

RESOLUTION NO. 2504

A RESOLUTION PROVIDING FOR A SUPPLEMENTAL BUDGET FOR FISCAL YEAR 2019-2020, BUDGET TRANSFERS, AND MAKING APPROPRIATION CHANGES

THE TROUTDALE CITY COUNCIL FINDS AS FOLLOWS:

1. That the Fiscal Year 2019-2020 budget was adopted by the City Council on June 11, 2019 by Resolution No. 2459.
2. That Oregon Revised Statutes (“ORS”) 294.471(1)(b) provides for supplemental budget appropriations when authorized by official resolution of the governing body.
3. That the required public notice of the proposed supplemental budget has been published on the City web site pursuant to the Governor’s Executive Order 20-16, and in compliance with ORS 294.473, and the City Council has held the required public hearing on the proposed supplement budget.
4. That appropriation authority is available that ORS 294.463(1) provides for the transfer of available appropriations and that such transfers may be made between categories, and departments within funds when authorized by official resolution of the governing body.
5. That appropriation authority is available from budgeted Contingency and that ORS 294.463(2) provides for the transfer of Contingency appropriation and that such transfers may be made within a fund when authorized by official resolution of the governing body.
6. That recognition of additional resources and budget appropriations within the General Fund between divisions are needed to provide for the unanticipated and necessary expenses or to expend certain funds not anticipated at the time the budget was adopted pursuant to ORS 294.471 & 294.463.
7. That a budget transfer is needed to provide for the unanticipated and necessary additional expenses in the Legislative division for the reimbursement of legal defense expenses pursuant to the adopted public body legal defense policy, and for Council goal setting consulting services.
8. That a budget transfer is needed to provide for the unanticipated and necessary additional expenses in the General Government division for the Commercial Sewer COVID-19 Subsidy, the Senior Citizen Sewer Subsidy, the Small Business Recovery Support Advertising, the Multnomah County IGA Municipal Broadband Feasibility Study, and for Real Estate Appraisals of the Sugarpine Drive-in and of Old City Hall.

9. That a budget transfer is needed to provide for the unanticipated and necessary additional expenses in the Information Services division associated with network switch replacement, and additional laptops, devices and software to support telework adjustments related to COVID-19 conditions.

10. That a budget transfer is needed to provide for the unanticipated and necessary additional expenses in the Finance division associated with a laptop and software licenses.

11. That a budget transfer is needed to provide for the unanticipated and necessary additional expenses in the Police Operations division associated with equipment, devices and software licenses to support the new full time Code Compliance Officer, and the Tyler EnerGov software implementation.

12. That a budget transfer is needed to provide for the unanticipated and necessary additional expenses of utilities costs for the operation of the leased Police Facility and maintenance costs, including HVAC and plumbing repairs, enhanced COVID-19 cleaning, CMU block tuckpointing and resealing, affixed steel roof ladder replacement, refrigerator replacement, and Kellogg Room expenses.

13. That a budget transfer is needed to provide for the unanticipated and necessary additional expenses in the Planning Department for staffing and consulting professional services to support the substantially increased development application volume, the housing needs analysis project, the Town Center and Community Rebranding project, support the IGA with Gresham and the implementation of the Tyler EnerGov software system, replacement of accident totaled vehicle, and additional laptops, devices and software to support telework adjustments related to COVID-19 conditions.

14. That additional resources and appropriation authority is required, for the transfer of the additional Community Service Fee received above the budgeted amount, from the General Fund to the Full Faith and Credit Debt Service Fund.

15. That budget transfers to and within budget appropriations of the Code Specialties Fund between divisions to provide for the unanticipated and necessary expenses associated with the Intergovernmental Agreement, staffing and organizational changes required to support the substantially increased development construction volume and maintain the building inspection services, and the database conversion and implementation of the Tyler EnerGov software system.

16. That a budget appropriation transfer within the Street Fund from Capital Outlay to Materials and Services to provide for audit and budgetary compliance with the proper category for budgeted necessary street maintenance projects.

17. That budget appropriation transfers for unanticipated and necessary expenses associated with the temporary labor coverage cost for employees on Family and Medical Leave (FMLA) status in the Water Utility Fund, Street Fund, Sewer Utility Fund, and Stormwater Utility Fund.

18. That the Urban Renewal Agency of the City of Troutdale (“Agency”), does not have sufficient financial resources to complete the court mandated requirements of the Consent Judgement Prospective Purchaser Agreement (PPA) and needs additional financing to complete the necessary remediation actions, and the Agency and City have entered into an Intergovernmental Agreement authorizing the Agency borrowing of additional funds from the City to finance Urban Renewal projects.

19. That Oregon Business Development Department, known as Business Oregon, approved a \$1,500,000 loan from their Brownfields Redevelopment Fund to the City for the necessary resources already advanced to the Agency to continue the environmental remediation in compliance with the Consent Judgement PPA requirements.

20. That recognition of additional resources and budget appropriations within the General Fund is needed to provide for the loan to the Agency of the proceeds from the \$1,500,000 loan from the Brownfields Redevelopment Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TROUTDALE:

Section 1. The following appropriation adjustments to the Fiscal Year 2019-2020 Budget resources and expenditures are required to provide for unexpected needs or to expend certain funds not anticipated at the time the budget was adopted, and are hereby authorized in accordance with ORS 294.471 & 294.463.

Section 2. The Fiscal Year 2019-2020 Budget is adjusted within the General Fund by recognizing additional resources totaling \$1,500,000 from the Oregon Brownfields Redevelopment Fund borrowing proceeds, and increasing requirements for Transfers a like amount as detailed below for the inter-governmental loan from the City to the Agency. The net effect of such appropriation adjustments is to increase both resources and requirements by \$1,500,000.

Section 3. The 2019-2020 Budget is adjusted within the General Fund by transfer of existing Contingency appropriation totaling \$718,000 which is allocated to divisions as follows: \$36,000 Legislative, \$20,000 Information Services, \$10,000 Finance, \$30,000 Police Operations, \$60,000 Planning, and \$562,000 Transfers.

Section 4. The 2019-2020 Budget is adjusted within the General Fund by transfer of existing appropriation totaling \$132,000 from the Facilities division to the PD Building Operations division.

GENERAL FUND	CURRENT BUDGET	INCREASE / (DECREASE)	REVISED BUDGET
Resources-			
Brownfield Redevelopment Fund Loan Proceeds	\$ -	\$ 1,500,000	\$ 1,500,000
Total Resources:	18,340,963	1,500,000	19,840,963
Requirements-			
Legislative	40,160	36,000	76,160
Judicial	129,648	-	129,648
Legal	285,622	-	285,622
General Government	582,287	-	582,287
Administration	856,108	-	856,108
Community Services	149,038	-	159,038
Information Services	304,045	20,000	324,045
Finance	664,558	10,000	674,558
Police Operations	4,019,286	30,000	4,049,286
PD Building Operations	129,872	132,000	261,872
Solid Waste/Recycling	2,286,248	-	2,286,248
Fire Protection Services	45,020	-	45,020
Planning	601,017	60,000	661,017
Parks & Greenways	1,199,501		1,199,501
Facilities	1,232,283	(132,000)	1,100,283
Transfers to Other Funds	1,362,243	2,062,000	3,424,243
Contingency	850,000	(718,000)	122,000
All other appropriations	-	-	-
Total General Fund Appropriations	14,736,935	-	16,236,935
Unappropriated	3,604,027		3,604,027
Total General Fund Requirements	18,340,963	1,500,000	19,840,963

Section 5. The 2019-2020 Budget is adjusted within the Code Specialties Fund by transfer of existing Contingency appropriation totaling \$80,000 and which is allocated to divisions as follows: \$60,000 to Building Inspections, \$10,000 to Electrical Inspections, and \$10,000 to Plumbing Inspections.

	CURRENT BUDGET	INCREASE / (DECREASE)	REVISED BUDGET
CODE SPECIALTIES			
Building	528,667	60,000	588,667
Electrical	83,001	10,000	93,001
Plumbing	86,311	10,000	96,311
Contingency	1,652,134	(80,000)	1,572,134

Total Fund Appropriations	2,350,113	-	2,350,113
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Section 6. The 2019-2020 Budget is adjusted within the Water Utility Fund by transfer of existing Contingency appropriation totaling \$25,000 which is allocated to Personnel Services budget category.

	CURRENT	INCEASE /	REVISED
WATER FUND	BUDGET	(DECREASE)	BUDGET
Personnel Services	592,318	25,000	617,318
Contingency	125,000	(25,000)	100,000
All other appropriations	2,957,079		2,957,079
Total Fund Appropriations	3,674,397	-	3,674,397

Section 7. The 2019-2020 Budget is adjusted within the Street Fund by transfer of existing Contingency appropriation totaling \$25,000 which is allocated which is allocated to Personnel Services budget category, and by transfer of existing appropriation totaling \$200,000 from Capital Outlay to Material and Services budget category.

	CURRENT	INCEASE /	REVISED
STREET FUND	BUDGET	(DECREASE)	BUDGET
Personnel Services	247,440	25,000	272,440
Material & Services	1,186,165	200,000	1,386,165
Capital Outlay	762,300	(200,000)	562,300
Contingency	900,000	(25,000)	875,000
All other appropriations	597,071		597,071
Total Fund Appropriations	3,692,976	-	3,692,976

Section 8. The 2019-2020 Budget is adjusted within the Sewer Utility Fund by transfer of existing Contingency appropriation totaling \$10,000 which is allocated to Personnel Services budget category.

	CURRENT	INCEASE /	REVISED
SEWER FUND	BUDGET	(DECREASE)	BUDGET
Personnel Services	649,424	10,000	659,424
Contingency	100,000	(10,000)	90,000
All other appropriations	5,371,957		5,371,957
Total Fund Appropriations	6,121,381	-	6,121,381

Section 9. The 2019-2020 Budget is adjusted within the Storm Sewer Utility Fund by transfer of existing Contingency appropriation totaling \$10,000 which is allocated to Personnel Services budget category.

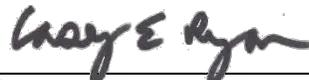
	CURRENT	INCEASE /	REVISED
STORM SEWER UTILITY FUND	BUDGET	(DECREASE)	BUDGET
Personnel Services	229,281	10,000	239,281
Contingency	84,185	(10,000)	74,185
All other appropriations	993,386		993,386
Total Fund Appropriations	1,306,852	-	1,306,852

Section 10. These 2019-2020 Budget transfers shall cause the appropriation by division, department, and budget unit within each fund to be increased and appropriated.

Section 11. The Finance Director is authorized and directed to implement all such actions necessary to ensure budgetary compliance.

Section 12. Upon adoption, this Resolution shall be effective as of July 1, 2019.

YEAS: 6
NAYS: 0
ABSTAINED: 0



Casey Ryan, Mayor
Date: June 29, 2020



Sarah Skroch, City Recorder
Adopted: June 23, 2020