relief legislation coupled with the monetary stimulus from the Federal Reserve will provide abundant fuel for a full economic recovery as consumer confidence returns.

We expect the State "stay at home" restrictions to gradually be reduced over the coming weeks. The summer months should see a significant improvement in economic conditions, but not a full recovery. By year end economic activity should recover to 70% to 80% of pre-Covid levels. A complete recovery is unlikely until consumers "feel" safe following a successful extensive vaccination and testing roll out. Widespread vaccination is unlikely to be completed until mid to late 2021.

The proposed budget has been prepared with a view of a short, few month, very sharp reduction of economic activity, followed by a significant improvement in remainder of the year. Furthermore the proposed budget combines a continuing operations approach to provide clean water and effectively remove sewer and stormwater, providing both the service and contribute to a sense of sense of stability and continuity to the residents. The proposed budget also looks to continue projects and make progress on the ongoing goals of economic development. While

we recognize the current several months are difficult circumstance and there remains significant uncertainty, we will over the course of the next year recover to something closer to normality. A sense of “this too shall pass” does not discount the current difficult circumstances, but it also looks through the current fog of uncertainty to a brighter future for all Troutdale residents.

The proposed budget incorporates some estimated revenue reductions due the current conditions, and also some new initiatives looking toward the post-Covid recovery. Revenue estimates for the Transient Lodging Taxes (TLT) , the Multnomah County Business Income Tax (BIT), and both the State and local gas taxes have been lowered in both the current fiscal year and the proposed budget. After months of being cooped up inside we expect a surge of pent up demand to travel this summer. However, consumers are likely to still be wary of air travel, so combined with very low gas prices, we should see a great resurgence of the summer road trip and vacationing by car. This expected summer vehicle travel will provide a significant recovery in both the gas tax and TLT revenues. As the underlying housing market remains healthy, we do not expect any meaningful impact to either construction activity or on property tax revenues.

The proposed budget includes the addition of 1.5 FTE (full time equivalent) positions in the General Fund. The increase is comprised of three parts: a new full time Economic Development Coordinator 1.0 FTE position; and 2 increases in part time positions of 0.25 FTE each.

The Tourism and Economic Development Division is a new program in this year’s Proposed Budget, and part of the Community Development Department. The new division would involve tourism promotion, implementation of the Town Center Plan vision and goals, development of a Main Street program, and economic development coordination and promotion. Additionally, marketing and promotion of “*The Confluence at Troutdale*” for the Urban Renewal Agency development of the *Troutdale Riverfront Renewal Plan*.

The division would be staffed by 1 new FTE position of an Economic Development Coordinator. The City web page, social media messages, community branding and communications all work hand in hand with tourism and economic development activities. Therefore, the proposed budget increases the Public Communications and Social Media Coordinator position by 10 hours per week or 0.25 FTE, from half time to a 0.75 FTE position, and transfers the position to the new the Tourism and Economic Development Division.

The budget also proposes no longer distributing the tourism promotion 0.95% portion of the TLT to the West Columbia Chamber of Commerce for the visitor’s center operation. The funds would be retained as a partial funding source for the new the Tourism and Economic Development Division.

An increase of 10 hours per week or 0.25 FTE to the Recreation Program Manager’s current part time position, making it a full-time position, is the remaining FTE increase in the proposed budget.

The current year budget has the \$400,000 Mayors' Square parking lot capital project, which has experienced some delays, and completion is unlikely to spill over to the coming year. The list of capital projects is below.

General Fund property tax revenue grew at 3.85% following the low of 0.7% of the prior year. Property tax revenues show a total increase of approximately \$199,000. The coming year tax revenue is budgeted to grow in the more typical 3% range.

The contracted law enforcement services IGA with the MCSO resulted in a 40% decrease in FTE and associated Personnel Expenditures. The MCSO IGA is the single largest expenditure in the continuing Police Operations division budget, but is not the entire department budget. Community Resource Deputy from the MCSO, the Code Compliance Officer position, and the BOEC costs are the other significant portions of the division budget. The IGA contract cost will rise 2.87% or \$91,000.

The Public Safety Building Operations department budget reflects the increased utility costs and the other landlord costs associated with the lease of the Community Police Facility to Multnomah County. The proposed budget continues to allocate the \$175,000, of the \$220,000 building lease revenue the City receives from the Multnomah County, to reducing the levy for the Police Facility Bonds. The remaining lease revenues are dedicated to the building operating expenses which continue to increase with the building reaching the 10-year mark.

Continuing to loom on the horizon is the growing disconnect between what the constrained property tax system in Oregon can provide, and the expected level of government services. With labor, health care, pension, and energy costs all increasing at higher than the maximum 3% annual assessed value increase, property taxes cannot sustain government service at the current levels.

The budget presentation again this year will focus on policy and priorities, rather than individual line items. In an attempt to minimize gatherings and our goal is to finish in a single night this year, but additional meeting nights are a committee option. An abbreviated presentation highlighting pending issues will be provided, but will not review budgets line by line. Please review the following detail pages prior to the meeting and prepare any questions for specific line items. You are encouraged to email your questions in before the meeting so we can research any answers.

The budget projects total resources and total requirements of \$55,780,00 compared to \$50,477,000 for the current year adopted budget. Operating expenditures account for \$20,203,000 and capital expenditures account for \$13,738,000, with the majority being the utility operating and improvement funds: \$9,073,000. Debt service and fund transfers account for \$6,221,000 and contingency, reserve for future expenditure and unappropriated funds account for the remaining \$15,618,000.

This budget message highlights the following areas: Budget Document, General Fund, Proprietary Funds, Current Revenues – All Funds, Current Costs – All Funds, Departmental

Changes, Financial Policies & Changes and Long Range Financial Issues. For additional statistical and financial information refer to the pages following this message.

BUDGET DOCUMENT

The budget is comprised of 27 funds. The budget document is organized and presented by fund type. Preceding each section is a brief narrative. The budget has been prepared in accordance with ORS 294 Oregon Local Budget Law, and Government Accounting Standards.

GENERAL FUND

The General Fund is the major operating fund for the City and comprises 38% of the total proposed budget. The General Fund budget allocates property taxes and other general revenues to fund many services: police, fire, planning, recreation, parks and facilities, legislative, city administration (finance, legal, human resources, recorder, and information services), court, and solid waste/recycling.

The major sources of General Fund revenue are property taxes and State shared revenue, which combined equal \$6.3 million. Public Safety represents approximately 56% of the General Fund operating costs at \$6.6 million for the combined Fire Service contract and Police department budgets.

The proposed \$11,827,000 operational expenditures, Personnel and Materials Services, of the General Fund budget compare to \$11,204,000 in FY 2019-2020. This represents an 5.6% increase, compared to an 8.8% increase over the prior year. The increase reflects anticipated ordinary cost increases for materials and supplies, wages, and benefit cost increases for PERS and health insurance premiums, as well as the additional one half FTE in the General Fund.

The proposed General Fund budget maintains the City Council's target for year-end balances (unappropriated funds) by recommending an unappropriated balance of \$2,277,000 in FY 2020-2021 and an increased contingency of \$2,000,000 due to all the current economic uncertainty. This creates a potential year-end balance of approximately \$4,277,000 if revenues materialize as projected and contingencies are not utilized during the year.

PROPRIETARY FUNDS

The Proprietary Funds include the budgeted revenues and expenditures for the Public Works Funds, including water, sewer, storm water, and internal services. The primary source of revenues is customer user fees.

The proposed budget includes the Council adopted rate increase for water user fees of \$0.31 increasing the price per 1,000 gallons used from \$4.43 to \$4.74. The rate increase is needed

to meet the increased costs of operations and maintenance, and required infrastructure replacement and improvements.

The proposed budget includes the Council adopted rate increase for sewer user fees of \$2.66 which increases the monthly charge per equivalent residential unit from \$44.26 to \$46.92. The rate increase is needed to meet the increased costs of operations and maintenance, and required infrastructure replacement and improvements.

The proposed budget includes the Council adopted rate increase for the storm sewer system of \$0.29 from \$2.63 to \$2.92 per thousand square feet of impervious area in the budget. The rate increase is needed to meet the increased costs of operations and maintenance, and required infrastructure replacement and improvements.

The Internal Services Fund accounts for the public works management overhead and the department equipment maintenance. The Fund is supported by revenue transfers from the Water, Sewer and Storm Water Funds which receive management and maintenance support from the Internal Services Fund.

CURRENT REVENUES – ALL FUNDS

Current revenues include all resources excluding interfund transfers and beginning fund balances (cash carry-over from the prior year).

Table 1 below provides a graphical representation of revenue trends for all funds. As the table illustrates, user fees (included in Charges for Services) are normally the primary revenue source for all City operations.

Property Taxes

The budget includes property tax revenues totaling \$5,906,000, including general operating funds of \$5,615,000 and general obligation bond debt service funds of \$291,000. Property tax revenues account for only 21.4% of current revenues (Table 1 - lower portion of graph).

The General Fund budget includes the levy of Troutdale's maximum permanent tax rate per State law of \$3.7652 per \$1,000 of taxable assessed value for operating purposes. State law established a maximum tax rate to fund general operations and limited the growth of tax assessed value on which the rate is applied through Measure 50 passed by voters in May 1997.

The current property taxes included in the budget project a 3% increase in taxable assessed value of existing property, plus additional assessed value from new construction. These components result in an estimated taxable assessed value of \$1,587,000,000. This is within the constitutionally allowed 3% increase on the FY 2019-2020 assessed value of \$1,518,000,000 plus new property or new improvement assessed value growth projected at less than 1%, and excludes the projected incremental value in the Urban Renewal Agency plan

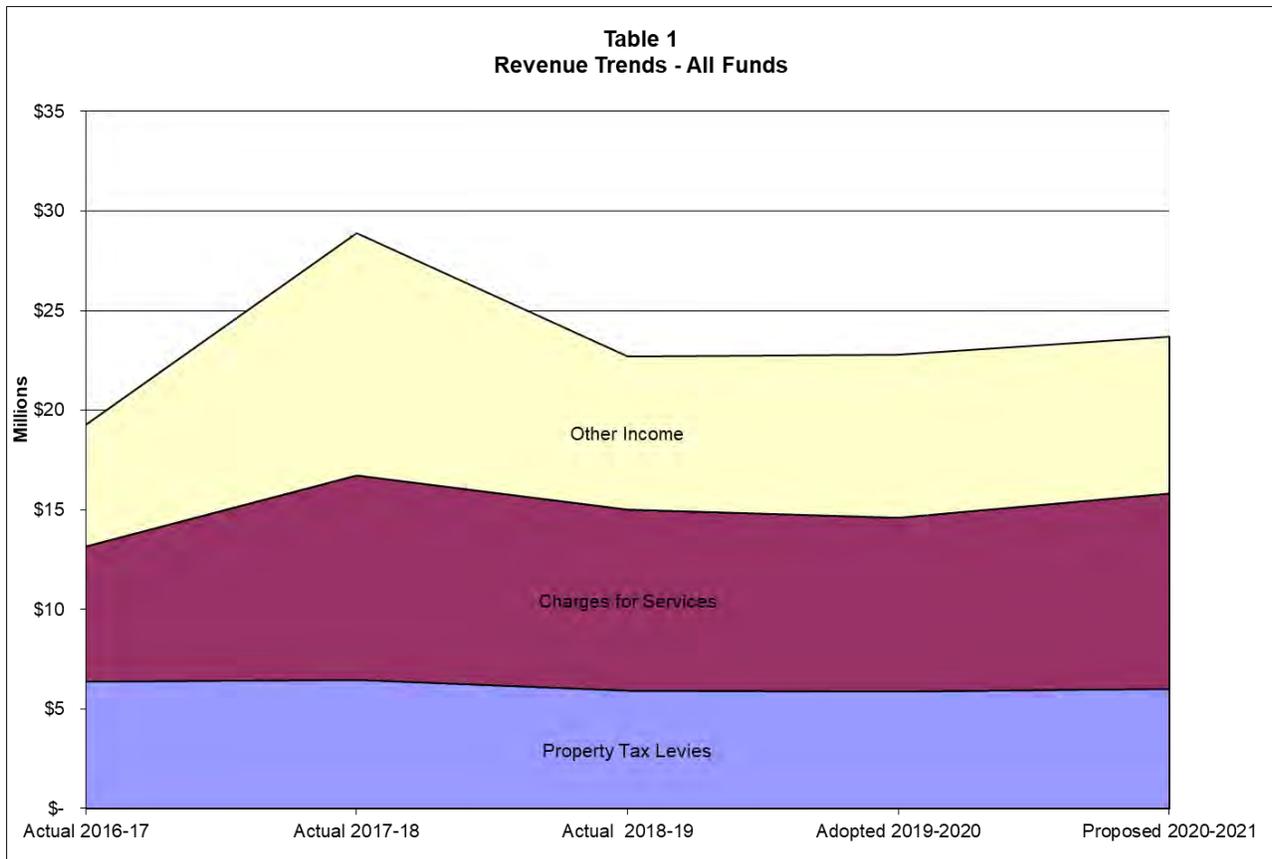
area which totals \$16,6428,000 and which is reported separately in the Urban Renewal Agency budget as the basis of tax increment revenue estimates.

Troutdale’s permanent rate will levy property taxes estimated at \$5,973,000. The total levy amount is reduced by six percent for budget purposes to reflect the anticipated uncollectible amount for taxpayers who do not pay their taxes in the year billed and where discounts are given for timely payment. A detailed calculation of the tax levy is shown in the Supplemental Schedules near the end of this budget document.

The City will also levy property taxes to fully fund the General Obligation Bonds Series 2011 debt service. In November 2010, Troutdale voters approved a \$7,540,000 general obligation bond measure for the Community Police Facility project. These bonds were issued in February 2011. The debt service in fiscal year 2020-2021 for the Police Facility Bonds requires a property tax levy of \$310,000 with a projected tax levy rate of \$0.20 per \$1,000 assessed value.

The FY 2017-18 was final year that the City levied property taxes to fund a portion of the Water Pollution Control Facility (WPCF) General Obligation Bonds Series 1999 debt service.

Based on an estimated taxable assessed value of \$1,587,000,000, the combined projected tax rates (general operating and bond levies) would total \$3.96 per \$1,000 assessed value for FY 2020-2021. City taxes levied on property with a taxable assessed value of \$200,000 are estimated to decrease by \$2 to \$792 compared to \$794 in FY 2019-2020.



Charges for Services

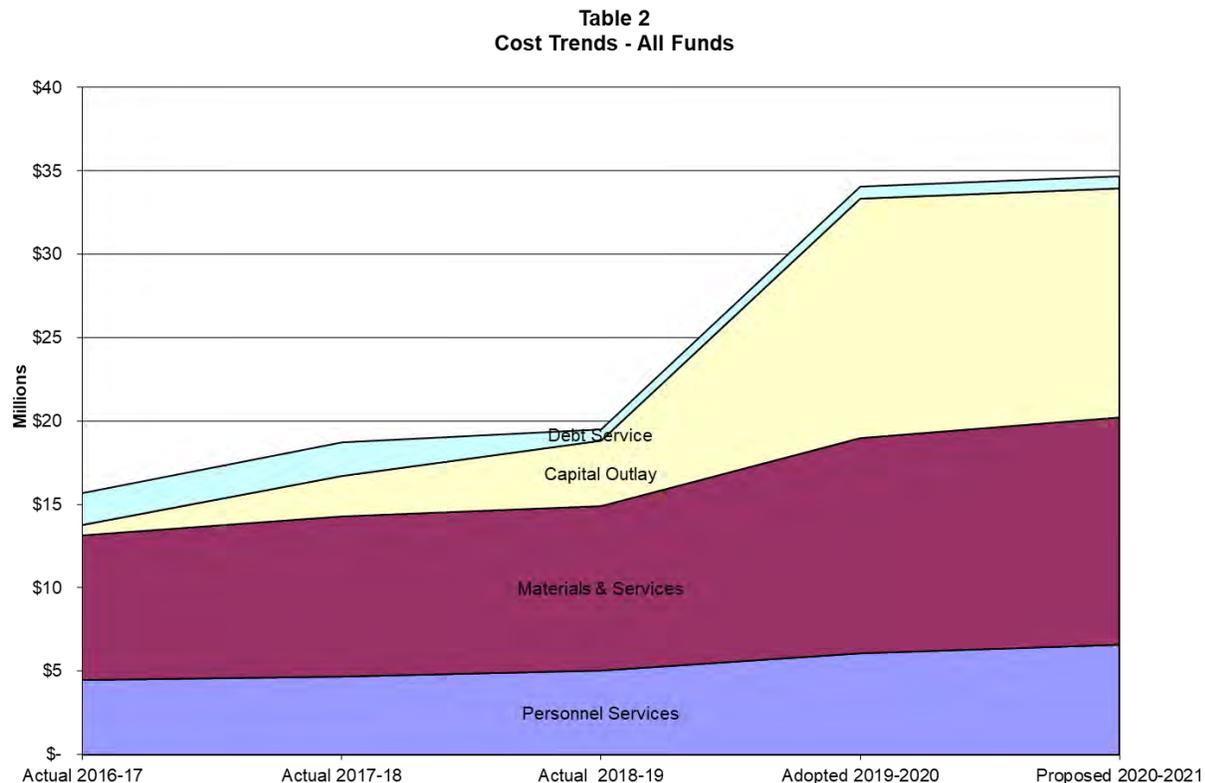
The budget includes charges for services totaling \$ 9,771,000 or 41% of current revenues (Table 1 - middle portion of graph). User charges include fees associated with city provided utilities (water, sewer, and storm water), permits, system development charges, recreation fees and the enterprise zone community service fee. About 90% of user charges come from our operating utilities.

Other Income

The budget includes other income totaling \$7,872,000 which is 33% of current revenues (Table 1 - top portion of graph). Within the General Fund this category includes franchise fees, state shared revenues, transient lodging taxes, loan proceeds, fines, grant monies and interest income. Within the other funds the primary continuing resources within this category includes State gas tax monies, franchise fees, and interest income.

CURRENT COSTS – ALL FUNDS

Current costs include all requirements excluding interfund transfers, contingency and unappropriated fund cash reserves. Table 2 on the following page provides a graphical representation of cost trends for all funds.



Personnel Services

The proposed budget includes 57 FTE's, which is a net increase of 1.5 FTE in the General Fund from the prior year, composed of the new Economic Development Coordinator 1.0 FTE position, and two 0.25 FTE increases for the current part time positions of the Recreation Manager and Public Communications and Social Media Coordinator position. The proposed budget includes personnel services costing a total of \$6,599,000, an increase of \$544,000 or 9% increase vs. 13% the year prior. A number of items result in the change, including FTE additions, wage increases from the Council adopted American Federation of State, County and Municipal Employees (AFSCME) union collective bargaining agreement, employee turnover, PERS costs, and position reclassifications.

PERS experienced a significant market value decline in 2008 and while the investment portfolio has over the last ten year recovered and grown in value, the pension funded status has only improved marginally from the significant drop in value. Due to the lag in biennial actuarial valuation for PERS, the City is entering the first year of the new rate biennium based on the valuation of December 31, 2017. The prior changes by the State Legislature to lower the unfunded actuarial liability and thereby reduce employer costs were largely overturned by the State Supreme Court. The court ruling and the disappointing investment results during the period resulted in significant cost increase for employers in the upcoming biennium cycle. The City PERS rates change each new State biennium. The new biennium for FY 2020-21 has PERS cost increases an estimated \$170,000.

Materials & Services

The proposed budget includes materials and services totaling \$13,604,000, an increase of \$672,000 or 5.2% increase compared to the prior year. Of this increase the IGA for Fire and EMS Services with the City Gresham represents \$103,000 of the total, and with the remaining \$478,000 spread across the other 26 funds. Materials and services costs account for 28% of current costs (Table 2) and include items such as office supplies, utilities, equipment repair and maintenance, training and the significant public safety contract services for both Police and Fire.

Capital Outlay

The proposed budget includes increased capital outlay spending primarily from the utility and improvement funds. The planned capital outlay of all funds total \$13,738,000. Capital outlay includes several carry over projects, including the downtown parking lot at 2nd and Dora above Mayors' Square, which were delayed due to weather or other causes. The large spike reflected in the Table 2 is the three General Fund projects above with the remainder being both routine capital project infrastructure replacement in the utility funds. Capital outlay represents 28% of current costs (Table 2). A summary of proposed capital outlay expenditures is in Table 3 below.

Capital Outlay Table

Description	Fund	Expenditure
Imagination Station camera project	GF – Parks	30,000
Super Duty diesel 1.25 ton mini-dump truck	GF – Parks	52,000
Pick-up Truck Replacement	GF – Parks	28,000
Beaver Creek Canyon Repairs	GF – Parks	20,000
Beavercreek North bridge repair	GF – Parks	347,160
Depot Park Gorge Hub Design	GF – Parks	61,000
Depot Park Gorge Hub Pedestrian	GF – Parks	34,700
Laptops	GF – Planning	3,000
Depot-Remodeling	GF – Facilities	400,000
Mayors' Square Parking lot Dora & 2nd	GF – Facilities	30,000
Laptops	GF – Information Svcs	2,000
Phone equipment replacement	GF – Information Svcs	4,000
Replace CHDC3 File Server	GF – Information Svcs	18,000
Replace old Computers	GF – Information Svcs	22,000
	TOTAL GENERAL FUND:	1,051,860
Sidewalk & Trail Infill	Bike Path & Trails	40,123
Harlow Place Riverfront Lots	Parks Improvement	125,000
Sunrise Park Trail Improvements	Parks Improvement	12,000
Parks Master Plan	Parks Improvement	50,000
MTIP Fairview to Troutdale Trail	Parks Improvement	120,000
Riverfront Park - URA site (PA-003)	Parks Improvement	200,000
Signage, picnic tbls, misc items	Parks Improvement	10,500
Depot Park Bike Hub	Parks Improvement	50,000
Design Parks Improvements	Parks Improvement	150,000
Undergrounding Projects	Undergrounding	2,854,527
Tables & chairs	Sam Cox Bldg Fund	1,000
	OTHER IMPROVEMENT FUNDS:	3,613,150
ADA Transition Plan - PW Facilities	PW Management	20,000
PW Resiliency Plan	PW Management	150,000
Computer replacement	PW Management	4,400
ADA Upgrades - PW Facilities	PW Management	5,000
Library/Flat File Improvements	PW Management	1,000
File Server Relocation remodel/wiring	PW Management	3,300
Computer replacement	PW Shops	3,000
Gantry/Hoist	Sewer	1,500
Overhead Door Replacement	Sewer	18,000
System Reinvestment Rebuild Projects	Sewer	100,000
Aeration Basin Defusers Replacement	Sewer	125,000

Gravity thickener recoating	Sewer	70,000
Effluent Water Reuse	Sewer	20,000
Pump Station #2 upgrade	Sewer	650,000
Site preparation GSA	Sewer	950,000
Sandy River Bridge Sewer Relocation	Sewer	20,000
Upsize/Extend with Development	Sewer Improvement	300,000
Design Projects	Sewer Improvement	30,000
System Reinvestment Rebuild Projects	Sewer Improvement	913,065
Upsize/Extend with Development	Sewer Reimbursement	50,000
Bio-filter Replacement Design	Sewer Reimbursement	46,000
System Reinvestment Rebuild Projects	Sewer Reimbursement	628,272
Design Projects	Storm	50,000
System Reinvestment Rebuild Projects	Storm	50,000
Water Quality Facility Rehab	Storm	25,000
Pick-up Truck Replacement	Storm/Sewer	30,000
Jetting Nozzle	Storm/Sewer	5,000
Cobra Jetting Hose	Storm/Sewer	3,000
Design Projects	Storm Improvement	25,000
Upsize w/ Development	Storm Improvement	500,000
System Reinvestment Rebuild Projects	Storm Improvement	800,000
System Reinvestment Rebuild Projects	Storm Reimbursement	7,081
Super Duty diesel truck with dump box	Water/Streets	60,000
PW Storage Annex Siting Plan	Water/Streets	20,000
Vac-con Station Design	Streets/Storm	80,000
Pickup Sander	Streets	10,000
Pickup snowplow/plow frame	Streets	10,000
System Reinvestment Rebuild Projects	Streets	630,000
Bicycle Parking	Streets	20,000
Sidewalk Infill	Streets	75,000
Computer replacement	Streets	4,000
Field Use I Pads	Streets	3,000
Improve Streets w/Development	Street Improvement	250,000
Design Street Improvement Projects	Street Improvement	25,000
Hensley Loop Spite Strip Resolution	Street Improvement	150,000
Stark Street Widening- CIP ST-007	Street Improvement	369,000
System Reinvestment Rebuild Projects	Street Improvement	37,596
System Reinvestment Rebuild Projects	Street Reimbursement	136,715
Control Valve Modifications	Water	10,000
Computer replacement	Water	4,000
Field Use I Pads	Water	3,000
Hydraulic valve exercising equipment	Water	2,000
Portable Emergency Generator	Water	30,000
Strebin Booster generator connection	Water	6,000

Reservoir 2 Access Improvements	Water	175,000
Dewatering pumps-Hydraulic hose exten.	Water	3,000
System Reinvestment Rebuild Projects	Water	150,000
7th/Kings Byway Water Main Upsizing	Water	900,000
Upsize w/ Development	Water Improvement	140,719
Well 9 Siting Study	Water Improvement	20,000
System Reinvestment Rebuild Projects	Water Reimbursement	28,189
Security upgrades, cameras, sensors, access	Various PW Depts	11,000
PW Shops Parking Lot Rehab	Various PW Depts	100,000
Energy Efficiency upgrades	Various PW Depts	6,400
	TOTAL PUBLIC WORKS:	9,073,237
	TOTAL CAPITAL OUTLAY:	13,738,247

Debt Service

The proposed budget includes debt service totaling \$737,000 an increase from the \$724,000 of the prior year. The final payments for the Water Pollution Control Facility (WPCF) General Obligation (GO) Bonds was in FY 2017-18 as well as for the Parks & Facilities buildings loan. Debt service costs account for 1.6% of current costs (Table 2). Repayment of GO Bonds issued for the Community Police Facility is \$569,000 and \$167,000 for the new Full Faith and Credit obligations.

New \$5,000,000 Full Faith and Credit obligations were issued in February 2018. The City is obligated to repay these debts from any available general revenue. Lenders see these debt payments as first priority payments from the General Fund without regard to other City spending considerations. Through an IGA the City loaned the full \$5,000,000 to the Urban Renewal Agency to purchase the Eastwinds Development LLC property and the City's former sewer treatment plant property. A portion of the Funds are also to perform site preparation for resale including demolition and environmental cleanup across both properties.

The Urban Renewal Agency is obligated under the IGA to pay the City from the property sale proceeds, however if the fair reuse value at which the Agency sells the property is less than the costs, there will be inadequate funds to repay the City in full. However, the City will still be required to repay the outstanding Full Faith and Credit obligations at time of the property resale. Additionally, General Fund during the site preparation period, is required to make the debt service payments without revenue from the Urban Renewal Agency until the property resale, which will impact both the budget and the ending fund balance.

The proposed budget continues to allocates the Community Service Fee from the Amazon Extended Enterprise Zone Tax Abatement Agreement to provide the repayment source for the required debt service obligations of the loan to the Urban Renewal Area in the new Full Faith and Credit debt service fund.

The debt service requirements outstanding as of June 30, 2020 are summarized near the end of the budget document.

DEPARTMENTAL CHANGES

Building and Permit Revenues

The great recession impact and the slow recovery of new construction necessitated a downsized building inspection staff. The decline in permit revenues has stabilized over the past few years, and greater development activity has occurred. A number of significant projects continue to develop during the current fiscal year. The updated IGA with Gresham has enabled cost effective scaling of service to meet demand as well as expanded technical expertise that has been required for these projects.

The reestablishment of the Code Specialties fund in FY 2009-2010 both removed the volatile impact of the construction cycle from the General Fund and improved the City's compliance with State requirements. Current forecast of stabilized revenue and controlled expenditure may allow the fund to complete the current year without requiring another loan from the General Fund.

LONG RANGE FINANCIAL ISSUES

The PERS rate increase is estimated to cost the City an additional \$170,000 beginning in the 2019-2021 biennium, and health insurance premium increases of 4% to 12% are estimated to cost another \$95,000. The City will spend just over \$775,000 for medical and dental insurance benefits this coming year. The majority of these costs are out of the City's control. While changes in the health insurance benefits could provide significant savings, changes are subject to collective bargaining with AFSCME. The City's inability to sustain these continued cost increases will continue to challenge the City's labor relations with our remaining employee union.

Operating Reserves

The proposed budget provides the General Fund unappropriated balance of about \$2,277,000 to meet the operational needs of the City between July 1st and November before property taxes receipts arrive. Significantly reducing that level could require the City to borrow money to meet the operating needs and could potentially also reduce the bond and credit rating of the City.

During the history of the Urban Renewal Agency (URA) the City has loaned funds and incurred all the administrative costs to support the URA. The URA tax increment revenue continues to be used to reimburse the City under the existing intergovernmental agreement.

Audit Compliance

The revision of audit standards GASB 65, 66, and 67 will each require expanded reporting and increased audit compliance costs in the coming fiscal years.

Multnomah County Business Income Tax

The County Business Income Tax (BIT) receipts declined 36% from the high achieved just prior to the Great Recession. The County Commission recently increased the tax rate and proposes to increase the portion of revenue that is shared with the four East County Cities. The combination of the rate increase, potential sharing formula change, the forecasted economic activity in the current and coming months, are a combination of increases and decreases of potential revenue. The proposed budget incorporates a 20% reduction of BIT revenue.

ACKNOWLEDGEMENTS

We thank the City Council and citizen members of the Budget Committee for their continued support during the budget process and throughout the entire year. We would also like to acknowledge the work done by City department heads and staff in the preparation of this year's budget.

Ray Young
City Manager

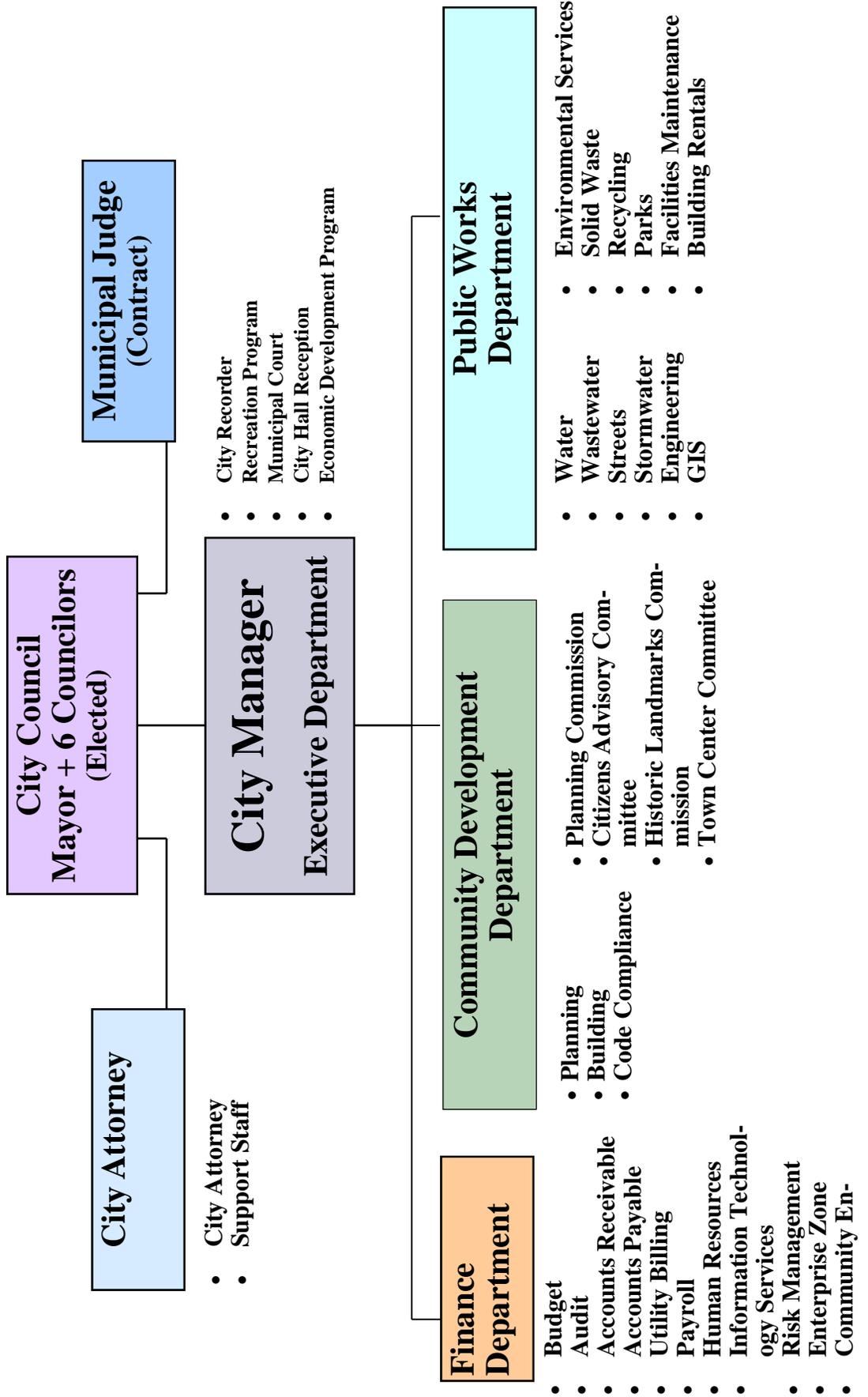
Erich Mueller
Finance Director



2015-16 Council Goals

1. Demonstrate clear progress on Troutdale Riverfront Development – Cooperate with prospective developers who pursue desirable development plans consistent with feasible public financial constraints.
2. Continue to support desirable development in the Enterprise Zone (EZ), and consider the extension of the EZ prior to the June 2018 expiration.
3. Review and decide future of city-owned properties
4. Continue to remove barriers to development and permitting
5. Be proactive and inform the public and property owners about the floodplain mapping changes that result from FEMA’s RISK MAP project now in progress.
6. Strive to maintain or grow reserve funds throughout the budget process
7. Develop options to stabilize public works funds
8. Prepare an annual report on the status of city-owned facilities and parks.
9. Develop a long-term plan to repair or replace city hall.
10. Pursue the connection of the 40-Mile Loop Trail.
11. Support a more robust Troutdale Airport.
12. Promote the idea of a Technical Workforce Training Center to provide the trained workforce for TRIP Industries and other local employers
13. Explore a partnership with Mt. Hood Community College Economic Development Department, tied to our local business hiring needs.
14. Partner with Multnomah County’s CSEC program and Service providers in the “Enhanced collaborative model to combat Human Trafficking” grant application. The commercial sexual exploitation of children (CSEC) encompasses several different crimes, all of them serious. We’ll take a collaborative approach to addressing this complex issue that is occurring in our community.
15. Consider other options for providing fire/life safety services.
16. Coordinate with Wood Village and Fairview in the Halsey Corridor development plan, and other economic development opportunities that benefit the three cities.
17. Consider a storefront initiative to fill empty storefronts.
18. City Council to take up charter review.
19. Continue the Mayor’s Art Initiative to support and bring resources to local artists.
20. Support the West Columbia Gorge Chamber on Bicycle Tourism and the Bike Hub development. Strengthen the relationship between the City and the Chamber regarding event planning and tourism goals.
21. Put concerted effort into finishing Visionary Park before June 2016, in time for the 100-year Celebration of the Historic Columbia River Highway. Add it to Parks Master Plan and CIP list. Support other community, Chamber, and Troutdale Historical Society events related to this once-in-a-lifetime event.
22. Study Urban Growth Boundary expansion options and coordinate with local Metro and State Officials.

City of Troutdale Organizational Chart As of April, 2020



CITY OF TROUTDALE

FULL TIME EQUIVALENT POSITION SUMMARY

APPROVED 2014-15	APPROVED 2015-16	APPROVED 2016-17	APPROVED 2017-18	APPROVED 2018-19	APPROVED 2019-2020	PROPOSED 2020-2021
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BY DEPARTMENT

Judicial	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Legal	1.50	0.50	0.50	0.50	0.50	0.50	0.50
Administration	5.00	5.00	5.00	5.00	6.00	6.00	5.50
Community Services	0.75	0.75	0.75	0.75	0.75	0.75	1.00
Information Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Finance	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Police	28.50	0.50	0.50	0.50	0.50	1.00	1.00
Solid Waste/Recycling	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Parks	2.50	2.50	2.50	2.50	2.50	2.50	2.50
Facilities	3.50	3.50	3.50	3.50	3.50	3.50	3.50
Community Development							
Planning	2.50	1.50	2.50	3.50	3.50	3.50	3.50
Tourism & Economic Development	-	-	-	-	-	-	1.75
Code Specialties	1.50	1.75	2.25	2.75	3.25	3.50	3.50
Public Works							
Management	5.90	6.15	7.15	8.15	8.15	8.15	8.15
Water/Street/Internal Services	9.00	9.00	9.00	9.00	9.00	10.00	10.00
Sewer	5.95	5.95	5.95	5.95	5.95	6.45	6.45
Storm	2.05	2.05	2.05	2.05	2.05	2.55	2.55
Total Positions/FTE	75.75	46.25	48.75	51.25	52.75	55.50	57.00

BY FUND

General Fund	51.35	21.35	22.35	23.35	24.35	24.85	26.35
Code Specialties	1.50	1.75	2.25	2.75	3.25	3.50	3.50
Public Works	22.90	23.15	24.15	25.15	25.15	27.15	27.15
Total Positions/FTE	75.75	46.25	48.75	51.25	52.75	55.50	57.00

Average Population Served	16,015	16,020	16,020	16,025	16,035	16,070	16,185
Population per Full Time Equivalent	211.42	346.38	328.62	312.68	303.98	289.55	283.95

CITY OF TROUTDALE, OREGON
PERSONNEL SERVICES SUMMARY
SALARIES PAID FROM MORE THAN ONE FUND
FISCAL YEAR 2020 - 21

POSITION	FTE	TOTAL SALARY	PARKS		FACILITIES	
			FTE	AMOUNT	FTE	AMOUNT
P & F Superintendent	1	95,076	0.5	47,538	0.5	47,538
P & F Worker III	3	207,334	1.5	103,667	1.5	103,667
P & F Worker I	1	38,356	0.50	19,178	0.50	19,178
Totals	5	340,766	2.5	170,383	2.5	170,383

POSITION	FTE	TOTAL SALARY	PLANNING		CODE SPEC-BUILD		CODE SPEC-ELEC		CODE SPEC-PLUMB	
			FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Administrative Asst.	1	46,634	0.5	23,317	0.5	23,317				
Permit Specialist	1	56,679			0.64	36,275	0.23	13,036	0.13	7,368
	-	-								
Totals	2.0	103,313	0.5	23,317	1.14	59,592	0.23	13,036	0.13	7,368

POSITION	FTE	TOTAL SALARY	WATER FUND		STREET FUND		INTERNAL SERVICES		SOLID WASTE	
			FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Environmental Spec.	1	68,347					0.9	68,347	0.1	7,594
PW Superintendent	1	113,277	0.6	67,966	0.3	33,983	0.1	11,328		
PW Chief Operator	1	87,089	0.75	65,317	0.25	21,772				
PW Operator III	1	74,505	0.75	55,879	0.25	18,626				
PW Operator II	2	133,827	1.5	100,370	0.5	33,457				
PW Operator I	2	107,952	1.25	67,470	0.75	40,482				
PW Laborer	1	48,964	0.5	24,482	0.5	24,482				
Totals	9	633,961	5.4	381,484	2.55	172,802	1	79,675	0.1	7,594

POSITION	FTE	TOTAL SALARY	SEWER FUND		STORM SEWER FUND	
			FTE	AMOUNT	FTE	AMOUNT
WW Superintendent	1	102,752	0.75	77,064	0.25	25,688
WW Chief Operator	1	83,720	0.9	75,348	0.1	8,372
WW Operator III	2	151,882	1.4	106,463	0.6	45,419
WW Operator II	2	136,427	1.4	95,630	0.6	40,797
WW Operator I	2	102,836	1.4	71,985	0.6	30,851
WW Laborer	1	48,963	0.7	34,274	0.3	14,689
Totals	9	626,580	6.55	460,764	2.45	165,816

CITY OF TROUTDALE, OREGON
POSITION TITLES, SALARY RANGES AND STABILITY PAY

Effective July 1, 2020

POSITION TITLE	RANGE	SALARY RANGE	STABILITY PAY
LABORER - REGULAR, LABORER - SEASONAL, PWKS ENGINEERING INTERN	5	2,899 - 3,524	
P&F WORKER I, WW/PW LABORER	6	3,044 - 3,700	91 - 222
	7	3,196 - 3,885	96 - 233
GENERAL CLERICAL	8	3,356 - 4,079	101 - 245
ADMINISTRATIVE ASSISTANT I, OFFICE SUPPORT SPECIALIST	9	3,524 - 4,283	106 - 257
ACCOUNTING TECH I	10	3,700 - 4,497	111 - 270
LEGAL ADMINISTRATIVE ASSISTANT, PLANNING ADMINISTRATIVE ASSISTANT, CITY MANAGER ADMINISTRATIVE ASSISTANT, ADMINISTRATIVE SPECIALIST-CITY HALL	11	3,885 - 4,722	117 - 283
COURT CLERK, WW/PW OPERATOR I, ACCOUNTING TECH II, FACILITIES MAINTENANCE TECH, PLANNING TECH, P&F WORKER II, ADMINISTRATIVE SPECIALIST- PUBLIC WORKS/PLANNING	12	4,079 - 4,958	122 - 298
PERMIT SPECIALIST, CODE COMPLIANCE OFFICER, RECREATION PROGRAM MANAGER, COMMUNITY DEVELOPMENT SERVICES COORDINATOR	13	4,283 - 5,206	128 - 312
ACCOUNTING TECH III, P & F WORKER III, WW/PW OPERATOR II, PAYROLL SPECIALIST, COMMUNICATIONS & DIGITAL MEDIA SPECIALIST	14	4,497 - 5,467	135 - 328
DEPUTY CITY RECORDER, LEGAL ASSISTANT, ASSISTANT PLANNER, EQUIPMENT MAINTENANCE TECHNICIAN I ENGINEERING TECH, WW/PW OPERATOR III	15	4,722 - 5,740	142 - 344
EQUIPMENT MAINTENANCE TECHNICIAN II	16	4,958 - 6,027	149 - 362
EQUIPMENT MAINTENANCE TECHNICIAN I	17	5,206 - 6,328	156 - 380
INFORMATION SERVICES SPECIALIST, GIS ANALYST, BUILDING INSPECTOR I	18	5,467 - 6,645	164 - 399
ENGINEERING ASSOCIATE, ENVIRONMENTAL SPECIALIST, HR GENERALIST, ASSOCIATE PLANNER	19	5,740 - 6,977	172 - 419
WATER & STREETS CHIEF OPERATOR, WW CHIEF OPERATOR, MECH/ELECT. EQUIP MAINTENANCE	20	6,027 - 7,326	181 - 440
SENIOR PLANNER, CITY RECORDER, BUILDING INSPECTOR II	21	6,328 - 7,692	190 - 462
PARKS & FACILITIES SUPERINTENDENT,	22	6,645 - 8,077	199 - 485
BUILDING OFFICIAL, CIVIL ENGINEER	23	6,977 - 8,481	209 - 509
PUBLIC WORKS SUPERINTENDENT, WASTE WATER SUPERINTENDENT	24	7,326 - 8,905	220 - 534
HUMAN RESOURCES MANAGER	25	7,692 - 9,350	231 - 561
DEPUTY DEPARTMENT DIRECTOR & CHIEF ENGINEER	26	8,077 - 9,817	242 - 589
CITY ATTORNEY	27	8,481 - 10,308	254 - 618
FINANCE DIRECTOR, PUBLIC WORKS DIRECTOR (contract), COMMUNITY DEVELOPMENT DIRECTOR (contract)	EXTERNAL		0 - 0
CITY MANAGER	CONTRACT	9,350 - 11,365 13,034	280 - 682 391 - 782

Note: Stability Pay calculated on length of employment after 5 years at 3%; after 10 years at 4%; after 15 year at 5%; and after 20 years at 6%.

**CITY OF TROUTDALE
ALL FUNDS COMBINED**

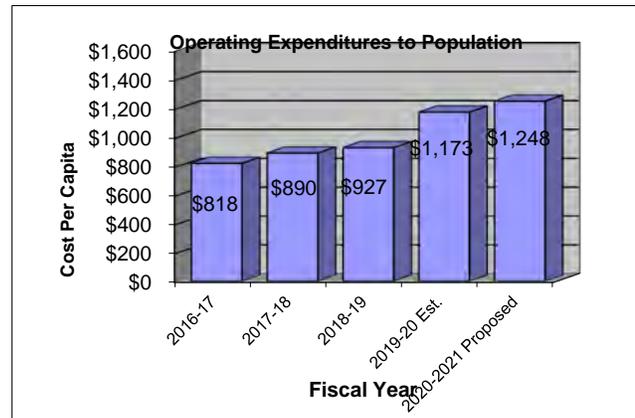
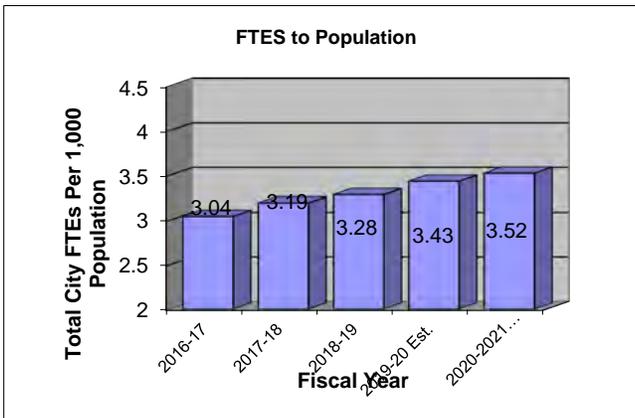
PER CAPITA COMPARISONS

TOTAL CITY FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2016-17	16,035	48.75	3.04
2017-18	16,070	51.25	3.19
2018-19	16,095	52.75	3.28
2019-20 Est.	16,185	55.50	3.43
2020-2021 Proposed	16,185	57.00	3.52

TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2016-17	16,035	\$ 13,118,807	\$818
2017-18	16,070	\$ 14,295,778	\$890
2018-19	16,095	\$ 14,923,098	\$927
2019-20 Est.	16,185	\$ 18,986,810	\$1,173
2020-2021 Proposed	16,185	\$ 20,203,039	\$1,248



- Note: 1. Operating expenditures include personnel services and materials & services only.
 2. The FY 2019-2020 and FY 2020-2021 expenditures are estimates.
 3. The FY 2020-2021 population at July 1, 2020 is a City estimate.

**CITY-WIDE
ALL FUNDS COMBINED**

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ 18,652,643	\$ 23,874,088	\$ 23,182,345	\$ 27,022,842	\$ -	\$ -
PROPERTY TAXES	6,447,050	5,900,690	5,856,315	6,029,798	-	-
OTHER TAXES	1,635,181	1,754,367	1,844,967	1,581,866	-	-
REVENUE FROM OTHER AGENCIES	2,873,393	3,165,636	3,834,708	3,574,772	-	-
LICENSES & PERMITS	68,053	60,196	51,326	51,326	-	-
FINES & FORFEITURES	94,941	117,331	100,000	100,000	-	-
CHARGES FOR CURRENT SERVICES	10,196,036	9,061,612	8,710,678	9,719,672	-	-
FRANCHISE FEES	1,397,704	1,449,159	1,459,400	1,511,129	-	-
RENT & INTEREST INCOME	711,510	958,735	560,963	606,032	-	-
OTHER INCOME	5,458,798	206,580	359,232	497,901	-	-
TRANSFERS FROM OTHER FUNDS	4,003,812	3,656,476	4,516,821	5,084,800	-	-
TOTAL RESOURCES	\$ 51,539,121	\$ 50,204,870	\$ 50,476,755	\$ 55,780,137	\$ -	\$ -
REQUIREMENTS						
PERSONNEL SERVICES	\$ 4,678,296	\$ 5,050,554	\$ 6,054,244	\$ 6,598,639	\$ -	\$ -
MATERIALS & SERVICES	9,617,479	9,872,544	12,932,566	13,604,401	-	-
CAPITAL OUTLAY	2,419,999	3,883,187	14,335,109	13,738,247	-	-
DEBT SERVICE	1,992,796	710,698	724,100	736,500	-	-
TRANSFERS TO OTHER FUNDS	8,955,619	3,656,476	4,804,821	5,484,800	-	-
CONTINGENCY	-	-	5,879,473	8,419,115	-	-
RESERVE FOR FUTURE EXPENDITURE	-	-	-	2,164,604	-	-
UNAPPROPRIATED	23,874,932	27,031,411	5,746,442	5,033,832	-	-
TOTAL REQUIREMENTS	\$ 51,539,121	\$ 50,204,870	\$ 50,476,755	\$ 55,780,137	\$ -	\$ -

**CITY-WIDE
ALL FUNDS COMBINED**

RESOURCES BY SOURCE

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ 5,367,755	\$ 5,641,586	\$ 5,144,100	\$ 5,341,818	\$ -	\$ -
PROPERTY TAXES	5,313,436	5,471,863	5,559,915	5,733,398	-	-
OTHER TAXES	798,967	786,569	807,823	648,436	-	-
REVENUE FROM OTHER AGENCIES	1,723,887	1,869,870	2,441,637	2,195,915	-	-
LICENSES & PERMITS	47,345	47,260	42,770	42,770	-	-
FINES & FORFEITURES	94,941	117,331	100,000	100,000	-	-
CHARGES FOR CURRENT SERVICES	137,785	145,425	687,799	1,282,778	-	-
FRANCHISE FEES	1,202,887	1,250,279	1,266,300	1,311,125	-	-
RENT & INTEREST INCOME	347,703	428,786	287,311	296,414	-	-
OTHER INCOME	5,039,096	60,543	323,000	450,000	-	-
TRANSFERS FROM OTHER FUNDS	1,324,055	1,593,319	1,680,308	1,680,308	-	-
GENERAL FUND	21,397,857	17,412,832	18,340,963	19,082,962	-	-
BEGINNING FUND BALANCE	660,514	1,870,266	1,840,981	2,030,340	-	-
CHARGES FOR SERVICES	1,672,490	613,380	476,600	529,000	-	-
OTHER INCOME	20,023	38,851	32,532	45,401	-	-
TRANSFERS FROM OTHER FUNDS	12,000	12,000	-	-	-	-
CODE SPECIALTIES	2,365,026	2,534,496	2,350,113	2,604,741	-	-
BEGINNING FUND BALANCE	1,165,191	1,246,570	909,178	1,477,299	-	-
REVENUE FROM OTHER AGENCIES	-	-	-	-	-	-
CHARGES FOR SERVICES	2,109,961	2,353,526	2,718,540	2,718,287	-	-
RENT & INTEREST INCOME	128,154	131,855	83,304	83,304	-	-
OTHER INCOME	2,909	3,604	1,000	1,000	-	-
WATER	3,406,215	3,735,555	3,712,022	4,279,890	-	-
BEGINNING FUND BALANCE	2,209,783	2,606,808	2,884,865	1,728,586	-	-
CHARGES FOR SERVICES	3,087,338	3,331,587	3,396,704	3,600,446	-	-
RENT & INTEREST INCOME	33,099	67,873	40,000	40,000	-	-
OTHER INCOME	10,445	99,849	1,000	1,000	-	-
TRANSFERS FROM OTHER FUNDS	-	-	-	-	-	-
SEWER	5,340,666	6,106,118	6,322,569	5,370,032	-	-
BEGINNING FUND BALANCE	2,155,631	3,345,921	2,424,989	3,397,351	-	-
OTHER TAXES	836,214	967,797	1,037,144	933,430	-	-
REVENUE FROM OTHER AGENCIES	1,041,588	1,188,006	1,182,164	1,168,097	-	-
CHARGES FOR SERVICES	-	-	300	300	-	-
RENT & INTEREST INCOME	40,698	77,064	40,698	77,064	-	-
OTHER INCOME	385,000	-	-	-	-	-
TRANSFERS FROM OTHER FUNDS	-	-	-	-	-	-
STREETS	4,459,131	5,578,788	4,685,295	5,576,242	-	-
BEGINNING FUND BALANCE	457,911	631,504	535,554	552,448	-	-
LICENSES & PERMITS	20,708	12,936	4,556	4,556	-	-
CHARGES FOR SERVICES	31,150	25,841	86,000	86,000	-	-
RENT & INTEREST INCOME	11,202	19,324	1,000	1,000	-	-
OTHER INCOME	10	2,401	-	-	-	-
TRANSFERS FROM OTHER FUNDS	1,662,625	1,652,657	1,905,714	1,905,714	-	-
INTERNAL SERVICES	2,183,606	2,344,664	2,532,824	2,549,718	-	-
BEGINNING FUND BALANCE	496,076	364,876	369,976	344,541	-	-
PROPERTY TAXES	1,133,615	428,827	296,400	296,400	-	-
RENT & INTEREST INCOME	13,538	5,137	100	100	-	-
OTHER INCOME	-	-	-	-	-	-
TRANSFERS	534,632	175,000	175,000	175,000	-	-
DEBT SERVICE	2,177,861	973,839	841,476	816,041	-	-
BEGINNING FUND BALANCE	63,323	142,330	152,430	206,618	-	-
CHARGES FOR SERVICES	83,259	76,456	10,000	10,000	-	-
RENT & INTEREST INCOME	6,971	11,364	100	100	-	-
WATER IMPROVEMENT	153,553	230,150	162,530	216,718	-	-
BEGINNING FUND BALANCE	231,481	756,717	809,717	1,247,064	-	-

**CITY-WIDE
ALL FUNDS COMBINED**

RESOURCES BY SOURCE

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
CHARGES FOR SERVICES	512,880	413,386	40,000	40,000	-	-
RENT & INTEREST INCOME	12,643	25,065	12,000	12,000	-	-
SEWER IMPROVEMENT	757,003	1,195,169	861,717	1,299,064	-	-
BEGINNING FUND BALANCE	47,179	40,430	37,380	39,953	-	-
CHARGES FOR SERVICES	-	-	1,000	1,000	-	-
RENT & INTEREST INCOME	752	967	350	350	-	-
STREET TREE	47,931	41,397	38,730	41,303	-	-
BEGINNING FUND BALANCE	421,721	998,857	1,041,357	814,095	-	-
REVENUE FROM OTHER AGENCIES	-	-	-	-	-	-
CHARGES FOR SERVICES	840,435	31,857	40,000	40,000	-	-
RENT & INTEREST INCOME	11,987	15,880	2,500	2,500	-	-
STREET IMPROVEMENT	1,274,143	1,046,595	1,083,857	856,595	-	-
BEGINNING FUND BALANCE	1,825,176	2,385,428	2,521,357	2,531,815	-	-
CHARGES FOR SERVICES	1,058,359	240,633	10,000	10,000	-	-
RENT & INTEREST INCOME	37,178	56,440	40,000	40,000	-	-
STORM SEWER IMPROVEMENT	2,920,713	2,682,501	2,571,357	2,581,815	-	-
BEGINNING FUND BALANCE	1,193,501	1,296,282	1,352,782	1,983,010	-	-
REVENUE FROM OTHER AGENCIES	-	-	100,000	100,000	-	-
CHARGES FOR SERVICES	25,000	60,000	15,000	15,000	-	-
RENT & INTEREST INCOME	29,292	43,522	16,000	16,000	-	-
OTHER INCOME	-	-	-	-	-	-
TRANSFERS FROM OTHER FUNDS	48,500	48,500	48,500	22,500	-	-
PARKS IMPROVEMENT	1,296,293	1,448,304	1,532,282	2,136,510	-	-
BEGINNING FUND BALANCE	247,184	196,953	282,126	570,043	-	-
CHARGES FOR SERVICES	618,967	937,188	1,019,725	1,174,851	-	-
LICENSES & PERMITS	-	-	4,000	4,000	-	-
RENT & INTEREST INCOME	592	4,785	500	500	-	-
OTHER INCOME	443	-	500	500	-	-
TRANSFERS FROM OTHER FUNDS	165,000	-	-	-	-	-
STORM SEWER UTILITY	1,032,187	1,138,926	1,306,851	1,749,894	-	-
BEGINNING FUND BALANCE	1,891,716	2,118,654	2,352,534	2,619,522	-	-
FRANCHISE FEES	194,817	198,880	193,100	200,005	-	-
RENT & INTEREST INCOME	32,121	53,767	35,000	35,000	-	-
OTHER INCOME	-	-	-	-	-	-
UTILITIES UNDERGROUND	2,118,654	2,371,301	2,580,634	2,854,527	-	-
BEGINNING FUND BALANCE	2,819	12,422	22,370	28,532	-	-
REVENUE FROM OTHER AGENCIES	10,355	11,827	11,647	11,500	-	-
RENT & INTEREST INCOME	70	336	100	100	-	-
BIKE PATHS & TRAILS	13,244	24,585	34,117	40,132	-	-
BEGINNING FUND BALANCE	93,055	45,622	71,896	29,837	-	-
REVENUE FROM OTHER AGENCIES	97,562	95,933	99,260	99,260	-	-
RENT & INTEREST INCOME	376	283	500	100	-	-
COMM ENHANCEMENT PRG	190,994	141,838	171,656	129,197	-	-
BEGINNING FUND BALANCE	61,888	33,856	19,141	8,900	-	-
RENT & CHARGES FOR SERVICES	18,413	19,375	15,000	18,000	-	-
INTEREST & OTHER INCOME	4,085	1,456	1,000	1,000	-	-
TRANSFERS FROM OTHER FUNDS	-	-	-	-	-	-
SAM COX BLDG FUND	84,386	54,687	35,141	27,900	-	-
BEGINNING FUND BALANCE	52,205	53,076	54,276	0	-	-
OTHER INCOME	872	1,332	1,200	-	-	-
POLICE FACILITY PROJECT	53,076	54,408	55,476	0	-	-
BEGINNING FUND BALANCE	8,534	-	-	-	-	-

**CITY-WIDE
ALL FUNDS COMBINED**

RESOURCES BY SOURCE

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RENT & INTEREST INCOME	690	-	-	-	-	-
TRANSFERS FROM OTHER FUNDS	132,000	-	-	-	-	-
COP DEBT SERVICE	141,223	-	-	-	-	-
BEGINNING FUND BALANCE	-	85,929	86,508	1,197,226	-	-
RENT & INTEREST INCOME	359	1,814	100	100	-	-
TRANSFERS FROM OTHER FUNDS	125,000	175,000	707,299	1,301,278	-	-
FF&C DEBT SERVICE	125,359	262,743	793,907	2,498,604	-	-
BEGINNING FUND BALANCE	-	-	54,581	45,310	-	-
CHARGES FOR SERVICES	-	29,730	16,670	16,670	-	-
RENT & INTEREST INCOME	-	1,184	100	100	-	-
STORM SEWER REIMBURSEMENT	-	30,914	71,351	62,080	-	-
BEGINNING FUND BALANCE	-	-	23,447	7,198	-	-
CHARGES FOR SERVICES	-	5,589	26,890	26,890	-	-
RENT & INTEREST INCOME	-	366	100	100	-	-
WATER REIMBURSEMENT	-	5,955	50,437	34,188	-	-
BEGINNING FUND BALANCE	-	-	108,138	709,321	-	-
CHARGES FOR SERVICES	-	675,936	70,850	70,850	-	-
RENT & INTEREST INCOME	-	10,086	100	100	-	-
SEWER REIMBURSEMENT	-	686,022	179,088	780,271	-	-
BEGINNING FUND BALANCE	-	-	82,662	112,013	-	-
CHARGES FOR SERVICES	-	101,704	79,600	79,600	-	-
RENT & INTEREST INCOME	-	1,378	100	100	-	-
STREET REIMBURSEMENT	-	103,082	162,362	191,713	-	-
TOTAL RESOURCES	\$ 51,539,121	\$ 50,204,870	\$ 50,476,755	\$ 55,780,137	\$ -	\$ -

**CITY-WIDE
ALL FUNDS COMBINED**

REQUIREMENTS BY CATEGORY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS						
PERSONNEL SERVICES	\$ 2,262,376	\$ 2,355,700	\$ 2,833,049	\$ 3,065,844	\$ -	\$ -
MATERIALS & SERVICES	7,047,137	7,120,029	8,370,347	8,760,783	-	-
CAPITAL OUTLAY	493,060	769,594	1,321,297	1,051,860	-	-
TRANSFERS TO OTHER FUNDS	5,953,696	808,142	1,362,243	1,927,222	-	-
CONTINGENCY	-	-	850,000	2,000,000	-	-
UNAPPROPRIATED	5,641,586	6,359,366	3,604,027	2,277,253	-	-
GENERAL FUND	21,397,856	17,412,832	18,340,963	19,082,962	-	-
PERSONNEL SERVICES	229,325	269,056	296,054	408,821	-	-
MATERIALS & SERVICES	177,490	128,049	255,363	245,079	-	-
CAPITAL OUTLAY	-	-	-	-	-	-
TRANSFERS TO OTHER FUNDS	87,946	94,895	146,562	146,562	-	-
CONTINGENCY	-	-	1,652,134	1,804,279	-	-
UNAPPROPRIATED	1,870,266	2,042,496	-	-	-	-
CODE SPECIALTIES	2,365,026	2,534,496	2,350,113	2,604,741	-	-
PERSONNEL SERVICES	389,347	451,093	592,318	602,562	-	-
MATERIALS & SERVICES	523,620	539,036	867,209	939,697	-	-
CAPITAL OUTLAY	579,856	840,466	1,345,300	1,347,300	-	-
TRANSFERS TO OTHER FUNDS	666,822	676,334	744,570	741,570	-	-
CONTINGENCY	-	-	125,000	325,000	-	-
UNAPPROPRIATED	1,246,569	1,228,626	37,625	323,761	-	-
WATER	3,406,214	3,735,555	3,712,022	4,279,890	-	-
PERSONNEL SERVICES	511,888	544,087	649,424	692,003	-	-
MATERIALS & SERVICES	846,208	967,707	1,242,561	1,276,804	-	-
CAPITAL OUTLAY	118,225	1,159,212	3,153,100	1,973,500	-	-
TRANSFERS TO OTHER FUNDS	1,257,536	919,688	976,296	975,296	-	-
CONTINGENCY	-	-	100,000	200,000	-	-
UNAPPROPRIATED	2,606,808	2,515,425	201,188	252,429	-	-
SEWER	5,340,666	6,106,118	6,322,569	5,370,032	-	-
PERSONNEL SERVICES	157,514	195,781	247,440	277,140	-	-
MATERIALS & SERVICES	454,821	642,422	1,186,165	1,188,884	-	-
CAPITAL OUTLAY	111,922	779,193	762,300	851,300	-	-
TRANSFERS TO OTHER FUNDS	388,953	480,968	597,071	592,071	-	-
CONTINGENCY	-	-	900,000	900,000	-	-
UNAPPROPRIATED	3,345,921	3,480,423	992,319	1,766,847	-	-
STREETS	4,459,131	5,578,788	4,685,295	5,576,242	-	-
PERSONNEL SERVICES	959,859	1,041,199	1,206,679	1,308,129	-	-
MATERIALS & SERVICES	263,175	230,115	261,589	264,613	-	-
CAPITAL OUTLAY	9,241	130,884	308,300	255,500	-	-
TRANSFERS TO OTHER FUNDS	319,827	386,166	365,055	365,055	-	-
CONTINGENCY	-	-	391,201	356,421	-	-
UNAPPROPRIATED	631,504	556,300	-	-	-	-
INTERNAL SERVICES	2,183,606	2,344,664	2,532,824	2,549,718	-	-
DEBT SERVICE	1,812,985	543,698	557,100	569,500	-	-
UNAPPROPRIATED	364,876	430,141	284,375	246,541	-	-
DEBT SERVICE	2,177,861	973,839	841,475	816,041	-	-
MATERIALS & SERVICES	10,786	85	25,000	56,000	-	-
CAPITAL OUTLAY	437	48,113	137,530	160,718	-	-
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	142,330	181,952	-	-	-	-
WATER IMPROVEMENT	153,553	230,150	162,530	216,718	-	-

**CITY-WIDE
ALL FUNDS COMBINED**

REQUIREMENTS BY CATEGORY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
MATERIALS & SERVICES	286	5	25,000	56,000	-	-
CAPITAL OUTLAY	-	-	836,717	1,243,064	-	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	756,717	1,195,164	-	-	-	-
SEWER IMPROVEMENT	757,003	1,195,169	861,717	1,299,064	-	-
MATERIALS & SERVICES	7,501	2,794	38,730	41,303	-	-
UNAPPROPRIATED	40,430	38,603	-	-	-	-
STREET TREE	47,931	41,397	38,730	41,303	-	-
MATERIALS & SERVICES	286	-	25,000	25,000	-	-
CAPITAL OUTLAY	275,000	-	950,000	831,595	-	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	108,857	-	-	-
UNAPPROPRIATED	998,857	1,046,595	-	-	-	-
STREET IMPROVEMENT	1,274,143	1,046,595	1,083,857	856,595	-	-
MATERIALS & SERVICES	286	4,045	47,500	55,000	-	-
CAPITAL OUTLAY	535,000	100,000	1,325,000	1,325,000	-	-
CONTINGENCY	-	-	1,198,857	1,201,815	-	-
UNAPPROPRIATED	2,385,428	2,578,456	-	-	-	-
STORM SEWER IMPROVEMENT	2,920,713	2,682,501	2,571,357	2,581,815	-	-
MATERIALS & SERVICES	11	-	75,000	75,000	-	-
CAPITAL OUTLAY	-	34,794	717,500	717,500	-	-
TRANSFERS TO OTHER FUNDS	-	-	273,000	400,000	-	-
CONTINGENCY	-	-	466,782	944,010	-	-
UNAPPROPRIATED	1,296,282	1,413,510	-	-	-	-
PARKS IMPROVEMENT	1,296,293	1,448,304	1,532,282	2,136,510	-	-
PERSONNEL SERVICES	167,987	193,638	229,280	244,140	-	-
MATERIALS & SERVICES	156,604	188,629	337,147	334,651	-	-
CAPITAL OUTLAY	271,815	18,952	358,600	189,000	-	-
TRANSFERS TO OTHER FUNDS	238,827	248,596	297,672	294,672	-	-
CONTINGENCY	-	-	84,152	687,432	-	-
UNAPPROPRIATED	196,953	489,112	-	-	-	-
STORM SEWER UTILITY	1,032,187	1,138,926	1,306,851	1,749,894	-	-
MATERIALS & SERVICES	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	2,580,634	2,854,527	-	-
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	2,118,654	2,371,301	-	-	-	-
UTILITIES UNDERGROUND	2,118,654	2,371,301	2,580,634	2,854,527	-	-
CAPITAL OUTLAY	822	1,800	34,117	40,132	-	-
UNAPPROPRIATED	12,422	22,785	-	-	-	-
BIKE PATHS & TRAILS	13,244	24,585	34,117	40,132	-	-
DEBT SERVICE	140,381	-	-	-	-	-
UNAPPROPRIATED	843	-	-	-	-	-
COP DEBT SERVICE	141,223	-	-	-	-	-
MATERIALS & SERVICES	125,860	44,486	151,804	109,345	-	-
TRANSFERS TO OTHER FUNDS	19,512	19,187	19,852	19,852	-	-
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	45,622	78,164	-	-	-	-
COMM ENHANCEMENT PROGRAM	190,994	141,838	171,656	129,197	-	-

**CITY-WIDE
ALL FUNDS COMBINED**

REQUIREMENTS BY CATEGORY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
MATERIALS & SERVICES	3,410	5,133	4,151	4,241	-	-
CAPITAL OUTLAY	24,620	180	6,000	1,000	-	-
TRANSFERS TO OTHER FUNDS	22,500	22,500	22,500	22,500	-	-
CONTINGENCY	-	-	2,490	159	-	-
UNAPPROPRIATED	33,856	26,874	-	-	-	-
SAM COX BLDG FUND	84,386	54,687	35,141	27,900	-	-
CAPITAL OUTLAY	-	-	55,476	-	-	-
CONTINGENCY	-	-	-	0	-	-
UNAPPROPRIATED	53,076	54,408	-	-	-	-
POLICE FACILITY PROJECT	53,076	54,408	55,476	0	-	-
DEBT SERVICE	39,431	167,000	167,000	167,000	-	-
RESERVE FOR FUTURE EXPENDITURE	-	-	-	2,164,604	-	-
UNAPPROPRIATED	85,929	95,743	626,907	167,000	-	-
FF&C DEBT SERVICE	125,359	262,743	793,907	2,498,604	-	-
MATERIALS & SERVICES	-	-	5,000	55,000	-	-
CAPITAL OUTLAY	-	-	66,351	7,080	-	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	-	30,914	-	-	-	-
STORM SEWER REIMBURSEMENT	-	30,914	71,351	62,080	-	-
MATERIALS & SERVICES	-	-	5,000	6,000	-	-
CAPITAL OUTLAY	-	-	45,437	28,188	-	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	-	5,955	-	-	-	-
WATER REIMBURSEMENT	-	5,955	50,437	34,188	-	-
MATERIALS & SERVICES	-	9	5,000	56,000	-	-
CAPITAL OUTLAY	-	-	174,088	724,271	-	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	-	686,013	-	-	-	-
SEWER REIMBURSEMENT	-	686,022	179,088	780,271	-	-
MATERIALS & SERVICES	-	-	5,000	55,000	-	-
CAPITAL OUTLAY	-	-	157,362	136,713	-	-
TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	-	103,082	-	-	-	-
STREET REIMBURSEMENT	-	103,082	162,362	191,713	-	-
TOTAL REQUIREMENTS	\$ 51,539,119	\$ 50,204,870	\$ 50,476,754	\$ 55,780,137	\$ -	\$ -

**GENERAL FUND
ACCOUNT 01.00**

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ 5,367,755	\$ 5,641,586	\$ 5,144,100	5,341,818	-	-
PROPERTY TAXES	5,313,436	5,471,863	5,559,915	5,733,398	-	-
OTHER TAXES	798,967	786,569	807,823	648,436	-	-
REVENUE FROM OTHER AGENCIES	1,723,887	1,869,870	2,441,637	2,195,915	-	-
LICENSES & PERMITS	47,345	47,260	42,770	42,770	-	-
FINES & FORFEITURES	94,941	117,331	100,000	100,000	-	-
CHARGES FOR CURRENT SERVICES	137,785	145,425	687,799	1,282,778	-	-
FRANCHISE FEES	1,202,887	1,250,279	1,266,300	1,311,125	-	-
RENT & INTEREST INCOME	347,703	428,786	287,311	296,414	-	-
REC. EXP. & OTHER INCOME	5,039,096	60,543	323,000	450,000	-	-
TRANSFER FROM OTHER FUNDS	1,324,055	1,593,319	1,680,308	1,680,308	-	-
TOTAL RESOURCES	\$ 21,397,857	\$ 17,412,832	\$ 18,340,963	\$ 19,082,962	\$ -	\$ -
REVENUE (NET OF BEGINNING FUND BAL):	\$ 16,030,102	\$ 11,771,245	\$ 13,196,863	\$ 13,741,144	\$ -	\$ -
\$ CHANGE FROM PRIOR YR:	\$ 6,098,899	\$ (4,258,857)	\$ 1,425,618	\$ 544,281		
% CHANGE FROM PRIOR YR:	61.41%	-26.57%	12.11%	4.12%		
REQUIREMENTS						
LEGISLATIVE	\$ 14,756	\$ 19,452	\$ 40,160	\$ 52,318	\$ -	\$ -
JUDICIAL	93,443	102,309	129,648	128,334	-	-
LEGAL	111,386	104,005	285,622	291,976	-	-
GENERAL GOVERNMENT	502,314	285,766	582,287	517,915	-	-
ADMINISTRATION	633,811	702,418	856,108	834,440	-	-
COMMUNITY SERVICES	113,702	129,457	149,038	173,881	-	-
EXECUTIVE	1,469,413	1,343,407	2,042,863	1,998,863	-	-
INFORMATION SERVICES	248,095	236,328	304,045	307,361	-	-
FINANCE	563,141	583,334	664,558	704,572	-	-
FINANCE	811,235	819,662	968,603	1,011,932	-	-
POLICE OPERATIONS	3,400,445	3,575,791	4,019,286	4,169,736	-	-
PD BUILDING OPERATIONS	129,761	126,216	129,872	172,820	-	-
SOLID WASTE/RECYCLING	14,296	11,996	45,020	45,400	-	-
PUBLIC SAFETY	3,544,502	3,714,003	4,194,178	4,387,956	-	-
FIRE PROTECTION SERVICES	2,152,082	2,218,797	2,286,248	2,389,129	-	-
PLANNING	412,220	452,142	601,017	599,897	-	-
TOURISM & ECONOMIC DEVELOPMENT	-	-	-	256,678	-	-
COMMUNITY DEVELOPMENT	412,220	452,142	601,017	856,575	-	-
PARKS & GREENWAYS	918,936	1,149,380	1,199,501	1,256,103	-	-
FACILITIES	494,186	547,933	1,232,283	977,928	-	-
PARKS & FACILITIES	1,413,122	1,697,313	2,431,784	2,234,031	-	-
TRANSFERS	5,953,696	808,142	1,362,243	1,927,222	-	-
CONTINGENCY	-	-	850,000	2,000,000	-	-
UNAPPROPRIATED	5,641,586	6,359,366	3,604,027	2,277,253	-	-
OTHER	11,595,282	7,167,508	5,816,270	6,204,475	-	-
TOTAL REQUIREMENTS	\$ 21,397,857	\$ 17,412,832	\$ 18,340,963	\$ 19,082,962	\$ -	\$ -
APPROPRIATIONS:	\$ 15,756,270	\$ 11,053,466	\$ 14,736,936	\$ 16,805,709	\$ -	\$ -
REVENUES less APPROPRIATIONS:	\$ 273,832	\$ 717,779	\$ (1,540,073)	\$ (3,064,565)	\$ -	\$ -

**GENERAL FUND
ACCOUNT 01.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
01-00-7000	BEGINNING FUND BALANCE	\$ 5,367,755	\$ 5,641,586	5,144,100	\$ 5,341,818		
01-00-7101	CURRENT YEAR TAXES	5,238,635	5,273,396	5,482,368	5,615,053		
01-00-7103	OTHER TAXES - CANCEL & OMIT	-	-	-	-		
01-00-7104	PRIOR YEAR TAXES	66,072	191,463	70,047	110,845		
01-00-7106	TAX DEEDED LAND SALES	-	-	-	-		
01-00-7108	TAX PENALTIES AND INTEREST	8,728	7,004	7,500	7,500		
	TOTAL PROPERTY TAXES	5,313,436	5,471,863	5,559,915	5,733,398		
01-00-7205	TRANSIENT LODGING TAX TLT 6.0%	625,823	617,966	631,551	497,516		
01-00-7212	TRANSIENT LODGING TAX TLT 0.95% TOURISM	99,089	98,557	99,996	78,773		
01-00-7213	SOLID WASTE TAX	74,054	70,046	76,276	72,147		
	TOTAL OTHER TAXES	798,967	786,569	807,823	648,436		
01-00-7201	STATE LIQUOR TAX SHARE	256,000	268,894	300,394	320,301		
01-00-7202	STATE CIGARETTE TAX SHARE	19,813	18,543	19,260	18,289		
01-00-7215	STATE MARIJUANA TAX SHARE	81,728	48,894	48,069	56,809		
01-00-7203	STATE REVENUE SHARING	171,419	178,719	201,077	199,587		
01-00-7204	COUNTY BUSINESS INCOME TAX	1,185,784	1,343,887	1,283,777	1,011,868		
01-00-7206	STATE GRANTS	-	-	229,000	229,000		
01-00-7207	FEDERAL GRANTS/ENTITLEMENTS	-	1,000	-	-		
01-00-7208	METRO GRANTS	-	-	347,160	347,160		
01-00-7210	EMERGENCY COMMUNICATIONS	-	-	-	-		
01-00-7219	REIMBURSEMENT FR OTHER GOVERNMENTS	9,143	9,934	6,900	6,900		
01-00-7220	OTHER LOCAL GOVERNMENTS	-	-	6,000	6,000		
01-00-7221	REYNOLDS SCHOOL DISTRICT	-	-	-	-		
01-00-7222	STATE BROWNFIELD FUND LOAN	-	-	-	-		
	TOTAL REVENUE OTHER AGENCIES	1,723,887	1,869,870	2,441,637	2,195,915		
01-00-7299	AMUSEMENT DEVICE LICENSES	-	-	-	-		
01-00-7300	METRO BUSINESS LICENSES	-	375	-	-		
01-00-7301	BUSINESS LICENSES	43,890	44,940	41,000	41,000		
01-00-7302	LIQUOR LICENSES	1,225	1,025	900	900		
01-00-7307	SIGN PERMITS	2,040	920	120	120		
01-00-7308	DEVELOPMENT PERMIT	125	-	750	750		
01-00-7309	SELF INSPECTION FEE	65	-	-	-		
	TOTAL LICENSES & PERMITS	47,345	47,260	42,770	42,770		
01-00-7401	FINES & FORFEITURES	94,941	117,331	100,000	100,000		
	TOTAL FINES & FORFEITURES	94,941	117,331	100,000	100,000		
01-00-7498	STATE JUDICIAL SYSTEM SURCHARGE	1,700	1,440	500	1,500		
01-00-7499	OTHER COURT CHARGES	9,129	18,482	15,000	15,000		
01-00-7501	LIEN CHECK FEES	14,550	10,175	15,000	15,000		
01-00-7505	PLANNING AND PLAT FEES	51,617	49,550	55,000	55,000		
01-00-7510	SUBDIVISION PLAN REVIEW FEE	-	240	-	-		
01-00-7515	PENALTY FEES	23,099	21,724	30,000	30,000		
01-00-7523	URBAN RENEWAL AGENCY FEES	-	-	-	-		
01-00-7530	COMPOST/LAWN EXEMPTION FEE	-	-	-	-		
01-00-7531	COMM SERVICE FEE - ENT ZONE	-	-	532,299	1,126,278		
01-00-7710	ENTERPRISE ZONE APPLICATION FEE	-	-	10,000	10,000		
01-00-7811	RECREATION PROGRAM FEES	37,689	43,813	30,000	30,000		
	TOTAL CHARGES FOR CURRENT SERVICES	137,785	145,425	687,799	1,282,778		
01-00-7601	FRANCHISE FEES - PGE	454,738	463,969	451,733	472,340		
01-00-7602	FRANCHISE FEES - NWNW	237,621	226,629	294,985	303,835		
01-00-7603	FRANCHISE FEES - VERIZON	23,957	21,172	32,000	32,000		
01-00-7604	FRANCHISE FEES - SOLID WASTE	132,173	146,189	145,499	149,864		
01-00-7605	FRANCHISE FEES - CABLE	60,399	55,898	65,000	65,000		
01-00-7607	FRANCHISE FEE-PHONE UTILITIES	1,638	3,800	2,000	2,000		
01-00-7606	FRANCHISE FEES - CITY UTILITY	292,360	332,622	275,083	286,086		
	TOTAL FRANCHISE FEES	1,202,887	1,250,279	1,266,300	1,311,125		
01-00-7701	INTEREST EARNED	103,466	146,982	25,000	25,000		
01-00-7702	RENTAL - PARK & COMMUNITY BLDG	-	-	-	-		
01-00-7711	LEASE INCOME	206,729	250,206	222,392	229,064		
01-00-7715	ADDITIONAL RENT-UTILITIES MCSO	37,508	31,599	39,919	42,350		
	TOTAL RENT & INTEREST INCOME	347,703	428,786	287,311	296,414		
01-00-7707	SALE OF EQUIPMENT	3,150	-	5,000	5,000		
01-00-7712	SALE OF REAL PROPERTY	-	-	-	-		

**GENERAL FUND
ACCOUNT 01.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
01-00-7800	POLICE OFFICER O/T REIMB	-	-	-	-	-	-
01-00-7801	POLICE SECURITY FEES	-	-	-	-	-	-
01-00-7802	NSF CHARGES	944	938	1,500	1,500	-	-
01-00-7804	POLICE REPORTS	75	60	-	-	-	-
01-00-7805	PHOTOCOPIES / CITY RECORDS	1,017	975	-	-	-	-
01-00-7806	GIFTS & DONATIONS	-	-	-	-	-	-
01-00-7807	POLICE DONATIONS	-	-	-	-	-	-
01-00-7809	INSURANCE REIMBURSEMENT	-	16,517	-	-	-	-
01-00-7812	JURY DUTY & WITNESS FEES	20	-	-	-	-	-
01-00-7813	POLICE FORFEITURES	-	-	-	-	-	-
01-00-7814	OTHER POLICE FEES	105	450	-	-	-	-
01-00-7817	WAGE & W/C REHABILITATION PROG	-	-	-	-	-	-
01-00-7818	PRIOR YEAR RECOVERED EXPENSES	2,645	6,265	7,500	7,500	-	-
01-00-7820	ADMIN OH COURT CHARGE	633	573	-	-	-	-
01-00-7840	TRAFFIC CITATION SURCHARGE	1,451	1,982	-	-	-	-
01-00-7842	RESTORATION-IMAGINATION STATION	-	-	-	-	-	-
01-00-7843	GIFTS & DONATIONS - DARE	-	-	-	-	-	-
01-00-7844	ALARM REVENUE	2,093	11,575	10,000	10,000	-	-
01-00-7845	OTHER POLICE CHARGES	-	-	-	-	-	-
01-00-7847	PARK USE PERMITS	570	350	-	-	-	-
01-00-7848	BLDG RENTAL APPLICATION FEES	710	680	-	-	-	-
01-00-7849	LID BOND ADMIN FEE	-	-	-	-	-	-
01-00-7860	BOND PROCEEDS	5,000,000	-	-	-	-	-
01-00-7870	CAPITAL LEASES LOAN	-	-	-	-	-	-
01-00-7936	INTERFUND LOAN FR PK IMP	-	-	273,000	400,000	-	-
01-00-7866	PARKING LOT LIEN	-	-	1,000	1,000	-	-
01-00-7898	CASH OVER/SHORT	-	61	-	-	-	-
01-00-7899	MISCELLANEOUS REVENUE	25,683	20,116	25,000	25,000	-	-
	TOTAL RECOV. EXP. & OTHER INCOME	5,039,096	60,543	323,000	450,000		
01-00-7822	ADMIN OH REIMBURSE CODE SPEC	87,946	94,895	146,562	146,562	-	-
01-00-7823	ADMIN OH REIMBURSE WATER	244,622	261,794	271,653	271,653	-	-
01-00-7824	ADMIN OH REIMBURSE SEWER	332,943	359,740	359,553	359,553	-	-
01-00-7825	ADMIN OH REIMBURSE STREET	134,666	178,995	212,566	212,566	-	-
01-00-7826	ADMIN OH REIMBURSE I.S. FUND	319,827	386,166	365,055	365,055	-	-
01-00-7828	ADMIN OH REIMB COMM ENHANCEMENT PRG	19,512	19,187	19,852	19,852	-	-
01-00-7837	ADMIN OH REIMBURSE STORM	90,039	98,042	110,567	110,567	-	-
	TOTAL ADMIN. OVERHEAD REIMB.	1,229,555	1,398,819	1,485,808	1,485,808		
01-00-7908	TRANSFER FROM IMPROV BOND FUND	-	-	-	-	-	-
01-00-7916	TRANSFER FROM STP SITE REDEVELOPMNT.	-	-	-	-	-	-
01-00-7917	LOAN REPAYMENT FROM URA	-	100,000	100,000	100,000	-	-
01-00-7918	FF&C LOAN REPAYMENT FR URA	-	-	-	-	-	-
01-00-7922	LOAN REPAYMENT FROM CODE SPEC	-	-	-	-	-	-
01-00-7973	SERVICE REIMB FROM WATER FUND	29,400	29,400	29,400	29,400	-	-
01-00-7974	SERVICE REIMB FROM SEWER FUND	30,450	30,450	30,450	30,450	-	-
01-00-7975	SERVICE REIMB FROM STREET FUND	29,400	29,400	29,400	29,400	-	-
01-00-7987	SERVICE REIMB - STORM SEWER UTILITY	5,250	5,250	5,250	5,250	-	-
	TOTAL TRANSFERS FROM OTHER FUNDS	94,500	194,500	194,500	194,500		
	CURRENT OPERATING REVENUES	16,030,102	11,771,245	13,196,863	13,741,144		
	BEGINNING FUND BALANCE	5,367,755	5,641,586	5,144,100	5,341,818		
	CURRENT TOTAL RESOURCES	\$ 21,397,857	\$ 17,412,832	\$ 18,340,963	\$ 19,082,962		

EXECUTIVE DEPARTMENT

The Executive Department includes the Legislative, Judicial, Legal, General Government, Administration, and Community Services functions.

Legislative (01.10): This unit accounts for expenditures for the Mayor and City Council including, City Council training and travel reimbursements. All elected officials are also insured by the City's worker's compensation coverage.

Currently the Mayor receives a monthly stipend of \$500, and the City Council Members receive a \$50 monthly stipend. The proposed budget provides additional funding for the Council to consider increasing the stipends to \$750 and \$200 monthly. The budgeted funds allow the Council the funding should they make the change, the budget does not change the authorized stipend amount. The stipends are set by the Troutdale Municipal Code (TMC) section 2.08.245 any change, would not be paid until the TMC is amended following by two reading of an Ordinance.

Judicial (01.20): This unit accounts for expenditures related to the Municipal Court function including, contracts for the Municipal Judge, court appointed attorneys, and costs related to the Court Clerk.

Legal (01.30): This unit accounts for the cost of the City Attorney and a part-time administrative assistant position at 0.5 FTE. The budget includes contract services used to obtain specialized legal services and a part-time law clerk to assist the City Attorney with prosecution functions. Expenditures for a hearings officer for land use or other city code matters are also budgeted.

General Government (01.35): This unit accounts for expenditures for general purposes and include expenditures: (1) for general office supplies; (2) for phone and utility costs for general operations; (3) for leasing photocopiers and postage meter; (4) for property and liability coverage of general operational activities; (5) interim City Hall office space lease expense, and (6) in the past for the estimated share of transient lodging taxes (TLT) paid to the West Columbia Gorge Chamber of Commerce (WCGCC) for the operation of the Troutdale Visitors Center. The proposed budget subject to City Council designation to no longer distribute the tourism portion of the TLT to the WCGCC. The proposed budget redirects the tourism portion of the TLT to the Tourism and Economic Development Division (01.88), part of the Community Development Department.

EXECUTIVE DEPARTMENT – Continued –

Administration (01.40): The City Manager, City Recorder, Deputy City Recorder, Human Resource Generalist, and Administrative Specialist costs are included in this unit.

Overall management and operation of all city activities, business retention and development, public information and outreach, personnel, records management and retention, and support are responsibilities of the Administration unit. Included under professional services are support from employment and labor legal counsel for union negotiations.

The proposed budget increases the Public Communications and Social Media Coordinator position by 10 hours per week or 0.25 FTE, from half time to a 0.75 FTE position, and transfers the position to the new the Tourism and Economic Development Division (01.88), part of the Community Development Department.

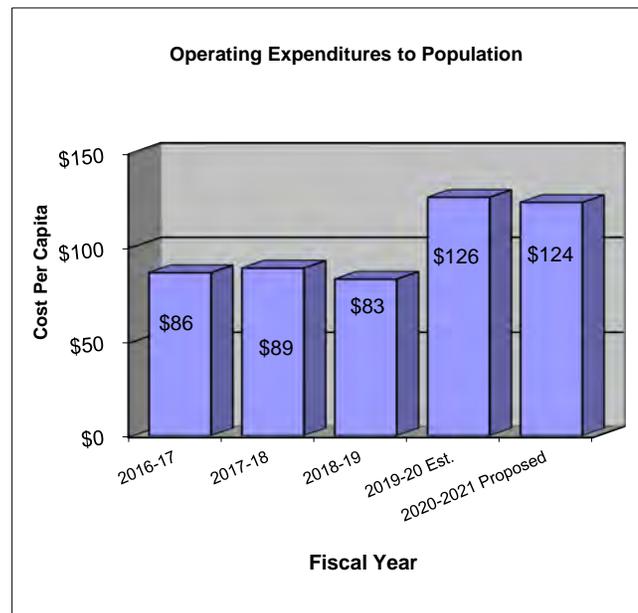
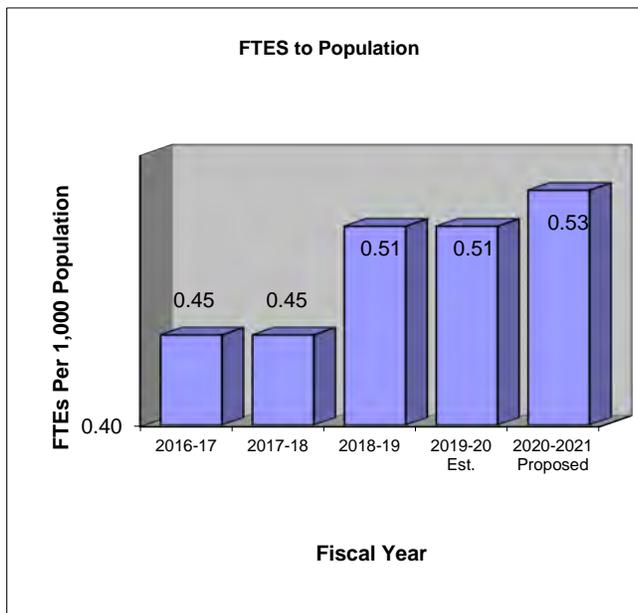
Community Services (01.42): This department manages the recreation programs for all age groups (parent/child, preschool, youth, family & adult) and is involved in a variety of special events throughout the community. The proposed budget increases the recreation manager's current part time position by 10 hours per week or 0.25 FTE, to a full time 1.0 FTE position. City-wide coordination of volunteers is also included in this division.

FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2016-17	16,035	7.25	0.45
2017-18	16,070	7.25	0.45
2018-19	16,095	8.25	0.51
2019-20 Est.	16,185	8.25	0.51
2020-2021 Proposed	16,185	8.50	0.53

TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2016-17	16,035	\$ 1,383,592	\$86
2017-18	16,070	\$ 1,425,290	\$89
2018-19	16,095	\$ 1,333,356	\$83
2019-20 Est.	16,185	\$ 2,042,863	\$126
2020-2021 Proposed	16,185	\$ 1,998,863	\$124



- Note: 1. Operating expenditures include personnel services and materials & services only.
 2. The FY 2019-2020 and FY 2020-2021 expenditures are estimates.
 3. The FY 2020-2021 population at July 1, 2020 is a City estimate.
 4. Executive Department includes Legislative, Judicial, Legal, General Government, Administration and Community Services.

**LEGISLATIVE
ACCOUNT 01.10**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	COUNCIL	MANAGER	COMMITTEE	COUNCIL
		2017-18	2018-19	ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
REQUIREMENTS							
PERSONNEL SERVICES							
01-10-8001	MAYOR STIPEND	\$ 6,000	\$ 6,000	\$ 6,000	\$ 9,000		
01-10-8014	COUNCILOR STIPEND	2,450	3,000	3,600	14,400		
01-10-8181	FICA - CITY EXPENSE	-	-	-	-		
01-10-8185	STATE UNEMPLOYMENT	-	-	-	-		
01-10-8186	TRI-MET EXCISE TAX	-	-	-	-		
01-10-8187	WORKERS COMP INSURANCE	-	-	100	100		
	TOTAL PERSONNEL SERVICES	8,450	9,000	9,700	23,500		
MATERIALS & SERVICES							
01-10-8210	OFFICE SUPPLIES	221	87	900	900		
01-10-8211	SPECIAL DEPARTMENT EXPENSE	1,510	3,319	6,200	6,200		
01-10-8212	EQUIPMENT UNDER \$5,000	-	-	3,500	1,750		
01-10-8214	ADVERTISING	2,953	2,340	3,200	3,200		
01-10-8215	POSTAGE	229	151	650	650		
01-10-8216	UTILITIES & PHONE	-	-	-	-		
01-10-8220	PROFESSIONAL SERVICES	-	-	-	-		
01-10-8222	INSURANCE	89	83	98	103		
01-10-8223	MEMBERSHIP & DUES	135	1,405	1,312	1,415		
01-10-8224	CONFERENCE/EDUCATION/TRAVEL	1,170	3,067	14,600	14,600		
	TOTAL MATERIALS & SERVICES	6,306	10,452	30,460	28,818		
	TOTAL REQUIREMENTS	\$ 14,756	\$ 19,452	\$ 40,160	\$ 52,318		

**LEGISLATIVE
ACCOUNT 01.10**

REQUIREMENTS BY CATEGORY

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Office Supplies	8210	Council Packet/Materials Printer Supplies	\$ 900 -	\$ 900 -		
			<u>900</u>	<u>900</u>		
Special Department Expense	8211	Bus. Cards, Letterhead, Name Plates Flowers, Awards & Cards Budget/Council Mtg. Meals, Coffee Outgoing Elected(s) Recog. Gifts Newly Elected(s) Reception Event Council Photo Framing	400 700 3,500 300 800 500	400 700 3,500 300 800 500		
			<u>6,200</u>	<u>6,200</u>		
Equipment Under \$5,000	8212	Unexpected replacement Tablet Devices	- 3,500	- 1,750		
			<u>3,500</u>	<u>1,750</u>		
Advertising	8214	Display Ads, PC, CC, PAC, Etc. Display Ad - Drug Free Community Legals - PC, CC, PAC, Misc.	1,500 200 1,500	1,500 200 1,500		
			<u>3,200</u>	<u>3,200</u>		
Postage	8215	Postage	650	650		
			<u>650</u>	<u>650</u>		
Utilities and Phone	8216		-	-		
			<u>-</u>	<u>-</u>		
Professional Services	8220	Facilitator - Goals, Eval., Etc. Legal Fees	- -	- -		
			<u>-</u>	<u>-</u>		
Insurance	8222	CIS liability & property coverage	98	103		
			<u>98</u>	<u>103</u>		
Memberships and Dues	8223	Oregon Mayor's Assoc. Metropolitan Mayors' Consortium-Gresham Regional Mayor's Meetings-Tualatin	140 1,050 122	140 1,050 225		
			<u>1,312</u>	<u>1,415</u>		
Conference/Education/Travel	8224	Interjurisdictional Mtgs. League Conference Expenses OR Mayor's Assoc. Conf. Expenses NLC Conferences Other Apprv'd Training and/or Expenses	- 5,400 700 8,000 500	- 5,400 700 8,000 500		
			<u>14,600</u>	<u>14,600</u>		
TOTAL MATERIALS & SERVICES			\$ 30,460	\$ 28,818		

**JUDICIAL
ACCOUNT 01.20**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		1.00						
01-20-8020	COURT CLERK	1.00	\$ 43,859	\$ 45,873	\$ 51,771	\$ 56,680		
01-20-8181	FICA - CITY EXPENSE		3,218	3,376	3,960	4,336		
01-20-8183	PERS PENSION PLAN-DB		1,925	2,014	4,468	4,891		
01-20-8184	PERS IAP PLAN--DC		2,632	2,752	3,106	3,106		
01-20-8185	STATE UNEMPLOYMENT		28	46	414	453		
01-20-8186	TRI-MET EXCISE TAX		328	348	369	405		
01-20-8187	WORKERS COMP INSURANCE		46	36	176	176		
01-20-8188	W/C ASSESSMENT EXPENSE		28	22	69	69		
01-20-8192	DENTAL		1,319	942	1,898	908		
01-20-8194	BLUE CROSS MEDICAL		14,753	13,250	20,728	13,899		
01-20-8195	HRA CLAIM EXPENSE		1,250	1,250	750	500		
01-20-8196	LONG TERM DISABILITY INSURANCE		179	186	285	285		
01-20-8197	GROUP LIFE/AD&D		34	37	344	344		
TOTAL PERSONNEL SERVICES		1.00	69,599	70,132	88,338	86,052	-	-
MATERIALS & SERVICES								
01-20-8208	SOFTWARE LICENCES		-	664	1,023	539	-	-
01-20-8210	OFFICE SUPPLIES		341	121	1,000	1,000	-	-
01-20-8211	SPECIAL DEPARTMENT EXPENSE		6,598	6,225	10,240	10,240	-	-
01-20-8212	EQUIPMENT UNDER \$5,000		400	351	-	500	-	-
01-20-8215	POSTAGE		622	621	1,900	1,900	-	-
01-20-8216	UTILITIES & PHONE		661	674	1,600	1,600	-	-
01-20-8220	PROFESSIONAL SERVICES		14,013	20,400	22,072	22,000	-	-
01-20-8221	OTHER CONTRACT SERVICES		333	499	1,750	1,750	-	-
01-20-8222	INSURANCE		448	416	550	578	-	-
01-20-8223	MEMBERSHIP & DUES		-	75	175	175	-	-
01-20-8224	CONFERENCE/EDUCATION/TRAVEL		428	1,001	1,000	2,000	-	-
TOTAL MATERIALS & SERVICES			23,844	31,047	41,310	42,282	-	-
CAPITAL OUTLAY								
01-20-8302	COMPUTER EQUIPMENT		-	1,130	-	-	-	-
TOTAL CAPITAL OUTLAY			-	1,130	-	-	-	-
TOTAL REQUIREMENTS			\$ 93,443	\$ 102,309	\$ 129,648	\$ 128,334	\$ -	\$ -

**JUDICIAL
ACCOUNT 01.20**

REQUIREMENTS BY CATEGORY

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Software Licences	8208	WebLEDS	\$ 240	\$ 240		
		Acrobat Pro DC	158	166		
		MS Office 365 annual fee	125	133		
		Xpresss Bill Pay Setup	500			
			<u>1,023</u>	<u>539</u>		
Office Supplies	8210	General	1,000	1,000		
			<u>1,000</u>	<u>1,000</u>		
Special Department Expense	8211	Certified Interpreters/ADA	1,600	1,600		
		Court Appointed Attorneys	5,360	5,360		
		Jurors	1,000	1,000		
		Live Scan fingerprinting system	1,500	1,500		
		Or. Uniform Crim. Juror Inst. Bk.	80	80		
		DMV License Reports	500	500		
		Oregon Advance Sheets	200	200		
			<u>10,240</u>	<u>10,240</u>		
Equipment Under \$5,000	8212	Unexpected Replacement	-	500		
			<u>-</u>	<u>500</u>		
Postage	8215	Postage	1,900	1,900		
			<u>1,900</u>	<u>1,900</u>		
Utilities and Phone	8216	Extension 236	1,600	1,600		
			<u>1,600</u>	<u>1,600</u>		
Professional Services	8220	Judge \$125/Hr. + Mileage	20,522	20,400		
		Judge Pro-Tem \$125/Hr	1,550	1,600		
			<u>22,072</u>	<u>22,000</u>		
Other Contract Services	8221	Collection Fees	1,750	1,750		
			<u>1,750</u>	<u>1,750</u>		
Insurance	8222	General Liability Insurance	550	578		
			<u>550</u>	<u>578</u>		
Memberships and Dues	8223	Municipal Judge Assoc	100	100		
		Oregon Assoc. Court Admin.	75	75		
		Oregon D.A.'s Assn.				
			<u>175</u>	<u>175</u>		
Conference/Education/Travel	8224	Ore. Assoc. Court Admin Conf	750	750		
		State Judicial Education Prog.	250	250		
		Caselle Training Conference		1,000		
			<u>1,000</u>	<u>2,000</u>		
TOTAL MATERIALS & SERVICES			\$ 41,310	\$ 42,282		

**LEGAL
ACCOUNT 01.30**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		0.50						
01-30-8003	ADMINISTRATIVE ASSISTANT	0.50	\$ 13,783	\$ 13,395	\$ 28,818	\$ 30,046		
01-30-8047	ATTORNEY	0.00	-	-	-	-		
01-30-8048	LAW INTERN	0.00	-	-	-	-		
01-30-8181	FICA - CITY EXPENSE		1,054	1,025	2,205	2,299		
01-30-8183	PERS PENSION PLAN-DB		-	-	-	4,414		
01-30-8184	PERS IAP PLAN--DC		-	-	-	-		
01-30-8185	STATE UNEMPLOYMENT		-	13	173	180		
01-30-8186	TRI-MET EXCISE TAX		103	102	206	214		
01-30-8187	WORKERS COMP INSURANCE		33	25	204	204		
01-30-8188	W/C ASSESSMENT EXPENSE		9	6	41	41		
01-30-8191	KAISER MEDICAL		-	-	-	-		
01-30-8192	DENTAL		-	-	-	-		
01-30-8194	BLUE CROSS MEDICAL		-	-	-	-		
01-30-8195	HRA CLAIM EXPENSE		-	-	-	-		
01-30-8196	LONG TERM DISABILITY INSURANCE		-	-	593	593		
01-30-8197	GROUP LIFE/AD&D		-	-	444	444		
	TOTAL PERSONNEL SERVICES	0.50	14,982	14,566	32,684	38,435	-	-
MATERIALS & SERVICES								
01-30-8208	SOFTWARE LICENCES		-	299	125	299	-	-
01-30-8210	OFFICE SUPPLIES		85	73	1,500	1,500	-	-
01-30-8211	SPECIAL DEPARTMENT EXPENSE		-	-	500	500	-	-
01-30-8212	EQUIPMENT UNDER \$5,000		-	-	900	900	-	-
01-30-8215	POSTAGE		18	10	250	250	-	-
01-30-8216	UTILITIES & PHONE		747	752	800	1,200	-	-
01-30-8217	RENTS & LEASES		46	13	107	107	-	-
01-30-8219	MAINT/OPERATION OF EQUIPMENT		-	-	300	300	-	-
01-30-8220	PROFESSIONAL SERVICES		94,891	86,808	240,000	240,000	-	-
01-30-8221	OTHER CONTRACT SERVICES		-	-	3,000	3,000	-	-
01-30-8222	INSURANCE		526	499	581	610	-	-
01-30-8223	MEMBERSHIP & DUES		-	-	1,125	1,125	-	-
01-30-8224	CONFERENCE/EDUCATION/TRAVEL		90	14	3,750	3,750	-	-
	TOTAL MATERIALS & SERVICES		96,404	88,466	252,938	253,541	-	-
CAPITAL OUTLAY								
01-30-8302	COMPUTER EQUIPMENT		-	973	-	-	-	-
	TOTAL CAPITAL OUTLAY		-	973	-	-	-	-
	TOTAL REQUIREMENTS		\$ 111,386	\$ 104,005	\$ 285,622	\$ 291,976	\$ -	\$ -

**LEGAL
ACCOUNT 01.30**

REQUIREMENTS BY CATEGORY

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
Software Licences	8208	MS Office 365 annual fee Adobe In Design & Pro DC	\$ 125	\$ 133		
			125	299		
Office Supplies	8210	Office Supplies	1,500	1,500		
			1,500	1,500		
Special Department Expense	8211	Courier	500	500		
			500	500		
Equipment Under \$5,000	8212	Unexpected Replacement Computer	900	900		
			-	-		
			900	900		
Postage	8215	Postage	250	250		
			250	250		
Utilities and Phone	8216	Cell Phone Expense Telephone Expense	-	-		
			800	1,200		
			800	1,200		
Rents and Leases	8217	Copier	107	107		
			107	107		
Maint/Operation of Equipment	8219	Equipment Maint/Repair	300	300		
			300	300		
Professional Services	8220	Legal Services	240,000	240,000		
			240,000	240,000		
Other Contract Services	8221	Hearings Officer Lexis Nexis (Research Svc.)	1,000	1,000		
			2,000	2,000		
			3,000	3,000		
Insurance	8222	CIS liability & property coverage	581	610		
Membership & Dues	8223	Oregon District Attorney's Assoc Multnomah County Bar Oregon City Atty's Assoc Oregon State Bar	250	250		
			130	130		
			120	120		
			625	625		
			1,125	1,125		
Conference/Education/Travel	8224	Continuing Legal Ed. Seminars Criminal Code Book Misc Publications ORS Books Vehicle Code Book	2,500	2,500		
			100	100		
			600	600		
			450	450		
			100	100		
			3,750	3,750		
TOTAL MATERIALS & SERVICES			\$ 252,938	\$ 253,541	\$ -	\$ -

**GENERAL GOVERNMENT
ACCOUNT 01.35**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS							
MATERIALS & SERVICES							
01-35-8208	SOFTWARE LICENCES	\$ 2,600	\$ -	\$ 3,120	\$ 3,120	\$ -	\$ -
01-35-8210	OFFICE SUPPLIES	2,352	2,846	9,500	9,500	-	-
01-35-8211	SPECIAL DEPARTMENT EXPENSE	330,909	161,086	354,019	271,773	-	-
01-35-8212	EQUIPMENT UNDER \$5,000	-	124	-	-	-	-
01-35-8213	OPERATING SUPPLIES	-	-	-	-	-	-
01-35-8215	POSTAGE	6,506	9,269	8,500	8,500	-	-
01-35-8216	UTILITIES & PHONE	9,294	10,527	18,000	18,000	-	-
01-35-8217	RENTS & LEASES	71,579	72,526	78,290	79,858	-	-
01-35-8219	MAINT/OPERATION OF EQUIPMENT	389	1,441	1,950	1,950	-	-
01-35-8220	PROFESSIONAL SERVICES	7,394	399	60,700	60,700	-	-
01-35-8221	OTHER CONTRACT SERVICES	1,370	2,642	2,400	17,500	-	-
01-35-8222	INSURANCE	2,057	769	19,359	20,327	-	-
01-35-8223	MEMBERSHIP & DUES	22,457	23,065	25,249	25,487	-	-
01-35-8224	CONFERENCE/EDUCATION/TRAVEL	-	-	-	-	-	-
01-35-8231	INTEREST EXPENSE ON CITY FUNDS	1,285	1,071	1,200	1,200	-	-
	TOTAL MATERIALS & SERVICES	458,191	285,766	582,287	517,915	-	-
CAPITAL OUTLAY							
01-35-8301	EQUIPMENT OVER \$5,000	-	-	-	-	-	-
01-35-8302	COMPUTER EQUIPMENT	-	-	-	-	-	-
01-35-8303	MOTOR VEHICLES	44,123	-	-	-	-	-
01-35-8310	BUILDING IMPROVEMENTS	-	-	-	-	-	-
01-35-8340	LAND	-	-	-	-	-	-
01-35-8350	PROJECTS	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	44,123	-	-	-	-	-
	TOTAL REQUIREMENTS	\$ 502,314	\$ 285,766	\$ 582,287	\$ 517,915	\$ -	\$ -

**GENERAL GOVERNMENT
ACCOUNT 01.35**

MATERIALS AND SERVICES

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Software Licences	8208	SharePoint Online City License	3,120	3,120		
			<u>3,120</u>	<u>3,120</u>		
Office Supplies	8210	Central File System Materials	\$ 2,000	\$ 2,000		
		Copier Supplies/Paper	4,000	4,000		
		Printing Letterhead/Envelopes	3,000	3,000		
		Postage Supplies	500	500		
			<u>9,500</u>	<u>9,500</u>		
Special Department Expense	8211	Business License Materials	700	700		
		Microfilm Conversion	7,500	7,500		
		ORS Books - biennium revision	650	650		
		General Newsletter	4,000	4,500		
		Bulk Postage Permits	450	450		
		Bank/LGPI Service Fees	13,000	13,000		
		C125 Plan Administrative Fees	1,000	1,000		
		County "Store to Door" program	750	750		
		Volunteer Recognition	500	500		
		Employee Awards/Recognition	3,000	3,000		
		WCGCC-Visitors Center (0.95%)	66,000	-		
		City Hall Studies	50,000	50,000		
		Web site update	10,000	-		
		Special Events/Hospitality Insurance	3,000	3,000		
		SDC Subsidies - Downtown Restaurants	100,000	100,000		
		Sr. Citizen Sewer rate subsidy	-	11,000		
		Municipal Broadband Study cost share	5,850	5,850		
		EMEA Economic Development	4,000	4,000		
		Levee Ready Columbia Loan Payment	16,675	16,675		
		Levee Ready Columbia Additional Cost	29,198	29,198		
		4 Cities Fire Service Study	-	20,000		
		Social Media Archive/Retention	3,750	-		
			<u>320,023</u>	<u>271,773</u>		
Equipment Under \$5,000	8212	Unexpected replacement	-	-		
			<u>-</u>	<u>-</u>		
Postage	8215	General Newsletter	8,500	8,500		
			<u>8,500</u>	<u>8,500</u>		
Utilities and Phone	8216	General Allocated Expense	17,000	17,000		
		Rental Space Utilities	-	-		
		Arch Lights Electric Expense	1,000	1,000		
			<u>18,000</u>	<u>18,000</u>		
Rents and Leases	8217	Copiers - CH (2)	13,200	13,200		
		Leased Space- 219 E. HCRH	32,335	33,144		
		Leased Space- 321 E. HCRH	30,105	30,864		
		Postage Meter/Machine/Scale	2,650	2,650		
			<u>78,290</u>	<u>79,858</u>		
Maint/Operation of Equipment	8219	Vehicle Maint/Gas	500	500		
		Vehicle Maintenance	1,450	1,450		
			<u>1,950</u>	<u>1,950</u>		
Professional Services	8220	Title Report Fees	700	700		
	(IF grant funded)>	City-wide Energy Efficiency Study	50,000	50,000		
		Legal Fees - TRIP Site	10,000	10,000		
			<u>60,700</u>	<u>60,700</u>		
Other Contract Services	8221	TMC Annual Fee - Internet	900	1,000		

**GENERAL GOVERNMENT
ACCOUNT 01.35**

MATERIALS AND SERVICES

		Web site update		10,000
		Social Media Archive/Retention		4,500
		Ordinance Codification	1,500	2,000
			<u>2,400</u>	<u>17,500</u>
Insurance	8222	General Liability Insurance	19,359	20,327
			<u>19,359</u>	<u>20,327</u>
Membership and Dues	8223	Columbia Corridor Association	475	475
		RDPO Cost Share	3,600	3,600
		PERS Alliance	350	350
		Portland State University	375	375
		LGPI	1,701	1,701
		League of Oregon Cities	11,973	12,211
		Outlook	50	50
		Greater Portland Inc.	2,500	2,500
		Ethics Commission	750	750
		State Purchasing Association	2,000	2,000
		WCG Chamber of Commerce	350	350
		OR Econ Development Assoc	275	275
		Gresham Area Chamber of Commerce	350	350
		EMEA	500	500
			<u>25,249</u>	<u>25,487</u>
Interest Expense	8231	Interest Expense Arch Loan	1,200	1,200
			<u>1,200</u>	<u>1,200</u>
TOTAL MATERIALS & SERVICES			\$ 548,291	\$ 517,915

**ADMINISTRATION
ACCOUNT 01.40**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		5.50						
01-40-8001	CITY MANAGER	1.00	\$ 139,614	\$ 144,325	\$ 150,030	\$ 156,416		
01-40-8007	CITY RECORDER	1.00	78,013	85,949	92,976	96,928		
01-40-8010	DEPUTY CITY RECORDER	1.00	55,377	61,546	66,082	68,890		
01-40-8048	HR GENERALIST	1.00	68,805	76,101	82,701	86,237		
01-40-8003	ADMINISTRATIVE SPECIALIST	1.00	-	-	-	56,139		
01-40-8008	ADMINISTRATIVE ASSISTANT	0.50	-	5,621	24,648	25,709		
01-40-8044	RECEPTIONIST	0.00	47,084	50,056	51,272	-		
01-40-8021	PUBLIC COM-SOCIAL MD COORD	0.00	-	15,164	29,962	-		
01-40-8103	SALARY OVERTIME		68	62	5,000	5,000		
01-40-8181	FICA - CITY EXPENSE		28,562	32,567	33,930	33,434		
01-40-8183	PERS PENSION PLAN-DB		24,477	26,629	51,690	51,590		
01-40-8184	PERS IAP PLAN--DC		21,957	23,941	29,860	27,994		
01-40-8185	STATE UNEMPLOYMENT		292	434	3,016	2,972		
01-40-8186	TRI-MET EXCISE TAX		2,959	3,386	3,588	3,535		
01-40-8187	WORKERS COMP INSURANCE		887	759	1,161	1,161		
01-40-8188	W/C ASSESSMENT EXPENSE		140	127	150	150		
01-40-8191	KAISER MEDICAL		32,067	32,500	19,492	20,580		
01-40-8192	DENTAL		5,347	5,422	9,005	5,204		
01-40-8194	BLUE CROSS MEDICAL		31,289	34,785	87,378	42,608		
01-40-8195	HRA CLAIM EXPENSE		3,250	3,500	2,750	1,000		
01-40-8196	LONG TERM DISABILITY INSURANCE		1,397	1,333	2,004	2,004		
01-40-8197	GROUP LIFE/AD&D		186	194	348	348		
TOTAL PERSONNEL SERVICES			541,771	604,401	747,043	687,899	-	-
MATERIALS & SERVICES								
01-40-8206	SOFTWARE SUPPORT/UPGRADES		630	630	630	500	-	-
01-40-8207	COMPUTER REPAIR/PARTS/SUPPLIES		-	113	-	500	-	-
01-40-8208	SOFTWARE LICENCES		15,148	10,805	10,063	11,518	-	-
01-40-8210	OFFICE SUPPLIES		586	549	960	1,200	-	-
01-40-8211	SPECIAL DEPARTMENT EXPENSE		6,148	5,950	11,900	7,800	-	-
01-40-8212	EQUIPMENT UNDER \$5,000		1,425	119	2,000	2,000	-	-
01-40-8214	ADVERTISING		2,670	5,490	1,000	1,000	-	-
01-40-8215	POSTAGE		953	967	2,000	2,000	-	-
01-40-8216	UTILITIES & PHONE		2,423	2,213	3,620	6,000	-	-
01-40-8219	MAINT/OPERATION OF EQUIPMENT		-	-	1,100	1,100	-	-
01-40-8220	PROFESSIONAL SERVICES		43,096	37,816	40,000	80,000	-	-
01-40-8221	OTHER CONTRACT SERVICES		9,641	14,217	16,542	9,842	-	-
01-40-8222	INSURANCE		4,238	4,549	5,300	5,565	-	-
01-40-8223	MEMBERSHIP & DUES		2,173	1,655	3,100	4,915	-	-
01-40-8224	CONFERENCE/EDUCATION/TRAVEL		2,910	5,973	10,850	12,600	-	-
TOTAL MATERIALS & SERVICES			92,040	91,044	109,065	146,541	-	-
CAPITAL OUTLAY								
01-40-8301	EQUIPMENT \$5,000 AND OVER		-	-	-	-	-	-
01-40-8302	COMPUTER EQUIPMENT		-	6,972	-	-	-	-
TOTAL CAPITAL OUTLAY			-	6,972	-	-	-	-
TOTAL REQUIREMENTS			\$ 633,811	\$ 702,418	\$ 856,108	\$ 834,440	\$ -	\$ -

**ADMINISTRATION
ACCOUNT 01.40**

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Software Support/Upgrade	8206	PaperFlow Annual Software Maint. Xpress Bill Pay Setup	\$ 630	\$ -		
			630	500		
Computer Repair/Parts/Supplies	8207	Components, parts, supplies Printer Toner		400		
				100		
			-	500		
Software Licences	8208	Add ons and License renewal Adobe In Design & Pro DC MS Office 365 annual fee Backup software CivicHR Annual License	639 1,424 8,000 10,063	639 1,424 1,064 391 8,000 11,518		
Office Supplies	8210	General	960	1,200		
			960	1,200		
Special Department Expense	8211	Background Checks CDL Physicals DMV Checks Hearing Testing Vaccinations QCL-Drug Testing Recruitment Physy/Psyc/Test Salary Surveys	1,200 700 100 2,000 - 1,550 6,000 350 11,900	1,200 700 100 2,000 1,500 1,550 - 750 7,800		
Equipment Under \$5,000	8212	Unexpected replacement	2,000	2,000		
Advertising	8214	Classified Ad. - Recruitment	1,000	1,000		
			1,000	1,000		
Postage	8215	Postage	2,000	2,000		
			2,000	2,000		
Utilities and Phone	8216	Utilities and Phone	3,620	6,000		
			3,620	6,000		
Maint. and Operation Equip.	8219	Digital Recorder Maint. Scanner Maint. Microfilm Reader/Printer Maint.	200 600 300 1,100	200 600 300 1,100		
Professional Services	8220	AFSCME Negotiations Labor Law Legal Counsel Training	40,000 - 40,000	40,000 40,000 - 80,000		
Other Contract Services	8221	Recording Fees Senior Services State ORMS records system license Image Silo (document storage) Cellular Phone Prepaid Training Hours (10) - PaperFlow Storage of Original Rolls of Microfilm	1,200 3,000 4,442 5,400 800 1,300 400 16,542	1,200 3,000 4,442 800 800 400 9,842		
Insurance	8222	CIS liability & property coverage	5,300	5,565		

**ADMINISTRATION
ACCOUNT 01.40**

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
Membership and Dues	8223	ICMA National Chapter	960	960		
		Cascade Employers Assoc.	-	1,780		
		Misc. Publications	200	200		
		OAMR - Recorder/Deputy Recorder	200	200		
		OCCMA	300	300		
		Multnomah County Bar Association	140	140		
		Clackmas County Bar Association	80	80		
		Oregon State Bar Association	560	560		
		PHRMA	50	50		
		IMPA	-	35		
		SHRM	360	360		
		ARMA International - Recorder/Deputy	250	250		
			<u>3,100</u>	<u>4,915</u>		
Conference/Education/Travel	8224	H/R BOLI Conference	450	450		
		CityCounty Insurance Conference	-	750		
		H/R Safety Training Classes	1,500	1,500		
		LGPI Conference	450	450		
		League Conference	600	600		
		Mileage	800	800		
		OCCMA Conference	750	750		
		Washington DC Lobby Trip	2,000	2,000		
		H/R Training	700	700		
		Caselle Training & Conference	-	1,000		
		Recorder/Deputy Training & Conference	1,500	1,500		
			<u>10,850</u>	<u>12,600</u>		
TOTAL MATERIALS & SERVICES			\$ 109,066	\$ 146,041		

**COMMUNITY SERVICES
ACCOUNT 01.42**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		1.00						
01-42-8078	RECREATION MANAGER	1.00	\$ 42,500	\$ 44,793	\$ 46,285	\$ 64,355		
01-42-8103	SALARY OVERTIME		-	-	100	100		
01-42-8181	FICA - CITY EXPENSE		2,694	2,829	3,548	4,931		
01-42-8183	PERS PENSION PLAN-DB		4,722	4,977	6,799	9,454		
01-42-8184	PERS IAP PLAN--DC		2,550	2,688	2,777	3,704		
01-42-8185	STATE UNEMPLOYMENT		27	45	370	515		
01-42-8186	TRI-MET EXCISE TAX		318	340	330	459		
01-42-8187	WORKERS COMP INSURANCE		94	76	130	130		
01-42-8188	W/C ASSESSMENT EXPENSE		20	17	51	69		
01-42-8192	DENTAL		1,128	1,137	1,182	1,182		
01-42-8194	BLUE CROSS MEDICAL		13,553	14,414	15,518	15,518		
01-42-8195	HRA CLAIM EXPENSE		750	750	750	750		
01-42-8196	LONG TERM DISABILITY INSURANCE		185	171	158	158		
01-42-8197	GROUP LIFE/AD&D		37	35	58	58		
TOTAL PERSONNEL SERVICES			68,578	72,271	78,056	101,383	-	-
MATERIALS & SERVICES								
01-42-8208	SOFTWARE LICENCES		-	165	125	3,241	-	-
01-42-8210	OFFICE SUPPLIES		79	85	400	400	-	-
01-42-8211	SPECIAL DEPARTMENT EXPENSE		767	792	1,500	1,500	-	-
01-42-8215	POSTAGE		49	37	300	300	-	-
01-42-8216	UTILITIES & PHONE		2,852	2,943	3,000	3,000	-	-
01-42-8219	MAINT/OPERATION OF EQUIPMENT		-	-	500	500	-	-
01-42-8221	OTHER CONTRACT SERVICES		879	1,078	200	200	-	-
01-42-8223	MEMBERSHIP & DUES		-	-	-	-	-	-
01-42-8222	INSURANCE		478	447	827	827	-	-
01-42-8224	CONFERENCE/EDUCATION/TRAVEL		705	977	900	900	-	-
01-42-8236	RECREATION PROGRAM		39,315	49,686	63,230	61,630	-	-
TOTAL MATERIALS & SERVICES			45,124	56,211	70,982	72,498	-	-
CAPITAL OUTLAY								
01-42-8302	COMPUTER EQUIPMENT		-	975	-	-	-	-
TOTAL CAPITAL OUTLAY			-	975	-	-	-	-
TOTAL REQUIREMENTS			\$ 113,702	\$ 129,457	\$ 149,038	\$ 173,881	\$ -	\$ -

**COMMUNITY SERVICES
ACCOUNT 01.42**

MATERIALS AND SERVICES DETAIL

EXPENSE TYPE	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
Software Licences	8208	MS Office 365 annual fee	\$ 125	\$ 125		
		Adobe Pro DC		166		
		Sportsman Hosted Regis Sys		2,850		
		Backup software		100		
			125	3,241		
Office Supplies	8210	General Supplies	400	400		
Special Department Expense	8211	Volunteer background checks	1,500	1,500		
Postage	8215	General	300	300		
Utilities & Phone	8216	Utilities & Phone	3,000	3,000		
Maintenance/Operation of Equipment	8219	Phone Maint. Contract	400	400		
		Small Equipment Maint	100	100		
			500	500		
Other Contract Services	8221	Credit Card Processing Fees	200	200		
Membership and Dues	8223		-	-		
Insurance	8222	Insurance CIS liability & property	827	827		
Conference/Education/Travel	8224	Travel/Lodging	300	300		
		ORPA Conference	450	450		
		Trainings	150	150		
			900	900		
Recreation Program	8236	Adult/Child Instructor	28,330	28,330		
		City Resident Scholarship Fund	1,500	1,500		
		Movies in the Park	15,000	15,000		
		Guide Postage	7,000	7,000		
		Guide Printing	7,950	7,950		
		Recreation Program Flyers	500	500		
		Recreation Supplies	1,000	1,000		
		Music License	350	350		
		Online Registration	1,600			
			63,230	61,630		
TOTAL MATERIALS & SERVICES			\$ 70,982	\$ 72,498	\$ -	\$ -

FINANCE DEPARTMENT

The Finance Department includes the Finance and Information Services functions.

Financial Services: (01.50) The Finance Department provides professional financial services to City departments in order to promote fiscal stability and integrity. Such services include fiscal planning and reporting, technical assistance in budget preparation, budget monitoring, payroll services, disbursement of funds, receiving and custody of funds, utilities billing and collection, cash management, debt administration and risk management.

The department budget includes the necessary professional continuing education, GFOA regulatory compliance training, GASB audit requirements, accounting and payroll software system conference, and the OGFOA conference.

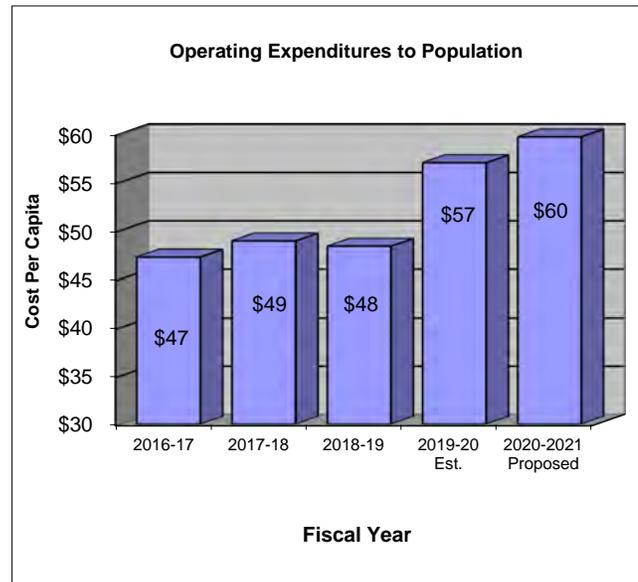
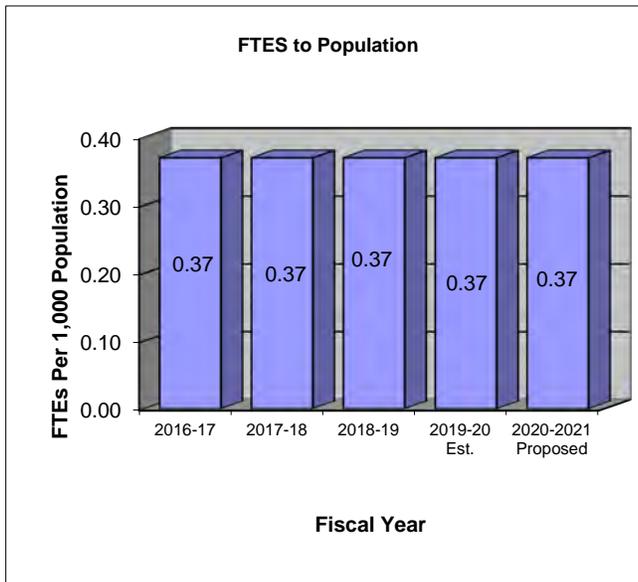
Information Services: (01.45) This department accounts for the Information Specialist position and pays for the costs of providing computer hardware, operational software and systems support for all city departments, and city- wide networking and phone system. Included in materials and services are software licensing and contract services to support the Information Specialist.

FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2016-17	16,035	6.00	0.37
2017-18	16,070	6.00	0.37
2018-19	16,095	6.00	0.37
2019-20 Est.	16,185	6.00	0.37
2020-2021 Proposed	16,185	6.00	0.37

TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

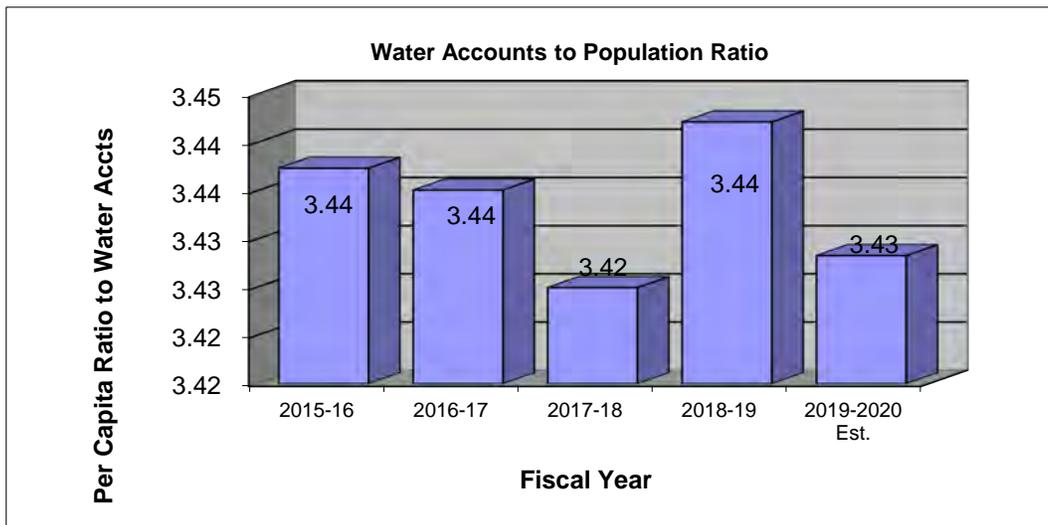
Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2016-17	16,035	\$ 757,497	\$47
2017-18	16,070	\$ 786,040	\$49
2018-19	16,095	\$ 778,413	\$48
2019-20 Est.	16,185	\$ 922,603	\$57
2020-2021 Proposed	16,185	\$ 965,932	\$60



- Note: 1. Operating expenditures include personnel services and materials & services only.
 2. The FY 2019-2020 and FY 2020-2021 expenditures are estimates.
 3. The FY 2020-2021 population at July 1, 2020 is a City estimate.
 4. The Finance Department includes Finance and Information Services.

WATER ACCOUNTS TO POPULATION RATIO

Fiscal Year	Population	Number of Water Accounts	Population Per Account
2015-16	16,025	4,662	3.44
2016-17	16,035	4,668	3.44
2017-18	16,070	4,692	3.42
2018-19	16,185	4,702	3.44
2019-2020 Est.	16,185	4,721	3.43



Note: FY 2019-2020 figure is an estimate.

FINANCE
ACCOUNT 01.50

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		5.00						
01-50-8002	DEPARTMENT DIRECTOR	1.00	\$ 126,635	\$ 133,468	\$ 134,722	\$	141,835	
01-50-8011	ACCOUNTING TECHNICIAN I	1.00	49,434	52,113	53,851		56,680	
01-50-8013	ACCOUNTING TECHNICIAN III	2.00	123,386	127,968	132,766		139,110	
01-50-8058	PAYROLL SPECIALIST	1.00	58,336	55,725	64,813		65,603	
01-50-8103	SALARY OVERTIME		620	667	1,000		1,000	
01-50-8181	FICA - CITY EXPENSE		26,927	27,869	29,617		30,923	
01-50-8183	PERS PENSION PLAN-DB		23,925	24,557	41,371		43,229	
01-50-8184	PERS IAP PLAN--DC		21,326	21,748	23,169		23,028	
01-50-8185	STATE UNEMPLOYMENT		281	370	2,323		2,425	
01-50-8186	TRI-MET EXCISE TAX		2,683	2,807	2,763		2,885	
01-50-8187	WORKERS COMP INSURANCE		810	626	1,117		1,117	
01-50-8188	W/C ASSESSMENT EXPENSE		135	108	190		190	
01-50-8192	DENTAL		3,976	3,434	4,214		5,334	
01-50-8191	KAISER MEDICAL		-	-	-		-	
01-50-8194	BLUE CROSS MEDICAL		42,363	40,308	48,665		66,280	
01-50-8195	HRA CLAIM EXPENSE		2,750	2,500	1,750		2,250	
01-50-8196	LONG TERM DISABILITY INSURANCE		1,322	1,181	1,901		1,901	
01-50-8197	GROUP LIFE/AD&D		186	172	348		348	
TOTAL PERSONNEL SERVICES		5.00	485,095	495,620	544,580	584,139		-
MATERIALS & SERVICES								
01-50-8206	SOFTWARE SUPPORT/UPGRADE		19,425	16,629	16,500		16,500	-
01-50-8208	SOFTWARE LICENCES		393	1,544	2,848		3,158	-
01-50-8210	OFFICE SUPPLIES		896	775	1,200		1,200	-
01-50-8211	SPECIAL DEPARTMENT EXPENSE		4,458	6,951	8,817		8,817	-
01-50-8212	EQUIPMENT UNDER \$5,000		958	1,490	1,500		1,500	-
01-50-8215	POSTAGE		14,983	15,232	17,400		17,400	-
01-50-8216	UTILITIES & PHONE		1,546	1,572	2,500		2,500	-
01-50-8219	MAINT/OPERATION OF EQUIPMENT		-	95	750		750	-
01-50-8220	PROFESSIONAL SERVICES		28,500	30,180	41,600		41,600	-
01-50-8221	OTHER CONTRACT SERVICES		4,037	4,306	15,660		15,660	-
01-50-8222	INSURANCE		2,633	2,443	2,903		3,048	-
01-50-8223	MEMBERSHIP & DUES		190	190	850		850	-
01-50-8224	CONFERENCE/EDUCATION/TRAVEL		28	-	7,450		7,450	-
TOTAL MATERIALS & SERVICES			78,046	81,405	119,978	120,433		-
CAPITAL OUTLAY								
01-50-8301	EQUIPMENT OVER \$5,000		-	-	-		-	-
01-50-8302	COMPUTER EQUIPMENT		-	6,308	-		-	-
TOTAL CAPITAL OUTLAY			-	6,308	-		-	-
TOTAL REQUIREMENTS			\$ 563,141	\$ 583,334	\$ 664,558	\$ 704,572	\$ -	\$ -

**FINANCE
ACCOUNT 01.50**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
Software Support	8206	Caselle Maintenance/Support	\$ 16,500	\$ 16,500		
			16,500	16,500		
Software Licences	8208	Accounting, Fixed Assets, Payroll sys	1,900	1,900		
		MS Office 365 annual fee	625	625		
		License/Support-Asset Keeper	-	310		
		Acrobat Pro DC	323	323		
			2,848	3,158		
Office Supplies	8210	Papers, Pens, Pencils, Tape	1,200	1,200		
			1,200	1,200		
Special Department Expense	8211	State Audit Filing Fee	450	450		
		Budget Materials Printing and Binding	2,127	2,127		
		CAFR Application	550	550		
		Check Stock, etc	2,500	2,500		
		Bond Trustee Fees	990	990		
		Receipt/Misc Forms	350	350		
		Utility Statements	1,500	1,500		
		CAFR Printing and Binding	350	350		
			8,817	8,817		
Equipment Under \$5,000	8212	Unexpected Replacement	1,500	1,500		
			1,500	1,500		
Postage	8215	Postage (Utility Bills)	12,200	12,200		
		Postage - Department	5,200	5,200		
			17,400	17,400		
Utilities and Phone	8216	Telephone Expense	2,500	2,500		
			2,500	2,500		
Maint/Operation of Equipment	8219	Calculator Repair	200	200		
		Telephone Maintenance	450	450		
		Typewriter Maintenance	100	100		
			750	750		
Professional Services	8220	Financial Audit	36,000	36,000		
		GASB 75 Valuation Reporting	1,100	1,100		
		Bond Arbitrage Compliance Reporting	4,500	4,500		
			41,600	41,600		
Other Contract Services	8221	Electronic Lien Record	12,960	12,960		
		Online Payment Fees	2,500	2,500		
		Collection Agency Fees	200	200		
			15,660	15,660		
Insurance	8222	CIS liability & property coverage	2,903	3,048		
Membership/Dues	8223	GFOA Membership	200	200		
		OGFOA Membership	100	100		
		PRIMA	350	350		
		APA Membership	200	200		
			850	850		
Conference/Education/Travel	8224	Caselle Training	1,000	1,000		
		Classes/Seminars	1,000	1,000		
		GAAFR Review	1,000	1,000		
		GASB Exposure & Interpretation	1,000	1,000		
		Lodging and Mileage	2,300	2,300		
		OGFOA Conference	900	900		
		Reference Books and Materials	250	250		
			7,450	7,450	-	-
TOTAL MATERIALS & SERVICES			\$ 119,978	\$ 120,433	\$ -	\$ -

**INFORMATION SERVICES
ACCOUNT 01.45**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS								
PERSONNEL SERVICES								
	FTE POSITIONS	1.00				1.00	1.00	1.00
01-45-8048	INFO SERVICES SPECIALIST	1.00	\$ 74,441	\$ 64,305	\$ 78,000	\$ 79,726		
01-45-8103	SALARY OVERTIME		-	-	500	500		
01-45-8181	FICA - CITY EXPENSE		5,570	4,814	6,005	6,137		
01-45-8183	PERS PENSION PLAN-DB		8,270	4,786	6,731	6,880		
01-45-8184	PERS IAP PLAN--DC		4,466	2,627	4,680	4,370		
01-45-8185	STATE UNEMPLOYMENT		59	64	468	478		
01-45-8186	TRI-MET EXCISE TAX		557	487	557	569		
01-45-8187	WORKERS COMP INSURANCE		175	95	375	375		
01-45-8188	W/C ASSESSMENT EXPENSE		26	15	29	29		
01-45-8191	KAISER MEDICAL		13,730	5,797	14,478	-		
01-45-8192	DENTAL		956	648	1,079	1,037		
01-45-8194	BLUE CROSS MEDICAL		-	4,933	-	15,885		
01-45-8195	HRA CLAIM EXPENSE		-	500	-	500		
01-45-8196	LONG TERM DISABILITY INSURANCE		318	188	398	398		
01-45-8197	GROUP LIFE/AD&D		37	26	58	58		
	TOTAL PERSONNEL SERVICES		108,607	89,286	113,358	116,943	-	-
MATERIALS & SERVICES								
01-45-8206	SOFTWARE SUPPORT/UPGRADE		26,678	19,518	26,085	25,775	-	-
01-45-8207	COMPUTER REPAIR/PARTS/SUPPLIES		2,707	5,085	3,500	3,500	-	-
01-45-8208	SOFTWARE LICENCES		-	2,650	6,125	6,125	-	-
01-45-8210	OFFICE SUPPLIES		1	-	50	50	-	-
01-45-8211	SPECIAL DEPARTMENT EXPENSE		5,956	425	1,500	1,500	-	-
01-45-8212	EQUIPMENT UNDER \$5,000		829	4,814	3,500	3,500	-	-
01-45-8215	POSTAGE		238	-	300	300	-	-
01-45-8216	UTILITIES & PHONE		51,762	55,829	70,700	70,700	-	-
01-45-8219	MAINT/OPERATION OF EQUIPMENT		-	49	1,000	1,000	-	-
01-45-8221	OTHER CONTRACT SERVICES		25,376	23,019	31,000	31,000	-	-
01-45-8222	INSURANCE		745	713	827	868	-	-
01-45-8224	CONFERENCE/EDUCATION/TRAVEL		-	-	100	100	-	-
	TOTAL MATERIALS & SERVICES		114,292	112,102	144,687	144,418	-	-
CAPITAL OUTLAY								
01-45-8302	COMPUTER EQUIPMENT		25,196	34,940	46,000	46,000	-	-
	TOTAL CAPITAL OUTLAY		25,196	34,940	46,000	46,000	-	-
	TOTAL REQUIREMENTS		\$ 248,095	\$ 236,328	\$ 304,045	\$ 307,361	\$ -	\$ -

**INFORMATION SERVICES
ACCOUNT 01.45**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2019-20	2020-21	2020-21	2020-21
Software Support/Upgrade	8206	License/Support-Symantec	\$ 2,000	\$ 2,000		
		License/Support-Asset Keeper	310			
		License/Support-Axcient	22,000	22,000		
		License/Support-Archive Attendant	650	650		
		License/Support-Web Mail SSL	300	300		
		License/Support - ScreenConnect	825	825		
			<u>26,085</u>	<u>25,775</u>		
Computer Repair/Parts/Supplies	8207	Components, parts, supplies	2,000	2,000		
		Printer Toner	1,500	1,500		
			<u>3,500</u>	<u>3,500</u>		
Software Licences	8208	MS Server 2019 Hyper-V Data Cente	6,000	6,000		
		MS Office 365 annual fee	125	125		
			<u>6,125</u>	<u>6,125</u>		
Office Supplies	8210	Office Supplies	50	50		
			<u>50</u>	<u>50</u>		
Special Department Expense	8211	Miscellaneous	1,500	1,500		
			<u>1,500</u>	<u>1,500</u>		
Equipment under \$5,000	8212	Replace old UPS	1,500	1,500		
		Misc.	2,000	2,000		
			<u>3,500</u>	<u>3,500</u>		
Postage	8215	Postage	300	300		
			<u>300</u>	<u>300</u>		
Utilities and Phone	8216	City Network Communications	30,000	30,000		
		City Phone Communications	200	200		
		Institutional Network (I-Net)	40,000	40,000		
		IT Cell Phone	500	500		
			<u>70,700</u>	<u>70,700</u>		
Maint/Operation of Equipment	8219	City Phone System	1,000	1,000		
			<u>1,000</u>	<u>1,000</u>		
Other Contract Services	8221	Network Security	2,500	2,500		
		CHDC4/Exchange Install/Config	2,500	2,500		
		IT Tech Support Network & Server	26,000	26,000		
			<u>31,000</u>	<u>31,000</u>		
Insurance	8222	CIS liability & property coverage	827	868		
Conference/Education/Travel	8224	Manuals/Books/Periodicals	100	100		
			<u>100</u>	<u>100</u>		
TOTAL MATERIALS & SERVICES			\$ 144,687	\$ 144,418		

**INFORMATION SERVICES
ACCOUNT 01.45**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Computer Equipment	8302	Laptops	\$ 2,000	\$ 2,000		
		Phone equipment	4,000	4,000		
		Replace old Computers	22,000	22,000		
		Server replacement	18,000	18,000		
			<u>46,000</u>	<u>46,000</u>	-	-
TOTAL CAPITAL OUTLAY			\$ 46,000	\$ 46,000	\$ -	\$ -

01.71 POLICE DEPARTMENT

Police Services: This is sixth year of the Intergovernmental Agreement (IGA) contracting for the delivery of law enforcement services in Troutdale by the Multnomah County Sheriff's Office (MCSO).

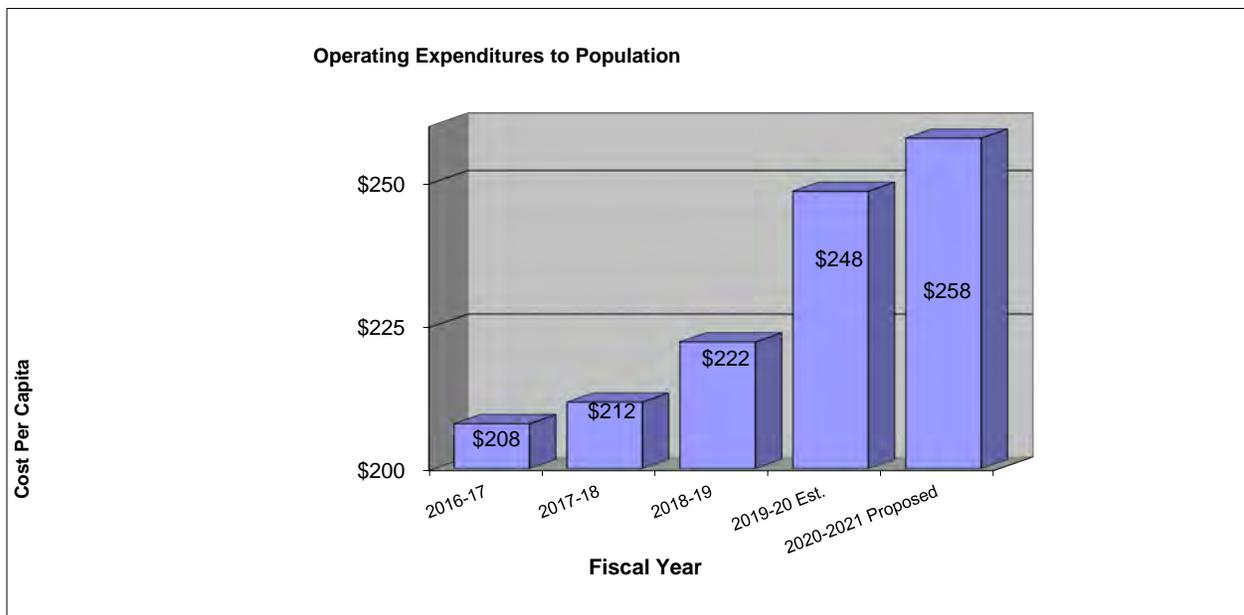
In the contracted services model the significant cost reduction is for Personnel Services with 28 of the previous 28.5 FTE funded positions transferring to the MCSO. The IGA provides improved coverage with 24/7 supervision and two dedicated patrol officers serving Troutdale. Additional MCSO services provided include access to full service investigations, full service crime analysis, 24/7 counter service, dedicated training unit, full service property control, dedicated river patrol unit, enhanced reserve unit, search and rescue services, citizens academy and community resource officer.

Under the contracted services model the City directly employs a full time Code Enforcement Officer, as well as several other costs as outline on the Material and Services Detail page, such as BOEC dispatch costs and support AMR for staffing river rescue operations. The Proposed Budget includes also includes the contract cost increase adding the full time MCSO Community Resource Deputy (CRD) added by the City Council in February.

The primary changes are a 2.8% increase in the Law Enforcement Services IGA cost of \$90,976, the BOEC costs are rising \$26,000, and \$11,000 cost increase for the CRD position. The remainder are minimal cost changes and the related payroll for the Code Enforcement position.

TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

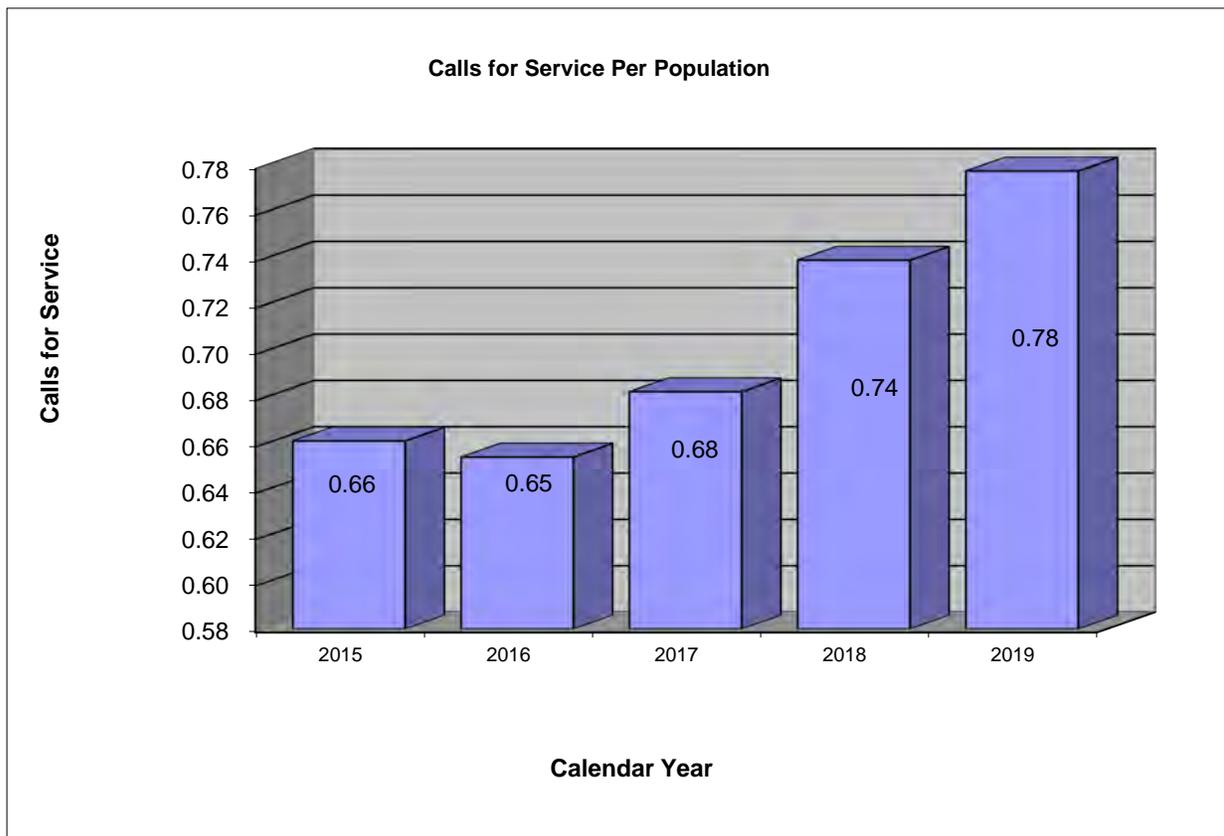
Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2016-17	16,035	\$ 3,332,536	\$208
2017-18	16,070	\$ 3,400,445	\$212
2018-19	16,095	\$ 3,574,818	\$222
2019-20 Est.	16,185	\$ 4,019,286	\$248
2020-2021 Proposed	16,185	\$ 4,169,736	\$258



- Note: 1. Operating expenditures include personnel services and materials & services only.
 2. The FY 2019-2020 and FY 2020-2021 expenditures are estimates.
 3. The FY 2020-2021 population at July 1, 2020 is a City estimate.

CALLS FOR SERVICE PER OFFICER

Calendar Year	Population	Calls for	
		Service	Population
2015	16,020	10,592	0.66
2016	16,025	10,484	0.65
2017	16,035	10,943	0.68
2018	16,070	11,879	0.74
2019	16,185	12,587	0.78



Note: The calls for service are provided by BOEC (Bureau of Emergency Communications) based on officers dispatched, excluding traffic stops.

**PUBLIC SAFETY - POLICE OPERATIONS
ACCOUNT 01.71**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS								
PERSONNEL SERVICES								
	FTE POSITIONS	1.00	21.50	1.00	1.00			
01-71-8019	CODE COMPLIANCE OFFICER	1.00	\$ 27,227	\$ 25,854	\$ 59,925	\$ 62,504		
01-71-8181	FICA - CITY EXPENSE		1,851	1,732	4,584	4,782		
01-71-8183	PERS PENSION PLAN-DB		1,185	1,135	5,172	9,182		
01-71-8184	PERS IAP PLAN--DC		1,619	1,551	3,595	-		
01-71-8185	STATE UNEMPLOYMENT		12	26	479	500		
01-71-8186	TRI-MET EXCISE TAX		204	196	428	446		
01-71-8187	WORKERS COMP INSURANCE		374	275	953	994		
01-71-8188	W/C ASSESSMENT EXPENSE		14	11	69	69		
01-71-8191	KAISER MEDICAL		-	-	-	-		
01-71-8192	DENTAL		870	801	908	1,037		
01-71-8194	BLUE CROSS MEDICAL		11,729	10,110	13,465	15,885		
01-71-8195	HRA CLAIM EXPENSE		500	500	500	500		
01-71-8196	LONG TERM DISABILITY INSURANCE		121	105	342	356		
01-71-8197	GROUP LIFE/AD&D		37	33	55	57		
	TOTAL PERSONNEL SERVICES		45,742	42,328	90,475	96,312		
MATERIALS & SERVICES								
01-71-8207	COMPUTER REPAIR/PARTS/SUPPLIES		695	941	1,000	1,000	-	-
01-71-8208	SOFTWARE LICENCES		-	13,307	12,865	6,791	-	-
01-71-8210	OFFICE SUPPLIES		61	213	500	500	-	-
01-71-8211	SPECIAL DEPARTMENT EXPENSE		5,508	2,374	4,300	4,900	-	-
01-71-8212	EQUIPMENT UNDER \$5,000		256	-	1,500	1,500	-	-
01-71-8213	OPERATING SUPPLIES		140	-	250	250	-	-
01-71-8215	POSTAGE		278	290	200	200	-	-
01-71-8216	UTILITIES & PHONE		-	-	-	600	-	-
01-71-8219	MAINT/OPERATION OF EQUIPMENT		342	1,107	5,875	5,875	-	-
01-71-8220	PROFESSIONAL SERVICES		-	-	-	-	-	-
01-71-8221	OTHER CONTRACT SERVICES		3,340,774	3,508,184	3,894,949	4,043,202	-	-
01-71-8222	INSURANCE		6,052	6,074	6,672	7,006	-	-
01-71-8224	CONFERENCE/EDUCATION/TRAVEL		597	-	700	1,600	-	-
	TOTAL MATERIALS & SERVICES		3,354,703	3,532,491	3,928,811	4,073,424		
CAPITAL OUTLAY								
01-71-8301	EQUIPMENT \$5,000 AND OVER		-	-	-	-	-	-
01-71-8302	COMPUTER EQUIPMENT		-	973	-	-	-	-
	TOTAL CAPITAL OUTLAY		-	973	-	-	-	-
	TOTAL REQUIREMENTS		\$ 3,400,445	\$ 3,575,791	\$ 4,019,286	\$ 4,169,736	\$ -	\$ -

**PUBLIC SAFETY - POLICE OPERATIONS
ACCOUNT 01.71**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Computer Repair/Parts/Supplies	8207	Supplies	1,000	1,000		
Software Licences	8208	Property & Evidence Software MS Office 365 annual fee Adobe Pro DC Code Enforcement Software EnerGov SaaS	500 125 12,240 12,865	500 125 6,000 6,791		
Office Supplies	8210	Office Supplies	500	500		
Special Department Expense	8211	Code Enforcement Printing Code Enforc - DMV License Reports Trauma Intervention Program - TIP table sponsor Tow Hearings	400 700 1,200 2,000 4,300	1,000 700 1,200 2,000 4,900		
Equipment Under \$5,000	8212	Unexpected Equipment Replace. IPad field inspector	500 1,000 1,500	500 1,000 1,500		
Operating Supplies	8213	Code Enforcement Clothing	250	250		
Postage	8215	Postage	200	200		
Utilities and Phone	8216	Cell & Tablet Usage	-	600		
Maint/Operation of Equipment	8219	Code Enforcement Gas, Maint.	5,875	5,875		
Other Contract Services	8221	BOEC Communications Dispatch MCSO Law Enforcement Services IGA Community Resource Deputy MCSO IWORQs System Maint. (Code Enf.) East Metro Mediation Towing & Yard Cleaning Code Enforcement Flash Alert	525,540 3,172,134 192,000 1,200 3,675 - 400 3,894,949	551,817 3,263,110 203,000 1,200 3,675 20,000 400 4,043,202		
Insurance	8222	Insurance CIS liability & property	6,672	7,006		
Conference/Education/Travel	8224	Oregon Code Enf. Assoc Membership Code Enforcement Training/Confer.	50 650 700	100 1,500 1,600		
TOTAL MATERIALS & SERVICES			\$ 3,928,811	\$ 4,073,424	\$ -	\$ -

01.72 POLICE BUILDING OPERATIONS

Public Safety Building Operations: budget provides for the landlord costs associated with the lease of the Community Police Facility to Multnomah County. The MCSO has relocated their patrol enforcement services for both Troutdale, and County-wide, to our Troutdale Police Community Center, which will remain under the ownership of the City.

The proposed budget reallocates the \$175,000, of the \$220,000 building lease revenue the City receives from the Multnomah County, from reducing the levy for the Police Facility Bonds, to the new Full Faith and Credit debt service fund.

The remainder of the funds allocated to the landlord costs for building operating expenses. Operating costs for cleaning and utilities are increased to reflect past and current costs and estimates.

PUBLIC SAFETY BUILDING OPERATIONS

REQUIREMENTS

01.72

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS							
MATERIALS & SERVICES							
01-72-8211	SPECIAL DEPARTMENT EXPENSE	-	-	1,000	1,000	-	-
01-72-8212	EQUIPMENT UNDER \$5,000	101	742	500	500	-	-
01-72-8213	OPERATING SUPPLIES	5,123	5,211	5,100	5,100	-	-
01-72-8216	UTILITIES & PHONE	45,600	45,668	55,061	58,414	-	-
01-72-8217	RENTS & LEASES	2,053	1,882	6,400	6,400	-	-
01-72-8218	BUILDING MAINTENANCE	18,287	11,427	1,000	3,000	-	-
01-72-8219	MAINT/OPERATION OF EQUIPMENT	1,230	1,230	3,000	3,000	-	-
01-72-8221	OTHER CONTRACT SERVICES	37,554	37,685	34,953	72,050	-	-
01-72-8222	INSURANCE	8,989	9,484	9,958	10,456	-	-
01-72-8228	ADMINISTRATION	5,400	5,400	5,400	5,400	-	-
01-72-8235	GROUNDS MAINTENANCE	5,424	7,488	7,500	7,500	-	-
	TOTAL MATERIALS & SERVICES	129,761	126,216	129,872	172,820	-	-
CAPITAL OUTLAY							
01-72-8301	EQUIPMENT \$5,000 AND OVER	-	-	-	-	-	-
01-72-8310	BUILDING IMPROVEMENTS	-	-	-	-	-	-
01-72-8320	OTHER IMPROVEMENTS	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-	-	-
	TOTAL REQUIREMENTS	\$ 129,761	\$ 126,216	\$ 129,872	\$ 172,820	\$ -	\$ -

PUBLIC SAFETY BUILDING OPERATIONS
01.72

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Special Department Expense	8211		1,000	1,000		
			<u>1,000</u>	<u>1,000</u>		
Equipment Under \$5,000	8212	Fire Extinguishers	250	250		
		Unexpected Equipment Replace.	250	250		
			<u>500</u>	<u>500</u>		
Operating Supplies	8213	Janitorial Supplies and Paper	5,000	5,000		
		Floor runner mats	100	100		
			<u>5,100</u>	<u>5,100</u>		
Utilities/Phone	8216	Integra Phone	530	563		
		PGE	41,375	43,895		
		NWN	10,609	11,255		
		City Water, Sewer & Storm	2,546	2,701		
			<u>55,061</u>	<u>58,414</u>		
Rents & Leases	8217	Copier Lease	6,300	6,300		
		Miscellaneous Equipment	100	100		
			<u>6,400</u>	<u>6,400</u>		
Building Maintenance	8218	Plumbing / Elect Repairs	500	2,500		
		Solid Waste Disposal	500	500		
			<u>1,000</u>	<u>3,000</u>		
Maint/Operation of Equipment	8219	HVAC Filters/Supplies	500	500		
		General Equipment Maint.	1,000	1,000		
		AV Equipment Support	1,000	1,000		
		Parking Lot Light Maint.	500	500		
			<u>3,000</u>	<u>3,000</u>		
Other Contract Services	8221	Elevator Maintenance Contract	1,850	1,850		
		Tyco Facility Security Monitor	550	550		
		Carpet Cleaning Service	1,350	1,350		
		Fire Sprinklers Sys. Repair/Ckup	1,500	1,500		
		HVAC Repair/Service	6,000	6,000		
		Janitorial Services	22,903	60,000		
		Backflow Testing	300	300		
		Window Cleaning Service	500	500		
			<u>34,953</u>	<u>72,050</u>		
Insurance	8222	Insurance CIS liability & property	9,958	10,456		
Administration	8228	Lease Administration	5,400	5,400		
Grounds Maintenance	8235	Landscape and Grounds Materials	7,500	7,500		
TOTAL MATERIALS & SERVICES			\$ 129,872	\$ 172,820	\$ -	\$ -

01.78 SOLID WASTE & RECYCLING DIVISION

The Solid Waste/Recycling Program pays for the administration and oversight of the City's franchised solid waste hauler and related solid waste and recycling activities. The primary revenue source is a 5% franchise fee on solid waste revenues from our franchised hauler. Approximately 20% of the budget is for salary and benefits for 0.1 FTE. This year the budget is allocated to materials and services, with major items including spring clean-up efforts, rate review services, the East county recycling event and business recycling promotional activities.

The Proposed Budget includes funds for implementation of a couple of Metro mandated recycling programs from pending ordinances.

SOLID WASTE/RECYCLING DEPARTMENT

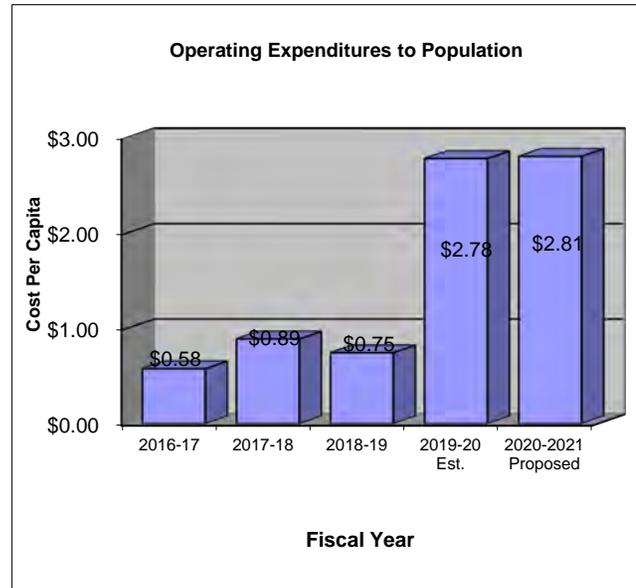
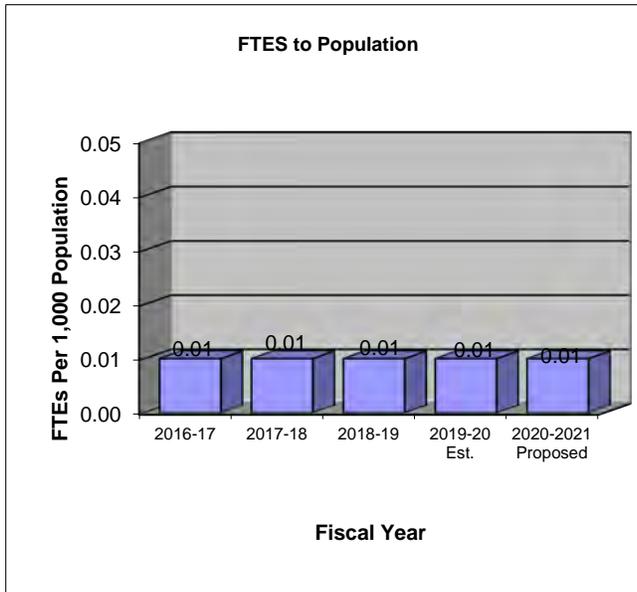
PER CAPITA COMPARISONS

FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2016-17	16,035	0.10	0.01
2017-18	16,070	0.10	0.01
2018-19	16,095	0.10	0.01
2019-20 Est.	16,185	0.10	0.01
2020-2021 Proposed	16,185	0.10	0.01

TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2016-17	16,035	\$ 9,255	\$0.58
2017-18	16,070	\$ 14,296	\$0.89
2018-19	16,095	\$ 11,996	\$0.75
2019-20 Est.	16,185	\$ 45,020	\$2.78
2020-2021 Proposed	16,185	\$ 45,400	\$2.81



- Note: 1. Operating expenditures include personnel services and materials & services only.
 2. The FY 2019-2020 and FY 2020-2021 expenditures are estimates.
 3. The FY 2020-2021 population at July 1, 2020 is a City estimate.

**SOLID WASTE/RECYCLING
ACCOUNT 01.78**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		0.10						
01-78-8018	CIVIL ENGINEER	-	\$ -	\$ -	\$ -	\$ -	-	-
01-78-8023	ENVIRONMENTAL SPECIALIST	0.10	5,141	6,801	7,284	7,594	-	-
01-78-8181	FICA - CITY EXPENSE		374	490	557	581	-	-
01-78-8183	PERS RETIREMENT		71	299	629	655	-	-
01-78-8184	PERS IAP PLAN--DC		98	408	437	437	-	-
01-78-8185	STATE UNEMPLOYMENT		3	7	-	-	-	-
01-78-8186	TRI-MET EXCISE TAX		39	52	-	-	-	-
01-78-8187	WORKERS COMP INSURANCE		74	73	127	127	-	-
01-78-8188	W/C ASSESSMENT EXPENSE		2	2	7	7	-	-
01-78-8192	DENTAL		131	175	182	182	-	-
01-78-8194	BLUE CROSS MEDICAL		1,363	1,925	2,073	2,140	-	-
01-78-8195	HRA CLAIM EXPENSE		75	75	75	75	-	-
01-78-8196	LONG TERM DISABILITY INSURANCE		20	26	-	-	-	-
01-78-8197	GROUP LIFE/AD&D		3	4	111	111	-	-
TOTAL PERSONNEL SERVICES			7,393	10,336	11,482	11,908	-	-
MATERIALS & SERVICES								
01-78-8206	SOFTWARE SUPPORT/UPGRADE		-	-	-	50	-	-
01-78-8210	OFFICE SUPPLIES		24	8	50	50	-	-
01-78-8211	SPECIAL DEPARTMENT EXPENSE		1,859	1,583	18,300	15,900	-	-
01-78-8215	POSTAGE		-	-	1,000	1,000	-	-
01-78-8220	PROFESSIONAL SERVICES		-	-	7,600	15,200	-	-
01-78-8221	OTHER CONTRACT SERVICES		4,960	-	6,000	-	-	-
01-78-8222	INSURANCE		58	63	88	92	-	-
01-78-8223	MEMBERSHIP & DUES		-	-	-	-	-	-
01-78-8224	CONFERENCES/EDUCATION/TRAVEL		2	6	500	1,200	-	-
TOTAL MATERIALS & SERVICES			6,903	1,660	33,538	33,492	-	-
TOTAL REQUIREMENTS			\$ 14,296	\$ 11,996	\$ 45,020	\$ 45,400	\$ -	\$ -

**SOLID WASTE/RECYCLING
ACCOUNT 01.78**

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Software Support/Upgrade	8206	Software Support	\$ -	\$ 50		
			-	50		
Office Supplies	8210	General Office Supplies	50	50		
			50	50		
Special Department Expense	8211	Education/Promotion Printing	2,000	2,000		
		Recycling Grant Program	400	-		
		Spring Cleanup Disposal	3,500	3,500		
		Obrist Landfill Monitoring Equipment	1,500	-		
		<i>Pending Metro Ordinance>></i> Annual Waste Reduction Program	8,400	8,400		
		<i>Pending Metro Ordinance>></i> Containers (Food scrap+BRR)	1,500	1,000		
		East County Recycling Event	1,000	1,000		
			18,300	15,900		
Postage	8215	Postage	1,000	1,000		
			1,000	1,000		
Professional Services	8220	Food Waste Rollout	2,000	2,000		
		Rate Review Services	-	8,000		
		<i>Pending Metro Ordinance>></i> Recycle at Work	5,600	5,200		
			7,600	15,200		
Other Contract Services	8221	Rate Review Services	6,000	-		
			6,000	-		
Insurance	8222	CIS liability & property coverage	88	92		
Membership & Dues	8223		-	-		
			-	-		
Conference/Education/Travel	8224	Solid Waste Training/Seminars	500	1,200		
			500	1,200		
TOTAL MATERIALS & SERVICES			\$ 33,538	\$ 33,492	\$ -	\$ -

01.76 FIRE PROTECTION SERVICES

The City has had a successful Intergovernmental Agreement (IGA) with the City of Gresham since 1992 providing quality Fire and Emergency Services. In the past, Troutdale residents have paid significantly less (\$1.05 per \$1,000 of taxable assessed value) than Gresham residents (\$1.80 per \$1,000 of taxable assessed value) for fire services.

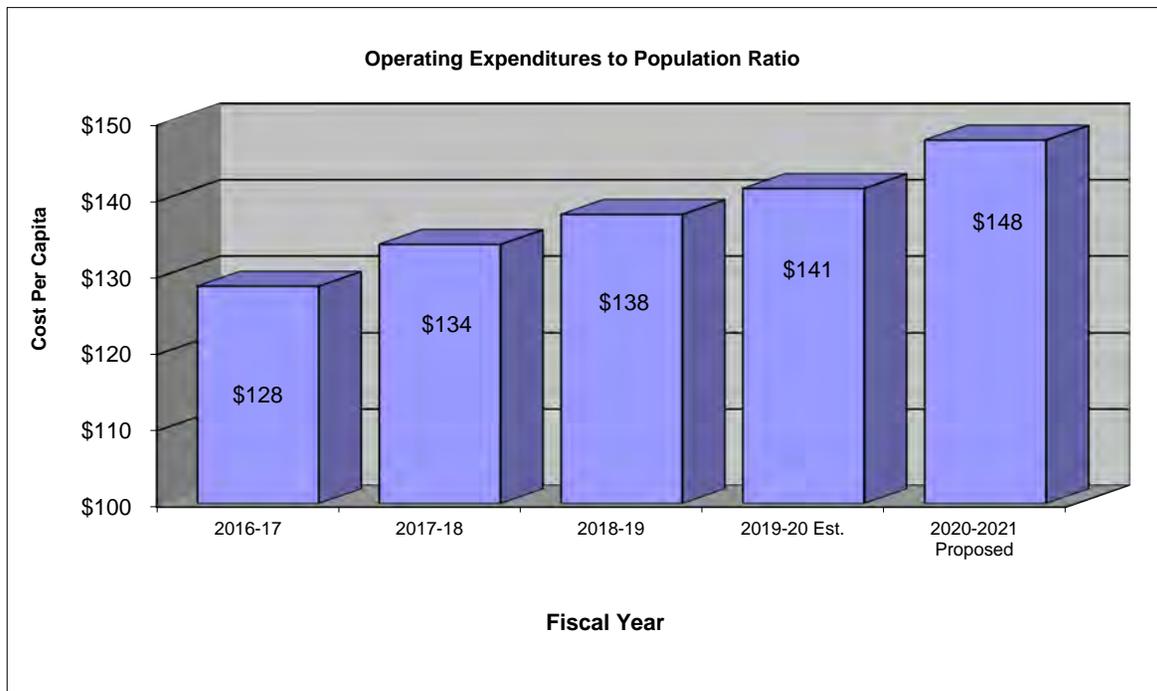
The increase included in for FY 2015-16 a rate of \$1.44 per \$1,000 TAV totaled \$1,856,715 - an increase of \$167,860 – about 10% over our FY 2014-15 payment. The \$202,694 FY 2016-17 increase was the second largest over the history of the IGAs with Gresham Fire.

The proposed budget reflects an estimated rate of \$1.51 per \$1,000 TAV for the FY 2020-2021 totaling \$2,286,248 a 4.50% increase of \$102,881.

The costs for Years 3 through 10, increase each year within the range of 2.5% to 4.5% increase over the preceding year. The increase for FY 2021-2022 will be in the range of \$60,000 to \$108,000.

TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2016-17	16,035	\$ 2,059,409	\$128
2017-18	16,070	\$ 2,152,082	\$134
2018-19	16,095	\$ 2,218,797	\$138
2019-20 Est.	16,185	\$ 2,286,248	\$141
2020-2021 Proposed	16,185	\$ 2,389,129	\$148



- Note: 1. Operating expenditures include the fire service contract only.
 2. The FY 2019-2020 and FY 2020-2021 expenditures are estimates.
 3. The FY 2020-2021 population at July 1, 2020 is a City estimate.

**FIRE PROTECTION SERVICES
ACCOUNT 01.76**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS							
MATERIALS & SERVICES							
01-76-8221	OTHER CONTRACT SERVICES	2,152,082	2,218,797	2,286,248	\$ 2,389,129	\$ -	\$ -
	TOTAL MATERIALS & SERVICES	<u>2,152,082</u>	<u>2,218,797</u>	<u>2,286,248</u>	<u>2,389,129</u>	<u>-</u>	<u>-</u>
	TOTAL REQUIREMENTS	<u>\$ 2,152,082</u>	<u>\$ 2,218,797</u>	<u>\$ 2,286,248</u>	<u>\$ 2,389,129</u>	<u>\$ -</u>	<u>\$ -</u>

**FIRE PROTECTION SERVICES
ACCOUNT 01.76**

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Other Contract Services	8221	Fire Services Contract	\$ 2,286,248	\$ 2,389,129		
			<u>2,286,248</u>	<u>2,389,129</u>	-	-
TOTAL MATERIALS & SERVICES			\$ 2,286,248	\$ 2,389,129	\$ -	\$ -

01.85 PARKS DIVISION

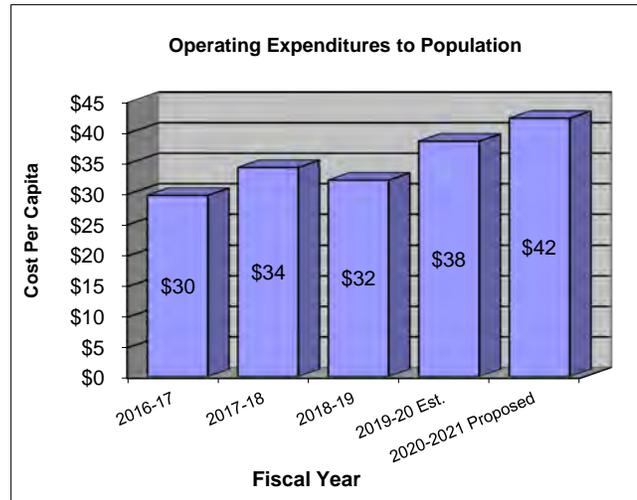
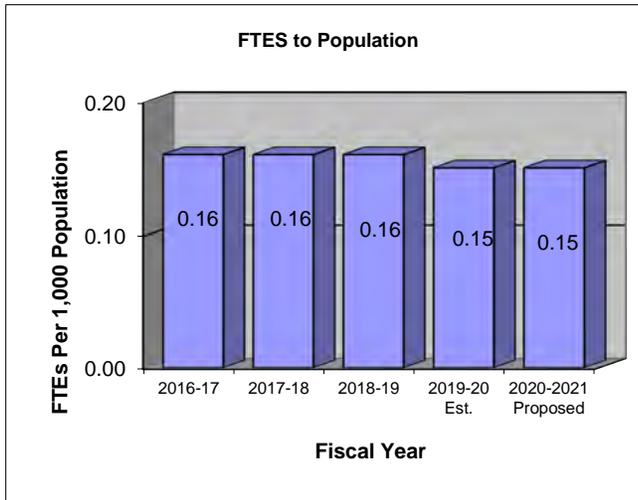
The Parks fund is within general fund but is managed by the Public Works Director. The Parks Division is tasked with operating and maintaining 14 developed parks that cover 71 acres including playground equipment and picnic shelters, 8 natural areas that cover 185 acres and the Downtown Parking lot landscaping. The Parks Staff is also responsible for the supervision and assistance of numerous weekend volunteer projects and special City events.

FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2016-17	16,035	2.50	0.16
2017-18	16,070	2.50	0.16
2018-19	16,095	2.50	0.16
2019-20 Est.	16,185	2.50	0.15
2020-2021 Proposed	16,185	2.50	0.15

TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

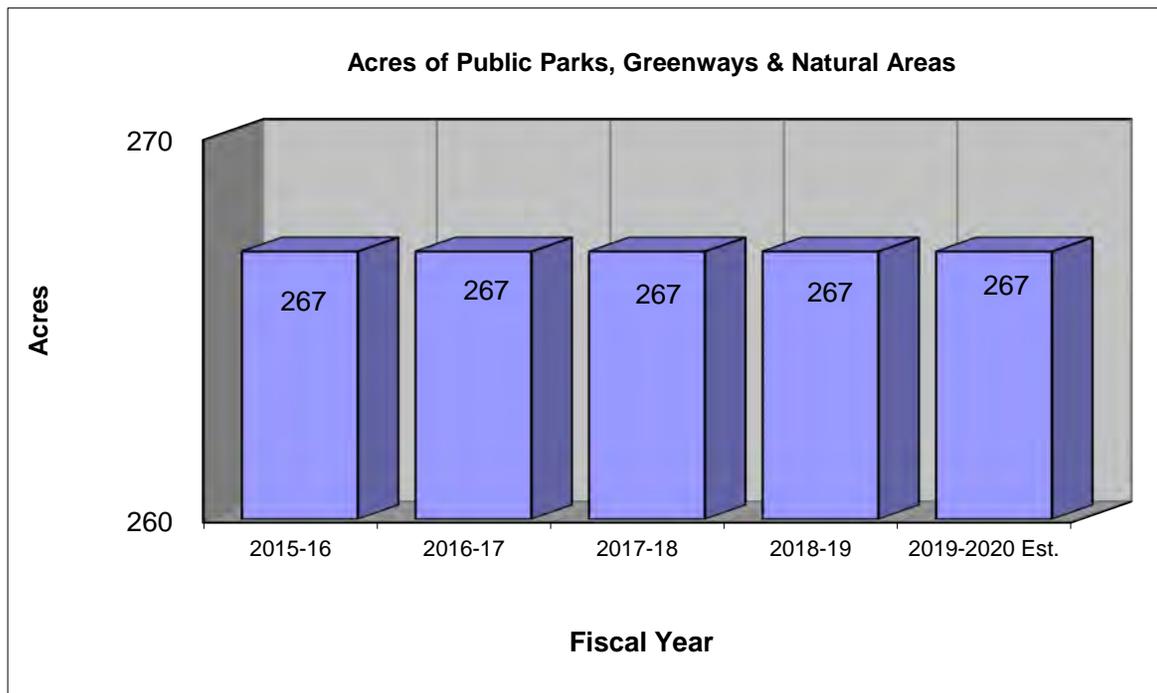
Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2016-17	16,035	\$ 474,179	\$30
2017-18	16,070	\$ 548,591	\$34
2018-19	16,095	\$ 516,024	\$32
2019-20 Est.	16,185	\$ 622,204	\$38
2020-2021 Proposed	16,185	\$ 683,243	\$42



- Note: 1. Operating expenditures include personnel services and materials & services only.
 2. The FY 2019-2020 and FY 2020-2021 expenditures are estimates.
 3. The FY 2020-2021 population at July 1, 2020 is a City estimate.

**ACRES OF PUBLIC PARKS
GREENWAYS AND NATURAL AREAS**

Fiscal Year	Acres
2015-16	267
2016-17	267
2017-18	267
2018-19	267
2019-2020 Est.	267



Note: FY 2019-2020 figure is an estimate.

**PARKS
ACCOUNT 01.85**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		2.50						
01-85-8005	SUPERINTENDENT	0.50	\$ 38,222	\$ 43,106	\$ 48,797	\$ 47,538		
01-85-8028	TEMP SEASONAL P & F WKR	-	3,664	6,942	37,440	37,440		
01-85-8029	P & F WORKER I	0.50	-	16,768	19,313	19,178		
01-85-8030	P & F WORKER II	-	-	-	-	-		
01-85-8031	P & F WORKER III	1.50	122,980	98,530	99,424	103,667		
01-85-8103	SALARY OVERTIME		11,145	9,313	2,000	2,000		
01-85-8181	FICA - CITY EXPENSE		13,071	13,031	15,834	16,051		
01-85-8183	PERS PENSION PLAN-DB		17,126	14,943	21,458	21,800		
01-85-8184	PERS IAP PLAN-DC		10,422	9,652	12,298	9,754		
01-85-8185	STATE UNEMPLOYMENT		138	175	1,656	1,679		
01-85-8186	TRI-MET EXCISE TAX		1,318	1,325	1,477	1,498		
01-85-8187	WORKERS COMP INSURANCE		5,625	4,208	6,037	6,037		
01-85-8188	W/C ASSESSMENT EXPENSE		71	64	172	172		
01-85-8191	KAISER MEDICAL		25,991	24,719	23,166	21,457		
01-85-8192	DENTAL		2,832	2,792	2,980	2,613		
01-85-8194	BLUE CROSS MEDICAL		6,188	7,942	10,742	11,172		
01-85-8195	HRA CLAIM EXPENSE		750	1,000	375	375		
01-85-8196	LONG TERM DISABILITY INSURANCE		697	577	1,239	1,239		
01-85-8197	GROUP LIFE/AD&D		95	90	231	231		
TOTAL PERSONNEL SERVICES			260,336	255,178	304,639	303,900	-	-
MATERIALS & SERVICES								
01-85-8208	SOFTWARE LICENCES		-	463	11,438	3,941	-	-
01-85-8209	HAND TOOLS		2,053	371	1,800	1,800	-	-
01-85-8210	OFFICE SUPPLIES		1,051	554	800	800	-	-
01-85-8211	SPECIAL DEPARTMENT EXPENSE		4,685	9,537	6,800	6,800	-	-
01-85-8212	EQUIPMENT UNDER \$5,000		3,109	464	4,000	4,000	-	-
01-85-8213	OPERATING SUPPLIES		3,899	4,867	4,000	4,000	-	-
01-85-8215	POSTAGE		72	18	100	100	-	-
01-85-8216	UTILITIES & PHONE		49,976	47,342	51,594	53,600	-	-
01-85-8217	RENTS & LEASES		4,419	3,136	5,900	5,900	-	-
01-85-8218	BUILDING MAINTENANCE		11,689	13,960	15,000	15,000	-	-
01-85-8219	MAINT/OPERATION OF EQUIPMENT		65,895	24,692	27,000	27,000	-	-
01-85-8220	PROFESSIONAL SERVICES		-	-	25,500	62,000	-	-
01-85-8221	OTHER CONTRACT SERVICES		97,519	104,218	90,700	91,700	-	-
01-85-8222	INSURANCE		13,944	14,559	15,373	16,142	-	-
01-85-8223	MEMBERSHIP & DUES		536	343	1,510	1,510	-	-
01-85-8224	CONFERENCE/EDUCATION/TRAVEL		1,135	866	3,800	3,800	-	-
01-85-8235	GROUNDS MAINTENANCE		28,272	35,456	52,250	81,250	-	-
TOTAL MATERIALS & SERVICES			288,255	260,847	317,565	379,343	-	-
CAPITAL OUTLAY								
01-85-8301	EQUIPMENT \$5,000 AND OVER		-	-	26,437	-	-	-
01-85-8302	COMPUTER EQUIPMENT		-	3,231	-	-	-	-
01-85-8303	MOTOR VEHICLES		-	39,355	28,000	80,000	-	-
01-85-8310	BUILDING IMPROVMENTS		6,450	-	-	-	-	-
01-85-8320	OTHER IMPROVEMENTS		-	399	30,000	30,000	-	-
01-85-8350	PROJECTS		363,895	590,371	492,860	462,860	-	-
TOTAL CAPITAL OUTLAY			370,345	633,356	577,297	572,860	-	-
TOTAL REQUIREMENTS			\$ 918,936	\$ 1,149,380	\$ 1,199,501	\$ 1,256,103	\$ -	\$ -

**PARKS
ACCOUNT 01.85**

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Software Licences	8208	MS Office 365 annual fee	\$ 438	\$ 438		
		Lucy Asset Management Software	11,000	1,500		
		Lucy Cloud Host	11,000	1,400		
		Adobe Pro DC	-	166		
		MS Office 365 annual fee	438	438		
			<u>22,875</u>	<u>3,941</u>		
Hand Tools	8209	Replacement Tools - Parks	\$ 1,800	\$ 1,800		
			<u>1,800</u>	<u>1,800</u>		
Office Supplies	8210	General Office Supplies	800	800		
			<u>800</u>	<u>800</u>		
Special Dept. Expense	8211	Batteries	100	100		
		City sponsored events	6,500	6,500		
		Printing	200	200		
			<u>6,800</u>	<u>6,800</u>		
Equipment Under \$5,000	8212	Backpack Blower	500	500		
		Fire Extinguishers	600	600		
		Gas Weedeater	500	500		
		Edger	500	500		
		Push Mower	800	800		
		Replacement Chainsaws (2)	700	700		
		Hedge sheers	400	400		
			<u>4,000</u>	<u>4,000</u>		
Operating Supplies	8213	First Aid Supplies	800	800		
		Safety Supplies/Clothing	1,000	1,000		
		Uniform Clothing	2,200	2,200		
			<u>4,000</u>	<u>4,000</u>		
Postage	8215	Postage	100	100		
			<u>100</u>	<u>100</u>		
Utilities and Phone	8216	Cell & Tablet Usage	400	600		
		City Utilities	27,194	28,000		
		Utilities	24,000	25,000		
			<u>51,594</u>	<u>53,600</u>		
Rents and Leases	8217	Glenn Otto Porta Potties	1,700	1,700		
		Helen Althaus Porta Pottie	900	900		
		Community Garden Porta Pottie	1,800	1,800		
		Misc. Equipment Rental	1,500	1,500		
			<u>5,900</u>	<u>5,900</u>		
Building Maintenance	8218	Building and Structures	4,000	4,000		
		Solid Waste Disposal	5,000	5,000		
		Vandalism Repairs	6,000	6,000		
			<u>15,000</u>	<u>15,000</u>		
Maint/Operation of Equipment	8219	Gasoline and Diesel	8,000	8,000		
		General Equipment Maint.	13,000	13,000		
		Irrigation System/Parts	4,000	4,000		
		Park Lights Maintenance	2,000	2,000		
			<u>27,000</u>	<u>27,000</u>		
Professional Services	8220	Sunrise Park, Landfill Monitor	500	2,000		
		<i>Park Advisory Committee Request >></i> Parks Master Plan	25,000	60,000		

**PARKS
ACCOUNT 01.85**

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED	PROPOSED	APPROVED	ADOPTED
			BUDGET	BUDGET	BUDGET	BUDGET
			2019-20	2020-21	2020-21	2020-21
			25,500	62,000		
Other Contract Services	8221	Contract Crews - MYC & Corrections	14,000	14,000		
		County Sign Shop	4,000	4,000		
		Electrical Repairs	1,500	1,500		
		Employment Agency - Seasonals	30,000	30,000		
		Sidewalk Repair	6,500	6,500		
		Tree Service - Pruning	22,000	22,000		
		Backflow Testing	700	700		
		Tennis Court Maintenance	6,000	6,000		
		Downtown Floral Basket Watering	6,000	7,000		
			90,700	91,700		
01-Insurance	8222	Insurance CIS liability & property	15,373	16,142		
Membership and Dues	8223	INPRA Membership	60	60		
		ISA Membership	125	125		
		ORPA Membership	900	900		
		Pesticide Licenses	400	400		
		Arbor Day Foundation	25	25		
			1,510	1,510		
Conference/Education/Travel	8224	MACS Training Workshops	550	550		
		Pesticide Re-certify/Training	1,050	1,050		
		Misc Training/Travel	2,200	2,200		
			3,800	3,800		
Grounds Maintenance	8235	Fertilizer	6,000	7,000		
		Fibar for Playstructures	9,000	9,000		
		Landscape and Grounds Materials	10,000	10,000		
		Vandalism Repairs	5,000	5,000		
		Park Play Structures Maintenance	10,000	38,000		
		Replacement Trash Receptacles	6,000	6,000		
		Debris recycling/disposal	2,000	2,000		
		Replacement picnic tables	2,000	2,000		
		Downtown Floral Baskets	2,250	2,250		
			52,250	81,250	-	-
TOTAL MATERIALS & SERVICES			\$ 329,002	\$ 379,343	\$ -	\$ -

**PARKS
ACCOUNT 01.85**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Equipment \$1,000 and Over	8301	72" John Deere 1550 Terrain Cutter Utility trailer	26,437	-	-	-
			-	-	-	-
			<u>26,437</u>	<u>-</u>		
Motor Vehicle	8303	Super Duty diesel 1&1/4 ton mini-dump tk Pick up truck Replacement	-	52,000		
			28,000	28,000		
			<u>28,000</u>	<u>80,000</u>		
Building Improvements	8310		-	-		
			<u>-</u>	<u>-</u>		
Other Improvements	8320	Imagination Station Camera Project	30,000	30,000		
			<u>30,000</u>	<u>30,000</u>		
Projects	8350	Beaver Creek Canyon Repairs	20,000	20,000		
		Visionary Park parking lot	-	-		
		Depot Park Gorge Hub Design	61,000	61,000		
		Depot Park Gorge Hub Pedestrian	34,700	34,700		
		(IF grant funded)> Beavercreek North Bridge Replacement	347,160	347,160		
		Skate Spot/park-planning & design	10,000			
		Dale the Moose Bronze Statue	20,000	-		
			<u>492,860</u>	<u>462,860</u>	-	-
TOTAL CAPITAL OUTLAY			\$ 577,297	\$ 572,860	\$ -	\$ -

01.86 FACILITIES DIVISION

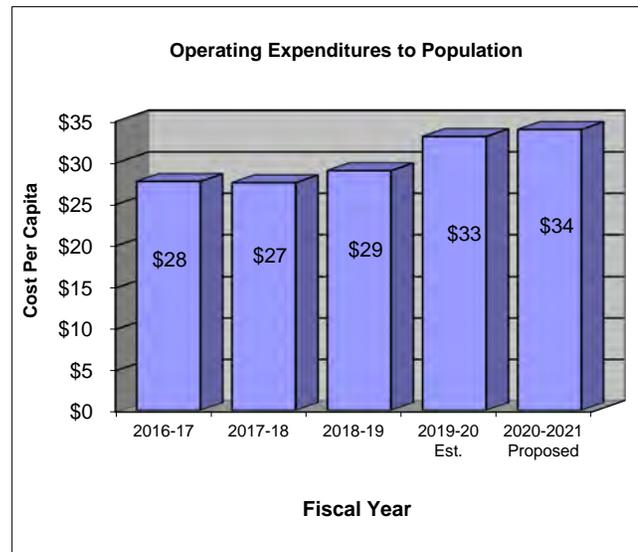
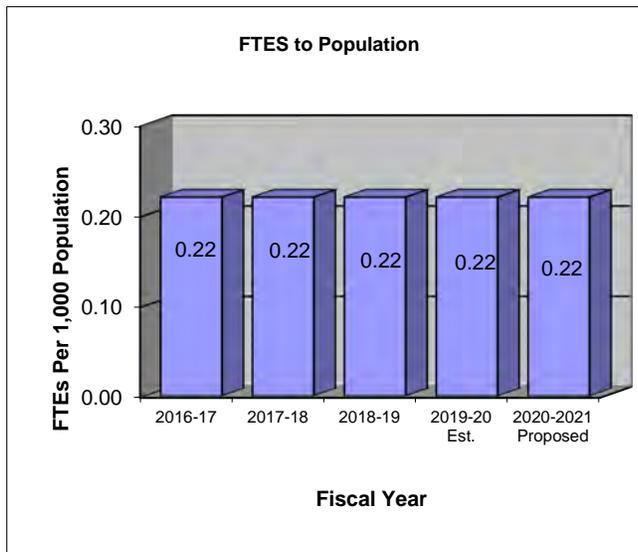
The Facilities Department accounts for the operations activities related to the care and maintenance of city grounds and structures. This fund is part of the General fund, however along with the Parks it is managed by the Public Works Director. The following Public Works funds; water, sewer and stormwater support portions of this fund to maintain facilities related to their care. (i.e., Reservoirs, wells, pump stations, water pollution control facilities).

FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2016-17	16,035	3.50	0.22
2017-18	16,070	3.50	0.22
2018-19	16,095	3.50	0.22
2019-20 Est.	16,185	3.50	0.22
2020-2021 Proposed	16,185	3.50	0.22

TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2016-17	16,035	\$ 442,324	\$28
2017-18	16,070	\$ 440,792	\$27
2018-19	16,095	\$ 464,939	\$29
2019-20 Est.	16,185	\$ 534,283	\$33
2020-2021 Proposed	16,185	\$ 547,928	\$34



- Note: 1. Operating expenditures include personnel services and materials & services only.
 2. The FY 2019-2020 and FY 2020-2021 expenditures are estimates.
 3. The FY 2020-2021 population at July 1, 2020 is a City estimate.

**FACILITIES
ACCOUNT 01.86**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		3.50				3.50	3.50	3.50
01-86-8005	SUPERINTENDENT	0.50	\$ 38,222	\$ 43,106	\$ 48,797	\$ 47,538		
01-86-8028	TEMP SEASONAL P & F WKR	0.00	1,342	-	37,440	37,440		
01-86-8029	P & F WORKER I	0.50	-	16,768	19,313	19,178		
01-86-8030	P & F WORKER II	-	-	-	-	-		
01-86-8031	P & F WORKER III	1.50	122,978	98,529	99,424	103,667		
01-86-8054	FACILITIES MAINTENANCE TECH	1.00	54,884	58,948	58,781	61,298		
01-86-8103	SALARY OVERTIME		4,658	4,901	3,000	3,000		
01-86-8181	FICA - CITY EXPENSE		16,513	16,625	20,407	20,817		
01-86-8183	PERS PENSION PLAN-DB		18,874	17,077	26,530	27,090		
01-86-8184	PERS IAP PLAN--DC		13,325	12,760	15,825	13,282		
01-86-8185	STATE UNEMPLOYMENT		168	222	2,134	2,177		
01-86-8186	TRI-MET EXCISE TAX		1,663	1,686	1,904	1,942		
01-86-8187	WORKERS COMP INSURANCE		5,734	4,383	8,166	8,166		
01-86-8188	W/C ASSESSMENT EXPENSE		95	80	240	240		
01-86-8191	KAISER MEDICAL		31,056	29,523	30,078	36,574		
01-86-8192	DENTAL		3,267	3,202	3,576	3,650		
01-86-8194	BLUE CROSS MEDICAL		6,188	7,408	10,742	11,172		
01-86-8195	HRA CLAIM EXPENSE		750	1,000	375	375		
01-86-8196	LONG TERM DISABILITY INSURANCE		912	774	1,585	1,585		
01-86-8197	GROUP LIFE/AD&D		129	122	309	309		
TOTAL PERSONNEL SERVICES			320,757	317,114	388,626	399,501	-	-
MATERIALS & SERVICES								
01-86-8208	SOFTWARE LICENCES		-	628	11,438	3,504	-	-
01-86-8209	HAND TOOLS		202	228	500	500	-	-
01-86-8210	OFFICE SUPPLIES		516	291	200	200	-	-
01-86-8211	SPECIAL DEPARTMENT EXPENSE		1,693	3,290	1,840	1,840	-	-
01-86-8212	EQUIPMENT UNDER \$5,000		940	-	2,950	2,250	-	-
01-86-8213	OPERATING SUPPLIES		9,839	7,217	16,000	21,640	-	-
01-86-8215	POSTAGE		-	-	50	50	-	-
01-86-8216	UTILITIES & PHONE		7,397	8,473	5,725	6,525	-	-
01-86-8217	RENTS & LEASES		-	135	250	250	-	-
01-86-8218	BUILDING MAINTENANCE		12,966	19,957	15,000	17,000	-	-
01-86-8219	MAINT/OPERATION OF EQUIPMENT		4,792	5,316	6,000	8,000	-	-
01-86-8220	PROFESSIONAL SERVICES		-	326	-	-	-	-
01-86-8221	OTHER CONTRACT SERVICES		71,109	89,561	67,700	67,700	-	-
01-86-8222	INSURANCE		10,582	12,404	15,304	16,069	-	-
01-86-8224	CONFERENCE/EDUCATION/TRAVEL		-	-	1,200	1,400	-	-
01-86-8235	GROUNDS MAINTENANCE		-	-	1,500	1,500	-	-
TOTAL MATERIALS & SERVICES			120,035	147,825	145,657	148,428	-	-
CAPITAL OUTLAY								
01-86-8301	EQUIPMENT \$5,000 AND OVER		-	-	-	-	-	-
01-86-8302	COMPUTER EQUIPMENT		-	4,053	-	-	-	-
01-86-8303	MOTOR VEHICLE		-	-	-	-	-	-
01-86-8310	BUILDING IMPROVEMENTS		35,201	57,546	273,000	400,000	-	-
01-86-8320	OTHER IMPROVEMENTS		18,193	21,396	425,000	30,000	-	-
TOTAL CAPITAL OUTLAY			53,394	82,994	698,000	430,000	-	-
TOTAL REQUIREMENTS			\$ 494,186	\$ 547,933	\$ 1,232,283	\$ 977,928	\$ -	\$ -

**FACILITIES
ACCOUNT 01.86**

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Software Licences	8208	MS Office 365 annual fee	\$ 438	\$ 438		
		Lucity Asset Management Software	11,000	1,500		
		Lucity Cloud Host	11,000	1,400		
		Adobe Pro DC		166		
			<u>22,438</u>	<u>3,504</u>		
Hand Tools	8209	Replacement Tools/Equip	<u>500</u>	<u>500</u>		
Office Supplies	8210	General Office Supplies	<u>200</u>	<u>200</u>		
Special Department Expense	8211	Batteries	200	200		
		City Hall Alarm Permit	340	340		
		Flags	500	500		
		Misc	800	800		
			<u>1,840</u>	<u>1,840</u>		
Equipment Under \$5,000	8212	Fire Extinguishers	500	500		
		Miscellaneous Power Tools	2,200	1,500		
		Office Furniture	250	250		
			<u>2,950</u>	<u>2,250</u>		
Operating Supplies	8213	First Aid Supplies/ AED units	350	5,690		
		Janitorial Supplies and Paper	15,000	15,000		
		Safety Supplies/Clothing	250	450		
		Uniform Clothing	300	400		
		Floor Mats	100	100		
			<u>16,000</u>	<u>21,640</u>		
Postage	8215	Postage	<u>50</u>	<u>50</u>		
Utilities and Phone	8216	Cell & Tablet Usage	300	300		
		City Utilities	400	1,200		
		Utilities and Phone	5,025	5,025		
			<u>5,725</u>	<u>6,525</u>		
Rents and Leases	8217	Miscellaneous Equipment	250	250		
		Copier - P & F (1/2 Cost)	-	-		
			<u>250</u>	<u>250</u>		
Building Maintenance	8218	Buildings and Structures	4,000	4,000		
		CH HVAC Component Replace.	3,000	3,000		
		Solid Waste Disposal	5,000	5,000		
		Vandalism Repairs	3,000	5,000		
			<u>15,000</u>	<u>17,000</u>		
Maint/Operation of Equipment	8219	Gasoline and Diesel	2,500	2,500		
		General Equipment Maint.	2,000	2,000		
		HVAC Filters/Supplies	500	500		
		Small Equipment Srvc and Maint.	-	-		
		Telephone Maintenance	-	-		
		Trucks, Oil, Filters and Parts	-	-		
		Vehicle Maintenance	1,000	3,000		
			<u>6,000</u>	<u>8,000</u>		
Professional Services	8220	Downtown/Glenn Otto Parking Study	-	25,000		
Other Contract Services	8221	Carpet Cleaning Service	3,000	3,000		

**FACILITIES
ACCOUNT 01.86**

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
		Online Registration	800	800		
		County Sign Shop - Signs	2,000	2,000		
		Electrical Repairs	6,000	6,000		
		Fire Extinguisher Service	1,000	1,000		
		Fire Sprinklers Sys. Repair/Ckup	1,500	1,500		
		HVAC Repair/Service	3,000	3,000		
		Honeywell CH Monitor Security	2,100	2,100		
		Plumbing Repairs	1,500	1,500		
		Employment Agency - Seasonals	15,000	15,000		
		Janitorial Services	30,000	30,000		
		Backflow Testing	300	300		
		Window Cleaning Service	1,500	1,500		
			<u>67,700</u>	<u>67,700</u>		
Insurance	8222	Insurance CIS liability & property	<u>15,304</u>	<u>16,069</u>		
Conference/Education/Travel	8224	Extended Education	500	500		
		Safety Training	200	400		
		Travel	500	500		
			<u>1,200</u>	<u>1,400</u>		
Grounds Maintenance	8235	Landscape and Grounds Materials	<u>1,500</u>	<u>1,500</u>		
			<u>1,500</u>	<u>1,500</u>		
TOTAL MATERIALS & SERVICES			\$ 156,657	\$ 173,428	\$ -	\$ -

**FACILITIES
ACCOUNT 01.86**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Equipment	8301	Commercial airless sprayer	\$ -	\$ -	-	-
Motor Vehicle	8303	Pickup truck(1/2)	-	-	-	-
Building Improvements	8310	Depot-Remodeling	273,000	400,000	-	-
Other Improvements	8320	Mayor's Square Parking lot 34 removable security bollards	400,000 25,000	30,000	-	-
TOTAL CAPITAL OUTLAY			\$ 698,000	\$ 430,000	\$ -	\$ -

01.82 PLANNING DIVISION

The Community Development Department's Planning Division accounts for the operations activities related to both long range planning activities and current planning activities. These activities include preparation and updating of land use and special function plans and processing development applications for compliance with the City's Development Code. Development applications include zone changes, conditional use permits, partitions and subdivisions, and site and design review.

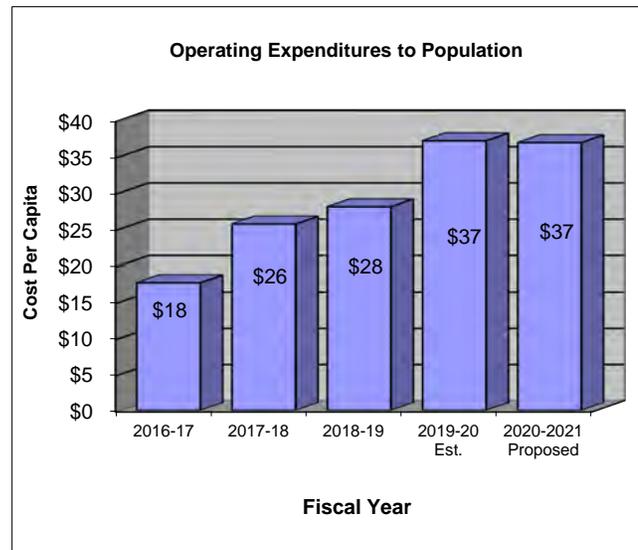
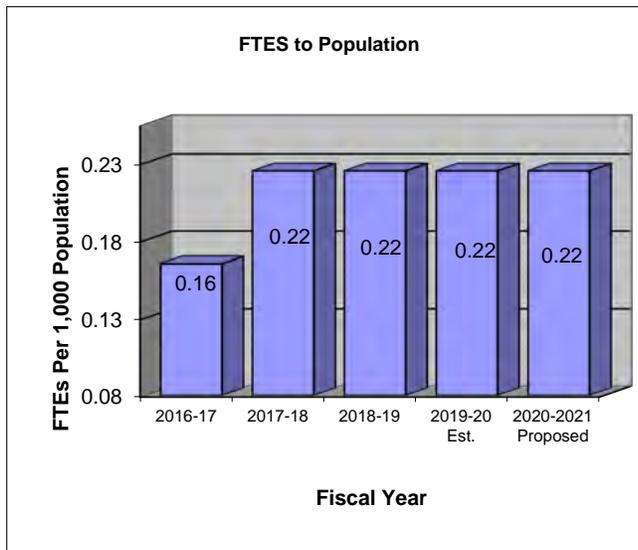
The source of funding for this department is the General Fund. Land use application fees contribute revenue supporting the division budget. Various planning grants also contribute to the division activities from time to time.

FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2016-17	16,035	2.50	0.16
2017-18	16,070	3.50	0.22
2018-19	16,095	3.50	0.22
2019-20 Est.	16,185	3.50	0.22
2020-2021 Proposed	16,185	3.50	0.22

TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2016-17	16,035	\$ 282,587	\$18
2017-18	16,070	\$ 412,220	\$26
2018-19	16,095	\$ 451,169	\$28
2019-20 Est.	16,185	\$ 601,017	\$37
2020-2021 Proposed	16,185	\$ 596,897	\$37



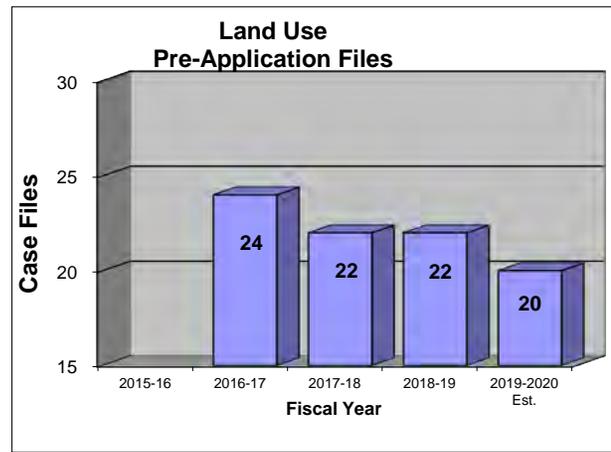
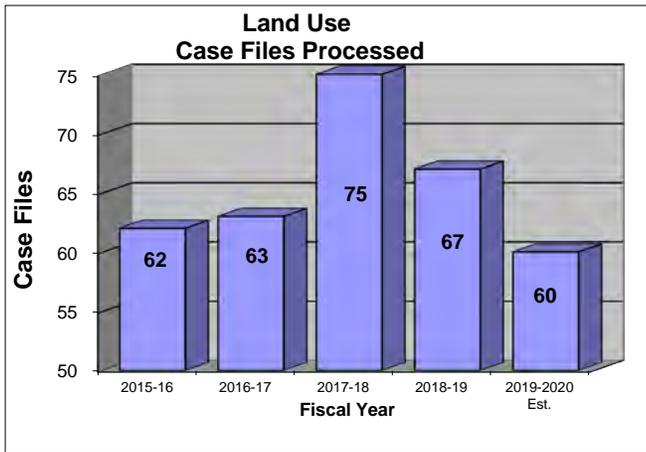
- Note: 1. Operating expenditures include personnel services and materials & services only.
 2. The FY 2019-2020 and FY 2020-2021 expenditures are estimates.
 3. The FY 2020-2021 population at July 1, 2020 is a City estimate.

LAND USE CASE FILES PROCESSED

Fiscal Year	Case Files
2015-16	62
2016-17	63
2017-18	75
2018-19	67
2019-2020 Est.	60

LAND USE PRE-APPLICATION FILES

Fiscal Year	Case Files
2015-16	
2016-17	24
2017-18	22
2018-19	22
2019-2020 Est.	20



Note: FY 2019-2020 figure is an estimate.

**PLANNING
ACCOUNT 01.82**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		3.50						
01-82-8002	DEPARTMENT DIRECTOR	1.00	\$ 105,195	\$ 115,067	\$ 124,592	\$ 136,386		
01-82-8003	ADMINISTRATIVE SPECIALIST	-	4,477	-	-	-		
01-82-8007	ADMINISTRATIVE ASSISTANT	0.50	-	-	-	23,317		
01-82-8053	COMM DEV SERVICES COORDINAT	-	10,149	28,486	29,962	-		
01-82-8010	ASSISTANT PLANNER	1.00	50,437	-	-	56,680		
01-82-8014	ASSOCIATE PLANNER	1.00	75,196	90,709	145,850	87,714		
01-82-8045	SENIOR PLANNER	-	2,727	43,045	-	-		
01-82-8057	COMM DEV INTERN	-	-	2,146	-	-		
01-82-8103	SALARY OVERTIME		-	-	500	500		
01-82-8181	FICA - CITY EXPENSE		18,399	20,832	23,019	23,302		
01-82-8183	PERS PENSION PLAN-DB		9,040	10,532	25,925	26,243		
01-82-8184	PERS IAP PLAN--DC		12,355	14,394	18,024	16,668		
01-82-8185	STATE UNEMPLOYMENT		202	280	2,407	2,437		
01-82-8186	TRI-MET EXCISE TAX		1,859	2,119	2,148	2,174		
01-82-8187	WORKERS COMP INSURANCE		587	2,143	582	582		
01-82-8188	W/C ASSESSMENT EXPENSE		96	80	172	172		
01-82-8191	KAISER MEDICAL		-	-	-	-		
01-82-8192	DENTAL		3,124	3,508	3,986	4,188		
01-82-8194	BLUE CROSS MEDICAL		32,477	38,446	44,043	50,116		
01-82-8195	HRA CLAIM EXPENSE		3,750	2,750	1,625	1,250		
01-82-8196	LONG TERM DISABILITY INSURANCE		875	822	1,073	1,073		
01-82-8197	GROUP LIFE/AD&D		121	114	160	160		
TOTAL PERSONNEL SERVICES			331,065	375,470	424,068	432,961	-	-
MATERIALS & SERVICES								
01-82-8208	SOFTWARE LICENCES		3,744	24,109	28,998	20,662	-	-
01-82-8210	OFFICE SUPPLIES		1,249	1,267	1,500	1,500	-	-
01-82-8211	SPECIAL DEPARTMENT EXPENSE		2,700	2,017	3,100	3,100	-	-
01-82-8212	EQUIPMENT UNDER \$5,000		4,124	1,935	2,000	2,000	-	-
01-82-8213	OPERATING SUPPLIES		304	118	200	200	-	-
01-82-8214	ADVERTISING		111	165	1,000	1,000	-	-
01-82-8215	POSTAGE		1,040	1,388	2,000	2,000	-	-
01-82-8216	UTILITIES & PHONE		6,617	6,341	5,800	8,000	-	-
01-82-8217	RENTS & LEASES		4,818	4,579	4,250	4,250	-	-
01-82-8219	MAINT/OPERATION OF EQUIPMENT		-	368	1,050	1,050	-	-
01-82-8220	PROFESSIONAL SERVICES		35,021	11,140	92,000	85,000	-	-
01-82-8221	OTHER CONTRACT SERVICES		10,328	14,439	23,000	23,000	-	-
01-82-8222	INSURANCE		2,223	1,692	2,451	2,574	-	-
01-82-8223	MEMBERSHIP & DUES		685	1,224	2,400	2,400	-	-
01-82-8224	CONFERENCE/EDUCATION/TRAVEL		8,192	4,918	7,200	7,200	-	-
TOTAL MATERIALS & SERVICES			81,154	75,699	176,949	163,936	-	-
CAPITAL OUTLAY								
01-82-8302	COMPUTER EQUIPMENT		-	973	-	3,000	-	-
TOTAL CAPITAL OUTLAY			-	973	-	3,000	-	-
TOTAL REQUIREMENTS			\$ 412,220	\$ 452,142	\$ 601,017	\$ 599,897	\$ -	\$ -

**PLANNING
ACCOUNT 01.82**

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED	PROPOSED	APPROVED	ADOPTED
			BUDGET	BUDGET	BUDGET	BUDGET
			2019-20	2020-21	2020-21	2020-21
Software Licences	8208	Add ons and License renewal	\$ 100	\$ 100		
		Dropbox subscription	600	600		
		SurveyMonkey subscription	400	400		
		PollEverywhere subscription	600	600		
		SmartSheet annual fee		396		
		BlueBeam Revu standard annual fee		600		
		MS Office 365 annual fee	438	466		
		ArcGIS software	6,500	6,500		
		Development Case Software EnerGov SaaS	18,360	9,000		
		Adobe Pro DC subscription	2,000	2,000		
			<u>28,998</u>	<u>20,662</u>		
Office Supplies	8210	General Office Supplies	1,500	1,500		
			<u>1,500</u>	<u>1,500</u>		
Special Department Expense	8211	Miscellaneous	500	500		
		Planning Commission	500	500		
		Citizens Advisory Committee	250	250		
		Historic Landmarks Commission	250	250		
		Town Center Committee	500	500		
		Printing	500	500		
		Advertising	400	400		
		County Assessor Records	200	200		
			<u>3,100</u>	<u>3,100</u>		
Equipment Under \$5,000	8212	Miscellaneous	1,000	1,000		
		IPad field inspector	1,000	1,000		
			<u>2,000</u>	<u>2,000</u>		
Operating Supplies	8213	Miscellaneous	200	200		
			<u>200</u>	<u>200</u>		
Advertising	8214	Public Outreach / Notices	1,000	1,000		
			<u>1,000</u>	<u>1,000</u>		
Postage	8215	Postage	2,000	2,000		
			<u>2,000</u>	<u>2,000</u>		
Utilities and Phone	8216	Utilities and Phone	1,800	4,000		
		I-Net Fiber-Network	4,000	4,000		
			<u>5,800</u>	<u>8,000</u>		
Rents & Leases	8217	Copier Lease	2,500	2,500		
		Plotter Lease	1,750	1,750		
			<u>4,250</u>	<u>4,250</u>		
Maint/Operation of Equipment	8219	Office Equipment Repair (1/2)	200	200		
		Phone Equipment Maintenance	200	200		
		Vehicle Gas and Parts	350	350		
		Vehicle Maintenance	300	300		
			<u>1,050</u>	<u>1,050</u>		
Professional Services	8220	Professional Planning Review Services	12,000	15,000		
		Metro 2040 Grant Match Halsey Corridor	10,000	5,000		
		Housing Needs Analysis Project	40,000	30,000		
		Downtown Parking Study	25,000	30,000		
		Floodplain Consulting	5,000	5,000		
			<u>92,000</u>	<u>85,000</u>		

**PLANNING
ACCOUNT 01.82**

MATERIAL AND SERVICES DETAIL

Other Contract Services	8221	Committee Minutes	15,000	15,000		
		General Clerical	8,000	8,000		
			<u>23,000</u>	<u>23,000</u>		
Insurance	8222	Insurance CIS liability & property	<u>2,451</u>	<u>2,574</u>		
Membership and Dues	8223	APA/AICP	1,500	1,500		
		ASFPM	300	300		
		OCPDA / ELGL / Other	600	600		
			<u>2,400</u>	<u>2,400</u>		
Conference/Education/Travel	8224	Books/Materials	500	500		
		PC Training/Workshops/Seminars	1,500	1,500		
		Planning Publications	200	200		
		Travel Expenses	1,500	1,500		
		Staff Training/Seminars	3,500	3,500		
			<u>7,200</u>	<u>7,200</u>	-	-
TOTAL MATERIAL & SERVICES			\$ 176,949	\$ 163,936	\$ -	\$ -

01.88 TOURISM AND ECONOMIC DEVELOPMENT DIVISION

The Tourism and Economic Development Division is a new program in this year's Proposed Budget, and part of the Community Development Department.

The new division would involve tourism promotion, implementation of the Town Center Plan vision and goals, development of a Main Street program, and economic development coordination and promotion. Additionally, marketing and promotion of "*The Confluence at Troutdale*" for the Urban Renewal Agency development of the *Troutdale Riverfront Renewal Plan*.

The division would be staffed by 1 new FTE position of an Economic Development Coordinator. The City web page, social media messages, community branding and communications all work hand in hand with tourism and economic development activities. Therefore, the Communications and Digital Media Specialist position is to be transferred into the division and increased from 0.5 FTE to 0.75 FTE.

The source of funding for this division is the General Fund, and from the 0.95% portion of the Transient Lodging Tax (TLT) previously distributed to the West Columbia Chamber of Commerce for the visitor's center operation. Various travel and tourism, and other community development related grant opportunities are additional potential funding sources.

TOURISM AND ECONOMIC DEVELOPMENT 01.88

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		1.75						
01-88-8002	DEPARTMENT DIRECTOR	-	\$ -	\$ -	\$ -	\$ -	-	-
01-88-8045	ECONOMIC DEVELOPMENT COORDINATOR	1.00	-	-	-	75,941	-	-
01-88-8021	PUBLIC COM-SOCIAL MD COORDINATOR	0.75	-	-	-	49,202	-	-
01-88-8007	ADMINISTRATIVE ASSISTANT	-	-	-	-	-	-	-
01-88-8057	COMMUNITY DEVELOPMENT INTERN	-	-	-	-	-	-	-
01-88-8103	SALARY OVERTIME	-	-	-	-	500	-	-
01-88-8181	FICA - CITY EXPENSE	-	-	-	-	9,612	-	-
01-88-8183	PERS PENSION PLAN-DB	-	-	-	-	10,800	-	-
01-88-8184	PERS IAP PLAN--DC	-	-	-	-	7,068	-	-
01-88-8185	STATE UNEMPLOYMENT	-	-	-	-	1,005	-	-
01-88-8186	TRI-MET EXCISE TAX	-	-	-	-	897	-	-
01-88-8187	WORKERS COMPENSATION INSURANCE	-	-	-	-	582	-	-
01-88-8188	W/C ASSESSMENT EXPENSE	-	-	-	-	172	-	-
01-88-8191	KAISER MEDICAL	-	-	-	-	-	-	-
01-88-8192	DENTAL	-	-	-	-	1,770	-	-
01-88-8194	BLUE CROSS MEDICAL	-	-	-	-	23,380	-	-
01-88-8195	HRA CLAIM EXPENSE	-	-	-	-	750	-	-
01-88-8196	LONG TERM DISABILITY INSURANCE	-	-	-	-	1,073	-	-
01-88-8197	GROUP LIFE/AD&D	-	-	-	-	160	-	-
	TOTAL PERSONNEL SERVICES					182,912		
MATERIALS & SERVICES								
01-88-8208	SOFTWARE LICENCES	-	-	-	-	698	-	-
01-88-8210	OFFICE SUPPLIES	-	-	-	-	1,500	-	-
01-88-8211	SPECIAL DEPARTMENT EXPENSE	-	-	-	-	2,100	-	-
01-88-8212	EQUIPMENT UNDER \$5,000	-	-	-	-	1,500	-	-
01-88-8213	OPERATING SUPPLIES	-	-	-	-	200	-	-
01-88-8214	ADVERTISING	-	-	-	-	25,000	-	-
01-88-8215	POSTAGE	-	-	-	-	2,000	-	-
01-88-8216	UTILITIES & PHONE	-	-	-	-	1,800	-	-
01-88-8217	RENTS & LEASES	-	-	-	-	-	-	-
01-88-8218	BUILDING MAINTENANCE	-	-	-	-	-	-	-
01-88-8219	MAINT/OPERATION OF EQUIPMENT	-	-	-	-	400	-	-
01-88-8220	PROFESSIONAL SERVICES	-	-	-	-	30,000	-	-
01-88-8221	OTHER CONTRACT SERVICES	-	-	-	-	2,000	-	-
01-88-8222	INSURANCE	-	-	-	-	868	-	-
01-88-8223	MEMBERSHIP & DUES	-	-	-	-	1,500	-	-
01-88-8224	CONFERENCE/EDUCATION/TRAVEL	-	-	-	-	4,200	-	-
	TOTAL MATERIALS & SERVICES					73,766		
CAPITAL OUTLAY								
01-88-8301	EQUIPMENT \$5,000 AND OVER	-	-	-	-	-	-	-
01-88-8302	COMPUTER EQUIPMENT	-	-	-	-	-	-	-
01-88-8310	BUILDING IMPROVEMENTS	-	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY							
	TOTAL REQUIREMENTS		\$ -	\$ -	\$ -	\$ 256,678	\$ -	\$ -

**TOURISM AND ECONOMIC
DEVELOPMENT 01.88**

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Software Licences	8208	MS Office 365 annual fee Backup software Adobe Pro DC subscription		\$ 266 100 332		
				<u>698</u>		
Office Supplies	8210	General Office Supplies		1,500		
				<u>1,500</u>		
Special Department Expense	8211	Miscellaneous Town Center Committee Printing Advertising County Assessor Records		500 500 500 400 200		
				<u>2,100</u>		
Equipment Under \$5,000	8212	Miscellaneous IPad field activities		1,000 500		
				<u>1,500</u>		
Operating Supplies	8213	Miscellaneous		200		
				<u>200</u>		
Advertising	8214	Public Outreach / Notices Event & Tourism Promotion		1,000 24,000		
				<u>- 25,000</u>		<u>- -</u>
Postage	8215	Postage		2,000		
				<u>2,000</u>		
Utilities and Phone	8216	Utilities and Phone I-Net Fiber-Network		1,800 -		
				<u>1,800</u>		
Rents & Leases	8217	Copier Lease Plotter Lease		- -		
				<u>-</u>		
Maint/Operation of Equipment	8219	Office Equipment Repair Phone Equipment Maintenance		200 200		
				<u>400</u>		
Professional Services	8220	Consulting Services Town Center Plan Implementation		10,000 20,000		
				<u>30,000</u>		
Other Contract Services	8221	Committee Minutes General Clerical		1,000 1,000		
				<u>2,000</u>		
Insurance	8222	Insurance CIS liability & property		868		
				<u>868</u>		
Membership and Dues	8223	APA/AICP National Main Street Center OCPDA / ELGL / Other		500 500 500		
				<u>1,500</u>		
Conference/Education/Travel	8224	Books/Materials Town Center Committee Workshops		500 1,500		

**TOURISM AND ECONOMIC
DEVELOPMENT 01.88**

MATERIAL AND SERVICES DETAIL

Planning Publications	200		
Travel Expenses	1,500		
Staff Training/Seminars	500		
	<u>4,200</u>	-	-

TOTAL MATERIAL & SERVICES	\$	-	\$	73,766	\$	-	\$	-
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**GENERAL FUND TRANSFERS
ACCOUNT 01.97**

REQUIREMENTS BY CATEGORY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS						
OTHER						
01-97-8802 TRANSFER TO CODE SPECIALTIES FUND	\$ -	\$ -	\$ -	\$ -	-	-
01-97-8805 TRANSFER TO STREET FUND	-	-	-	-	-	-
01-97-8809 TRANSFER TO G.O. DEBT SERVICE FUND	175,000	175,000	175,000	175,000	-	-
01-97-8806 TRANSFER TO I.S. FUND	-	-	-	-	-	-
01-97-8816 LOAN REPAYMENT TO PKS IMP FUND	26,000	26,000	29,000	-	-	-
01-97-8817 TRANSFER TO STORM WATER FUND	165,000	-	-	-	-	-
01-97-8832 INTERFUND LOAN TO CODE SPECIALTIES	-	-	-	-	-	-
01-97-8833 TRANSFER TO COP DEBT SERVICE FUND	132,000	-	-	-	-	-
01-97-8835 TRANSFER FF&C DEBT SERV FUND	125,000	175,000	707,299	1,301,278	-	-
01-97-8836 LOAN TO URA - FF&C BACKED	5,000,000	-	-	-	-	-
01-97-8872 SERVICE REIMB - PW MANAGEMENT	330,696	332,142	350,944	350,944	-	-
01-97-8834 INTERFUND LOAN TO URA	-	100,000	100,000	100,000	-	-
TOTAL OTHER	5,953,696	808,142	1,362,243	1,927,222		
CONTINGENCY						
01-98-8998 CONTINGENCY	-	-	850,000	2,000,000	-	-
TOTAL CONTINGENCY	-	-	850,000	2,000,000		
UNAPPROPRIATED						
01-99-8999 UNAPPROPRIATED	5,641,586	6,359,366	3,604,027	2,277,253	-	-
TOTAL UNAPPROPRIATED	5,641,586	6,359,366	3,604,027	2,277,253	-	-
TOTAL REQUIREMENTS	\$ 11,595,282	\$ 7,167,508	\$ 5,816,270	\$ 6,204,475	\$ -	\$ -

02.00 CODE SPECIALTIES FUND

The Code Specialties Fund accounts for activities performed by the Community Development Department's Building Division. The City of Troutdale also contracts with the City of Gresham to provide certain plan review and inspection activities through an updated intergovernmental agreement.

The division provides for operations and activities related to provision of building permit, plan review and inspection services. Sources of revenue include plan check fees and various building permit fees (building, mechanical, plumbing and electrical) for Troutdale building construction activities.

Although permit issuance has remained relatively stable in the past two fiscal years, the City has seen remarkable growth in inspections, due in part to large-scale commercial construction projects. This growth is expected to stabilize in the coming fiscal year, though associated commercial and residential development to accommodate new job growth will keep permit and inspection activity at a high level for a community of our size.

Current forecast of revenue growth and controlled expenditure increases allow the fund to complete the current year without requiring another loan from the General Fund.

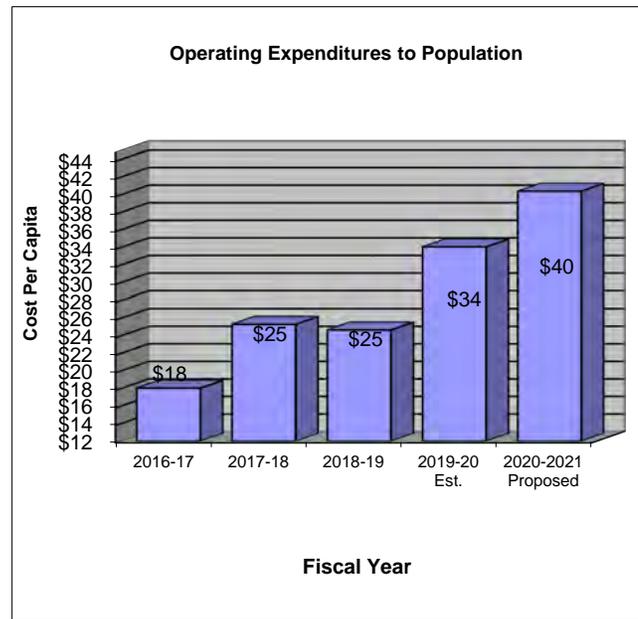
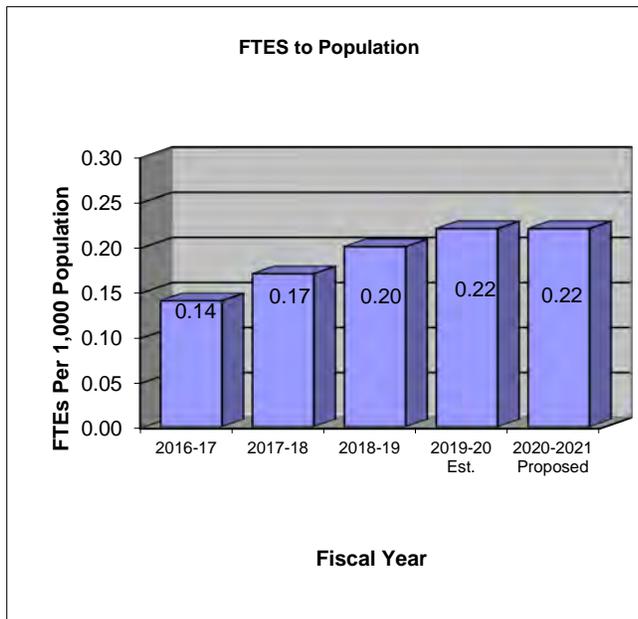
The Troutdale building inspection related activities were covered by the General Fund from FY 2004-2005 until mid-year 2009-2010. This separate fund apart from the General Fund removes the construction cycle volatility from impacting the General Fund. The separate fund also improves compliance with the requirements of ORS 455.210 & 693.165 and OAR 918-020-0090 for proper administration of and accounting for Building, Electrical and Plumbing code standards compliance programs under State delegated authority. It also provides a clearer picture of the Code Specialties revenue and expenditures for the budgeting process and management evaluation program service levels.

FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2016-17	16,035	2.25	0.14
2017-18	16,070	2.75	0.17
2018-19	16,095	3.25	0.20
2019-20 Est.	16,185	3.50	0.22
2020-2021 Proposed	16,185	3.50	0.22

TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2016-17	16,035	\$ 289,298	\$18
2017-18	16,070	\$ 406,815	\$25
2018-19	16,095	\$ 397,106	\$25
2019-20 Est.	16,185	\$ 551,417	\$34
2020-2021 Proposed	16,185	\$ 653,900	\$40



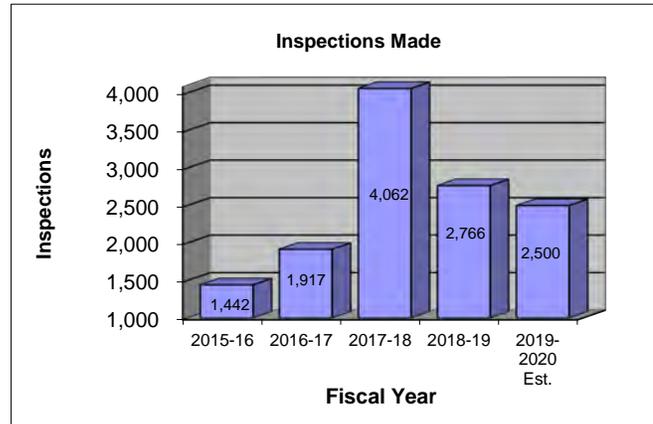
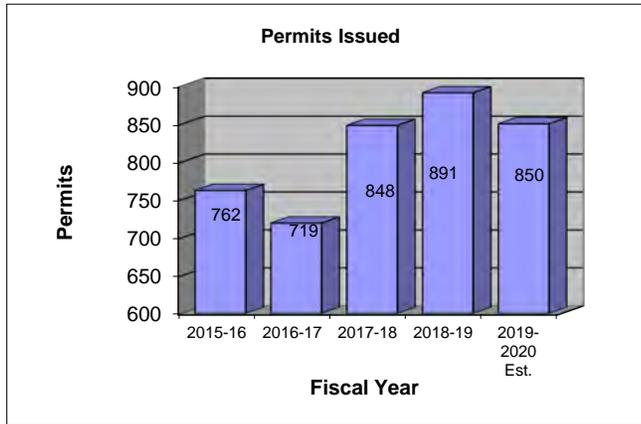
- Note: 1. Operating expenditures include personnel services and materials & services only.
 2. The FY 2019-2020 and FY 2020-2021 expenditures are estimates.
 3. The FY 2020-2021 population at July 1, 2020 is a City estimate.

PERMITS ISSUED (All Types)

Fiscal Year	Permits Issued
2015-16	762
2016-17	719
2017-18	848
2018-19	891
2019-2020 Est.	850

INSPECTIONS MADE (All Types)

Fiscal Year	Inspections
2015-16	1,442
2016-17	1,917
2017-18	4,062
2018-19	2,766
2019-2020 Est.	2,500



Note: FY 2019-2020 figure is an estimate.

**CODE SPECIALTIES
ACCOUNT 02.00**

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ 660,514	\$ 1,870,266	\$ 1,840,981	\$ 2,030,340		
CHARGES FOR SERVICES	1,672,490	613,380	476,600	529,000		
MISCELLANEOUS INCOME	20,023	38,851	32,532	45,401		
TRANSFERS	12,000	12,000	-	-		
TOTAL RESOURCES	2,365,026	2,534,496	2,350,113	2,604,741		
REQUIREMENTS						
PERSONNEL SERVICES	\$ 229,325	\$ 269,056	\$ 296,054	\$ 408,821		
MATERIALS & SERVICES	177,490	128,049	255,363	245,079		
CAPITAL OUTLAY	-	-	-	-		
TRANSFERS	87,946	94,895	146,562	146,562		
CONTINGENCY	-	-	1,652,134	1,804,279		
UNAPPROPRIATED	1,870,266	2,042,496	-	-		
TOTAL REQUIREMENTS	2,365,026	2,534,496	2,350,113	2,604,741	-	-

**CODE SPECIALTIES
ACCOUNT 02.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
02-00-7000	BEGINNING FUND BALANCE	\$ 660,514	\$ 1,870,266	\$ 1,840,981	\$ 2,030,340		
CHARGES FOR SERVICES							
02-00-7220	OTHER LOCAL GOVERNMENTS	-	-	6,000	6,000		
02-00-7300	METRO CONTRACTORS BIZ LICENSES	3,789	7,685	-	-		
02-00-7303	BUILDING PERMITS	760,362	142,200	180,000	200,000		
02-00-7304	MECHANICAL PERMITS	305,101	64,697	40,000	25,000		
02-00-7305	PLUMBING PERMITS	117,937	51,822	50,000	50,000		
02-00-7310	ELECTRICAL PERMITS	102,514	32,183	50,000	50,000		
02-00-7328	GRADING PERMIT	1,561	1,637	200	5,000		
02-00-7502	BLDG PLAN REVIEW FEES	234,708	277,961	120,000	140,000		
02-00-7511	OTHER BUILDING FEES	16,215	10,163	5,000	5,000		
02-00-7512	OTHER MECHANICAL FEES	471	365	200	500		
02-00-7524	MECHANICAL PLAN REVIEW FEE	73,495	9,325	5,000	10,000		
02-00-7525	PLUMBING PLAN REVIEW FEE	29,260	11,470	10,000	20,000		
02-00-7526	ELECTRICAL PLAN REVIEW FEE	18,372	1,593	5,000	10,000		
02-00-7529	GRADING PLAN REVIEW FEE	381	318	500	500		
02-00-7531	1% SCHOOL CET ADMIN FEE	942	408	1,000	2,000		
02-00-7532	5% METRO CET ADMIN FEE	2,154	843	1,000	2,000		
02-00-7533	OTHER ELECTRICAL FEES	970	-	200	500		
02-00-7534	OTHER PLUMBING FEES	4,257	710	2,500	2,500		
	TOTAL CHARGES FOR SERVICES	1,672,490	613,380	476,600	529,000		
MISCELLANEOUS INCOME							
02-00-7701	INTEREST EARNED	19,948	38,851	32,432	45,301		
02-00-7899	MISCELLANEOUS REVENUE	75	-	100	100		
	TOTAL MISCELLANEOUS INCOME	20,023	38,851	32,532	45,401		
TRANSFERS							
02-00-7901	TRANSFER FROM GENERAL FUND	-	-	-	-	-	-
02-00-7921	INTERFUND LOAN FR GENERAL FUND	-	-	-	-	-	-
02-00-7973	SERVICE REIMB FROM WATER FUND	3,000	3,000	-	-	-	-
02-00-7974	SERVICE REIMB FROM SEWER FUND	1,000	1,000	-	-	-	-
02-00-7975	SERVICE REIMB FROM STREET FUND	5,000	5,000	-	-	-	-
02-00-7987	SERVICE REIMB - STORM SEWER U	3,000	3,000	-	-	-	-
	TOTAL TRANSFERS	12,000	12,000	-	-	-	-
	TOTAL RESOURCES	2,365,026	2,534,496	2,350,113	2,604,741	-	-

**CODE SPECIALTIES
BUILDING DIVISION 02.81**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
REQUIREMENTS								
FTE POSITIONS		2.14						
02-81-8003	ADMINISTRATIVE SPECIALIST	-	\$ 5,293	\$ -	\$ -	\$ -	-	-
02-81-8014	BUILDING INSPECTOR I	1.00	-	31,756	66,082	68,890	-	-
02-81-8015	BUILDING INSPECTOR II	-	10,701	48,956	79,997	57,200	-	-
02-81-8016	BUILDING OFFICIAL	-	-	-	-	-	-	-
02-81-8007	ADMINISTRATIVE ASSISTANT	0.50	-	-	-	23,317	-	-
02-81-8017	BUILDING SERVICES TECH	-	27,838	23,899	-	-	-	-
02-81-8053	COMM DEV SERVICES COORDINATOR	-	10,141	29,545	29,962	-	-	-
02-81-8032	PERMIT SPECIALIST	0.64	36,297	11,558	15,974	36,275	-	-
02-81-8103	SALARY OVERTIME	-	2,512	-	8,000	8,000	-	-
02-81-8181	FICA - CITY EXPENSE	-	6,943	10,978	15,301	14,817	-	-
02-81-8183	PERS PENSION PLAN-DB	-	5,639	3,713	8,289	19,491	-	-
02-81-8184	PERS IAP PLAN--DC	-	4,604	5,074	10,562	7,105	-	-
02-81-8185	STATE UNEMPLOYMENT	-	65	145	1,600	1,549	-	-
02-81-8186	TRI-MET EXCISE TAX	-	695	1,107	1,428	1,382	-	-
02-81-8187	WORKERS COMPENSATION INSURANCE	-	325	922	1,129	1,129	-	-
02-81-8188	W/C ASSESSMENT EXPENSE	-	44	51	120	147	-	-
02-81-8191	KAISER MEDICAL	-	-	-	-	-	-	-
02-81-8192	DENTAL	-	948	1,334	1,545	1,572	-	-
02-81-8194	BLUE CROSS MEDICAL	-	12,027	15,461	17,622	19,786	-	-
02-81-8195	HRA CLAIM EXPENSE	-	320	160	625	660	-	-
02-81-8196	LONG TERM DISABILITY INSURANCE	-	307	298	453	453	-	-
02-81-8197	GROUP LIFE/AD&D	-	54	51	104	104	-	-
TOTAL PERSONNEL SERVICES			124,753	185,006	258,793	261,877	-	-
MATERIALS & SERVICES								
02-81-8206	SOFTWARE SUPPORT/UPGRADE	-	-	32,758	31,240	15,940	-	-
02-81-8208	SOFTWARE LICENCES	-	-	578	375	2,650	-	-
02-81-8210	OFFICE SUPPLIES	-	589	318	1,000	1,500	-	-
02-81-8211	SPECIAL DEPARTMENT EXPENSE	-	2,381	1,140	2,000	2,000	-	-
02-81-8212	EQUIPMENT UNDER \$5,000	-	4,091	2,096	1,700	1,700	-	-
02-81-8213	OPERATING SUPPLIES	-	-	-	175	175	-	-
02-81-8215	POSTAGE	-	68	14	200	200	-	-
02-81-8216	UTILITIES & PHONE	-	6,956	7,264	7,000	8,000	-	-
02-81-8217	RENTS & LEASES	-	3,042	3,243	2,390	2,390	-	-
02-81-8219	MAINT/OPERATION OF EQUIPMENT	-	232	393	500	500	-	-
02-81-8220	PROFESSIONAL SERVICES	-	88,666	39,416	122,400	122,400	-	-
02-81-8221	OTHER CONTRACT SERVICES	-	4,256	3,811	-	-	-	-
02-81-8222	INSURANCE	-	1,883	2,802	3,085	3,239	-	-
02-81-8223	MEMBERSHIP & DUES	-	310	380	1,509	1,550	-	-
02-81-8224	CONFERENCE/EDUCATION/TRAVEL	-	2,862	1,260	2,500	3,500	-	-
TOTAL MATERIALS & SERVICES			115,338	95,472	176,074	165,744	-	-
OTHER								
02-81-8821	LOAN REPAYMENT TO GENERAL FUND	-	-	-	-	-	-	-
02-81-8231	INTEREST EXPENSE ON CITY FUNDS	-	-	-	-	-	-	-
02-81-8302	COMPUTER EQUIPMENT	-	-	-	-	-	-	-
02-81-8228	ADMINISTRATION	-	56,285	60,733	93,800	93,800	-	-
TOTAL OTHER			56,285	60,733	93,800	93,800	-	-
TOTAL REQUIREMENTS			\$ 296,376	\$ 341,211	\$ 528,667	\$ 521,421	\$ -	\$ -

**CODE SPECIALTIES
BUILDING DIVISION 02.81**

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED	PROPOSED	APPROVED	ADOPTED
			BUDGET	BUDGET	BUDGET	BUDGET
			2019-20	2020-21	2020-21	2020-21
Software Support/Upgrage	8206	Adobe & Dropbox Permit Management Software EnerGov SaaS	\$ 640 30,600	\$ 640 15,300		
			<u>31,240</u>	<u>15,940</u>		
Software Licences	8208	Misc Software Adobe Pro DC BlueBeam Revu standard annual fee MS Office 365 annual fee	- - - 375	- 166 2,000 484		
			<u>375</u>	<u>2,650</u>		
Office Supplies	8210	General Office Supplies	1,000	1,500		
Special Department Expense	8211	Code Book Updates General Printing OBOA Public Outreach State Building Permit Sys County Assessor Records	1,200 300 - - 500	1,200 300 - - 500		
			<u>2,000</u>	<u>2,000</u>		
Equipment Under \$5,000	8212	Misc. Office Equipment Wi-Fi Installation IPad field inspector	200 500 1,000	200 500 1,000		
			<u>1,700</u>	<u>1,700</u>		
Operating Supplies	8213	Field Clothing	175	175		
Postage	8215	Postage	200	200		
Utilities and Phone	8216	Utilities and Phone I-Net Fiber-Network	3,000 4,000	4,000 4,000		
			<u>7,000</u>	<u>8,000</u>		
Rents & Leases	8217	Copier Lease Plotter Lease	640 1,750	640 1,750		
			<u>2,390</u>	<u>2,390</u>		
Maint/Operation of Equipment	8219	Vehicle Maintenance	500	500		
Professional Services	8220	Contract Inspects/Plan Reviews	122,400	122,400		
Other Contract Services	8221	Credit Card Processing Fees Temp/Clerical Support E-Permitting State Prg Processing Fees	- - -	- - -		
			<u>-</u>	<u>-</u>		
Insurance	8222		3,085	3,239		
Membership and Dues	8223	ICC NFPA OBOA OMOA	500 - 600 409	500 - 600 450		
			<u>1,509</u>	<u>1,550</u>		
Conference/Education/Travel	8224	Travel/Hotel Expense	2,500	3,500		
TOTAL MATERIALS & SERVICES			\$ 176,074	\$ 165,744	\$ -	\$ -

**CODE SPECIALTIES
ELECTRICAL DIVISION 02.83**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
REQUIREMENTS								
FTE POSITIONS		0.23			0.23		0.23	0.23
02-83-8016	BUILDING OFFICIAL	-	\$ -	\$ -	\$ -	\$ -	-	-
02-83-8032	PERMIT SPECIALIST	0.23	13,044	1,871	5,741		13,036	
02-83-8003	ADMINISTRATIVE SPECIALIST	-	1,463	-	-		-	
02-83-8017	BUILDING SERVICES TECH	-	10,004	8,588	-		-	
02-83-8103	SALARY OVERTIME		-	-	-		-	
02-83-8181	FICA - CITY EXPENSE		1,834	787	439		997	
02-83-8183	PERS PENSION PLAN-DB		1,747	377	-		1,125	
02-83-8184	PERS IAP PLAN--DC		1,356	515	-		714	
02-83-8185	STATE UNEMPLOYMENT		17	10	34		78	
02-83-8186	TRI-MET EXCISE TAX		184	79	41		93	
02-83-8187	WORKERS COMPENSATION INSURANCE		54	18	510		510	
02-83-8188	W/C ASSESSMENT EXPENSE		12	4	15		15	
02-83-8191	KAISER MEDICAL		-	-	-		-	
02-83-8192	DENTAL		224	77	-		137	
02-83-8194	BLUE CROSS MEDICAL		3,030	1,251	-		1,724	
02-83-8195	HRA CLAIM EXPENSE		115	58	-		58	
02-83-8196	LONG TERM DISABILITY INSURANCE		80	29	170		170	
02-83-8197	GROUP LIFE/AD&D		14	5	36		36	
TOTAL PERSONNEL SERVICES			33,178	13,670	6,986		18,694	-
MATERIALS & SERVICES								
02-83-8206	SOFTWARE SUPPORT/UPGRADE		-	-	230		230	-
02-83-8208	SOFTWARE LICENCES		-	-	125		125	-
02-83-8210	OFFICE SUPPLIES		156	22	100		100	-
02-83-8211	SPECIAL DEPARTMENT EXPENSE		773	178	600		600	-
02-83-8212	EQUIPMENT UNDER \$5,000		130	206	1,000		1,000	-
02-83-8213	OPERATING SUPPLIES		-	-	100		100	-
02-83-8215	POSTAGE		1	-	75		75	-
02-83-8216	UTILITIES & PHONE		-	-	150		150	-
02-83-8217	RENTS & LEASES		-	-	200		200	-
02-83-8219	MAINT/OPERATION OF EQUIPMENT		-	-	150		150	-
02-83-8220	PROFESSIONAL SERVICES		30,629	21,532	38,880		38,880	-
02-83-8221	OTHER CONTRACT SERVICES		1,334	621	225		225	-
02-83-8222	INSURANCE		149	153	171		180	-
02-83-8223	MEMBERSHIP & DUES		112	137	-		-	-
02-83-8224	CONFERENCE/EDUCATION/TRAVEL		361	221	300		300	-
TOTAL MATERIALS & SERVICES			33,645	23,071	42,306		42,315	-
OTHER								
02-83-8821	LOAN REPAYMENT TO GENERAL FUND		-	-	-		-	-
02-83-8302	COMPUTER EQUIPMENT		-	-	-		-	-
02-83-8228	ADMINISTRATION		20,228	21,826	33,709		33,709	-
TOTAL OTHER			20,228	21,826	33,709		33,709	-
TOTAL REQUIREMENTS			\$ 87,050	\$ 58,566	\$ 83,001		\$ 94,718	\$ -

**CODE SPECIALTIES
ELECTRICAL DIVISION 02.83**

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
Software Support/Upgrage	8206	License/Support	\$ 230	\$ 230		
			230	230		
Software Licences	8208	Misc Software	-	-		
		MS Office 365 annual fee	125	125		
			125	125		
Office Supplies	8210	General Office Supplies	100	100		
Special Department Expense	8211	Code Book Updates	300	300		
		General Printing	150	150		
		OBOA Public Outreach				
		State Building Permit Sys				
		County Assessor Records	150	150		
			600	600		
Equipment Under \$5,000	8212	Misc. Equipment				
		IPad field inspector	1,000	1,000		
			1,000	1,000		
Operating Supplies	8213	Field Clothing				
			100	100		
Postage	8215	Postage				
			75	75		
Utilities and Phone	8216	Utilities and Phone				
			150	150		
Rents & Leases	8217	Copier Lease				
			200	200		
Maint/Operation of Equipment	8219	Vehicle Maintenance				
			150	150		
Professional Services	8220	Contract Inspects/Plan Reviews	38,880	38,880		
Other Contract Services	8221	Credit Card Processing Fees	225	225		
			225	225		
Insurance	8222		171	180		
Membership and Dues	8223					
			-	-		
Conference/Education/Travel	8224	Travel/Hotel Expense	300	300		
TOTAL MATERIALS & SERVICES			\$ 42,306	\$ 42,315	\$ -	\$ -

**CODE SPECIALTIES
PLUMBING DIVISION 02.84**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
REQUIREMENTS								
FTE POSITIONS		1.13			1.13		1.13	1.13
02-84-8015	BUILDING INSPECTOR II	1.00	\$ 47,695	\$ 57,029	\$ 22,797	\$ 95,077		
02-84-8016	BUILDING OFFICIAL	-	-	-	-	-		
02-84-8003	ADMINISTRATIVE SPECIALIST	-	860	-	-	-		
02-84-8017	BUILDING SERVICES TECH	-	5,655	4,854	-	-		
02-84-8032	PERMIT SPECIALIST	0.13	7,373	1,058	3,245	7,368		
02-84-8103	SALARY OVERTIME		-	-	-	-		
02-84-8181	FICA - CITY EXPENSE		4,688	4,808	1,992	7,837		
02-84-8183	PERS PENSION PLAN-DB		989	213	-	14,603		
02-84-8184	PERS IAP PLAN--DC		768	291	1,368	404		
02-84-8185	STATE UNEMPLOYMENT		49	62	156	615		
02-84-8186	TRI-MET EXCISE TAX		462	477	186	731		
02-84-8187	WORKERS COMPENSATION INSURANCE		706	612	476	476		
02-84-8188	W/C ASSESSMENT EXPENSE		26	21	20	20		
02-84-8191	KAISER MEDICAL		-	-	-	-		
02-84-8192	DENTAL		127	43	-	77		
02-84-8194	BLUE CROSS MEDICAL		1,717	707	-	974		
02-84-8195	HRA CLAIM EXPENSE		65	33	-	33		
02-84-8196	LONG TERM DISABILITY INSURANCE		177	144	28	28		
02-84-8197	GROUP LIFE/AD&D		37	29	7	7		
TOTAL PERSONNEL SERVICES			71,394	70,381	30,275	128,250		
MATERIALS & SERVICES								
02-84-8206	SOFTWARE SUPPORT/UPGRADE		-	-	130	130	-	-
02-84-8208	SOFTWARE LICENCES		-	165	125	125	-	-
02-84-8210	OFFICE SUPPLIES		144	12	100	100	-	-
02-84-8211	SPECIAL DEPARTMENT EXPENSE		813	222	600	600	-	-
02-84-8212	EQUIPMENT UNDER \$5,000		102	117	1,150	1,150	-	-
02-84-8213	OPERATING SUPPLIES		266	-	175	175	-	-
02-84-8215	POSTAGE		7	7	50	50	-	-
02-84-8216	UTILITIES & PHONE		434	434	400	400	-	-
02-84-8217	RENTS & LEASES		-	-	130	130	-	-
02-84-8219	MAINT/OPERATION OF EQUIPMENT		1,239	1,471	400	400	-	-
02-84-8220	PROFESSIONAL SERVICES		23,141	6,300	31,680	31,680	-	-
02-84-8221	OTHER CONTRACT SERVICES		799	349	200	200	-	-
02-84-8222	INSURANCE		674	203	743	780	-	-
02-84-8223	MEMBERSHIP & DUES		298	102	300	300	-	-
02-84-8224	CONFERENCE/EDUCATION/TRAVEL		591	125	800	800	-	-
TOTAL MATERIALS & SERVICES			28,508	9,507	36,983	37,020		
OTHER								
02-84-8821	LOAN REPAYMENT TO GENERAL FUND		-	-	-	-	-	-
02-84-8302	COMPUTER EQUIPMENT		-	-	-	-	-	-
02-84-8228	ADMINISTRATION		11,433	12,336	19,053	19,053		
TOTAL OTHER			11,433	12,336	19,053	19,053		
TOTAL REQUIREMENTS			\$ 111,334	\$ 92,223	\$ 86,311	\$ 184,323	\$ -	\$ -

**CODE SPECIALTIES
PLUMBING DIVISION 02.84**

MATERIAL AND SERVICES DETAIL

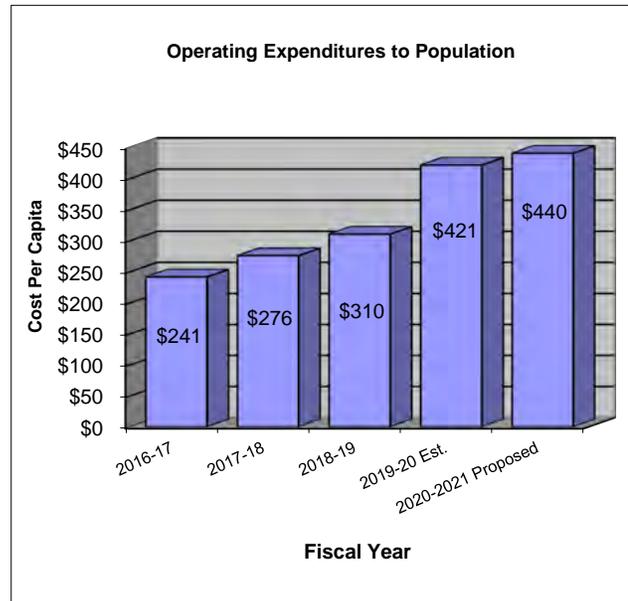
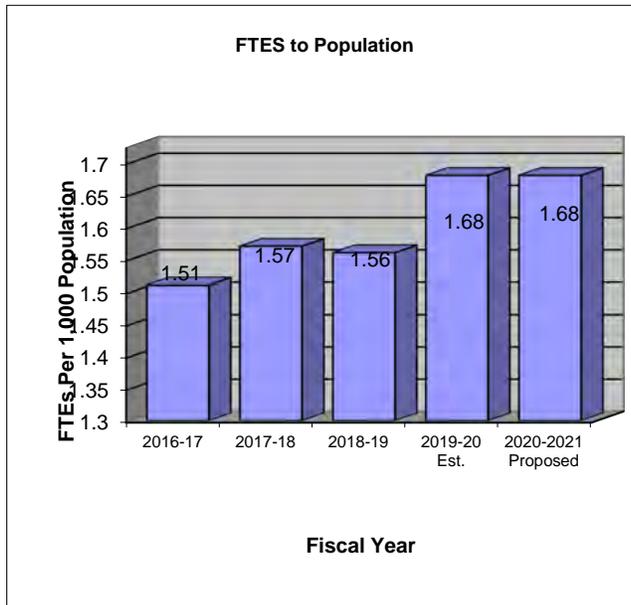
ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED	PROPOSED	APPROVED	ADOPTED
			BUDGET	BUDGET	BUDGET	BUDGET
			2019-20	2020-21	2020-21	2020-21
Software Support/Upgrage	8206	License/Support	\$ 130	\$ 130		
			130	130		
Software Licences	8208	Misc Software	-	-		
		MS Office 365 annual fee	125	125		
			125	125		
Office Supplies	8210	General Office Supplies	100	100		
Special Department Expense	8211	Code Book Updates	500	500		
		General Printing	50	50		
		OBOA Public Outreach	-	-		
		State Building Permit Sys	-	-		
		County Assessor Records	50	50		
			600	600		
Equipment Under \$5,000	8212	Misc. Office Equipment	150	150		
		IPad field inspector	1,000	1,000		
			1,150	1,150		
Operating Supplies	8213	Field Clothing	175	175		
Postage	8215	Postage	50	50		
Utilities and Phone	8216	Utilities and Phone	400	400		
Rents & Leases	8217	Copier Lease	130	130		
			130	130		
Maint/Operation of Equipment	8219	Office Equip. Repairs				
		Vehicle Maintenance	400	400		
		Vehicle Gas and Parts				
			400	400		
Professional Services	8220	Contract Inspects/Plan Reviews	31,680	31,680		
Other Contract Services	8221	Credit Card Processing Fees	200	200		
			200	200		
Insurance	8222	CIS Insurance	743	780		
Membership and Dues	8223		300	300		
			300	300		
Conference/Education/Travel	8224	Code Update Classes				
		Misc.				
		Travel/Hotel Expense	800	800		
			800	800		
TOTAL MATERIALS & SERVICES			\$ 36,983	\$ 37,020	\$ -	\$ -

FTE TO POPULATION RATIO

Fiscal Year	Population	Number of FTEs	FTEs/1,000 Residents
2016-17	16,035	24.15	1.51
2017-18	16,070	25.15	1.57
2018-19	16,095	25.15	1.56
2019-20 Est.	16,185	27.15	1.68
2020-2021 Proposed	16,185	27.15	1.68

TOTAL OPERATING EXPENDITURES TO POPULATION RATIO

Fiscal Year	Population	Total Operating Expenditures	Cost Per Capita
2016-17	16,035	\$ 3,871,668	\$241
2017-18	16,070	\$ 4,431,023	\$276
2018-19	16,095	\$ 4,993,706	\$310
2019-20 Est.	16,185	\$ 6,819,812	\$421
2020-2021 Proposed	16,185	\$ 7,128,623	\$440



- Note: 1. Operating expenditures include personnel services and materials & services only. Operating expenditures reported include Water, Sewer, Streets, Stormwater and Internal Services Funds.
 2. The FY 2019-2020 and FY 2020-2021 expenditures are estimates.
 3. The FY 2020-2021 population at July 1, 2020 is a City estimate.

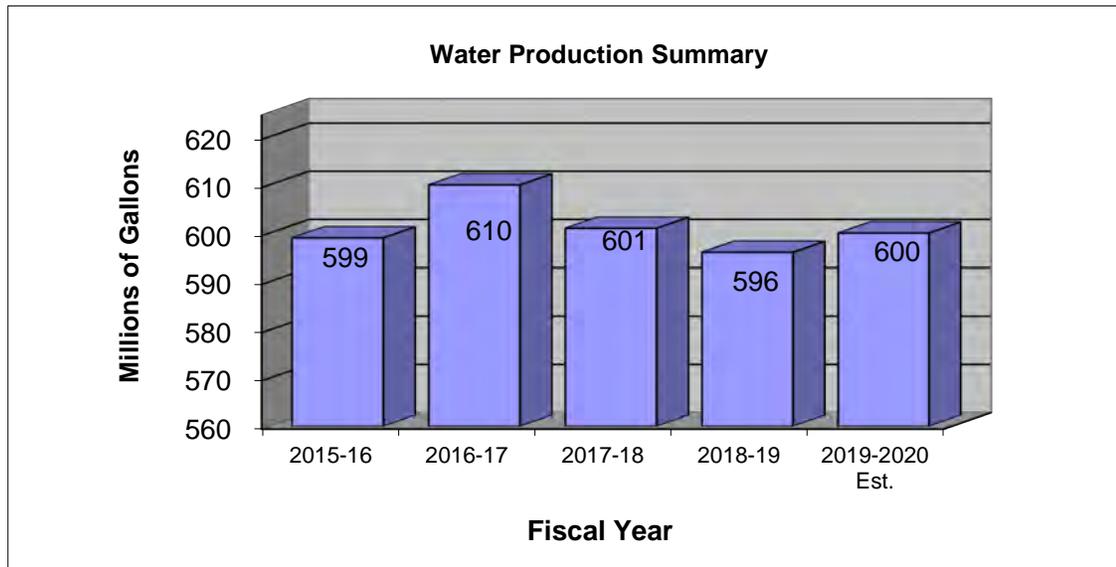
03.00 WATER FUND

The water Fund pays for the operation, maintenance, repair and capital improvements for the City's water system. Wells #2, 3, 5, 6, and 8 are in operation while well 4 is in standby but ready to operate. Well #7 has sand infiltration issues and is not in use at this time. There are four storage reservoirs amounting to 6 million gallons capacity and approximately 64 miles of distribution pipe. Estimated approximate replacement value of the entire water system \$82 million.

The primary revenue source for the Water Fund is the monthly user fee paid by approximately 4,700 water customers. Other significant revenue sources are installation fees for new services, penalty fees paid on delinquent accounts, rental of hydrant meters, and lease of antenna space on our Stark Street water reservoir, lease of shop space to the Streets and Public Works Internal Services Divisions and interest income.

WATER PRODUCTION SUMMARY

Fiscal Year	Water (Million Gallons)
2015-16	599
2016-17	610
2017-18	601
2018-19	596
2019-2020 Est.	600



Note: FY 2019-2020 figure is an estimate.

**WATER FUND
ACCOUNT 03.00**

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ 1,165,191	\$ 1,246,570	\$ 909,178	\$ 1,477,299		
REVENUE FROM OTHER AGENCIES	-	-	-	-		
CHARGES FOR SERVICES	2,109,961	2,353,526	2,718,540	2,718,287		
RENT & INTEREST INCOME	128,154	131,855	83,304	83,304		
MISCELLANEOUS INCOME	2,909	3,604	1,000	1,000		
TOTAL RESOURCES	\$ 3,406,215	\$ 3,735,555	\$ 3,712,022	\$ 4,279,890		
REQUIREMENTS						
PERSONNEL SERVICES	\$ 389,347	\$ 451,093	\$ 592,318	\$ 602,562		
MATERIALS & SERVICES	523,620	539,036	867,209	939,697		
CAPITAL OUTLAY	579,856	840,466	1,345,300	1,347,300		
TRANSFERS	666,822	676,334	744,570	741,570		
CONTINGENCY	-	-	125,000	325,000		
UNAPPROPRIATED	1,246,570	1,228,626	37,625	323,761		
TOTAL REQUIREMENTS	\$ 3,406,215	\$ 3,735,555	\$ 3,712,022	\$ 4,279,890	\$ -	\$ -

**WATER FUND
ACCOUNT 03.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
03-00-7000	BEGINNING FUND BALANCE	\$ 1,165,191	\$ 1,246,570	\$ 909,178	\$ 1,477,299		
REVENUE FROM OTHER AGENCIES							
03-00-7206	STATE GRANTS	-	-	-	-		
	TOTAL REVENUE FROM OTHER AGENCIES	-	-	-	-		
CHARGES FOR SERVICES							
03-00-7510	SUBDIVISION PLAN REVIEW FEE	-	-	300	300		
03-00-7512	WATER USAGE CHARGES	2,102,265	2,349,005	2,709,240	2,708,987		
03-00-7514	WATER INSTALLATION CHARGE	3,055	235	2,000	2,000		
03-00-7515	PENALTY FEES	4,641	4,286	7,000	7,000		
	TOTAL CHARGES FOR SERVICES	2,109,961	2,353,526	2,718,540	2,718,287		
RENT & INTEREST INCOME							
03-00-7701	INTEREST EARNED	26,404	38,031	5,000	5,000		
03-00-7706	HYDRANT METER RENTAL	11,675	10,500	1,200	1,200		
03-00-7707	SALE OF EQUIPMENT	6,750	-	-	-		
03-00-7711	LEASE INCOME	83,324	83,324	77,104	77,104		
	TOTAL RENT & INTEREST INCOME	128,154	131,855	83,304	83,304		
MISCELLANEOUS INCOME							
03-00-7809	INSURANCE REIMBURSEMENT	-	-	-	-		
03-00-7812	JURY DUTY & WITNESS FEES	-	-	-	-		
03-00-7818	PRIOR YEAR RECOVERED EXPENSE	-	150	-	-		
03-00-7870	CAPITAL LEASE LOAN	-	-	-	-		
03-00-7899	MISCELLANEOUS REVENUE	2,909	3,454	1,000	1,000		
	TOTAL MISCELLANEOUS REVENUE	2,909	3,604	1,000	1,000	-	-
	TOTAL RESOURCES	\$ 3,406,215	\$ 3,735,555	\$ 3,712,022	\$ 4,279,890	\$ -	\$ -

WATER FUND ACCOUNT 03.00

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		5.35						
03-00-8005	PW SUPERINTENDENT	0.60	56,762	\$ 62,625	\$ 65,183	\$ 67,966		
03-00-8006	PW CHIEF OPERATOR	0.75	44,738	54,142	59,654	65,317		
03-00-8025	PW LABORER	0.50	12,868	26,612	23,473	24,482		
03-00-8041	PW OPERATOR I	1.25	40,217	26,141	73,913	67,470		
03-00-8042	PW OPERATOR II	1.50	95,083	84,441	94,021	100,370		
03-00-8043	PW OPERATOR III	0.75	5,257	54,093	53,586	55,879		
03-00-8103	SALARY OVERTIME		4,054	1,390	11,000	11,000		
03-00-8104	BEEPER PAY		4,825	2,403	6,000	6,000		
03-00-8181	FICA - CITY EXPENSE		19,627	23,160	29,593	30,484		
03-00-8183	PERS PENSION PLAN-DB		15,135	18,131	42,205	43,981		
03-00-8184	PERS IAP PLAN--DC		15,473	15,739	22,190	20,965		
03-00-8185	STATE UNEMPLOYMENT		208	312	3,095	3,188		
03-00-8186	TRI-MET EXCISE TAX		1,974	2,367	2,761	2,844		
03-00-8187	WORKERS COMP INSURANCE		8,759	7,939	9,300	9,300		
03-00-8188	W/C ASSESSMENT EXPENSE		119	105	384	367		
03-00-8191	KAISER MEDICAL		19,209	38,284	16,879	17,761		
03-00-8192	DENTAL		5,030	5,893	7,671	7,630		
03-00-8194	BLUE CROSS MEDICAL		35,671	25,249	67,716	64,802		
03-00-8195	HRA CLAIM EXPENSE		3,188	938	2,063	1,125		
03-00-8196	LONG TERM DISABILITY INSURANCE		992	971	857	857		
03-00-8197	GROUP LIFE/AD&D		155	160	774	774		
TOTAL PERSONNEL SERVICES		5.35	389,347	451,093	592,318	602,562	-	-
MATERIALS & SERVICES								
03-00-8206	SOFTWARE SUPPORT/UPGRADE		4,906	3,461	9,600	9,600	-	-
03-00-8207	COMPUTER REPAIR/PARTS/SUPPLIES		15	178	1,200	1,200	-	-
03-00-8208	SOFTWARE LICENCES		-	660	12,688	4,811	-	-
03-00-8209	HAND TOOLS		3,030	1,871	2,500	2,500	-	-
03-00-8210	OFFICE SUPPLIES		613	691	700	700	-	-
03-00-8211	SPECIAL DEPARTMENT EXPENSE		37,803	21,105	57,700	55,700	-	-
03-00-8212	EQUIPMENT UNDER \$5,000		4,702	2,050	7,500	5,000	-	-
03-00-8213	OPERATING SUPPLIES		16,535	18,446	23,700	26,200	-	-
03-00-8215	POSTAGE		1,121	340	2,500	2,500	-	-
03-00-8216	UTILITIES & PHONE		185,985	180,708	195,000	197,000	-	-
03-00-8217	RENTS & LEASES		985	749	4,600	4,600	-	-
03-00-8218	BUILDING MAINTENANCE		2,009	511	8,000	8,000	-	-
03-00-8219	MAINT/OPERATION OF EQUIPMENT		51,631	76,804	167,600	182,600	-	-
03-00-8220	PROFESSIONAL SERVICES		11,144	4,548	53,500	75,000	-	-
03-00-8221	OTHER CONTRACT SERVICES		65,122	78,258	133,500	174,500	-	-
03-00-8222	INSURANCE		23,183	22,355	25,559	26,837	-	-
03-00-8223	MEMBERSHIP & DUES		2,823	2,105	11,900	11,900	-	-
03-00-8224	CONFERENCE/EDUCATION/TRAVEL		2,858	3,388	6,000	7,600	-	-
03-00-8235	WATER SYSTEMS MAINTENANCE		2,110	1,629	8,000	8,000	-	-
03-00-8250	CITY FRANCHISE FEES		107,044	119,179	135,462	135,449	-	-
TOTAL MATERIALS & SERVICES			523,620	539,036	867,209	939,697	-	-
CAPITAL OUTLAY								
03-00-8301	EQUIPMENT \$5,000 AND OVER		4,734	3,240	32,000	45,000	-	-
03-00-8302	COMPUTER EQUIPMENT		709	5,528	7,000	7,000	-	-
03-00-8303	MOTOR VEHICLE		14,063	-	15,000	30,000	-	-
03-00-8310	BUILDING IMPROVEMENTS		-	327	16,300	10,300	-	-
03-00-8320	IMPROVEMENTS (OTHER THAN BLDG)		-	-	-	-	-	-
03-00-8350	PROJECTS		560,351	831,370	1,275,000	1,255,000	-	-
TOTAL CAPITAL OUTLAY			579,856	840,466	1,345,300	1,347,300	-	-
OTHER								
03-00-8228	ADMINISTRATION		244,622	261,794	271,653	271,653		
03-00-8852	SERVICE REIMB - CODE SPEC		3,000	3,000	3,000	-		

**WATER FUND
ACCOUNT 03.00**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
03-00-8854	SERVICE REIMB - FAC MAINT		29,400	29,400	29,400	29,400		
03-00-8871	SERVICE REIMB - EQUIP MAINT		80,973	75,995	80,918	80,918		
03-00-8872	SERVICE REIMB - PW MANAGEMENT		308,827	306,145	359,599	359,599		
03-00-8998	CONTINGENCY		-	-	125,000	325,000		
03-00-8999	UNAPPROPRIATED		1,246,570	1,228,626	37,625	323,761		
	TOTAL OTHER		1,913,392	1,904,960	907,195	1,390,331	-	-
	TOTAL REQUIREMENTS		\$ 3,406,215	\$ 3,735,555	\$ 3,712,022	\$ 4,279,890	\$ -	\$ -

**WATER FUND
ACCOUNT 03.00**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
Software support/upgrades	8206	Cross Connection Tech Support	\$ 200	\$ 200		
		GE Fanuc License Agreement	4,000	4,000		
		SCADA Software Upgrades	5,000	5,000		
		Juno/GPS Software renewal	400	400		
			<u>9,600</u>	<u>9,600</u>		
Computer Repair/Parts/Supplies	8207	Computer Maintenance (8)	1,200	1,200		
			<u>1,200</u>	<u>1,200</u>		
Software Licences	8208	Misc Software	1,000	1,000		
		MS Office 365 annual fee	688	745		
		Adobe Pro DC		166		
		Lucity Asset Management Software		1,500		
		Lucity Cloud Host	11,000	1,400		
			<u>12,688</u>	<u>4,811</u>		
Hand Tools	8209	Handtool	2,500	2,500		
			<u>2,500</u>	<u>2,500</u>		
Office Supplies	8210	Misc Office Suppies	700	700		
			<u>700</u>	<u>700</u>		
Special Department Expense	8211	Alarm Permit Renewal Fee	100	100		
		Answering Service (1/3)	200	200		
		Backflow Gauge Test	200	200		
		CDL Physical	200	200		
		Cutting Blades	500	500		
		E.P.A. Annual Compliance Fee	200	200		
		Laboratory Testing	30,000	30,000		
		Marking Paint (Locates)	500	500		
		Misc. Expenses	1,000	1,000		
		Safety Program	1,000	1,000		
		Sanitary Survey	2,000			
		Shut-off Locks	300	300		
		Water Conservation Program	10,000	10,000		
		Spoils and Debris Disposal	1,500	1,500		
		Water Rights Transfer Fees	10,000	10,000		
			<u>57,700</u>	<u>55,700</u>		
Equipment Under \$5,000	8212	Backhoe buckets/accessories (1/2)	2,500			
		Misc.Equipment	5,000	5,000		
			<u>7,500</u>	<u>5,000</u>		
Operating Supplies	8213	Janitorial Supplies(1/4)	500	500		
		First Aid Supplies(1/5)	100	100		
		Miscellaneous Supplies	1,500	1,500		
		Service-Coveralls, Rags	600	600		
		Sodium Hyperchlorite	18,000	18,000		
		PPE	-	2,500		
		Uniform Replacement	3,000	3,000		
			<u>23,700</u>	<u>26,200</u>		
Postage	8215	Postage	2,500	2,500		
			<u>2,500</u>	<u>2,500</u>		
Utilities and Phone	8216	Telephone (Telemetry Included)	5,000	5,000		
		Electricity	185,000	185,000		
		City Utilities		2,000		
		Natural Gas	5,000	5,000		
			<u>195,000</u>	<u>197,000</u>		
Rents and Leases	8217	Copy Machine Rental (1/5)	600	600		
		Special Tools/Equipment	4,000	4,000		

**WATER FUND
ACCOUNT 03.00**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
			4,600	4,600		
Building Maintenance	8218	Building Repair & Maintenance	8,000	8,000		
			-	-		
			8,000	8,000		
Maint/Operation of Equipment	8219	1 1/2" Meter Boxes	1,000	1,000		
		1" Meter Boxes	1,000	1,000		
		2" Meter Boxes	1,000	1,000		
		3/4" Meter Boxes	4,000	4,000		
		1" Meters	1,500	1,500		
		1 1/2" Meters	2,000	2,000		
		2" Meters	2,000	2,000		
		2 1/2" and larger meter replacement	10,000	10,000		
		3/4" Meters	90,000	90,000		
		Plumbing parts meter replacement prog	-	15,000		
		Backhoe Repair (1/2)	2,500	2,500		
		Fire Extinguisher Service (1/5)	200	200		
		Fire Hydrant Replacement	8,000	8,000		
		Fire Hydrant Maintenance	5,000	5,000		
		Storz Adaptors	5,000	5,000		
		Gas Detector Maintenance	600	600		
		Gasoline & Diesel	8,000	8,000		
		Items for Distribution System	15,000	15,000		
		Telephone Maintenance	300	300		
		Vehicle Maintenance	5,000	5,000		
		Well/Reserv Fuses, Oil, etc.	5,000	5,000		
		Generator Repairs(1/5)	500	500		
			167,600	182,600		
Professional Services	8220	General Engineering	3,500	5,000		
		Water Management and Conservation plan	20,000	20,000		
		Water Rights Consolidation	-	20,000		
		Hydrogeologist services	30,000	30,000		
			53,500	75,000		
Other Contract Services	8221	Carpet Cleaning (1/5)	200	200		
		Cathodic Protection Systems testing	1,500	1,500		
		Dumpster Fee (1/5)	500	500		
		Elevator Maint Contract (1/5)	600	600		
		Sidewalk Repairs	20,000	20,000		
		Fire Alarm Monitoring Service (1/4)	100	100		
		Fire Sprinkler Testing (1/5)	100	100		
		Generator Testing - Shop (1/5)	100	100		
		Generator Testing - Well #2	600	600		
		Generator Testing - Backup (1/2)	200	200		
		Janitorial Services (1/4)	1,000	1,000		
		Inmate Crew	1,000	1,000		
		Large Meter Testing & Repair	3,000	3,000		
		Meter Reading Services	40,000	40,000		
		Meter Replacement Services	-	41,000		
		Misc Services	4,000	4,000		
		On-Line/Merchant Bank Fees	20,000	20,000		
		Reservoir cleaning and inspection	5,000	5,000		
		Road Boring	1,500	1,500		
		Utility Notification Service	1,000	1,000		
		Water Leak Detection	3,000	3,000		
		Scada System support	15,000	15,000		
		Window Cleaning (1/5)	100	100		
		USIC locating services	15,000	15,000		
			133,500	174,500		
Insurance	8222	Insurance	25,559	26,837		
			25,559	26,837		

**WATER FUND
ACCOUNT 03.00**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
Membership & Dues	8223	AWWA Sub Sect Individual (9)	200	200		
		AWWA-RF City & Standards	500	500		
		Backflow Tester Cert. (2)	500	500		
		Cross Connection Program	200	200		
		Ore Assoc. Water Utilities	900	900		
		Oregon State Certificate (9)	600	600		
		Regional Water Provider Consortium	9000	9000		
			<u>11,900</u>	<u>11,900</u>		
Conference/Education/Travel	8224	AWWA Short School	200	800		
		Backflow Recertification training	300	300		
		Computer Training	500	500		
		Misc Short Schools/workshops	4,000	5,000		
		State Operator Certification	1,000	1,000		
			<u>6,000</u>	<u>7,600</u>		
Grounds Maintenance	8235	Asphalt	5,000	5,000		
		Gravel	3,000	3,000		
			<u>8,000</u>	<u>8,000</u>		
City Franchise Fees	8250	Fee on Right of Way Usage	135,462	135,449		
			<u>135,462</u>	<u>135,449</u>	-	-
TOTAL MATERIALS & SERVICES			\$ 867,209	\$ 939,697	\$ -	\$ -

**WATER FUND
ACCOUNT 03.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Equipment	8301	Control Valve Modifications	\$ 4,000	\$ 10,000		
		Hydraulic valve exercising equipment	10,000	2,000		
		Dewatering Pumps - Hydraulic hose extensions	3,000	3,000		
		Forklift replacement (used) (1/2)	15,000			
		Portable Emergency Generator	-	30,000		
			32,000	45,000		
Computer Equipment	8302	Computer replacement	4,000	4,000		
		Field Use I Pad	3,000	3,000		
			7,000	7,000		
Motor Vehicle	8303	Pickup Truck(1/2)	15,000	-		
		Super Duty diesel truck with dump box(1/2)	-	30,000		
			15,000	30,000		
Building Improvements	8310	Energy Efficiency upgrades (1/4)	1,300	1,300		
		Security upgrades, cameras, sensors, Wi-Fi (1/	3,000	3,000		
		Equipment barn, lighting, electrical (1/2)	2,000	-		
		Pole Barn heat and hvac control upgrade (1/2)	10,000	-		
		Strebin Booster generator connection	-	6,000		
			16,300	10,300		
Other Improvements	8320		-	-		
			-	-		
Projects	8350	Reservoir 4 interior coating replacement	50,000	-		
		Reservoir 2 Access Improvements	175,000	175,000		
		System Reinvestment Rebuild Projects	150,000	150,000		
		Well 2 Video and bearing inspection	-	-		
		7th/Kings Byway Water Main Upsizing	900,000	900,000		
		PW Shop Parking Lot Rehab	-	20,000		
		PW Storage Annex Siting/Plan	-	10,000		
			1,275,000	1,255,000		
TOTAL CAPITAL OUTLAY			\$ 1,345,300	\$ 1,347,300	\$ -	\$ -

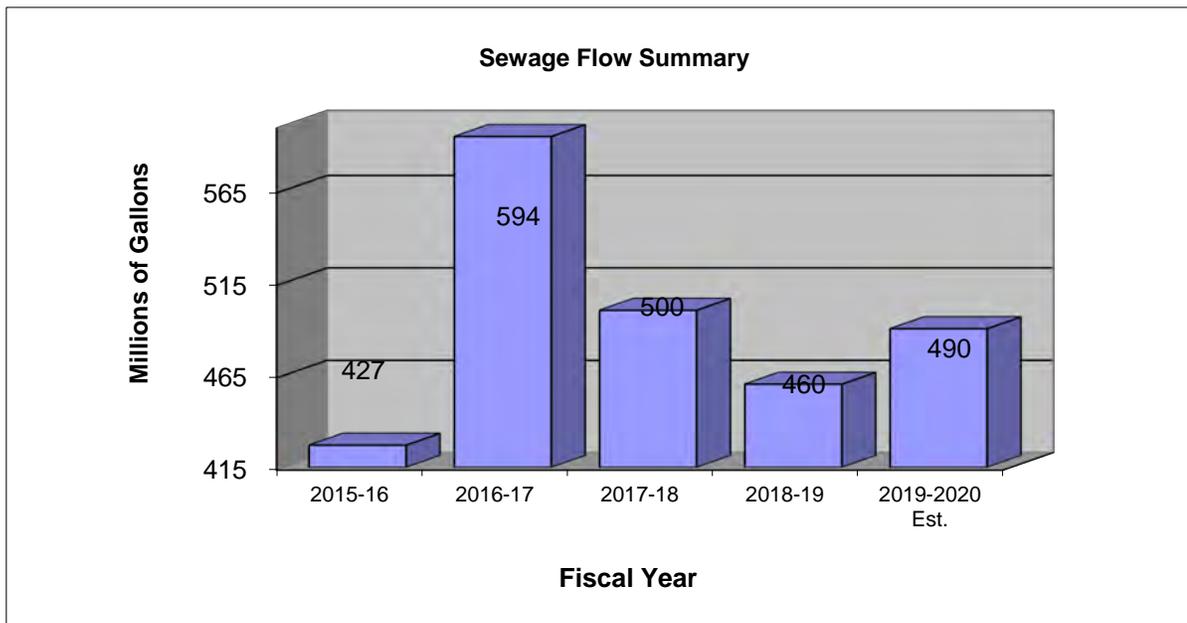
04.00 SEWER FUND

The Sewer Fund pays for the operation, maintenance, repair and capital improvements for the City's sanitary sewer system, which consists of the Water Pollution Control Facility (WPCF) 3 million gallons per day capacity, ten pump stations, and approximately 51 miles of collection pipes and manholes.

The primary revenue source for the Sewer Fund is the monthly user fee paid by over 4,700 sewer customers. Estimated approximate replacement value of the entire system \$102 million.

SEWAGE FLOW SUMMARY

Fiscal Year	Flow (Million Gallons)
2015-16	427
2016-17	594
2017-18	500
2018-19	460
2019-2020 Est.	490



Note: FY 2019-2020 figure is an estimate.

**SEWER FUND
ACCOUNT 04.00**

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ 2,209,783	\$ 2,606,808	\$ 2,884,865	\$ 1,728,586	\$ -	\$ -
CHARGES FOR SERVICES	3,087,338	3,331,587	3,396,704	3,600,446	-	-
INTEREST INCOME	33,099	67,873	40,000	40,000	-	-
MISCELLANEOUS INCOME	10,445	99,849	1,000	1,000	-	-
TRANSFERS	-	-	-	-	-	-
TOTAL RESOURCES	\$ 5,340,666	\$ 6,106,118	\$ 6,322,569	\$ 5,370,032	\$ -	\$ -
REQUIREMENTS						
PERSONNEL SERVICES	\$ 511,888	\$ 544,087	\$ 649,424	\$ 692,003	\$ -	\$ -
MATERIALS AND SERVICES	846,208	967,707	1,242,561	1,276,804	-	-
CAPITAL OUTLAY	118,225	1,159,212	3,153,100	1,973,500	-	-
TRANSFERS	1,257,536	919,688	976,296	975,296	-	-
CONTINGENCY	-	-	100,000	200,000	-	-
UNAPPROPRIATED	2,606,808	2,515,425	201,188	252,429	-	-
TOTAL REQUIREMENTS	\$ 5,340,666	\$ 6,106,118	\$ 6,322,569	\$ 5,370,032	\$ -	\$ -

**SEWER FUND
ACCOUNT 04.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
04-00-7000	BEGINNING FUND BALANCE	\$ 2,209,783	\$ 2,606,808	\$ 2,884,865	\$ 1,728,586		
CHARGES FOR SERVICES							
04-00-7510	SUBDIVISION PLAN REVIEW FEE	-	-	1,000	1,000		
04-00-7512	WATER/SEWER USAGE CHARGES	3,087,338	3,331,587	3,395,704	3,599,446		
	TOTAL CHARGES FOR SERVICES	3,087,338	3,331,587	3,396,704	3,600,446		
INTEREST INCOME							
04-00-7701	INTEREST EARNED	33,099	67,873	40,000	40,000		
	INTEREST INCOME	33,099	67,873	40,000	40,000		
MISCELLANEOUS INCOME							
04-00-7707	SALE OF EQUIPMENT	-	-	-	-		
04-00-7220	OTHER LOCAL GOVERNMENTS	-	90,890	-	-		
04-00-7809	INSURANCE REIMBURSEMENT	-	-	-	-		
04-00-7812	JURY DUTY & WITNESS FEES	-	-	-	-		
04-00-7899	MISCELLANEOUS REVENUE	10,445	8,959	1,000	1,000		
	TOTAL MISCELLANEOUS INCOME	10,445	99,849	1,000	1,000		
TRANSFERS							
04-00-7987	SERVICE REIMB - STORM SEWER U	-	-	-	-		
04-00-7917	LOAN REPAYMENT FR STORM	-	-	-	-		
	TOTAL TRANSFERS	-	-	-	-		
	TOTAL RESOURCES	\$ 5,340,666	\$ 6,106,118	\$ 6,322,569	\$ 5,370,032	\$ -	\$ -

**SEWER FUND
ACCOUNT 04.00**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		6.55						
04-00-8005	WASTEWATER SUPERINTENDENT	0.75	64,511	\$ 77,869	\$ 70,387	\$ 77,064		
04-00-8025	WASTEWATER LABORER	0.70	54,114	66,817	94,116	34,274		
04-00-8041	WASTEWATER OPERATOR I	1.40	69,168	76,046	83,225	71,985		
04-00-8042	WASTEWATER OPERATOR II	1.40	-	-	-	95,630		
04-00-8043	WASTEWATER OPERATOR III	1.40	86,353	93,873	102,103	106,463		
04-00-8046	WASTEWATER CHIEF OPERATOR	0.90	69,743	47,992	68,833	75,348		
04-00-8075	SPECIAL PROJECTS MANAGEMENT ST	-	-	13,585	-	-		
04-00-8103	SALARY OVERTIME		3,943	9,892	9,200	9,200		
04-00-8104	BEEPER PAY		3,521	2,205	9,200	9,200		
04-00-8181	FICA - CITY EXPENSE		26,037	28,961	33,435	36,656		
04-00-8183	PERS PENSION PLAN-DB		30,540	27,432	46,867	51,490		
04-00-8184	PERS IAP PLAN--DC		20,677	20,001	25,120	25,458		
04-00-8185	STATE UNEMPLOYMENT		251	388	3,497	3,833		
04-00-8186	TRI-MET EXCISE TAX		2,630	2,947	3,119	3,420		
04-00-8187	WORKERS COMPENSATION INSURANCE		9,859	8,237	12,000	12,000		
04-00-8188	W/C ASSESSMENT EXPENSE		165	135	450	450		
04-00-8191	KAISER MEDICAL		32,128	31,677	30,512	32,026		
04-00-8192	DENTAL		5,069	4,927	6,051	5,267		
04-00-8194	BLUE CROSS MEDICAL		29,480	27,414	47,555	38,860		
04-00-8195	HRA CLAIM EXPENSE		2,100	2,200	1,475	1,100		
04-00-8196	LONG TERM DISABILITY INSURANCE		1,385	1,273	1,146	1,146		
04-00-8197	GROUP LIFE/AD&D		213	216	1,133	1,133		
TOTAL PERSONNEL SERVICES		6.55	511,888	544,087	649,424	692,003	-	-
MATERIALS & SERVICES								
04-00-8206	SOFTWARE SUPPORT/UPGRADE		92,048	68,809	76,000	45,000	-	-
04-00-8207	COMPUTER REPAIR/PARTS/SUPPLIES		3,936	3,158	6,300	7,000	-	-
04-00-8208	SOFTWARE LICENCES		-	843	11,813	5,313	-	-
04-00-8209	HAND TOOLS		768	1,889	4,400	4,400	-	-
04-00-8210	OFFICE SUPPLIES		366	342	3,250	3,350	-	-
04-00-8211	SPECIAL DEPARTMENT EXPENSE		94,827	75,460	146,825	130,825	-	-
04-00-8212	EQUIPMENT UNDER \$5,000		4,179	14,595	26,700	26,700	-	-
04-00-8213	OPERATING SUPPLIES		3,465	4,861	8,000	9,800	-	-
04-00-8215	POSTAGE		206	92	300	300	-	-
04-00-8216	UTILITIES & PHONE		281,804	342,263	314,611	295,691	-	-
04-00-8217	RENTS & LEASES		1,441	2,881	2,800	3,800	-	-
04-00-8218	BUILDING MAINTENANCE		2,133	2,164	23,200	36,700	-	-
04-00-8219	MAINT/OPERATION OF EQUIPMENT		130,069	133,297	193,800	266,100	-	-
04-00-8220	PROFESSIONAL SERVICES		313	52,587	140,000	127,000	-	-
04-00-8221	OTHER CONTRACT SERVICES		19,104	35,771	32,000	44,000	-	-
04-00-8222	INSURANCE		51,892	48,153	66,527	69,853	-	-
04-00-8223	MEMBERSHIP & DUES		1,120	3,342	2,150	2,700	-	-
04-00-8224	CONFERENCE/EDUCATION/TRAVEL		3,520	5,893	9,600	10,800	-	-
04-00-8235	GROUPS MAINTENANCE		649	4,728	4,500	7,500	-	-
04-00-8250	CITY FRANCHISE FEES		154,367	166,579	169,785	179,972	-	-
TOTAL MATERIALS & SERVICES			846,208	967,707	1,242,561	1,276,804	-	-

**SEWER FUND
ACCOUNT 04.00**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
CAPITAL OUTLAY								
04-00-8301	EQUIPMENT \$5,000 AND OVER		9,637	-	5,100	5,500	-	-
04-00-8302	COMPUTER EQUIPMENT		-	7,865	-	-	-	-
04-00-8303	MOTOR VEHICLE		-	180,131	100,000	15,000	-	-
04-00-8350	PROJECTS		108,588	971,216	3,048,000	1,953,000	-	-
	TOTAL CAPITAL OUTLAY		118,225	1,159,212	3,153,100	1,973,500	-	-
OTHER								
04-00-8228	ADMINISTRATION		332,943	359,740	359,553	359,553		
04-00-8809	TRANSFER TO DEBT SERVICE FUND		359,632	-	-	-		
04-00-8830	INTERFUND LOAN TO STORM		-	-	-	-		
04-00-8852	SERVICE REIMB - CODE SPEC		1,000	1,000	1,000	-		
04-00-8854	SERVICE REIMB - FAC MAINT		30,450	30,450	30,450	30,450		
04-00-8871	SERVICE REIMB - EQUIP MAINT		110,330	104,611	106,946	106,946		
04-00-8872	SERVICE REIMB - PW MANAGEMENT		423,181	423,887	478,347	478,347		
04-00-8998	CONTINGENCY		-	-	100,000	200,000		
04-00-8999	UNAPPROPRIATED		2,606,808	2,515,425	201,188	252,429		
	TOTAL OTHER		3,864,344	3,435,113	1,277,484	1,427,725	-	-
	TOTAL REQUIREMENTS		\$ 5,340,666	\$ 6,106,118	\$ 6,322,569	\$ 5,370,032	\$ -	\$ -

**SEWER FUND
ACCOUNT 04.00**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Software Support/Upgrade	8206	Operator 10 Support	\$ 1,000	\$ 1,000		
		SCADA System Support	20,000	28,000		
		I-Fix Support	15,000	15,000		
		Phase 2- PLC Upgrade				
		Phase 3- PLC Upgrade	40,000	-		
		Winn 911 support	-	1,000		
			<u>76,000</u>	<u>45,000</u>		
Computer Repair/Parts/Supplies	8207	Computer Upgrades/ Maint	6,300	7,000		
			<u>6,300</u>	<u>7,000</u>		
Software Licences	8208	Lucity Asset Management Software	11,000	-		
		MS Office 365 annual fee	813	813		
		FOG Software License Fee	-	2,500		
		Lucity annual license fee	-	2,000		
			<u>11,813</u>	<u>5,313</u>		
Hand Tools	8209	Hand Tool Replacement (1/2)	3,200	3,200		
		Shovels, Rakes, Brooms (1/2)	1,200	1,200		
			<u>4,400</u>	<u>4,400</u>		
Office Supplies	8210	Miscellaneous Office Supplies (2/3)	1,850	1,850		
		Office furniture	1,400	1,500		
			<u>3,250</u>	<u>3,350</u>		
Special Department Expense	8211	Answering Service (2/3)	200	200		
		Bio Solids Testing	3,500	3,500		
		CDL Physicals (1/2)	600	600		
		DEQ Annual NPDES Permit Fee	14,000	14,000		
		Dumpster Fee	1,500	2,000		
		Dye Tablets/Smoke Bombs	200	200		
		Fire System Monitoring	700	700		
		Grease Outreach Program	800	800		
		Grit/Screening Dumpster 10-yard	5,200	6,000		
		HVAC System Filters	1,000	1,000		
		Hazardous Substance Fee	100	100		
		L.S. Wet Well Degreaser	12,000	12,000		
		Laboratory Supplies	7,000	8,000		
		Miscellaneous Sample Testing	35,000	35,000		
		NPDES Required Testing	17,000	17,000		
		Operator Cert/Annual Prog Fees	2,000	2,200		
		Padlocks (1/2)	100	100		
		Security System Monitoring	1,200	1,200		
		State Boiler Permit	200	400		
		UV System Annual Service	5,000	5,000		
		Hach UVT probe certification	-	1,000		
		UV System Ballasts	15,000	3,500		
		UV System Bulbs	15,000	6,800		
		UV System Cleaning Supplies	1,000	1,000		
		Mult. Co. Alarm Permit	125	125		
		Annual Pretreatment Fee	2,150	2,150		
		Significant Industrial User Fee	750	750		
		Tube Specialties Sampling	1,500	1,500		
		Effluent Metals Testing	4,000	4,000		
			<u>146,825</u>	<u>130,825</u>		
Equipment Under \$5,000	8212	Autoclave	4,800	4,800		
		BOD Meter	3,000	3,000		
		Replacement Pumps	1,400	1,400		

**SEWER FUND
ACCOUNT 04.00**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
		Video Survalance	8,000	8,000		
		Portable Sampler (1/2)	2,500	2,500		
		Computer Equipment	5,000	5,000		
		Landscape tools and equipment	2,000	2,000		
		Flat Bed Trailer				
			<u>26,700</u>	<u>26,700</u>		
Operating Supplies	8213	First Aid/ Safety Supplies (2/3)	800	1,200		
		Janitorial Supplies (2/3)	1,000	1,000		
		Protective Clothing (PPE)	1,200	1,200		
		Confined Spaces Gas Monitor		1,400		
		Uniform Replacement (2/3)	5,000	5,000		
			<u>8,000</u>	<u>9,800</u>		
Postage	8215	Postage	300	300		
			<u>300</u>	<u>300</u>		
Utilities and Phone	8216	Telephone	3,500	3,500		
		IRNE-INET	4,340	4,340		
		Electricity	168,920	150,000		
		City Utilities	86,851	86,851		
		Natural Gas	51,000	51,000		
			<u>314,611</u>	<u>295,691</u>		
Rents and Lease	8217	Equipment Rental/Recovery service	2,000	3,000		
		Copy Machine (2/3)	800	800		
			<u>2,800</u>	<u>3,800</u>		
Building Maintenance	8218	Building Maintenance Supplies (2/3)	1,000	5,000		
		Fire extinguiser Refills (2/3)	100	100		
		Building Janitorial Service	1,200	1,200		
		Fluoresesnt to LED Bulbs (2/3)	500	-		
		Micrologic upgrade / programming	-	10,000		
		Lighting Ballasts (2/3)	-	-		
		Lift Station Maintainence	10,000	10,000		
		Pumpstation & Plant lighting 1/2	400	400		
		Doors/ Overhead Doors Servicing	10,000	10,000		
			<u>23,200</u>	<u>36,700</u>		
Maint/Operation of Equipment	8219	Analytical Balance Service	-	-		
		Backup Generator Load Testing	7,000	7,000		
		Cathodic Protection Service	2,000	2,000		
		Electrician Services	5,000	10,000		
		Corrosion Protection	3,000	3,000		
		Fire System Annual Inspection	1,000	1,000		
		Gas Detector Maintenance (2)	1,000	1,000		
		Gasoline	-	-		
		HVAC System Annual Service	3,500	4,500		
		Lab Equip. Maint./Repair	2,000	2,000		
		Laboratory Meter Calibration	2,000	2,000		
		Lubricants	2,500	2,500		
		Misc. Sewer Repair Parts	6,000	10,000		
		Misc. UV System Parts	4,000	-		
		Oxygen/Acetylene	-	200		
		Parts Stock	-	600		
		Plant Mechanical Repairs	60,000	120,000		
		Pump Station Mechanical Repair	15,000	16,000		
		Rag Service	1,000	1,000		
		Sewer Cleaning Nozzles	1,000	1,000		

**SEWER FUND
ACCOUNT 04.00**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
		Sludge Truck Diesel Service	10,000	12,000		
		Tanker Truck Tires	5,000	5,000		
		Specialized Motor Parts	4,000	5,000		
		Telephone Maintenance	500	500		
		Vacon Diesel Service (1/2)		-		
		Vacon Service/Repairs (1/2)	6,000	6,000		
		Digester Boiler Service	4,500	6,000		
		Digester Flare Upgrade	15,000	15,000		
		Digester Mixer Repair		-		
		Barge Maintenance	16,000	15,000		
		Fuel (all fuel types)	15,000	16,000		
		Shop Supplies	1,800	1,800		
			<u>193,800</u>	<u>266,100</u>		
Professional Services	8220	General Engineering	5,000	5,000		
		Local Mixing Zone Study	-	-		
		NPDES permit compliance	10,000	30,000		
		Local Limits Redevelopment	75,000	62,000		
		Outfall Inspection	30,000	30,000		
		Mercury Minimization plan	20,000	-		
			<u>140,000</u>	<u>127,000</u>		
Other Contract Service	8221	TV Sewer Lines	-	-		
		Utility Notification Service (1/2)	16,000	16,000		
		Employment Agency - Seasonals	-	-		
		Sidewalk Repairs	10,000	10,000		
		On-Line/Merchant Bank Fees	6,000	18,000		
			<u>32,000</u>	<u>44,000</u>		
Insurance	8222	Insurance	66,527	69,853		
			<u>66,527</u>	<u>69,853</u>		
Membership/Dues	8223	Assoc. Clean Water Agencies (1/2)	950	1,000		
		Certification Renewals	1,000	1,500		
		Water Environment Federation	200	200		
			<u>2,150</u>	<u>2,700</u>		
Conference/Education/Travel	8224	Certification Upgrade Classes	800	1,200		
		Computer Training	600	600		
		First Aid/CPR Training	200	1,000		
		Safety Awareness Training	1,000	1,000		
		Short Schools	7,000	7,000		
			<u>9,600</u>	<u>10,800</u>		
Grounds Maintenance	8235	Herbicide	-	-		
		Weed control services	-	3,000		
		Turf Fertilizer/ Grass Seed	-	-		
		Lava Rock/ Mulch	-	-		
		Onsite Pavement Repairs	500	500		
		Landscape Materials	4,000	4,000		
			<u>4,500</u>	<u>7,500</u>		
City Franchise Fees	8250	Fee on Usage Charge	169,785	179,972		
			<u>169,785</u>	<u>179,972</u>	-	-
TOTAL MATERIALS & SERVICES			\$ 1,242,561	\$ 1,276,804	\$ -	\$ -

**SEWER FUND
ACCOUNT 04.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Equipment	8301	Storm/Sewer Line Tester (1/2)	\$ -	\$ -		
		Cobra Jetting Hose (1/2)	1,500	1,500		
		Bulldozer Scraper (1/2)	2,100	-		
		Jetting nozzle (1/2)	-	2,500		
		Gantry/Hoist	1,500	1,500		
		Flask Scrubber	-	-		
			<u>5,100</u>	<u>5,500</u>		
Motor Vehicle	8303	Replace Pick-Up Truck(1/2)	-	15,000		
		Video Line Inspection Truck (1/2)	100,000	-		
		Replace Tanker Truck				
			<u>100,000</u>	<u>15,000</u>		
Projects	8350	Overhead Door Replacement	18,000	18,000		
		System Reinvestment Rebuild Projects	100,000	100,000		
	(Ameresco)	Blower efficiency project	200,000	-		
	(Ameresco)	Aeration Basin Defusers Replacement	450,000	125,000		
	(Ameresco)	Trojan UV Light Replacement	600,000	-		
	(Ameresco)	Effluent Water Resuse	130,000	20,000		
		Pump Station #2 upgrade	500,000	650,000		
		Site preparation GSA	950,000	950,000		
		Sandy River Bridge Sewer Relocation	100,000	20,000		
		Gravity thickner recoating	-	70,000		
			<u>3,048,000</u>	<u>1,953,000</u>		
TOTAL CAPITAL OUTLAY			\$ 3,153,100	\$ 1,973,500	\$ -	\$ -

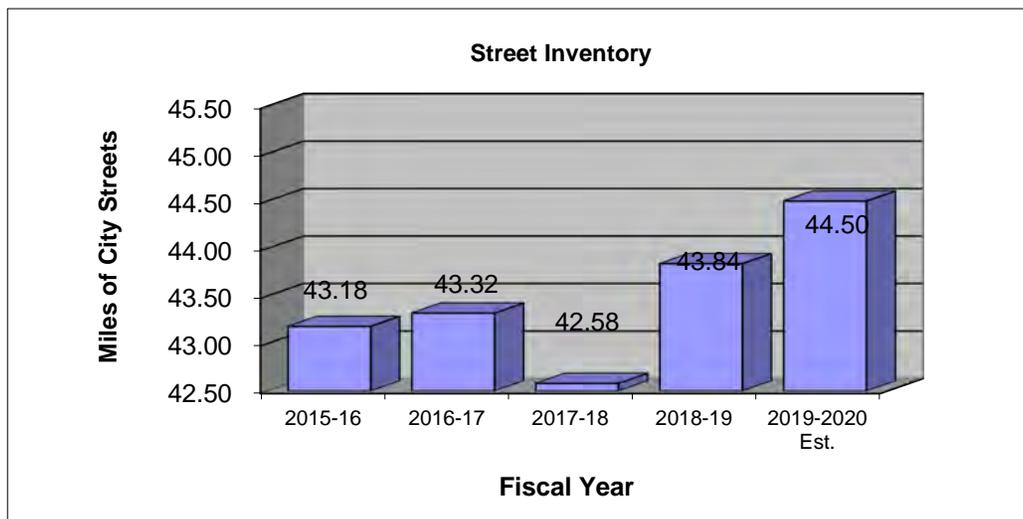
05.00 STREET FUND

The Street Fund pays for the operation, maintenance, repair, and capital improvements for the City's street system which consists of approximately 43 miles of paved city streets. Multnomah County is responsible for the maintenance and repair of all of the arterial streets in Troutdale. Estimated approximate replacement value of the street system \$134 million at \$600/LF

The primary revenue source for the Street Fund is the City's share of State gas tax revenues and the City's local vehicle fuels tax of \$0.03 per gallon. The only other significant revenue sources are County road transfer funds

STREET INVENTORY

Fiscal Year	City Street Miles
2015-16	43.18
2016-17	43.32
2017-18	42.58
2018-19	43.84
2019-2020 Est.	44.50



Note: FY 2019-2020 figure is an estimate.

**STREET FUND
ACCOUNT 05.00**

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ 2,155,631	\$ 3,345,921	\$ 2,424,989	\$ 3,397,351		
OTHER TAXES	836,214	967,797	1,037,144	933,430		
REVENUE FROM OTHER AGENCIES	1,041,588	1,188,006	1,182,164	1,168,097		
CHARGES FOR SERVICES	-	-	300	300		
INTEREST INCOME	40,698	77,064	40,698	77,064		
MISCELLANEOUS INCOME	385,000	-	-	-		
TRANSFERS	-	-	-	-		
	<u>\$ 4,459,131</u>	<u>\$ 5,578,788</u>	<u>\$ 4,685,295</u>	<u>\$ 5,576,242</u>	<u>\$ -</u>	<u>\$ -</u>
REQUIREMENTS						
PERSONNEL SERVICES	\$ 157,514	\$ 195,781	\$ 247,440	\$ 277,140	\$ -	\$ -
MATERIALS AND SERVICES	454,821	642,422	1,186,165	1,188,884	-	-
CAPITAL OUTLAY	111,922	779,193	762,300	851,300	-	-
TRANSFERS	388,953	480,968	597,071	592,071	-	-
CONTINGENCY	-	-	900,000	900,000	-	-
UNAPPROPRIATED	3,345,921	3,480,423	992,319	1,766,847		
	<u>\$ 4,459,131</u>	<u>\$ 5,578,788</u>	<u>\$ 4,685,295</u>	<u>\$ 5,576,242</u>	<u>\$ -</u>	<u>\$ -</u>

**STREET FUND
ACCOUNT 05.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
05-00-7000	BEGINNING FUND BALANCE	\$ 2,155,631	\$ 3,345,921	\$ 2,424,989	\$ 3,397,351		
REVENUE FROM OTHER AGENCIES							
05-00-7208	STATE GAS TAX	1,025,171	1,170,904	1,164,754	1,150,000		
05-00-7217	COUNTY ROAD TRANSFER	16,417	17,102	17,410	18,097		
	TOTAL REV FROM OTHER AGENCIES	1,041,588	1,188,006	1,182,164	1,168,097		
OTHER TAXES							
05-00-7230	LOCAL MOTOR VEHICLE FUEL TAX	836,214	967,797	1,037,144	933,430		
	TOTAL OTHER TAXES	836,214	967,797	1,037,144	933,430		
CHARGES FOR SERVICES							
05-00-7510	SUBDIVISION PLAN REVIEW FEE	-	-	300	300		
	TOTAL CHARGES FOR SERVICES	-	-	300	300		
INTEREST INCOME							
05-00-7701	INTEREST EARNED	40,698	77,064	40,698	77,064		
	INTEREST INCOME	40,698	77,064	40,698	77,064		
MISCELLANEOUS INCOME							
05-00-7707	SALE OF EQUIPMENT	1,400	-	-	-		
05-00-7818	PRIOR YEAR RECOVERED EXPENSES	-	-	-	-		
05-00-7863	LOAN PROCEEDS	-	-	-	-		
05-00-7870	CAPITAL LEASES LOANS	-	-	-	-		
05-00-7899	MISCELLANEOUS REVENUE	383,600	-	-	-		
	TOTAL MISCELLANEOUS INCOME	385,000	-	-	-		
TRANSFERS							
05-00-7901	TRANSFER FROM GENERAL FUND	-	-	-	-		
05-00-7987	SERVICE REIMB - STORM SEWER U	-	-	-	-		
	TOTAL TRANSFERS	-	-	-	-		
	TOTAL RESOURCES	\$ 4,459,131	\$ 5,578,788	\$ 4,685,295	\$ 5,576,242		

**STREET FUND
ACCOUNT 05.00**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		2.55						
05-00-8005	PW SUPERINTENDENT	0.30	\$ 28,381	\$ 31,312	\$ 32,592	\$ 33,983		
05-00-8006	PW CHIEF OPERATOR	0.25	14,913	18,048	19,885	21,772		
05-00-8025	PW LABORER	0.50	12,868	26,611	23,473	24,482		
05-00-8041	PW OPERATOR I	0.75	13,406	8,714	24,638	40,482		
05-00-8042	PW OPERATOR II	0.50	31,695	28,147	31,340	33,457		
05-00-8043	PW OPERATOR III	0.25	1,752	18,031	17,862	18,626		
05-00-8103	SALARY OVERTIME		-	-	5,000	5,000		
05-00-8104	BEEPER PAY		-	-	3,000	3,000		
05-00-8181	FICA - CITY EXPENSE		7,645	9,700	12,071	13,831		
05-00-8183	PERS RETIREMENT		6,343	7,812	17,015	19,286		
05-00-8184	PERS IAP PLAN--DC		6,062	6,705	8,987	9,352		
05-00-8185	STATE UNEMPLOYMENT		83	131	1,262	1,446		
05-00-8186	TRI-MET EXCISE TAX		771	993	1,126	1,290		
05-00-8187	WORKERS COMP INSURANCE		6,591	6,373	7,190	7,190		
05-00-8188	W/C ASSESSMENT EXPENSE		49	47	158	175		
05-00-8191	KAISER MEDICAL		7,041	14,556	7,575	7,978		
05-00-8192	DENTAL		2,192	2,703	3,378	3,556		
05-00-8194	BLUE CROSS MEDICAL		15,711	14,863	29,482	31,140		
05-00-8195	HRA CLAIM EXPENSE		1,563	563	938	625		
05-00-8196	LONG TERM DISABILITY INSURANCE		388	403	363	363		
05-00-8197	GROUP LIFE/AD&D		62	69	105	105		
TOTAL PERSONNEL SERVICES			157,514	195,781	247,440	277,140	-	-
MATERIALS & SERVICES								
05-00-8206	SOFTWARE SUPPORT/UPGRADE		1,140	-	1,000	1,000	-	-
05-00-8207	COMPUTER REPAIR/PARTS/SUPPLIES		15	178	500	500	-	-
05-00-8208	SOFTWARE LICENCES		-	660	9,813	3,979	-	-
05-00-8209	HAND TOOLS		1,320	3,141	2,500	2,500	-	-
05-00-8210	OFFICE SUPPLIES		62	23	700	700	-	-
05-00-8211	SPECIAL DEPARTMENT EXPENSE		3,768	4,950	5,000	5,000	-	-
05-00-8212	EQUIPMENT UNDER \$5,000		363	1,692	7,500	5,000	-	-
05-00-8213	OPERATING SUPPLIES		3,916	4,309	4,700	7,200	-	-
05-00-8215	POSTAGE		504	701	500	500	-	-
05-00-8216	UTILITIES & PHONE		5,836	6,092	6,500	7,500	-	-
05-00-8217	RENTS & LEASES		12,354	9,749	1,100	1,100	-	-
05-00-8218	BUILDING MAINTENANCE		1,326	466	4,500	4,500	-	-
05-00-8219	MAINT/OPERATION OF EQUIPMENT		14,444	11,667	20,000	21,500	-	-
05-00-8220	PROFESSIONAL SERVICES		29,527	-	35,700	38,200	-	-
05-00-8221	OTHER CONTRACT SERVICES		24,844	40,789	61,400	64,400	-	-
05-00-8222	INSURANCE		10,024	9,133	11,052	11,605	-	-
05-00-8223	MEMBERSHIP & DUES		-	-	-	-	-	-
05-00-8224	CONFERENCE/EDUCATION/TRAVEL		4,784	208	4,000	4,000	-	-
05-00-8235	STREET MAINTENANCE		340,595	548,663	1,009,700	1,009,700	-	-
TOTAL MATERIALS & SERVICES			454,821	642,422	1,186,165	1,188,884	-	-
CAPITAL OUTLAY								
05-00-8301	EQUIPMENT \$5,000 AND OVER		80,984	-	19,000	20,000	-	-
05-00-8302	COMPUTER EQUIPMENT		709	5,528	7,000	7,000	-	-
05-00-8303	MOTOR VEHICLE		14,063	-	15,000	30,000	-	-
05-00-8310	BUILDING IMPROVEMENTS		-	327	16,300	4,300	-	-
05-00-8350	PROJECTS		16,167	773,337	705,000	790,000	-	-
TOTAL CAPITAL OUTLAY			111,922	779,193	762,300	851,300	-	-
OTHER								
05-00-8228	ADMINISTRATION		134,666	178,995	212,566	212,566		
05-00-8852	SERVICE REIMB - CODE SPEC		5,000	5,000	5,000	-		
05-00-8854	SERVICE REIMB - FAC MAINT		29,400	29,400	29,400	29,400		
05-00-8871	SERVICE REIMB - EQUIP MAINT		45,110	52,302	62,944	62,944		
05-00-8872	SERVICE REIMB - PW MANAGEMENT		174,777	215,271	287,161	287,161		
05-00-8998	CONTINGENCY		-	-	900,000	900,000		
05-00-8999	UNAPPROPRIATED		3,345,921	3,480,423	992,319	1,766,847		
TOTAL OTHER			3,734,874	3,961,391	2,489,390	3,258,918	-	-
TOTAL REQUIREMENTS			\$ 4,459,131	\$ 5,578,788	\$ 4,685,295	\$ 5,576,242	\$ -	\$ -

**STREET FUND
ACCOUNT 05.00**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Software support/upgrades	8206	Software Support	\$ 1,000	\$ 1,000		
			-	-		
			1,000	1,000		
Computer Repair/Parts/Supplies	8207	Computer Supplies	\$ 500	\$ 500		
			500	500		
Software Licences	8208	General software	500	500		
		Adobe Pro DC		166		
		MS Office 365 annual fee	313	313		
		Lucity Asset Management Software		1,600		
		Lucity Cloud Host	9,000	1,400		
			9,813	3,979		
Hand Tools	8209	Handtools	2,500	2,500		
			2,500	2,500		
Office Supplies	8210	Miscellaneous Office Supplies	700	700		
			700	700		
Special Department Expense	8211	Answering Service (1/3)	200	200		
		Cutting Blades	500	500		
		Litter Bags + 11 Boxes	300	300		
		Pavement Grinding Blades	1,000	1,000		
		Spoils Disposal	3,000	3,000		
			5,000	5,000		
Equipment Under \$5,000	8212	Misc.Equipment	5,000	5,000		
		Backhoe buckets/accessories (1/2)	2,500	-		
			7,500	5,000		
Operating Supplies	8213	Janitorial Supplies(1/4)	500	500		
		First Aid Supplies(1/5)	100	100		
		Miscellaneous Supplies	500	500		
		Service - Coveralls, Rags(1/3)	600	600		
		PPE	-	2,500		
		Uniform Replacement	3,000	3,000		
			4,700	7,200		
Postage	8215	Postage	500	500		
			500	500		
Utilities and Phone	8216	Telephone	3,000	4,000		
		Electricity	1,000	1,000		
		Natural Gas	2,500	2,500		
			6,500	7,500		
Rents and Leases	8217	Copy Machine Rental (1/5)	600	600		
		Rental of Tools	500	500		
			1,100	1,100		
Building Maintenance	8218	Building Repair & Maintenance	4,500	4,500		
			-	-		
			4,500	4,500		
Maint/Operation of Equipment	8219	Backhoe Repair (1/2)	2,500	2,500		
		Barricades Flasher Batteries	200	200		
		Fire Extinguisher Service (1/5)	200	200		
		Gas Detector Maintenance	600	600		
		Gasoline & Diesel	6,000	6,000		
		Sweeper Wear Parts	1,500	3,000		
		Telephone Maintenance	300	300		
		Towing	200	200		
		Vehicle Maintenance	5,000	5,000		

**STREET FUND
ACCOUNT 05.00**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
		Generator Repairs(1/5)	500	500		
		Snow/Ice Tire Chains	3,000	3,000		
			<u>20,000</u>	<u>21,500</u>		
Professional Services	8220	General Engineering	5,000	7,500		
		Speed Counts	700	700		
		Sandy Avenue Stability Assessment	-	-		
		Downtown Parking Study	25,000	25,000		
		Transportation Studies	5,000	5,000		
			<u>35,700</u>	<u>38,200</u>		
Other Contract Services	8221	Carpet Cleaning (1/5)	200	200		
		Dumpster Fee (1/5)	500	500		
		Elevator Maint Contract (1/5)	600	600		
		Sidewalk Repairs	10,000	10,000		
		Fire Alarm Monitoring Service (1/4)	100	100		
		Fire Sprinkler Testing (1/5)	100	100		
		Generator Testing - Backup (1/2)	200	200		
		Generator Testing - Shop (1/5)	100	100		
		Janitorial Service (1/4)	1,000	1,000		
		Tree removal/maintenance	2,000	5,000		
		Inmate Crew	5,000	5,000		
		Road Push	1,500	1,500		
		Snow Plowing	3,000	3,000		
		Street Sweeping & Disposal (1/2)	35,000	35,000		
		StreetSaver Online Service	2,000	2,000		
		Window Cleaning (1/5)	100	100		
			<u>61,400</u>	<u>64,400</u>		
Insurance	8222	Insurance	11,052	11,605		
			<u>11,052</u>	<u>11,605</u>		
Membership and Dues	8223		-	-		
			<u>-</u>	<u>-</u>		
Conference/Education/Travel	8224	Miscellaneous Short Schools	1,500	1,500		
		Road Maintenance Workshops	1,500	1,500		
		Safety Training	1,000	1,000		
			<u>4,000</u>	<u>4,000</u>		
Street Maintenance	8235	Asphalt	2,000	2,000		
		Asphalt Emulsion	200	200		
		Barricades	10,000	10,000		
		Cold Mix Street Patch	1,000	1,000		
		Cones	1,000	1,000		
		Gravel	2,500	2,500		
		Pavement Maintenance/Rehabilitation	950,000	950,000		
		Sand	5,000	5,000		
		Seed, Mulch, Herbicides	1,500	1,500		
		Sign Replacement	20,000	20,000		
		Sign Poles (90)	5,000	5,000		
		Striping	4,000	4,000		
		Thermoplastic	7,500	7,500		
			<u>1,009,700</u>	<u>1,009,700</u>		
TOTAL MATERIALS & SERVICES			\$ 1,186,165	\$ 1,188,884	\$ -	\$ -

**STREET FUND
ACCOUNT 05.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Equipment	8301	Trailer for event signage and bollards	\$ 4,000	\$ -		
		Forklift replacement (used) (1/2)	15,000	-		
		Pickup Sander	-	10,000		
		Pickup snow plow/plow frame	-	10,000		
			19,000	20,000		
Computer equipment	8302	Computer replacement	4,000	4,000		
		Field Use I Pad	3,000	3,000		
			7,000	7,000		
Motor Vehicle	8303	Pickup truck(1/2)	15,000	-		
		Super Duty diesel truck with dump box(1/2)	-	30,000		
			15,000	30,000		
Building Improvements	8310	Energy efficiency upgrades (1/4)	1,300	1,300		
		Security upgrades, cameras, sensors, Wi-Fi (1/2)	3,000	3,000		
		Equipment barn, lighting, electrical (1/2)	2,000	-		
		Pole Barn heat and hvac control upgrade (1/2)	10,000	-		
			16,300	4,300		
Projects	8350	Streets Projects	-	30,000		
		System Reinvestment Rebuild Projects	600,000	600,000		
		ODOT 3rd Lane 257th Underpass	-	-		
		Reconstruct SE Helen Ct.	-	-		
		Bicycle Parking	20,000	20,000		
		Sidewalk Infill	20,000	75,000		
		Imagination Way/Columbia Pk Walkways	65,000	-		
		Vac-con station design	-	35,000		
		PW Shop Parking Lot Rehab (1/5)	-	20,000		
		PW Storage Annex Siting/Plan	-	10,000		
			705,000	790,000	-	-
TOTAL CAPITAL OUTLAY			\$ 762,300	\$ 851,300	\$ -	\$ -

06.00 INTERNAL SERVICES FUND

The Internal Service Fund includes the Equipment Maintenance and Public Works Management functions.

Equipment Maintenance: (06.79) accounts for the Public Works Department's vehicle, electronic, mechanical maintenance and repair functions. The primary revenue sources are transfers from the Water, Sewer and Street Funds which receive support from Internal Services.

Public Works Management: (06.80) accounts for the Department overhead (Director, Chief Engineer, 2 Civil Engineers, Environmental Specialist, Administrative Specialist, GIS Analyst, and Engineering Associate). Functions performed include supervision, construction inspection, engineering, development plan review, consultant selection and project management, coordination with other Governmental agencies, environmental oversight, solid waste, mapping, departmental computer support and departmental clerical support.

The primary revenue sources are transfers from the Water, Sewer, Street and Storm Funds and reimbursement for inspection services from developers.

**PUBLIC WORKS INTERNAL SERVICES FUND
ACCOUNT 06.00**

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ 457,911	\$ 631,504	\$ 535,554	\$ 552,448	\$ -	\$ -
LICENSES AND PERMITS	20,708	12,936	4,556	4,556	-	-
CHARGES FOR SERVICES	31,150	25,841	86,000	86,000	-	-
INTEREST INCOME	11,202	19,324	1,000	1,000	-	-
MISCELLANEOUS INCOME	10	2,401	-	-	-	-
TRANSFERS	1,662,625	1,652,657	1,905,714	1,905,714	-	-
TOTAL RESOURCES	\$ 2,183,606	\$ 2,344,664	\$ 2,532,824	\$ 2,549,718	\$ -	\$ -
REQUIREMENTS						
PERSONNEL SERVICES	\$ 959,859	\$ 1,041,199	\$ 1,206,679	\$ 1,308,129	\$ -	\$ -
MATERIALS & SERVICES	263,175	230,115	261,589	264,613	-	-
CAPITAL OUTLAY	9,241	130,884	308,300	255,500	-	-
TRANSFERS TO OTHER FUNDS	319,827	386,166	365,055	365,055	-	-
CONTINGENCY	-	-	391,201	356,421	-	-
UNAPPROPRIATED	631,504	556,300	-	-	-	-
TOTAL REQUIREMENTS	\$ 2,183,606	\$ 2,344,664	\$ 2,532,824	\$ 2,549,718	\$ -	\$ -

**PUBLIC WORKS INTERNAL SERVICES FUND
ACCOUNT 06.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
06-00-7000	BEGINNING FUND BALANCE	\$ 457,911	\$ 631,504	\$ 535,554	\$ 552,448		
LICENSES & PERMITS							
06-00-7308	DEVELOPMENT PERMIT	13,012	2,426	3,000	3,000		
06-00-7312	NPDES STORM SEWER PERMIT FEE	7,696	10,510	1,556	1,556		
	TOTAL LICENSES & PERMITS	20,708	12,936	4,556	4,556		
CHARGES FOR SERVICES							
06-00-7510	SUBDIVISION PLAN REVIEW FEE	-	720	1,000	1,000		
06-00-7517	OTHER CHARGES FOR SERVICES	-	-	-	-		
06-00-7521	PW INSPECTION FEES	31,150	25,121	85,000	85,000		
06-00-7522	URBAN RENEWAL AGENCY FEES	-	-	-	-		
	TOTAL CHARGES FOR SERVICES	31,150	25,841	86,000	86,000		
INTEREST INCOME							
06-00-7701	INTEREST EARNED	11,202	19,324	1,000	1,000		
	TOTAL INTEREST INCOME	11,202	19,324	1,000	1,000		
MISCELLANEOUS INCOME							
06-00-7707	SALE OF EQUIPMENT	-	-	-	-		
06-00-7812	JURY DUTY & WITNESS FEES	-	-	-	-		
06-00-7818	PRIOR YEAR RECOVERED EXPENSES	-	-	-	-		
06-00-7870	CAPITAL LEASES LOAN	-	-	-	-		
06-00-7899	MISCELLANEOUS REVENUE	10	2,401	-	-		
	TOTAL MISCELLANEOUS INCOME	10	2,401	-	-		
TRANSFERS							
06-00-7901	TRANSFER FROM GENERAL FUND	-	-	-	-		
06-00-7971	SERVICE REIMB - GENERAL FUND	378,889	332,142	350,944	350,944		
06-00-7973	SERVICE REIMB - WATER FUND	389,800	382,140	440,517	440,517		
06-00-7974	SERVICE REIMB - SEWER FUND	533,511	528,498	585,293	585,293		
06-00-7975	SERVICE REIMB - STREET FUND	219,887	267,573	350,105	350,105		
06-00-7987	SERVICE REIMB - STORM SEWER U	140,538	142,304	178,855	178,855		
	TOTAL TRANSFERS	1,662,625	1,652,657	1,905,714	1,905,714	-	-
	TOTAL RESOURCES	\$ 2,183,606	\$ 2,344,664	\$ 2,532,824	\$ 2,549,718	\$ -	\$ -

**PUBLIC WORKS EQUIPMENT MAINTENANCE
ACCOUNT 06.79**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL	MANAGER	COMMITTEE	COUNCIL
					ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
REQUIREMENTS								
FTE POSITIONS		2.10						
06-79-8005	PW SUPERINTENDENT	0.10	9,460	\$ 10,437	\$ 10,864	\$ 11,328		
06-79-8025	PW LABORER	-	-	-	-	-		
06-79-8026	EQUIPMENT MAINTENANCE TECH	-	58,724	18,799	-	-		
06-79-8027	M&E EQUIP MAINT SUPERVISOR	1.00	56,941	57,746	89,378	93,205		
06-79-8059	EQUIP MAINTENANCE TECH 2	1.00	-	46,893	70,054	73,029		
06-79-8041	PW OPERATOR I		-	-	-	-		
06-79-8103	SALARY OVERTIME		992	443	992	443		
06-79-8181	FICA - CITY EXPENSE		9,501	10,129	13,104	13,617		
06-79-8183	PERS PENSION PLAN-DB		7,608	8,458	11,887	26,084		
06-79-8184	PERS IAP PLAN--DC		4,109	4,568	4,855	4,855		
06-79-8185	STATE UNEMPLOYMENT		94	134	1,370	1,424		
06-79-8186	TRI-MET EXCISE TAX		944	1,019	1,222	1,270		
06-79-8187	WORKERS COMP INSURANCE		2,970	2,498	2,970	2,498		
06-79-8188	W/C ASSESSMENT EXPENSE		48	43	144	144		
06-79-8191	KAISER MEDICAL		1,849	1,874	1,949	2,058		
06-79-8192	DENTAL		1,297	1,315	1,372	1,398		
06-79-8194	BLUE CROSS MEDICAL		12,159	12,917	13,968	14,500		
06-79-8195	HRA CLAIM EXPENSE		1,000	1,000	500	500		
06-79-8196	LONG TERM DISABILITY INSURANCE		447	417	447	417		
06-79-8197	GROUP LIFE/AD&D		78	74	78	74		
TOTAL PERSONNEL SERVICES			168,222	178,764	225,154	246,845		
MATERIALS & SERVICES								
06-79-8206	SOFTWARE SUPPORT/UPGRADE		-	-	400	400	-	-
06-79-8207	COMPUTER REPAIR/PARTS/SUPPLIES		-	-	100	100	-	-
06-79-8208	SOFTWARE LICENCES		-	330	250	279	-	-
06-79-8209	HAND TOOLS		1,793	2,424	2,000	2,000	-	-
06-79-8210	OFFICE SUPPLIES		-	59	500	500	-	-
06-79-8211	SPECIAL DEPARTMENT EXPENSE		283	149	1,900	1,900	-	-
06-79-8212	EQUIPMENT UNDER \$5,000		1,204	2,045	5,000	5,000	-	-
06-79-8213	OPERATING SUPPLIES		3,816	3,851	4,300	4,300	-	-
06-79-8215	POSTAGE		-	-	100	100	-	-
06-79-8216	UTILITIES & PHONE		4,980	5,082	6,500	6,500	-	-
06-79-8217	RENTS & LEASES		11,154	11,049	1,900	1,900	-	-
06-79-8218	BUILDING MAINTENANCE		1,882	5,306	3,500	3,500	-	-
06-79-8219	MAINT/OPERATION OF EQUIPMENT		4,477	4,226	6,800	6,800	-	-
06-79-8221	OTHER CONTRACT SERVICES		2,291	1,775	3,700	3,700	-	-
06-79-8222	INSURANCE		2,096	1,982	2,342	2,459	-	-
06-79-8223	MEMBERSHIP & DUES		200	-	-	-	-	-
06-79-8224	CONFERENCE/EDUCATION/TRAVEL		305	609	4,300	4,300	-	-
TOTAL MATERIALS & SERVICES			34,481	38,887	43,592	43,738		
CAPITAL OUTLAY								
06-79-8301	EQUIPMENT \$5,000 AND OVER		1,813	-	12,500	-	-	-
06-79-8302	COMPUTER EQUIPMENT		-	1,951	3,000	3,000	-	-
06-79-8303	MOTOR VEHICLE		-	-	-	-	-	-
06-79-8310	BUILDING IMPROVEMENTS		-	327	1,300	1,300	-	-
06-79-8350	PROJECTS		-	-	-	20,000	-	-
TOTAL CAPITAL OUTLAY			1,813	2,278	16,800	24,300		
OTHER								
06-79-8228	ADMINISTRATION		80,954	85,465	76,978	76,978	-	-
TOTAL OTHER			80,954	85,465	76,978	76,978		
TOTAL REQUIREMENTS			\$ 285,470	\$ 305,394	\$ 362,524	\$ 391,861	\$ -	\$ -

**PUBLIC WORKS - EQUIPMENT MAINTENANCE
ACCOUNT 06.79**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Software Support/Upgrade	8206	Tech Support	\$ 400	\$ 400		
			400	400		
Computer Repair/Parts/Supplies	8207	Computer Supplies	100	100		
			100	100		
Software Licences	8208	Lucity Asset Management Software MS Office 365 annual fee	-	-		
			250	279		
			250	279		
Hand Tools	8209	Hand Tools	2,000	2,000		
			2,000	2,000		
Office Supplies	8210	Miscellaneous Office Supplies	500	500		
			500	500		
Special Department Expense	8211	Air Compressor Permit (2)	100	100		
		Boiler Inspection	100	100		
		CDL Physicals (1)	100	100		
		Elec Test Equip Calibration	800	800		
		LMI Electrical License (2)	500	500		
		State Boiler Permit	100	100		
		Welding Supplies	200	200		
			1,900	1,900		
Equipment Under \$5,000	8212	Misc.Equipment	5,000	5,000		
			5,000	5,000		
Operating Supplies	8213	Filters, Bits, etc.	600	600		
		First Aid Supplies(1/5)	100	100		
		Hand Cleaner	100	100		
		Janitorial Supplies(1/4)	500	500		
		Miscellaneous Supplies	1,000	1,000		
		Safety Clothing	600	600		
		Service - Coveralls, Rags(1/3)	600	600		
		Uniform Replacement	800	800		
			4,300	4,300		
Postage	8215	Postage	100	100		
			100	100		
Utilities and Phone	8216	Telephone	1,500	1,500		
		Electricity	2,000	2,000		
		Natural Gas	3,000	3,000		
			6,500	6,500		
Rents and Leases	8217	Copy Machine Rental (1/5)	600	600		
		Space Rental				
		Miscellaneous Rentals	500	500		
		Welding Tanks	300	300		
		Parts Washer and Solvent	500	500		
			1,900	1,900		
Building Maintenance	8218	Central Garage	3,500	3,500		
			3,500	3,500		
Maint/Operation of Equipment	8219	Gasoline	2,500	2,500		
		Fire Extinguisher Service (1/5)	200	200		

**PUBLIC WORKS - EQUIPMENT MAINTENANCE
ACCOUNT 06.79**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
		Shop Parts	1,000	1,000		
		Oxygen, Acetylene	600	600		
		Shop Equip. Maintenance	1,000	1,000		
		Vehicle Maintenance	1,000	1,000		
		Generator Repairs(1/5)	500	500		
			<u>6,800</u>	<u>6,800</u>		
Other Contract Services	8221	Dumpster Fee (1/5)	500	500		
		Carpet Cleaning (1/5)	200	200		
		Fire Alarm Monitoring Service (1/4)	100	100		
		Fire Sprinkler Testing (1/5)	100	100		
		Elevator Maint. Contract (1/5)	600	600		
		Generator Testing -Shop (1/5)	100	100		
		Other Contract Services	1,000	1,000		
		Window Cleaning (1/5)	100	100		
		Janitorial Service (1/4)	1,000	1,000		
			<u>3,700</u>	<u>3,700</u>		
Insurance	8222	Insurance	2,342	2,459		
			<u>2,342</u>	<u>2,459</u>		
Conference/Education/Travel	8224	Auto Electric Update	100	100		
		Computer Training	400	400		
		ECU Training Update	200	200		
		Safety Training	600	600		
		Service/Shop special equipment traini	1,500	1,500		
		SCADA/PLC Training	1,500	1,500		
			<u>4,300</u>	<u>4,300</u>	-	-
TOTAL MATERIALS & SERVICES			\$ 43,592	\$ 43,738	\$ -	\$ -

**PUBLIC WORKS - EQUIPMENT MAINTENANCE
ACCOUNT 06.79**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Equipment	8301	Metal Worker multi use machine	\$ 12,500	\$ -	-	-
			-	-	-	-
			-	-	-	-
			12,500	-	-	-
Computer Equipment	8302	Computers	3,000	3,000	-	-
			3,000	3,000	-	-
Motor Vehicle	8303	Replacement Pickup Truck	-	-	-	-
			-	-	-	-
Building Improvements	8310	Energy Efficiency upgrades (1/4)	1,300	1,300	-	-
		Alarm upgrade and camera system (1/4)	-	-	-	-
			1,300	1,300	-	-
	8350	PW Shop Parking Lot Rehab	-	20,000	-	-
			-	20,000	-	-
TOTAL CAPITAL OUTLAY			\$ 16,800	\$ 24,300	\$ -	\$ -

**PUBLIC WORKS - MANAGEMENT
ACCOUNT 06.80**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		7.90						
06-80-8002	DEPARTMENT DIRECTOR	1.00	121,239	\$ 131,302	\$ 124,592	\$ 136,386		
06-80-8003	ADMINISTRATIVE SPECIALIST	1.00	55,988	57,714	58,781	61,298		
06-80-8009	ADMINISTRATIVE ASSISTANT	-	-	-	-	-		
06-80-8018	CIVIL ENGINEER	1.00	70,483	82,312	88,546	96,928		
06-80-8021	GIS ANALYST	1.00	66,005	52,283	69,368	75,941		
06-80-8023	ENVIRONMENTAL SPECIALIST	0.90	46,273	61,206	65,557	68,347		
06-80-8024	ENGINEERING ASSOCIATE	1.00	62,176	56,118	69,368	75,962		
06-80-8052	ENGINEERING TECH	1.00	54,386	53,918	59,925	65,603		
06-80-8055	DEP. DIRECTOR & CHIEF ENGINEER	1.00	107,253	118,209	125,736	131,102		
06-80-8057	STUDENT ENGINEER INTERNS	-	1,567	8,389	46,800	52,000		
06-80-8075	SPECIAL PROJECTS MANAGEMENT ST	-	-	28,851	-	-		
06-80-8103	SALARY OVERTIME	-	-	-	2,000	2,000		
06-80-8181	FICA - CITY EXPENSE	-	43,698	48,835	54,214	58,413		
06-80-8183	PERS PENSION PLAN-DB	-	39,500	34,872	64,739	69,353		
06-80-8184	PERS IAP PLAN-DC	-	33,000	31,043	39,712	39,717		
06-80-8185	STATE UNEMPLOYMENT	-	463	649	5,685	6,125		
06-80-8186	TRI-MET EXCISE TAX	-	4,384	4,934	5,072	5,464		
06-80-8187	WORKERS COMP INSURANCE	-	5,226	4,412	5,226	4,412		
06-80-8188	W/C ASSESSMENT EXPENSE	-	215	184	215	184		
06-80-8191	KAISER MEDICAL	-	20,056	21,595	6,835	7,217		
06-80-8192	DENTAL	-	7,265	5,698	8,790	9,638		
06-80-8194	BLUE CROSS MEDICAL	-	46,363	53,570	76,001	91,082		
06-80-8195	HRA CLAIM EXPENSE	-	3,675	4,175	2,675	2,425		
06-80-8196	LONG TERM DISABILITY INSURANCE	-	2,141	1,898	1,110	1,110		
06-80-8197	GROUP LIFE/AD&D	-	283	267	578	578		
TOTAL PERSONNEL SERVICES		7.90	791,637	862,434	981,525	1,061,284		
MATERIALS & SERVICES								
06-80-8206	SOFTWARE SUPPORT/UPGRADE		21,230	21,503	11,700	11,700	-	-
06-80-8207	COMPUTER REPAIR/PARTS/SUPPLIES		135	4,088	2,200	2,200	-	-
06-80-8208	SOFTWARE LICENCES		5,956	10,003	33,000	25,736	-	-
06-80-8209	HAND TOOLS		46	-	200	750	-	-
06-80-8210	OFFICE SUPPLIES		2,535	2,510	1,800	1,800	-	-
06-80-8211	SPECIAL DEPARTMENT EXPENSE		5,938	4,663	2,350	2,350	-	-
06-80-8212	EQUIPMENT UNDER \$5,000		7,657	7,972	6,200	6,200	-	-
06-80-8213	OPERATING SUPPLIES		2,662	1,315	2,950	2,950	-	-
06-80-8214	ADVERTISING		224	-	250	250	-	-
06-80-8215	POSTAGE		673	780	750	750	-	-
06-80-8216	UTILITIES & PHONE		12,109	12,640	12,600	15,850	-	-
06-80-8217	RENTS & LEASES		32,649	31,611	5,050	5,050	-	-
06-80-8218	BLDG MAINTENANCE		5,257	349	3,000	3,000	-	-
06-80-8219	MAINT/OPERATION OF EQUIPMENT		2,362	1,766	4,800	4,800	-	-
06-80-8220	PROFESSIONAL SERVICES		98,209	64,748	87,000	87,000	-	-
06-80-8221	OTHER CONTRACT SERVICES		6,978	4,873	12,500	12,500	-	-
06-80-8222	INSURANCE		9,359	9,247	10,847	11,389	-	-
06-80-8223	MEMBERSHIP & DUES		960	1,062	2,700	1,500	-	-
06-80-8224	CONFERENCE/EDUCATION/TRAVEL		13,755	12,100	18,100	25,100	-	-
TOTAL MATERIALS & SERVICES			228,694	191,228	217,997	220,875		
CAPITAL OUTLAY								
06-80-8301	EQUIPMENT \$5,000 AND OVER		2,820	-	-	-	-	-
06-80-8302	COMPUTER EQUIPMENT		3,950	22,028	19,500	4,400	-	-
06-80-8303	MOTOR VEHICLE		-	22,462	-	-	-	-
06-80-8310	BUILDING IMPROVEMENTS		-	84,116	17,000	16,800	-	-
06-80-8350	PROJECTS		658	-	255,000	210,000	-	-
TOTAL CAPITAL OUTLAY			7,428	128,606	291,500	231,200		
OTHER								
06-80-8228	ADMINISTRATION		238,873	300,701	288,077	288,077		
TOTAL OTHER			238,873	300,701	288,077	288,077		
TOTAL REQUIREMENTS			\$ 1,266,632	\$ 1,482,969	\$ 1,779,099	\$ 1,801,436	\$ -	\$ -

**PUBLIC WORKS - MANAGEMENT
ACCOUNT 06.80**

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
Software Support	8206	XPSWMM Serv/Support Contract	\$ 1,200	\$ 1,200		
		Bentley Select Software Support	4,500	4,500		
		Axcient Backup Service/Support	6,000	6,000		
			<u>11,700</u>	<u>11,700</u>		
Computer Repair/Parts/Supplie	8207	Geographic Hardware Maintenance	500	500		
		Personal Computer Maintenance	300	300		
		Digital Storage Media	200	200		
		PC Peripherals	200	200		
		Server Service/Support Packages (2)	1,000	1,000		
			<u>2,200</u>	<u>2,200</u>		
Software Licences	8208	Miscellaneous Software	1,600	1,600		
		Adobe Pro DC subscriptions	2,400	2,400		
		SmartSheet project management	4,000	4,752		
		AutoCAD Civil 3D (Annual subscription)	-	-		
		Lucity Asset Management Software	11,000	2,000		
		Lucity Cloud Host		1,400		
		MS 365/Office Subscriptions	1,000	1,184		
		MS Sharepoint Subscriptions	500	500		
		ArcGIS Primary Subscription	3,000	3,000		
		ArcGIS Desktop Subscription	400	400		
		ArcGIS Spatial Analyst Subscription	500	500		
		ArcGIS Server Subscription	5,000	5,000		
		ArcGIS Publisher Serv/Support Contract	500	500		
		Screenconnect Subscription (1/3)	100	-		
		AutoCAD License Subscriptions	2,500	2,500		
Skype for Business Subscriptions	500	-				
		<u>33,000</u>	<u>25,736</u>			
Hand Tools	8209	Hand Tools	200	200		
		Smart Levels (2)		400		
		Measuring Wheel		150		
			<u>200</u>	<u>750</u>		
Office Supplies	8210	Various Supplies	1,800	1,800		
			<u>1,800</u>	<u>1,800</u>		
Special Department Expense	8211	Technical Books and Magazines	1,000	1,000		
		Bank Service Fees	150	150		
		Aerial Photo Printing Services	1,200	1,200		
			<u>2,350</u>	<u>2,350</u>		
Equipment Under \$5,000	8212	Miscellaneous Furnishings	1,000	1,000		
		Drone	-	-		
		GNSS Data Collector	-	-		
		Digital Camera	-	-		
		Office Equipment	5,000	5,000		
		Conference Room Speakerphone	200	200		
		<u>6,200</u>	<u>6,200</u>			
Operating Supplies	8213	Graphic Arts Materials	200	200		
		Safety Equipment	500	500		
		Survey Supplies	100	100		
		Janitorial Supplies (1/4)	500	500		
		First Aid Supplies (1/5)	50	50		
		City Logo Outerwear	800	800		
		Clothing Allowance - CE (4)	800	800		
		<u>2,950</u>	<u>2,950</u>			
Advertising	8214	Legal Notices	250	250		

**PUBLIC WORKS - MANAGEMENT
ACCOUNT 06.80**

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2019-20	2020-21	2020-21	2020-21
			250	250		
Postage	8215	Postage	750	750		
			750	750		
Utilities and Phone	8216	Telephone	5,250	8,500		
		Electricity	4,200	4,200		
		Natural Gas	3,150	3,150		
			12,600	15,850		
Rents and Leases	8217	Copy Machine Rental (2/5)	1,200	1,200		
		Space Rental	-	-		
		Postage Meter Lease	350	350		
		Large Format Copy/Print/Scanner Lease	3,500	3,500		
			5,050	5,050		
Building Maintenance	8218	Repair & Maintenance	3,000	3,000		
			3,000	3,000		
Maint/Operation of Equipment	8219	Engineer Copier Maintenance	-	-		
		Gasoline	1,200	1,200		
		Vehicle Maintenance	1,500	1,500		
		Fire Extinguisher Service (2/5)	400	400		
		Generator Repair/Maintenance (1/5)	500	500		
		Survey Instrument Maintenance	400	400		
		Trimble Data Collector Maintenance	-	-		
		Plotter Paper (Rolls)	200	200		
		Plotter Print Heads	-	-		
		Plotter Ink	600	600		
			4,800	4,800		
Professional Services	8220	Science/Engineering	1,000	1,000		
		Construction Inspection	60,000	60,000		
		GIS Supplemental Services	1,000	1,000		
		ADA Transition Plan - PW Facilities	-	-		
		PW Resiliency Plan	-	-		
		Construction Standards Update	25,000	25,000		
			87,000	87,000		
Other Contract Services	8221	Carpet Cleaning (2/5)	400	400		
		Elevator Maintenance Contract (2/5)	1,200	1,200		
		Fire Sprinkler Testing (2/5)	200	200		
		Generator Testing - Shop (2/5)	200	200		
		Janitorial Service (1/4)	1,000	1,000		
		Window Cleaning (2/5)	200	200		
		Fire Alarm Monitoring Service (1/4)	100	100		
		iWorQ Work Order System	1,200	1,200		
		Metro RLIS/LIDAR/Photo Consortium	4,500	4,500		
		Dumpster Fee (2/5)	1,000	1,000		
		IT Consulting Services	2,500	2,500		
			12,500	12,500		
Insurance	8222	Insurance	10,847	11,389		
			10,847	11,389		
Membership and Dues	8223	APWA	1,200	1,200		
		ASCE	300	300		
		PLSO	-	-		
		AWWA	500	-		
		ITE	500	-		
		WEF	200	-		

**PUBLIC WORKS - MANAGEMENT
ACCOUNT 06.80**

MATERIAL AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED	PROPOSED	APPROVED	ADOPTED
			BUDGET	BUDGET	BUDGET	BUDGET
			2019-20	2020-21	2020-21	2020-21
			2,700	1,500		
Conference/Education/Travel	8224	ACWA Storm Water Summit	300	300		
		APWA Regional (6)	3,000	3,000		
		GIS Intensive/Technical Courses	2,000	2,000		
		Professional/Technical Classes	2,500	2,500		
		Safety Training	300	300		
		Clerical Training	250	250		
		Software Training	1,000	1,000		
		APWA National Congress	1,500	2,000		
		Modelling Software training	1,000	1,000		
		NWPMA Conference	750	750		
		APWA Leadership Training	1,500	1,500		
		ACWA Annual Conferences	2,000	2,000		
		Industrial Pretreatment Training	1,000	2,000		
		CAD Training	1,000	1,000		
		No-Dig Conference		3,500		
		National Stormwater Conference		2,000		
			18,100	25,100	-	-
TOTAL MATERIALS & SERVICES			\$ 217,997	\$ 220,875	\$ -	\$ -

**PUBLIC WORKS - MANAGEMENT
ACCOUNT 06.80**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Equipment	8301	Traffic/Speed Counter	\$ -	\$ -		
			-	-		
			-	-		
Computer Equipment	8302	Computers	9,000	3,000		
		Digital Tablet	500	500		
		Mobile WiFi Hotspot Device		400		
		Conference Room Video Improvemer	3,000	500		
		Replace GIS Server	7,000	-		
			19,500	4,400		
Motor Vehicle	8303	Vehicle	-	-		
			-	-		
Building Improvements	8310	Energy Efficiency Upgrades (1/4)	2,500	2,500		
		Repaint and Refloor PW Building	10,000	-		
		Library/Flat File Improvements	2,000	1,000		
		Server Relocation	2,500	3,300		
		ADA Upgrades	-	5,000		
		Security/Access Control Upgrades	-	5,000		
			17,000	16,800		
Projects	8350	ADA Transition Plan - PW Facilities	105,000	20,000		
		PW Resiliency Plan	150,000	150,000		
		PW Shop Parking Lot Rehab (2/5)		40,000		
			255,000	210,000	-	-
TOTAL CAPITAL OUTLAY			\$ 291,500	\$ 231,200	\$ -	\$ -

17.00 STORMWATER FUND

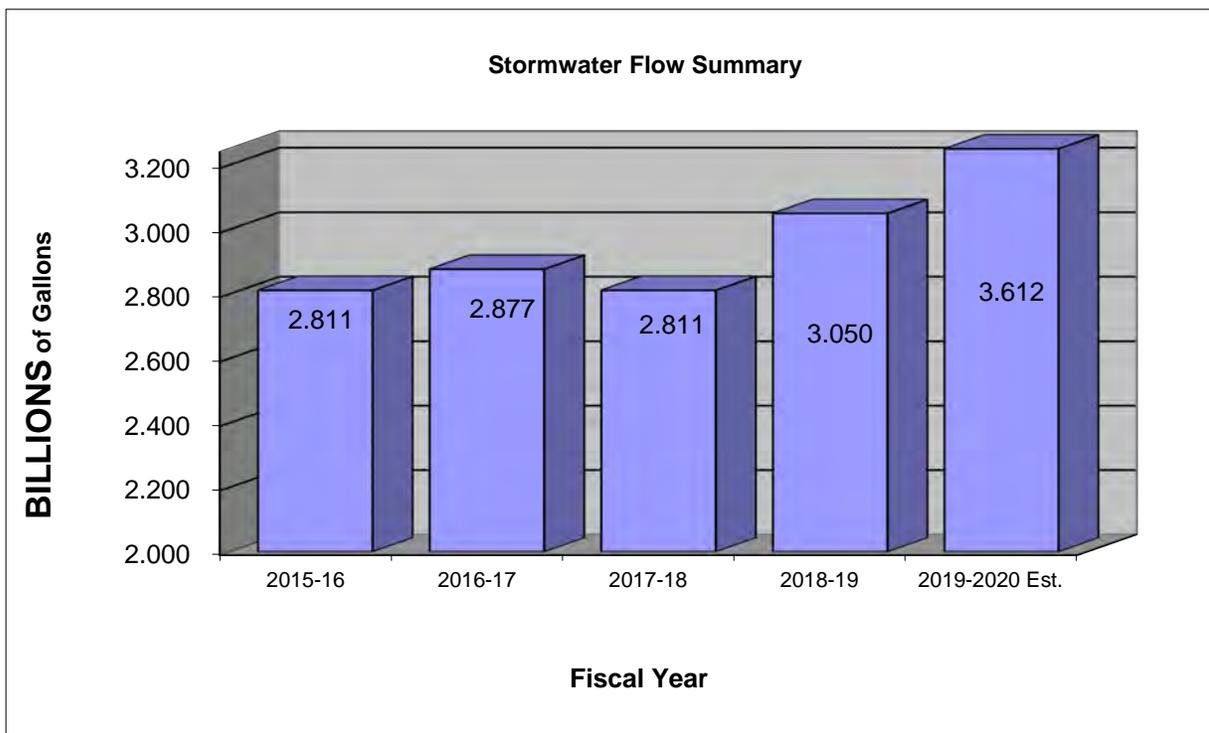
In 2001 the Oregon Department of Environmental Quality (DEQ) passed new rules regulating the discharge of stormwater runoff to underground injection control (UIC). In 2005 DEQ completed the Sandy River Basin water quality report identifying Beaver Creek within the City as water quality limited for bacteria. In 2007 the City was issued a Phase II municipal separate stormwater (MS4) and a National Pollutant Discharge Elimination System (NPDES) permit to regulate the discharge of stormwater runoff to waters of the state and to reduce pollutants in the runoff to the maximum extent practicable. The operation and management of this fund addresses stormwater quality and quantity within the City of Troutdale.

The Stormwater Utility Fund pays for the operation, maintenance, repair and some capital improvements in the City's stormwater system which consists of approximately 32 miles of (60-12inch) stormwater collection pipes, 1,000 manholes, 1,600 inlets, 126 Underground injection control facilities and 15 water quality facilities.

The primary revenue source for the Stormwater Utility Fund is the monthly user fee paid by over 4,350 customers.

STORMWATER FLOW SUMMARY

Fiscal Year	Flow (BILLION Gallons)
2015-16	2.811
2016-17	2.877
2017-18	2.811
2018-19	3.050
2019-2020 Est.	3.612



Note: FY 2019-2020 figure is an estimate.

**STORM SEWER UTILITY
ACCOUNT 17.00**

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ 247,184	\$ 196,953	\$ 282,126	\$ 570,043	\$ -	\$ -
CHARGES FOR SERVICES	618,967	937,188	1,019,725	1,174,851	-	-
LICENSES & PERMITS	-	-	4,000	4,000	-	-
INTEREST INCOME	592	4,785	500	500	-	-
MISCELLANEOUS INCOME	443	-	500	500	-	-
TRANSFERS	165,000	-	-	-	-	-
TOTAL RESOURCES	1,032,187	1,138,926	1,306,851	1,749,894	-	-
REQUIREMENTS						
PERSONNEL SERVICES	\$ 167,987	\$ 193,638	\$ 229,280	\$ 244,140	\$ -	\$ -
MATERIALS & SERVICES	156,604	188,629	337,147	334,651	-	-
CAPITAL OUTLAY	271,815	18,952	358,600	189,000	-	-
TRANSFERS	238,827	248,596	297,672	294,672	-	-
CONTINGENCY	-	-	84,152	687,432	-	-
UNAPPROPRIATED	196,953	489,112	-	-	-	-
TOTAL REQUIREMENTS	1,032,187	1,138,926	1,306,851	1,749,894	-	-

**STORM SEWER UTILITY
ACCOUNT 17.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
17-00-7000	BEGINNING FUND BALANCE	\$ 247,184	\$ 196,953	\$ 282,126	\$ 570,043		
CHARGES FOR SERVICES							
17-00-7512	STORM SEWER USAGE CHARGES	618,967	937,188	1,019,725	1,174,851		
	TOTAL CHARGES FOR SERVICES	618,967	937,188	1,019,725	1,174,851		
LICENSES & PERMITS							
17-00-7308	SITE DEVELOPMENT PERMITS	-	-	800	800		
17-00-7309	NPDES EROSION CONTROL PERMITS	-	-	3,200	3,200		
	TOTAL LICENSES & PERMITS	-	-	4,000	4,000		
INTEREST INCOME							
17-00-7701	INTEREST EARNED	592	4,785	500	500		
	TOTAL INTEREST INCOME	592	4,785	500	500		
MISCELLANEOUS INCOME							
17-00-7899	MISCELLANEOUS REVENUE	443	-	500	500		
	TOTAL MISCELLANEOUS INCOME	443	-	500	500	-	-
TRANSFERS							
17-00-7901	TRANSFER FR GENERAL FUND	165,000	-	-	-	-	-
17-00-7924	INTERFUND LOAN PROCEEDS-SEWER	-	-	-	-	-	-
	TOTAL MISCELLANEOUS INCOME	165,000	-	-	-	-	-
	TOTAL RESOURCES	1,032,187	1,138,926	1,306,851	1,749,894	-	-

STORM SEWER UTILITY ACCOUNT 17.00

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS								
PERSONNEL SERVICES								
FTE POSITIONS		2.45						
17-00-8005	WASTEWATER SUPERINTENDENT	0.25	\$ 21,504	\$ 23,609	\$ 23,462	\$ 25,688		
17-00-8025	WASTEWATER LABORER	0.30	23,192	28,636	40,335	14,689		
17-00-8041	WASTEWATER OPERATOR I	0.60	29,401	32,385	35,501	30,851		
17-00-8042	WASTEWATER OPERATOR II	0.60	-	-	-	40,797		
17-00-8043	WASTEWATER OPERATOR III	0.60	36,770	40,137	43,559	45,419		
17-00-8075	SPECIAL PROJECTS MANAGEMENT ST	-	-	10,477	-	-		
17-00-8046	WASTEWATER CHIEF OPERATOR	0.10	7,749	5,332	7,648	8,372		
17-00-8103	SALARY OVERTIME		-	-	2,500	2,500		
17-00-8104	BEEPER PAY		-	-	2,500	2,500		
17-00-8181	FICA - CITY EXPENSE		8,832	10,514	11,896	13,067		
17-00-8183	PERS PENSION PLAN-DB		8,563	8,609	16,028	17,630		
17-00-8184	PERS IAP PLAN--DC		6,923	7,301	9,030	9,175		
17-00-8185	STATE UNEMPLOYMENT		80	141	1,244	1,367		
17-00-8186	TRI-MET EXCISE TAX		888	1,066	1,110	1,219		
17-00-8187	WORKERS COMPENSATION INSURANCE		3,352	3,033	3,240	3,240		
17-00-8188	W/C ASSESSMENT EXPENSE		60	49	168	168		
17-00-8191	KAISER MEDICAL		6,642	9,284	10,588	11,166		
17-00-8192	DENTAL		1,462	1,659	2,163	1,822		
17-00-8194	BLUE CROSS MEDICAL		11,122	10,310	17,168	13,454		
17-00-8195	HRA CLAIM EXPENSE		900	550	525	400		
17-00-8196	LONG TERM DISABILITY INSURANCE		471	465	502	502		
17-00-8197	GROUP LIFE/AD&D		76	81	113	113		
TOTAL PERSONNEL SERVICES		2.35	167,987	193,638	229,280	244,140	-	-
MATERIALS & SERVICES								
17-00-8206	SOFTWARE SUPPORT/UPGRADE		125	-	-	1,000	-	-
17-00-8207	COMPUTER PARTS		850	46	2,000	2,000	-	-
17-00-8208	SOFTWARE LICENCES		-	843	11,313	5,650	-	-
17-00-8209	HAND TOOLS		229	267	1,100	1,100	-	-
17-00-8210	OFFICE SUPPLIES		436	794	2,000	2,000	-	-
17-00-8211	SPECIAL DEPARTMENT EXPENSE		30,475	23,897	39,300	67,900	-	-
17-00-8212	EQUIPMENT UNDER \$5,000		1,706	113	3,500	3,500	-	-
17-00-8213	OPERATING SUPPLIES		1,599	2,149	9,150	10,350	-	-
17-00-8215	POSTAGE		493	432	1,000	1,000	-	-
17-00-8216	UTILITIES & PHONE		1,050	4,369	8,340	9,340	-	-
17-00-8217	RENTS AND LEASES		430	442	1,900	1,900	-	-
17-00-8218	BUILDING MAINTENANCE		346	608	15,200	14,700	-	-
17-00-8219	MAINT/OPERATION OF EQUIPMENT		29,954	21,124	17,500	17,500	-	-
17-00-8220	PROFESSIONAL SERVICES		313	4,045	69,500	17,000	-	-
17-00-8221	OTHER CONTRACT SERVICES		35,561	54,097	58,500	74,000	-	-
17-00-8222	INSURANCE		18,241	20,198	21,208	22,268	-	-
17-00-8223	MEMBERSHIP & DUES		600	630	650	700	-	-
17-00-8224	CONFERENCE/EDUCATION/TRAVEL		673	4,268	2,000	2,000	-	-
17-00-8235	GROUNDS MAINTENANCE		2,575	3,444	22,000	22,000	-	-
17-00-8250	CITY FRANCHISE FEES		30,948	46,863	50,986	58,743	-	-
TOTAL MATERIALS & SERVICES			156,604	188,629	337,147	334,651	-	-
CAPITAL OUTLAY								
17-00-8301	EQUIPMENT \$5,000 AND OVER		-	-	3,600	4,000	-	-
17-00-8302	COMPUTER EQUIPMENT		-	7,865	-	-	-	-
17-00-8303	MOTOR VEHICLE		76,250	6,381	100,000	15,000	-	-
17-00-8322	RENEWAL & REPLACEMENT		-	-	-	-	-	-
17-00-8350	PROJECTS		195,565	4,706	255,000	170,000	-	-
TOTAL CAPITAL OUTLAY			271,815	18,952	358,600	189,000	-	-

**STORM SEWER UTILITY
ACCOUNT 17.00**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	FTE 2020-21	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS								
OTHER								
17-00-8228	ADMINISTRATION		90,039	98,042	110,567	110,567		
17-00-8804	LOAN REPAYMENT TO SEWER		-	-	-	-		
17-00-8854	SERVICE REIMB-FACILITIES MAINT		5,250	5,250	5,250	5,250		
17-00-8852	SERVICE REIMB - CODE SPEC		3,000	3,000	3,000	-		
17-00-8857	SERVICE REIMB-SEWER OPERATIONS		-	-	-	-		
17-00-8858	SERVICE REIMB-STREET OPERATION		-	-	-	-		
17-00-8871	SERVICE REIMB - EQUIP MAINT		29,331	28,416	32,966	32,966		
17-00-8872	SERVICE REIMB - PW MANAGEMENT		111,207	113,888	145,889	145,889		
17-00-8998	CONTINGENCY		-	-	84,152	687,432		
17-00-8999	UNAPPROPRIATED		196,953	489,112	-	-		
	TOTAL OTHER		435,780	737,708	381,824	982,104	-	-
	TOTAL REQUIREMENTS		\$ 1,032,187	\$ 1,138,926	\$ 1,306,851	\$ 1,749,894	\$ -	\$ -

**STORM SEWER UTILITY
ACCOUNT 17.00**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET	MANAGER PROPOSED BUDGET	COMMITTEE APPROVED BUDGET	COUNCIL ADOPTED BUDGET
			2019-20	2020-21	2020-21	2020-21
Software Support/Upgrade	8206	Win Can CCTV software		1,000		
			-	1,000		
Computer Repair/Parts/Supplies	8207	Computer upgrade/ Maintenance (1/3)	2,000	2,000		
			2,000	2,000		
Software Licences	8208	Lucity Asset Management Software	11,000	1,500		
		Lucity annual licensing fee		2,000		
		Lucity Cloud Host		1,400		
		Backup Software		150		
		Adobe Pro DC		200		
		MS Office 365 annual fee	313	400		
			11,313	5,650		
Hand Tools	8209	Hand Tool Replacement (1/2)	1,100	1,100		
			1,100	1,100		
Office Supplies	8210	Miscellaneous Office Supplies (1/3)	1,000	1,000		
		Office Furniture (1/3)	1,000	1,000		
			2,000	2,000		
Special Department Expense	8211	Laboratory Testing	10,000	10,000		
		CDL Physicals (1/2)	200	600		
		NPDES Phase II Annual Fee	5,000	3,000		
		UIC Permit Fee	12,000	15,000		
		Stormwater Educational Materials	1,500	3,000		
		Answering Service (1/3)	200	200		
		Locate Paint (1/2)	300	-		
		Padlocks (1/2)	100	100		
		DEQ Permit Compliance	10,000	36,000		
			39,300	67,900		
Equipment Under \$5,000	8212	Portable Sampler	2,500	2,500		
		Portable Trash Pump	1,000	1,000		
			3,500	3,500		
Operating Supplies	8213	Operating Supplies	1,000	1,000		
		Stormwater Filter Cartridges	5,000	6,000		
		First Aid/Safety Supplies (1/3)	400	600		
		Janitorial Supplies (1/3)	500	500		
		Protective Neoprene Gloves (1/3)	250	250		
		Uniform Replacement (1/3)	2,000	2,000		
			9,150	10,350		
Postage	8215	Stormwater Mailers	1,000	1,000		
			1,000	1,000		
Utilities and Phone	8216	Telephone	2,000	3,000		
		IRNE-INET	4,340	4,340		
		Natural Gas	1,000	1,000		
		Electricity	1,000	1,000		
			8,340	9,340		
Rents and Leases	8217	Equipment Rental/Recovery	1,500	1,500		
		Copy Machine (1/3)	400	400		
			1,900	1,900		
Building Maintenance	8218	Building Maintenance Supplies (2/3)	1,000	1,000		
		Fire extinguisher Refills (2/3)	100	100		

**STORM SEWER UTILITY
ACCOUNT 17.00**

MATERIALS AND SERVICES DETAIL

		Building Janitorial Service	1,200	1,200		
		Fluorescent to LED Bulbs (2/3)	500	-		
		Lighting Ballasts (2/3)		-		
		Lift Station Maintenance	2,000	2,000		
		Pumpstation & Plant lighting 1/2	400	400		
		Doors/ Overhead Doors Servicing	10,000	10,000		
			<u>15,200</u>	<u>14,700</u>		
Maint/Operation of Equipment	8219	Equip Maintenance/Operation	1,000	1,000		
		Vacon Diesel Service (1/2)	3,000	-		
		Vacon Pressure Nozzles	1,000	1,000		
		Vacon Service/Repairs (1/2)	1,000	4,000		
		Fuel	4,500	4,500		
		Gauging Station IGA w/USGS		-		
		Catch basin repair	5,000	5,000		
		Stormwater Facilities Repair	2,000	2,000		
			<u>17,500</u>	<u>17,500</u>		
Professional Services	8220	ACWA Projects	2,000	2,000		
		Stormwater Master Plan North	37,500	5,000		
		Stormwater Studies	10,000	10,000		
		MS4 Implementation plan	20,000	-		
			<u>69,500</u>	<u>17,000</u>		
Other Contract Services	8221	TV Storm Lines	2,000	-		
		Off-site sidewalk Repairs	5,000	5,000		
		On-Line Merchant Bank Fees	500	18,000		
		Utility Locate Service (1/3)	16,000	16,000		
		Street Sweeping (1/2)	35,000	35,000		
			<u>58,500</u>	<u>74,000</u>		
17 Insurance	8222	CIS Liability & Property Insurance	21,208	22,268		
Membership/Dues	8223	Assoc. Clean Water Agencies (1/2)	650	700		
			<u>650</u>	<u>700</u>		
Conference/Education/Travel	8224	Training Materials	2,000	2,000		
			<u>2,000</u>	<u>2,000</u>		
Grounds Maintenance	8235	Detention Pond Maintenance	10,000	10,000		
		Grounds Maintenance	7,000	7,000		
		Water Quality Swale Maint.	5,000	5,000		
			<u>22,000</u>	<u>22,000</u>		
City Franchise Fees	8250	Fee on Right of Way Usage	50,986	58,743		
			<u>50,986</u>	<u>58,743</u>		
TOTAL MATERIALS & SERVICES			\$ 337,147	\$ 334,651	\$ -	\$ -

**STORM SEWER UTILITY
ACCOUNT 17.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Equipment	8301	Bulldozer Scraper (1/2)	\$ 2,100	\$ -		
		Cobra Jetting Hose (1/2)	1,500	1,500		
		Storm/Sewer Line Tester (1/2)	-	-		
		Jetting nozzle (1/2)	-	2,500		
			<u>3,600</u>	<u>4,000</u>		
Computer Equipment	8302		-	-		
			-	-		
			-	-		
Motor Vehicle	8303	Replace Pickup Truck (1/2)	-	15,000		
		Video Line Inspection Truck (1/2)	100,000	-		
			<u>100,000</u>	<u>15,000</u>		
Projects	8350	Design Projects	30,000	50,000		
		System Reinvestment Rebuild Projects	200,000	50,000		
		Water Quality Facility Rehab	25,000	25,000		
		Vac-con station design	-	45,000		
		Pw storage annex siting/plan	-	-		
			<u>255,000</u>	<u>170,000</u>	-	-
TOTAL CAPITAL OUTLAY			\$ 358,600	\$ 189,000	\$ -	\$ -

13.00 STREET TREE FUND

The Street Tree Fund is a special revenue fund, which pays for the purchase, planting and care of street trees in accordance with the City's street tree ordinance. The street tree ordinance authorizes trees purchased out of this fund to be planted in City parks and open space areas if the tree is unable to be planted in the landscape strip of the subdivision for which it was originally intended. Due to limited revenues, personnel costs are paid by the Parks Division within the General Fund.

The sources of revenue for this account are street tree subdivision fees and interest income. The budget is used for the purchase of trees and planting materials

**STREET TREE
ACCOUNT 13.00**

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ 47,179	\$ 40,430	\$ 37,380	\$ 39,953		
CHARGES FOR SERVICES	-	-	1,000	1,000		
INTEREST INCOME	752	967	350	350		
TOTAL RESOURCES	\$ 47,931	\$ 41,397	\$ 38,730	\$ 41,303		
REQUIREMENTS						
MATERIALS AND SERVICES	7,501	2,794	38,730	41,303		
UNAPPROPRIATED	40,430	38,603	-	-		
TOTAL REQUIREMENTS	\$ 47,931	\$ 41,397	\$ 38,730	\$ 41,303		

**STREET TREE
ACCOUNT 13.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
13-00-7000	BEGINNING FUND BALANCE	\$ 47,179	\$ 40,430	\$ 37,380	\$ 39,953		
CHARGES FOR SERVICES							
13-00-7520	STREET TREE SUBDIVISION FEES	-	-	1,000	1,000		
	TOTAL CHARGES FOR SERVICES	-	-	1,000	1,000		
INTEREST INCOME							
13-00-7701	INTEREST EARNED	752	967	350	350		
	TOTAL INTEREST INCOME	752	967	350	350	-	-
	TOTAL RESOURCES	\$ 47,931	\$ 41,397	\$ 38,730	\$ 41,303	\$ -	\$ -

**STREET TREE
ACCOUNT 13.00**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL	MANAGER	COMMITTEE	COUNCIL
				ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
REQUIREMENTS							
MATERIALS & SERVICES							
13-00-8211	SPECIAL DEPARTMENT EXPENSE	\$ 7,501	\$ 2,794	\$ 25,730	\$ 28,303	\$ -	\$ -
13-00-8220	PROFESSIONAL SERVICES	-	-	13,000	13,000	-	-
	TOTAL MATERIALS & SERVICES	7,501	2,794	38,730	41,303	-	-
OTHER							
13-00-8999	UNAPPROPRIATED	40,430	38,603	-	-	-	-
	TOTAL OTHER	40,430	38,603	-	-	-	-
	TOTAL REQUIREMENTS	\$ 47,931	\$ 41,397	\$ 38,730	\$ 41,303	\$ -	\$ -

**STREET TREE
ACCOUNT 13.00**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
Special Departmental Expense	8211	Materials, Supplies, Trees	\$ 25,730	\$ 28,303		
			25,730	28,303	-	-
Professional Services	8220	Street Tree Manual/Plan	\$ 13,000	\$ 13,000		
			13,000	13,000	-	-
TOTAL MATERIALS & SERVICES			\$ 38,730	\$ 41,303	\$ -	\$ -

11.00 WATER IMPROVEMENT FUND

The Water Improvement Fund pays for capacity-enhancing water system capital improvement projects. The primary revenue sources for the Water Improvement Fund are system development charges and interest.

WATER IMPROVEMENT ACCOUNT 11.00

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ 63,323	\$ 142,330	\$ 152,430	\$ 206,618	\$ -	\$ -
CHARGES FOR SERVICES	83,259	76,456	10,000	10,000	-	-
INTEREST INCOME	6,971	11,364	100	100	-	-
TOTAL RESOURCES	\$ 153,553	\$ 230,150	\$ 162,530	\$ 216,718	\$ -	\$ -
REQUIREMENTS						
MATERIALS & SERVICES	\$ 10,786	\$ 85	\$ 25,000	\$ 56,000	\$ -	\$ -
CAPITAL OUTLAY	437	48,113	137,530	160,718	-	-
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	142,330	181,952	-	-	-	-
TOTAL REQUIREMENTS	\$ 153,553	\$ 230,150	\$ 162,530	\$ 216,718	\$ -	\$ -

WATER IMPROVEMENT ACCOUNT 11.00

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
11-00-7000	BEGINNING FUND BALANCE	\$ 63,323	\$ 142,330	\$ 152,430	\$ 206,618		
CHARGES FOR SERVICES							
11-00-7513	SYSTEM DEVELOPMENT CHARGE	83,259	76,456	10,000	10,000		
	TOTAL CHARGES FOR SERVICES	83,259	76,456	10,000	10,000		
INTEREST INCOME							
11-00-7701	INTEREST EARNED	6,971	11,364	100	100		
	TOTAL INTEREST INCOME	6,971	11,364	100	100	-	-
	TOTAL RESOURCES	\$ 153,553	\$ 230,150	\$ 162,530	\$ 216,718	\$ -	\$ -

**WATER IMPROVEMENT
ACCOUNT 11.00**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS							
MATERIALS & SERVICES							
11-00-8220	PROFESSIONAL SERVICES	\$ 10,786	\$ 85	\$ 25,000	\$ 55,000	\$ -	\$ -
11-00-8221	OTHER CONTRACT SERVICES	-	-	-	1,000	-	-
	TOTAL MATERIALS & SERVICES	10,786	85	25,000	56,000	-	-
CAPITAL OUTLAY							
11-00-8340	LAND	-	-	-	-	-	-
11-00-8350	PROJECTS	437	48,113	137,530	160,718	-	-
	TOTAL CAPITAL OUTLAY	437	48,113	137,530	160,718	-	-
OTHER							
11-00-8998	CONTINGENCY	-	-	-	-	-	-
11-00-8999	UNAPPROPRIATED	142,330	181,952	-	-	-	-
	TOTAL OTHER	142,330	181,952	-	-	-	-
	TOTAL REQUIREMENTS	\$ 153,553	\$ 230,150	\$ 162,530	\$ 216,718	\$ -	\$ -

**WATER IMPROVEMENT
ACCOUNT 11.00**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Professional Services	8220	Design by consultant	\$ 25,000	\$ 55,000		
Other Contract Services	8221	Transaction Processing Fees	-	1,000		
			<u>25,000</u>	<u>56,000</u>	<u>-</u>	<u>-</u>
TOTAL MATERIALS & SERVICES			\$ 25,000	\$ 56,000	\$ -	\$ -

**WATER IMPROVEMENT
ACCOUNT 11.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Projects	8350	Development Upsize Well 9 Siting Study	117,530 20,000 137,530	140,718 20,000 160,718	-	-
TOTAL CAPITAL OUTLAY			\$ 137,530	\$ 160,718	\$ -	\$ -

43.00 WATER REIMBURSEMENT FUND

The Water Reimbursement Fund pays for costs associated with infrastructure system replacement, reconstruction and or expansion of capital improvements already constructed or under construction. The primary revenue sources for the Water Reimbursement Fund are system development reimbursement fee charges and interest.

WATER REIMBURSEMENT FUND 43.00

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ -	\$ -	\$ 23,447	\$ 7,198	\$ -	\$ -
CHARGES FOR SERVICES	-	5,589	26,890	26,890	-	-
INTEREST INCOME	-	366	100	100	-	-
TOTAL RESOURCES	\$ -	\$ 5,955	\$ 50,437	\$ 34,188	\$ -	\$ -
EXPENSES						
MATERIALS & SERVICES	\$ -	\$ -	\$ 5,000	\$ 6,000	\$ -	\$ -
CAPITAL OUTLAY	-	-	45,437	28,188	-	-
TRANSFERS	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	-	5,955	-	-	-	-
TOTAL REQUIREMENTS	\$ -	\$ 5,955	\$ 50,437	\$ 34,188	\$ -	\$ -

**WATER REIMBURSEMENT
FUND 43.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
43-00-7000	BEGINNING FUND BALANCE	\$ -	\$ -	23,447	\$ 7,198		
CHARGES FOR SERVICES							
43-00-7522	REIMBURSEMENT SDC FEE	-	-	24,590	24,590		
43-00-7507	SDC ADMINSTRATIVE FEE	-	5,589	2,300	2,300		
	TOTAL CHARGES FOR SERVICES	-	5,589	26,890	26,890		
INTEREST INCOME							
43-00-7701	INTEREST EARNED	-	366	100	100		
	TOTAL INTEREST INCOME	-	366	100	100	-	-
	TOTAL RESOURCES	\$ -	\$ 5,955	\$ 50,437	\$ 34,188	\$ -	\$ -

**WATER REIMBURSEMENT
FUND 43.00**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
EXPENSES							
MATERIALS & SERVICES							
43-00-8220	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -
43-00-8221	OTHER CONTRACT SERVICES	-	-	-	1,000	-	-
	TOTAL MATERIALS & SERVICES	-	-	5,000	6,000	-	-
CAPITAL OUTLAY							
43-00-8350	PROJECTS	-	-	45,437	28,188	-	-
	TOTAL CAPITAL OUTLAY	-	-	45,437	28,188	-	-
OTHER							
43-00-8809	TRANSFER TO DEBT SERVICE FUND	-	-	-	-	-	-
43-00-8998	CONTINGENCY	-	-	-	-	-	-
43-00-8999	UNAPPROPRIATED	-	-	-	-	-	-
	TOTAL OTHER	-	-	-	-	-	-
	TOTAL REQUIREMENTS	\$ -	\$ -	\$ 50,437	\$ 34,188	\$ -	\$ -

**WATER REIMBURSEMENT
FUND 43.00**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Professional Services	8220	Miscellaneous Studies	\$ 5,000	\$ 5,000		
Other Contract Services	8221	Transaction Processing Fees	-	1,000		
			<u>5,000</u>	<u>6,000</u>	<u>-</u>	<u>-</u>
TOTAL MATERIALS & SERVICES			\$ 5,000	\$ 6,000	\$ -	\$ -

**WATER REIMBURSEMENT
FUND 43.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Projects	8350	Upsize/Extend with Development	\$ 5,000	\$ 5,000		
		Design Projects	1,000	1,000		
		Update Master Plan (1/2)	-	-		
		System Reinvestment Rebuild Projects	39,437	22,188		
			45,437	28,188	-	-
TOTAL CAPITAL OUTLAY			\$ 45,437	\$ 28,188	\$ -	\$ -

12.00 SANITARY SEWER IMPROVEMENT FUND

The Sanitary Sewer Improvement Fund pays for capacity-enhancing sewer system capital improvement projects. The primary revenue sources for the Sewer Improvement Fund are system development charges and interest.

SEWER IMPROVEMENT ACCOUNT 12.00

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ 231,481	\$ 756,717	\$ 809,717	\$ 1,247,064	\$ -	\$ -
CHARGES FOR SERVICES	512,880	413,386	40,000	40,000	-	-
INTEREST INCOME	12,643	25,065	12,000	12,000	-	-
TOTAL RESOURCES	\$ 757,003	\$ 1,195,169	\$ 861,717	\$ 1,299,064	\$ -	\$ -
EXPENSES						
MATERIALS & SERVICES	\$ 286	\$ 5	\$ 25,000	\$ 56,000	\$ -	\$ -
CAPITAL OUTLAY	-	-	836,717	1,243,064	-	-
TRANSFERS	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	756,717	1,195,164	-	-	-	-
TOTAL REQUIREMENTS	\$ 757,003	\$ 1,195,169	\$ 861,717	\$ 1,299,064	\$ -	\$ -

**SEWER IMPROVEMENT
ACCOUNT 12.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
12-00-7000	BEGINNING FUND BALANCE	\$ 231,481	\$ 756,717	809,717	\$ 1,247,064		
CHARGES FOR SERVICES							
12-00-7513	SYSTEM DEVELOPMENT CHARGE	512,880	413,386	40,000	40,000		
	TOTAL CHARGES FOR SERVICES	512,880	413,386	40,000	40,000		
INTEREST INCOME							
12-00-7701	INTEREST EARNED	12,643	25,065	12,000	12,000		
	TOTAL INTEREST INCOME	12,643	25,065	12,000	12,000	-	-
	TOTAL RESOURCES	\$ 757,003	\$ 1,195,169	\$ 861,717	\$ 1,299,064	\$ -	\$ -

**SEWER IMPROVEMENT
ACCOUNT 12.00**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
EXPENSES							
MATERIALS & SERVICES							
12-00-8220	PROFESSIONAL SERVICES	\$ 286	\$ -	\$ 25,000	\$ 55,000	\$ -	\$ -
12-00-8221	OTHER CONTRACT SERVICES	-	5	-	1,000	-	-
	TOTAL MATERIALS & SERVICES	286	5	25,000	56,000	-	-
CAPITAL OUTLAY							
12-00-8350	PROJECTS	-	-	836,717	1,243,064	-	-
	TOTAL CAPITAL OUTLAY	-	-	836,717	1,243,064	-	-
OTHER							
12-00-8809	TRANSFER TO DEBT SERVICE FUND	-	-	-	-	-	-
12-00-8818	TRANSFER TO REVENUE BOND FUND	-	-	-	-	-	-
12-00-8998	CONTINGENCY	-	-	-	-	-	-
12-00-8999	UNAPPROPRIATED	756,717	1,195,164	-	-	-	-
	TOTAL OTHER	756,717	1,195,164	-	-	-	-
	TOTAL REQUIREMENTS	\$ 757,003	\$ 1,195,169	\$ 861,717	\$ 1,299,064	\$ -	\$ -

**SEWER IMPROVEMENT
ACCOUNT 12.00**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Professional Services	8220	Miscellaneous Sewer Studies	\$ 25,000	\$ 55,000		
Other Contract Services	8221	Transaction Processing Fees	-	1,000		
TOTAL MATERIALS & SERVICES			\$ 25,000	\$ 56,000	\$ -	\$ -

**SEWER IMPROVEMENT
ACCOUNT 12.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Projects	8350	Upsize/Extend with Development	\$ 300,000	\$ 300,000		
		Design Projects	30,000	30,000		
		Update Master Plan (1/2)	-	-		
		System Reinvestment Rebuild Projects	506,717	913,064		
			836,717	1,243,064	-	-
TOTAL CAPITAL OUTLAY			\$ 836,717	\$ 1,243,064	\$ -	\$ -

44.00 SANITARY SEWER REIMBURSEMENT FUND

The Sanitary Sewer Reimbursement Fund pays for costs associated with infrastructure system replacement, reconstruction and or expansion of capital improvements already constructed or under construction. The primary revenue sources for the Sanitary Sewer Reimbursement Fund are system development reimbursement fee charges and interest.

**SEWER REIMBURSEMENT
FUND 44.00**

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ -	\$ -	\$ 108,138	\$ 709,321	\$ -	\$ -
CHARGES FOR SERVICES	-	675,936	70,850	70,850	-	-
INTEREST INCOME	-	10,086	100	100	-	-
TOTAL RESOURCES	\$ -	\$ 686,022	\$ 179,088	\$ 780,271	\$ -	\$ -
EXPENSES						
MATERIALS & SERVICES	\$ -	\$ 9	\$ 5,000	\$ 56,000	\$ -	\$ -
CAPITAL OUTLAY	-	-	174,088	724,271	-	-
TRANSFERS	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	-	686,013	-	-	-	-
TOTAL REQUIREMENTS	\$ -	\$ 686,022	\$ 179,088	\$ 780,271	\$ -	\$ -

**SEWER REIMBURSEMENT
FUND 44.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
44-00-7000	BEGINNING FUND BALANCE	\$ -	\$ -	108,138	\$ 709,321		
CHARGES FOR SERVICES							
44-00-7522	REIMBURSEMENT SDC FEE	-	637,211	68,660	68,660		
44-00-7507	SDC ADMINSTRATIVE FEE	-	38,726	2,190	2,190		
	TOTAL CHARGES FOR SERVICES	-	675,936	70,850	70,850		
INTEREST INCOME							
44-00-7701	INTEREST EARNED	-	10,086	100	100		
	TOTAL INTEREST INCOME	-	10,086	100	100	-	-
	TOTAL RESOURCES	\$ -	\$ 686,022	\$ 179,088	\$ 780,271	\$ -	\$ -

**SEWER REIMBURSEMENT
FUND 44.00**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
EXPENSES							
MATERIALS & SERVICES							
44-00-8220	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 5,000	\$ 55,000	\$ -	\$ -
44-00-8221	OTHER CONTRACT SERVICES	-	9	-	1,000	-	-
	TOTAL MATERIALS & SERVICES	-	9	5,000	56,000	-	-
CAPITAL OUTLAY							
44-00-8350	PROJECTS	-	-	174,088	724,271	-	-
	TOTAL CAPITAL OUTLAY	-	-	174,088	724,271	-	-
OTHER							
44-00-8809	TRANSFER TO DEBT SERVICE FUND	-	-	-	-	-	-
44-00-8998	CONTINGENCY	-	-	-	-	-	-
44-00-8999	UNAPPROPRIATED	-	-	-	-	-	-
	TOTAL OTHER	-	-	-	-	-	-
	TOTAL REQUIREMENTS	\$ -	\$ 9	\$ 179,088	\$ 780,271	\$ -	\$ -

**SEWER REIMBURSEMENT
FUND 44.00**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Professional Services	8220	Miscellaneous Studies	\$ 5,000	\$ 55,000		
Other Contract Services	8221	Transaction Processing Fees	-	1,000		
TOTAL MATERIALS & SERVICES			\$ 5,000	\$ 56,000	\$ -	\$ -

**SEWER REIMBURSEMENT
FUND 44.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Projects	8350	Upsize/Extend with Development	\$ 5,000	\$ 50,000		
		Design Projects	1,000	1,000		
		Update Master Plan (1/2)	-	-		
		Bio-filter replacment design	-	45,000		
		System Reinvestment Rebuild Projects	168,088	628,271		
			<u>174,088</u>	<u>724,271</u>		
TOTAL CAPITAL OUTLAY			\$ 174,088	\$ 724,271	\$ -	\$ -

14.00 STREET IMPROVEMENT FUND

The Street Improvement Fund pays for capacity-enhancing street system capital improvement projects. The primary revenue sources for the Street Improvement Fund are system development charges and interest.

**STREET IMPROVEMENT
ACCOUNT 14.00**

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ 421,721	\$ 998,857	\$ 1,041,357	\$ 814,095	\$ -	\$ -
REVENUE FROM OTHER AGENCIES	-	-	-	-	-	-
CHARGES FOR SERVICES	840,435	31,857	40,000	40,000	-	-
INTEREST INCOME	11,987	15,880	2,500	2,500	-	-
TOTAL RESOURCES	\$ 1,274,143	\$ 1,046,595	\$ 1,083,857	\$ 856,595	\$ -	\$ -
REQUIREMENTS						
MATERIALS & SERVICES	\$ 286	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -
CAPITAL OUTLAY	275,000	-	950,000	831,595	-	-
TRANSFERS	-	-	-	-	-	-
CONTINGENCY	-	-	108,857	-	-	-
UNAPPROPRIATED	998,857	1,046,595	-	-	-	-
TOTAL REQUIREMENTS	\$ 1,274,143	\$ 1,046,595	\$ 1,083,857	\$ 856,595	\$ -	\$ -

**STREET IMPROVEMENT
ACCOUNT 14.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
14-00-7000	BEGINNING FUND BALANCE	\$ 421,721	\$ 998,857	\$ 1,041,357	\$ 814,095		
REVENUE FROM OTHER AGENCIES							
14-00-7220	OTHER LOCAL GOVERNMENTS	-	-	-	-		
	TOTAL CHARGES FOR SERVICES	-	-	-	-		
CHARGES FOR SERVICES							
14-00-7513	SYSTEM DEVELOPMENT CHARGE	840,435	31,857	40,000	40,000		
	TOTAL CHARGES FOR SERVICES	840,435	31,857	40,000	40,000		
INTEREST INCOME							
14-00-7701	INTEREST EARNED	11,987	15,880	2,500	2,500		
	TOTAL INTEREST INCOME	11,987	15,880	2,500	2,500	-	-
	TOTAL RESOURCES	\$ 1,274,143	\$ 1,046,595	\$ 1,083,857	\$ 856,595	\$ -	\$ -

**STREET IMPROVEMENT
ACCOUNT 14.00**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS							
MATERIALS & SERVICES							
14-00-8220	PROFESSIONAL SERVICES	286	-	25,000	\$ 25,000	\$ -	-
	TOTAL MATERIALS & SERVICES	286	-	25,000	25,000	-	-
CAPITAL OUTLAY							
14-00-8350	PROJECTS	275,000	-	950,000	831,595	-	-
	TOTAL CAPITAL OUTLAY	275,000	-	950,000	831,595	-	-
OTHER							
14-00-8820	TRANSFER TO STP SITE REDEV. FUND	-	-	-	-	-	-
14-00-8998	CONTINGENCY	-	-	108,857	-	-	-
14-00-8999	UNAPPROPRIATED	998,857	1,046,595	-	-	-	-
	TOTAL OTHER	998,857	1,046,595	108,857	-	-	-
	TOTAL REQUIREMENTS	\$ 1,274,143	\$ 1,046,595	\$ 1,083,857	\$ 856,595	\$ -	-

**STREET IMPROVEMENT
ACCOUNT 14.00**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
Professional Services	8220	Downtown Parking Study	\$ 25,000	\$ 25,000		
			25,000	25,000	-	-
TOTAL MATERIALS & SERVICES			\$ 25,000	\$ 25,000	\$ -	\$ -

**STREET IMPROVEMENT
ACCOUNT 14.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Projects	8350	Improve Streets w/Development	\$500,000	\$ 250,000		
		Design Street Improvement Projects	25,000	25,000		
		Hensley Loop Spite Strip Resolution	150,000	150,000		
		Widen Stark Street - CIP ST-007	-	369,000		
		System Reinvestment Rebuild Projects	275,000	37,595		
			950,000	831,595	-	-
TOTAL CAPITAL OUTLAY			\$ 950,000	\$ 831,595	\$ -	\$ -

45.00 STREET REIMBURSEMENT FUND

The Street Reimbursement Fund pays for costs associated with infrastructure system replacement, reconstruction and or expansion of capital improvements already constructed or under construction. The primary revenue sources for the Street Reimbursement Fund are system development reimbursement fee charges and interest.

**STREET REIMBURSEMENT
FUND 45.00**

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ -	\$ -	\$ 82,662	\$ 112,013	\$ -	\$ -
CHARGES FOR SERVICES	-	101,704	79,600	79,600	-	-
INTEREST INCOME	-	1,378	100	100	-	-
TOTAL RESOURCES	\$ -	\$ 103,082	\$ 162,362	\$ 191,713	\$ -	\$ -
EXPENSES						
MATERIALS & SERVICES	\$ -	\$ -	\$ 5,000	\$ 55,000	\$ -	\$ -
CAPITAL OUTLAY	-	-	157,362	136,713	-	-
TRANSFERS	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	-	103,082	-	-	-	-
TOTAL REQUIREMENTS	\$ -	\$ 103,082	\$ 162,362	\$ 191,713	\$ -	\$ -

**STREET REIMBURSEMENT
FUND 45.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
45-00-7000	BEGINNING FUND BALANCE	\$ -	\$ -	82,662	\$ 112,013		
CHARGES FOR SERVICES							
45-00-7522	REIMBURSEMENT SDC FEE	-	88,096	71,100	71,100		
45-00-7507	SDC ADMINSTRATIVE FEE	-	13,608	8,500	8,500		
	TOTAL CHARGES FOR SERVICES	-	101,704	79,600	79,600		
INTEREST INCOME							
45-00-7701	INTEREST EARNED	-	1,378	100	100		
	TOTAL INTEREST INCOME	-	1,378	100	100	-	-
	TOTAL RESOURCES	\$ -	\$ 103,082	\$ 162,362	\$ 191,713	\$ -	\$ -

**STREET REIMBURSEMENT
FUND 45.00**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
EXPENSES							
MATERIALS & SERVICES							
45-00-8220	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 5,000	\$ 55,000	\$ -	\$ -
	TOTAL MATERIALS & SERVICES			5,000	55,000	-	-
CAPITAL OUTLAY							
45-00-8350	PROJECTS	-	-	157,362	136,713	-	-
	TOTAL CAPITAL OUTLAY	-	-	157,362	136,713	-	-
OTHER							
45-00-8809	TRANSFER TO DEBT SERVICE FUND	-	-	-	-	-	-
45-00-8998	CONTINGENCY	-	-	-	-	-	-
45-00-8999	UNAPPROPRIATED	-	-	-	-	-	-
	TOTAL OTHER	-	-	-	-	-	-
	TOTAL REQUIREMENTS	\$ -	\$ -	\$ 162,362	\$ 191,713	\$ -	\$ -

**STREET REIMBURSEMENT
FUND 45.00**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Professional Services	8220	Miscellaneous Studies	\$ 5,000	\$ 55,000		
			5,000	55,000	-	-
TOTAL MATERIALS & SERVICES			\$ 5,000	\$ 55,000	\$ -	\$ -

**STREET REIMBURSEMENT
FUND 45.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Projects	8350	Upsize/Extend with Development	\$ 5,000	\$ 5,000		
		Design Projects	1,000	1,000		
		Update Master Plan (1/2)	-	-		
		System Reinvestment Rebuild Projects	151,362	130,713		
			157,362	136,713	-	-
TOTAL CAPITAL OUTLAY			\$ 157,362	\$ 136,713	\$ -	\$ -

15.00 STORMWATER IMPROVEMENT FUND

The Stormwater Improvement Fund pays for capacity-enhancing stormwater system capital improvement projects. The primary revenue sources for the Stormwater Improvement Fund are system development charges and interest.

**STORM SEWER IMPROVEMENT
ACCOUNT 15.00**

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ 1,825,176	\$ 2,385,428	\$ 2,521,357	\$ 2,531,815	\$ -	\$ -
CHARGES FOR SERVICES	1,058,359	240,633	10,000	10,000	-	-
INTEREST INCOME	37,178	56,440	40,000	40,000	-	-
TOTAL RESOURCES	\$ 2,920,713	\$ 2,682,501	\$ 2,571,357	\$ 2,581,815	\$ -	\$ -
REQUIREMENTS						
MATERIALS & SERVICES	286	4,045	47,500	55,000	-	-
CAPITAL OUTLAY	535,000	100,000	1,325,000	1,325,000	-	-
CONTINGENCY	-	-	1,198,857	1,201,815	-	-
UNAPPROPRIATED	2,385,428	2,578,456	-	-	-	-
TOTAL REQUIREMENTS	\$ 2,920,713	\$ 2,682,501	\$ 2,571,357	\$ 2,581,815	\$ -	\$ -

STORM SEWER IMPROVEMENT ACCOUNT 15.00

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
15-00-7000	BEGINNING FUND BALANCE	\$ 1,825,176	\$ 2,385,428	\$ 2,521,357	\$ 2,531,815		
CHARGES FOR SERVICES							
15-00-7513	SYSTEM DEVELOPMENT CHARGE	1,058,359	240,633	10,000	10,000		
	TOTAL CHARGES FOR SERVICES	1,058,359	240,633	10,000	10,000		
INTEREST INCOME							
15-00-7701	INTEREST EARNED	37,178	56,440	40,000	40,000		
	TOTAL INTEREST INCOME	37,178	56,440	40,000	40,000	-	-
	TOTAL RESOURCES	\$ 2,920,713	\$ 2,682,501	\$ 2,571,357	\$ 2,581,815	\$ -	\$ -

**STORM SEWER IMPROVEMENT
ACCOUNT 15.00**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS							
MATERIALS & SERVICES							
15-00-8220	PROFESSIONAL SERVICES	\$ 286	\$ 4,045	\$ 47,500	\$ 55,000	\$ -	\$ -
	TOTAL MATERIALS & SERVICES	286	4,045	47,500	55,000	-	-
CAPITAL OUTLAY							
15-00-8350	PROJECTS	535,000	100,000	1,325,000	1,325,000	-	-
	TOTAL CAPITAL OUTLAY	535,000	100,000	1,325,000	1,325,000	-	-
OTHER							
15-00-8998	CONTINGENCY	-	-	1,198,857	1,201,815		
15-00-8999	UNAPPROPRIATED	2,385,428	2,578,456	-	-		
	TOTAL OTHER	2,385,428	2,578,456	1,198,857	1,201,815	-	-
	TOTAL REQUIREMENTS	\$2,920,713	\$2,682,501	\$ 2,571,357	\$ 2,581,815	\$ -	\$ -

**STORM SEWER IMPROVEMENT
ACCOUNT 15.00**

MATERIALS AND SERVICES DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL	MANAGER	COMMITTEE	COUNCIL
			ADOPTED BUDGET 2019-20	PROPOSED BUDGET 2020-21	APPROVED BUDGET 2020-21	ADOPTED BUDGET 2020-21
Professional Services	8220	Misc. Storm Water Studies	\$ 10,000	\$ 50,000		
		Joint City & SDIC Master Plan 2yr project	37,500	5,000		
			<u>47,500</u>	<u>55,000</u>	-	-
TOTAL MATERIALS & SERVICES			\$ 47,500	\$ 55,000	\$ -	\$ -

**STORM SEWER IMPROVEMENT
ACCOUNT 15.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Projects	8350	Design Projects	\$ 25,000	\$ 25,000		
		Upsize w/ Development	500,000	500,000		
		MCDD Improvement	-	-		
		Graham Road Storm Drainage	-	-		
		Stark St Beaver Creek Culvert	-	-		
		System Reinvestment Rebuild Projec	800,000	800,000		
			<u>1,325,000</u>	<u>1,325,000</u>		
TOTAL CAPITAL OUTLAY			\$ 1,325,000	\$ 1,325,000	\$ -	\$ -

42.00 STORMWATER REIMBURSEMENT FUND

The Stormwater Reimbursement Fund pays for costs associated with infrastructure system replacement, reconstruction and or expansion of capital improvements already constructed or under construction. The primary revenue sources for the Stormwater Reimbursement Fund are system development reimbursement fee charges and interest.

**STORM SEWER REIMBURSEMENT
FUND 42.00**

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ -	\$ -	\$ 54,581	\$ 45,310	\$ -	\$ -
CHARGES FOR SERVICES	-	29,730	16,670	16,670	-	-
INTEREST INCOME	-	1,184	100	100	-	-
TOTAL RESOURCES	\$ -	\$ 30,914	\$ 71,351	\$ 62,080	\$ -	\$ -
EXPENSES						
MATERIALS & SERVICES	\$ -	\$ -	\$ 5,000	\$ 55,000	\$ -	\$ -
CAPITAL OUTLAY	-	-	66,351	7,080	-	-
TRANSFERS	-	-	-	-	-	-
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	-	30,914	-	-	-	-
TOTAL REQUIREMENTS	\$ -	\$ 30,914	\$ 71,351	\$ 62,080	\$ -	\$ -

**STORM SEWER REIMBURSEMENT
FUND 42.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
42-00-7000	BEGINNING FUND BALANCE	\$ -	\$ -	54,581	\$ 45,310		
CHARGES FOR SERVICES							
42-00-7522	REIMBURSEMENT SDC FEE	-	-	15,500	15,500		
42-00-7507	SDC ADMINSTRATIVE FEE	-	29,730	1,170	1,170		
	TOTAL CHARGES FOR SERVICES	-	29,730	16,670	16,670		
INTEREST INCOME							
42-00-7701	INTEREST EARNED	-	1,184	100	100		
	TOTAL INTEREST INCOME	-	1,184	100	100	-	-
	TOTAL RESOURCES	\$ -	\$ 30,914	\$ 71,351	\$ 62,080	\$ -	\$ -

**STORM SEWER REIMBURSEMENT
FUND 42.00**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
EXPENSES							
MATERIALS & SERVICES							
42-00-8220	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 5,000	\$ 55,000	\$ -	\$ -
	TOTAL MATERIALS & SERVICES			5,000	55,000	-	-
CAPITAL OUTLAY							
42-00-8350	PROJECTS	-	-	66,351	7,080	-	-
	TOTAL CAPITAL OUTLAY	-	-	66,351	7,080	-	-
OTHER							
42-00-8809	TRANSFER TO DEBT SERVICE FUND	-	-	-	-	-	-
42-00-8998	CONTINGENCY	-	-	-	-	-	-
42-00-8999	UNAPPROPRIATED	-	-	-	-	-	-
	TOTAL OTHER	-	-	-	-	-	-
	TOTAL REQUIREMENTS	\$ -	\$ -	\$ 71,351	\$ 62,080	\$ -	\$ -

STORM SEWER REIMBURSEMENT FUND 42.00 **MATERIALS AND SERVICES DETAIL**

ACCOUNT DESCRIPTION	GL ACCOUNT	EXPENSE TYPE	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Professional Services	8220	Miscellaneous Studies	\$ 5,000	\$ 55,000		
			5,000	55,000	-	-
TOTAL MATERIALS & SERVICES			\$ 5,000	\$ 55,000	\$ -	\$ -

**STORM SEWER REIMBURSEMENT
FUND 42.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Projects	8350	Upsize/Extend with Development	\$ 5,000	\$ 5,000		
		Design Projects	1,000	1,000		
		Update Master Plan (1/2)	-	-		
		System Reinvestment Rebuild Projects	60,351	1,080		
			66,351	7,080	-	-
TOTAL CAPITAL OUTLAY			\$ 66,351	\$ 7,080	\$ -	\$ -

19.00 UTILITIES UNDERGROUNDING FUND

The utilities undergrounding fund pays for the costs to underground existing overhead utility lines within public rights-of-way.

The primary revenue sources for the Utilities Undergrounding Fund are a 1-1/2% tax on electric utility bills collected for the City by Portland General Electric and interest income. The fund is accumulating capital for undergrounding projects on Troutdale Rd and East Historic Columbia River Hwy.

**UTILITIES UNDERGROUNDING
ACCOUNT 19.00**

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ 1,891,716	\$ 2,118,654	\$ 2,352,534	\$ 2,619,522	\$ -	\$ -
PRIVILEGE TAX	194,817	198,880	193,100	200,005	-	-
INTEREST INCOME	32,121	53,767	35,000	35,000	-	-
TOTAL RESOURCES	\$ 2,118,654	\$ 2,371,301	\$ 2,580,634	\$ 2,854,527	\$ -	\$ -
REQUIREMENTS						
MATERIALS & SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY	-	-	2,580,634	2,854,527	-	-
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	2,118,654	2,371,301	-	-	-	-
TOTAL REQUIREMENTS	\$ 2,118,654	\$ 2,371,301	\$ 2,580,634	\$ 2,854,527	\$ -	\$ -

**UTILITIES UNDERGROUNDING
ACCOUNT 19.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
19-00-7000	BEGINNING FUND BALANCE	\$ 1,891,716	\$ 2,118,654	\$ 2,352,534	\$ 2,619,522		
FRANCHISE FEES							
19-00-7610	PRIVILEGE TAX - PGE	194,817	198,880	193,100	200,005		
	TOTAL FRANCHISE FEES	194,817	198,880	193,100	200,005		
INTEREST INCOME							
19-00-7701	INTEREST EARNED	32,121	53,767	35,000	35,000		
	TOTAL INTEREST INCOME	32,121	53,767	35,000	35,000	-	-
	TOTAL RESOURCES	\$ 2,118,654	\$ 2,371,301	\$ 2,580,634	\$ 2,854,527	\$ -	\$ -

**UTILITIES UNDERGROUNDING
ACCOUNT 19.00**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS							
MATERIALS & SERVICES							
19-00-8231	INTEREST EXPENSE ON CITY FUNDS	- \$	- \$	- \$	- \$	- \$	-
	TOTAL MATERIALS & SERVICES	-	-	-	-	-	-
CAPITAL OUTLAY							
19-00-8350	PROJECTS	-	-	2,580,634	2,854,527	-	-
	TOTAL CAPITAL OUTLAY	-	-	2,580,634	2,854,527	-	-
OTHER							
19-00-8820	LOAN REPYMT TO WATER FUND	-	-	-	-	-	-
19-00-8998	CONTINGENCY	-	-	-	-	-	-
19-00-8999	UNAPPROPRIATED	2,118,654	2,371,301	-	-	-	-
	TOTAL OTHER	2,118,654	2,371,301	-	-	-	-
	TOTAL REQUIREMENTS	\$ 2,118,654	\$ 2,371,301	\$ 2,580,634	\$ 2,854,527	\$ -	-

**UTILITIES UNDERGROUNDING
ACCOUNT 19.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Projects	8350	Undergrounding Projects	2,580,634	2,854,527		
			2,580,634	2,854,527	-	-
TOTAL CAPITAL OUTLAY			\$ 2,580,634	\$ 2,854,527	\$ -	\$ -

23.00 BIKE PATHS AND TRAILS FUND

The Bike Paths & Trails Fund is a special revenue fund that utilizes the one percent of state gas tax revenues that are dedicated for bicycle paths and trails. Interest income on these funds also contributes toward the account revenues. This year's budget provides for sidewalk infill or trail construction.

**BIKE PATHS AND TRAILS
ACCOUNT 23.00**

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ 2,819	\$ 12,422	\$ 22,370	\$ 28,532	\$ -	\$ -
REVENUE FROM OTHER AGENCIES	10,355	11,827	11,647	11,500	-	-
INTEREST INCOME	70	336	100	100	-	-
TOTAL RESOURCES	\$ 13,244	\$ 24,585	\$ 34,117	\$ 40,132	\$ -	\$ -
REQUIREMENTS						
CAPITAL OUTLAY	\$ 822	\$ 1,800	\$ 34,117	\$ 40,132	\$ -	\$ -
UNAPPROPRIATED	12,422	22,785	-	-	-	-
TOTAL REQUIREMENTS	\$ 13,244	\$ 24,585	\$ 34,117	\$ 40,132	\$ -	\$ -

**BIKE PATHS AND TRAILS
ACCOUNT 23.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
23-00-7000	BEGINNING FUND BALANCE	\$ 2,819	\$ 12,422	\$ 22,370	\$ 28,532		
REVENUE FROM OTHER AGENCIES							
23-00-7208	STATE GAS TAX	10,355	11,827	11,647	11,500		
	TOTAL REV OTHER AGENCIES	10,355	11,827	11,647	11,500		
INTEREST INCOME							
23-00-7701	INTEREST EARNED	70	336	100	100		
	TOTAL INTEREST INCOME	70	336	100	100	-	-
	TOTAL RESOURCES	\$ 13,244	\$ 24,585	\$ 34,117	\$ 40,132	\$ -	\$ -

**BIKE PATHS AND TRAILS
ACCOUNT 23.00**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS							
CAPITAL OUTLAY							
23-00-8350	PROJECTS	\$ 822	\$ 1,800	\$ 34,117	\$ 40,132	\$ -	\$ -
	TOTAL CAPITAL OUTLAY	822	1,800	34,117	40,132	-	-
OTHER							
23-00-8999	UNAPPROPRIATED	12,422	22,785	-	-	-	-
	TOTAL OTHER	12,422	22,785	-	-	-	-
	TOTAL REQUIREMENTS	\$ 13,244	\$ 24,585	\$ 34,117	\$ 40,132	\$ -	\$ -

**BIKE PATH AND TRAILS
ACCOUNT 23.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Projects	8350	Sidewalk & Trail Infill	\$ 34,117	\$ 40,132		
			34,117	40,132	-	-
TOTAL CAPITAL OUTLAY			\$ 34,117	\$ 40,132	\$ -	\$ -

22.00 COMMUNITY ENHANCEMENT PROGRAM FUND

In support of the overall the Regional Solid Waste Management Plan in October 2014 Metro revised their Code Chapter 5.06 “Solid Waste Community Enhancement Program” (CEP).

The Code update requires that as of July 1, 2015 the Troutdale Transfer Station remit to Metro a solid waste community enhancement fee of \$1.00 per ton for all putrescible solid waste, including yard debris mixed with food waste, and food waste received at the facility. The fee is intended to offset some of the impact of a solid waste transfer facility has upon the host community.

Through Resolution No. 2289 the City Council approved an Intergovernmental Agreement (IGA) with Metro for the administration of the collected CEP fee to fund projects in Troutdale. The proposed budget provides for receiving the fees from Metro and appropriations for potential project funding.

In general projects from eligible non-profit organizations are to:

- Result in improvement to appearance or environmental quality of area, or enhance art and culture within the City.
- Benefit populations most directly impacted by facility, including youth, seniors, low income persons, and other underserved populations.
- Be broad coverage of projects e.g. reduce toxicity, increase reuse/recycling, rehabilitation of property, enhance wildlife, riparian or wetlands, or improved recreational opportunities.

Grants for approved projects shall be determined by the Community Enhancement Program Committee (CEPC). The CEPC has established program guidelines and intends to allocate 50% of the annual grant funding available to project applications for works of art.

The CEP has numerous administrative requirement the costs of which may be reimbursed from the fee. Administrative costs include staff time and materials necessary to set up, promote and administer the CEP, committee staffing and compliance with the Public Meeting Law, Local Budget Law, Municipal Audit Law, the application packet qualification process, periodic, annual and continual grant monitoring and reporting requirements, and accounting of administration of the program.

COMMUNITY ENHANCEMENT PROGRAM 22.00

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ 93,055	\$ 45,622	\$ 71,896	\$ 29,837	\$ -	\$ -
REVENUE FROM OTHER AGENCIES	97,562	95,933	99,260	99,260	-	-
INTEREST INCOME	376	283	500	100	-	-
TOTAL RESOURCES	\$ 190,994	\$ 141,838	\$ 171,656	\$ 129,197	\$ -	\$ -
REQUIREMENTS						
MATERIALS & SERVICES	\$ 125,860	\$ 44,486	\$ 151,804	\$ 109,345	\$ -	\$ -
TRANSFERS	19,512	19,187	19,852	19,852	-	-
CONTINGENCY	-	-	-	-	-	-
UNAPPROPRIATED	45,622	78,164	-	-	-	-
TOTAL REQUIREMENTS	\$ 190,994	\$ 141,838	\$ 171,656	\$ 129,197	\$ -	\$ -

COMMUNITY ENHANCEMENT PROGRAM 22.00

RESOURCES

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
22-00-7000	BEGINNING FUND BALANCE	\$ 93,055	\$ 45,622	\$ 71,896	\$ 29,837		
REVENUE FROM OTHER AGENCIES							
22-00-7208	METRO COMMUNITY ENHANCMENT F	97,562	95,933	99,260	99,260		
	TOTAL REV OTHER AGENCIES	<u>97,562</u>	<u>95,933</u>	<u>99,260</u>	<u>99,260</u>		
INTEREST INCOME							
22-00-7701	INTEREST EARNED	376	283	500	100		
	TOTAL INTEREST INCOME	<u>376</u>	<u>283</u>	<u>500</u>	<u>100</u>	-	-
	TOTAL RESOURCES	<u>\$ 190,994</u>	<u>\$ 141,838</u>	<u>\$ 171,656</u>	<u>\$ 129,197</u>	\$ -	\$ -

COMMUNITY ENHANCEMENT PROGRAM 22.00

REQUIREMENTS

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS							
22-00-8211	SPECIAL DEPARTMENT EXPENSE	\$ 125,860	\$ 44,486	\$ 151,804	\$ 109,345		
	TOTAL MATERIALS & SERVICES	125,860	44,486	151,804	109,345		
OTHER							
22-00-8228	ADMINISTRATION	19,512	19,187	19,852	19,852		
22-00-8998	CONTINGENCY	-	-	-	-		
22-00-8999	UNAPPROPRIATED	45,622	78,164	-	-		
	TOTAL OTHER	65,135	97,352	19,852	19,852	-	-
	TOTAL REQUIREMENTS	\$ 190,994	\$ 141,838	\$ 171,656	\$ 129,197	\$ -	\$ -

16.00 PARKS IMPROVEMENT FUND

The Parks Improvement Fund is a capital projects fund that pays for expansion of the City's parks/greenway system consistent with the adopted Parks Master Plan. The principal revenue sources in this fund are system development charges paid by new residential development and interest income.

**PARKS IMPROVEMENT
ACCOUNT 16.00**

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ 1,193,501	\$ 1,296,282	\$ 1,352,782	\$ 1,983,010	\$ -	\$ -
REVENUE FROM OTHER AGENCIES	-	-	100,000	100,000	-	-
CHARGES FOR SERVICES	25,000	60,000	15,000	15,000	-	-
INTERST INCOME	29,292	43,522	16,000	16,000	-	-
MISCELLANEOUS INCOME	-	-	-	-	-	-
TRANSFERS	48,500	48,500	48,500	22,500	-	-
TOTAL RESOURCES	\$ 1,296,293	\$ 1,448,304	\$ 1,532,282	\$ 2,136,510	\$ -	\$ -
REQUIREMENTS						
MATERIALS & SERVICES	\$ 11	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ -
CAPITAL OUTLAY	-	34,794	717,500	717,500	-	-
TRANSFERS	-	-	273,000	400,000	-	-
CONTINGENCY	-	-	466,782	944,010	-	-
UNAPPROPRIATED	1,296,282	1,413,510	-	-	-	-
TOTAL REQUIREMENTS	\$ 1,296,293	\$ 1,448,304	\$ 1,532,282	\$ 2,136,510	\$ -	\$ -

**PARKS IMPROVEMENT
ACCOUNT 16.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
16-00-7000	BEGINNING FUND BALANCE	\$ 1,193,501	\$ 1,296,282	\$ 1,352,782	\$ 1,983,010		
REVENUE FROM OTHER AGENCIES							
16-00-7206	STATE GRANTS	-	-	100,000	100,000		
16-00-7208	METRO GRANTS/ENTITLEMENTS	-	-	-	-		
	TOTAL FROM OTHER AGENCIES	-	-	100,000	100,000		
CHARGES FOR SERVICES							
16-00-7513	SYSTEM DEVELOPMENT CHARGE	25,000	60,000	15,000	15,000		
	TOTAL CHARGES FOR SERVICES	25,000	60,000	15,000	15,000		
INTEREST INCOME							
16-00-7701	INTEREST EARNED	29,292	43,522	16,000	16,000		
	TOTAL INTEREST INCOME	29,292	43,522	16,000	16,000		
MISCELLANEOUS INCOME							
16-00-7818	PRIOR YEAR RECOVERED EXP	-	-	-	-		
16-00-7899	MISCELLANEOUS REVENUE	-	-	-	-		
	TOTAL MISCELLANEOUS INCOME	-	-	-	-		
TRANSFERS							
16-00-7921	INTERFUND LOAN REPAYMENTS	26,000	26,000	26,000	-		
16-00-7924	LOAN REPAYMENTS FROM SAM COX	22,500	22,500	22,500	22,500		
	TOTAL TRANSFERS	48,500	48,500	48,500	22,500	-	-
	TOTAL RESOURCES	\$ 1,296,293	\$ 1,448,304	\$ 1,532,282	\$ 2,136,510	\$ -	\$ -

**PARKS IMPROVEMENT
ACCOUNT 16.00**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS							
MATERIALS & SERVICES							
16-00-8211	SPECIAL DEPARTMENT EXPENSE	- \$	- \$	25,000	\$ 25,000		
16-00-8220	PROFESSIONAL SERVICES	-	-	25,000	25,000		
16-00-8221	OTHER CONTRACT SERVICES	11	-	25,000	25,000		
	TOTAL MATERIALS & SERVICES	11	-	75,000	75,000		
CAPITAL OUTLAY							
16-00-8340	LAND	-	-	125,000	125,000		
16-00-8350	PROJECTS	-	34,794	592,500	592,500		
	TOTAL CAPITAL OUTLAY	-	34,794	717,500	717,500		
OTHER							
16-00-8824	INTERFUND LOAN TO SAM COX BLDG	-	-	-	-		
16-00-8831	INTERFUND LOAN TO GENERAL FUND	-	-	273,000	400,000		
16-00-8998	CONTINGENCY	-	-	466,782	944,010		
16-00-8999	UNAPPROPRIATED	1,296,282	1,413,510	-	-		
	TOTAL OTHER	1,296,282	1,413,510	739,782	1,344,010	-	-
	TOTAL REQUIREMENTS	\$ 1,296,293	\$ 1,448,304	\$ 1,532,282	\$ 2,136,510	\$ -	\$ -

**PARKS IMPROVEMENT
ACCOUNT 16.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Land	8340	Harlow Place Riverfront Lots	\$ 125,000	\$ 125,000		
			125,000	125,000		
Projects	8350	Sunrise Park Trail Improvements	12,000	12,000		
		Parks Master Plan	50,000	50,000		
		MTIP Fairview to Troutdale Trail	120,000	120,000		
		Riverfront Park - URA site (PA-003)	200,000	200,000		
		Columbia Park Picnic Shelter				
		Signage, picnic tbls, misc items	10,500	10,500		
		Depot Park Bike Hub	50,000	50,000		
		Design Parks Improvements	150,000	150,000		
			592,500	592,500	-	-
TOTAL CAPITAL OUTLAY			\$ 717,500	\$ 717,500	\$ -	\$ -

24.00 SAM COX BUILDING MAINTENANCE (IMPROVEMENT) FUND

At the February 9, 2010 the Parks Advisory Committee (PAC) presented the Council a report on the Sam Cox Building at the Glenn Otto Park. The PAC reported on the current level of usage, and the conditions in need of repair, remodeling and renovation. The PAC recommended increasing usage fees to fund a dedicated fund for the renovation of the Sam Cox Building.

On March 23, 2010 the City Council adopted Resolution #2040 amending the Fees and Charges Schedule for the use of city buildings and park facilities, and establishing the Sam Cox Building Maintenance Fund.

The fund is for the remodeling and renovation and other capital projects for the Sam Cox Building.

The principal revenue sources in this fund are the building rental fees which will provide the repayment source for the loan.

**SAM COX BLDG MAINT
FUND 24.00**

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ 61,888	\$ 33,856	\$ 19,141	\$ 8,900	\$ -	\$ -
CHARGES FOR SERVICES	18,413	19,375	15,000	18,000	-	-
MISCELLANEOUS INCOME	4,085	1,456	1,000	1,000	-	-
TRANSFERS	-	-	-	-	-	-
TOTAL RESOURCES	84,386	54,687	35,141	27,900	-	-
REQUIREMENTS						
MATERIALS & SERVICES	\$ 3,410	\$ 5,133	\$ 4,151	\$ 4,241	\$ -	\$ -
CAPITAL OUTLAY	24,620	180	6,000	1,000	-	-
LOAN REPAMENT TO PARKS IMP	22,500	22,500	22,500	22,500	-	-
CONTINGENCY	-	-	2,490	159	-	-
UNAPPROPRIATED	33,856	26,874	-	-	-	-
TOTAL REQUIREMENTS	84,386	54,687	35,141	27,900	-	-

**SAM COX BLDG MAINT
FUND 24.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
24-00-7000	BEGINNING FUND BALANCE	\$ 61,888	\$ 33,856	\$ 19,141	\$ 8,900		
CHARGES FOR SERVICES							
24-00-7702	RENTAL - PARK & COMMUNITY BLDG	14,913	15,505	13,000	16,000		
24-00-7847	PARK USE PERMITS/SHELTER RENT	3,500	3,870	2,000	2,000		
	TOTAL CHARGES FOR SERVICES	18,413	19,375	15,000	18,000		
MISCELLANEOUS INCOME							
24-00-7701	INTEREST EARNED	-	-	500	500		
24-00-7899	MISCELLANEOUS REVENUE	4,085	1,456	500	500		
	TOTAL MISCELLANEOUS INCOME	4,085	1,456	1,000	1,000	-	-
TRANSFERS							
24-00-7901	TRANSFER FROM GENERAL FUND	-	-	-	-	-	-
24-00-7936	INTERFUND LOAN FR PK IMP	-	-	-	-	-	-
	TOTAL TRANSFERS	-	-	-	-	-	-
	TOTAL RESOURCES	84,386	54,687	35,141	27,900	-	-

**SAM COX BLDG MAINT
FUND 24.00**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS							
MATERIALS & SERVICES							
24-00-8211	SPECIAL DEPARTMENT EXPENSE	\$ 70	\$ -	\$ 100	\$ 100		
24-00-8218	BUILDING MAINTENANCE	-	1,124	1,500	1,500		
24-00-8220	PROFESSIONAL SERVICES	-	-	-	-		
24-00-8221	OTHER CONTRACT SERVICES	-	1	-	-		
24-00-8222	INSURANCE	1,294	1,365	1,801	1,891		
24-00-8231	INTEREST EXPENSE	2,046	2,643	750	750		
	TOTAL MATERIALS & SERVICES	3,410	5,133	4,151	4,241		
CAPITAL OUTLAY							
24-00-8301	EQUIPMENT	-	-	1,000	1,000		
24-00-8310	BUILDING IMPROVEMENTS	24,620	180	5,000	-		
24-00-8320	IMPROVEMENTS (OTHER THAN BLDG)	-	-	-	-		
	TOTAL CAPITAL OUTLAY	24,620	180	6,000	1,000		
OTHER							
24-00-8824	LOAN REPAMENT TO PARKS IMP	22,500	22,500	22,500	22,500		
24-00-8998	CONTINGENCY	-	-	2,490	159		
24-00-8999	UNAPPROPRIATED	33,856	26,874	-	-		
	TOTAL OTHER	56,356	49,374	24,990	22,659	-	-
	TOTAL REQUIREMENTS	\$ 84,386	\$ 54,687	\$ 35,141	\$ 27,900	\$ -	\$ -

**SAM COX BLDG MAINT
FUND 24.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Equipment	8301	Tables & chairs	\$ 1,000	\$ 1,000		
			1,000	1,000		
Building Improvements	8310	Fire/Life Safety System Exterior Renovation	5,000			
			5,000	-	-	-
Other Improvements	8320		-	-	-	-
			-	-	-	-
			-	-	-	-
TOTAL CAPITAL OUTLAY			\$ 6,000	\$ 1,000	\$ -	\$ -

36.00 POLICE FACILITY CAPITAL PROJECT FUND

This fund was established by Resolution 2083 to receive the bond proceeds upon funding, and record expenditures for the Police Facility Project.

The fund has a capital project budget of \$7,540,000 established in November 2010 by Troutdale voter approval of the general obligation bond ballot measure (M26-116). The voter approval also created both the budgeted resource and requirement appropriations in accordance with ORS 294.326(5).

The bond funding was successfully completed in February 2011 and the proceeds were posted to the fund.

The Police Facility has been completed, with the remaining funds budgeted for improvements to the old Police Station parking area. Of which the ballot measure allowed activities included *“Demolish existing police facility and make site improvements to existing site.”*

The balance of the fund was applied to the old Police Station parking area, Mayors' Square Parking Lot Project, during the FY 2019-2020.

The fund is continued to be shown for 3 years to comply with Local Budget Law requirements.

**POLICE FACILITY CAPITAL
PROJECT FUND 36.00**

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ 52,205	\$ 53,076	\$ 54,276	\$ 0	\$ -	\$ -
MISCELLANEOUS INCOME	872	1,332	1,200	-	-	-
TOTAL RESOURCES	53,076	54,408	55,476	0	-	-
REQUIREMENTS						
CAPITAL OUTLAY	\$ -	\$ -	\$ 55,476	\$ -	\$ -	\$ -
CONTINGENCY	-	-	-	0	-	-
UNAPPROPRIATED	53,076	54,408	-	-	-	-
TOTAL REQUIREMENTS	53,076	54,408	55,476	0	-	-

**POLICE FACILITY CAPITAL
PROJECT FUND 36.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
36-00-7000	BEGINNING FUND BALANCE	\$ 52,205	\$ 54,408	\$ 54,276	\$ 0		
MISCELLANEOUS INCOME							
36-00-7701	INTEREST EARNED	872	1,332	1,200	-		
36-00-7860	DEBT ISSUANCE-BONDS	-	-	-	-	-	-
36-00-7861	BOND ISSUANCE PREMIUM	-	-	-	-	-	-
36-00-7899	MISCELLANEOUS REVENUE	-	-	-	-	-	-
	TOTAL MISCELLANEOUS INCOME	872	1,332	1,200	-	-	-
	TOTAL RESOURCES	53,076	55,740	55,476	0	-	-

**POLICE FACILITY CAPITAL
PROJECT FUND 36.00**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS							
CAPITAL OUTLAY							
36-00-8350	PROJECTS	- \$	- \$	55,476 \$	- \$	- \$	-
	TOTAL CAPITAL OUTLAY	-	-	55,476	-	-	-
	TOTAL REQUIREMENTS	\$ -	\$ -	\$ 55,476	\$ -	\$ -	-

**POLICE FACILITY CAPITAL PROJECT
FUND 36.00**

CAPITAL OUTLAY DETAIL

ACCOUNT DESCRIPTION	GL ACCOUNT	CAPITAL OUTLAY DESCRIPTION	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
Projects	8350	Old PD parking lot	\$ 55,476	\$ 0	-	-
			-	-	-	-
			55,476	0	-	-
TOTAL CAPITAL OUTLAY			\$ 55,476	\$ 0	\$ -	\$ -

09.00 GENERAL OBLIGATION BOND DEBT SERVICE FUND

This fund accounts for the payment of general obligation bond principal and interest. General Obligation Bonds (GOB) are direct obligations and pledge the full faith and credit of the City. Principal and interest on general obligation bonds can be payable solely from general property tax levies approved by the voters.

Water Pollution Control Facility: The final debt service payment for the WPCF GO Bonds is June 1, 2018. The original GOB Issue of \$16,000,000 plus nearly \$2,000,000 in sewer system development charges were used for the sighting and construction of a new Water Pollution Control Facility (WPCF). There will be no further debt service levy for this GOB.

The final payment was made June 1, 2018. The fund is continued to be shown for 3 years to comply with Local Budget Law requirements.

Police Facility Project: In November 2010, Troutdale voters approved a \$7,540,000 general obligation bond measure for the Community Police Facility project. These bonds were issued in February 2011. The debt service remaining on the Police Facility GO Bonds as of July 1, 2020 totals \$7,128,490 of which \$5,570,000 is for principal debt and \$1,558,490 is for debt interest expense.

The debt service in fiscal year 2020-2021 for the Police Facility Bonds totals \$569,498 which requires a property tax levy of \$310,000 with a projected levy rate of \$0.20 per \$1,000 assessed value.

The proposed budget continues to allocate the \$175,000, of the \$220,000 building lease revenue the City receives from the Multnomah County, to reducing the levy for the Police Facility Bonds.

The debt service requirements outstanding as of June 30, 2020 are summarized near the end of the budget document.

**DEBT SERVICE
ACCOUNT 09.00**

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ 496,076	\$ 364,876	\$ 369,976	\$ 344,541	\$ -	\$ -
PROPERTY TAXES	1,133,615	428,827	296,400	296,400	-	-
INTEREST INCOME	13,538	5,137	100	100	-	-
MISCELLANEOUS REVENUE	-	-	-	-	-	-
TRANSFERS	534,632	175,000	175,000	175,000	-	-
TOTAL RESOURCES	\$ 2,177,861	\$ 973,839	\$ 841,475	\$ 816,041	\$ -	\$ -
REQUIREMENTS						
DEBT SERVICE	\$ 1,812,985	\$ 543,698	\$ 557,100	\$ 569,500	\$ -	\$ -
UNAPPROPRIATED	364,876	430,141	284,375	246,541	-	-
TOTAL REQUIREMENTS	\$ 2,177,861	\$ 973,839	\$ 841,475	\$ 816,041	\$ -	\$ -

**DEBT SERVICE
ACCOUNT 09.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
09-00-7000	BEGINNING FUND BALANCE	\$ 496,076	\$ 364,876	\$ 369,976	\$ 344,541		
PROPERTY TAXES							
09-00-7101	CURRENT YEAR TAXES	1,113,172	375,573	291,400	291,400		
09-00-7104	PRIOR YEAR TAXES	17,997	51,561	5,000	5,000		
09-00-7106	TAX DEEDED LAND SALES	-	-	-	-		
09-00-7108	TAX PENALTIES AND INTEREST	2,446	1,692	-	-		
	TOTAL PROPERTY TAXES	1,133,615	428,827	296,400	296,400		
INTEREST INCOME							
09-00-7701	INTEREST EARNED	13,538	5,137	100	100		
	TOTAL INTEREST INCOME	13,538	5,137	100	100		
MICELLANEOUS INCOME							
09-00-7899	MISCELLANEOUS REVENUE	-	-	-	-		
	TOTAL INTEREST INCOME	-	-	-	-		
TRANFERS							
09-00-7901	TRANSFER FROM GENERAL FUND	175,000	175,000	175,000	175,000		
09-00-7904	TRANSFER FROM SEWER FUND	359,632	-	-	-	-	-
09-00-7912	TRANSFER FROM SEWER IMPROV.	-	-	-	-	-	-
	TOTAL TRANSFERS	534,632	175,000	175,000	175,000	-	-
	TOTAL RESOURCES	\$ 2,177,861	\$ 973,839	\$ 841,476	\$ 816,041	\$ -	\$ -

**DEBT SERVICE
ACCOUNT 09.00**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS							
DEBT SERVICE							
Water Pollution Control Facility							
ISSUED: DECEMBER 1, 1998							
REFUNDING ISSUED: JUNE 5, 2008							
09-91-8400	BOND PRINCIPAL DUE	\$ 1,235,000	\$ -	\$ -	\$ -	\$ -	\$ -
09-91-8500	BOND INTEREST DUE	49,400	-	-	-	-	-
	TOTAL DEBT SERVICE	1,284,400	-	-	-	-	-
Police Facility Project							
ISSUED: February 17, 2011							
09-94-8400	BOND PRINCIPAL DUE	265,000	290,000	315,000	340,000		
09-94-8500	BOND INTEREST DUE	263,585	253,698	242,100	229,500		
	TOTAL DEBT SERVICE	528,585	543,698	557,100	569,500	-	-
OTHER							
09-00-8999	UNAPPROPRIATED	364,876	430,141	284,375	246,541	-	-
	TOTAL OTHER	364,876	430,141	284,375	246,541	-	-
	TOTAL REQUIREMENTS	\$ 2,177,861	\$ 973,839	\$ 841,475	\$ 816,041	\$ -	\$ -

26.00 COP DEBT SERVICE FUND

This fund was established to account for debt service payments on certificates of participation and lease purchase agreements.

The current debt accounted for in this fund is new debt issued to finance the cost to relocate the Parks and Facilities building(s). The source of revenue for the debt payments is transfers from the General Fund.

The final payment was made December 1, 2017. The fund is continued to be shown for 3 years to comply with Local Budget Law requirements.

**COP DEBT SERVICE
ACCOUNT 26.00**

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ 8,534	\$ -	\$ -	\$ -	\$ -	\$ -
INTEREST INCOME	690	-	-	-	-	-
TRANSFERS	132,000	-	-	-	-	-
TOTAL RESOURCES	\$ 141,223	\$ -	\$ -	\$ -	\$ -	\$ -
REQUIREMENTS						
DEBT SERVICE	\$ 140,381	\$ -	\$ -	\$ -	\$ -	\$ -
UNAPPROPRIATED	843	-	-	-	-	-
TOTAL REQUIREMENTS	\$ 141,223	\$ -	\$ -	\$ -	\$ -	\$ -

**COP DEBT SERVICE
ACCOUNT 26.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
26-00-7000	BEGINNING FUND BALANCE	\$ 8,534	\$ -	\$ -	\$ -	\$ -	\$ -
INTEREST INCOME							
26-00-7701	INTEREST EARNED	690	-	-	-	-	-
	TOTAL INTEREST INCOME	690	-	-	-	-	-
TRANFERS							
26-00-7901	TRANSFER FROM GENERAL FUND	132,000	-	-	-	-	-
	TOTAL TRANSFERS	132,000	-	-	-	-	-
	TOTAL RESOURCES	\$ 141,223	\$ -	\$ -	\$ -	\$ -	\$ -

**COP DEBT SERVICE
ACCOUNT 26.05**

**LOAN PAYMENT - PARKS
AND FACILITIES BUILDING REQUIREMENTS BY CATEGORY**

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS							
DEBT SERVICE							
	ISSUED: MARCH 2008						
26-05-8400	BOND PRINCIPAL DUE	138,000	\$ -	\$ -	\$ -	\$ -	\$ -
26-05-8500	BOND INTEREST DUE	2,381	-	-	-	-	-
	TOTAL DEBT SERVICE	140,381	-	-	-	-	-
	TOTAL REQUIREMENTS	\$ 140,381	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER							
26-00-8999	UNAPPROPRIATED	843	-	-	-	-	-
	TOTAL OTHER	843	-	-	-	-	-
	TOTAL REQUIREMENTS	\$ 141,223	\$ -	\$ -	\$ -	\$ -	\$ -

27.00 FULL FAITH & CREDIT DEBT SERVICE FUND

This fund was established to account for debt service payments on the full faith and credit obligations issued by the City in February 2018.

The current debt accounted for in this fund is new debt issued to finance the Urban Renewal Agency. The City borrowed \$5,000,000 which it subsequently loaned via an IGA to the Urban Renewal Agency for purpose of acquiring real property and conducting site preparation, including demolition and environmental remediation

A full faith and credit pledge requires repayment to lender from any legally available resource of the City, which includes any and all revenue sources not restricted by ORS such as the State gas tax, utility fees, SDC fees, and grant funds. The debt is effectively a pledge of the City's General Fund, and it includes an expectation that the City will sell other City assets if necessary to pay the debt. However, unlike a voter approved General Obligation Bond, it does ***not*** allow for an additional property tax levy to provide a dedicated source of funds for the debt repayment.

The debt is structured as interest only payments for the first five years, followed by principal and interest payments for the following five years. The debt is also taxable rather than tax-exempt issue, and repayment at any time is allowed.

The IGA provides for the Urban Renewal Agency to repay the City from the subsequent re-sale of the cleaned up property to a private developer. However, the City is obligated to make payments to the external lender. The City has both the timing risk, and the risk of inadequate resale proceeds.

The source of revenue for the debt payments is transfers from the General Fund. The Fund requirements for FY 2020-2021 is \$167,000 for interest only debt service.

The proposed budget continues to allocates the Community Service Fee from the Amazon Extended Enterprise Zone Tax Abatement Agreement to provide the repayment source for the required debt service obligations of the loan to the Urban Renewal Area in the new Full Faith and Credit debt service fund.

The debt service requirements outstanding as of June 30, 2020 are summarized near the end of the budget document.

**FULL FAITH AND CREDIT
DEBT SERVICE FUND 27.00**

FUND SUMMARY

	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES						
BEGINNING FUND BALANCE	\$ -	\$ 85,929	\$ 86,508	\$ 1,197,226	\$ -	\$ -
INTEREST INCOME	359	1,814	100	100	-	-
TRANSFERS	125,000	175,000	707,299	1,301,278	-	-
TOTAL RESOURCES	\$ 125,359	\$ 262,743	\$ 793,907	\$ 2,498,604	\$ -	\$ -
REQUIREMENTS						
DEBT SERVICE	\$ 39,431	\$ 167,000	\$ 167,000	\$ 167,000	\$ -	\$ -
RESERVE FUTURE EXPENDITURE	-	-	-	2,164,604	-	-
UNAPPROPRIATED	85,929	95,743	626,907	167,000	-	-
TOTAL REQUIREMENTS	\$ 125,359	\$ 262,743	\$ 793,907	\$ 2,498,604	\$ -	\$ -

**FULL FAITH AND CREDIT
DEBT SERVICE FUND 27.00**

RESOURCES BY SOURCE

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
RESOURCES							
BEGINNING FUND BALANCE							
27-00-7000	BEGINNING FUND BALANCE	\$ -	\$ 85,929	\$ 86,508	\$ 1,197,226		
INTEREST INCOME							
27-00-7701	INTEREST EARNED	359	1,814	100	100		
	TOTAL INTEREST INCOME	359	1,814	100	100		
TRANFERS							
27-00-7901	TRANSFER FROM GENERAL FUND	125,000	175,000	707,299	1,301,278		
	TOTAL TRANSFERS	125,000	175,000	707,299	1,301,278	-	-
	TOTAL RESOURCES	\$ 125,359	\$ 262,743	\$ 793,907	\$ 2,498,604	\$ -	\$ -

**FULL FAITH AND CREDIT
DEBT SERVICE FUND 27.00**

REQUIREMENTS BY CATEGORY

ACCT NO	ACCOUNT DESCRIPTION	ACTUAL 2017-18	ACTUAL 2018-19	COUNCIL ADOPTED BUDGET 2019-20	MANAGER PROPOSED BUDGET 2020-21	COMMITTEE APPROVED BUDGET 2020-21	COUNCIL ADOPTED BUDGET 2020-21
REQUIREMENTS							
DEBT SERVICE							
	ISSUED: February 2018						
27-00-8400	BOND PRINCIPAL DUE	- \$	- \$	- \$	- \$	- \$	-
27-00-8500	BOND INTEREST DUE	39,431	167,000	167,000	167,000		
	TOTAL DEBT SERVICE	39,431	167,000	167,000	167,000		
OTHER							
27-00-8997	RESERVE - FUTURE EXPEND	-	-	-	2,164,604	-	-
27-00-8999	UNAPPROPRIATED	85,929	95,743	626,907	167,000	-	-
	TOTAL OTHER	85,929	95,743	626,907	2,331,604	-	-
	TOTAL REQUIREMENTS	\$ 125,359	\$ 262,743	\$ 793,907	\$ 2,498,604	\$ -	-

SUPPLEMENTAL SCHEDULES

CITY OF TROUTDALE, OREGON

PROPOSED BUDGET FUND BALANCE ANALYSIS
FISCAL YEAR 2020-2021

FUND	BEGINNING FUND BALANCE	PROJECTED REVENUE	Transfers		OPERATIONS	CAPITAL OUTLAY	DEBT SERVICE	CONTINGENCY	APPROPRIATIONS	TOTAL	ENDING FUND BALANCE
			IN	OUT							
GENERAL FUND	5,341,818	11,660,836	2,080,308	1,927,222	11,826,627	1,051,860	0	2,000,000	16,805,709	2,277,253	
General Fund	1,477,299	2,802,591	0	741,570	1,542,259	1,347,300	0	325,000	3,956,129	323,761	
Water Fund	1,728,586	3,641,446	0	975,296	1,968,807	1,973,500	0	200,000	5,117,603	252,429	
Sewer Fund	3,397,351	2,178,891	0	592,071	1,466,024	851,300	0	900,000	3,809,395	1,766,847	
Streets Fund	552,448	91,556	1,905,714	365,055	1,572,742	255,500	0	356,421	2,549,718	0	
Internal Services Fund	570,043	1,179,851	0	294,672	578,791	189,000	0	687,432	1,749,894	0	
Storm Sewer Utility Fund	2,030,340	574,401	0	146,562	653,900	0	0	1,804,279	2,604,741	0	
Code Specialties Fund	39,953	1,350	0	0	41,303	0	0	0	41,303	0	
Street Tree Fund	29,837	99,360	0	19,852	109,345	0	0	0	129,197	0	
Comm Enhancement Program	206,618	10,100	0	0	56,000	160,718	0	0	216,718	0	
CAPITAL PROJECTS - PUBLIC WORKS	1,247,064	52,000	0	0	56,000	1,243,064	0	0	1,299,064	0	
Water Improvement Fund	814,095	42,500	0	0	25,000	831,595	0	0	856,595	0	
Sewer Improvement Fund	2,531,815	50,000	0	0	55,000	1,325,000	0	1,201,815	2,581,815	0	
Storm Sewer Improvement Fund	7,198	26,990	0	0	6,000	28,188	0	0	34,188	0	
Water Reimbursement Fund	709,321	70,950	0	0	56,000	724,271	0	0	780,271	0	
Sewer Reimbursement Fund	112,013	79,700	0	0	55,000	136,713	0	0	191,713	0	
Street Reimbursement Fund	45,310	16,770	0	0	55,000	7,080	0	0	62,080	0	
Storm Sewer Reimbursement	2,619,522	235,005	0	0	0	2,854,527	0	0	2,854,527	0	
Utilities Undergrounding	28,532	11,600	0	0	0	40,132	0	0	40,132	0	
Bike Paths and Trails	0	0	0	0	0	0	0	0	0	0	
STP Site Redevelopment	1,983,010	131,000	22,500	400,000	75,000	717,500	0	944,010	2,136,510	0	
CAPITAL PROJECTS - PARKS	8,900	19,000	0	22,500	4,241	1,000	0	159	27,900	0	
Parks Improvement Fund	0	0	0	0	0	0	0	0	0	0	
Sam Cox Bldg Maint Fund	0	0	0	0	0	0	0	0	0	0	
CAPITAL PROJECTS - SPECIAL	0	0	0	0	0	0	0	0	0	0	
Police Facility Project	344,541	296,500	175,000	0	0	0	0	569,500	569,500	246,541	
DEBT SERVICE FUNDS	1,197,226	100	1,301,278	0	0	0	0	167,000	167,000	2,331,604	
Debt Service Fund - GOB	0	0	0	0	0	0	0	0	0	0	
Debt Service Fund - FF&C	0	0	0	0	0	0	0	0	0	0	
COP Debt Service	0	0	0	0	0	0	0	0	0	0	
TOTAL - ALL FUNDS	27,022,842	23,272,496	5,484,800	5,484,800	20,203,039	13,738,247	736,500	8,419,115	48,581,701	7,198,436	

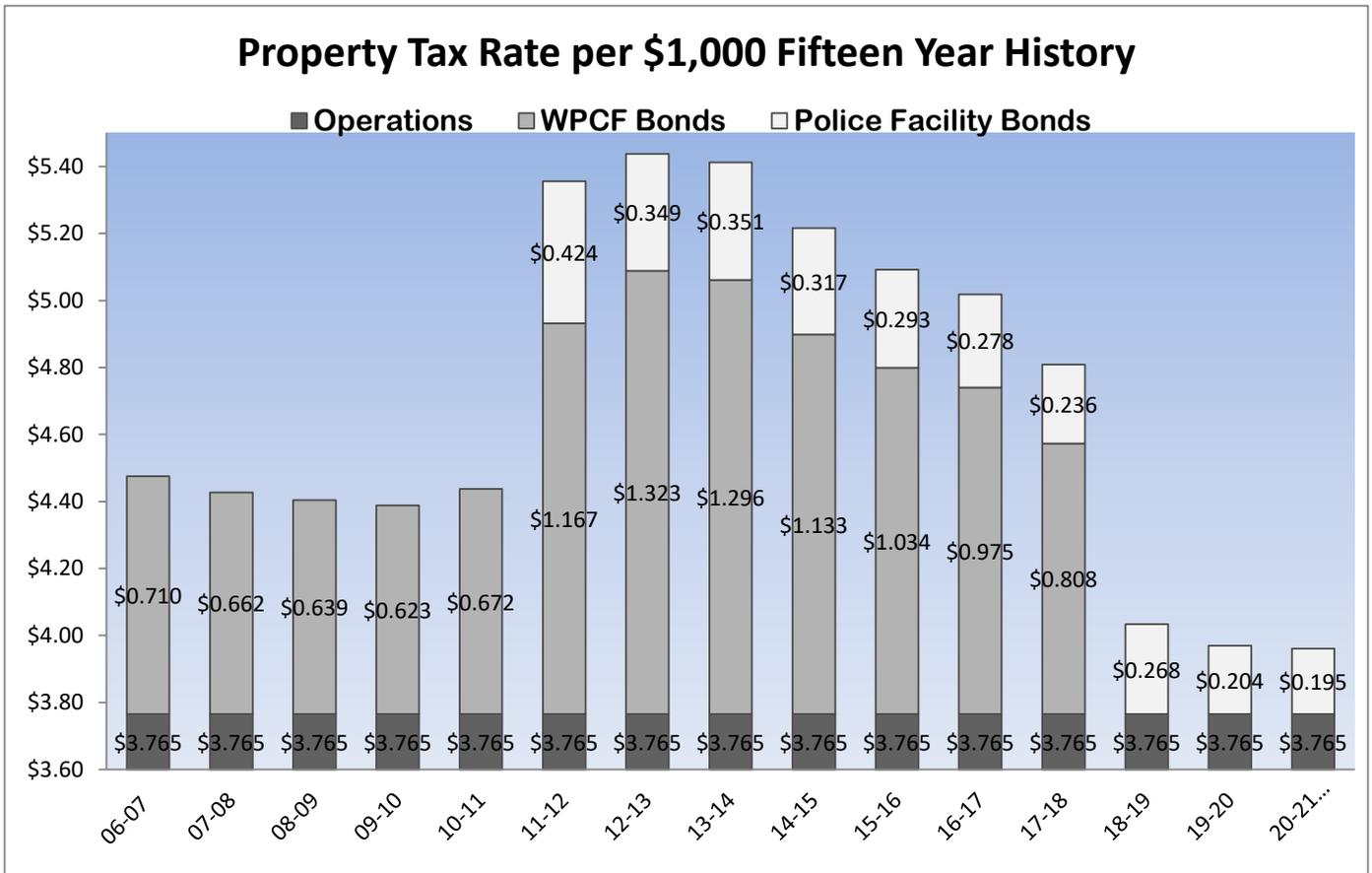
CITY OF TROUTDALE, OREGON

**TAX LEVY COMPUTATION
FISCAL YEAR 2020-2021**

	<u>GENERAL FUND</u>	<u>DEBT SERVICE GO BONDS</u>		<u>TOTAL</u>
A. ANALYSIS OF TAXES TO BE LEVIED				
PROPERTY TAXES SUBJECT TO MEASURE 50				
Estimated Assessed value base @ \$3.7652 per \$1,000 AV (\$1,518,001,170/\$1,000 x \$3.7652)	5,887,045	-		5,887,045
Estimated Assessed value base @ \$3.7652 per \$1,000 AV	-			-
New growth estimate from permits (\$22,951,000/\$1,000 x \$3.7652)	<u>86,416</u>	<u>-</u>		<u>86,416</u>
Subtotal - Operations Levies	5,973,461	-		5,973,461
PROPERTY TAXES FOR BONDED DEBT				
Tax Levy for Police Facility Bonds	<u>-</u>	<u>310,000</u>	0.20	<u>310,000</u>
Subtotal - Bonded Debt Levies	<u>-</u>	<u>310,000</u>		<u>310,000</u>
TOTAL TAXES TO BE LEVIED	<u>5,973,461</u>	<u>310,000</u>		<u>6,283,461</u>
B. BUDGET REQUIREMENTS FOR THE ENSUING FISCAL YEAR 2019-2020 BEGINNING JULY 1, 2019:				
TOTAL TAXES TO BE LEVIED	5,973,461	310,000		6,283,461
Less: Estimated Property Taxes Not to be Received Loss Due to Constitutional Limits Uncollected Amounts and Discounts Allowed	<u>(358,408)</u>	<u>(18,600)</u>		<u>(377,008)</u>
TAXES NECESSARY TO BALANCE BUDGET	5,615,053	291,400		5,906,453
Add: Budget Resources, Except Taxes to be Levied	<u>13,467,909</u>	<u>524,641</u>		<u>13,992,550</u>
TOTAL BUDGET REQUIREMENTS	<u>19,082,962</u>	<u>816,041</u>		<u>19,899,003</u>

**CITY OF TROUTDALE
HISTORICAL PROPERTY TAX DATA**

TAX YEAR	POPULATION	ASSESSED VALUATION	PERMANENT OPERATING LEVY	DEBT SERVICE LEVY	TOTAL TAX LEVY	TAX RATE /1,000	TAX PER CAPITA
06-07	15,110	933,315,284	3,514,010	662,981	4,176,991	4.48	276
07-08	15,430	999,588,926	3,763,618	661,784	4,425,402	4.43	287
08-09	15,535	1,037,400,788	3,914,197	663,062	4,577,259	4.41	295
09-10	15,962	1,079,497,361	4,064,523	672,424	4,736,947	4.39	297
10-11	15,980	1,107,900,669	4,171,468	744,681	4,916,149	4.44	308
11-12	16,000	1,124,964,739	4,235,717	1,312,484	5,548,201	4.93	347
12-13	16,005	1,115,008,909	4,198,232	1,475,305	5,673,537	5.09	354
13-14	16,015	1,155,777,910	4,351,735	1,498,284	5,850,019	5.06	365
14-15	16,020	1,278,870,040	4,815,201	1,449,399	6,264,600	4.90	391
15-16	16,020	1,311,825,580	4,938,400	1,356,405	6,294,804	4.80	393
16-17	16,025	1,387,498,970	5,224,028	1,352,322	6,576,350	4.74	410
17-18	16,035	1,451,512,515	5,465,065	1,172,946	6,638,011	4.57	414
18-19	16,070	1,461,701,740	5,465,065	392,098	5,857,163	4.01	364
19-20	16,185	1,518,001,170	5,715,578	309,906	6,025,484	3.97	372
Estimate:							
20-21	16,185	1,586,995,198	5,973,461	310,000	6,283,461	3.96	388



CITY OF TROUTDALE, OREGON

**SCHEDULE OF DEBT SERVICE REQUIREMENTS
GENERAL OBLIGATION BONDS**

YEAR OF MATURITY	POLICE FACILITY CONSTRUCTION BONDS ISSUED 2/17/2011		TOTAL DEBT SERVICE
	PRINCIPAL	INTEREST	
2020-21	340,000	229,498	569,498
2021-22	370,000	215,898	585,898
2022-23	400,000	201,098	601,098
2023-24	430,000	185,098	615,098
2024-25	465,000	167,898	632,898
2025-26	495,000	149,298	644,298
2026-27	535,000	129,498	664,498
2027-28	570,000	107,563	677,563
2028-29	610,000	83,908	693,908
2029-30	655,000	58,288	713,288
2030-31	700,000	30,450	730,450
	<u>5,570,000</u>	<u>1,558,490</u>	<u>7,128,490</u>

Interest payments at December 1st and June 1st. Principal payment at June 1st.

Total scheduled debt service on this GO Bond is \$11,625,790. As of July 1, 2020 the City has made payments totaling \$4,497,300 (\$1,970,000 principal and \$2,527,300 interest). The remaining scheduled payments total \$7,128,490

CITY OF TROUTDALE, OREGON

**SCHEDULE OF DEBT SERVICE REQUIREMENTS
FULL FAITH AND CREDIT OBLIGATIONS**

YEAR OF MATURITY	CITY LOAN TO URA FF&C REDEVELOPMENT DEBT ISSUED 2/14/2018		TOTAL DEBT SERVICE
	<u>PRINCIPAL</u>	<u>INTEREST</u>	
2020-21		167,000	167,000
2021-22		167,000	167,000
2022-23		167,000	167,000
2023-24	1,000,000	167,000	1,167,000
2024-25	1,000,000	136,000	1,136,000
2025-26	1,000,000	103,500	1,103,500
2026-27	1,000,000	70,000	1,070,000
2027-28	1,000,000	35,500	1,035,500
	<u>5,000,000</u>	<u>1,013,000</u>	<u>6,013,000</u>

Interest payments at December 1st and June 1st. Principal payment at June 1st.

Total scheduled debt service on this FF&C Obligation is \$6,386,431
 As of July 1, 2020 the City has made payments totaling \$373,431 interest only.
 The remaining scheduled payments total \$6,013,000