1. PLEDGE OF ALLEGIANCE, ROLL CALL, AGENDA UPDATE

Mayor Ryan called the meeting to order at 7:00pm.

PRESENT: Mayor Ryan, Councilor Ripma, Councilor Lauer, Councilor Kranz, Councilor White, Councilor Moon and Councilor Hudson.

ABSENT: None.

STAFF: Ray Young, City Manager; Kenda Schlaht, Deputy City Recorder; Ed Trompke, City Attorney and Ryan Largura, Environmental Specialist.

GUESTS: See Attached.

Mayor Ryan asked for agenda updates.

Ray Young, City Manager, stated there are no updates.

Councilor Ripma stated he would like to take agenda item #3.3 off the consent agenda and put it on right after the consent agenda.

2. PUBLIC COMMENT: Public comment on non-agenda and consent agenda items is welcome at this time.

Cynthia Velasquez, Troutdale resident, stated she has lived in Troutdale for 14 years and has worked in the community as an educator with Reynolds School District and currently in Portland Public Schools. She brought up the point that her water bill has gone up and she doesn’t recall seeing anything in the mail about the rate increase. She explained in the past 3 years it appears to be around a $20.00 increase and she wants to know what is happening and how she can stay informed. Another concern is the development of land in Troutdale and she does not want to see Troutdale turn into Portland.

Sharon Nesbit, Troutdale resident, shared her thoughts on restoring the old Troutdale City Hall and stated it’s important because that’s where the Troutdale residents have based their name in historic preservation. It would be nice to put together an interesting town with historic
buildings and historic buildings that look like that. She would like it to be an anchor at the end of Historic Columbia River Highway.

<0:09:30>
Rich Allen, Troutdale resident, explained he is concerned about the Multnomah County property. Troutdale is going to continue to grow, the need for emergency services will grow, the fire station will eventually get old and need to be replaced, Troutdale needs more parking and the City needs to make long term plans.

<0:13:21>
Paul Wilcox, Troutdale resident, explained his comment has to do with consent agenda item #3.4 resolution regarding the McMenamins Summer Concert Series and read a paragraph from page 2 of the staff report, “McMenamins would like some modifications in the Agreement. While the current agreement approved by the Council gives authority to the City Manager to amend the agreement, Staff believes, at the very least, there should be an opportunity for a public discussion. The changes have the potential to be noticed by citizens and they should have an opportunity to comment. Therefore, it is placed on the “Consent Agenda”, a compromise between just having Staff approve the amendment and making it a regular agenda item.” He feels there is a mixed message saying the public should be informed of what’s going on with McMenamins requests but then it’s put on the consent agenda and there is no public explanation or description of what’s involved in what’s being approved. He suggested it be pulled off the consent agenda.

3. CONSENT AGENDA:
3.1 MINUTES: September 10, 2019 City Council Regular Meeting and September 24, 2019 City Council Regular Meeting.
3.2 RESOLUTION: A resolution recognizing the completion of the public improvements associated with the Troutdale Reynolds Industrial Park Phase II subdivision and accepting those improvements into the City’s fixed asset system.
3.3 RESOLUTION: A resolution authorizing a transfer of control of the grantee of the cable franchise held by Frontier Communications Northwest Inc. to Northwest Fiber, LLC. Councilor Ripma requested item 3.3 be removed from the consent agenda and be discussed immediately following the consent agenda vote.
3.4 RESOLUTION: A resolution approving amendments to the agreement between the City of Troutdale and McMenamins, Inc. for the Summer Concert Series.

MOTION: Councilor Ripma moved to approve the consent agenda excluding item #3.3. Seconded by Councilor Kranz.
Motion Passed 7-0.

<0:18:02>
Mayor Ryan stated the Council will now discuss agenda item #3.3.

Councilor Ripma explained in the last packet Council was given a copy of the Front Range Consulting report that was ordered by the Mt. Hood Cable Regulatory Commission dated August 13th. In the conclusion section it said, “FRC also recommends that the clients consider adding two additional conditions which are similar to the conditions in the Verizon to Frontier
transfer resolution that is a guarantee of financial performance of Northwest Fiber by WaveDivision Capital, which is the money behind Northwest Fiber, and an irrevocable letter of credit for the benefit of the clients of the franchise obligations of Northwest Fiber.” He stated he couldn’t tell if those recommendations were in the documents.

Jessica Epley, Frontier Communications, stated she represents Frontier Communications today but soon she will be representing Northwest Fiber. She explained that at the time of the financial review that was commissioned by BB&K, the staff attorney for the Mt. Hood Cable Regulatory Commission (MHCRC), it was written prior to negotiations between MHCRC and the joint petitioners. That letter references WaveDivision Capital. There was some confusion about the parental structure behind Northwest Fiber. Today, Frontier Communications holding company actually is the owner and operator of all of the services that are provided from the cable franchise. However, those services are actually provided by Frontier Northwest Communications which is an incumbent local exchange carrier beneath that holding company. That letter is making reference to one of the two funding sources behind Northwest Fiber, Searchlight and WaveDivision Capital. Northwest Fiber is going to step into the role of the holding company of Frontier but the ILEC, which is yet to be named, Frontier Northwest is going to continue to be the operating company. The exchange would be, Frontier Holding Company for Northwest Fiber and Frontier Northwest for whatever that consumer facing entity is going to be. In the packet under Exhibit C, the MHCRC resolution 2019-02 is adopted by the Commission September 23, 2019. In Section 11.b. of the City’s resolution it notes the security instrument and in section 11.f. is the Grantee Parental Structure. That is the instrument that is going to create the parental guarantee between Northwest Fiber guaranteeing the performance of that incumbent local company yet to be named. The security instrument currently in place under the existing franchise agreement is $50,000 for all the member jurisdictions. For Frontier there are 4 jurisdictions within the MHCRC so the $50,000 security instrument would be eligible for all cities sharing that $50,000. At the final conclusion of the negotiations Northwest Fiber agreed to a $250,000 security bond which is referenced in the Troutdale resolution in Section 11.g and in the acceptance form Section D.

MOTION: Councilor White moved to adopt the resolution authorizing a transfer of control of the grantee of the cable franchise held by Frontier Communications Northwest Inc. to Northwest Fiber, LLC. Seconded by Councilor Ripma.

VOTE: Councilor Moon – Yes; Councilor Hudson– Yes; Councilor Ripma – Yes; Councilor Lauer – Yes; Councilor Kranz – Yes; Mayor Ryan - Yes and Councilor White – Yes.

Motion passed 7-0.

4. PUBLIC HEARING / ORDINANCE (Introduced 10/8/19): An ordinance creating Troutdale Municipal Code Sections 8.40 relating to the establishment of a business food waste requirements program pursuant to State and Local law.
Ryan Largura, Environmental Specialist, gave a brief overview of the staff report and showed Council a PowerPoint presentation (attached as Exhibit A to these minutes).

**Mayor Ryan opened the public hearing at 7:35pm.**

Cynthia Velasquez asked when Troutdale residents can start the food scraps program.

Ryan Largura responded as of right now there is no plan for residential food scrap collection.

Saul Pompeyo, Ristorante Di Pompello, asked if the food will go in a plastic bag or if it goes directly in a container.

Ryan Largura responded his understanding is containers will be provided to businesses and a bag is not needed but the business can use a bag inside the container if they prefer.

**Mayor Ryan closed the public hearing at 7:40pm.**

Councilor White stated he would like to add an amendment to the ordinance on page 4 in section 6(b) of the ordinance to read, “Agreeing to periodic waiver verification site visits, as allowed by law, to determine if conditions that warrant the waiver are still in place and cannot be remedied in accordance with waiver criteria.”

**MOTION:** Councilor Lauer moved to approve the amendment to the ordinance of Troutdale Municipal Code Sections 8.40 relating to the establishment of a business food waste requirements program. Seconded by Councilor Hudson.

**VOTE:** Councilor Moon – Yes; Councilor Hudson– Yes; Councilor Ripma – Yes; Councilor Lauer – Yes; Councilor Kranz – Yes; Mayor Ryan - Yes and Councilor White – Yes.

Motion passed 7-0.

**MOTION:** Councilor Lauer moved to adopt the ordinance creating Troutdale Municipal Code Sections 8.40 relating to the establishment of a business food waste requirements program pursuant to State and Local law. Seconded by Councilor Kranz.

**VOTE:** Councilor Moon – Yes; Councilor Hudson – Yes; Councilor Ripma – Yes; Councilor Lauer – Yes; Councilor Kranz – Yes; Mayor Ryan and Councilor White – Yes.

Motion passed 7-0.

Ray Young gave a brief overview of the staff report.

Councilor White expressed he thinks the program is a good move but cautioned the Council and Staff with the possibility of programs like this expanding beyond seniors. He would like to keep it strictly as stated.

Mayor Ryan opened the public hearing at 7:50pm.

Paul Wilcox read from a statement he prepared (attached as Exhibit B to these minutes).

Cynthia Velasquez asked if this program would be a trial phase and if other residents with fixed incomes or SSI or disabilities would be considered.

Ray Young explained when an ordinance is passed it would continue indefinitely until the Council changed it. Second, there is no plan to add other categories of discounts for people at the present time. This is where the City started, and staff needs to do more research on others being considered.

Mayor Ryan closed the public hearing at 8:04pm.


VOTE: Councilor Moon – Yes; Councilor Hudson – Yes; Councilor Ripma – Yes; Councilor Lauer – Yes; Councilor Kranz – Yes; Mayor Ryan – Yes and Councilor White – Yes.

Motion passed 7-0.

6. RESOLUTIONS: Resolutions updating fees and charges and fines.

6.1 RESOLUTION: A resolution amending Section 1, General Fees – All City Departments, and removing Section 6 – Public Works, 6.g. Copying Charges, of the Fees and Charges Schedule adopted by Resolution 1954 and amended by Resolution 2183.

6.2 RESOLUTION: A resolution amending Section 2, Public Safety, of the Fees and Charges Schedule adopted by Resolution 1954.
Ray Young gave a brief overview of the staff report and explained staff will be bringing back to the Council Facility charges and Community Development charges later.

Paul Wilcox stated he was glad to see there is an actual fine now for leaving a child in a car unattended.

**MOTION:** Councilor Lauer moved to adopt a resolution amending Section 1, General Fees – All City Departments, and removing Section 6 – Public Works, 6.g. Copying Charges, of the Fees and Charges Schedule adopted by Resolution 1954 and amended by Resolution 2183. Seconded by Councilor White.

**VOTE:** Councilor Moon – Yes; Councilor Hudson– Yes; Councilor Ripma – Yes; Councilor Lauer – Yes; Councilor Kranz – Yes; Mayor Ryan - Yes and Councilor White – Yes.

Motion passed 7-0.

**MOTION:** Councilor Lauer moved to adopt a resolution amending Section 2, Public Safety of the Fees and Charges Schedule adopted by Resolution 1954. Seconded by Councilor Ripma.

**VOTE:** Councilor Moon – Yes; Councilor Hudson– Yes; Councilor Ripma – Yes; Councilor Lauer – Yes; Councilor Kranz – Yes; Mayor Ryan - Yes and Councilor White – Yes.

Motion passed 7-0.

### 7. STAFF COMMUNICATIONS

Ray Young provided the following staff communications:

- Cochran Road Bridge Grand Opening is November 4th at 11:00am
- Urban Renewal Trail Open House is October 23rd at 4:30-6:30pm in the Kellogg Room
- Town Center Committee meeting October 23rd at 7:00pm in the Kellogg Room
- Tentative City Council Goal Setting Session on February 4, 2020
- Committee Volunteer Selection interviews set for November 19th at 6:30pm
- No City Council meeting the week of November 26th
- Downtown Troutdale Trick or Treating will be October 31st at 4:00 to 6:00pm

### 8. COUNCIL COMMUNICATIONS

Councilor Moon stated he went on a ride-along with Deputy Bohrer and had a great time. The City of Troutdale has a lot of great officers.
Councilor Hudson explained a preview of what is coming up on the November meeting agenda regarding STAR voting and why he wanted the subject on the agenda.

<1:33:53>
Councilor Ripma stated he’s grateful the Council has put on the ballot the City Hall bond measure. He read from a newspaper article (attached as Exhibit C to these minutes).

<1:37:40>
Councilor Kranz stated she attended the League of Oregon Cities Annual Conference in Bend and it was a very informative session. A lot of the topics covered, including affordable housing, provided much needed information.

Mayor Ryan stated he spent the day at Sweetbriar Elementary School as Principal for A Day. He explained it’s held every October and encouraged Councilors to get involved.

<1:40:26>
Councilor White stated he attended the TIP (Trauma Intervention Program) Fundraiser and it was a good event.

9. ADJOURNMENT
MOTION: Councilor White moved to adjourn. Seconded by Councilor Ripma. Motion passed unanimously.

Meeting adjourned at 8:42pm.

Casey Ryan, Mayor
Dated: November 13, 2019

ATTEST:

Kenda Schlaht, Deputy City Recorder
CITY OF TROUTDALE
City Council – Regular Session
7:00PM
Tuesday, October 22, 2019

PLEASE SIGN IN

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<tr>
<th>Name – Please Print</th>
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<tr>
<td>Linda Murphy</td>
<td>537 Buxton Rd.</td>
<td>971-998-7917</td>
</tr>
<tr>
<td>Greg &amp; Sue Handy</td>
<td>Troutdale</td>
<td></td>
</tr>
<tr>
<td>Sam Barneis</td>
<td>637 SE 4th CIR.</td>
<td>(503) 442-9151</td>
</tr>
<tr>
<td>Kelly Broomeil</td>
<td>PO Box 122</td>
<td>971-563-0767</td>
</tr>
<tr>
<td>Joy Beldin</td>
<td></td>
<td>503-701-5481</td>
</tr>
<tr>
<td>Diane Castillo-White</td>
<td>1225 East Historic</td>
<td>503-886-1405</td>
</tr>
<tr>
<td>Grey Jones</td>
<td>749 SW Canyon Way</td>
<td>503-729-5936</td>
</tr>
<tr>
<td>Jo Ann Hendt</td>
<td>116 SE 16th Ave.</td>
<td>503-665-0427</td>
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<tr>
<td>LaAnn Stephen</td>
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<td>503-816-4763</td>
</tr>
<tr>
<td>Richard Gollie</td>
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<td>503-661-0126</td>
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<tr>
<td>DJ Simke</td>
<td></td>
<td>503-746-1872</td>
</tr>
<tr>
<td>Paul Wilcox</td>
<td>TROUTDALE</td>
<td>503-512-8060</td>
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<tr>
<td>Rich Allen</td>
<td>Troutdale</td>
<td>503-667-7320</td>
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<tr>
<td>Norm Thomas</td>
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<td>Beatrice Coutlee</td>
<td>MHCRC</td>
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<tr>
<td>Felicia Sutherland</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cynthia Velasquez</td>
<td>1195 SW 6th Circle</td>
<td>503-722-2228</td>
</tr>
</tbody>
</table>
Trousdale City Council 20d Reading

Collection Business Food Scrap
Metro Council is considering ban of food scraps as backstop after rollout.

- County Food Inspectors
- Oregon Department of Agriculture
- Oregon Health Department

Metro met with various stakeholders such as:

Service was not offered consistently across region.

Metro region hit plateau with voluntary food scrap programs.

July 2018

Metro Council adopted the Business Food Waste Requirement in

Senate Bill 263 Opportunity to Recycle Act provisions.

BACKGROUND
WHY FOOD SCRAPES?

- Holistic approach; food is a resource worth conserving.
- Life cycle impacts largely upstream and invisible to public.
- Environmental and economic costs.
- Potential for businesses to examine food waste stream, similar to energy conservation, to address source reduction.
- Oregon Department of Environmental Quality's goal is to reduce GHG emissions, water use, energy use, and wasted resources by reducing the generation of wasted uneaten food by 15 percent by 2025.
WHO IS AFFECTED?

- Businesses and organizations that process, cook, or sell food and generate quantities of 250 pounds or greater
- Affect about 52 businesses in Troutdale
- Rollout would occur potentially over three phases, starting with:
  - 1,000 pounds per week (equivalent to four 60-gallon roll carts)
  - 500 pounds per week
  - 250 pounds per week

### Table

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<td>Group 2</td>
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<td>Group 5</td>
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WAI IS AFFECTED? (cont.)
• Warehouse clubs
• Specialty food markets
• Limited service restaurants
• Wholesale grocery retail
• Full-service restaurants
• Food product manufacturing
• Correctional facilities
• Caterers
• Caterer’s

Included but not limited to:

COVERED BUSINESSES

Retirement & assisted living
Nursing & residential care
Hospitals
Elementary and secondary schools
Drinking places
Colleges & universities
Preparation service
If full-service restaurants or on-site food
Temporary compliance waivers if criteria met with annual site visits.

- Multiple opportunities to attain compliance
- Goal is not enforcement or penalties
- Eventually oversee technical assistance
- City of Trousdale would oversee potential enforcement and during rollout period
- City of Gresham would assist with technical assistance
- Related in nature to Business Recycling Requirement
- Administrative Rules

Based on Metro's model ordinance language and

DRAFT ORDINANCE
Additional material bank

Rate adjustment may be needed for operational costs

Council decides at later date

Rate impact will occur to businesses

Interior collection bins can be cleaned periodically by businesses

Vectors: pests issues would be the same as is now

Capacity available at existing and potential future facilities

No additional garbage added to collection

Work together as region so constituents receive same service

Everybody contributes to food waste generation

**DISCUSSION POINTS**
For starters, there is insufficient detail in the agenda description for anyone to have a clue as to what the proposed changes to the TMC might be. TMC 2.08.080 states "The mayor and city manager prepare an agenda for each council meeting giving a brief description of each item to be considered." This entire agenda item reads "PUBLIC HEARING/ORDINANCE: An ordinance amending Troutdale Municipal Code Title 12." I doubt that anyone would immediately recognize what subjects are covered in Title 12, not to mention that there is absolutely no mention of the proposed amendments. This is a grossly insufficient lack of detail for a TMC amendment notice. Citizens shouldn't have to access the meeting packet to know what's on the meeting agenda. Since the ordinance relates to the sanitary sewer rates, I’d like to briefly touch on a couple of related issues.

I question why the sanitary sewer fee is a fixed amount, rather than tied to water usage. Some other cities recognize that there is a direct correlation and charge accordingly. The average household size in Troutdale is just under three, but a flat fee applies regardless of household size. As a result, households of three or more effectively enjoy a rate cap, not unlike the stormwater rate cap that was in effect for many years. Why should we as a two-person household pay the same for our lesser discharges to the system as the household of eight just down the street?

I also learned from City staff in the utility billing department that owners of multi-family apartments only pay 70% of the full ERU per dwelling. I’d be interested in hearing the rationale for that discount. I don't believe usage would be significantly different due to housing type. The key variable of course is household size, which isn't taken into consideration under the current billing system.

Now, regarding the ordinance before you, I also have concerns about how the discount is being applied. It appears that only low income, aged 66 and over homeowners or renters who are metered would be eligible. The two cities included as examples in the staff report don't have an age restriction, but do share the limitation of the discount only applying to individually-metered properties. Any individual or household of low income who happened to be renters, regardless of age, would not qualify in Troutdale, including someone on SSI. Personally, I would be more concerned with the potential hardship of rising City utility rates on low income renters, rather than homeowners. Senior homeowners, in particular, have the advantage of a fixed rate mortgage, or possibly none at all. Also, their property tax increases are limited to 3%, not counting new bonds, whereas a renter could be facing rent increases of 10%. Senior homeowners who have been in the same residence long-term have also accrued a substantial amount of home equity, which they can tap in various ways or sell and downsize. I'm sure you've heard the terms "house rich, cash poor".

Due to the fact that this ordinance primarily benefits senior homeowners and not low income senior renters in particular, I would oppose its passage.

Submitted by:
Paul Wilcox
Troutdale
10-22-19
Preserve historic Troutdale structure with yes vote on bond

Troutdale voters should support the City Hall bond. It preserves our history and saves money.

As a Troutdale city councillor, I have always favored returning Old City Hall to its original function. Troutdale already owns the building and land, and also owns adjacent land for future building expansion. Repairing Old City Hall has always been the least expensive option, compared with building new.

The Old City Hall building was originally built to be Troutdale’s city hall and was a friendly, charming, adequate structure for over 85 years.

Other than some minor additions, little was spent on the building during all those years.

The City Hall bond measure on the Nov. 5 ballot — Measure 26-202 — repairs the building and brings its mechanical and IT systems up to date.

Once fixed, the City Hall, with normal maintenance, will continue to serve Troutdale for another century or more.

The alternative is to continue renting commercial office space at dispersed locations and ever-increasing rents. Since moving out of City Hall, because the building needed structural repairs, Troutdale has spent around $450,000 renting office space.

The rental budget for the current fiscal year is over $75,000. And building a new city hall would cost millions more than fixing and using the historic building.

Troutdale government needs to return to a city-owned city hall, and the Old City Hall, once repaired, will accommodate the offices and personnel currently located in rented space.

Passage of the bond measure will make the building fully ADA compliant and provide a comfortable working environment for our great city staff.

It will again allow use of the historic council chambers with theater seating and historic flooring from when the building was used as a community dance hall.

The bond measure also adds an additional parking deck. It is a good deal for taxpayers and saves an important part of Troutdale’s history.

Returning Old City Hall to its original function will save Troutdale taxpayers millions of dollars compared with building a new city hall.

The bond measure is an investment, and a good one because the citizens will continue to own our civic building.

It will save taxpayers every year by reducing or eliminating the need to rent office space for city personnel. And the building has character. It has history. It is an integral part of Troutdale’s downtown and we will all benefit if it is saved.

Old City Hall was built as a community effort by Troutdale’s citizens. Old City Hall is a symbol of what is best about Troutdale.

Please support the City Hall bond measure.

Vote yes on Measure 26-202.

David Ripma is a member of the Troutdale City Council.